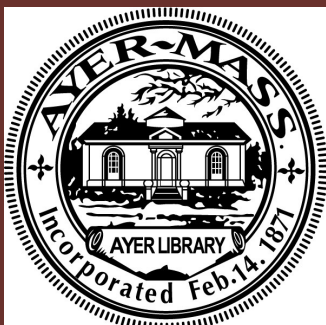


# Town of Ayer, Massachusetts



## 2013 Annual Report

*The Town of Ayer is proud to dedicate this 2013 Town Report to*

## **CHIEF WELLMAN PARKER**

*in honor of his dedicated service to the Town*



**7/31/1927 – 3/15/2013**

*Wellman was appointed to the Ayer Fire Department on July 1st, 1954 rising through the ranks to Lieutenant on January 1st 1963; Captain on April 6th 1966; and Deputy Chief January 1st 1973. Wellman was appointed Chief of Department on September 6th 1988 and served in that capacity until his retirement on July 1st 1992.*

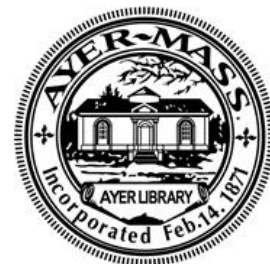
*Chief Parker also served the Town of Ayer for many years as Electrical Inspector and held the position of Emergency Management Director from 1988 through 2010.*

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# TOWN OF AYER

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## VOLUNTEER APPLICATION

Thank you for your interest in serving the Town of Ayer. Please complete this application to be kept informed of volunteer opportunities and/or to apply for a specific position or fill a vacancy when one occurs. You may be also be contacted based on your stated areas of interest for other opportunities to volunteer. Your application will be kept on file for 3 years. Thank you for your interest in the Town of Ayer.

### **Date of Application:**

---

### **Applicant Information:**

**Name:**

**Address:**

**Home/Work Phone #**

**Cell Phone#**

**Email Address:**

**Indicate below which Board(s) or Committee(s) are of interest to you:**

**Have you previously been a member of a Board, Committee or Commission** (either in Ayer or elsewhere)? If so, please list the Board name and your approximate dates of service:

**Do you have any time restrictions?** YES/NO

**Are you a registered voter?** YES/NO

**Please list your present occupation and employer** (you may also attach your résumé or CV)

**Do you, your spouse, or your employer have any current or potential business relationship with the Town of Ayer that could create a conflict of interest?** (If YES, please describe the possible conflict)

**Please outline any education, special training or other areas of interest you have that may be relevant to the appointment sought.**

Received by Town of Ayer:

Processed by:

Date:

Return to: Town Of Ayer, Board of Selectmen's Office 1 Main Street, Ayer MA 01432 or email ta@ayer.ma.us

*Approved by the Board of Selectmen: January 22, 2013*

## CONTACT INFORMATION

Accounting	Town Accountant	978-772-8290
Appeal of Zoning Decision	Zoning Board of Appeals	978-772-8218
Assessments	Board of Assessors	978-772-8211
Birth, Death, and Marriage Certificates	Town Clerk	978-772-8215
Building Permits	Building Commissioner	978-772-8214
Conservation Issues	Conservation Commission	978-772-8249
Dog Licenses	Town Clerk	978-772-8215
Dog Problems	Dog Officer	978-772-8200
Education Information	School Superintendent's Office	978-772-8600
Elderly Information	Council on Aging	978-772-8260
Elections and Voting Registration	Town Clerk	978-772-8215

<b>Fire &amp; Ambulance Emergencies</b>	<b>Fire Department</b>	<b>978-772-3111</b>
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Fire Permits-General Calls	Fire Department	978-772-8231
Garbage and Refuse	Board of Health	978-772-8213
Gas Permits	Gas Inspector	978-772-7354
Health and Sanitation	Board of Health	978-772-8213
Highways and Streets	Highway Department	978-772-8240
Housing for the Elderly	Housing Authority	978-772-2771
Information Technology Office	Information Systems Manager	978-501-5113
Library	Ayer Library	978-772-8250
Marriage Licenses	Town Clerk	978-772-8215
Park Department	Parks & Recreation	978-772-8217

<b>Police &amp; Ambulance Emergencies</b>	<b>Police Department</b>	<b>9-1-1</b>
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Police General Calls & Info	Police Department	978-772-8200
Planning Board	Planning Board	978-772-8218
Planning & Economic Development	Economic Development Office	978-772-8206
Plumbing Permits	Plumbing Inspector	978-772-7354
Recreation	Park & Recreation	978-772-8217
Schools	Ayer Shirley Regional High School	978-772-8600
	Ayer Shirley Regional Middle School	978-772-8600
	Page-Hilltop School	978-772-8600
	Lura A. White Elementary	978-772-8600
	Superintendent	978-772-8600
Selectmen	Town Administrator	978-772-8210
Tax Collections	Tax Collector	978-772-8215
Town Administrator	Town Administrator	978-772-8210
Transfer Station Stickers	Transfer Station	978-772-8240
Treasurer	Town Treasurer	978-772-8216
Tree Warden	Town Tree Warden	978-772-7445
Veterans Services	Veterans Agent	978-772-8212
Vital Records	Town Clerk	978-772-8215
Water	Light and Water Department	978-772-8242
Wiring Permits	Electrical Inspector	978-772-0843
Zoning	Zoning Board of Appeals	978-772-8218

# ELECTED OFFICIALS

## ASSESSORS (3 Years)

Denis J. Callahan, Chair	2016
C. Edward Cornellier	2014
Paul D. Bresnahan	2015

## BOARD OF HEALTH (3 Years)

Heather L. Hasz, Chair	2016
Pamela L. Papineau	2014
Mary E. Spinner	2015

## COMMISSIONER OF TRUST FUNDS (3 Years)

James D. Stephen	2016
Francis Callahan	2014
Murray W. Clark	2015

## CONSTABLE (3 Years)

Clark W. Paige	2016
John J. Cerulli	2014
Robert D. Friedrich	2015

## HOUSING AUTHORITY (5 Years)

Judith Pinard	<i>appointed</i>
Robert M Moore	2018
Janet K. Providakes	2015
Karin D. Dynice-Swanfeldt	2016
Brian T. Anderson	2017

## LIBRARY TRUSTEES (3 Years)

Debbie Pedrazzi	2016
Louise A. Bresnahan	2014
Evan Torlin	2015
Penelope H. Kelley	<i>permanent</i>
Timothy F. Holland	<i>permanent</i>
Paul K. McGuane, President	<i>permanent</i>
R. Neville Markham	<i>permanent</i>
Joann Quigley	<i>permanent</i>
Karen E. Gibbons	<i>permanent</i>

## MODERATOR (3 Years)

Thomas P. Horgan, Jr.	2016
-----------------------	------

## PARK COMMISSIONER (3 Years)

Sarah A. Gibbons	2016
John Esielionis	2014
Daniel C. Graham	2014
Jason M. Mayo, Chair	2015
Eric Hebert	2015

## PLANNING BOARD (5 Years)

Mark Fermanian, Chair	2014
Richard D. Roper, Sr.	2015
James F. Lucchesi	2017
Morris A. Babcock	2018
Kyle R. Gordon	2014

## REGIONAL SCHOOL DISTRICT COMMITTEE (3 Years)

Patrick William Kelly	2016
Michele L. Granger	2014
Daniel W. Gleason	2015

## SELECTMEN (3 Years)

Gary J. Luca, Chair	2015
Christopher Hillman, Vice Chair	2015
James M. Fay Clerk	2014
Pauline Conley	2014
Jannice L. Livingston	2016

## TAX COLLECTOR (3 Years)

John C. Canney, II	2014
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## TOWN CLERK (3 Years)

John C. Canney, II	2014
--------------------	------

## TREASURER (3 Years)

M. Stephanie Gintner	2016
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## TREE WARDEN (3 Years)

Mark A. Dixon	2014
---------------	------

## BOARD OF SELECTMEN

### Contact Information:

<b>Address:</b>	Town Hall, 1 Main Street, Ayer, MA 01420
<b>Telephone:</b>	978-772-8220
<b>Fax:</b>	978-772-3017
<b>Email:</b>	bos@ayer.ma.us

### Board of Selectmen:

<b>Chairman:</b>	Gary J. Luca
<b>Vice-Chair:</b>	Christopher R. Hillman
<b>Clerk:</b>	James M. Fay, Clerk
	Pauline Conley
	Jannice L. Livingston

Dear Citizens of Ayer,

On behalf of the Ayer Board of Selectman it is my honor and privilege to offer this 2013 Annual Report of the Board of Selectmen. 2013 was another productive year of progress for the Ayer Board of Selectmen. In 2013 we said farewell to our colleague Selectman Frank F. Maxant and welcomed Selectman Jannice L. Livingston to the Board. This past year marked a significant change in the future composition of the Ayer Board of Selectmen with the passage of a Home Rule Petition by the Massachusetts Legislature which will reduce the number of Selectmen from five to three at the April 28, 2014 Town Election. This Home Rule Petition was one of the recommendations of the Town Government Study Committee and was adopted by Town Meeting and passed by the Voters of Ayer before it was adopted in 2013 by the State Legislature.



The year started off with the medical marijuana law coming to fruition and a request for a dispensary on Central Ave. that was approved for a license by the state. In 2013, the Ayer Board of Selectmen made a commitment to a proactive policy of properties enforcement targeting long-standing properties which had several building, health or other legal violations. Working with the Board of Health, Town Administrator, the Chiefs, Building Commissioner, and Town Counsel, the Town has witnessed the beginning of positive results in resolving these nuisance properties for the health and safety of all. Additionally, as part of this strategy, the Board presented three new property enforcement bylaws to the Spring 2013 Annual Town Meeting which were passed and adopted.

In August 2013, the Board adopted a Water Shut-Off Policy intended to hold delinquent account holders accountable for paying their water and sewer bills while at the same time offering payment plans where appropriate. This policy has resulted in a significant reduction of the water and sewer lien list.



Additionally, in 2013 the Board as the Town's Water and Sewer Commissioner's continue to support investments in the Town's water and wastewater infrastructures.

With the intentions of increased customer service and decreased costs to the Ayer Taxpayer, the Board authorized the creation of a Curbside Working Group lead by the DPW Superintendent to study the issue of the Town offering curbside pick-up. The Board awaits the findings and final report of the Working Group expected during the first half of 2014. We saw savings from the solar field in Southbridge that the Selectmen contracted previously. There was also a decrease in health insurance for a second year which helped a healthy bottom line for the taxpayers. The board also approved a tax rate that was below the 2 1/2% maximum that the law allows for a second consecutive year.

As in previous years, public education remains a priority of the Selectmen as exemplified by the Board's support of the \$56 million dollar ASRSD High School Renovation Project; the Town's membership of the Nashoba Valley Technical Vocational School District; and the cooperative efforts of the Board, Fin Com and our counterparts in Shirley and the ASRSD to develop a realistic financial plan for the sustainability of the ASRSD School District.

The Selectmen continue to promote the fundamental principles of open and participatory municipal government through a series of ongoing efforts in 2013 which included: support for increased information technology; the development of a public input tracking system; enhancements to the Town's website and Facebook pages to include access to televised meetings and the ongoing support of Ayer Public Access Corporation (APAC). We also signed on for ten more years with our current cable provider Comcast. They are providing another station for local use and we will have the ability to broadcast from the Shirley Middle School to Ayer.

The Board would like to thank all of the Town's Department Heads; Employees; Elected and Appointed Boards, Commissions, and Committees and our many Volunteers for their support of a vibrant Town Government. On behalf of the Board, I would like to take this opportunity to extend our continued gratitude and appreciation to our Town Administrator, Robert Pontbriand who continues to do a terrific job for not only the Board but the Town of Ayer. His tireless dedication, hard work, and passion for Ayer are to be commended. I would also like to recognize and thank the Board's Secretary, Janet Lewis for her continued service and exemplary customer service to all who come to Town Hall.

In conclusion, through the dedicated leadership and efforts of my colleagues on the Board in 2013: Christopher R. Hillman; James M. Fay; Jannice L. Livingston, and Pauline Conley I say thank you for all that you do on the Board of Selectmen for the Town of Ayer. Working together in 2013, the Town remains a fiscally solvent municipality with one of the lowest residential tax rates and is positioned for continued economic, educational, and recreational growth in 2014 and the years ahead.

On behalf of the 2013 Ayer Board of Selectmen,

Gary J. Luca, Chairman  
Ayer Board of Selectmen

## TOWN ADMINISTRATOR

### Contact Information:

<b>Office Hours:</b>	Monday through Friday: 9 am – 5 pm or by appointment
<b>Meeting Times:</b>	Board of Selectmen: Meet 1st and 3rd Tuesday of each month at 7 pm – Town Hall, 1st Floor Mtg. Room
<b>Address:</b>	Town Hall, 1 Main Street, Ayer, MA 01420
<b>Telephone:</b>	978-772-8210
<b>Email:</b>	rpontbriand@ayer.ma.us
<b>Web Page:</b>	www.ayer.ma.us
<b>Fax:</b>	978-772-3017

### Members/Employees:

Town Administrator: Robert A. Pontbriand  
Administrative Assistant: Janet S. Lewis

### Opportunities for Citizens:

Volunteer Opportunities: Anyone interested in assisting the Board of Selectmen or undertaking special projects may contact Janet Lewis at 978-772-8220

### Mission or Statement of Purpose:

The Town Administrator is the chief administrative and procurement officer for the Town of Ayer and implements the policy directives of a five-member, elected Board of Selectmen.



Dear Citizens of Ayer,

*"It gives me great pleasure to transmit to you the following report of achievements for 2013. I want to take this opportunity to thank the Ayer Board of Selectmen and the Citizens of Ayer for the continued privilege and honor to serve as your Town Administrator for this wonderful Town. Working together in 2013 we have continued to make Ayer a better place to live, work, learn, and play. In 2013 we faced many challenges, embraced many opportunities and have so many positive achievements as a Town that we can all be proud of. Thank you for your trust and I look forward to continuing to work for you and with you in the years to come."*

*Sincerely, Robert A. Pontbriand, Town Administrator*

### 2013 Projects and Initiatives:

- Water Shut-Off Policy adopted by the Ayer Board of Selectmen results in a significant reduction in overdue accounts from previous years. Town continues commitment to improved water/sewer meter reading system and ongoing efforts to move toward quarterly billing.
- New School Busing Contract with Dee Bus finalized resulting in increased savings to the Town.

- With all funding secured for the Ayer Rail Trail Commuter Surface Parking Lot in 2012, MART proceeds throughout 2013 with preliminary engineering design and the process of property acquisition for the project.
- Town Meeting authorizes the Board of Selectmen to sell the Old Central Fire Station on Washington Street. Sale anticipated in 2014.
- The Town embarks on an ongoing proactive properties enforcement plan to ensure that long-term distressed properties are brought into compliance for public health and/or safety purposes.
- The Town welcomes Habitat for Humanity of North Central Massachusetts to Ayer with the proposed construction of a Habitat Home on a Town-owned parcel located at 76 Central Avenue. Construction anticipated in 2014 with a target completion date of February 14, 2015.
- Another successful annual Spring Clean-Up is conducted throughout Town on April 20, 2013.
- A Town Curbside Trash Collection Working Group is formed to study the issue of bringing curbside trash collection to Ayer. The Curbside Working Group's final report to be presented to the Board of Selectmen in 2014.
- The Town of Ayer has another successful Fourth of July celebration with a parade, events and vendors at Pirrone Park and a spectacular Fireworks Display. Ms. Pauline Hamel serves as the Parade Grand Marshall.
- The Town erects a new granite Town Hall Sign in front of the Ayer Town Hall.
- The Town implements a telephone system upgrade at Town Hall, the Library, the DPW, and the Police Station.
- The Town continues its commitment to Information Technology with ongoing upgrades of the Town's Website, Facebook Page, and the addition of the Mondopad in the First Floor Meeting Room of Town Hall all for the purposes of improved customer service, government efficiencies, and promotion of the Town.
- The Town replaces all 312 street signs in Ayer with brand new signs which are now in compliance with federal mandates governing street signs.
- Through a matching grant awarded by the Massachusetts Veterans Department, the Ayer Historical Commission secures funding to restore the Camp Stevens Memorial.

### **The Economy and Town Budget:**

After almost five years of economic recession, 2013 marked the very slow beginnings of an economic recovery on the national, state, and local level. I am pleased to report that the fiscal stability of the Town of Ayer is extremely high and the Town continues to maintain its highly advantageous "AA3" Bond Rating which is true testament to the Town's strong, stable financial condition. Additionally, during these challenging economic times, the strong financial foundation of the Town reflects positively on the Town's commitment to the development and administration of a pragmatic annual operating budget based on sound financial information, modeling, and projections erring on the side of caution. The Board of Selectmen, Finance Committee, and Town Administration continue to provide citizens with the highest level of services at an affordable price.

### **Education:**

#### **The Ayer Shirley Regional School District (ASRSD):**

2013 marked a year of challenges and new opportunities for the Town of Ayer with respect to its important partnership with the Ayer Shirley Regional School District (ASRSD) and the Town of Shirley. The ongoing challenge remains with respect to the financial stability of the ASRSD as both Ayer and Shirley along with the ASRSD struggle to make three key budgets balance while preserving quality municipal services, improving education, and ultimately achieving fiscal sustainability for this important partnership. In 2013, construction began on the \$56 million dollar renovation and rehabilitation of the Ayer Shirley Regional High School. When completed this 21<sup>st</sup> Century high school will further enhance and strengthen the outstanding educational programs at the Ayer Shirley Regional High School. The ASRSD continues to position itself to be a regional leader for public education excellence.

### Nashoba Valley Regional Vocational Technical School District:

2013 marked the first full year of official membership for Ayer in the Nashoba Valley Regional Vocational Technical School District. As a result of its membership, the Town of Ayer continues to realize significant financial benefits with reductions in transportation costs as well as savings from tuition costs. Additionally, Ayer continues to send many students to the Nashoba Valley Technical High School in Westford to receive one of the Commonwealth's finest vocational educations.

### Energy Conservation Measures and Green Community Designation:

The Town of Ayer remained committed to energy conservation with the goals of decreasing energy consumption and costs while remaining responsible to the environment in 2013. Through the continued efforts of the Town's Energy Committee and Green Communities Committee, the Town continues to implement various projects which are mostly grant funded as a result of the Town's Green Community Designation which was obtained in 2011.

The Town's twenty year Electric Net-Metering Credit Contract with EPG Solar went into effect in 2013 as EPG's solar array was completed and activated in Southbridge, Massachusetts. The Town continues to receive net-metering credits from the solar array and is well on its way in generating the estimated \$1 million dollars in energy savings for the Town over the 20 year term of the contract. Additional energy projects that were implemented in 2013 included: additional automated climate controls for Town Hall; thermostat upgrades in Town Hall offices and the replacement/upgrade of the Town-owned street lights in the Downtown District all at an energy savings and cost savings for the benefit of the Citizens of Ayer.

### Public Safety and Public Works:

Without question, the Town of Ayer has the best Fire, Police, and DPW Departments in the region and the Commonwealth. It continues to be a privilege and honor to work with the professionals of all three departments as we work together to provide the highest level of public safety services and highest quality public works infrastructure for the Town.

The Ayer DPW continues to be a leader in public works infrastructure and service. As always, the DPW embraces all of its challenges with a professional, proactive attitude with the goal of providing the highest level of service to the public with a priority on public safety. Ayer has one of the best water supplies in the Commonwealth in terms of quantity and quality. The DPW continues to proactively and wisely invest taxpayer dollars into the improvement of our streets, sidewalks, water system, sewer system, and solid waste system. In 2013, DPW Superintendent Mark Wetzel, P.E. presented a proactive water distribution infrastructure improvement program which was embraced by the Capital Planning Committee and the Board of Selectmen to invest in the preservation of the Town's high quality drinking water resources. Rain or shine, snow or sleet, the DPW is always on the forefront of public safety and public service.

The Ayer Fire Department (AFD) in 2013 continued to provide the citizens and businesses of Ayer with the highest level of fire suppression, emergency medical service, fire prevention education and public service. The AFD continues to be a leader in mutual aid and professional fire and emergency medical services throughout the region and Commonwealth.

In 2013, the Ayer Police Department (APD) continued its goals of increased public safety, crime prevention, and fear reduction in the Town. In 2013, Town Meeting authorized the funding for the creation of a School Resources Officer to work in the Ayer Shirley Regional School District. Always on call and always available, the Ayer Police Department continue to employ the most effective and innovative way of protecting the people, property, and future of Ayer.

### Effective Management and Improved Customer Service:

2013 marked another year of effective management and improved customer service. It remains our primary goal to insure that all residents and businesses receive the highest quality services with the highest customer service. An open, transparent policy continues to be instilled throughout Town Hall and all Town Departments for the benefit of the public. The Town hosted the Attorney General's first Regional Open Meeting Law Forum on March 28, 2013 which was attended by Town Employees, Boards, Commissions, and Committees.

The Board of Selectmen's Office and Town Administrator's Office continue to employ an "open door policy" to assist all residents and businesses. In 2013, a Public Input Tracking System was instituted to monitor the public's concerns and input brought forth at Selectmen's meetings. The Tracking System is available on the Town's website. Any and all questions and/or ideas are welcomed by the Board of Selectmen and the Town Administrator.



### **One of the Lowest Residential Tax Rates:**

The Town of Ayer continues to have one of the lowest residential real estate tax rates in all of Central Massachusetts. Keeping the Town of Ayer an affordable place to live has and continues to be a primary goal of the Board of Selectmen and Town Administrator.

### **The Future:**

In closing, I am pleased to report that 2013 was a very successful year for the Town of Ayer filled with many new projects, initiatives, community events, and overall progress. The future for Ayer is very promising and something we should all be very optimistic and proud of. I would like to thank the Board of Selectmen, Finance Committee, Regional School Committee, and all of the elected and appointed boards, commissions, and committees of the Town for their continued service to the Town of Ayer. It is through their tireless dedication and passionate volunteerism that Ayer is such a special place. I would also like to thank all of the Department Heads and Employees for their commitment to public service and for their professionalism in all that they do for Ayer. It is truly appreciated!

I look forward to continuing to work for and with all of you as we continue to improve the quality of life in Ayer for all residents, students, and businesses in the years to come.

Respectfully Submitted,

Robert A. Pontbriand  
Town Administrator

## AMERICANS WITH DISABILITIES COMMISSION

### Contact Information:

<b>Meeting Times:</b>	By appointment
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	bos@ayer.ma.us
<b>Fax:</b>	978-772-3017

### Members:

<b>Chair:</b>	Thomas Sylvester, Town Designee
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### Statement of Purpose or Mission Statement:

To facilitate the clear and comprehensive mandate of elimination and discrimination against individuals with disabilities and provide clear enforceable standards that address issues concerning discrimination against individuals with disabilities.

### Related Projects in 2013: Shaker Hills Golf Club

In October of 2013, Shaker Hills Golf Club contacted Mr. Sylvester for his availability to do a walk-through of the club house property in anticipation of the Club submitting paperwork to the State for additional signage on state roads. One of the requirements of this submission and acceptance is that the facility is approved by the Town's ADC.

At that time, a visit was made by Mr. Sylvester with the support of the Economic Development Director, David Maher. Comments and suggestions were made by Mr. Sylvester, but no real infractions or problems were realized throughout the facility and Mr. Sylvester signed off on the submission paperwork.

## AYER PUBLIC ACCESS CORPORATION (APAC)

### Contact Information:

<b>Meeting Times</b>	Monthly, or as needed
<b>Address</b>	P.O. Box 220, Ayer, MA 01432
<b>Drop Box</b>	Lobby, Ayer Police Headquarters, 54 Park Street, Ayer, MA
<b>Telephone</b>	978-772-5858 (voice mail only)
<b>Email</b>	ayerapac@gmail.com
<b>Website</b>	www.ayerpac.org

### Members:

<b>President</b>	Charles Comeau
<b>Vice President</b>	Bob Colman
<b>Treasurer</b>	Doug Becker
<b>Clerk</b>	Harry Zane

### Mission:

To provide access, training, and assistance in the production and cablecasting of television content for residents and organizations of Ayer – programming known as PEG access (Public, Education, and Government) in the parlance of the Federal Communications Commission. APAC is also dedicated to charitable, scientific and educational pursuits as a 501 (c ) 3, non-profit organization. APAC cablecasts its content over Comcast channels eight, nine, and 99.

**Note:** APAC is funded by a 10-year contract with Comcast Corporation, recently negotiated by the Cable Advisory Committee. See separate entry for Cable Advisory Committee.

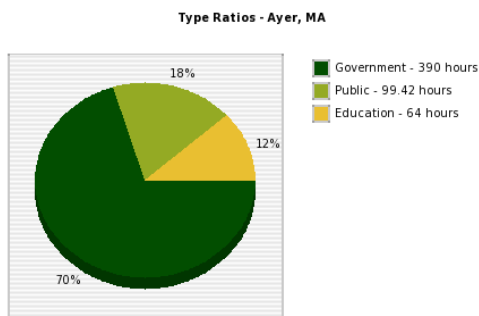
### Accomplishments in 2013

APAC continued to work with the board and staff of the new Ayer Shirley Regional School District to ensure coverage of the district's meetings and student activities, school-sponsored entertainment and sporting events. As in the past, APAC worked closely with the high school Communications and Broadcasting Club (CBC), enabling video-production training and hands on experiences for student broadcasters.

Board members have been working with the school committee and the ASRSD High School Building Committee to create and maintain a video-production studio within the renovated building. APAC has enjoyed the regional district's support in developing a studio that will be available 24/7 for school and community video production. Included in the renovation plans are areas for TV production, a dual-use, school/APAC studio, production control, instructional space, and connections to other venues within the school.

The Corporation re-launched its website, [www.ayerpac.org](http://www.ayerpac.org), with a viewer dashboard to enable all residents -- including non-Comcast subscribers -- to access APAC content and functions online, including the ability to input their own slides and text to the Channel 99 community bulletin board, and view past programs, and bulletin board items online.

APAC instituted management software to improve its ability to work with employees and volunteers, and increased its outreach to associate members and the community at large to increase participation in public access programming.



## BOARD OF ASSESSORS

### Contact Information:

<b>Office Hours:</b>	8:30-4:30
<b>Meeting Times:</b>	Bi-weekly on Wednesdays @ 3:00PM
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8211
<b>Email:</b>	<a href="mailto:assessor@ayer.ma.us">assessor@ayer.ma.us</a>
<b>Fax:</b>	978-772-8222

### Members / Employees:

<b>Chair:</b>	Denis J. Callahan
<b>Clerk:</b>	C. Edward Cornellier
<b>Member:</b>	Paul D. Bresnahan
<b>Employees:</b>	Thomas Hogan, Assessing Administrator
	Celia Jornet, Assessing Department Assistant

In 2013, the Board of Assessors completed an in-house revaluation of all property in the town of Ayer. The Board's assessing practices and procedures were audited by the Department of Revenue's Bureau of Local Assessment to insure that the town remains in compliance with the Commissioner of Revenue's standards as they relate to assessment level and uniformity. Ayer received final certification of the new values in December. This revaluation was the first comprehensive update of Ayer's assessed valuations since 2011.

For FY14, the total assessed taxable valuation of Ayer is \$982,811,670 with a property tax levy of \$ 18,958,168. The Assessing Department reported \$24,117,560 in new growth valuation resulting in an additional \$435,368 in allowable tax levy growth. The FY14 tax rate for residential is \$14.08 per thousand dollars of value and the commercial/industrial/personal property tax rate is \$28.55. The current valuation and levy percentages based upon property class are as follows:

<u><b>Class</b></u>	<u><b>Valuation</b></u>	<u><b>%</b></u>	<u><b>Tax</b></u>	<u><b>Levy%</b></u>
<b>Residential</b>	628,963,700	64%	\$8,855,809	47%
<b>Commercial</b>	100,935,500	10%	\$2,881,709	15%
<b>Industrial</b>	146,140,500	15%	\$4,172,311	22%
<b>Personal</b>	<u>106,771,970</u>	<u>11%</u>	<u>\$3,048,340</u>	<u>16%</u>
<b>Totals:</b>	982,811,670	100%	\$18,958,168	100%

The Board of Assessors declared an overlay surplus of \$90,641. This surplus was realized in large part due to the successful management of Ayer's State Appellate Tax Board docket. The surplus was returned to the Town for fiscal year 2014 budgetary purposes.

The Assessing Department inspected, valued, and billed \$22,786 in supplemental tax revenue resulting from post July 1 construction activity.

The Board of Assessors wishes to recognize the accomplishments of Department Assistant Celia Jornet who was awarded the professional designation of Massachusetts Accredited Assessor (MAA) by the Massachusetts Association of Assessing Officers (MAAO).

Administratively, the Assessing Department processed the following items in 2013:

- Processed 125 Community Preservation Act Surcharge Exemptions.
- Managed a State Appellate Tax Board docket of 25 real and personal property cases.
- Processed 19 Real Estate and Personal Property Abatement Applications.
- Processed 124 Statutory Exemption Applications.
- Processed 9 Automobile Excise Commitments totaling \$1,037,457.08.
- Calculated 287 Automobile Excise Adjustments.

Respectively submitted,

Denis J. Callahan, Chairman  
C. Edward Cornellier, Clerk  
Paul D. Bresnahan, Member



## AYER BOARD OF HEALTH

### Contact Information:

<b>Office Hours:</b>	Tuesday and Thursday, 9:00 a.m. to 2:00 p.m.
<b>Meeting Times:</b>	2 <sup>nd</sup> & 4 <sup>th</sup> Monday of each month at 5:30 p.m. at Town Hall
<b>Address:</b>	Town Hall, 1 Main Street , 3 <sup>rd</sup> Floor, Ayer, MA 01432
<b>Telephone:</b>	978-772-8213
<b>Email:</b>	boh@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Members / Employees:

<b>Chair:</b>	Heather Hasz
<b>Clerk:</b>	Mary Spinner
<b>Member:</b>	Pamela Papineau
<b>Employee:</b>	Ruth Terry, Administrative Assistant (resigned August 2013) Debra Butcher, Administrative Assistant (hired September 2013)

### Statement of Purpose:

The Ayer Board of Health is the legally designated health authority of the Town. It is responsible for enforcing the State Sanitary and Environmental Codes and for protecting the public health of the Town. The Board accomplishes this by enforcing state laws and our own regulations and by monitoring any activity in our Aquifer Protection District.

### Functions:

Together with the Nashoba Associated Boards of Health, the Ayer Board of Health oversees, monitors, and enforces all regulations regarding food service, housing, water, septic, rubbish disposal, recycling, noise, tobacco, animal issues, and miscellaneous public health matters, including occasionally reviewing building plans. We provide information about local beach closings, annual flu clinics, and mosquito control. Both Boards continue to work with the Massachusetts Department of Environmental Protection and other agencies to closely monitor the issues at Shepley's Hill Landfill.

### Summary 2013:

- The Ayer Board of Health, working with a technical assistance grant available through the Environmental Protection Agency (EPA) and Mass Department of Environmental Protection (DEP) worked with a consultant to gather information and facilitate a public hearing on March 20, 2013 regarding the Shepley Hill Landfill Superfund Site located on the former Fort Devens. During this public hearing, the Board discussed the Shepley Hill Landfill Superfund Site and the groundwater contamination in this area; contamination in this area has been determined through initial property surveys conducted by the US Army to be between eighty (80) and one-hundred (100) properties. The US Army will continue to work on delineating any additional contamination as a result of this contamination and will work with any affected property owners on any follow up work needed (up to and including the decommission of any wells that may be identified). The Board discussed placing a moratorium on all groundwater wells within the contaminated area. It should be noted that this contamination is in the groundwater and would affect groundwater wells, the Town's public water supply has not been affected by this contamination.
- As a result of a public hearing held on March 20, 2013 regarding the Shepley Hill Landfill Superfund Site, the Ayer Board of Health voted on May 6, 2013 to put a moratorium in place on all groundwater wells within the area of contamination. The US Army will continue to work on remediation in this area and will update the Board on any additional wells identified or the need to identify any further areas of contamination.
- A Board member continues to attend the regular meetings of the Devens Restoration Advisory Board (RAB) and also provides regular updates on the progress of the remediation work being done at Plow Shop Pond at Railroad Round House and Red Cove.
- Municipal Barn Inspector, Carlene Purdy, was re-appointed to serve as Barn Inspector starting May 1, 2013 through April 30, 2014.
- A Board member continues to sit on the local Emergency Management Team, which meets bimonthly to discuss issues related to the community.

- The Board worked with the Region 2 Emergency Response Team out of Worcester to update our current Emergency Dispensing Plan (EDS) to address the ongoing construction at the Ayer Shirley Regional High School. An interim site has been identified at the Page-Hilltop Elementary School during the construction project.
- The Ayer Board of Health is a member of the State Associated Boards of Health under the Massachusetts Department of Public Health.

**Special Recognition:**

Thank you to Ruth Terry for her three (3) years of service as Administrative Assistant; also the Board welcomes Debra Butcher as our new Administrative Assistant.

A big thanks to Kelley's Hallmark for continuing to sell Transfer Station bulk item tags and bags. They volunteer to do this as a service to all the residents of Ayer.

Respectfully submitted,

Heather Hasz, Chair  
Mary Spinner, Clerk  
Pamela Papineau, Member

Ayer Board of Health

## AYER BARN INSPECTOR

**Contact Information:**

<b>Contact:</b>	Carlene Purdy
<b>Telephone:</b>	978-772-8213
<b>Email:</b>	boh@ayer.ma.us
<b>Fax:</b>	978-772-8222

**Statement of Purpose:**

Carlene Purdy was hired by the Ayer Board of Health as the Municipal Barn Inspector in 2012 and was reappointed by the Board of Health in 2013. Ms. Purdy majored in Animal Science from Essex Agricultural and Technical Institute with a certification in Animal Care. Her experience with large and small farm animals, while utilizing her pre-veterinarian skills, has made her an asset to the Town in ensuring the humane and wellbeing of all animals.

**Functions:**

As Barn Inspector, Carlene is responsible for compiling a census of livestock and fowl population in Town, ensuring that animals are in good health and free from disease, and conducting inspections of animal housing for compliance in accordance with the Town's regulations. Barns, coops, pest control (i.e. area free from rodents, flies, etc.) and range areas are inspected to ensure adequate size, safety, cleanliness, adequate food and water supply and also to ensure the proper disposal of waste.

**Summary 2013:**

During 2013, the Barn Inspector has completed the following:

- Inspected a total of 20 properties in Ayer, consisting of (2) large farms, (2) horse owners, (16) owners of fowl, i.e. chickens, turkeys, goats, rabbits, swine, cattle and all waterfowl.
- Responded to barn-related complaints in regards to odor, animal wellbeing, and the keeping of animals to ensure they are housed in accordance with their Town approved permits.
- Maintained accurate records of all barn inspections and submitted an annual report as required by the Massachusetts Department of Agricultural Resources, Division of Animal Health.
- Attended Board of Health and State meetings when issues arose concerning non-compliance within the Town as well as conferences pertaining to law amendments issued through MDAR.

Overall, animals were found to be in good health with proper housing accommodations and quality of care. The Barn Inspector wishes to thank the citizens of Ayer for their continued cooperation in the wellbeing of their farm animals.

Respectfully Submitted,  
Carlene Purdy Barn  
Inspector

## BUILDING DEPARTMENT

### Contact Information:

<b>Office Hours:</b>	8:30am to 11:00 am Tuesday and Thursday
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8214
<b>Email:</b>	<a href="mailto:gvellante@ayer.ma.us">gvellante@ayer.ma.us</a>
<b>Fax:</b>	978-772-2222

### Members:

<b>Building Commissioner</b>	Gabriel J. Vellante Jr.
<b>Alternate Building Commissioner</b>	Roland Bernier
<b>Inspector of wires</b>	Alan Parker 978-877-6323 ( <i>Call between 7am &amp; 9am</i> ) Inspections are performed on Monday, Wednesday, and Friday.
<b>Plumbing &amp; Gas Inspector</b>	Robert Friedrich 978-772-7354
<b>Assistant Plumbing &amp; Gas Inspector</b>	James Bakun
<b>Sealer of Weights and Measures</b>	Eric Aaltonen 978-597-8855

### Mission Statement:

It is the mission of the Building Department to enforce the State Building Code and the Town By-laws, so as to achieve the minimum life safety standards of the Code and the quality of life style as defined in the Town By-laws and as approved by Annual Town Meeting.

### Departures and New Appointment:

This year our Inspector of Wires Philip Horgan resigned his position. Phil has worked as the Assistant inspector of Wires since 1993 and was moved up to the position of Inspector of Wires two years. I would like to thank Phil for his service to the community and well wishes for his future endeavors.

After Mr. Horgan's resignation, Alan Parker, the Assistant Inspector of Wires was appointed to the position of Inspector of Wires.

### The year in review:

2013 was another busy year for the Building Department with 241 building permits being issued. There were 30 permits issued for new single family homes and two permits for triplex buildings which accounted for 36 new residential

dwelling units. There were 81 permits issued for various types of renovations and additions. This year saw the start of the renovation/addition to the Ayer/Shirley Regional School building.

At the direction of the Board of Selectmen, the Building Department has spent considerable time working on 'Problem Properties' in town. Although this is a slow process much progress has been made. The Department will continue to follow these issues into next year.

### **CABLE ADVISORY COMMITTEE**

#### **Contact Information:**

<b>Meeting Times</b>	Meetings are scheduled as needed
<b>Address</b>	1 Main Street
<b>Telephone</b>	978-772-8220
<b>Email</b>	ayerapac@gmail.com

#### **Members:**

<b>Chair</b>	Douglas Becker
<b>Members</b>	Bob Colman
	Charles Comeau
	Harry Zane
<b>BOS Member</b>	Gary Luca

#### **Mission:**

To advise the Board of Selectmen in negotiations and communications with cable television (CATV) providers, ensuring that the interests of the town of Ayer are represented in Town/Cable-provider contracts and communications. The Cable Advisory Committee has no ability or authorization to negotiate with providers of internet service.

#### **Accomplishments in 2013:**

The Cable Advisory Committee successfully negotiated a new, ten-year contract with Comcast Corporation, ensuring \$150,000 in revenue to provide state of the art equipment and support resources for broadcast of local government affairs, educational events, and public access programming (See listing for Ayer Public Access Corporation). The BOS and Comcast signed the contract in February.

#### **A note on cable television providers:**

The town's sole cable television provider has been Comcast Corporation. Verizon also offers cable television. Ayer is among many towns with whom Verizon has thus far declined to negotiate a FIOS product. Verizon indicated in 2009 that it intended to begin FIOS installation in Ayer. However, shortly thereafter the company suspended contractual negotiations with individual towns, claiming that a blanket, state-wide approval by the legislature would be less expensive and better serve the public than town-by-town negotiations (as undertaken by Comcast and provisioned in federal law) – a position with which the CAC and the BOS disagree.



## CAPITAL PLANNING COMMITTEE

### Contact Information:

<b>Meeting Times:</b>	Mondays at 5:00 p.m., October through January
<b>Address:</b>	1 Main Street, Ayer, MA
<b>Telephone:</b>	978-772-8220
<b>Web Page:</b>	<a href="http://www.ayer.ma.us/Pages/AyerMA_Bcomm/CaptitalPlan/index">http://www.ayer.ma.us/Pages/AyerMA_Bcomm/CaptitalPlan/index</a>
<b>Fax:</b>	978-772-8222

### Members / Employees:

<b>Members:</b>	Mary Spinner
	Brian Muldoon / John Kilcommins, Finance Committee Representatives
	Jim Fay / Chris Hillman, Board of Selectmen Representative
	Robert Pontbriand, Town Administrator, Support Staff
	Lisa Gabree, Town Accountant, Support Staff

### Mission Statement:

The Capital Planning Committee has as its broad vision a long-term capital debt management plan. Its sole purpose is to provide a cost effective and cost efficient system of budgeting for the repair, replacement, and enhancement of the Town's capital asset base.

### Summary of 2013:

As per policy, the Committee met with all Department heads to review their updated five-year Capital Plans. We asked all of them to prioritize their needs and give us only their top three necessary requests. Infrastructure will be a huge issue in the coming years, ie: replacement of old water lines and new roads and sidewalks that meet A.D.A. standards. We are cognizant of the fact that in calendar year 2014 there will be an increase in taxes due to the renovation of the Ayer Shirley Regional High School.

**Funding** - Water, Sewer, Solid Waste, and Ambulance requests are funded through their Enterprise Accounts.

**Debt Exclusion Override** - This raises taxes for the length of the project. The Committee did not recommend any such projects this year.

**Capital Exclusion** - This requires a ballot vote and Town Meeting approval. It increases taxes for one year only. The Committee did not recommend any capital exclusion items this year.

### Conclusion:

The Committee would like to see the financial impact component of the duties of the Committee shifted to the Finance Committee and to re-focus on making the best recommendations for maintenance; up keep; acquisition and replacement of the Town's assets based on sound long life cycle methods of evaluation and planning. This way, the financial evaluation can be made in the context of and based on the impact to current and future budgets by the Finance Committee. And the recommendations for assets management can be made in the context of best long-term maintenance standards. The Town will then be able to better evaluate both the financial and the asset management aspects of capital spending decisions.

Respectfully submitted,

Mary Spinner  
Capital Planning Committee

## COMMUNITY AND ECONOMIC DEVELOPMENT

### Contact Information:

<b>Office Hours:</b>	8:30 am to 4:30 pm
<b>Address:</b>	Ayer Town Hall - 1 Main Street
<b>Telephone:</b>	978-772- 8206 and 978-772-8211
<b>Email:</b>	Director: dmaher@ayer.ma.us CDBG Program Administrator: ahersey@ayer.ma.us
<b>Fax:</b>	978-772-8208

### Members / Employees:

<b>Director:</b>	David Maher
<b>Program Administrator:</b>	Alicia Hersey
<b>Housing Rehab Specialist :</b>	Donald Bucchiaieri ( contractor)
<b>Lead Paint Inspector:</b>	Christine Caulfield ( contractor)

### Mission Statement:

The Department of Community and Economic Development seeks “to engage in progressive and innovative economic and community development activities that enrich and advance the quality of life for both the business community and the citizens of Ayer”. The Office of Community and Economic Development partners with numerous local and regional Boards, Commissions and members of the private sector to offer the broadest spectrum of information and programs to the local community.

### Summary of Accomplishments:

- Ayer’s Office of Community Development applied for and was awarded one of its largest CDBG grants to date, \$900,000, from DHCD which is being used to upgrade and renovate at least sixteen units of eligible housing throughout Town and subsidize a full infrastructure upgrade; water sewer, sidewalks, landscaping and street paving of the entire length of Pond Street. Money from this grant continues to upgrade additional homes and apartments into 2013 and the Pond Street Project was fully completed in October 2012 as well. The Office was able to complete four additional rehab projects prior to close out of the grant in December of 2013.
- Having achieved State designated “Green Community” status in 2011 and receiving a \$151,000 grant, the Town’s Energy Committee proceeded to initiate and complete a number of the projects including: all new LED street lamps for the Downtown retail area, new gas heating system and efficiency upgrades to the Waste Water Treatment Plant, computerized digital controls for all the systems in the Town Hall, background study work for a Bio-Mass heating design for the Town’s sludge waste. Other projects are currently in different phases of completion.
- New seasonal banners and ornamental hanging plants were added to the ornamental street light poles along Main Street.
- Continuing Downtown revitalization projects include: Rail Trail Commuter Rail Parking facility, aggressive Marketing of the Downtown Business District with a new business marketing folder. Downtown events include: Town-wide Yard Sales, Car Show nights, Farmers Market, July 4<sup>th</sup>, Halloween and Christmas activities.
- New business growth on Main Street included: Markoh’s Restaurant, Harding Bush Water Color Art Gallery, Foster McGuane Financial Advisors, Owens Jacob Salon and Day Spa.
- The Town was awarded a second grant of \$300,000 from the Department of Mental Health to fund work with the Drug Court at Ayer District Court and its Advocate’s affiliate.

- The Office of Economic Development and Community Development were able to solicit \$35,000 of UDAG money to upgrade the façade of the McGuane Building on Main. Upgrade of the building facades were also undertaken by b Mr. Spero, Mr. Berry and his son with their respective properties.

Anyone with questions, suggestions or concerns regarding the operations and programs of the Office of Community and Economic Development should feel free to contact us directly at 978-772-8206 or email [dpd@ayer.ma.us/dmaher@ayer.ma.us](mailto:dpd@ayer.ma.us/dmaher@ayer.ma.us)

## COMMUNITY PRESERVATION COMMITTEE

### Contact Information:

<b>Meeting Times:</b>	1 <sup>st</sup> Wednesday of each month at 6:00 pm at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	<a href="mailto:bos@ayer.ma.us">bos@ayer.ma.us</a>
<b>Fax:</b>	978-772-8222

### Members:

<b>Chair:</b>	Janet Providakes (Ayer Housing Authority)
<b>Co-Chair/Clerk:</b>	Jessica Gugino (Conservation Commission)
<b>Members:</b>	Beth Suedmeyer (Citizen-at-Large)
	Mark Fermanian (Planning Board)
	Jason Mayo (Parks and Recreation Board)
	Barry Swartzel (Historical Commission)
	TBA (Citizen-at-Large)

### Statement of Purpose:

The Community Preservation Act (CPA) was signed into law in the Commonwealth on September 14, 2000 (Massachusetts General Law, Chapter 44B, section 5). Participating cities and towns create a local CPA fund with annual revenues derived from a property tax surcharge of not more than 3%, as well as variable (5% to 100%) State matching funds of local receipts. In April 2001, the Town of Ayer voted to adopt the CPA (Ayer Bylaws, Article XLVI) with a 1% property surcharge. Ayer's adoption of the CPA surcharge includes exemptions for low-income households and low/moderate-income senior households.

The CPA was designed as a smart growth tool to help participating communities with four general types of projects: the acquisition and preservation of open space; the creation and support of affordable housing; the acquisition and preservation of historic resources; and the creation and support of outdoor recreational uses. Each community determines its own priorities and can more readily plan for its future knowing what funds it has available.

To facilitate projects and recommend the allotment of annual funds in accordance with CPA requirements, participating communities must create a local Community Preservation Committee (CPC) of up to nine members. The role of a CPC is to review and recommend CPA projects to Town Meeting, which, in turn, makes the final decision on uses of CPA funds. The Ayer CPC, which meets monthly, is currently a seven-member committee, appointed by the Board of Selectmen, and comprised, by statutory requirement, of representatives from the Planning Board, Conservation Commission, Historical Commission, Housing Authority, and Parks Commission, and also includes two citizens at large. In October 2013, Ayer voted to amend the Bylaw to reduce the size of its CPC from nine to seven members by eliminating two non-statutory seats. One citizen at large seat remains vacant and the CPC welcomes residents interested in applying.

At Fall Town Meeting, the Ayer CPC makes recommendations for the distribution of its annual CPA revenues from the surcharge and the State. By law, open space, housing, and historic preservation must each receive a minimum 10% distribution from these revenues. The CPC also makes recommendations for the distribution of the remaining 70% to open space, housing, and historic preservation, as well as to recreation, reserves and administrative uses.

In previous years, Ayer CPC has recommended to Town Meeting voters the use of CPA funds for renovations to Town Hall; open space purchases that have expanded Town conservation land holdings; local projects in support of elderly housing, Habitat for Humanity, and the Greenway Committee; historic restoration and preservation of the Pleasant Street School in partnership with Ayer Elderly Housing; and projects at Sandy Pond Beach and Pirone Park.

#### **Projects Completed in 2013:**

Amendment to the Ayer CPA Bylaw to reduce membership from nine to seven.

Partial funding of the historical preservation and affordable housing components for the renovation of the Fletcher Building (aka Nutting Building).

Funding of the creation of the Pleasant Street Pocket Park for passive recreation, adjacent to the renovated Pleasant Street School that now serves as elderly housing.

Invasive weed treatment of Flannagan Pond.

#### **Future Prospective Projects:**

Projects the CPC is considering for the future include expansion of open space; possible development of a community garden; and updating the Town's Community Preservation Plan.

### **CONSERVATION COMMISSION**

#### **Contact Information:**

<b>Office Hours:</b>	Wednesdays and Fridays, 10:00 A.M. to 2:00 P.M.
<b>Meeting Times:</b>	2 <sup>nd</sup> & 4 <sup>th</sup> Thursday of each month at 7:00 at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8249
<b>Email:</b>	concom@ayer.ma.us
<b>Fax:</b>	

#### **Members / Employees:**

<b>Chair:</b>	William Daniels
<b>Vice Chair:</b>	George Bacon
<b>Clerk:</b>	Jessica Gugino
<b>Members:</b>	Takashi Tada
	Lee Curtis
<b>Employees:</b>	Becky DaSilva-Conde, Conservation Administrator

#### **Mission Statement:**

Wetlands protect drinking water, prevent flood damage and provide fish, shellfish, wildlife and plant habitat. Although wetlands are found on private property, their benefits are important to everyone. Landowners have an important role in protecting wetlands. Since colonial times, Massachusetts has lost nearly one-third of its wetlands, and continues to lose more every year.

In accordance with Massachusetts General Law, c40 §8C, the Conservation Commission's mission is the "promotion and development of the natural resources and for the protection of watershed resources. The commission shall conduct researches into its local land areas and shall seek to co-ordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which in its judgment it deems necessary for its work. Among such plans may be a conservation and passive outdoor recreation plan which shall be, as far as possible, consistent with the town master plan and with any regional plans relating to the area. The commission may, from time to time, amend such plan. Such plan shall show open areas including marsh land, swamps and other wetlands, and shall show which areas are subject to restrictions or wetland zoning provisions and any other matters which may be shown on a plat index under section thirty-three of chapter one hundred and eighty-four. Acquisitions of interests in land under this section and other municipal open lands shall be shown thereon as well as lands owned by other entities kept open through any legal requirement. Such plan shall show other areas which public necessity requires to be retained for conservation and passive recreation use."

The Commission is also charged by State law to protect the town's wetlands resources by administering the Massachusetts Wetlands Protection Act, Rivers Protection Act and their regulations, as well as the Ayer Wetlands Protection Bylaw.

### **Regulatory Actions:**

In accordance with these laws and regulations, the Commission took the following actions:

6	Determinations of Applicability
0	Orders of Resource Area Delineation
15	Orders of Condition
8	Certificates of Compliance
5	Enforcement Orders/Violation Notices
3	Field Changes to existing OOCs

### **Pond Management:**

The Commission also manages the aquatic weed control program in the town's ponds. In 2013, chemical treatments were applied in Flannagan's Pond. Annually in the fall, the water levels in Sandy Pond and Flannagan's Pond are lowered for the winter to kill weeds growing along the shoreline.

A five-year aquatic weed management plan was developed in 2005. In 2013, the Commission solicited proposals for a consultant to prepare a comprehensive pond survey to update and expand on the recommendations in the 2005 plan. Working with the Pond and Dam Committee, the Commission selected a consultant and began negotiating a scope of services.

### **Land Management:**

The Commission also manages the Pine Meadow Conservation Land abutting Groton Harvard Road and Oakridge Drive as well as a small parcel on Snake Hill Road. Conservation land in the Town is managed with assistance from volunteers from the Ayer Greenway Committee. Signage and walking trails are maintained to allow residents to enjoy the beauty and serenity of the forest, marsh, ponds and wildlife there. The Greenway Committee always welcomes new members who are interested in preserving and enjoying Ayer's open space resources.

Several landowners have granted conservation restrictions on their properties. These properties remain in private ownership, but use of the land is limited to prevent alteration and preserve open space. The Commission monitors these properties to ensure adherence to the terms of the restrictions.

## COUNCIL ON AGING

### Contact Information:

Office Hours	Monday – Friday 9am-3pm
Executive Board Meeting	Second Wed of the month at 3pm Pleasant Street School Apartments
Address	18 Pond Street rear entrance
Phone	978-772-8260
Transportation	Dial a ride MART Van 978-772-8261 Must have 24 hours notice for any transportation appointment.
Web Page	Town Web Page
Fax	978-772-8246

### Employees:

Executive Director	Karin Dynice-Swanfeldt
Outreach Coordinator	Jean Taylor
Nutrition Coordinator	Louisa Ratcliffe
MART Van Coordinators	Ruth Shanahan Karen Collins Verna Hughes Kevin Liddy
Exercise Instructor	Amanda Norton
Housekeeping	Rita Pederson
COA Center Volunteers	Ann Holtzman, Sr Paula McCrea, Sally Balcom, Alice Shepard

### Executive Board Members:

Chair	Sr. Paula McCrea
Member	Robert Hammond
Member	Sally Balcom
Member	TBA
Member	TBA

**Mission or Statement of Purpose:** The Council on Aging is here to serve the community of Ayer and its residents that are 60+ years of age. The COA is a serve based department to help increase quality of life. We are here to also help family members caring for their loved ones.

#### Daily Activities:

MART Van Transportations Daily, Meals on Wheels delivered daily, On Site Lunch Program, Outreach Service on site daily.

#### On Going Weekly and Monthly Activities:

(most are **FREE**) Hannaford's Shopping, Loaves and Fishes Trips, Shaw's Shopping, Groton CVS trips, Craft Classes, Computer Classes, Cribbage, Exercise class, Bingo, Knitting, Playing Cards, Movies with Popcorn, Blood Pressure Clinic, Flu Clinic, AARP Tax Program, Fuel Assistance Program, SHINE Counselor available to address insurance issues, outreach assistance on- going for senior and their caregivers.

**Monthly Activities:**

(most are **FREE**) out of town trips scheduled with travel companies, overnight trips and weekends, functions with the Police, Fire and Public School Departments. 900 newsletters printed per month and distributed throughout the community, Walmart Shopping trip, Christmas Tree Shoppe trip, Holiday parties, Annual Italian Night, May Day Celebration.

**Special Recognition:**

2013 was a wonderful year for us here at The COA. Thanks to the tax payers of Ayer our budget received an increase for our operating costs at the annual town meeting. This came as a huge surprise and was gratefully excepted. This increase allowed for new equipment to be purchased for The Center, equipment that was very much needed over the past few years. This increase also allowed for new events to be offered to our 60+ers throughout the year. It gave us breathing room to offer more and update our environment which has made such a huge change to our COA. So to the tax payers of Ayer **THANK YOU**, this increase was so badly needed and so well used for the growth of the COA.

**Statistics:**

The population in the community of Ayer is just under 7,000. Of that number 1,200 are 60+ years of age and older. Here at The Center, on average, we service between 300-375 people per week. That is an average week. When we have a function, event, workshops or trips those weekly numbers can increase by an additional 100 people per week. In round numbers, we service on average in a year up to 20,000 people. This is not just people 60+ but also their caregivers and family members. We also transport the many disabled members of our community. We are a service based department and offer much to many. Within the next few years the number of 60+ people to be serviced will double in this community. This number will be larger than the number of children living in Ayer. We are a very active facility with countless services. We have an open door policy and no one is turned away or goes without! We work together as aTEAM and will continue to offer quality in ALL we do. As we move into 2014 we look forward to bringing new and exciting activities to our 60+ers and many more services.

<b>AYER CULTURAL COUNCIL</b>
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**Contact Information:**

<b>Meeting Times:</b>	Meetings posted at Town Hall.
<b>Address:</b>	1 Main Street
<b>Phone:</b>	610-316-0919
<b>E-Mail:</b>	sschwabe@ayer.ma.us
<b>Web Page:</b>	<a href="http://www.ayer.ma.us/Pages/AyerMA_cultural/index">http://www.ayer.ma.us/Pages/AyerMA_cultural/index</a>

**Members:**

<b>Chair:</b>	Sheila Schwabe
<b>Members:</b>	Janet Adamson
	Jennifer Hirtle
	Deborah Kay
	Connie Lind
	Jane Morriss
<b>Ex-Officio:</b>	Anthony D'Amico

**Mission or Statement of Purpose**

Under supervision and with funding provided by the Massachusetts Cultural Council, the Ayer Cultural Council administers grant funds supporting community cultural activities and events including art, humanities, literature and historic programs, as well as interpretive science projects. These programs are available through schools, senior centers, youth organizations, libraries, museums, local festivals and other public venues.

## **Opportunities for Citizens**

This Council is comprised entirely of volunteers and is actively seeking new members. If you are an Ayer resident, interested in the arts, humanities or interpretive sciences, please consider joining us. Contact the Chair for more information.

## **Special Recognitions**

The Massachusetts Cultural Council awarded \$4,250 to Ayer for 2014.

## **Statistics**

Twenty-two Cultural Council grant applications with eleven approved.

## **Grant Applications approved for 2014**

Audio Journal, Inc. ....	Cultural Enlightenment Initiative
David Bates .....	This Land is Your Land: A Song Story & Song Celebration
Denis Cormier .....	Hands on History: The American Revolutionary War
Fitchburg Art Museum .....	79th Regional Exhibition of Art & Craft
Fruitlands Museum .....	Fruitlands Museum Centennial Anniversary Program
Richard L. Hamelin .....	The Magical Potter's Wheel
Indian Hill Music, Inc.....	Bach's Lunch Concert Series
Gregory Maichack .....	Sublime Sunflowers: Pastel Paint Like The Masters
Nashoba Valley Concert Band .....	NVCB music concerts in Ayer 4th July and Winter
The Marble Collection, Inc. (TMC) .....	The Marble Collection, Inc [TMC]
Roger Tincknell .....	Children's Songs and Singing Games Family Concert

## **Other**

Many Council supported programs are available to the general public. Please watch the local newspaper and local access Channel 8 for times and places.

Information about events, grant applications and funding are available online at [www.mass-culture.org](http://www.mass-culture.org). Applications are also available at the Ayer Public Library, East Main Street.

Sincere thanks and appreciation to all Council members for their hard work and dedication, and to the Ayer Town Accounting and Treasurer departments for their assistance in bringing a broad range of activities and programs to the Ayer community.

Respectfully submitted,

Sheila Schwabe, Chair



## DEVENS ENTERPRISE COMMISSION

### Contact Information:

<b>Address:</b>	33 Andrews Parkway, Devens MA 01434
<b>Telephone:</b>	978-772-8831 ext. 3313
<b>Fax:</b>	978-772-1529

### Members:

<b>Chair:</b>	William P. Marshall
<b>Ayer Members:</b>	Martin Poutry
	Russ Smith

## Town of Ayer DEVENS ENTERPRISE COMMISSION

The Devens Enterprise Commission (DEC) is a regulatory and permit-granting authority for the Devens Regional Enterprise Zone.

A full copy of the DEC 2013 Annual Report can be found at  
<http://www.devensec.com/meetings.html>  
under Annual Reports 2013.

Respectfully submitted by Ayer's DEC Commissioners:

Russ Smith     Martin Poutry

## DEPARTMENT OF PUBLIC WORKS

### Contact Information:

<b>Office Hours:</b>	7:30am - 3:30pm (Monday following Labor Day - last Friday in March) 6:30am - 2:30pm (First Monday in April - Friday following Labor Day)
<b>Address:</b>	25 Brook Street
<b>Telephone:</b>	978-772-8240
<b>Email:</b>	<a href="mailto:mwetzel@ayer.ma.us">mwetzel@ayer.ma.us</a>
<b>Fax:</b>	978-772-8244

### Staff:

<b>Superintendent:</b>	Mark L. Wetzel, P.E.
<b>Office Manager:</b>	Pamela J. Martin
<b>Department Asst.:</b>	Tim Lahtinen

### Mission Statement:

The Public Works Department provides the essentials of daily living: the distribution of safe, clean drinking water; the collection and treatment of the Towns' wastewater; provide the motorists and pedestrians with a safe and reliable roadway infrastructure; and enable the residents the ability to properly dispose of their solid waste/recycling materials.

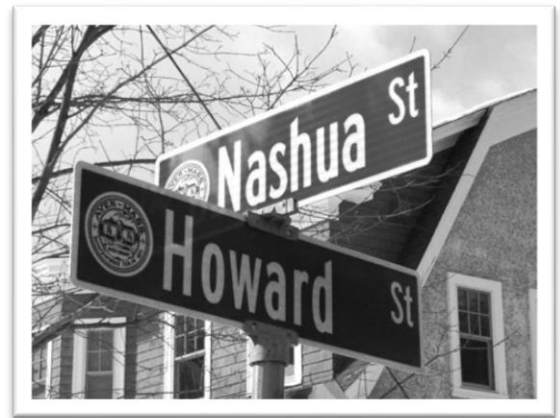
**Superintendent's Comments:**

I am pleased to submit the 2013 Department of Public Works Annual Report. No other municipal department affects the lives of every citizen more than the Department of Public Works. Often taken for granted, the DPW's wide array of services continuously and directly impact the quality of life of every Ayer resident and business- 24 hours a day, seven days a week, the year-round, and year after year. These services affect public health, safety, education, as well as more subtle aspects such as economic vitality, and the aesthetic appeal of our town. In delivering these services the Ayer DPW is comprised of five major service groups; Highway, Water, Wastewater, Stormwater, and Solid Waste. It is with great pride that our employees diligently and consistently provide these valuable services for our customers and the Town.

I would like to thank the DPW Foremen, staff, Office Manager, Board of Selectmen, Town Administrator, Town Accountant and all Town residents for their support and encouragement this year.

**Public Works Department Operations:**

The Department of Public Works (DPW) consists of six divisions including: Water, Wastewater, Highway, Fleet Maintenance, Solid Waste and Stormwater. The DPW administrative staff also manages street lights, procurement of fuel (diesel and unleaded for all Town Departments) and snow removal operations. The Administrative Office staff support the Department operations with water and sewer billing, procurement administration, Transfer Station Permits and bags, payroll processing and response to public inquiries and concerns regarding DPW areas of responsibility.



The DPW had no work related injuries in 2013. There is an emphasis on work safety with specific training, regular meetings of the DPW Safety Committee and "tailgate" safety meetings at job sites.

**Significant Projects:**

The Department of Public Works projects included:

- Procurement, project support and contract management of ten contracts throughout the DPW Divisions, including Grove Pond WTP Upgrade, Spec Pond WTP Chemical Feed Improvements, Well Cleaning and Redeveloping, Groton School Road Pumping Station Upgrade, New Street Signs, Main St Street Lights, and Crabtree Pumping Station Upgrade
- Completed the design of East Main Street Water Main Replacement Contract.
- Conversion to new water and sewer billing software and began implementation of the new automatic meter reading system
- Implemented more use of social media to communicate, inform and educate the citizens regarding DPW activities
- Completed a Water Distribution System Inventory and condition assessment to determine the priorities for water main replacement and implementation of a long term improvement program.
- Began implementation of Utility GPS and GIS infrastructure mapping and management system
- Working on implementing Stormwater Utility
- Developing an integrated infrastructure improvement capital plan, combining road paving, sidewalks, water and sewer improvements into comprehensive plan, including detailed inventory of Town water system
- Applied for grants for Wastewater Sludge to Energy Study, Spill Prevention Training and East Main Street Reconstruction

My goal as the DPW Superintendent is to improve the public services and infrastructure for the residents and businesses of the town. I appreciate public input, new ideas and the DPW staff will work hard to improve our community. I look forward to another challenging and exciting year in Ayer.

Respectfully Submitted,  
Mark L. Wetzel P.E., Superintendent

## DPW - WASTEWATER DIVISION

### Contact Information:

<b>Hours:</b>	7:00am - 3:30pm (Monday following Labor Day - last Friday in March) 6:00am - 2:30pm (First Monday in April - Friday following Labor Day)
<b>Address:</b>	25 Brook Street
<b>Telephone:</b>	978-772-8243
<b>Email:</b>	jloomer@ayer.ma.us
<b>Fax:</b>	978-772-8244

### Staff:

<b>Foreman:</b>	John Loomer
<b>Assistant Foreman:</b>	Kenneth Harwood
<b>Senior Plant Operator:</b>	Richard Hudson
<b>CDL A Driver:</b>	Daniel Scott
<b>Plant Mechanic:</b>	John Shanahan
<b>Collection System Operator:</b>	Walter Wood
<b>Plant Attendant:</b>	David Nelson, Jr.

### 2013 Annual Report:

The DPW Wastewater Division is responsible for operation and maintenance of the Town's wastewater collection system, 18 wastewater pumping stations and the 1.8 million gallon per day advanced wastewater treatment plant. In addition, the Wastewater Division oversees the Industrial Pretreatment Program which monitors the waste discharge of the large industries in Town.

The following summarizes the Water Division activities in 2013:

- During 2013, the Wastewater Division staff were involved with numerous routine and emergency Dig Safe mark outs, progress and final sewer connection inspections throughout Town and testing of new sewer extensions, including the ASRHS addition, Pingry Hill Development, Littleton Lyne Apartments and the Nashoba Valley Regional Health Center Addition.
- The Division responded to fifteen line blockages where the lines were cleared.
- Performed Hydro-Jet cleaning of the East End and Hill neighborhood sewers.
- The Wastewater Division drained and cleaned the two 28,000 gallon extended aeration basins to clean the air diffusers and perform scheduled maintenance. The cleaning of the diffusers resulted in more efficient operation of the air blowers, reducing energy usage.



- The Groton School Road Pumping Station upgrade was begun and will be on line in February 2014.
- The Crabtree Mulberry Circle Wastewater Pumping Station Replacement was designed and bid and will be installed in March 2014.
- The Wastewater Division completed the draft report on the feasibility of converting our wastewater sludge to electricity and heat. Unfortunately, the cost of the system does not make this feasible and we are exploring a Private-Public Partnership as an alternative option.
- The Wastewater Division worked closely with Vitasoy to implement a primary clarifier to reduce the waste loading and odors from their pretreatment system.
- Routine maintenance and repairs to vehicles, process equipment and the collection system and eighteen wastewater pumping stations were performed by Division staff.

#### Wastewater Statistics

Total annual flow to the treatment plant	387,266,920 Gallons
Total annual flow to Devens	37,513,920 Gallons
Sludge Hauled Cranston RI	949,000 Gallons
Sludge Hauled to Lowell WWTP	32,500 Gallons
Sludge Hauled To Upper Blackstone	1,443,000 Gallons
Septage Received	15,000 Gallons
Peak annual daily flow June, 14	2.498 Million gallons
Minimum annual daily flow November, 28	0.763 Million gallons
Peak influent BOD loading	687 mg/l
Minimal influent BOD loading	123.5 mg/l

I would like to extend my appreciation to the Wastewater Division Staff, DPW Administrative staff and other DPW Divisions for all their efforts throughout the year.

Respectfully Submitted,

John Loomer, Wastewater Division Foreman

### DPW - HIGHWAY DIVISION

#### Contact Information:

<b>Hours:</b>	7:00am - 3:30pm (Monday following Labor Day - last Friday in March) 6:00am - 2:30pm (First Monday in April - Friday following Labor Day)
<b>Address:</b>	25 Brook Street
<b>Telephone:</b>	978-772-8238
<b>Email:</b>	roads@ayer.ma.us
<b>Fax:</b>	978-772-8244

Staff:

<b>Foreman:</b>	Doug Jaspersen
<b>Assistant Foreman:</b>	Dave Nelson, Sr.
<b>Equipment Operator:</b>	Derek Schwartz
<b>Equipment Operator:</b>	David Malatos
<b>Utility Person/Laborer:</b>	Bruce Burns
<b>Fleet Mechanic:</b>	Michael Winters

### **2013 Annual Report:**

The Highway Division has many responsibilities around town, including roadway and sidewalk paving, street sweeping, stormwater catch basin cleaning, stormwater infrastructure repairs, beaver dam mitigation, cross walk painting, traffic sign maintenance/installation, Rail Trail facility maintenance, Town event setup/breakdown/cleanup and snow and ice removal operations. These tasks are the most visible to the residents and are successfully accomplished with a talented and dedicated staff of five individuals.

The DPW mechanic effectively maintains and repairs the Public Works fleet. These vehicles consist of items such as: 6-wheel dump trucks, one-ton dump trucks, pickup trucks, wheel loaders, backhoes, street sweeper, sidewalk plows, lawn maintenance equipment and administrative vehicles. The mechanic provides expertise and knowledge in a variety of disciplines by repairing a multitude of vehicular problems from electrical deficiencies, computer/emissions issues, welding and structural problems to overall aesthetics.



### **Roadway Improvement Projects Completed in 2013:**

- Installed new Street Name Signs throughout the Town and replaced traffic signs as needed.
- Regraded and paved Washington Street from the ASR High School to Nashoba Valley Medical Center.
- Regraded and paved Snake Hill Road from Sandy Pond Road to RR Tracks.
- Regraded and paved Old Sandy Pond Road.
- Regraded and paved Doug Road.
- Accepted 6 new streets - Fox Run Drive, Quail Run, Haymeadow Road, Old Farm Way, Easy Street and Patriot Way totaling 5,400 feet.
- Worked with ASR School District to implement parking improvements at the Page Hilltop School

### **Stormwater Related Projects Completed in 2012:**

- 910 catch basins were cleaned by a private contractor.
- 18 catch basins were repaired.
- Replaced 200 feet of failed drain pipe on Sandy Pond Road
- Completed drainage improvements on Westford Road and Washington Street
- GIS mapped stormwater structures and outfalls

### **Crosswalks:**

- 42 crosswalks and 4 handicap parking spaces are painted by the Highway Division personnel. Painting is performed as weather and ambient temperature permit.
- Pedestrian crossing signs were placed at 5 crosswalk locations.
- Additional pedestrian crossing signage was installed at 4 locations

### **Buildings and Grounds:**

- Installed 10 new decorative street lights on Main Street to replace fixtures that were damaged or removed over several years
- Leveled, loamed and seeded "triangle area between East Main Street and Harvard Road
- Installed new fencing around the Balch Pond Dam on East Main Street
- Collected and disposed of trash from Rail Trail parking area, Main Street and pond areas.
- Lawns are maintained throughout the growing season at the following locations:
  - DPW Administrative offices/garage
  - Police Station
  - Town Hall
  - Rail Trail
  - Rotary
- Weeds and overgrowth are mitigated along the main roadways and at intersections to improve safety and aesthetics
- We worked with inmate work crews on brush clearing and litter pick up at numerous locations throughout town

**Special Events:**

- Set-up and clean-up for the 4th of July Celebration at Pirone Park.
- American Flags are mounted on the Main Street light poles for the various appropriate Holidays.

**Street Sweeping:**

Street Sweeping commenced in the early spring throughout Town and Main Street was swept every Friday morning. The Highway Division also sweeps the main sidewalks, the school parking lots, the Rail Trail parking lot, the Commuter Rail parking lot as well as the Library and Police Station.

**Beaver Control:**

The Highway Division personnel inspect beaver activity on a daily basis. Action is taken as required to mitigate flooding potential. We engaged Beaver Solutions Consultant to inspect the various beaver areas in Town and have a plan that will be implemented in conjunction with the Conservation Commission to reduce beaver related flooding.

**Snow and Ice Removal Operations:**

All Divisions of the Ayer DPW perform all snow plowing and salting throughout Town to provide safe vehicular passage on all town roads. Snow along sidewalks (on selected main roads) is plowed immediately following the clearing of the roadways. Snow is completely removed from Main Street (and select other main roads) after a major snow event. Snow removal and treatment is also performed at the Police Station, Town Hall, the Library and the Schools. The DPW worked throughout the blizzard of February 2013 to keep the streets open and safe.

Respectfully Submitted  
Doug Jaspersen, Foreman

**DPW - WATER DIVISION**

**Contact Information:**

<b>Hours:</b>	7:00am - 3:30pm (Monday following Labor Day - last Friday in March) 6:00am - 2:30pm (First Monday in April - Friday following Labor Day)
<b>Address:</b>	25 Brook Street
<b>Telephone:</b>	978-772-0666
<b>Email:</b>	rlinde@ayer.ma.us
<b>Fax:</b>	978-772-8244

**Staff:**

<b>Foreman:</b>	Richard Linde
<b>Assistant Foreman:</b>	Greg Cormier
<b>Treatment Plant Operator:</b>	Brian Boomgaarden
<b>Meter Reader/Laborer:</b>	Scott Schwinger

**2013 Annual Report:**

The Department of Public Works - Water Division continues to provide the town residents and businesses with safe and reliable water supply. The Water Division has many ongoing projects that will improve operational efficiency, reduce electrical costs and replace aging infrastructure. Many of our water pipes are over 120 years old.

The Water Division operates 4 groundwater wells, 2 water treatment plants, a 1.5 million gallon water storage tank and 37 miles of water mains.

The following summarizes the Water Division activities in 2013:

- Scott Schwinger started in February as our Meter Reader/ Laborer. Scott grew up in Ayer and his attention to detail and mechanical skills have been a great addition to the Water Division.
- The Grove Pond Water Treatment Plant Upgrade Project began construction and will be completed by May 2014. This includes the addition of a third well at Grove Pond, installation of high efficiency pumping system in all three wells and upgrades to the water treatment system to improve capacity and efficiency. The Water Division working closely with the contractor to make sure we have an adequate supply of safe water during the construction.
- The Water Division installed a new chlorine chemical feed system at the Spectacle Pond Water Treatment Plant to meet the new MassDEP requirements and improve operations.
- DEP Sanitary Survey of facilities and operations found only a few minor deficiencies that were quickly resolved. The DEP commented on how well the Water Division staff maintains and operates the water system.
- The Water Division replaced 8 fire hydrants and installed 3 new gate valves.
- The Water Division and Administrative Division evaluated Automatic Meter Reading (AMR) systems and began the process of implementing a 2 year AMR upgrade program.
- The Water Division staff continues to respond to dirty water complaints caused by dead end pipes and old cast iron water mains. We will be beginning an annual program to replace pipes and loop of dead end water mains. This will greatly improve water quality as well as replace our aging infrastructure. We experimented with a new pipe cleaning technique, known as "ice pigging" on Pleasant Street and Wright Road. The results showed some short term improvement.
- The biannual hydrant flushing program continues to be effective in the removal of iron and manganese deposits from the water distribution system.



- Painted fire hydrants throughout the Town.

New residential and commercial construction requires the staff to perform inspections, witnessing pressure tests and meter installations. In addition, the Water Division is responsible for DIGSAFE mark-outs and coordination / support with other DPW Divisions, including snow plowing during the winter months.

In addition to well and treatment plant operational duties, the Water Division performs all routine maintenance, grounds, custodial, service calls, meter reading, repairs to distribution system.

The Water Division thanks all who continue to comply with the Town's Mandatory Water Restrictions. The increased growth in residential and industrial users results in a very high daily demand during the warmer months. Your compliance greatly reduces stress on the aquifer and mechanical components and assists us in complying with our DEP Withdrawal Permits.

With the proper funding and staffing the DPW Water Division will continue to provide the Town with safe, ample drinking water.

**Water Statistics:**

Total volume of water pumped	<b>471,400,000</b> gallons
Total volume of water treated	<b>439,664,000</b> gallons
Average daily demand	<b>1.29</b> MGD
Maximum Day	<b>2.31</b> MGD
Number of water services	<b>3036</b>

Respectfully submitted,  
Richard Linde, Water Division Foreman

## DPW - SOLID WASTE DIVISION

**Contact Information:**

<b>Open to the Public:</b>	Wednesday, Saturday and Sunday 7:00am - 3:00pm (Monday following Labor Day - last Friday in March) 6:00am - 2:00pm (First Monday in April - Friday following Labor Day)
<b>Address:</b>	100 Groton Harvard Road
<b>Telephone:</b>	978-772-8270
<b>Email:</b>	ajackson@ayer.ma.us
<b>Fax:</b>	978-772-8244

**Staff:**

<b>Foreman:</b>	Andrew Jackson
<b>Operator:</b>	Bryan Copeland

**2013 Annual Report**

The Solid Waste Division welcomes our new operator, Bryan Copeland. Bryan started last January and has been a great addition to the DPW Staff.

We renegotiated the Town's Contract with Casella Recycling LLC reducing the cost of disposal of both municipal solid waste and recyclables. We will continue to look at ways to reduce costs and improve recycling / disposal options.





Recycling of solid waste continues to expand. Residents are recycling more now than in the past. The compactor makes recycling easier and more efficient which reduces the total tonnage of solid waste (trash) disposal. Thank you to the Ayer Recycling Committee for all that they do to improve recycling in the Town.

The Town of Ayer blue bag program is working out well. The bags are conveniently available at several locations in Ayer including: The Public Works Administrative Offices, Hannaford, Aubuchon Hardware, Moore Lumber & Hardware and Kelley's Hallmark. Bulk tags are only available at Kelley's Hallmark and the Public Works Administrative Offices.

The yard waste will continue to be deposited at the Solid Waste Department / Transfer Station on Groton Harvard Road and we transport it to our yard waste / brush dump off Bishop Road. We screened several hundred yards of compost this summer and have made the screened product available to residents at the DPW yard.

The DPW Solid Waste Division statistics for 2013 are:

Permits sold	1420
Total recycled waste	369.83 Tons
Total non-recycled solid waste	803.4 Tons

I would like to thank the residents for support and cooperation in keeping the Transfer Station operation clean and efficient.

Respectfully Submitted,  
Andrew Jackson, Foreman

## FINANCE COMMITTEE

### Contact Information:

<b>Meeting Times:</b>	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday of each month at 7:00pm at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	fincom@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Members:

<b>Chair:</b>	Scott Houde
<b>Vice-Chair:</b>	John Kilcommins
<b>Clerk:</b>	Marianne Zawacki
<b>Members:</b>	Open
	Open

### Mission Statement:

The responsibility of the Finance Committee is to act in the best interest of the taxpayer. The Finance Committee is the representative and advisory committee for Town Meeting; the legislative body of government in the Town of Ayer. The committee's primary responsibility is to present a balanced budget for Annual Town Meeting which provides an efficient use of available funds by maximizing revenue streams and ensuring expenses are quantified. The committee reviews and provides recommendations on all monetary municipal warrant articles. The committee provides information on the Town of Ayer's financial health, execution of financial processes, and financial efficiency for voters to make educated decisions. Final decision making responsibility rests with elected officials and those who vote at Town Meeting and general elections.

**Our Changing Budget:**

The town's omnibus budget has evolved from FY2010 to FY2014. The town's revenues have decreased from \$21.9m in FY2010 to \$21.0m in FY2014. The reduction in revenue is primarily due to Chapter 70 money from the Commonwealth for education no longer being received by the town. In FY2010 Ayer had its own school district within the omnibus budget and also paid tuition for students attending Nashoba Valley Technical High School (NVTHS) and Minuteman technical High School. Ayer voters agreed to form the Ayer Shirley Regional School District (ASRSD) which came into existence in FY2012. In FY2014, Ayer joined the NVTHS region and moved from tuition payments to an annual assessment. In FY2010, education costs (including all school related expenses) of \$9.5m accounted for 43.28% of the annual spending. In FY2014, the \$9.5m in education assessments accounted for 45.33% of annual spending.

**Finance Committee member appointment:**

The Finance Committee is appointed by the Town Moderator after recommendation by a review committee. Members of the Finance Committee must be registered to vote in in the town of Ayer. Committee members cannot hold an elected office in town or be a town employee. No financial experience is necessary simply a willingness to volunteer time and effort.

<b>Budget category as percentage of total spending</b>					
	<b>FY 2010 Actual</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Actual</b>	<b>FY 2013 Actual</b>	<b>FY 2014 Actual</b>
Wages	20.36%	20.38%	23.87%	24.59%	24.59%
Benefits	19.13%	19.24%	13.96%	13.26%	13.28%
Services & Supplies	10.21%	9.93%	8.31%	8.63%	9.40%
Debt	6.59%	6.32%	6.91%	6.33%	7.04%
Insurance	0.42%	0.47%	0.24%	0.33%	0.35%
Education	43.28%	43.66%	46.71%	46.85%	45.33%
<b>Total</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>
<b>Total Budget (by Revenue)</b>	<b>21,984,462</b>	<b>22,932,411</b>	<b>19,493,039</b>	<b>19,992,681</b>	<b>21,004,410</b>

Wages and benefits are the second largest expense in the omnibus budget. Wages of \$4.5m for non-school employees in FY2010 accounted for 20.36% of spending. By FY2014 wages have increased to \$5.2m or 24.59% of the budget. In addition to newly created positions, union and non-unions employees receive set increases for steps and longevity on top of approved Cost of Living Adjustments (COLA). While wages growth continues to outpace Proposition 2½, Employee Benefits saw a significant reduction in FY2012 as the town's health insurer reduced costs in line with state mandated guidelines. Benefits for employees in FY2010 were \$4.2m or 19.13% of spending and have reduced to \$2.8m or 13.28% in FY2014.

**Long Term Planning:**

The town's Stabilization Fund plays an important part in our long term financial planning. The fund is the town's savings account to offset unforeseen expenses and capital purchases. Stabilization is split with 10% dedicated to capital purchases and the remainder for operating expenses. The Finance Committee is committed to funding Stabilization to a healthy balance at 7% of revenue per the financial policies.

Ayer weathered the Great Recession better than other municipalities in the area. We accomplished this by tightening discretionary spending in the budget, reducing department budgets where possible, and delaying capital expenditures. The Department of Public Works (DPW) is reviewing the current infrastructure with in the town for water, sewer, and roads. East Main Street is highlighted as the example of the investment we need to make in our town. The water mains under E. Main St. are over 100 years old and in dire need of replacement. While this is an extreme example of infrastructure needs, it does require the committee and Ayer voters to make some difficult financial decisions in the near future to stave off potential emergency spending.

There is a lot of discussion regarding Other Post-Employment Benefits (OPEB) and what Ayer should do to fund this liability. OPEB is the future benefit cost for current and future retired town employees. This is a future expense and therefore not currently built into the annual budget. The latest actuarial report estimates total cost of current and future employees to be \$11,496,545 with a recommended minimal annual savings of \$150,969. The Finance Committee is dedicated to properly fund and invest in OPEB to reduce financial strain when the expenses come due.

## AYER FIRE DEPARTMENT

### Contact Information:

<b>Address</b>	1 West Main Street
<b>Telephone</b>	978-772-8231
<b>Email</b>	firechief@ayer.ma.us
<b>Fax</b>	978-772-8230

### Members / Employees:

<b>Chief</b>	Robert J. Pedrazzi
<b>Department Asst.</b>	Lisa E. White
<b>Fulltime Captains</b>	Timothy Johnston*, Paul Fillebrown, Jr.**, Sean Farley*, Timothy Taylor**
<b>Fulltime Lieut.</b>	Charles Dillon***, Robert Bozek*, Jeremy Januskiewicz**, Timothy Shea***
<b>Fulltime Ff.</b>	John Bresnahan***, Frank Fowler*, David Greenwood***, Jeffrey Swenson***
<b>*</b>	Registered Emergency Medical Technician, Commonwealth of Massachusetts
<b>**</b>	Registered Emergency Medical Technician, Intermediate, Commonwealth of Massachusetts
<b>***</b>	Registered Emergency Medical Technician, Paramedic, Commonwealth of Massachusetts

### Officers and Members, Combination Company No. 1

	Cpt. Stephen M. Slarsky*	
Lt. John Whalen*	Lt. Richard Ressijac*	Lt. Daniel Breitmaier
FF Michael Hamel	FF Gerald Peters*	FF Steven Mickle
FF Michael DeBlasio*	FF Keith Kelley***	FF Robert Soultanian*
FF John Delcore	FF David McGloughlin*	FF Brendan Hurley***
FF Andrew Anderson*	FF Robert DaCosta*	FF Andrew Harland*
FF Lindsay McGloughlin***	FF Stephen Wright	FF Derek Jordan***
FF Stephen Kaup*	FF Mathew Boutilier	FF Ian Hurley
FF Cody Januskiewicz	FF Christopher Herrstrom*	FF Ronald Sawyer
FF Jared Wayne	FF Andrew Gambrell	FF Zachary Broderick
	FF Gregory Murphy	

### Emergency Medical Technicians

Deborah Cole\*\*

Leeann Mavilia\*

Tara Bozek\*

### Statement of Purpose or Mission Statement

The mission of the Ayer Fire Department is to provide to the citizens, visitors and business community the highest level of fire suppression, emergency medical service, bio-terrorism response, fire prevention education and public service. We are committed to finding better ways of protecting our citizens in the event of fire or other disasters and continue to work for the betterment of our community.

### Statistics

Emergency Calls: 587 Fire incidents; 1155 Ambulance responses for a total of 1742 emergency responses.

Inspections: 343

Permits: 657 permits issued

Revenue: Total revenue received of inspections and permits \$21,948.00.

**Equipment:** Ayer Engine #4 a 1993 Emergency One pumper went out for rehabilitation. All major components of the truck were either replaced or rehabbed. Major components include complete rebuilding of the pump, brake system, springs, all new NFPA compliant lighting, seatbelts; the complete vehicle received new paint and lettering. Also added were a backup camera and a medical compartment for medical gear. This engine should serve the Town for many years to come. A new Command Vehicle; a 2013 Chevrolet Tahoe was purchased in October for use by the Chief replacing a 2001 vehicle.



**Major Fires** – This year we had major fires at 11 Groton School Rd., 90 Pleasant St., and 3A Markham Circle; resulting in \$423,000 in property damage.

Sadly this year Ayer had one fatality from a kitchen fire at 46 Willard St.

**Specialized Training** – MIA the Town's insurance carrier conducted an Emergency Driver Training class using their special driver simulator. The Federal Rail Administration conducted a class for rail emergencies. Regular training is conducted the first and third Wednesday of each month; taught by trained members of the department.

**Staff** - FF Michael Cox resigned June 1 from the call department to serve in the Navy. On July 1, Ronald Sawyer, Jared Wayne, Gregory Murphy, Andrew Gambrell and Zachary Broderick were hired as probationary call firefighters.

**Special Recognition:** Lt. Richard Ressimac 40 years' service on the Call Department; Captain Sean Farley 30 years' service on the fulltime department

**Grants:** In March the Department received a Department of Homeland Security grant in the amount of \$188, 432 to replace all the Scott Air Packs in service at the station. The Town's matching portion of this grant is 5% or \$9,421.

**S.A.F.E.** - Ayer's Student Awareness of Fire Safety (S.A.F.E.) program continues to provide safety education to our school children. Funding originates with the State Fire Marshal's office. I would like to thank our local community partners North Middlesex Savings Bank, and New England Hydro Electric Transmission for their dedication to this program supplying additional funding. Without their continued support the department would not have as many contact hours with the children. This year an additional grant was received to start a program for Senior Fire Safety. We will be working in conjunction with the Council of Aging to implement this new program.

Our S.A.F.E. program extends community outreach with fire drills, evacuation plans and safety education for nursing homes, the Nashoba Valley Medical Center, senior housing and assisted living residents as well as public and private schools, day-care centers and the business community.

**Solicitations** - The Ayer Fire Department does not solicit donations by telephone. We are not connected with any organization that uses telemarketing. Any Ayer resident or business owner with questions should call Chief Pedrazzi.

**Thank you** - I wish to thank the officers and members of the Ayer Fire Department and Combination Company #1 for their dedication and support, the citizens of Ayer, our business community and the Ayer Board of Selectmen and Town Administrator Robert Pontbriand and all department heads for their support.

Respectfully Submitted,

Robert J. Pedrazzi  
Fire Chief

## FOURTH OF JULY COMMITTEE

### Contact Information:

<b>Meeting Times:</b>	Twice a month depending on members schedule/ Date and time is posted February thru July
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8206
<b>Email:</b>	dmaher@ayer.ma.us
<b>Fax:</b>	978-772-2208

### Members / Employees:

<b>Chair:</b>	Jim Fay
<b>Co-Chair:</b>	David Maher
<b>Members:</b>	Marion Smith
	Tara Lyons
	Maureen Parlon
	Stephanie Ginter
	Cindy Knox
	Allan Wilson
	Ruth Rhonemus
	Sgt. Austin Cote

### Opportunities for Citizen to Participate:

The Committee is always in need of more volunteers. We would like to thank all those who volunteered to help us with both the parade and the on-field activities. We appreciate your time and effort. You can be a full-time member or part-time volunteer and just help the day of the event and no matter where you're from we welcome your participation. Call David Maher at 978-772-8206 if you're interested. A special thanks to the great support for safety and logistics that is undertaken by both the Ayer Police and Fire Department: great oversight for crowd control and traffic, first aid and just the Department's overall professional presence at the event. Also those individuals from the DPW, including new DPW Superintendent Mark Wetzell, who helped with the setup and cleanup of the area on Friday and Sunday. Finally, Ayer Parks and Recreation for their cooperation with the use of Pirone Park and all the help that Jeff Thomas and his staff give us during the festival.

### Summary of Activities:

This year was HOT. Though the day was very sunny it also was extremely hot which kept much of the crowd away until a few hours before the fireworks. Again this year's parade took the shorter route from St. Mary's parking lot, straight through downtown and into Pirone Park. As expected, the turnout was great for the parade and the shorter route consolidated many more parade-watchers into the West Main, Main Street area. Besides the great responses from all our local surrounding fire and police departments, the parade included many legislative dignitaries, great floats, two new marching bands as well as the Nashoba Concert Band and of course our bicycle decorating contest with over eighty participants for a number of categories.

Some additions to the activities this year included patriotic music piped in along the parade route and a great collection of large inflatable's for kids of all ages which was located adjacent to the Pirone Park viewing area. 2013 again featured one of the largest groups of vendors the weekend had ever seen, with a plethora of food styles and treats with one of our returning highlights, the walk through candy shop on wheels.

### Special Thanks and Recognition:

To the Citizens of Ayer, who continue to support the Fireworks and July 4<sup>th</sup> activities with their voice at Spring Town meeting to fund the fireworks

To the many business sponsors both from Ayer and Shirley who again donated another large sum of money for July 4<sup>th</sup> Festivities but all of the items for our theme baskets that came from a “special group” of Downtown Ayer merchants and supporters as well

To the Ayer Fire, Police and DPW Departments who give of their time and effort in a special way that weekend to give us a safe, clean, highly organized festival

To Jeff Thomas and Ayer’s Park’s and Recreation Commission for the use and excellent condition of the Pirone Park field

Ruth Rhonemus and Marion Smith: The highly successful Theme Basket Queens

Allan Wilson and Cindy Knox for their IT expertise and successful parade organization

Jim Fay and Robert Pontbriand for their tireless support, direction and oversight at the Administration level which translated to another successful Ayer event.

***Save the Date for the 2013 Celebration***

***Saturday, July 5 from 2 To 10***

## **HISTORICAL COMMISSION**

### **Contact Information:**

Meeting Times:	2 <sup>nd</sup> Wednesday of the month at 7:00 p.m.
Address:	Town Hall, 1 Main Street, Ayer MA 01432
Telephone:	978-772-8220
Email:	hist@ayer.ma.us
Fax:	978-772-8222

### **Members:**

Chair:	George Bacon
Vice Chair:	Tom McLain
Clerk:	Ruth Rhonemus
Members:	Barry E. Schwarzel

### **Mission Statement:**

The Historical Commission is an appointed board of Town government pursuant to Massachusetts General Laws Chapter 40, Section 8D. Its mission is to identify, evaluate, and protect the historical resources of the town through education and outreach. The Commission’s monthly meetings are open to the public, and volunteers are always welcome to participate in the Commission’s programs and projects.

### **Accomplishments 2013**

Members of the Commission participated in February in “Ayer Town Day” at the Town Hall, recognizing the incorporation of the town on February 14(Valentine’s Day) 1871.

Along with the Developer and the Board of Selectmen, the Commission signed the Preservation Restriction for the Nutting/Fletcher Building, ensuring that the exterior of the newly renovated building will remain historically accurate in perpetuity.

Using a matching grant from the Massachusetts Sesquicentennial (150<sup>th</sup>) Civil War Commission, the Commission restored the memorial commemorating the site of Camp Stevens Civil War Training grounds of the 53<sup>rd</sup> Regiment, Massachusetts Volunteer Infantry. This regiment trained in the area in 1862 then embarked for Louisiana and took part in the battle of Port Hudson, returning at the end of their nine-month enlistment. Upon completion of the restoration, the Commission held a rededication ceremony on November 2<sup>nd</sup>. We want to thank Pinard's Landscaping, Civil War reenactors Sam Grant and Steve Twining, Boy Scout Troop #477 of Leominster, Ma for their participation in this project.



### **On-Going Projects**

Members of the Commission are working with the Office of Economic and Community Development on a self-guided historic walking tour of the downtown area, as well as assisting the Sandy Pond School Association with compiling documentation to submit to the Commonwealth for listing on the National Register of Historic Places.

### **Participation on other committees**

Members of the Historical Commission attend meetings of various town boards and have representatives on the Community Preservation Committee, and The Boston Post Cane recognition Committee.

As of this writing, there is one three-year vacancy on the Historical Commission. Interested parties are encouraged to attend our monthly meetings which are open to the public.

## **INFORMATION TECHNOLOGY**

### **Contact Information:**

<b>IT Systems Administrator:</b>	Cindy Knox
<b>Office Hours:</b>	Monday – Friday 8:30 a.m.– 5:00 p.m.
<b>Address:</b>	Town Hall, 1 Main Street, Ayer MA 2 <sup>nd</sup> floor
<b>Telephone:</b>	978-501-5113
<b>Email:</b>	cknox@ayer.ma.us
<b>Website:</b>	www.ayer.ma.us

I would like to thank the people of Ayer for their continued support of Information Technology by endorsing several new initiatives such as the purchase of a multifunction copier/printer/scanner/fax, purchase of the Mondopad (a 55” Windows Tablet used for meetings and training), the beginning our infrastructure upgrades at Town Hall, and for supporting the FY2014 budget.

We are happy to promote non-profit activities on our website. You can sign up for this service under the “Announcements” link on the website, or email me directly at it@ayer.ma.us.

Please make sure you have signed up for the **CodeRed Emergency Notification System**. You can enroll on the Fire Departments web page.

## **2013 HIGHLIGHTS**

- Upgraded the Town Hall Infrastructure by installing a new firewall, switch, wireless, and upgraded our anti-virus software
- Installed the Mondopad at Town Hall, this is used for video displays at meetings.
- Installed a Ricoh Multifunction printer/scanner/copier/fax at Town Hall.
- Completed the merge of the AFD & APD databases
- Began the MUNIS ASP installation and testing phases.
- Upgraded our Water & Sewer database software at the DPW
- Implementation of the CodeRed Emergency Response System
- Replaced old computers
- Continued to update our website and enhancing our social media presence
- Created an IT Acquisition Policy
- Employee Training in Microsoft Word, Excel, and Windows
- Continuing to work with MassBroadband to extend fiber to Ayer
- Viruses, Spam and Malware continue to be an area to stay on top of. The Town's email server has been busy blocking unwanted email - More than half of email sent is blocked.

Social Media and the website continue to be a good resource for the Town. We post Town-related information on our website, by email, Facebook and Twitter. By the end of 2013, we had 1,837 Facebook friends and 162 Twitter followers.

## **HOW TO RECEIVE ELECTRONIC INFORMATION FROM THE TOWN:**

- **CodeRed** – Residents are encouraged to enter their contact information so they may be contacted by the system in the event of an emergency.
- The Town's **Website** – The website is updated on a daily basis.
- Town-Wide **Calendar** – The Calendar is a resource for finding out when meetings, elections, Town Meeting, and other events are held – The calendar also links agendas, minutes, and video for many events and meetings.
- **Email** – You can sign up to receive email alerts from the Town Website from the home page
- **Facebook** – “Like” The Town of Ayer on Facebook for another informational resource
- **Twitter** – Follow us on Twitter @TownOfAyer if you prefer this method of receiving information.
- The **Ayer Police** Department also has an active Facebook and Twitter feed which I encourage you to sign up for

*If you do not have a Facebook or Twitter Account, you can still read our pages and notices; they are available from the Town's home page at [www.ayer.ma.us](http://www.ayer.ma.us).*

Respectfully Submitted

Cindy Knox  
IT Systems Administrator



## AYER LIBRARY

CONTACT INFORMATION	LIBRARY HOURS
26 East Main Street	Tuesday 10:00am-7:00pm
Ayer, MA 01432	Wednesday 10:00am-7:00pm
978-772-8250	Thursday 10:00am-6:00pm
978-772-8251 (Fax)	Friday 10:00am-5:00pm
www.ayerlibrary.org	Saturday 10:00am-1:00pm

AYER LIBRARY STAFF	
Mary Anne Lucht	Director
Julie Mason Lacey	Assistant Director
Samantha Benoit	Young Adult Librarian
Amy Leonard	Children's Librarian
Brenda Jones	
Nancy Askin	
Christina Zoller	

AYER LIBRARY BOARD OF TRUSTEES	
Paul McGuane	President
Neville Markham	Vice President
Timothy Holland	Treasurer
Karen Gibbons	Secretary
Penelope Kelly	
Joanne Quigley	
Debra Pedrazzi	
Louise Bresnahan	
Evan Torlin	

The Ayer Library Board of Trustees meets the third Tuesday of each month, September through June.

### MISSION

The mission of the Ayer Library is to provide free and equal access to recreation, information, and ideas. To accomplish our mission, the Library offers a wide range of reading material that includes all the New York Times Bestsellers in fiction and non-fiction as well as hundreds of the best books published each year. We also have 90 subscriptions to magazines and three daily newspapers rounding out a fascinating collection with a broad appeal. We have thousands of popular DVDs, books on CD, music CDs, and most recently an extensive catalog of free e-book downloads for your Kindles, Nooks, iPads and other e-readers is readily available. These materials are available to anyone who comes to the Library and applies for a library card. E-books can be downloaded from the privacy of your home. Visit [www.ayerlibrary.org](http://www.ayerlibrary.org) for details.

Our materials are purchased to appeal to a wide range of interests. We support a well-informed community and an improved quality of life. The Library is open 36 hours per week, which includes two evenings and Saturday. The Library has a collection of over 50,000 books, 3000 DVDs, and 1100 music CDs, as well as 2000 books on CD. In addition, the CWMARS E-Book Catalogue (OverDrive) has another 50,000 free e-books available to our patrons. Ayer Library served over 80,000 borrowers this year.

## **DIRECTOR'S REPORT**

Ayer Library has fifteen public computers providing free access to the Internet and word processing available to the public. Free Wi-Fi is also available at the Library. In these times of economic uncertainty, the Library provides helpful resources for anyone looking to find or change jobs, improve skills, or investigate new fields, practice a new language, fix a car, listen to music, practice for the SAT, etc. Go to [www.ayerlibrary.org](http://www.ayerlibrary.org) for details. Ayer Library provided over 10,000 hours of free computer time to our patrons this year.

Through our online catalog, patrons with a valid library card have access to our entire print and e-book collection as well as the collections of over 120 additional libraries in Central and Western Massachusetts. With the use of your library card, you can place a hold on any item in the consortium and within a few days it will be delivered to Ayer Library. Once your item arrives at our library, we will notify you by phone or e-mail that the item is ready for you to pick up.

For our Ayer Library patrons with Kindles<sup>®</sup>, Nooks<sup>®</sup>, and other e-reader devices, OverDrive Advantage gives priority borrowing of the most popular titles in the OverDrive E-Book Catalogue

## **CHILDREN'S ROOM**

The Youth Services Department added 1900 titles to its children's and young adult collections. This included books, movies, audio-books, and e-books. The Young Adult Room added two new computers for school work, as well as games, all of which are available to the public.

The library hosted over 80 programs that were designed for the enjoyment of children and families this year. We would like to give a special "thank you" to B.O.N.E.S Therapy and Karyn Farnsworth of Mini-Motions for visiting with the children once a month during Story Time. Story Time is held every Thursday morning at 10:00 A.M. Our biggest event this year was Animal Adventures from Sterling, MA. This program had over 200 people in attendance. Awesome Robb's Pirate Show, also very popular, had 110 children attend.

The Summer Reading Program titled "Dig into Reading" had more than 200 children signed up, with more than 800 attending our various summer programs. Wendy Frank performed the kick-off to summer reading with a concert. Most summer programs and prizes were funded by the Friends of the Ayer Library. We would like to thank Moore Lumber, Ayer Police Department, and Ayer DPW for their support. The Youth Services Dept. sponsored school field trips to the Library and participated in Literacy Night at Page Hilltop, as well as other associated outreach programs.

## **STATE CERTIFICATION**

Ayer Library has been certified once again this year by the Massachusetts Board of Library Commissioners. Each year the library must comply with a strict set of criteria in order to gain certification. The Library received \$8,400 in state aid this year.

The Friends of the Ayer Library make it possible to fund both adult and children's programming by sponsoring an ongoing book sale at the Library. This year they sponsored the following adult programs: "Ayer Reads Together" in May, featuring "The Gardner Heist by Ulrich Bozer; presenting the award winning movie tie-in "Stolen; and hosting Anthony Amore, Head of Security at the Isabella Stewart Gardner Museum. "The Nashua River Project" with speaker and naturalist Marion Stoddard, was presented in June. We ran the popular "Blind Date with a Book" program in July; and in October, well known author Howie Carr presented "The Life and Times of Whitey Bulger". Closing the year, in December, Ayer Library sponsored "A Yuletide Festival and Celebration" at the Ayer Town Hall in partnership with Arts/Nashoba.

Respectfully submitted,  
Mary Anne Lucht, Library Director

## MEMORIAL GARDEN COMMITTEE

### Contact Information:

<b>Office Hours:</b>	Upon the call of the Chair
<b>Address:</b>	Ayer Town Hall - 1 Main Street
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	bos@ayer.ma.us
<b>Fax:</b>	978-772-3017

### Members:

<b>Chair:</b>	Jim Fay
<b>Clerk:</b>	Janet Lewis
<b>Members:</b>	Robert Eldridge, Charles McKinney, Mike Detillion
<b>Ad Hoc Members:</b>	Frank Harmon, Douglas Friedrich, Tom Brown, Post 139 American Legion

### Statement of Purpose:

The Memorial Garden Committee was established by Town Meeting to insure proper recognition of Military veterans of Ayer who have honorably served America.

### 2013 Annual Report:

Citizens who have been recognized or have family members currently recognized in the Garden are asked to contact the Ayer Historical Commission to insure the historical biographical information is on file in our Town archives for all to honor. The Committee meets at the call of the chair to consider applications for enrollment in the Memorial Garden. The Committee accepts donations and looks forward to honoring future enrollees. Citizens who wish to be considered for recognition are asked to contact the Committee for an application. *Please bear in mind funding the additional enrollee to be honored is dependent upon funding availability.*

The Committee wishes to recognize Ayer Post 139 American Legion for their dedicated support to mission of the Memorial Garden Committee.

The Committee wishes to express our sincere thanks and appreciation to all our citizens who assist in the care and maintenance of our Memorial Garden.

James M. Fay

Chairman

## NASHOBA ASSOCIATED BOARDS OF HEALTH

### Contact Information:

<b>Address:</b>	30 Central Avenue, Ayer, MA
<b>Telephone:</b>	978-772-3335
<b>Email:</b>	jgarreff@nashoba.org
<b>Fax:</b>	978-772-4947

### Members / Employees:

<b>Ayer Agent</b>	Bridgette Braley
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**Nashoba Associated Boards of Health** continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Ayer**. In addition to the day to day public health work we conduct for Ayer we also provide the following services:

- Maintaining Nashoba's internet web site to provide information for the public. (See *nashoba.org*)
- Response to health related impacts of beavers through coordination with the local Board of Health in the issuance of the necessary permits.
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with **Ayer's Board of Health**. Included in highlights of 2013 are the following:

Through membership in the Association, **Ayer** benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.**

- Reviewed 3 Title 5 state mandated private Septic System Inspections for **Ayer** Board of Health. Received, reviewed, and filed these state mandated (but unfunded) Title 5 inspections. Corresponded with inspectors regarding deficiencies; referred deficient inspections to Ayer Board of Health for enforcement action.

By the **Ayer** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

## Environmental Health Department

### Environmental Information Responses

#### **Ayer Office (days).....45**

The Nashoba sanitarian is available for the public once a week at the Ayer Board of Health Office and during the week at the Nashoba office on 30 Central Ave, Ayer. *(Sanitarian are available in the Nashoba office in Ayer, M-F 8:00AM –4:30PM)*

#### **Food Service Licenses & Inspections..... 41**

Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

#### **Beach/Camp/Tanning Inspections..... 12**

Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected. Tanning salons are inspected annually. Recreational camps for children are inspected before they open.

#### **Housing & Nuisance Investigations.....6**

Nashoba, as agent for the Ayer Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

#### **Septic System Test Applications.....2**

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

#### **Septic System Lot Tests.....11**

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

#### **Septic System Consultations.....1**

During all phases of application, design, and construction the Nashoba Sanitarian is called upon for legal details and interpretation.

#### **Rabies Clinics - Animals Immunized .....17**

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic, Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

### Nashoba Nursing Service & Hospice

## **Home Health**

### **Nursing Visits 2583**

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

### **Home Health Aide Visits ..... 1007**

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing, dressing, exercises and meal preparation.

### **Rehabilitative Therapy Visit ..... 1853**

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

### **Medical Social Service Visits ..... 143**

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

### **Hospice Volunteer and Spiritual Care Visits ..... 106**

Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

## **Clinics**

### **Local Well Adult, Support Groups, & Other Clinic**

#### **Visits ..... 530**

Visits include well adult clinics, and immunization, cholesterol exercise, mental health and bereavement clinics.

Number of patients that attended

Flu Clinics held in Ayer ..... 220

Number of patients whom received

Other vaccinations ..... 14

Number of patients whom attended Well

Adult Clinics from Ayer ..... 269

## **Communicable Disease**

### **Communicable Disease Reporting & Control**

Nashoba Nursing Service & Environmental Health Department work together to meet the local Board of Health's responsibilities under the law to do the following:

- Investigate and control the spread of communicable diseases within **Ayer** (MGL Chap111, Sec 6, 7, and 92-116). Nashoba works with the Massachusetts Department of Public Health (MDPH) in this area.
- Receive and process reports from physicians concerning cases of diseases "dangerous to the public health" as defined by MDPH (MGL Chap111, Sec6)
- Notify MDPH Division of Epidemiology and Immunization within 24 hours of receiving notice of any case "dangerous to the public health".
- Receive reports and undertake follow-up as necessary regarding certain food borne and waterborne diseases and diseases being monitored by the MDPH.
- Receives reports, investigates and conducts follow-up on all incidences involving positive rabies results.

Number of Communicable Disease cases:

Investigated ..... 63

Confirmed ..... 35

- Campylobacter ..... 3
- Gastroenteritis ..... 3
- Group B Streptococcus ..... 1
- Hepatitis A ..... 1
- Hepatitis C ..... 9
- Influenza ..... 13
- Lyme Disease ..... 3
- Streptococcus Pneumonia ..... 2

Health Promotion

Nursing Visits ..... 48

### **Dental Health Department**

#### **Examination, Cleaning & Fluoride - Grades K, 2 & 4**

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

Students Participating.....158

Referred to Dentist.....37

#### **Instruction - Grades K, 1 & 5**

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

Number of Programs..... 13

## **AYER PARKS DEPARTMENT**

### **Contact Information:**

<b>Office Hours:</b>	Wednesdays and Fridays, 12:00-2:00 PM or by appointment
<b>Meeting Times:</b>	3rd Thursday of each month at 7:30 at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8217
<b>Email:</b>	parks@ayer.ma.us
<b>Fax:</b>	978-772-8222

### **Parks Commission Members / Employees:**

<b>Parks Commission Chair:</b>	Jason Mayo
<b>Vice-Chair:</b>	Dan Graham
<b>Members:</b>	Sarah Gibbons
	John Esielionis
	Eric Hebert
<b>Supervisor of Recreation and Maintenance</b>	Jeff Thomas
<b>Lifeguard Director</b>	Heidi Januskiewicz
<b>WSI Certified Lifeguards</b>	Madison Bump
	Elena Ream-Rodriguez
	Andrea Norton
	Christopher Shing Yee
<b>Red Cross Certified Lifeguards</b>	Nick Blood
	Ross Cote
	Micheal Nodarse
	Peter Hunt
	Erin McNulty
<b>Maintenance</b>	J.J. Thomas
	Nathan Graham
	Alex Calabrese
	Tyler Mayo

The Ayer Park Department consists of five commissioners each elected for three year terms charged with the responsibility of seeing to the recreational needs of the town by providing clean and well groomed park and beach facilities as well as safe, appealing recreational programs for members of the community. The department employs a full time Supervisor of Recreation and Maintenance, as well as seasonal swimming instructors, lifeguards and maintenance personnel responsible for overseeing the management and maintenance of Pirone Park and Sandy Pond Public Beach. The Parks Commission also delegates subcommittees to run town sponsored recreational activities such as Ayer Youth Basketball and Ayer Youth Soccer.

The Park Commission meets once each month or as posted at the Town Hall on 1 Main St. The public is invited to attend, and any input from the community is welcome. If you wish to contact the Parks Department, the office is located on the third floor of the town hall. Please call **978-772-8217** or email us at **parks@ayer.ma.us**.

### **Volunteers Make the Difference**

The Ayer Park Department was once again greatly aided by volunteers who gave their time to coach and administrate sports programs as well as assist in preparing and maintaining fields at Pirone Park. In an age where volunteerism has been steadily receding in many of our surrounding towns, we have benefited from a countless number of selfless individuals who offered their services, expecting nothing in return except the satisfaction of helping their community. We would not be able to function as a department without such contributions. The town owes you all a great deal of thanks, not just for your efforts, but for showing that volunteers really are the backbone of this department. While impossible to pay tribute to all the individuals who have volunteered their time throughout the year, the Park Commission established the Gibson Award in 2008 as a means of recognizing outstanding volunteer contributions to our department and the community. The 2013 recipient was Tim Nolan, who has been instrumental in seeking donations to fund various projects at Pirone Park for the last 15 years. These projects have included replacing worn fences and backstops, erecting a batting cage and scoreboards, and most recently adding four new dugouts to the baseball and softball diamonds. Our great thanks go out to Tim as well as all those who gave so generously of their time.

### **2013 Highlights**

This past year saw continued enhancements at Pirone Park and the Sandy Pond Beach. At both facilities, clearing of overgrown brush as well as infestations of invasive plants were priorities. Several ball fields underwent renovation, and a second scoreboard structure was erected for future use. As for new and ongoing activities sponsored by the Parks Department, 2013 saw the continued growth of the Little Diggers volleyball program, a successful season (though shortened due to warm winter) for the public skating rink at Sandy Pond and a new series of summer camps, many of which were offered at little or no cost. We always welcome new ideas for projects and programs, so if you have something in mind, please let us know!

### **Nashoba Valley Unlimited Program**

2013 was another successful year for the Nashoba Valley Unlimited sports program. This is open to players of all ages and offers a level of play at various sports to those who might prefer a less structured and competitive environment. With the assistance of her family and other volunteers, Kerry Bremer has coordinated this from its onset in 2009. It has relied heavily on donations from local businesses and individuals to keep things running. Currently there are teams for baseball in the spring and basketball in the winter. One of the greatest aspects of this program is the utilization of “buddies”, players and coaches from various local school and recreational teams who come out each week to work with the unlimited players. Those who have participated as buddies have found it to be a rewarding, sometimes even life-changing, experience. If you have a desire to participate in this program, please contact the Parks Department for more information.

### **Recreational Programs**

The Ayer Park Department offers several programs throughout the year for the benefit of the children in our community. While all programs require a fee, financial aid is available to anyone who needs it. For registration dates and other information, please call **978-772-8217** or visit the **Town of Ayer website**. Some programs require early registration, so it's best to sign up as soon as possible. Registrations for all programs can be picked up at the Parks office.

We hope to offer more programs in the future, including those for adults and younger children. If you have any suggestions

or input as to what you would like to see, please let us know. We work for you and welcome public input! The following are programs that are currently available:

**Fall and spring soccer:** Open to players ages 2-16. The Ayer Youth Soccer Board has done an excellent job overseeing youth soccer in Ayer and has developed a program for all levels of play. Children under eight can participate in the in-town U4, U6 and U8 developmental programs, and those nine and older are eligible for the Ayer/Shirley travel teams. Please note registration for travel programs take place several months before the seasons begin.

**Little Diggers Volleyball:** Open to players grades 3rd-8th. This is a new program started in 2012 by Heather Houde that introduces volleyball to those just getting started and preps more experienced players for higher levels of competition. Session are once a week starting in late March and run through early June.

**Basketball:** Programs available for grades K-8. These include the K-2 Skills and Drills program, the 3<sup>rd</sup>-4<sup>th</sup> grade in-town instructional league and the 5<sup>th</sup>-8<sup>th</sup> grade travel league. Registrations close in mid October and the season runs from November through March.

**Swimming lessons:** Open to all levels, coordinated by Heidi Januskiewicz. Registrations are available in May, with programs starting in July and running through August. Day time and evening sessions are available for levels one through six.

**Baseball/Softball:** Ayer Youth Baseball and Softball, run independently in cooperation with the Parks Department. Open to players ages 3-18. Registrations close in February, with season running from April through the summer. For more information, visit the AYBS website at [www.leaguelineup.com/aybs](http://www.leaguelineup.com/aybs).

**Football/Cheer:** Ayer/Shirley Youth Football and Cheer, run independently through the ASYFC board. Registrations close in spring and the sessions starts the first week in August, running through November. For more information, visit the ASYFC website at [www.leaguelineup.com/asyfc](http://www.leaguelineup.com/asyfc). **Summer Camps:** The Parks Department offers a variety of camps for children during the summer. The 2014 summer camp schedule is expected to include camps for soccer, baseball, softball and basketball. If you have an interest in any of these, please contact the Parks office for more information, or visit the Town website for updates and registration forms.

Respectfully submitted,

Ayer Parks Commission





## AYER YOUTH BASKETBALL

### Contact Information:

<b>Meeting Times:</b>	As posted at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8217
<b>Email:</b>	parks@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Members / Employees:

<b>Chair:</b>	Eric Hebert
<b>Voting Members:</b>	Scott Wick
	Dave Breault
<b>ASYB Representative</b>	Peter Page
<b>Parks Liaison</b>	Jeff Thomas

### What is Ayer Youth Basketball?

Ayer Youth Basketball is an organization run through the Parks Department by a subcommittee, the Ayer Youth Basketball Board. While receiving support from the Parks Department, it is an autonomous organization consisting of volunteers interested in helping kids learn how to play and enjoy the game of basketball. The AYB Board is charged with the task of overseeing the registration, scheduling and formation of teams as well as selecting coaches, ordering equipment and organizing finances. AYB is self-funding, relying only on registration fees, sponsorships and fundraisers for its financial needs. The AYB board meets throughout the year to discuss various ways to improve the program. These meetings are open to the public. Dates and times can be found posted at the Town Hall or by calling the Park Department office.

### AYB History

The Ayer Youth Basketball organization was formed in 2003 to allow more individuals who are directly involved with the program to participate in the decision making and operations of youth basketball in our community. This helped generate greater interest among children in town and improve the overall aspects of the program. With the formation of the AYB board and the ongoing support of the Parks Department, coaches at all levels are able to offer more thorough instruction, enabling players to both improve their level of play and maximize their enjoyment of the game. Improved financial planning has allowed upgrades in uniforms and equipment. In 2012, Ayer and Shirley agreed to combine their 5th-8th grade programs, which are now overseen by the ASYB Board, consisting of four AYB members and four Shirley representatives.

### Levels of Play

There are basically three levels of play offered in AYB. These include the K-2 Skills and Drills program, the 3<sup>rd</sup>-4<sup>th</sup> grade in-town instructional league and the 5<sup>th</sup>-8<sup>th</sup> grade travel teams. Registrations close in mid October and the season runs from December through March. The K-2 program is a great way for younger players to get introduced to basketball and gives them a nice indoor activity for the winter season. While there are eventually some actual game situations, the K-2 groups generally are more about developing fundamental skills through various fun drills and games. The 3<sup>rd</sup>-4<sup>th</sup> grade program is the first level boys and girls play independently. Instruction and fundamentals are still stressed, but coach-refereed games are played and occasional scrimmages with other towns are scheduled. The 5<sup>th</sup>-8<sup>th</sup> grade level involves more intense competition, with Ayer and Shirley combining teams to compete in the Nashoba Valley Youth Basketball League.

### Nashoba Valley Youth Basketball League

The Nashoba Valley Youth Basketball League is currently comprised of teams from the towns of Ayer/Shirley, Littleton, Groton, Bolton and Lancaster. It consists of 5<sup>th</sup>-6<sup>th</sup> grade levels and 7<sup>th</sup>-8<sup>th</sup> grade levels for both girls and boys. The league

has been growing over the last several years and now offers a high level of inter-town competition, quality referees and playoffs leading to the NVYBL championship. In 2013-14, ASYB entered 18 teams into the NVYBL.

### **Ayer/Shirley Tournament Teams**

The Ayer and Shirley Youth Basketball Board also oversees Ayer/Shirley Tournament Basketball, a privately funded and operated entity that puts together players in grades 5<sup>th</sup>-8<sup>th</sup> from both programs to participate in various tournaments throughout the year. Teams are formed in the fall through a tryout process and additional fees are required for those who are selected for each team. If you would like more information about the ASTB program, contact the Parks office or one of the ASTB representatives.

### **Unlimited Basketball**

This program was initially proposed by Kristen Bremer, who at the time was a 5<sup>th</sup> grader from Ayer who wanted to see a level of play available to those who might prefer a less structured and competitive environment. 2013-14 was the fifth year the program ran, once again being coordinated by Kristen's mother, Kerry Bremer. The unlimited program consists of players ranging in age from four to young adults. They play on Saturday afternoons with the assistance of a different set of "buddies" each week. Buddies are volunteers, players and coaches from teams in the area (some school, some recreation) who volunteer their time and skills to play with the unlimited players as they work their way through various skills stations each session. Many of the buddies who came enjoyed it so much that they wanted to come back each week! While there were countless people and organizations who made significant contributions to get this program going, no one can dispute it is the Bremer family who make this program such a success!

### **AYB in 2014 and Beyond**

Ayer Youth Basketball hopes to continue its growth through the 2014-15 season and beyond. Clinics annually conducted by High School Varsity Boys and Girls teams offer excellent opportunities for young players to get additional instruction through the AYB program. The ASTB program continues to grow and hopes to put together local tournaments of their own in the near future. Summer basketball camps, offered for a nominal fee to town residents, give kids of all levels of play a fun and instructive summer activity. The AYB board feels it can honestly say we have one of the strongest, most complete and devoted set of coaches in the entire region, no small task for such a small town. We feel very confident that anyone would be pleased with the results of enrolling their child in our program. If you would like more information about Ayer Youth Basketball, feel free to call the Jeff Thomas at the Parks Department office at **772-8217**.

Respectfully submitted,

AYB Board of Directors



Boys and girls from Ayer and Shirley were once again fortunate to have several clinics put on by the ASRHS Panthers players and coaches

## AYER YOUTH SOCCER

### Contact Information:

<b>Office Hours:</b>	By appointment
<b>Meeting Times:</b>	As posted at town hall
<b>Address:</b>	1 Main St
<b>Telephone:</b>	978-772-8217
<b>Email:</b>	ayeryouthsoccer@comcast.net

### Members / Employees:

<b>Chair:</b>	Sarah Gibbons
<b>Members:</b>	Jeff Alcoforado
	Adam Arakelian
	Andrew Solitro

### Ayer Youth Soccer:

Ayer Youth Soccer is an organization run through the Ayer Park Department through a subcommittee, the Ayer Youth Soccer Committee. While receiving support from the Ayer Park Department it is an organization consisting of volunteers interested in helping children to learn how to play the game of soccer and well as enjoying the game of soccer. The Ayer Youth Soccer Committee has the task of overseeing the registrations, scheduling games and practices, formation of teams, selection of coaches, ordering all equipment and organizing the finances. Ayer Youth Soccer is self-funding relying on registration fees and fundraisers for its financial needs. The Ayer Youth Soccer Committee meets throughout the year. These meetings are open to the public and dates and times are posted at the Town Hall.

### Levels of Play:

There are three levels of play offered in Ayer Youth Soccer: Under 4, Under 6, and Under 8.

The U4, U6 and U8 Levels of Ayer Youth Soccer are teaching leagues. The goal is to teach the fundamentals of soccer; dribbling, passing and team play. It is a non-competitive league. No score is recorded. The focus is to introduce the kids to the game of soccer.

**U4** ~ Any child under the age of 4. They play on Saturday mornings for 45 minutes.

**U6** ~ Children age 4-6. They play on Saturday mornings with a short practice and then a short game. The U6 league of Ayer Youth Soccer plays a 5 vs. 5 game with no goalie. U6 does not play positions. No score will be kept. Each game will consist of two 10-minute halves of running time. Half time will be not more than 10 minutes. During this break serving a healthy snack (oranges) is encouraged. The teams will switch ends at half time.

**U8** ~ Children age 6-8. They practice one night at week for 1 hour and then on Saturday mornings have a skills and drills session followed by a game. The U8 league of Ayer Youth Soccer plays a 6 vs. 6 game with a goalie. U8 begins utilizing positions, offense, defense and goalie. No score will be kept. Each game will consist of two 15-minute halves of running time with a five-minute half time. During this break serving a healthy snack (oranges) is encouraged. The teams will switch ends at half time. There is two seasons of play for Ayer Youth Soccer, fall and spring.

### **Ayer Shirley Youth Soccer:**

Ayer Shirley Youth Soccer (ASYS) is an organization comprised of 3 Ayer Youth Soccer subcommittee members and 3 members of the Shirley Recreation Department. ASYS is a member of the Nashoba Valley Youth Soccer League (NVYSL). This league ranges from U10 to U18 age levels. ASYS manages the registrations and team creation for submission to the league. ASYS follows the rules and regulations of the NVYSL. While the organization is predominantly self-funded through registrations any extra costs are split between Ayer and Shirley Recreation departments.

### **Ayer Shirley Levels of Play:**

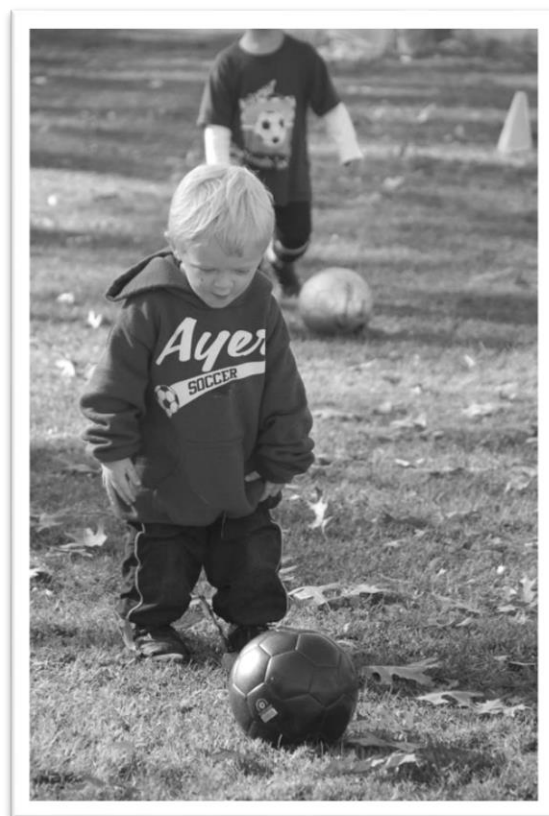
All of the age groups at this level travel to other towns for games. The U10 age group is considered non-competitive. Scores are kept by the league to ensure that teams are properly placed to avoid blowouts for or against teams. All other levels are competitive. Within the age groups of U12 to U18 there are levels for recreation only, Ncup (Nashoba Cup) and Massachusetts Tournament of Champions(MTOC).

There is two seasons of play for Ayer Shirley Youth Soccer, fall and spring.

ASYS has won the Ncup division in U12 boys and girls as well as U14 in the last couple of years. The quality of the players continues to progress as more players join the system and make their way up through the age groups. The coaching has also progressed thanks to time and effort provided by our volunteer coaches.

### **Ayer Youth Soccer in 2014 and beyond:**

Ayer Youth Soccer hopes to continue to grow in 2014 and beyond. This can only happen with the continued support of our volunteers and townspeople. For more information about this program please contact the Ayer Park Department at (978) 772-8217.



## AYER YOUTH BASEBALL AND SOFTBALL

### Contact Information:

Meeting Times	As posted on the AYBS website
Address	P.O Box 541, Ayer, MA 01432
Phone	978-772-4760
E-Mail	ayerbaseball@yahoo.com
Web Page	www.ayerbaseball.com

### Board Members:

President	Jason Mayo
Parks Liaison/Field Coordinator	Jeff Thomas
VP/Player Representative	Mark Calabrese
Umpire Coordinator	Kevin Patano
Equipment Manager	Dan Graham
Treasurer	Jason Mayo
Softball Coordinator	Scott Granger
Secretary/Website Manager	Kristin Mayo
Tee Ball/Rookie Coordinator	Julie Staraitis
Mac League Representative	Rich Simpson
Travel Baseball Coordinator	Rich Simpson
Concession Stand Manager	Eric Hebert

### Ayer Youth Baseball & Softball

#### What is Ayer Youth Baseball & Softball?

Ayer Youth Baseball & Softball is a private, non-profit organization dedicated to providing opportunities for boys and girls to learn and play the great American pastime. While Ayer Youth Baseball & Softball works in cooperation with the Ayer Park Department, its funding, organization and operation is done by volunteers like yourself who wish to perform a service to the youth of their community. The AYBS Board of Directors is charged with the task of overseeing the registration, scheduling and formation of teams as well as selecting coaches, ordering equipment and organizing finances. AYBS offers various levels of baseball and softball for boys and girls ages 5-18. Those eight and under can play at the fun and instructive T-ball/Rookie levels, and players between 9-12 are eligible for the town travel teams in the Macintosh League.

#### Macintosh League

The Macintosh League is comprised of teams from the towns of Ayer, Shirley, Littleton, Groton, Dunstable, Pepperell and Townsend. It consists of Minor and Major Leagues for 9-12 year olds played on the 60 or 70 foot diamond, and a Babe Ruth League for 13-18 year olds played on the full size 90 foot diamond. The league is well established, offering a high level of inter-league competition, patched umpires and playoffs leading to the Mac World Series. Up until 2001, The Macintosh Minor and Major leagues were chartered through Little League Baseball, but decided to switch over to Cal Ripken, a growing organization that offers much more flexibility to small towns and inter-league play.

#### Softball

Girls ages 8-16 have the option of signing up for either baseball or softball. AYBS offers three levels: 10U, 12U and 16U. All are competitive travel teams within well organized leagues. The U10 level is mostly instructional, yet involves travel and inter-town play. The 12U level is primarily for girls in 5<sup>th</sup>-6<sup>th</sup> grade and offers a more competitive style of play. The U15 teams play at an advanced level comparable to local Middle School/JV teams. We are working to develop a greater interest in softball in 2014 and the future in hopes of fielding several teams in each division.

#### AYBS History

Ayer Youth Baseball & Softball was founded in 1999 to be run as a privately funded, independent program. Up to that point and as far back as anyone could remember, youth baseball in Ayer had been run through the Park & Rec Department. The change was made in hopes of allowing the program a greater ability to make decisions in regards to its finances and overall objectives. As a private entity, AYBS has been able to flourish, more than doubling the total number of teams since its



inception eleven years ago. The organization has had to overcome considerable debt from the time it became independent, as all equipment and uniforms were in need of replacement. Through the help of sponsors, whose signs can be seen along the outfield fences, AYBS now has the funding to offer kids greater opportunities for development and enjoyment of the game.

AYBS was able to once again collaborate with the Nashoba Valley Unlimited Baseball program. This league is designed for youths with disabilities that wouldn't otherwise have an opportunity to play ball. Our organization was able to provide equipment and support as needed, as well as offering many of our players the opportunity to act as "Buddies" within the program.

### **AYBS in 2014 and Beyond**

Ayer Youth Baseball & Softball hopes to continue its growth through the 2014 season and beyond. This can only be achieved through the ongoing support of volunteers, local businesses and townspeople that has buoyed AYBS over the last eleven years.

As there is every year, we have seen some turnover on the board. 2014 will be the first year without Steve Belanger in nearly a decade and a half. AYBS is where it is today in large part due to Steve's efforts. He is greatly appreciated and will be missed. There will be several volunteer opportunities throughout the coming season for people to get involved. If you would like more information about Ayer Youth Baseball & Softball, feel free to call Jason Mayo at **772-4760**, visit our website at **[www.ayerbaseball.com](http://www.ayerbaseball.com)** or email us at **[ayerbaseball@yahoo.com](mailto:ayerbaseball@yahoo.com)**.

Youth baseball and softball games are one of the most beautiful, underrated events going on in our community. If you haven't been out to see a ballgame in a while, come down to Pirone on a late spring evening, grab a hot dog and a soda, and watch the rising stars of Ayer show off their talents. We guarantee it'll make you smile.

## PLANNING BOARD

### Contact Information:

<b>Office Hours:</b>	Tuesday through Friday 9AM – 3PM
<b>Meeting Times:</b>	First Thursday of the month at 7PM
<b>Address:</b>	Ayer Town Hall - 1 Main Street - Third Floor
<b>Telephone:</b>	978-772-8218
<b>Email:</b>	planning@ayer.ma.us

### Members:

<b>Chair:</b>	Mark Fermanian
<b>Clerk:</b>	Rick Roper
<b>Members:</b>	Jim Lucchesi
	Morris Babcock
	Kyle Gordon
<b>Office Manager:</b>	Susan Sullivan

### Mission Statement:

The Planning Board is responsible for enforcing and amending the Zoning Bylaws and District Map. The Planning Board reviews all subdivision plans for compliance with zoning and subdivision requirements.

### Site Plans:

- Gervais Ford (ext) ~ Approved
- Ayer Shirley Regional High School~Approved
- Silpro ~ Approved
- Steward Health Care Systems~ Approved

### Bond Reductions:

- Ridge View Heights Phase 1A
- Ridge View Heights Phase 1A, 1B, 2A, 2B,3A, 3B
- Ridge View Heights Phase 2A
- Ridge View Heights Phase 3B

### Plan Believed Not to Require Subdivision Approval (ANR)

- Guthrie/lot 1&2 Oak Ridge Drive~ Approved
- Crabtree lots E-2 & X-2, ~ Approved
- Ridge View Heights ~ Approves
- Depot Square ~ Approved

### Parking (Recommendations):

- Partridge Auto
- Liberty Condominiums

### Change of Use

- 16 Pleasant Street

### Street Acceptances (Recommendations):

- Easy Street

### Warrant Article

- Medical Marijuana

### Zoning By-Law Updates:

General clean up and review of all proposed amendments and revisions to the Zoning By-laws have been completed and are currently on hold.

## AYER POLICE DEPARTMENT

### Contact Information:

<b>Address:</b>	54 Park Street
<b>Telephone:</b>	978-772-8200
<b>Email:</b>	police@ayer.ma.us
<b>Fax:</b>	978-772-8202

### Members / Employees:

<b>Chief:</b>	William A. Murray
<b>Admin Assistant</b>	Marcia Gilson
<b>Lieutenant:</b>	Brian Gill
<b>Sergeants:</b>	Michael Edmonds
	Todd Crumpton
	Austin Cote
	John MacDonald
<b>Detectives:</b>	Andrew Kularski
	Kellie Barhight
<b>Patrol:</b>	Matthew Callahan
	James Wilson
	Brian Cunningham
	Matthew Harty
	Jennifer Bigelow
	Richard Krasinskas
	Matthew Power
	Eric Pearson
	George Fichter
	Daniel Morrison
<b>Dispatchers:</b>	Victoria Roche
	Judy Hadley
	Johnna Brissette
	Terry Fuhs
	Casey Scott
	Elaine Delorme
	Michael Moriarty
<b>Reserve Officers:</b>	Robert Finn
	Edward Nelson
	Robert Soultanian
<b>Animal Control:</b>	Robert Friedrich

### Mission Statement:

To enhance the quality of life in the Town of Ayer through progressive police service in partnership with the community we serve.

### Summary of Accomplishments:

In April and September we participated in the DEA's National Drug Take Back Initiative. The goal of the Initiative is to give people the opportunity to properly dispose of unused prescription or other medications. Additionally, our drug

collection bin remains in the PD lobby and residents can dispose of their unwanted medications all year long at their convenience.

In the spring and fall, as we have done for several years, we took on an intern student from Fitchburg State College. This is a program that gives college students a chance to integrate theory and practice learned in the classroom with real life work experience. Historically interns are assigned to the Detective Bureau where they perform many of the same tasks as the detectives while shadowing them in non-dangerous situations. The uniqueness of the Town of Ayer gives interns a real world view that other Towns cannot provide; a fact consistently commented on by Fitchburg State and the interns who apply to come here.

We received four grants in 2013. Two, from State 911, were for Dispatch training, in the amount of \$10,000.00, and equipment, in the amount of \$23,623.00. The third was from EOPSS and was a Pedestrian Safety Grant, in the amount of @3,000.00, that allowed us to purchase Crosswalk Signs. The last, thanks to the efforts of Lieutenant Brian Gill, was an award from the Department of Homeland Security that was two years in the making. This grant, in the amount of \$49,900.00, allowed the Department to purchase a night vision device and four dual band portable radios. These new radios will allow us to have direct contact with our Fire Department.

The Department assigned its first ever School Resource Officer in 2013. This officer is embedded in the schools and works full time there creating positive relationships and dealing with any school related issues that are of concern to the Department. Additionally over the course of this school year the Department continued to work closely with the Ayer Shirley Regional School District and the Shirley Police Department to develop safety protocols to be followed in the event of a major incident at the schools. This regional partnership and collaboration has increased the bonds between agencies and better equipped us to handle situations should they arise.

In October we were able to fund the fourteenth Citizen Police Academy. The object of these academies is to help build bridges between the citizens and the police through awareness, understanding and communication. Some of the topics that Ayer Officers instructed in were the History of Policing, Forensics, Domestic Violence, Use of Force, OUI, and Traffic Enforcement, and certification in CPR by the Ayer Fire Department. The officers and citizens enjoyed their interaction and everyone learned a lot. Sergeant John MacDonald has done an excellent job serving as the Academy Director as have all the officers who participate as instructors.

#### **New to the Family:**



**Daniel Morrison:** Dan was a past employee of the Town of and Department serving September 24, 2007 to his resignation for personal reasons on June 30, 2011. He began his career in law enforcement in Ashby in 1994. In 1997 Dan went to the Townsend Police Department where he worked as a Juvenile Officer, DARE Officer, Court Prosecutor, and the first SRO for the North Middlesex Regional School District.

**Statistics:**

<b>Offense</b>	2008	2009	2010	2011	2012	2013
Murder and Non Negligent Manslaughter	0	0	0	0	0	0
Kidnapping/Abduction	0	1	1	1	0	0
Forcible Rape	3	2	3	2	3	1
Robbery	5	2	7	1	4	1
Aggravated Assault	17	21	30	16	21	10
Simple Assault	63	55	71	87	83	70
Intimidation	1	3	6	2	4	6
Arson	8	7	2	10	2	0
Extortion/Blackmail	0	0	0	0	0	0
Burglary/Breaking & Entering	51	74	67	84	69	51
Pocket-picking	0	0	0	0	0	0
Shoplifting	8	7	2	10	6	3
Theft From Building	4	6	3	3	1	4
Theft From Coin Operated Machine	0	0	0	0	0	0
Theft From Motor Vehicle	0	1	0	0	2	0
Theft of Motor Vehicle Parts/Accessories	1	0	1	0	0	0
All Other Larceny	77	79	68	79	80	78
Motor Vehicle Theft	10	8	13	2	5	2
Counterfeiting/Forgery	2	4	2	3	1	7
False Pretenses/Swindle/Confidence Game	21	12	11	13	12	10
Credit Card/Automatic Teller Fraud	2	4	4	5	2	2
Impersonation	0	0	1	0	0	1
Wire Fraud	0	0	0	0	0	0
Embezzlement	1	0	0	0	0	0
Stolen Property Offenses	1	0	0	0	0	0
Destruction/Damage/Vandalism of Property	115	106	75	81	76	52
Drug/Narcotic Violations	23	5	15	6	12	15
Drug Equipment Violations	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Pornography/Obscene Material	1	2	0	1	0	0
Prostitution	0	1	1	1	0	0
Weapon Law Violations	9	2	5	6	5	5

I would like to thank the men and women of the Ayer Police Department for their dedication and hard work throughout the year. I thank the citizens and businesses of Ayer for their continued support of the Police Department. I also wish to thank the Board of Selectmen, Town Administrator, and all the other Town Departments for their continued support of the Police Department and for their positive teamwork approach towards making the Town a better place to live and work.

## POND AND DAM MANAGEMENT COMMITTEE

### Contact Information:

<b>Office Hours:</b>	N/A
<b>Meeting Times:</b>	2 <sup>nd</sup> Wednesday of each month at 7:00 at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-1111
<b>Email:</b>	Pond&dam@ayer.ma.us
<b>Fax:</b>	978-772-8240

### Members:

<b>Chair:</b>	Don Rzasa
<b>Clerk:</b>	Marina Giovannini
<b>Members:</b>	Chuck Miller
	Mark Wetzel (Ayer DPW representative)
	Takashi Tada (Ayer Conservation Committee representative)

### Statement of Purpose or Mission Statement:

Per the Ayer Board of Selectmen's general charge is for the Committee to create an inventory of the Town's dams and ponds, assess their conditions and maintenance needs, and compile a Pond and Dam Management Plan for the Town to address these needs and issues.

### Committee Activities:

The Pond and Dam Committee was very active and met on a monthly basis. The Committee was involved with several projects this year. Flannagan Pond Aquatic Weed Treatment was performed in June. This was coordinated by the Conservation Commission and performed by to kill invasive weeds in the pond (Fanwort and Milfoil). The project included pre and post treatment surveys to determine the effectiveness of the treatments. The results of the post treatment survey showed that the treatment removed over 75% of the invasive weeds.

The Committee completed fencing improvements, grading and seeding at Balch Pond Dam, which is located at Route 2A just past Cains Food. In addition, we assisted MassDOT with the Phase II dam evaluation.

The Committee is working on the Pond and Dam Master Plan. This project will be a joint effort with the Conservation Commission and Parks and Recreation Commission.. This plan will evaluate the physical conditions of the dams and ponds, the existing and potential uses for each pond and develop capital improvements and management recommendations to maximize the community benefits of these resources. This plan will rely heavily on public input and volunteer efforts.



In the upcoming year, the Committee activities will include hiring a consultant to assist with the Pond and Dam Master Plan, continued treatment for invasive aquatic weeds in Town ponds, inventory of pond resources, Balch Pond Dam maintenance, evaluation of pond water quality issues and improving public access to the ponds for fishing and boating.

## RECYCLING COMMITTEE

### Contact Information:

<b>Meeting Times:</b>	Quarterly, see Town Hall bulletin Board or email us
<b>Telephone:</b>	978-496-5839
<b>Email:</b>	ayerrecycles@gmail.com

### Members:

<b>Chair:</b>	Laurie Sabol
<b>Members:</b>	Dan DeMille, Shawna Graham, Kim Krieser, Melissa MacDonald

This year was another busy one for the recycling committee. We conducted our usual events, the spring cleanup day and the fall recycling day. We also wrote a grant to MassDEP for a school recycling program and a dedicated employee and are thrilled to report that the grant was successful! We're also very happy to report that the recycling committee now has five dedicated members.

We welcome and encourage new members to join our ranks, to spend as much or as little time as you wish, helping us pursue our goals. Contact us at [ayerrecycles@gmail.com](mailto:ayerrecycles@gmail.com) or 978-496-5839

# AYER SHIRLEY REGIONAL SCHOOL DISTRICT

## SUPERINTENDENT OF SCHOOLS

The Ayer Shirley Regional School District is now in its third year since becoming fully operational in 2011. Highlights of the past year include the following:

- In the fiscal year that ended June 30, 2013, the regional school district experienced more than \$500,000 in unanticipated special-education tuition and transportation costs. As a result, the district faced the very real possibility of having to use all of its *excess and deficiency* (E & D) balance from FY12 (a sum of approximately \$189,000) and then to significantly draw down its very thin reserves (approximately \$490,000) in order to balance the budget. However, through a modest increase in state revenues and belt-tightening in a number of other areas, the budget was balanced by using only \$100,000 in E & D funds.
- The school committee and teachers' association reached agreement on a new three-year contract, including a revised salary scale that will be in place for the duration of the contract without built-in cost-of-living increases. The school committee greatly appreciates the teachers' efforts in reaching an agreement that acknowledges the fiscal challenges that our member towns are facing.
- Following successful votes in November 2012 in support of the High School Construction Project, there ensued several months of detailed design work, with preliminary work getting underway last spring. The major portion of the project was put out for bid last September, and work is currently proceeding at a rapid pace. The first phase of the project will be completed this summer, with the newly constructed additions being occupied at the start of the upcoming school year. The remaining renovations, as well as demolition of the old junior-high wing, are scheduled to be completed by July 2015.
- Under the state's new accountability system, which rates schools on a scale of 1 to 5 based on MCAS performance and student growth percentiles, we are proud to announce that Page Hilltop School achieved Level 1 status, with our other three schools being designated Level 2. (It should be noted that the high school fell just one "performance and progress point" shy of being designated a Level 1 school.)

We continue to focus on the *quality* of our educational programs and services, with attention to *affordability* for the communities that support us and *sustainability* to ensure lasting results. Both member communities and the regional school district continue to work cooperatively in an effort to provide the financial resources necessary to ensure the educational opportunities that our families desire and our students deserve.

### GRADE-LEVEL ENROLLMENT

(as of January 1, 2013)

Grade:	<u>PreK</u>	<u>K</u>	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	<u>12</u>	<u>Total</u>
Lura A. White	48	47	57	61	61	39	64								377
Page Hilltop	19	101	100	79	97	86	78								560
Middle School								130	144	141					415
High School											100	93	71	61	325
Subtotal	67	148	157	140	158	125	142	130	144	141	100	93	71	61	1677
SPED out-of-district: PreK to grade 5 = 5 students								Grades 6 to 12 = 28 students							33
TOTAL ASRSD Student Enrollment															1710

On behalf of the regional school committee and the entire ASRSD staff, I would like to thank the incredible number of individuals, groups, and organizations that support our schools through their volunteerism, participation, and donations. Please know that your help is greatly appreciated and that without it, our efforts would be immeasurably more difficult.

Respectfully submitted,  
*Carl Mock, Superintendent*



<p align="center"><b>AYER SHIRLEY REGIONAL SCHOOL DISTRICT</b>  <b>GRADUATING CLASS OF 2013</b></p>
---

**\*\*\* Highest Honor**

**\*\* High Honor**

**\*Honor**

Jory Crowe Adams  
 Anthony Michael Adams  
 Austin Patrick Bell  
 Jacob Steven Brown  
 \* Wayne Lima Carvalho  
 \*\* Savannah Morgan Cooke  
 Ryan William Coulter  
 David-Tristan Shane Cynewski  
 Tyler James Dauphinais  
 Celiena Catherine DeBalsi  
 \* Shanna Marie DeBalsi  
 Margaret May Durand  
 \*\*\* Erika Lynne Esielionis  
 William Manuel Figueira  
 Brittany Lee Finan  
 Tyler James Gaetz  
 \*\* Virginia Kelly Gamelin  
 Ryan Francis Goodman  
 \*\*\* Charles Walter Goss  
 \* Olivia Rose Grallert  
 Rebecca Briana Green  
 \*\*\* Hannah Christine Grisé  
 Nicholas William Gutheil  
 Melissa Nicole Hampson  
 Joshua Paul Harris  
 \*\* Lisa Catherine Heffernan  
 Julie Marie Henderson  
 Sarah Haley Hickman  
 Daniel Christopher Hughes  
 James Thomas Jewitt  
 Molly Matilda Kane  
 \* Lindsey Marie Kimball  
 \* Amisha Lalotra  
 Kyle Steven Larter  
 Hannah Lyn Levensailor  
 Malcolm Jamal Mathis  
 Jacob Thomas McDonald  
 \* Dylan Matthew McGaw  
 \*\*\* Emily Rose Megan  
 Sabrina Marie Mimms  
 Michael Joseph Montoya Jr.  
 \* Jessenia Maria Moreira  
 André Alexander Jean-Paul Nieto  
 Anna Alyce Peck

Kevin Kennedy Peters  
 \* Cody Benjamin Provost  
 \*\* Rodrigo Aguilar Resendiz  
 Joseph Charles Roy  
 Alejandra Maria Santos  
 Jacob Vincent Saraceno  
 Maryssa Ebony Shattuck-Smith  
 \*\*\* Tori Anne Smiraglia  
 Luke Henry Snyder  
 Andrew Joseph Roy St.Germain  
 Ethan Nicholas St.Peter  
 Cortney Lee Teague  
 Amber Leigh Thompson  
 Mark Daniel Tonelli  
 My Linh Tran  
 Kendyl Elyse Trinqué  
 Francis Eugene Turra  
 Simone Constance Vaira-Haynes  
 Brian Paul Waite  
 Justis Jerome Wallace  
 \* Clara Elizabeth Watson  
 Naomi Nichelle Watts  
 Sydney Jean Young  
 Alexander James Zagwyn

<b>AYER SHIRLEY REGIONAL SCHOOL DISTRICT</b> <b>SCHOLARSHIPS</b>	
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Amber Thompson	Moore Family Scholarship George, Jonathan, Douglas and Victor Moore
Lisa Heffernan	J.P. Sullivan Scholarship
Emily Megan	Ayer Shirley Regional Education Association Award
Lindsey Kimball	Joseph Kaplan Teaching Scholarship
Nicholas Gutheil	Frank C. Fletcher Scholarship
Andrew St. Germain	Lt. Theodore A. Thompson Jr. Scholarship
Shanna DeBalsi	Harold G. Norton Memorial Scholarship
Virginia Gamelin	Frank Williams Scholarship
Sydney Young	Frank M. Glantz Memorial Scholarship
Nicholas Gutheil	National Honor Society Scholarship
Sarah Hickman	Richard T. Artesani Memorial Scholarship
Emily Megan	American Legion Auxiliary #183 Scholarship
Cody Provost	American Legion Auxiliary #183 Scholarship
Erika Esielionis	Frank C. Johnson & Evelyn Gilliland Scholarship
Naomi Watts	North Middlesex Savings Bank Scholarship
Savannah Cooke	Laggis Family Scholarship in Memory Joanne P. Laggis
Virginia Gamelin	Ayer High School Scholarship
Tori Smiraglia	Student Council Scholarship in Memory of Loved Ones Lost in our school community
Hannah Levensailor	Student Council Scholarship in Memory of Loved Ones Lost in our school community
Wayne Carvalho	Bemis Associates Scholarship
Amber Thompson	Bemis Associates Scholarship
Charles Goss	Bemis Associates Scholarship
Clara Watson	Bemis Associates Scholarship
Rodrigo Resendiz	Bemis Associates Scholarship
Michael Montoya	Shirley Griffin Guidance Scholarship
Wayne Carvalho	Ayer Police Patrol Association Scholarship
Clara Watson	Athletic Boosters Scholarship in Memory Loretta McPadden
Virginia Gamelin	Athletic Boosters Scholarship in Memory Jack Welch
Erika Esielionis	Athletic Boosters Scholarship
Emily Megan	Athletic Boosters Scholarship
Alejandra Santos	Ayer Rotary Scholarship
Tori Smiraglia	Ayer Lions Club Scholarship
Erika Esielionis	Ayer Lions Club Scholarship
Hannah Grise'	Judge Lyman Clark & Janet Sherwin Scholarship
James Jewitt	Joe Morris Scholarship
Luke Snyder	Henry S. Nutting Scholarship
Margaret Durand	George L. "Tex" Donahue American History Scholarship Given by Ayer Fire Dept.
Ryan Goodman	Janis Bresnahan Memorial Scholarship
Amisha Lalotra	Bookberry Scholarship
Celiena DeBalsi	Ingrid M. Belitsky Teaching Scholarship
Melissa Hampson	Morrissey Memorial Scholarship
Tori Smiraglia	Murphy Insurance Agency Scholarship

**AYER SHIRLEY REGIONAL SCHOOL DISTRICT  
SCHOLARSHIPS**

Hannah Levensailor  
Olivia Grallert  
Dylan McGaw  
Hannah Levensailor  
Andre Nieto  
Virginia Gamelin  
Jessenia Moreira  
Olivia Grallert  
Rebecca Green  
Hannah Levensailor  
Rebecca Green

Joe Morris Scholarship (Athletic Booster)  
Madigan Family Foundation In Memory of Charles J. Rock  
Richard F. Sullivan Memorial Scholarship  
Preston H. Smith Jr. Scholarship  
John Nikolow Memorial Scholarship  
Craig Madigan Memorial Scholarship  
Ayer Shirley Education Foundation Scholarship  
ASRHS Music Boosters Award  
Rep Robert Hargraves Scholarship  
Ayer Shirley Youth Dramatic Arts Scholarship  
ASREA Member Award

**Abigail Adams Scholarship:**

Jory Adams  
Austin Bell  
Savannah Cooke  
Erika Esielionis  
Virginia Gamelin  
Charles Goss  
Hannah Grise  
Lisa Heffernan  
James Jewitt  
Emily Megan  
Jessenia Moreira  
Andre Nieto  
Anna Peck  
Tori Smiraglia  
Cortney Teague  
Simone Vaira-Haynes  
Clara Watson  
Sydney Young

<p style="text-align: center;"><b>AYER SHIRLEY REGIONAL SCHOOL DISTRICT</b>  <b>PRIZES &amp; AWARDS</b></p>
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Hannah Grise'  
 Charles Goss  
 Charles Goss  
 Erika Esielionis  
 Emily Megan  
 Hannah Grise'  
 Virginia Gamelin  
 Lisa Heffernan  
 Savannah Cooke  
 Tori Smiraglia  
 Rodrigo Resendiz  
 Olivia Grallert  
 Malcolm Mathis  
 Michael Montoya  
 James Jewitt  
 Rebecca Green  
 My Linh Tran  
 Shanna DeBalsi  
 Maryssa Shattuck-Smith  
 Kendyl Trinqué  
 Simone Vaira-Haynes  
 Kevin Peters  
 Jacob McDonald  
 Julie Henderson  
 Anna Peck  
 Tyler Gaetz  
 Brian Waite  
 Charles Goss  
 Hannah Grise'  
 Michael Montoya  
 Rodrigo Resendiz  
 Hannah Grise'  
 Alejandra Santos  
 Emily Megan  
 Virginia Gamelin  
 Olivia Grallert  
 Luke Snyder  
 Tori Smiraglia  
  
 Clara Watson  
 Wayne Carvalho  
 Hannah Levensailor  
 Naomi Watts  
 Joseph Roy

Valedictorian Award  
 Salutatorian Award  
 Presidential Academic Excellence  
 Presidential Academic Excellence  
 Presidential Academic Excellence  
 Presidential Academic Excellence  
 Presidential Academic Excellence  
 Presidential Academic Excellence  
 Presidential Academic Excellence  
 Presidential Academic Excellence  
 Presidential Academic Achievement  
 Presidential Academic Achievement  
 Presidential Academic Achievement  
 Presidential Academic Achievement  
 Presidential Academic Achievement  
 Presidential Academic Achievement  
 Presidential Academic Achievement  
 Presidential Academic Achievement  
 Presidential Academic Achievement  
 Shirley Fire Department Award  
 Shirley Fire Department Award  
 Keith Kidder Award  
 G.V. Moore Lumber Award  
 Lenny Quinty & Roy Jeannotte Award  
 Mary Jane Sowa Award  
 Norbert Weiner Math Award  
 Marion D. Whitcomb Math Award  
 Susan M. Barker Award  
 Computer Award  
 English Department Award  
 Student Council Collado Award  
 Evelyn Hernandez Memorial Award  
 Citizen of the Year Award  
 Administrative Staff Award  
 MA Secondary School Administrators Assoc.  
 Achievement Award  
 Technology Education Award  
 Fitchburg State/ASRHS Industrial Tech Award  
 Video Production Award  
 Broadcast Journalism Award  
 Community Service Award

<p style="text-align: center;"><b>AYER SHIRLEY REGIONAL SCHOOL DISTRICT</b>  <b>PRIZES &amp; AWARDS</b></p>
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Nicholas Gutheil	Community Service Award
Erika Esielionis	Community Service Award
Joshua Harris	Community Service Award
Sarah Hickman	Community Service Award
Amisha Lalotra	Community Service Award
Hannah Levensailor	Community Service Award
Alejandra Santos	Community Service Award
Maryssa Shattuck-Smith	Community Service Award
Luke Snyder	Community Service Award
Kendyl Trinique	Community Service Award
Clara Watson	Community Service Award
Allana Gilbert	French I Award
Danielle Colburn	French II Award
Hannah Grise'	French III Honors Award
Megan Krueger	French IV Honors Award
Holly Caires	Latin I Award
Holly Caires	Latin II Award
Jamie McKenna	Latin III Honors Award
Bryan Du	Spanish Award
Hannah Dixon	Spanish Award
Rodrigo Resendiz	Physics Award
Emma Sheils	Chemistry Award
Tyler Mayo	Biology Award
Justine Carrillo	Biology Award
Trent Watson	Physical Science Award
Hannah Levensailor	National Choral Award
Anthony Adams	American Federation of Music Club Award
Wayne Carvalho	American Federation of Musicians Local 173
Hannah Levensailor	Daughters of the American Revolution
Olivia Winship	Middlesex County Bar Association Citizen Award
Charles Goss	Worcester Telegram & Gazette Achiever Award
Megan Praznovsky	St. Michael's College Book Award
Ryan Richard	St. Michael's College Book Award
Gabriella Hebert	Sage College Scholar Award
Emma Sheils	Sage College Scholar Award
Amisha Lalotra	Boston Society of Women Engineers Award
Hannah Grise'	Boston Society of Women Engineers Award
Sarah Hickman	Boston Society of Women Engineers Award
Charles Goss	US Marine Corps Scholastic Excellence Award
Erika Esielionis	US Marine Corps Scholastic Excellence Award
Hannah Levensailor	US Marine Corps Athletic Award
Ryan Goodman	US Marine Corps Athletic Award
Anthony Adams	US Marine Corps Semper Fidelis Music Award
Hannah Levensailor	US Marine Corps Semper Fidelis Music Award
Virginia Gamelin	US Army Reserve National Scholar/Athlete Award
Ryan Goodman	US Army Reserve National Scholar/Athlete Award

## TOWN ACCOUNTANT

### Contact Information:

<b>Office Hours:</b>	Monday – Friday 9:00 a.m. – 5:00 p.m.
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8290
<b>Email:</b>	lgabree@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Members:

<b>Town Accountant:</b>	Lisa Gabree
<b>Assistant Accountant:</b>	Martha Reilly

In accordance with Massachusetts General Laws, I am submitting the following documents for the Annual Town Report:

1. A statement of Appropriations and Disbursements for the period July 1, 2012 to June 30, 2013. Balances remaining in the various budget accounts were closed to Undesignated Fund Balance, if not encumbered.
2. A statement of Special Article Appropriations and Special Revenue Funds for the period July 1, 2012 to June 30, 2013.
3. A revenue and expense statement for Enterprise Funds for the period July 1, 2012 to June 30, 2013.
4. A report on Capital Projects, from inception through June 30, 2013.
5. Balance Sheet of all funds as of June 30, 2013.
6. A report of Appropriation Balances as of December 31, 2013 for all accounts.
7. Statement of Revenues for the period July 1, 2012 to June 30, 2013.
8. Statement of Indebtedness as of June 30, 2013.

Schedule A, the annual report of receipts and disbursements for the Town of Ayer for fiscal year 2013, is available for examination at the office of the Town Accountant or in electronic version by request.

The firm of Giusti & Hingston, Certified Public Accountants, of Georgetown, MA has conducted an audit of the fiscal 2013 financial records for the Town of Ayer. The audited financial statements have not yet been prepared. Once the statements are completed by Giusti & Hingston, they will be available for review in the Accounting Office, or in electronic version upon request.

**STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS**  
**July 1, 2012 - June 30, 2013**

<b>Description</b>	<b>Appropriated or Available</b>	<b>Disbursed</b>	<b>Balance</b>
Town Moderator	562	562	0
Board of Selectmen	162,017		2,074
Selectmen Stipends		9,166	
Town Administrator-Salary		89,017	
Selectmen Secretary-Salary		53,888	
Overtime		2,656	
Expenses		5,216	
Encumbered Funds-wages	544	0	544
Encumbered Funds-expenses	283	0	283
Town Accountant	164,090		629
Accountant-Salary		95,530	
Assistants-Wages		45,629	
Expenses		5,402	
Audit Service		16,900	
Encumbered Funds-wages	517	0	517
Computer Support	34,381		978
System Administrator Stipend		4,503	
Software Maintenance		25,742	
Hardware replacements		2,510	
Expenses		648	
Encumbered Funds-expenses	1,000	0	1,000
Board of Assessors	149,045		254
Assessors Stipends		6,900	
Assistant Assessor-Salary		88,266	
Clerk-Salary		39,164	
Expenses		14,461	
Encumbered Funds-wages	460	0	460
Encumbered Funds-expenses	310	0	310
Town Treasurer	112,522		527
Treasurer-Salary		60,018	
Assistants-Wages		47,153	
Expenses		4,824	
Encumbered Funds-wages	409	0	409
Parking Tickets	950	879	71
Tax Collector	85,246		118
From Reserve Fund	20,262		
Collector-Salary		33,011	
Assistant-Salary		59,721	
Expenses		12,658	
Encumbered Funds-wages	289	0	289
Encumbered Funds-expenses	429	0	429
Finance Committee	500	571	0
From Reserve Fund	71		
Reserve Fund	130,000	0	41,445
Transfers to other general fund appropriations	(88,555)		
Town Counsel	66,400		1,213
From Reserve Fund	32,201		
Legal Services		97,217	
Expenses		171	
Printing Services	6,500	6,242	258

<b>Description</b>	<b>Appropriated or Available</b>	<b>Disbursed</b>	<b>Balance</b>
Tax Title Foreclosures	8,000	4,416	3,584
Encumbered Funds-expenses	5,420	5,420	0
Town Clerk	70,380		118
Clerk-Salary		27,009	
Assistant-Wages		42,089	
Expenses		1,164	
Encumbered Funds-wages	262	0	262
Encumbered Funds-expenses	418	418	0
Town Hall Postage Fund	17,000	15,497	1,503
Elections & Registrations	11,331		0
From Reserve Fund	6,169		
Registrars Salaries		1,296	
Expenses		16,204	
Encumbered Funds-expenses	777	777	0
Personnel Board	100	0	100
Information Technology	78,260		172
From Reserve Fund	3,000		
Wages		68,717	
Expenses		12,371	
Encumbered Funds-wages	263	0	263
Montachusett Regional Planning Commission	2,112	2,112	0
Planning Board	18,719		1,127
Wages		17,142	
Expenses		450	
Encumbered Funds-wages	63	0	63
Zoning Board of Appeals	17,534		330
Wages		17,020	
Expenses		184	
Encumbered Funds-wages	63	0	63
Conservation Commission	18,519		3,706
Wages		13,676	
Expenses		1,137	
Encumbered Funds-wages	68	0	68
Planning & Development	30,659		32
Director-Wages (see UDAG Economic Devel also)		30,262	
Expenses		365	
Encumbered Funds-wages	116	0	116
Public Buildings Maintenance	253,337		7,617
Facilities Director		57,605	
Custodian		32,313	
Heat		29,585	
Electric		71,944	
Repairs		25,870	
Expenses		28,403	
Encumbered Funds-wages	342	0	342
Encumbered Funds-expenses	1,785	0	1,785
Fire,Casualty & Liability Insurance	115,262	122,677	0
From Reserve Fund	7,124		
Line item transfers from workers compensation	291		
Police & Fire Insurance	67,806	85,516	0
Article 8, October 22, 2012 STM	17,710		



<b>Description</b>	<b>Appropriated or Available</b>	<b>Disbursed</b>	<b>Balance</b>
Communications Committee	700	0	700
Police Department	1,789,453		41,007
Salaries & Wages		1,319,980	
Overtime		220,117	
Court Time		15,483	
Expenses		161,338	
Cruiser		31,528	
Encumbered Funds-wages	5,374	0	5,374
Encumbered Funds-expenses	32,419	0	32,419
Fire Department	1,311,990		6,601
From Reserve Fund	6,882		
Call Pay		30,132	
Salaries & Wages		933,484	
Overtime		253,215	
Call Overtime		32,358	
Expenses		63,082	
Encumbered Funds-wages	3,312	0	3,312
Encumbered Funds-expenses	209	0	209
Building Inspector	37,566		0
Inspector-Salary		28,893	
Expenses		8,673	
Encumbered Funds-wages	111	0	111
Barn Inspector	354	354	0
Emergency Management	4,360		679
Wages		2,548	
Expenses		1,133	
Animal Control Officer	12,812		983
Salary		11,081	
Expenses		748	
Encumbered Funds-wages	43	0	43
Tree Warden	17,885		86
Salaries & Wages		9,921	
Services		7,878	
Ayer Shirley Regional School District Assessment	8,581,118	8,581,118	0
Vocational Education	978,500	786,348	192,152
Public Works Department	890,532		(109,702)
Salaries & Wages		497,706	
Overtime-snow removal		94,406	
-all other		16,315	
Expenses-snow removal		221,820	
-all other		169,987	
Encumbered Funds-wages	1,927	0	1,927
Encumbered Funds-expenses	2,697	0	2,697
Street Lighting	73,340	66,990	6,350
Encumbered Funds-expenses	934	0	934
Stormwater - FY13 first year of stormwater enterprise fund			
Encumbered Funds-expenses	4,287	4,287	0
Care of Graves	2,500	2,500	0
Encumbered Funds-expenses	1,000	0	1,000
Board of Health	14,898		53
Wages		13,609	
Expenses		1,236	

<b>Description</b>	<b>Appropriated or Available</b>	<b>Disbursed</b>	<b>Balance</b>
Encumbered Funds-wages	53	0	53
Encumbered Funds-expenses	87	0	87
 Nashoba Boards of Health	 23,606		 0
Environmental Services		16,306	
Nursing Services		7,300	
 Disabilities Commission	 700	 541	 159
 Council on Aging	 112,714		 2,259
Salaries & Wages		94,991	
Expenses		15,464	
Encumbered Funds-wages	324	0	324
Encumbered Funds-expenses	55	0	55
 Veterans' Agent	 10,177		 461
Salary		8,658	
Expenses		1,058	
Encumbered Funds-expenses	149	149	0
 Veterans' Benefits	 148,000	 144,803	 3,197
 Ayer Public Library	 464,512		 1
Salaries & Wages		266,905	
Expenses		197,606	
Encumbered Funds-wages	1,087	0	1,087
Encumbered Funds-expenses	2,526	2,526	0
 Park Department	 118,073		 0
Salaries & Wages		89,454	
Expenses		28,619	
Encumbered Funds-wages	182	0	182
 Ayer Shirley Football & Cheer	 4,000	 4,000	 0
 Little League	 4,000	 4,000	 0
Encumbered Funds-expenses	4,000	4,000	0
 Historical Commission	 750	 50	 700
 Memorial Day Parade	 2,000	 1,855	 145
Encumbered Funds-expenses	376	376	0
 American Legion	 600	 600	 0
Encumbered Funds-expenses	600	600	0
 4th of July - Fireworks	 5,000	 5,000	 0
 Notes & Bonds (Principal)	 966,000	 966,000	 0
 Long term Interest on Debt	 283,299	 283,299	 0
 Short term Interest	 15,272	 16,708	 (1,436)
 County Retirement Assessment	 1,107,165	 1,107,165	 0
 Workers' Compensation	 41,922	 46,594	 0
From Reserve Fund	4,963		
Line item transfer to fire,casualty & liabilty ins.	(291)		
 Unemployment Compensation	 22,511	 28,285	 (774)
From Reserve Fund	5,000		
Encumbered Funds-expenses	7,946	0	7,946

<b>Description</b>	<b>Appropriated or Available</b>	<b>Disbursed</b>	<b>Balance</b>
Other Employee Benefits(FICA/Medicare)	71,176	74,005	55
From Reserve Fund	2,884		
Group Health/Life Insurance	1,662,276	1,497,936	164,340
Encumbered Funds-expenses	29,352	0	29,352
Transfers to Other Funds:			
Solid Waste	266,891	266,891	0
Sewer	27,522	27,522	0
Water	124,806	124,806	0
Stormwater	85,000	85,000	0
Capital Stabilization	7,843	7,843	0
Stabilization	70,591	70,591	0
OPEB	40,000	40,000	0

**Statement of Special Article Appropriations**  
(see separate report for capital projects)

	Appropriated or Available	Disbursed or Closed	Balance
Art 30 -2007 ATM Beaver Control	10,000	0	10,000
Art 31 -2007 ATM Zoning Bylaw Update	4,202	0	4,202
Art 20 -2010 ATM Weed Control -transfer from prior articles	1,124	1,124	0
Art 21 -2012 Clerk Book Binding	1,180	0	1,180
Art 6 -2013 Oct STM Arbitrage Update	9,330	9,330	0
Art 21 -2013 ATM 1st year's interest & bond admin	24,014	1,490	22,524
Art 7 -2013 Oct STM Non-union Compensation Review	6,000	1,600	4,400
Art 19 -2013 Town Hall Carpeting	16,571	16,571	0
Art 19 -2013 Police Security Entrance	25,094	25,094	0
Art 22 -2013 Fire Thermal Camera	13,380	13,380	0
Art 19 -2013 Fire Truck	37,734	37,734	0
Art 22 -2013 DPW Truck Lift	21,900	21,900	0
Art 20 -2013 Street Signs	21,397	15,854	5,543
Art 19 -2013 Highway Dump Truck	164,771	164,771	0

**TOWN OF AYER  
SPECIAL REVENUE FUNDS**

DESCRIPTION	6/30/12 balance	prior period adjustments & transfers	revenue 7/1-6/30/13	expenses 7/1-6/30/13	return of funds and other y/e adjustments	6/30/13 balance
<b>COMMUNITY PRESERVATION FUND</b>	1,303,851.33		187,171.39	(44,799.81)		1,446,222.91
<b>TOWN GRANTS:</b>						
Memorial Garden	250.00					250.00
Holiday Lights - donations	0.00		836.50	(663.46)		173.04
Downtown Devens Legal Donations	600.00	X				600.00
Devens Disposition Grant	51,605.37	X		(9,766.15)		41,839.22
W Main St-Revitalization	36.29	X				36.29
Downtown Planner	696.38	X				696.38
Treatment Program Federal Grant	144.81	X	313,916.90	(313,871.09)		190.62
Cultural Counsel Grant	3,064.91	X	3,870.00	(4,277.87)		2,657.04
Cultural Counsel Donations	589.40	X				589.40
DARE-State Grant	7,221.39	X				7,221.39
DARE-Local	413.61	X				413.61
Law Enforcement Trust	716.36	X				716.36
Community Policing	8,038.06	X		(6,651.21)		1,386.85
Law Block	12,857.97	X	360.35			13,218.32
Police Traffic Safety Grant	3,468.08	X	100.00			3,568.08
Police Federal Sharing (Drug)	9,372.36	X				9,372.36
Police radar gift	225.00	X				225.00
Police Donations	3,301.64	X				3,301.64
Police - child car seats grant	179.61	X				179.61
Police-Donation (Fletcher Estate)	24,357.99	X		(8,721.49)		15,636.50
Police - 911 grant	(15,331.97)	X	28,787.03	(22,640.65)		(9,185.59)
Police-Buffer Zone protection	0.00		43,065.51	(43,065.51)		0.00
Underage alcohol grant	147.32	X				147.32
Counsel on Aging Grant	0.00		8,253.00	(8,253.00)		0.00
COA-Friends Donations	1,703.40	X				1,703.40
COA- Donations	6,106.03	X	855.62	(890.94)		6,070.71
Clean energy grant	2,682.97	X		(2,682.97)		0.00
43D Planning Grant	26,439.00	X		(2,500.00)		23,939.00
Planning Board - Strategic Plan	1,354.00	X				1,354.00
By-Law Sandy Pond	1,026.39	X				1,026.39
By-Law Wireless Communications	1,186.92	X				1,186.92
By-Law Consultant	300.00	X				300.00
By-Law Ridgeview (Planning Bd)	227.34		1,072.79	(840.00)		460.13
By-Law Ridgeview (ConsCom)	1,072.79	(1,072.79)				0.00
By-Law Longview	189.77	X				189.77
By-Law Chandler Place	427.98	X				427.98
By-Law Patriot Estates	1,425.89	X				1,425.89
By-Law Willows (consCom)	6.82	X				6.82
By-Law Stratton Hills (Planning Bd)	177.71	X				177.71
By-Law Easy St	(0.60)	X				(0.60)
By-Law Elizabeth estates	164.75	X				164.75
By-Law Gervais Ford	134.99	X				134.99
By-Law Kohler Place	1,000.00	X				1,000.00
By-Law Emily's Way	1,659.82	X				1,659.82
By-Law Calco	300.00	X				300.00
Planning Board - Site Plan	1,104.09	X				1,104.09
Wetlands Protection	28,062.79	X	3,095.00	(20.81)		31,136.98
Snake Hill Sewer	7,080.23	X				7,080.23
Chapter 90 Roads	(309,247.60)		468,131.87	(164,008.23)		0.00
Green Community Grant	44,951.50	5,123.96		(78,320.57)		(33,369.07)
Historic Donation	0.00		485.37	(20.00)		465.37
Historic-Donation (Fletcher Estate)	25,617.97	X				25,617.97
Planning-Donation (Fletcher Estate)	24,635.95	X				24,635.95
Emergency Planning Grant	2,299.57		2,500.00		(9.02)	4,790.55
Emergency Management Grant (Fire)	0.00	(1,923.94)	2,000.00	(85.08)	9.02	0.00
Fire-Donation (Fletcher Estate)	20,535.96	1,923.94		(9,099.98)		13,359.92
Developers' Share of Dam project	46,000.00	X				46,000.00
BOH Title V	5,840.40	X				5,840.40
BOH SRF Septic Program	2,720.00	X				2,720.00
BOH SRF Septic	27,722.34	X	8,695.49	(5,390.80)		31,027.03
BOH -Tobacco Fines	371.99	X		(34.74)		337.25
BOH region 2 grant	1,309.30	X		(167.39)		1,141.91
Library Building	250.00	X				250.00
Library Grant	37,503.31	X	8,554.02	(6,401.27)		39,656.06
Park - Ayer Kiddie Depot	1,909.77	X				1,909.77
Park - Youth Center	1,526.42	X				1,526.42
Sandy Pond Beach Grant	761.90	X				761.90
Extra Polling Hours Grant	1,168.51	X	633.00	(366.76)		1,434.75
Fire - Safe Donation	1,179.88	X	3,045.00	(2,679.88)		1,545.00
Fire - Safe Grant	4,315.83	X	4,625.00	(2,366.65)		6,574.18
Fire - dispatch/communications	2,700.00	X		(2,700.00)		0.00
Fire - Confined Space	640.69	X				640.69
Fire - Decon Trailer	7,469.01	X	2,000.00	(904.74)		8,564.27
Fire - HRSA Bioterrorism Grant	2,002.47	X		(2,002.47)		0.00
NIMS training (fire & police)	100.39	X				100.39
	150,073.22	5,123.96	903,809.66	(699,393.71)	0.00	359,613.13

**COMMUNITY DEVELOPMENT:**

MSCP-Refund of Rehab (Housing)	22,991.23		26,496.04	(5,900.00)		43,587.27
MSCP-10 Grant Fletcher	(1,688.83)		113,625.48	(111,936.65)		0.00
MSCP-11 Grant	4,507.32		514,093.69	(552,596.70)		(33,995.69)
MSCP-06 Grant	1,100.00					1,100.00
MSCP	508.36		4.33			512.69
	27,418.08	0.00	654,219.54	(670,433.35)	0.00	11,204.27

**REVOLVING FUNDS:**

Police Details	(51,886.52)	1,803.16	156,330.65	(120,196.65)		(13,949.36)
Senior Van (MART)	(10,922.33)		74,992.01	(76,898.60)		(12,828.92)
Plumbing Inspections	907.62		19,251.60	(19,251.60)		907.62
Electrical Inspections	0.00		13,172.15	(11,687.75)		1,484.40
Park Department	16,486.70		31,923.02	(41,918.38)		6,491.34
Fire Alarm	40,343.47		18,530.68	(25,051.22)		33,822.93
Fire Hazmat	893.51					893.51
4th of July	20,167.53		11,804.50	(14,225.29)		17,746.74
DPW - Inspections	85,297.62			(4,875.60)		80,422.02
Town Hall rental	315.00		200.00			515.00
	101,602.60	1,803.16	326,204.61	(314,105.09)	0.00	115,505.28

**UDAG FUNDS:**

Industrial Pretreatment	(18,118.30)		55,408.02	(71,802.80)		(34,513.08)
Fund Balance UDAG	1,734,581.54	(878,113.00)	10,899.56		1,913.07	869,281.17
Economic Development Director	0.00	57,036.00		(54,344.89)	(2,691.11)	0.00
Ayer - IDFA	1,213,891.59	(15,054.13)	8,356.43	(6,234.49)	778.04	1,201,737.44
loan repayments			210,847.51			210,847.51
loans to businesses				(45,000.00)		(45,000.00)
contribution to Economic Dev	0.00					0.00
Signs & Facades	90,333.34		2,093.37	(13,000.00)		79,426.71
McGuane Building Repairs	0.00	20,900.00		(20,900.00)		0.00
Weed Control - Flannagans' Pond	34,661.20			(34,661.20)		0.00
NVRTHS Buy In	0.00	550,000.00		(550,000.00)		0.00
Surface Parking Lot	0.00	266,667.00				266,667.00
	3,055,349.37	1,435.87	287,604.89	(795,943.38)	0.00	2,548,446.75

**STABILIZATION**

transfer from g/f to stabilization	802,599.82		3,181.23			
			70,590.60			876,371.65

**CAPITAL STABILIZATION**

transfer from g/f to stabilization	289,332.00		189.65			
transfer to g/f -truck lift & fire thermal camera			7,843.40	(35,279.54)		262,085.51

**OPEB FUND**

transfer from g/f to OPEB	10,016.47		111.19			
			40,000.00			50,127.66

**ENTERPRISE FUNDS**  
**July 1, 2012 to June 30, 2013**  
(Accrual Basis)

	SEWER			WATER			SOLID WASTE			AMBULANCE			STORMWATER		
	Budget	Actual	Excess (Deficiency)	Budget	Actual	Excess (Deficiency)	Budget	Actual	Excess (Deficiency)	Budget	Actual	Excess (Deficiency)	Budget	Actual	Excess (Deficiency)
Revenues:															
Rate revenue	2,328,612	1,754,343	(574,269)	1,517,392	1,124,797	(392,595)									
Interest on past due	11,000	8,655	(2,345)	6,000	4,223	(1,777)									
Penalties & Fines		6,900													
Liens and interest on liens		202,250	202,250		96,849	96,849									
Tax Title and interest on tax title		6,913	6,913		3,699	3,699									
Septic charges	40,000	17,813	(22,187)												
Water backflow & cross connection charges				20,000	20,550	550									
Water meter charges					10,625	10,625									
Sewer revolving fund subsidy (state aid)		8,319	8,319												
Sewer rate relief (state aid)			0												
Permits & fees	60,000	33,500	(26,500)	75,000	41,534	(33,466)									
Transfer station stickers & bag tags							178,650	170,167	(8,483)						
Recycling revenue							11,192	9,914	(1,278)						
Recycling committee								1,030	1,030						
Ambulance charges										362,000	380,091	18,091			
Bond proceeds			0			0			0			0			
Borrow premium		1,105	1,105		363	363		96	96			0			
FEMA			0			0			0						
Other			0			0									
Miscellaneous		1,814	1,814	12,000	3,886	(8,114)			0						
Subtotal	2,439,612	2,041,612	(404,900)	1,630,392	1,306,526	(323,866)	189,842	181,207	(8,635)	362,000	380,091	18,091	0	0	0
From reserve for borrow						0			0						
From surplus	50,000	0	(50,000)	30,000		(30,000)	27,585		(27,585)	46,369		(46,369)			
Transfer from Solid Waste															
General fund subsidy	27,522	27,522	0	124,806	124,806	0	266,891	266,891	0			0	85,000	85,000	0
Total revenues and other financing sources	2,517,134	2,069,134	(454,900)	1,785,198	1,431,332	(353,866)	484,318	448,098	(36,220)	408,369	380,091	(28,278)	85,000	85,000	0
Expenses:															
Wages	452,666	457,698	(5,032)	292,223	288,348	3,875	106,703	106,536	167				10,000	0	10,000
Expenses	658,733	637,011	21,722	474,800	450,382	24,418	152,611	156,511	(3,900)	69,650	66,374	3,276	75,000	55,651	19,349
Operating reserve	10,000			14,000		14,000				10,000	0	10,000			
Devens flow charges	127,000	109,936	17,064												
Devens annual capital charge	125,000	124,540	460												
Devens Admin - Add'l Assessment	9,321	9,320	1												
Debt Service	869,504	822,815	46,689	764,965	740,100	24,865	134,094	121,062	13,032	31,919	31,919	0			
Capital stabilization												0			
Capital assets (purchased)				46,000	49,656	(3,656)			0			0			
Capital assets (borrow articles)		113,948	(113,948)		67,124	(67,124)		48,358	(48,358)			0			0
Total direct expenses	2,252,224	2,275,268	(33,044)	1,591,988	1,595,610	(3,622)	393,408	432,467	(39,059)	111,569	98,293	13,276	85,000	55,651	29,349
Indirect expenses	284,910	280,070	4,840	193,210	190,872	2,338	90,910	95,383	(4,473)	296,800	305,982	(9,182)			0
Total expenses	2,537,134	2,555,338	(28,204)	1,785,198	1,786,482	(1,284)	484,318	527,850	(43,532)	408,369	404,275	4,094	85,000	55,651	29,349
Excess revenues over expenses		(486,204)			(355,150)			(79,752)			(24,184)			29,349	
Fund balance, 7/1/12		10,309,768			10,466,301			1,321,553			311,982			0	
Prior period adjustments		(136)													
Adjust prior year capital projects															
Adjusted balance, 7/1/12		10,309,632			10,466,301			1,321,553			311,982			0	
Fund balance, 6/30/2013		<u>9,823,428</u>			<u>10,111,151</u>			<u>1,241,801</u>			<u>287,798</u>			<u>29,349</u>	
Reserved for encumbrances		17,500			45,036			1,480							
Reserved for deficits		(102,386)			(97,337)			(48,358)							
Reserved for borrow premium															
Reserved for special purposes		100,466			117,109			2,531							
Reserved for Debt															
Designated for capital projects		513,264			2,466,133										
Reserved for expenditures		20,000						32,000			63,229				
Undesignated fund balance		<u>9,274,584</u>			<u>7,580,210</u>			<u>1,254,148</u>			<u>224,569</u>			<u>29,349</u>	
Fund balance, 7/1/13		<u>9,823,428</u>			<u>10,111,151</u>			<u>1,241,801</u>			<u>287,798</u>			<u>29,349</u>	

		<b>AUTHORIZED</b>	<b>AVAILABLE OR BORROWED (or other funds)</b>	<b>EXPENDED</b>	<b>BALANCE</b>
<b>Fire Station (land &amp; design)</b>					
<b>May 8, 2000 debt exclusion</b>	01	500,000.00	350,000.00	(26,643.18)	
	02			(428,430.68)	
	03			(1,475.94)	
	04		150,000.00	(27.00)	
	05			(43,423.20)	
		500,000.00	500,000.00	(500,000.00)	0.00
<b>31220-48000</b>					
<b>Fire Station- New bid deposits</b>	04		7,890.00		
	05			(150.00)	
	05		150.00		7,890.00
			8,040.00	(150.00)	7,890.00
<b>31220-46000</b>					
<b>Fuel tank removal grant</b>	06		17,613.75		17,613.75
<b>31220-58100</b>					
<b>Fire Station- New</b>		4,153,900.00			
<b>May 14, 2001 debt exclusion</b>	02			(213,003.00)	
	03			(717,773.86)	
				(5,000.00)	
				(17,075.80)	
	04		4,153,900.00	(1,015,391.27)	
				1,660.50	
				(116,091.15)	
	05			(2,461,569.59)	
	05			43,423.20	
	05			346,920.97	
		4,153,900.00	4,153,900.00	(4,153,900.00)	0.00
<b>31220-58150</b>					
<b>Fire Station- New (addt'l funds)</b>	04	2,244,168.00	2,244,168.00	0.00	
<b>May 10, 2004 debt exclusion</b>	05			(346,920.97)	
	05			0.00	
	06			(1,897,247.03)	
	06			137,574.84	
		2,244,168.00	2,244,168.00	(2,106,593.16)	<b>137,574.84</b>
<b>31220-58200</b>					
<b>New Fire Station Settlement</b>	06	142,000.00	142,000.00	0.00	
	06			(55,655.26)	
	06			(27,500.00)	
	06			(137.16)	
	06			(4,942.14)	
	07			27,500.00	
	07			4,942.14	
	07			137.16	
	07			(86,481.90)	
		142,000.00	142,000.00	(142,137.16)	(137.16)
<b>Fire Station- New (addt'l funds)</b>					
<b>31220-58260</b>					
<b>Art 18 5/9/05 ATM</b>	06	30,000.00	30,000.00		
from Reserve from Spec Borr	06			(30,000.00)	0.00
<b>31220-58270</b>					
<b>Art20 5/9/05 ATM</b>	06	80,000.00	80,000.00		
regular borrow	06			(80,000.00)	0.00
<b>31220-58280</b>					
<b>Art 21 5/9/05 ATM</b>	06	120,000.00	120,000.00		



		<b>AUTHORIZED</b>	<b>AVAILABLE OR BORROWED</b>	<b>EXPENDED</b>	<b>BALANCE</b>
transfer from old fire station repairs (old borrow acct)	06			(120,000.00)	0.00
		230,000.00	230,000.00	(230,000.00)	0.00
<b>31220-58300 add'l funds (return bids)</b>	see above funding (\$7,890)			(7,890.00)	0.00
<b>31220-58350 add'l funds (fuel tank grant)</b>	see above funding (\$17,613.75) 08 09 through 6/30/09			(10,788.24) (2,794.97) (2,551.88)	1,478.66
	FY10 expenses		1/20/2010	(1,341.50)	(1,341.50)
<b>TOTAL NEW FIRE STATION</b>		<b>7,270,068.00</b>	<b>7,295,721.75</b>	<b>(7,158,146.91)</b>	<b>(0.00)</b>

CAPITAL PROJECT FUND 31-NON ENTERPRISE	FY	AMOUNT AUTHORIZED	BORROWED/ RECEIVED	EXPENSED	BALANCE
<b>Town Hall Restoration (exterior)</b>					
borrow 99		130,000.00		(5,851.90)	
grant match 99		130,000.00			
art 26-5/99 00		111,300.00		(464,315.74)	
art 27-5/99		165,000.00		(23,142.07)	
borrow 01		30,000.00		(57,517.59)	
02				(15,472.70)	
		566,300.00	566,300.00	(566,300.00)	0.00
<b>Town Hall Restoration (interior)</b>					
borrow 01		1,997,000.00		(780,409.33)	
transfer from police station(long-term borrow) 01		45,000.00		(34,091.00)	
transfer from grove pond-transfer fire		20,000.00			
add'l borrow 02		150,000.00		(1,448,791.55)	
accrued in FY02 (mass historic grant rec'd in FY03)		40,000.00			
state grant 02		32,250.00			
federal grant		3,704.26			
reclass elevator & boiler repairs 04				(4,431.05)	
05				28,000.00	
05				(17,155.25)	
05				(580.00)	
06				(1,100.00)	
07				(4,640.00)	
10				(699.00)	
		2,287,954.26	2,287,954.26	(2,263,897.18)	24,057.08
					(20,000.00)
					4,057.08
					(3,829.08)
					228.00
					(228.00)
<b>Town Hall Roof</b>					
<b>Design &amp; engineering (10/04 FATM)</b>					
Transfer from capital stabilization fund 05		30,000.00	30,000.00	(30,000.00)	0.00
<b>Roof Replacement (art12 05 ATM)</b>					
Raise article 05		20,000.00	20,000.00	(11,289.45)	
31192-58400 06				(8,710.55)	
			50,000.00	(50,000.00)	0.00
<b>Roof Replacement - cpc funds</b>					
06		75,000.00		(75,000.00)	0.00
(debt exclusion (art 16)					
06		525,000.00		(419,667.42)	
06				(24,075.00)	
07				24,075.00	
07				(24,559.73)	
ART 3 May 07 STM RESCIND BORROW 07		(79,722.85)			
		445,277.15		(444,227.15)	1,050.00
					(1,050.00)
					0.00

CAPITAL PROJECT	FY	AMOUNT AUTHORIZED	BORROWED/ RECEIVED	EXPENSED	BALANCE
<b>High/Middle School Roof</b>					
	00			(338,950.29)	
	01			(370,588.68)	
	01			(15,842.30)	
	02			9,634.45	
borrow		775,000.00	775,000.00	(715,746.82)	59,253.18
					<u>(59,253.18)</u>
<b>Hilltop Roof</b>					
Borrow	07	246,000.00			(0.00)
Transfer from Reserve	07	104,000.00			
	07			(221,846.35)	
art1 Oct 07 STM rescind borrow	08	(128,153.65)			
		221,846.35		(221,846.35)	0.00
<b>Park Concession rescinded &amp; new authorization for park facilities improvements see art12, May 10, 2003 TM</b>					
	00	25,000.00			
	04		25,000.00	(3,650.00)	
	04			(2,418.31)	
	05			0.00	
	07			(14,050.00)	
	10			(2,203.00)	
	11			(2,678.10)	
			25,000.00	(24,999.41)	0.59
					(0.59)
<b>Park Concession</b>					
	02	190,000.00			0.00
	03			(940.00)	
	03			(24,512.31)	
	04		190,000.00	(166,966.00)	
	04			2,418.31	
		190,000.00	190,000.00	(190,000.00)	0.00
<b>Fire Station - old repairs</b>					
borrow	01	150,000.00	150,000.00		
	03			(15,510.80)	
	04			(1,665.00)	
	05			(2,322.00)	
	06			(330.00)	
	13			(10,000.00)	
		150,000.00	150,000.00	(29,827.80)	120,172.20
5/05ATM reallocate to new fire station			(120,000.00)		<u>(120,000.00)</u>
					172.20
			close to reserve for borrow		<u>(172.20)</u>
					(0.00)

CAPITAL PROJECT FUND 32 - SEWER FUND	FY	AMOUNT AUTHORIZED	BORROWED/ RECEIVED	EXPENSED	BALANCE
<b>Oakridge Dr Sewer Extension</b>	96			(15,000.00)	
	UDAG 97	65,000.00			
	borrow 97	570,000.00		(442,008.25)	
	98			(162,392.07)	
	99			(6,757.75)	
	00			(3,612.81)	
	01			(34.14)	
	02				
	03				
		635,000.00	635,000.00	(629,805.02)	5,194.98
					(5,194.98)
<b>Sludge Landfill Close</b>					(0.00)
	00			(470,583.05)	closed to reserve
	01			(20,201.87)	for borrow in FY03
	02			(29,215.08)	
		520,000.00	520,000.00	(520,000.00)	0.00
<b>Oakgrove/Groveland Sewer Extension (design)</b>	01				
	02	40,000.00		(4,248.99)	
	03			(5,193.21)	
	04			(12,681.60)	
	05			(17,876.20)	
		40,000.00	40,000.00	(40,000.00)	0.00
<b>Groveland Sewer Extension</b>	04	100,000.00	100,000.00	0.00	
	05			(100,000.00)	
		100,000.00	100,000.00	(100,000.00)	0.00
<b>Oakgrove/Groveland Sewer Extension</b>	04	192,000.00	192,000.00	0.00	
	05			(135,267.66)	
	05			(4,425.04)	
		192,000.00	192,000.00	(139,692.70)	52,307.30
					(42,307.30)
<b>Fitchburg Rd Sewer extension</b>					10,000.00
					(10,000.00)
	short-term borrow 03	50,000.00	50,000.00	0.00	(0.00)
	04			(3,189.08)	
	05			(45,034.41)	
	05			(1,776.51)	
		50,000.00	50,000.00	(50,000.00)	0.00
<b>Fitchburg Rd Sewer extension add'l</b>	05	38,500.00	38,500.00	(33,149.96)	
	05			1,776.51	
		38,500.00	38,500.00	(31,373.45)	7,126.55
					(7,126.55)
					0.00
<b>Central Ave Pump Station</b>	07	100,000.00		(81,473.29)	
	08			(11,607.80)	
	08			(6,918.91)	0.00
<b>Central Ave Pump Station art 14-09 ATM</b>	08			(26,981.48)	
	09	1,011,000.00		(660,914.66)	
	09 accrued			(91,410.99)	
	09 retainage			(37,054.58)	
	10 reverse accrued			91,410.99	

CAPITAL PROJECT	FY	AMOUNT AUTHORIZED	BORROWED/ RECEIVED	EXPENSED	BALANCE
	10 reverse retainage			37,054.58	
	10		1,011,000.00	(220,725.09)	
	11			(23,984.34)	
		1,011,000.00	1,011,000.00	(932,605.57)	78,394.43
					<u>(62,378.77)</u>
<b>Moore/Washington Sewer Extension</b>					16,015.66
	01	365,000.00		(38,396.52)	(16,015.66)
	02	126,000.00		(381,504.93)	0.00
				(3,480.96)	
	03			(30,710.06)	
	04			(6,517.38)	
	05			(4,546.00)	
		491,000.00	491,000.00	(465,155.85)	25,844.15
					<u>(15,844.15)</u>
					10,000.00
					<u>(10,000.00)</u>
					(0.00)
<b>Wastewater Treatment Plant Upgrade</b>					
Force Main - Devens	01				
	02			(77,098.35)	
	03			(906,173.83)	
				(17,570.00)	
				(25,924.00)	
	04			(30,540.23)	
wastewater treatment plant	01			(6,288.41)	
	02			(14,343.76)	
	03			(170,038.70)	
	04			(655,086.00)	
	04			(32,319.40)	
	04			(10,533.50)	
	05			(2,793,699.33)	
	05			(182,441.87)	
	06			182,441.87	
as of 3/2/06	06			(294,343.07)	
		5,035,500.00	5,035,500.00	(5,033,958.58)	1,541.42
					<u>(1,541.42)</u>
					(0.00)
<b>Wastewater Treatment Plant:</b>					
Heat Controls art15 5/06	07	25,000.00	25,000.00		
	08			(4,835.00)	
	09			(17,703.45)	2,461.55
					<u>(2,461.55)</u>
					0.00
Power Panel art15 5/06	07	25,000.00	25,000.00		
additional funds art16 FY11 ATM	10	25,000.00	25,000.00	(6,218.79)	
		50,000.00	50,000.00	(6,218.79)	43,781.21
					<u>(43,781.21)</u>
					0.00
32442-58000					
Groton School Pump Station engineering	10	30,000.00	30,000.00	(6,370.00)	
	11			(5,690.00)	
	12			(12,430.00)	
	13			(5,510.00)	
		30,000.00	30,000.00	(30,000.00)	0.00
32442-58100					
Groton School Pump Station	11	250,000.00	250,000.00	0.00	
transfer from reserve for borrow	12 ATM	200,000.00	200,000.00	0.00	
	12				
	13			(4,737.59)	
		450,000.00	450,000.00	(4,737.59)	445,262.41
32446-58150					
Upgrade UV disinfection system	11	402,500.00		(6,652.50)	
	12		402,500.00	(11,447.50)	

CAPITAL PROJECT	FY	AMOUNT AUTHORIZED	BORROWED/ RECEIVED	EXPENSED	BALANCE
	13			(319,758.23)	
		402,500.00	402,500.00	(337,858.23)	64,641.77
					(64,641.77)
Replace primary clarifier drive	10	35,000.00	35,000.00	0.00	
	11			(34,500.00)	
		35,000.00	35,000.00	(34,500.00)	500.00
					(500.00)
					0.00
W Main St pump station engineering	12 ATM	40,000.00	40,000.00	(6,020.00)	33,980.00
W Main St pump station construction	13 ATM	450,000.00	450,000.00		
SCADA upgrades	12 ATM	35,000.00	35,000.00	0.00	35,000.00
	12			(24,984.00)	(24,984.00)
		35,000.00	35,000.00	(24,984.00)	10,016.00
Radio meters & software billing upgrade	12 ATM	30,000.00	30,000.00	0.00	30,000.00
	12			(3,119.10)	(3,119.10)
	13			(2,876.17)	(2,876.17)
		30,000.00	30,000.00	(5,995.27)	24,004.73
RAS pump & control replacement (only borrowed 24,544 per Mark Wetzel this is complete at \$24,344)	13 ATM	60,000.00	24,344.00	(24,344.15)	

CAPITAL PROJECT	FY	AMOUNT AUTHORIZED	BORROWED/ RECEIVED	EXPENSED	BALANCE
<b>FUND 33 - WATER FUND</b>					
<b>Grove Pond Water Treatment Plant</b>					
	95	1,700,000.00		(62,183.88)	
	96			(778,553.60)	
	97	700,000.00		(464,596.98)	
	98	700,000.00			
transfer from special art	98	19,724.00		(1,298,461.17)	
	99			(467,021.43)	
	00			(1,600.00)	
transfer to town hall	01	(20,000.00)		(3,200.00)	
	02			(24,107.94)	
		3,099,724.00	3,099,724.00	(3,099,725.00)	(1.00)
					1.00
					0.00
					closed to reserve for borrow
<b>Water Standpipe</b>					
	96	600,000.00		(464,652.00)	
	97			(114,827.25)	
	98				
		600,000.00	600,000.00	(579,479.25)	20,520.75
					(20,520.75)
					0.00
					closed to reserve
<b>Water line Washington to Rosewood</b>					
	art 25 97	70,000.00			
transferred to grove pd well#3	07	(70,000.00)		0.00	
		0.00	0.00	0.00	0.00
-----					
				balance from FY07 prior to 07	542.54
<b>New Well - Grove Pond</b>					
	01				
	02	150,000.00		(32,021.02)	
	03			(24,433.93)	
	04		150,000.00	0.00	
art 19 May 8, 2006 ATM transfer from	07	70,000.00	70,000.00	(54,022.85)	
art 25 May 96 ATM Washington-Rosewood	08			(10,724.27)	
	08 accrued expense			(6,362.53)	
art 14 -09 ATM	09	42,000.00	42,000.00		
art 3 3/2/09 STM	09	70,000.00	70,000.00		
	09 through 6/30			(35,952.09)	
	10			(75,310.00)	
	10			(373.00)	
	11			(50,450.79)	
	12			(4,674.70)	
	13			(4,469.54)	
long-term debt		332,000.00	332,000.00	(298,794.72)	33,205.28
<b>Grove Pond Treatment Plant Expansion - Engineering</b>					
art 14 - 09 ATM		173,000.00	0.00	0.00	
3/09 STM				0.00	

CAPITAL PROJECT	FY	AMOUNT AUTHORIZED	BORROWED/ RECEIVED	EXPENSED	BALANCE
	10		173,000.00	(19,288.32)	
	11			(41,782.75)	
	12			(63,595.84)	
	13			(48,333.09)	
		173,000.00	173,000.00	(173,000.00)	0.00
<b>Grove Pond Treatment Plant Expansion</b>					
art 19 transfer from water surplus	11	800,000.00			
art 18 transfer from landfill capping	11	76,933.62			
	11	60,000.00			
art 19 borrow	11	1,063,066.00		0.00	
	13			(12,259.46)	
		1,999,999.62	1,999,999.62	(12,259.46)	1,987,740.16
<b>Replace Well #1 - Grove Pond</b>	05	210,000.00	210,000.00		
	06			(15,210.74)	
	07			(9,493.21)	
	08			(36,968.12)	
	10			(373.00)	
	11			(4,482.43)	
	12			(4,674.69)	
	13			(4,469.53)	
		210,000.00	210,000.00	(75,671.72)	134,328.28
<b>Replace Well #2 - Grove Pond</b>	06	210,000.00	210,000.00	(15,210.74)	
	07			(9,493.20)	
	08			(41,013.09)	
	10			(374.00)	
	11			(4,482.43)	
	12			(4,674.72)	
	13			(4,469.53)	
		210,000.00	210,000.00	(79,717.71)	130,282.29
<b>Replace Well #1- Spec Pond</b>	04	200,000.00	200,000.00	(2,823.14)	
	05			(7,661.79)	
				(38,000.00)	
	06			(24,557.85)	
	07			(125,072.15)	
		200,000.00	200,000.00	(198,114.93)	1,885.07
					(1,885.07)
<b>Replace Well #2- Spec Pond</b>	07				0.00
art15 May 2006 ATM borrow	07	142,000.00	142,000.00		
art 18 5/06 ATM transfer from reserve	07	78,000.00	78,000.00	0.00	
	08			(5,893.46)	
	09			(34,086.59)	
	12			(111,442.00)	
for borrow		220,000.00	220,000.00	(151,422.05)	68,577.95
<b>electric upgrade - Spec pond</b>	04	68,000.00	68,000.00	(10,497.25)	
	04			(2,368.91)	
	05			(42,106.39)	
	06			(828.85)	
			68,000.00	(55,801.40)	12,198.60
<b>Well Filter Replacement Spec Pond</b>	01				(12,198.60)



CAPITAL PROJECT	FY	AMOUNT AUTHORIZED	BORROWED/ RECEIVED	EXPENSED	BALANCE
	02	120,000.00			0.00
	03			(22,770.00)	
	04			(95,138.50)	
		120,000.00	120,000.00	(117,908.50)	2,091.50
					(2,091.50)
					0.00
<b>Well Filter Replacement Grove Pond</b>					closed to reserve
short-term borrow	03	150,000.00	150,000.00	(45.05)	for borrow in FY04
	04			(144,187.62)	
		150,000.00	150,000.00	(144,232.67)	5,767.33
					(5,767.33)
					0.00
					closed to reserve
					for borrow in FY04
<b>Well Filter Replacement Grove Pond</b>					
art 14 - 09 ATM	09	175,000.00	0.00	(149,621.86)	
	10		175,000.00		
		175,000.00	175,000.00	(149,621.86)	25,378.14
					(25,378.14)
					0.00
<b>WATER MAIN REPLACEMENTS</b>					
<b>ART 26 FY01 ATM</b>	01	982,000.00		(44,103.53)	
<b>West Main - Water Main Replacement</b>	02			(286,642.82)	
	03			(4,688.87)	
	03			4,054.55	
subtotal				(331,380.67)	
<b>Washington Water Mains</b>	01				
	02			(31,742.38)	
				(8,011.05)	
	03			(492,379.24)	
	04			(68,322.90)	
long-term debt		982,000.00	982,000.00	(931,836.24)	50,163.76
					(50,163.76)
					0.00
<b>Newton St Water Mains</b>	11	25,000.00	25,000.00		
Oct 2010 FATM art 4	11	15,000.00	10,651.00	(26,116.51)	
	12			(9,534.66)	
		40,000.00	35,651.00	(35,651.17)	(0.17)
<b>Spec Pond Filter Contol Panel</b>	11	25,000.00	25,000.00	0.00	25,000.00
<b>Spec Pond Dehumidifiers</b>	11	30,000.00	30,000.00		
	12			(2,500.00)	
	13			(7,900.00)	
		30,000.00	30,000.00	(10,400.00)	19,600.00
<b>Spec Pond Media Replacement</b>	10	150,000.00	150,000.00		
Oct 2011		100,000.00	100,000.00	(193,459.44)	
		250,000.00	250,000.00	(193,459.44)	56,540.56

CAPITAL PROJECT	FY	AMOUNT AUTHORIZED	BORROWED/ RECEIVED	EXPENSED	BALANCE (56,540.56)
Backwash pump replacement	12	100,000.00	100,000.00	(9,957.12)	
	13			(67,047.95)	
		100,000.00	100,000.00	(77,005.07)	22,994.93
Chemical feed pump skids	12	30,000.00	30,000.00	(2,620.00)	
	13			(27,380.00)	
		30,000.00	30,000.00	(30,000.00)	0.00
Radio read meters & software billing	12	30,000.00	30,000.00	0.00	30,000.00
	12			(3,119.10)	(3,119.10)
	13			(2,876.16)	(2,876.16)
		30,000.00	30,000.00	(5,995.26)	24,004.74
6" bronze clay valve replace (Spec)	12	40,000.00	40,000.00	0.00	40,000.00
6" bronze clay valve replace (Spec)	13 ATM	42,000.00	42,000.00		
Water main transmission engineer	13 ATM	75,000.00	75,000.00	(32,762.00)	
					<u>2,582,278.37</u>

CAPITAL PROJECT FUND 34 - SOILD WASTE FUND	FY	AMOUNT AUTHORIZED	BORROWED/ RECEIVED	EXPENSED	BALANCE
BATG escrow	04			3,530.00	
	05	PPA		4,185.80	
Landfill Closure	96	1,200,000.00	1,200,000.00		
	00			(17,878.33)	
	01			(13,550.00)	
art 19 d/e 313,000 reg 86,000	02	399,000.00		(103,920.42)	
	03			(44,597.65)	
	03			(882,331.61)	
	04			(1,585.24)	
rescinded at may 10, 2004 TM	04	(339,000.00)	60,000.00	(42,601.66)	
(\$313,000 debt exclusion & \$86,000 reg)	05				
	05			(13,889.74)	
	06			(7,475.10)	
	07			(2,952.43)	
long-term debt		1,260,000.00	1,260,000.00	(1,123,066.38)	136,933.62
transferred to Grove Pond Treatment Plant Expansion FY11					(136,933.62)
					0.00
Fund Balance Designated for Capital Projects					0.00

**TOWN OF AYER**  
**COMBINED BALANCE SHEET - ALL FUND TYPES**  
**JUNE 30,2013**

	<b>GENERAL FUND</b>	<b>SPECIAL REVENUE FUNDS</b>	<b>CAPITAL PROJECTS FUND</b>	<b>TRUST &amp; AGENCY FUNDS</b>	<b>ENTERPRISE FUNDS</b>	<b>LONG-TERM OBLIGATION ACCOUNT GROUP</b>	<b>TOTAL COMBINED (MEMORANDUM)</b>
<u>Assets</u>							
Cash and Investments	4,417,076	4,531,814	25,933	1,823,816	5,881,843		16,680,482
Receivables:							
Property Taxes	581,119						581,119
Provision for Abatements and Exemptions	(830,746)						(830,746)
Rollback Taxes							0
Forest Product Taxes							0
Tax Liens	321,594	2,750			51,207		375,551
Water and Sewer Liens					57,756		57,756
Motor Vehicle Excise	396,841						396,841
Septic Assessment Added to Taxes		507					507
Committed Interest Added to Taxes		253					253
Septic Assessment Not Yet Due		18,666					18,666
Reserve for Septic Assessment		(18,666)					(18,666)
Department Receivable	829						829
User Charges Receivable					732,816		732,816
Allowance for Uncollectible					(198,497)		(198,497)
Interest Receivable					24,474		24,474
Community Preservation Surcharge		5,621					5,621
Tax Foreclosures	200,591				59		200,650
Prepaid Insurance					1,023		1,023
Due from Other Funds	739	2,061			300		3,100
Due from Federal Government		38,738					38,738
Due from Commonwealth of Massachusetts							0
Due from MART	931	11,808					12,739
Due from Others		9,345					9,345
Due from Ayer Housing Authority							0
Due from Devens	1,529						1,529
Due from Developers		55,035					55,035
Due from Ayer Shirley Regional Schools							0
Due from Other Districts							0
Due from Hartnett - Insurance Proceeds		45,833					45,833
Due from Industrial Pretreat		7,401					7,401
Loans Receivable		712,713					712,713

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	TRUST & AGENCY FUNDS	ENTERPRISE FUNDS	LONG-TERM OBLIGATION ACCOUNT GROUP	TOTAL COMBINED (MEMORANDUM)
Construction in Progress					1,002,709		1,002,709
Plant & Equipment					15,113,004		15,113,004
Amount to be Provided for Notes & Bonds					9,197,767	6,204,492	15,402,259
Total Assets	5,090,503	5,423,879	25,933	1,823,816	31,864,461	6,204,492	50,433,084
<u>Liabilities and Fund Equity</u>							
<u>Liabilities:</u>							
Warrants Payable	349,789	68,319			209,475		627,583
Accrued Payroll	99,778	2,699			15,393		117,870
Payroll Taxes Payable							0
Payroll Withholdings Payable	28,990						28,990
Retainage Payable							0
Due to Commonwealth		38,030					38,030
Due to Others	83,712	1,204					84,916
Due to Other Funds	1,936	739			425		3,100
Accrued Expenses		33,828			165,553		199,381
Deferred Revenue:							
Property Taxes	(249,627)						(249,627)
Tax Liens	321,594	2,750					324,344
Motor Vehicle Excise	396,841						396,841
Tax Foreclosures	200,591						200,591
Industrial Pretreat		7,401					7,401
Suspended Septic Assessment		760					760
Intergovernmental	2,460	50,546					53,006
Loans to Businesses		712,713					712,713
Insurance Proceeds - Hartnett		45,833					45,833
Developers		55,035					55,035
Community Preservation Surcharge		5,533					5,533
Others	829	9,345					10,174
Guaranteed Deposits				134,434			134,434
Due to Unknown Owners	2,181						2,181
Bond Anticipation Notes	292,679				782,319		1,074,998
General Obligation Bonds Payable					9,197,767	6,204,492	15,402,259
Total Liabilities	1,531,753	1,034,735	0	134,434	10,370,932	6,204,492	19,276,346
<u>Fund Equity:</u>							
Reserved for Encumbrances	139,936				64,016		203,952

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	TRUST & AGENCY FUNDS	ENTERPRISE FUNDS	LONG-TERM OBLIGATION ACCOUNT GROUP	TOTAL COMBINED (MEMORANDUM)
Reserved for Expenditures	888,760				115,229		1,003,989
Reserved for Endowments				154,783			154,783
Reserved for Extraordinary	90,641						90,641
Reserved for Special Purposes	33,618	1,068,671	25,933		220,107		1,348,329
Reserved for Unexpended Debt Exclusion							0
Reserved for SBA Excluded Debt	194,654						194,654
Reserved for Appropriation Deficits	(132,496)						(132,496)
Reserved for Deficits	(244,171)				(248,081)		(492,252)
Reserved for Borrow Premium	16,696						16,696
Reserved for Under/Over Assessment	(3,240)						(3,240)
Designated for Capital Projects					2,979,398		2,979,398
Reserved for Debt							0
Undesignated	2,574,352	3,320,473		1,534,599	18,362,860		25,792,284
Total Fund Equity	3,558,750	4,389,144	25,933	1,689,382	21,493,529	0	31,156,738
Total Liabilities and Fund Equity	5,090,503	5,423,879	25,933	1,823,816	31,864,461	6,204,492	50,433,084

**TOWN OF AYER  
SPECIAL REVENUE FUNDS  
COMBINED BALANCE SHEET  
JUNE 30, 2013**

	<b>COMMUNITY PRESERVATION</b>	<b>UDAG/HUD GRANTS</b>	<b>OTHER GRANTS &amp; SPECIAL REV</b>	<b>SMALL CITIES GRANT</b>	<b>REVOLVING FUNDS</b>	<b>TOTAL COMBINED (MEMORANDUM)</b>
<u>Assets</u>						
Cash and Investments	1,476,752	2,487,618	403,253	16,420	147,771	4,531,814
Community Preserv'n Surcharge Receivable	5,621					5,621
Tax Liens Receivable	2,750					2,750
Septic Assessment Added to Taxes			507			507
Committed Interest Added to Taxes			253			253
Septic Assessment Not Yet Due			18,666			18,666
Reserve for Uncollectable Septic			(18,666)			(18,666)
Departmental Accounts Receivable						0
Due from Federal Government						0
Due from Commonwealth of Massachusetts						0
Due from EOCD				38,738		38,738
Due from Developers					55,035	55,035
Due from Other Districts						0
Due from MART					11,808	11,808
Due from Others					9,345	9,345
Due from Other Funds					2,061	2,061
Due from Hartnett(Life Insurance Proceeds)		45,833				45,833
IDFA Loans Receivable:						
Page/Moore		89,625				89,625
Volunteers of America		136,376				136,376
Nashoba Restaurant		187,021				187,021
Wentzell		2,651				2,651
Wholesome Café		23,178				23,178
Du's Tailor		31,791				31,791
Bonnet Realty (Fletcher Building)		221,665				221,665
Sign & Facades Receivables:						
Wholesome Café		9,006				9,006
Stancombe		2,900				2,900
Century Carpets		8,500				8,500
Due from Industrial Pretreat		7,401				7,401
Total Assets	1,485,123	3,253,565	404,013	55,158	226,020	5,423,879
<u>Liabilites &amp; Fund Equity</u>						
Liabilities:						
Warrants Payable	29,413	21,633	4,056	4,877	8,340	68,319
Accrued Payroll		655	99	284	1,661	2,699
Accrued Expenses		8,047	1,455		24,326	33,828
Due to General Fund		684		55		739
Due to Others	1,204					1,204
Due to Commonwealth			38,030			38,030
Deferred Revenue:						
Intergovernmental				38,738	11,808	50,546
Loans to Businesses		712,713				712,713
Insurance Proceeds - Hartnett		45,833				45,833
Industrial Pretreat		7,401				7,401
Suspended Septic Assessment			760			760
Developers					55,035	55,035
Others					9,345	9,345

	COMMUNITY PRESERVATION	UDAG/HUD GRANTS	OTHER GRANTS & SPECIAL REV	SMALL CITIES GRANT	REVOLVING FUNDS	COMBINED (MEMORANDUM)
Community Preservation	5,533					5,533
Tax Liens	2,750					2,750
Total Liabilities	38,900	796,966	44,400	43,954	110,515	1,034,735
<u>Undesignated Fund Equity:</u>						
UDAG Projects:						
Miscellaneous		869,281				869,281
Industrial Devel Finance Authority		1,367,585				1,367,585
Signs & Facades		79,427				79,427
Industrial Pretreat		(34,513)				(34,513)
Surface Parking Lot		266,667				266,667
Other Grants & Special Revenue:						
Strategic Plan			1,354			1,354
Fire Confined Space			641			641
West Main Street Revitalization			36			36
Downtown Planner			696			696
Memorial Garden Donations			250			250
Downtown Devens Legal			600			600
Devens Disposition			41,839			41,839
43D Permit Grant			23,939			23,939
Snake Hill Sewer			7,080			7,080
Cultural Council Grant			2,657			2,657
Cultural Council Donations			589			589
Holiday Lights			173			173
COA Friends			1,703			1,703
COA Donation			6,071			6,071
Law Enforcement Trust			716			716
DARE (Local)			414			414
DARE State Grant			7,221			7,221
Fire Safe Donation			1,545			1,545
Fire Safe Grant			6,574			6,574
Police Donations			3,302			3,302
Community Policing			1,387			1,387
Extra Polling Hours			1,435			1,435
Wetlands Protection			31,137			31,137
Library - Gift			250			250
Library State Grant			39,656			39,656
						0
Developers Share Dam Project			46,000			46,000
Police Federal Revenue			9,372			9,372
Consultant By-Law			300			300
By-Law Kohler Place			1,000			1,000
						0
By-Law Ridgeview (Planning)			460			460
By-Law Sandy Pond			1,026			1,026
By-Law Wireless Communication			1,187			1,187
By-Law Longview			190			190
By-Law Chandler			428			428
By-Law Patriot			1,426			1,426
By-Law (ConsCom) Willows			7			7
By-Law Elizabeth Estates			165			165
By-Law Stratton			178			178
By-Law Gervais Ford			135			135
By-Law Emily's Way			1,660			1,660
By-Law Calco			300			300
Site Plan			1,104			1,104
BOH Region 2			1,142			1,142
BOH, Title V			5,840			5,840



	COMMUNITY PRESERVATION	UDAG/HUD GRANTS	OTHER GRANTS & SPECIAL REV	SMALL CITIES GRANT	REVOLVING FUNDS	COMBINED (MEMORANDUM)
BOH, SRF Septic			33,747			33,747
BOH Tobacco			337			337
Ayer Kiddie Depot			1,910			1,910
Park Community Center			1,526			1,526
Sandy Pond Beach Grant			762			762
Police Traffic Safety Grant			3,568			3,568
Police 911 Grant			(9,186)			(9,186)
Law Block Grant			13,218			13,218
Police Child Car Seat Grant			180			180
Fletcher Donations:						
Police			15,637			15,637
Fire			13,360			13,360
Planning			24,636			24,636
Historic			25,618			25,618
Historic Donations			466			466
Fire Decon Trailer			8,564			8,564
Fire NIMS Training			100			100
Underage Alcohol			147			147
Police Radar			225			225
Treatment Program			191			191
Emergency Plan			4,791			4,791
						0
Green Communities Grant			(33,369)			(33,369)
Small Cities				11,204		11,204
Revolving Funds:						
Police Outside Details					(13,949)	(13,949)
Town Hall Rental					515	515
Park Department					6,491	6,491
Fire Alarm Repairs					33,822	33,822
Fire HazMat					894	894
Plumbing Inspections					907	907
Electrical Inspections					1,485	1,485
DPW Inspections					80,422	80,422
Fourth of July					17,747	17,747
Senior Van					(12,829)	(12,829)
Reserved for Special Purposes		(91,848)				(91,848)
Undesignated Community Preservation	235,718					235,718
Budgetary Reserve	141,834					141,834
Reserve for Encumbrances:						
Encumbered for Open Space	95,155					95,155
Encumbered for Historic Resources	25,000					25,000
Encumbered for Community Housing						0
Designated Fund Equity:						
Designated for Open Space	741,286					741,286
Designated for Historic Resources	87,440					87,440
Designated for Community Housing	119,790					119,790
Designated Fund Equity	1,068,671					1,068,671
Fund Equity	377,552	2,456,599	359,613	11,204	115,505	3,320,473
Total Liabilities and Fund Equity	1,485,123	3,253,565	404,013	55,158	226,020	5,423,879

**TOWN OF AYER  
ENTERPRISE FUNDS  
COMBINED BALANCE SHEET  
JUNE 30, 2013**

	<b>SEWER FUND</b>	<b>WATER FUND</b>	<b>SOLID WASTE FUND</b>	<b>AMBULANCE FUND</b>	<b>STORMWATER FUND</b>	<b>TOTAL COMBINED (MEMORANDUM)</b>
<u>Assets</u>						
Cash and Investments	1,596,572	3,846,662	195,999	180,197	62,413	5,881,843
User Charges Receivable	323,306	140,932		268,578		732,816
Allowance for Uncollectible	(29,629)	(11,864)		(157,004)		(198,497)
Interest Receivable	16,959	7,515				24,474
Liens Receivable	34,677	23,079				57,756
Tax Titles Receivable	40,810	10,397				51,207
Tax Foreclosures		59				59
Prepaid Insurance	1,023					1,023
Due from General Fund		300				300
Due from Federal Government						0
Due from Devens						0
Construction in Progress:						0
RAS pump & control replacement	24,344					24,344
Groton School Rd Pump Station	34,738					34,738
West Main St Pump Station	6,020					6,020
SCADA Upgrades	24,984					24,984
New Well - Grove Pond		298,795				298,795
Grove Pond Plant Expansion		185,259				185,259
Replace well #1 - Grove Pond		75,672				75,672
Replace well #2 - Grove Pond		79,718				79,718
Replace well #2 - Spectacle Pond		151,422				151,422
Backwash Pump Replacement		77,005				77,005
Water Main Transmission		32,762				32,762
Radio Meters & Software Billing	5,995	5,995				11,990
Landfill Capping			1,123,066			1,123,066
Sludge Landfill Capping	520,000					520,000
Oakridge Sewer Extension	629,805					629,805
Fitchburg Rd Sewer Extension	81,373					81,373
Moore/Washington Sewer Extension	465,156					465,156
Wastewater Treatment Plant Upgrade	5,033,959					5,033,959

	SEWER FUND	WATER FUND	SOLID WASTE FUND	AMBULANCE FUND	STORMWATER FUND	TOTAL COMBINED (MEMORANDUM)
Oakgrove/Groveland Sewer Extension	279,693					279,693
Wastewater Plant Heat Controls	22,538					22,538
Wasterwater Plant Power Panel	6,219					6,219
Central Ave Sewer Pump Station	1,032,606					1,032,606
Replace Primary Clarifier Drive	34,500					34,500
UV Disinfection System	337,858					337,858
Grove Pond Water Treatment Plant		3,099,725				3,099,725
Water Standpipe		579,480				579,480
W. Main & Washington Water Mains		931,836				931,836
Well Filter Replacement - Spec Pond		117,909				117,909
Well Filter Replacement - Grove Pond		144,233				144,233
Well Filter Replacement - Grove Pond		149,622				149,622
Electrical Upgrade - Spec Pond		55,801				55,801
Replace well - Spec Pond		198,115				198,115
Newton St. Water Mains		35,651				35,651
Spec Pond Media Filter		193,459				193,459
Spec Pond Dehumidifiers		10,400				10,400
Chemical Feed Pump Skids		30,000				30,000
Amount to be Provided for Retirement of Bonds	5,183,969	3,405,639	568,159	40,000		9,197,767
Total Assets	15,707,475	13,875,578	1,887,224	331,771	62,413	31,864,461

Liabilities and Fund Equity

Liabilities:

Warrants Payable	46,950	117,072	12,348	3,972	29,133	209,475
Accrued Payroll	8,576	4,949	1,868			15,393
Accrued Expenses	92,167	54,765	14,690		3,931	165,553
Retainage Payable						0
Due to Other Funds		425				425
Bond Anticipation Notes	552,386	181,575	48,358			782,319
Bonds Payable	5,183,969	3,405,639	568,159	40,000		9,197,767
Total Liabilities	5,884,048	3,764,425	645,423	43,972	33,064	10,370,932

Fund Equity:

Reserved for Encumbrances	17,500	45,036	1,480			64,016
Reserved for Borrow Premium						0
Reserved for Deficits	(102,386)	(97,337)	(48,358)			(248,081)

	SEWER FUND	WATER FUND	SOLID WASTE FUND	AMBULANCE FUND	STORMWATER FUND	TOTAL COMBINED (MEMORANDUM)
Reserved for Special Purposes	100,466	117,110	2,531			220,107
Designated for Capital Projects	513,264	2,466,134	0			2,979,398
Reserved for Expenditures	20,000		32,000	63,229		115,229
Reserved for Debt						0
Undesignated	9,274,583	7,580,210	1,254,148	224,570	29,349	18,362,860
Total Fund Equity	9,823,427	10,111,153	1,241,801	287,799	29,349	21,493,529
Total Liabilities and Fund Equity	15,707,475	13,875,578	1,887,224	331,771	62,413	31,864,461

**TOWN OF AYER  
TRUST AND AGENCY FUNDS  
COMBINED BALANCE SHEET  
JUNE 30, 2013**

	<b>NONEXPENDABLE TRUSTS</b>	<b>EXPENDABLE TRUSTS</b>	<b>OPEB TRUST</b>	<b>AGENCY FUNDS</b>	<b>TOTAL COMBINED (MEMORANDUM)</b>
<u>Assets</u>					
Cash and Investments	289,217	1,484,471	50,128		1,823,816
Accounts Receivable					0
<b>Total Assets</b>	<b>289,217</b>	<b>1,484,471</b>	<b>50,128</b>		<b>1,823,816</b>
<u>Liabilities and Fund Equity</u>					
<u>Liabilities:</u>					
Warrants Payable					0
Accrued Payroll					0
Deferred Revenue, accounts receivable					0
Guaranteed Deposits	134,434				134,434
<b>Total Liabilities</b>	<b>134,434</b>	<b>0</b>	<b>0</b>		<b>134,434</b>
<u>Fund Equity:</u>					
Dupont Police Award	3,000	6,346			
A. Page Scholarship	13,007	4,451			
T. Page Scholarship	15,000	3,345			
S. Barker Scholarship	100	813			
Clark/Sherwin Scholarship	30,000	105,434			
Ayer High School Fund	2,352	5,774			
Lt. T. Thompson Scholarship	2,040	2,075			
R. Morrissey Scholarship	10,000	2,532			
M. Whitcomb Scholarship	1,000	2,532			
J. Kaplan Scholarship	4,500	2,168			
F. Fletcher Scholarship	10,000	1,788			
J. Angell Trust Fund	1,000	1,226			
Joe Morris Scholarship	11,300	11,673			
F. Glanz Scholarship	6,484	5,050			
M. Nutting Scholarship	30,000	7,843			
Belitsky Scholarship	15,000	4,095			
R. Artesanie Scholarship		5,839			
<u>Library Trusts:</u>					
Clark/Sherwin		13,624			
Library Book		11,645			
C. Black		64,890			
Ayer Library Landscaping		5,936			
Ayer Library Memorial		74,708			
J. Fitch Moore		2,226			
Capital Stabilization Fund		262,086			
Stabilization Fund		876,372			
OPEB Fund			50,128		
Student Activities					
Fire Details					
<b>Reserve for Endowments</b>	<b>154,783</b>				<b>154,783</b>
<b>Undesignated</b>		<b>1,484,471</b>	<b>50,128</b>		<b>1,534,599</b>
<b>Total Fund Equity</b>	<b>154,783</b>	<b>1,484,471</b>	<b>50,128</b>		<b>1,689,382</b>
<b>Total Liabilities and Fund Equity</b>	<b>289,217</b>	<b>1,484,471</b>	<b>50,128</b>		<b>1,823,816</b>

**STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS**  
**July 1, 2013 - December 31, 2013**

<b>Description</b>	<b>Appropriated or Available</b>	<b>Disbursed</b>	<b>Balance</b>
Town Moderator	500	0	500
Board of Selectmen	164,018		83,320
Transferred to Art 6 Oct 2013 STM (Mondopad)	(2,506)		
Selectmen Stipends		4,493	
Town Administrator-Salary		43,445	
Selectmen Secretary-Salary		26,190	
Overtime		1,471	
Expenses		2,593	
Encumbered Funds-wages	544	0	544
Encumbered Funds-expenses	283	283	0
Reserve Fund	150,000	0	150,000
Town Accountant	165,736		89,189
Accountant-Salary		46,877	
Assistant-Wages		22,480	
Expenses		716	
Audit Service		6,474	
Encumbered Funds-wages	517	0	517
Computer Support	48,152		36,357
System Administrator Stipend		2,229	
Hardware/Software Maintenance		9,566	
Expenses		0	
Encumbered Funds-expenses	1,000	1,000	0
Board of Assessors	157,013		72,018
Assessors Stipends		3,450	
Assistant Assessor-Salary		46,585	
Clerk-Salary		19,129	
Expenses		15,831	
Encumbered Funds-wages	460	0	460
Encumbered Funds-expenses	310	310	0
Town Treasurer	113,598		58,610
Treasurer-Salary		28,744	
Assistants-Wages		23,340	
Expenses		2,904	
Encumbered Funds-wages	409	0	409
Parking Tickets	950	232	718
Tax Collector	86,106		49,316
Collector-Salary		15,810	
Assistant-Salary		19,830	
Expenses		1,150	
Encumbered Funds-wages	289	0	289
Encumbered Funds-expenses	429	429	0
Finance Committee	700	365	335

<b>Description</b>	<b>Appropriated or Available</b>	<b>Disbursed</b>	<b>Balance</b>
Town Counsel	78,000		41,635
Legal Services		36,232	
Expenses		133	
Printing Services	6,500	1,875	4,625
Tax Title Foreclosures	8,000	2,678	5,322
Town Clerk	71,248		37,136
Clerk-Salary		12,935	
Assistant-Wages		20,950	
Expenses		227	
Encumbered Funds-wages	262	0	262
Town Hall Postage Fund	18,000	11,294	6,706
Elections & Registrations	11,331		7,052
Registrars Salaries		162	
Expenses		4,117	
Personnel Board	100	0	100
Information Technology	97,655		48,691
Wages		33,870	
Hardware		10,198	
Expenses		4,896	
Encumbered Funds-wages	263	0	263
Montachusett Regional Planning Commission	2,165	2,165	0
Conservation Commission	19,567		11,350
Wages		7,580	
Expenses		637	
Encumbered Funds-wages	68	0	68
Planning Board	18,734		10,261
Wages		8,473	
Expenses		0	
Encumbered Funds-wages	63	0	63
Zoning Board of Appeals	17,881		9,291
Wages		8,590	
Expenses		0	
Encumbered Funds-wages	63	0	63
Planning & Development	31,562		16,647
Director-Wages (see UDAG Economic Devel also)		14,915	
Expenses		0	
Encumbered Funds-wages	116	0	116
Public Buildings Maintenance	282,982		161,130
Facilities Director		28,120	
Custodian		15,780	

Description	Appropriated or Available	Disbursed	Balance
Heat		9,544	
Electric		18,341	
Repairs		29,670	
Expenses		20,397	
Encumbered Funds-wages	342	0	342
Encumbered Funds-expenses	1,635	1,635	0
Fire,Casualty & Liability Insurance	131,046	125,858	5,188
Police & Fire Insurance	106,622	106,281	341
Communications Committee	700	0	700
Police Department	1,872,657		996,370
Salaries & Wages		666,159	
Overtime		110,356	
Court Time		8,227	
Expenses		56,545	
Cruiser		35,000	
Encumbered Funds-wages	5,374	0	5,374
Encumbered Funds-expenses	32,419	32,419	0
Fire Department	1,357,827		700,981
Call Pay		16,386	
Salaries & Wages		482,349	
Overtime		99,095	
Call Overtime		13,376	
Expenses		45,640	
Encumbered Funds-wages	3,312	0	3,312
Encumbered Funds-expenses	59	59	0
Building Inspector	73,684		56,338
Inspector-Salary		14,109	
Expenses		3,237	
Encumbered Funds-wages	111	0	111
Barn Inspector	1,000	0	1,000
Emergency Management	9,510		3,110
Wages		1,197	
Expenses		5,203	
Animal Control Officer	12,812		7,402
Salary		5,410	
Expenses		0	
Encumbered Funds-wages	43	0	43
Tree Warden	17,885		8,175
Salaries & Wages		4,353	
Expenses		5,357	
Ayer Shirley Regional School District Assessment	9,114,776	4,567,577	4,547,199
Vocational Education	600,928	450,696	150,232



<b>Description</b>	<b>Appropriated or Available</b>	<b>Disbursed</b>	<b>Balance</b>
Public Works Department	938,530		502,376
Salaries & Wages		247,461	
Overtime-snow removal		25,174	
-all other		7,623	
Expenses-snow removal		53,724	
-all other		102,172	
Encumbered Funds-wages	1,927	0	1,927
Encumbered Funds-expenses	771	771	0
Street Lighting	75,400	24,494	50,906
Encumbered Funds-expenses	934	934	0
Care of Graves	2,500	0	2,500
Encumbered Funds-expenses	1,000	1,000	0
Board of Health	15,473		9,114
Wages		5,963	
Expenses		396	
Encumbered Funds-wages	53	0	53
Encumbered Funds-expenses	87	87	0
Nashoba Boards of Health	23,606		5,901
Environmental Services		12,230	
Nursing Services		5,475	
Disabilities Commission	700	92	608
Council on Aging	125,834		71,258
Salaries & Wages		45,580	
Expenses		8,996	
Encumbered Funds-wages	324	0	324
Encumbered Funds-expenses	55	55	0
Veterans' Agent	19,194		10,619
Salary		8,321	
Expenses		254	
Veterans' Benefits	168,000	63,219	104,781
Ayer Public Library	467,716		221,024
Salaries & Wages		133,541	
Expenses		113,151	
Encumbered Funds-wages	1,087	0	1,087
Park Department	113,168		50,990
Director		23,270	
Lifeguards		22,436	
Seasonal assistants		7,590	
Expenses		8,882	
Encumbered Funds-wages	182	0	182
Ayer Shirley Football & Cheer	4,000	0	4,000
Little League	4,000	0	4,000

<b>Description</b>	<b>Appropriated or Available</b>	<b>Disbursed</b>	<b>Balance</b>
Historical Commission	750	159	591
Memorial Day Parade	2,000	0	2,000
American Legion	600	0	600
4th of July - Fireworks	5,000	5,000	0
Notes & Bonds (Principal)	1,005,815	50,000	955,815
Interest on Debt	259,285	125,833	133,452
County Retirement Assessment	1,262,530	1,262,530	0
Workers' Compensation	48,867	34,778	14,089
Unemployment Compensation	25,511	8,193	17,318
Encumbered Funds-expenses	7,946	7,946	0
FICA Medicare	75,000	40,240	34,760
Health & Life Insurance	1,452,079	666,984	785,095
Encumbered Funds-expenses	29,352	3,507	25,845
Transfers to Other Funds:			
Stormwater	95,000	0	95,000
Solid Waste	260,533	0	260,533
Sewer	26,619	0	26,619
Water	119,498	0	119,498
Transfer to UDAG	550,000	550,000	0
Capital Stabilization	23,442	23,442	0
Stabilization	113,095	113,095	0
OPEB	170,000	170,000	0

**Statement of Special Article Appropriations**  
(see separate report for capital projects)

	<b>Appropriated or Available</b>	<b>Disbursed or Closed</b>	<b>Balance</b>
Art 30 -2007 ATM Beaver Control	10,000	250	9,750
Art 31 -2007 ATM Zoning Bylaw Update	4,202	0	4,202
Art 21 -2012 Clerk Book Binding	1,180	0	1,180
Art 21 -2013 First Year Interest & Bond Admin	22,524	0	22,524
Art 27 -2014 ATM GASB45 Update	7,200	6,500	700
Art 24 -2014 ATM Prior Year Collector Bill	726	726	0
Art 18 -2014 ATM Network Infrastructure Upgrades	10,000	8,806	1,194
Art 6 -2014 Oct 2013 STM Mondopad	6,506	6,506	0
Art 5 -2014 Oct 2013 STM Phones (various depts)	45,000	4,943	40,057
Art 18 -2014 ATM Police Admin Vehicle	30,000	25,928	4,072
Art 18 -2014 ATM Fire Chief Vehicle	45,000	43,814	1,186
Art 19 -2014 ATM Fire Rehab Engine #4	33,618	33,618	0
	121,382	108,276	13,106
Art 26 -2014 ATM Prior Year Building Inspector Bill	333	333	0
Art 20 -2013 ATM Street Signs	5,543	5,543	0
	43,603	31,761	11,842
Art 18 -2014 ATM Highway Truck Mounted Asphalt Mixer	20,000	19,850	150
Art 18 -2014 ATM Parks Tractor with Front End Loader	18,500	16,550	1,950
Art 25 -2014 ATM Unemployment Prior Year Bill	3,100	3,044	56

**TOWN OF AYER**  
**STATEMENT OF REVENUES**  
**July 1, 2012 to June 30, 2013**

**General Fund**

Property Taxes	17,769,481
Tax Liens	210,422
Excise Taxes	998,776
Penalties & Interest on Taxes	61,073
Interest on Tax Liens	69,237
Payments in Lieu of Taxes	8,100
Rental Income	50,032
Licenses & Permits	196,667
State Aid:	
Chapter 70	333,567
Vocational Education Transportation Reimbursement	3,887
Unrestricted Local Aid	640,306
Veterans, Blind, Surviving Spouse Abatement	44,163
Veterans Benefit Reimbursement	109,706
State Owned land	12,714
Mass Emergency Management Agency (MEMA)	1,452
Meals Tax	68,864
Other State Aid	518
Fees - Departmental	111,459
Fines & Forfeitures	16,450
Interest Earnings	16,637
Borrow Premium	585
Transfers to General Fund	35,280
Energy Rebates	5,859
Miscellaneous	105,050
Federal Emergency Management Agency (FEMA)	5,961
Other Federal Revenue	938
Total General Fund	<hr/> 20,877,184

**Special Revenue Funds - General Government**

Federal Aid:	
EOCD (CDF grant)	627,724
Law Block Grant-Interest	360
Treatment Grant	313,917
Police Buffer Zone Protection Grant	43,066

State Aid:	
Chapter 90 Roads	468,132
State Aid to Libraries	8,554
Arts Lottery Grant	3,870
Elder Affairs	8,253
Police Traffic Safety	100
Fire-SAFE Grant	4,625
Fire-Decon Trailer	2,000
Emergency Management Grant	2,000
Emergency Management Planning Grant	2,500
Communications Center (911)	28,787
Extra Polling Hours	633

Other:	
Housing Rehab Program Income	26,400
Housing Program Interest	96
Fire Dept.-SAFE	3,045

**STATEMENT OF REVENUES****July 1, 2012 to June 30, 2013**

BOH - Septic Betterment Program	8,695
Wetlands Protection	3,095
Holiday Lights Donations	837
Historic Commission Donations	485
COA Donations	856
Total Special Revenue Funds - General Government	<u>1,558,030</u>

**Community Preservation Fund (CPA):**

CPA Surcharge, Prior to FY2012	85
CPA Surcharge, FY2012	3,405
CPA Surcharge, FY2013	143,275
CPA Interest	582
State Match	38,142
Tax Liens	1,682
Total Community Preservation Fund	<u>187,171</u>

**UDAG Grants:**

Interest Earnings	10,900
Industrial Pretreatment Fees	55,408
Industrial Development Finance Authority:	
Loan Repayments:	
Volunteers of America	15,839
Page-Moore	9,829
Wentzell (Hallmark)	15,971
Nashoba Restaurant	14,460
Wholesome Café	1,489
Bonnet Realty	9,119
Du's Tailor	4,455
Side Tracked Pub	135,906
Century Carpet	5,773
Stancombe	100
Interest Earnings	8,356
Total UDAG Grants	<u>287,605</u>

**Revolving Funds:**

General Government:	
Police Outside Details	156,331
Senior Van Service	74,992
Gas/Plumbing Inspectors	19,252
Wiring Inspectors	13,172
Park Department	31,923
Fire Alarms	18,531
Fourth of July	11,804
Town Hall Building Rental	200
Total Revolving Funds	<u>326,205</u>

**Enterprise Funds**

Sewer:	
Charges & Revenues	2,032,188
General Fund Subsidy	27,522
Borrow Premium	1,105
SRF State Subsidy	8,319
	<u>2,069,134</u>

**STATEMENT OF REVENUES**  
**July 1, 2012 to June 30, 2013**

Water:	
Charges & Revenues	1,306,163
General Fund Subsidy	124,806
Borrow Premium	363
	<hr/> 1,431,332
Solid Waste:	
Charges & Revenues	181,110
Borrow Premium	97
General Fund Subsidy	266,891
	<hr/> 448,098
Ambulance:	
Charges & Revenues	380,091
Stormwater:	
General Fund Subsidy	85,000
<b>Stabilization Fund</b>	
Interest Earnings	3,181
Transfer from General Fund	70,591
	<hr/> 73,772
<b>Capital Stabilization Fund</b>	
Interest Earnings	190
Transfer from General Fund	7,843
	<hr/> 8,033
<b>OPEB Trust Fund</b>	
Interest Earnings	111
Transfer from General Fund	40,000
	<hr/> 40,111
<b>Trust Funds</b>	
Scholarship Trusts:	
Interest Earnings	33,559
Library Trusts:	
Bequests	1,110
Interest Earnings	994
Total Trust Funds	<hr/> 35,663
 <b>GRAND TOTAL - REVENUES</b>	 <b>27,807,429</b>

**TOWN OF AYER  
JUNE 30, 2013**

**AUTHORIZED DEBT**

Date Authorized	Purpose	AMOUNT		
		Authorized	Issued	Unissued
April 23, 1979	Page/Hilltop School Construction	2,585,000	2,510,000	0
May 8, 2006	Rescind portion of authorization	(75,000)		
April 24, 1980	Page/Hilltop School Construction	1,265,000	0	0
May 8, 2006	Rescind portion of authorization	(1,265,000)		
June 9, 1983	School Roof Repair	1,000,000	550,000	0
May 8, 2006	Rescind portion of authorization	(450,000)		
February 26, 1985	Downtown Revitalization	136,000	135,000	0
May 8, 2006	Rescind portion of authorization	(1,000)		
		3,195,000	3,195,000	0
May 24-25, 1993	Road Construction	800,000	800,000	0
May 24-25, 1993	Landfill Site	150,000	150,000	0
May 24-25, 1993	Front End Loader	150,000	82,700	0
May 8, 2006	Rescind portion of authorization	(67,300)		
May 24-25, 1993	Filter Replacement	170,000	85,000	0
May 8, 2006	Rescind portion of authorization	(85,000)		
May 24-25, 1993	Fire Truck	225,000	225,000	0
		1,342,700	1,342,700	0
June 13, 1994	* Water Meters	260,000	260,000	0
June 13, 1994	* Grove Pond Water Treatment Plant	1,700,000	1,700,000	0
June 13, 1994	* Library Addition	900,000	900,000	0
		2,860,000	2,860,000	0
May 8, 1995	* Police Station	3,450,000	3,140,000	310,000
May 11, 1998	Rescind portion of Police Station	(180,000)	0	(180,000)
May 8, 2000	Transfer to Town Hall Restoration	(45,000)	(45,000)	0
May 9, 2005	Rescind portion of Police Station	(80,000)		(80,000)
Oct 22, 2012	Rescind portion of Police Station	(50,000)		(50,000)
		3,095,000	3,095,000	0
May 8, 1995	Road Construction	700,000	700,000	0
May 8, 1995	Water Storage Tanks	600,000	600,000	0
May 8, 1995	Landfill Closure	70,000	70,000	0
May 8, 1995	Oakridge Drive Sewer Extension	370,000	370,000	0
May 8, 1995	Transfer Station Tractor	95,000	95,000	0
		1,835,000	1,835,000	0
February 20, 1996	Fire Ladder Truck	450,000	450,000	0
May 13, 1996	* Solid Waste Landfill Capping	1,200,000	1,200,000	0
May 13, 1996	New Ambulance	95,000	95,000	0
May 13, 1996	Fire Dept-Computer & Software	15,000	15,000	0
May 13, 1996	Finance-Computer System	26,000	26,000	0
May 13, 1996	Remove Underground Fuel Tanks (DPW)	150,000	150,000	0
May 13, 1996	Two New Dump Trucks-DPW	70,000	70,000	0
May 13, 1996	Front End Loader-Transfer Station	95,000	95,000	0
May 13, 1996	Sewer Main Washington to Rosewood	70,000	70,000	0
May 13, 1996	Delineation (Zone 2) Spectacle Pond	90,000	90,000	0
May 13, 1996	Library Renovation	148,690	148,690	0
May 13, 1996	Partial Roof Replacement-Page School	400,000	400,000	0
		2,359,690	2,359,690	0
June 17, 1996	Grove Pond Water Treatment Plant	700,000	700,000	0
November 21, 1996	Oakridge Drive Sewer Extension	200,000	200,000	0
November 17, 1997	Grove Pond Water Treatment Plant	700,000	700,000	0
May 10, 1999	Dechlorination Facility	50,000	20,000	30,000
	Transfer to Crabtree Water Booster	(30,000)	0	(30,000)
		20,000	20,000	0
May 11, 1998	SRF-Infiltration Inflow	270,000		
	Less Subsidy	(67,812)		
		202,188	202,188	0

**AUTHORIZED DEBT**

Date Authorized	Purpose	AMOUNT		
		Authorized	Issued	Unissued
May 11, 1998	Spectacle Pond Satellite Well Engineering	75,000	10,000	65,000
	Transfer to Crabtree Water Booster	(65,000)	0	(65,000)
		10,000	10,000	0
May 11, 1998	Fire Dept-Hazmat Trailer	10,000	10,000	0
May 11, 1998	Fire Dept-Protective Clothing	18,500	18,500	0
May 11, 1998	Sewer Video Camera	10,000	10,000	0
May 11, 1998	Police Cruiser	24,000	24,000	0
May 11, 1998	Two Police Admin Vehicles	24,000	24,000	0
May 11, 1998	Town Hall Exterior-Mass Historic Match	160,000	160,000	0
	(up to \$180,000)	246,500	246,500	0
May 18, 1999	* High/Middle School Roof	775,000	775,000	0
May 18, 1999	Sludge Landfill Capping	520,000	520,000	0
May 18, 1999	Town Hall Exterior	111,300	111,300	0
May 18, 1999	Town Hall Repoint Brick	165,000	165,000	0
May 18, 1999	Fire Dept-Thermal Imaging Camera	28,500	28,500	0
May 18, 1999	Fire Dept-Exhaust Filters	17,700	17,700	0
May 18, 1999	Fire Dept-Personal Safety Devices	7,250	7,250	0
May 18, 1999	Park Concession Stand	rescinded - per art23, May 12, 2003 TM		
May 18, 1999	Police Cruiser	25,000	25,000	0
May 18, 1999	* Open Space	100,000	0	100,000
Oct 22, 2012	Rescind Open Space	(100,000)		(100,000)
May 18, 1999	* Fire Pumper	279,000	279,000	0
		1,928,750	1,928,750	0
May 18, 1999	Crabtree Water Booster	30,000	30,000	0
May 18, 1999	Transfer from Dechlorination Facility	30,000	30,000	0
May 18, 1999	Transfer from Spectacle Pond Satellite Well	65,000	65,000	0
		125,000	125,000	0
May 8, 2000	* Town Hall Restoration	1,997,000	1,997,000	0
May 8, 2000	Transfer from Police Station	45,000	45,000	0
		2,042,000	2,042,000	0
May 8, 2000	Water Main Replacements			
	(West Main & Washington Areas)	982,000	982,000	0
May 8, 2000	* New Fire Station-Land & Design	500,000	500,000	0
May 8, 2000	* Sewer Extension-Moore/Washington	365,000	365,000	0
May 8, 2000	Old Fire Station Improvements	150,000	150,000	0
May 9, 2005	transfer \$120,00 borrow to new fire station project			
May 8, 2000	Fire Dept-Protective Clothing	40,000	40,000	0
May 8, 2000	Computer Software Upgrade	36,000	36,000	0
May 8, 2000	Police Cruiser	25,000	25,000	0
May 8, 2000	Sewer Lift Station-Central Ave	12,000	12,000	0
May 8, 2000	Water System Valve & Hydrants	10,000	10,000	0
May 8, 2000	Fire Dept-Pager Replacement	8,500	8,500	0
		2,128,500	2,128,500	0
May 14, 2001	Wastewater Treatment Plant Upgrade	5,035,500	5,035,500	0
May 14, 2001	* Solid Waste Landfill Capping - additional	rescinded - per art13, May 10, 2004 TM		
May 14, 2001	Solid Waste Landfill Capping - additional	60,000	60,000	0
May 14, 2001	* New Fire Station	4,153,900	4,153,900	0
May 14, 2001	Town Hall Restoration - additional	150,000	150,000	0
May 14, 2001	Culvert Replacement (Game Farm Rd)	30,000	30,000	0
May 14, 2001	Macerator - Main Sewage Pump Station	40,000	40,000	0
May 14, 2001	Sewer-One Ton Dump Truck	45,000	45,000	0
May 14, 2001	Moore Dr. Sewer Extension	126,000	126,000	0
May 14, 2001	Oakgrove Sewer Extension Design	40,000	40,000	0
May 14, 2001	Backhoe (DPW)	115,000	115,000	0
May 14, 2001	Remediation Balch/Long Pond Dams	143,050	143,050	0
May 14, 2001	Repair of Street Lights	25,000	25,000	0
May 14, 2001	Media Filter @ Well (Spec)	120,000	120,000	0
May 14, 2001	Additional Well Site Testing (Grove Pd)	150,000	150,000	0
May 14, 2001	Fire Alarm System	20,000	20,000	0
May 14, 2001	Fire -Rescue Equipment (Confined Space)	18,750	18,750	0
May 14, 2001	Fire Dept Truck with Plow	42,000	42,000	0
May 14, 2001	Page School Boiler	150,000		
	(Art 13 01TM transfer from reserve for borrow \$115,000)	(115,000)	35,000	0



**AUTHORIZED DEBT**

Date Authorized	Purpose	AMOUNT		
		Authorized	Issued	Unissued
		10,349,200	10,349,200	0
May 13, 2002	Fire Breathing Apparatus	80,300		
	FY04 paydown principal	(3,951)	0	0
	grant \$69,408 grant match \$6,641			
May 8, 2006	Rescind portion of authorization	(76,349)		
May 13, 2002	Fire 4WD Vehicle with equipment	45,000	45,000	0
May 13, 2002	Water 4WD pickup truck with plow	45,000	45,000	0
May 13, 2002	Sewer macerator Central Ave pump station	40,000	40,000	0
May 13, 2002	Sewer infiltration & inflow repairs	50,000	50,000	0
May 13, 2002	Highway 6 wheel dump truck with plow	70,000	70,000	0
May 13, 2002	Solid Waste used yard truck	40,000	40,000	0
May 13, 2002	Solid Waste walking floor trailer	45,000	45,000	0
May 13, 2002	School replace field track	85,000	85,000	0
May 13, 2002	Pirone Park bathrooms & concession stand	190,000	190,000	0
		610,000	610,000	0
May 12, 2003	Fire Radio Equipment	104,249	25,646	0
May 8, 2006	Rescind portion of authorization	(78,603)		
May 12, 2003	Water Electrical Upgrade Spec Pond	68,000	68,000	0
May 12, 2003	Water Replace Media Filter Grove Pond	150,000	150,000	0
May 12, 2003	Sewer -Fitchburg Rd Area Extension	50,000	50,000	0
May 12, 2003	Sewer - Groveland St Extension	100,000	100,000	0
May 12, 2003	School Partial Paving Lot & Drive	30,000	30,000	0
May 12, 2003	Park facility improvements ('99 TM art rescinded)	25,000	25,000	0
		448,646	448,646	0
October 27, 2003	Water Replace Spec Pond Well (#1)	200,000	200,000	0
October 27, 2003	Sewer Oakgrove & Groveland Extension	192,000	192,000	0
October 27, 2003	Sewer 4WD Pickup with plow	47,000	47,000	0
October 27, 2003	Sewer Standby Power Source W. Main & Crabtree	20,000	20,000	0
		459,000	459,000	0
May 10, 2004	Highway 6 wheel dump truck with plow	83,326	83,326	0
May 10, 2004	Sewer Fitchburg Rd Extension	38,500	38,500	0
May 10, 2004	Water Replace Grove Pd Well	210,000	210,000	0
May 10, 2004	Police/Library Parking Lot/Sidewalk Improvements	13,960	13,960	0
May 10, 2004	Ambulance	145,000	145,000	0
May 10, 2004	School Fire Alarm system	150,000	150,000	0
May 10, 2004	* New Fire Station -additional cost	2,244,319		
	FY04 paydown principal	(151)	2,244,168	0
		2,884,954	2,884,954	0
May 9, 2005	Public Works - HVAC upgrades	46,100	46,100	0
May 9, 2005	Highway 3/4 ton pickup truck	34,500	34,500	0
May 9, 2005	Water - SCADA system	80,000	80,000	0
May 9, 2005	Water - Grove Pond Well #2 replacement	210,000	210,000	0
May 9, 2005	Schools - exterior doors	35,000	35,000	0
May 9, 2005	Schools - computers	100,000	100,000	0
May 9, 2005	Schools - gym partition	25,000	6,200	0
	rescinded at May 14, 2007 ATM	(18,000)		
	rescinded at October 22, 2007 FATM	(800)		
May 9, 2005	Police - video tape system	20,000	20,000	0
May 9, 2005	Police - Chief's car	20,000	20,000	0
May 9, 2005	* Town Hall Roof replacement	525,000	445,277	0
	rescinded at May 14, 2007 ATM	(79,723)		
May 9, 2005	New Fire Station -additional cost	80,000	80,000	0
		1,077,077	1,077,077	0
May 8, 2006	Sewer - Central Ave pump station	100,000	100,000	0
May 8, 2006	Sewer - Replace heat controls (WWTP)	25,000	25,000	0
May 8, 2006	Sewer - Power panel/circuits (WWTP)	25,000	25,000	0
May 8, 2006	Sewer - 3/4 ton pickup with plow	25,196	25,196	0
May 8, 2006	Water - Spectacle Pond well #2 replacement	142,000	142,000	0
May 8, 2006	Fire - Five inch hose replacement	20,000	19,055	0
	rescinded at October 22, 2007 FATM	(945)		
May 8, 2006	School - Add'l funds for smoke alarms	50,000		0
	rescinded at May 14, 2007 ATM	(50,000)		

**AUTHORIZED DEBT**

Date Authorized	Purpose	AMOUNT		
		Authorized	Issued	Unissued
May 8, 2006	School - Partial HVAC unit renovations	30,000	30,000	0
May 8, 2006	School - Hilltop roof replacement	246,000	118,159	0
	rescinded at October 22, 2007 FATM	(128,154)		
		313		
		484,410	484,410	0
May 14, 2007	DPW Fuel Alarm Syatem	20,000	20,000	0
May 14, 2007	Highway Dump Truck	47,113	47,113	0
May 14, 2007	Highway Mower	14,200	14,200	0
May 14, 2007	Sewer System Rehab (I & I)	50,000	50,000	0
May 14, 2007	Sewer Tank Trailer	69,900	47,392	
	rescinded at May 11, 2009 ATM		22,508	0
May 14, 2007	Solid Waste Pickup Truck	15,695	15,695	0
May 14, 2007	Water Dump Truck	47,113	47,113	0
May 14, 2007	Fire Protective Clothing	14,000	14,000	0
May 14, 2007	School Auditorium Lights & Electric	50,000	50,000	0
		328,021	328,021	0
May 12, 2008	School - High school auditorium wiring (add'l)	25,000	25,000	0
May 12, 2008	School - Replace cables in high school gym backbds	12,000	12,000	0
May 12, 2008	School - Computers	175,000	175,000	0
May 12, 2008	Fire - Protective clothing	14,000	14,000	0
May 12, 2008	Library - Carpet replacement	50,000	50,000	0
May 12, 2008	DPW - Highway one-ton pickup truck w plow	51,958		
	FY10 pay down of debt	(958)	51,000	0
May 12, 2008	Sewer - Central Ave Pump Station	1,011,000	1,011,000	0
May 12, 2008	Water - Grove Pond well #3	42,000	42,000	0
May 12, 2008	Water - Grove Pond treatment plant upgrade	173,000	173,000	0
May 12, 2008	Water - SCADA System (add'l)	142,000	142,000	0
May 12, 2008	Water - Filter media replacement (Grove)	175,000	175,000	0
May 12, 2008	Ambulance - Purchase & equip ambulance	75,000	75,000	0
March 2, 2009	Water - Grove Pond well #3	70,000	70,000	0
		2,015,000	2,015,000	0
May 11, 2009	Water - Spec Pond filter replacement	150,000	150,000	0
May 11, 2009	Sewer - Replace primary clarifier drive	35,000	35,000	0
May 11, 2009	Sewer - Groton School Rd -pump station engineer	30,000	30,000	0
May 11, 2009	Sewer - WWTP electric panel -add'l funds	25,000	25,000	0
May 11, 2009	Purchase & equip new cruiser	29,000	29,000	0
		269,000	269,000	0
May 10, 2010	Water - Backhoe with attachments	110,000	110,000	0
May 10, 2010	Water - 3/4 ton pickup with plow	33,000	33,000	0
May 10, 2010	Sewer - Tractor trailer	130,000	130,000	0
May 10, 2010	Water - water main upgrade Park St	300,000	0	300,000
Oct 22, 2012	Water - Rescind water main upgrade Park St	(300,000)	0	(300,000)
May 10, 2010	Water - Spec Pd fitler control panel	25,000	25,000	0
May 10, 2010	Water - Spec Pd dehumidifiers	30,000	30,000	0
May 10, 2010	Water - Newton St 8" water main with hydrant	25,000	25,000	0
May 10, 2010	Sewer - Upgrade UV disinfection system	402,500	402,500	0
May 10, 2010	Sewer - Groton School pump station upgrade	250,000	250,000	0
May 10, 2010	Water - Grove Pd Treatment plant expansion	1,063,066	1,063,066	0
		2,068,566	2,068,566	0
Oct 25, 2010	Water - Newton St water main	15,000	10,651	
	paid down by process of permanent borrowing		4,349	0
May 9, 2011	Water - Chemical feed pump skids	30,000	30,000	0
May 9, 2011	Water - Radio read meters & software billing upgrade	30,000	30,000	0
May 9, 2011	Water - Backwash pump replacement (Spec)	100,000	100,000	0
May 9, 2011	Water - 6" bronze (clay) valve replacement (Spec)	40,000	40,000	0
May 9, 2011	Sewer - 3/4 ton pickup with plow	44,000	33,241	
	paid down by process of permanent borrowing		10,759	0
May 9, 2011	Sewer - West main St pump station engineering	40,000	40,000	0
May 9, 2011	Sewer - SCADA upgrades	35,000	35,000	0
May 9, 2011	Sewer - Radio read meters & software billing upgrade	30,000	30,000	0
May 9, 2011	Solid Waste - Brush chipper	30,000	24,564	

**TOWN OF AYER**  
**SCHEDULE OF DEBT OUTSTANDING, ISSUED AND RETIRED**  
**FISCAL YEAR 2013**

	Outstanding July 1, 2012	Issued this fiscal year	Transferred in (out)	Retired this fiscal year	Outstanding June 30, 2013
<b>GENERAL OBLIGATION BONDS</b>					
<b>INSIDE DEBT LIMIT</b>					
Fire Station	3,704,000			347,000	3,357,000
New Fire Station - land & design	187,500			32,500	155,000
Pirone Park Bathrooms & Concession	110,000			10,000	100,000
Police Building	821,500			173,000	648,500
Library Building	100,000			50,000	50,000
Town Hall Restoration	1,450,500			165,000	1,285,500
School Buildings	399,000			61,000	338,000
Old Fire Station Repairs	67,500			7,500	60,000
School Other	161,000			53,000	108,000
Department Equipment	623,783			167,783	456,000
Sewer	5,307,500			527,500	4,780,000
Other Inside	216,000			41,000	175,000
<b>Total Inside Debt Limit</b>	<b>13,148,283</b>	<b>0</b>		<b>1,635,283</b>	<b>11,513,000</b>
<b>OUTSIDE DEBT LIMIT</b>					
Solid Waste	487,774			57,646	430,128
Sewer	272,000			37,000	235,000
Water	3,755,594			560,953	3,194,641
Other Outside	33,169			3,677	29,492
<b>Total Outside Debt Limit</b>	<b>4,548,537</b>	<b>0</b>	<b>0</b>	<b>659,276</b>	<b>3,889,261</b>
<b>TOTAL LONG TERM DEBT</b>	<b>17,696,820</b>	<b>0</b>		<b>2,294,559</b>	<b>15,402,261</b>

## TOWN CLERK / TAX COLLECTOR'S REPORT

### Contact Information:

<b>Office Hours:</b>	Monday - Friday 8:30 a.m. – 5:00 p.m.
<b>Address:</b>	Ayer Town Hall - 1 Main Street
<b>Telephone:</b>	978-772-8215
<b>Email:</b>	clerk@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Staff:

<b>Town Clerk / Tax Collector:</b>	John C. Canney, II
<b>Asst. Clerk:</b>	Lauri J. Fritz
<b>Asst. Collector:</b>	Ramona Bean

### Mission Statement:

The Town Clerk is responsible for elections, voter registration, election lists, Town census, dog licenses, vital records (births, deaths, marriages), street listings and archiving municipal public records. The Town Clerk is also responsible for certifying public records, posting agendas and handling the department's payables/refunds.



<b>TOWN CLERK / REPORT OF BIRTHS</b>
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TOWN CLERK/REPORT OF BIRTHS

**JANUARY:**

2	Ariya Anne Limanek	Jennifer Mary (Davidson) Dennis Joseph Lemanek Jr
3	Emma Lynn Gregory	Richelle Marie (Heller) Jonah Patterson Gregory
13	Noah James Siopes	Melisa Aimee (Charbonneau) William Xavier Siopes Jr
13	Nyla-Rose Sweyann Stewart	Omria Alea (Edwards) Presley Lennox Stewart Jr
14	Alexander Michael Hall	Kristine Ann (Magnusson) Quentin Douglas Hall

**FEBRUARY:**

5	Nathan Allen Winroth	Trisha Jean (Morin) Scott Allen Winroth
8	Lora Carolina Pileeki Fernandes	Sarah Marie (Pileeki) Miqueias Da Silva Fernandes
10	Shenouda Raafat Abdou	Amany Naeem (Bekheit) Raafat Gamal Abdou
15	Nathan James Proulx	Amanda Ann (Tremblay) Michael Armand Proulx
20	Elias Allen Mccoy	Amy Lee (Eliades) David Michael Mccoy
29	Bailey May Valentine	Meagan Jade (Nisula) Christopher John Valentine

**MARCH:**

5	John Sebastian Delima-Marks	Rosemary Sandra (Delima)
5	Joseph Robert Delima-Marks	Richard Joseph Marks
7	Caleb Aidan Schmidtberg	Amanda Lee (Costa) Erik Andreas Schmidtberg
21	Lily Morigan Ives Lincoln Jacob Ives	Dawn Marie (Varacchi) Seann Malcolm Ives
25	Isabelle Rose Gates	Angela Lynn (Goldsmith) Jacob Curtis Gates

## TOWN CLERK / REPORT OF BIRTHS

25 Joneer Said	Noha (Shehata) Reda Said
26 Ellison Mattie Macleod Plunkett	Leslie Aaron (Clifford) Matthew Scott Plunkett
29 Ciel Elijah Worthy	Iesha Lillian (Holland) Christopher Hayden Worthy
30 Iris Elizabeth Andrade	Lisa Ellen (Crowley) Guilherme Rodrigues Andrade

### APRIL:

3 Isabelle Krysten Pedrosa	Lucinea (Desouza) Eduardo Marcio Pedrosa
4 Benjamin Warren Maddox	Jacqueline Anne (Tessel) Thomas Warren Maddox
4 Cole James Perwak	Jamie Marie (Donovan) Brian Corbett Perwak
4 Honor Grace Proulx	Lucy Heffernan (Sullivan) Daryl Joseph Proulx
4 Adam Jason Thomas	Erika Paola (Cardoso) Jason Mark Thomas
5 Lucas Michael Deblasio	Emily Ann (Payeur) Michael William Deblasio
5 Connor John Henry	Erin Marie (Lajeunesse) Kerwin Joseph Henry
11 Grace Ann Gallagher	Katie Marie (O'Connor) Brendan Powers Gallagher
16 Keira Varna Lahikainen	Dilini (Sooriarachchiamarasekara) Keith Allan Lahikainen
17 Connor Chase Young	Kristina Lee (Chase) Earle Carroll Young Jr
20 Martin Edward Murphy	Jana Christin (Henze) Michael Joseph Murphy
21 Anya Theresa L'homme	Theresa Ann (Dumont) Joshua Dennis L'Homme

<b>TOWN CLERK / REPORT OF BIRTHS</b>
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25	Jett David Hemenway	Stephanie Schwartz (Schwartz) Chad David Hemenway
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**MAY:**

7	Addison Grace Brown	Jessica Ann Hieser (Hieser) Matthew Paul Brown
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17	Benjamin James Katz	Nicole Elizabeth (Fazzio) Adam Christopher Katz
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**JUNE:**

3	Isla Michel Sullivan	Felicia Amber (Scroggins) Ryan Patrick Sullivan
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17	Mason William Marshall	Tracy Marie (Kalukiewicz) Brent William Marshall
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21	Cora Anna Jackson	Shannon Lindsey Amaral (Amaral) Edward Alderton Jackson
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24	Ashlyn Riley Boldebook	Katherine Oldach (Oldach) Scott Joseph Boldebook
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28	Richard Francisco Wood	Michelle Marie Jacome (Simas) Richard Gerard Wood
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**JULY:**

18	Candace Esther Fitzpatrick	Margaret Rose (Hayward) Brian Thomas Fitzpatrick
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23	Teodoro Luke Miranda	Danielle Renee (Calvert) Ivan Iran Miranda
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**AUGUST:**

2	Noor Ahmad Hussin	Diana Mustafa (Mustafa) Ahmad Sameer (Hussin)
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6	Simon Noel Tessier	Cristina Marie (Rivera) Michael Lee Tessier
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7	Adelaide Elizabeth Abercrombie	Elizabeth Leigh (Girard) John Crawford Abercrombie II
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18	Elouise Tuckerman Gutzler	Amanda Jean (Pinard) John Christian Gutzler
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18	Isla Avery Madden	Heather Rae (Clement) Edward Charles Madden
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28	Liliana Olive Langlais	Rachel Marie (Castor) Jason John Langlais Sr
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<b>TOWN CLERK / REPORT OF BIRTHS</b>
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29 Ryan Joseph Bly

Kelly Ann (Sullivan)  
Joseph Robert Bly

**SEPTEMBER:**

12 Abhaya Sharma

Catrina Marie (Vear)  
Yogesh Sharma

16 Rithika Gokul

Renuka Alampallam (Vadhyanathan)  
Gokul Ramani

24 Lilly Jude Wheeler

Nicole Elizabeth (Sawyer)  
Peter Anthony Wheeler

29 Silas Wolf Blanchard

Courtney Rose (Larose)  
Michael Henry Blanchard Jr

**OCTOBER:**

4 Alijah Alejandro Hardgraves

Christina Marie (Galvan)  
Mark Vencent Hardgraves Jr

4 Gavin Paul Harris  
Logan Douglas Harris

Jennifer Francis (Macmillin)  
Timothy Keith Harris

9 Alexander William Jeffery Geiwitz

Jaclyn May (Harrison)  
Michael Heath Geiwitz

11 Ruby Sofia Dagbjartsson

Miranda Louise (Monahan)  
Kristofer David Dagbjartsson

20 Eliza Rae Ann Pearce

Alicia Marie (Giannino)  
Michael Ryan Pearce

28 Sydney Grace Ryan

Kristen Lynn (Elliott)  
Keith Michael Ryan

28 J'Lynn Marcia Wallace

Jessica Kimberly (Pare)  
Jerrick Jeroyce Wallace

**NOVEMBER:**

4 Ellie Joy Nogler

Hailey Elizabeth (Wessells)  
Seth Tyler Nogler

7 Lorelei Andromeda Wayman

Tammi-Lynn (Clarkson)  
Brendan Michael Wayman

28 Kate Olivia Salamone

Sara Jo (McLaughlin)  
Jamie Peter Salamone



<b>TOWN CLERK / REPORT OF BIRTHS</b>
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23	Samuel Michael Keifer	Amy-Marie (Davidson) Robert Samuel Keifer
29	Juliana Elise Sears	Katie Lynn (Divoll) Trent Ian Sears
30	Hailey Jade Berube	Colleen Frances (Donovan) Alix Joseph Berube

**DECEMBER:**

1	Emily Grace Dufresne	Jessica Lynne (Mondello) Derek Adam Dufresne
5	Sami Jordan Batayneh	Andriana Kostara (Kostara) Sadd Batayneh
28	Ariella Rose Penedo	Angelina Marie (Aiello) Tarsis Camara Penedo
31	Ryan Andrew Soucy	Jamie Marie (Ellis) Mark David Soucy

# TOWN CLERK / REPORT OF DEATHS

## JANUARY:

	NAME	AGE	RESIDENCE
5	Evert Caceda	67 years	Ayer
7	Marcia J. Addonizio	82 years	Leominster
7	Maurice E. Leduc	63 years	Ayer
9	Arlene Frances Dentino	74 years	Townsend
13	Catherine Marguerite Irving	95 years	Littleton
13	Cecilia T. Wolff	90 years	Groton
14	Geraldine T. Forrest	86 years	Ayer
18	Ingeborg Sweeney	77 years	Shirley
19	Margaret H. Immesberger	91 years	Pepperell
20	Angelina M. Ford	81 years	Ayer
20	Carmen Yvonne McHugh	85 years	Groton
20	Gerald Francis Trinquo	75 years	Ayer
21	Dorothy Jarvis	70 years	Ayer
22	Kenneth Stuart	89 years	Townsend
26	Kathleen M. Principe	67 years	Ayer
27	Laura B. Tombarello	89 years	Pepperell
28	Julia M. McKinney	77 years	Ayer
30	John H. Geighner	75 years	Pepperell
31	Jason Michael Arbutiski	36 years	Ayer
31	Vincent Giangregorio	88 years	Pepperell

## FEBRUARY:

4	Gordon E. Burns	66 years	Ayer
8	Pauline M. Leblanc	79 years	Ayer
11	Terrance John Blodgett	41 years	Ayer
13	Edward M. Judge Jr.	85 years	Ayer
15	Frances Phillips York	74 years	Townsend
18	Amanda J. Willard	25 years	Groton
18	Frederick Charles Caldwell	40 years	Ayer
20	Phyllis C. Palvio	59 years	Ayer
22	Yvon J. Leblanc	85 years	Ayer
22	Mary E. Stevenson	91 years	Ayer
24	Patrick Kearney	64 years	Ayer
27	Angela E. Doyle	80 years	Lunenburg
28	Linda Alice Dunn	50 years	Ayer

## MARCH:

2	Colores Margaret Gonyea	86 years	Ayer
8	Olive Lawrence	98 years	Ayer
14	Richard Lawrence Fleming	54 years	Shirley
15	Wellman Ernest Parker	85 years	Ayer
16	Ralph C. Burrill	94 years	Ayer
17	Pauline Victoria Byron	71 years	Pepperell
22	Anthony Emil Hars	79 years	Groton
22	George Thomas Parker	70 years	Pepperell
28	Joyce A. Campbell	60 years	Townsend

# TOWN CLERK / REPORT OF DEATHS

March (cont.)	28	Nancy Roffo	100 years	Groton
	29	Shirley Mae Call	82 years	Townsend
	29	Michael Joseph Kluz	55 years	Ayer
	31	James D. Sheldon	69 years	Lunenburg
	31	H. Ruth Torrence	93 years	Ayer

## APRIL:

	1	Marcella Cormier	82 years	Fitchburg
	2	Stephen J. Fasulo	57 years	Shirley
	11	Janice C. Seel	65 years	Ayer
	12	Robert Williams	59 years	Ayer
	13	John Eugene Poniatowski	80 years	Westford
	15	Helen M. Kudzma	85 years	Ayer
	16	Roberta M. Kalkert	71 years	Ayer
	22	George Carter Kelley	85 years	Townsend
	24	Corrine Moyle	87 years	Groton
	28	La Mam	35 years	Groton

## MAY:

	3	Rogelio Bravo-Rosas	52 years	Ayer
	3	Cesar Deleon	67 years	Ayer
	6	J. Robert Lelievre	90 years	Littleton
	7	Erin Nicole Goodwin	41 years	Ayer
	12	Richard N. Rakip	82 years	Ayer
	14	Philip Albert Zimmermann	57 years	Ayer
	15	William Daniel Wicks III	66 years	Townsend
	18	Kum Cha Harris	73 years	Ayer
	18	Kathleen P. McCann	96 years	Groton
	21	Elizabeth G. Burke	87 years	Ayer
	21	Jesus Damian Guerrero-Parra	33 years	Ayer
	24	Edward F. Goodman Sr.	70 years	Shirley
	25	Loretta D. Ouellette	87 years	Fitchburg
	27	Nancy M. Ward	65 years	Townsend

## JUNE:

	2	Virginia Moodie	92 years	Ayer
	3	Charles J. Lukas	94 years	Westford
	3	Cora E. Philps	95 years	Ayer
	7	Robert F. Quirk	84 years	Fitchburg
	8	Jennie L. Clark	76 years	Ayer
	8	Francis J. Desmarais	68 years	Groton
	9	Donna C. Butts	58 years	Ayer
	12	Armande Y. Michaud	89 years	Ayer
	15	Virginia Grace Blair	89 years	Shirley
	16	Daniel Joseph Eymard Scanlon	93 years	Clinton
	17	Armand A. Guarino	93 years	Ayer
	18	Sharon Diannella Giordano	67 years	Pepperell
	19	Linda Mary Baggs	61 years	Groton

## TOWN CLERK / REPORT OF DEATHS

June (cont.)	19	Ellen K. Marjerison	84 years	Ayer
	22	Frank Porter Jr	68 years	Ayer
	24	Ann E. Boisvert	87 years	Ayer
	25	James C. Tate Jr.	90 years	Ayer
	27	Pauline Mae Conley	87 years	Groton
	29	Kathleen M. Cleary	51 years	Pepperell
	30	Helen Dorothy Lorden	90 years	Pepperell
	30	Annabelle Rolfe Noke	97 years	Ayer

**JULY:**

	1	Reynold Hector	44 years	Ayer
	9	Nellie Butko	93 years	Westford
	10	Kathleen F. Marshall	54 years	Westford
	11	Thelma Katkin	100 years	Lunenburg
	14	Charles B. Pfeiffer	59 years	Ayer
	15	Edward J. Galvin Jr.	81 years	Ayer
	18	Victoria C. Elmer	88 years	Gardner
	19	Henry H. Dennis	93 years	Ayer
	22	Ronald Barnett Helpen	68 years	Ayer
	23	Clara A. Nutter	74 years	Lunenburg
	26	William G. Poist	79 years	Westford
	26	Nancy Moores Poltrack	102 years	Ayer

**AUGUST:**

	4	Helen Jean Foisy	92 years	Groton
	5	Maureen Bascom	46 years	Groton
	5	Calvin James Smith	56 years	Ayer
	10	Mary K. Kidder	86 years	Ayer
	11	Nancy S. Burt	78 years	Dunstable
	16	Richard A. May	64 years	Clinton
	17	Margaret M. Kramer	100 years	Dunstable
	17	Sengchanh Rattanasing	65 years	Shirley
	18	Francis M. Hailey	70 years	Ayer
	19	Charline M. Bonaire	75 years	Lunenburg
	19	Arlene Perkins	93 years	Ayer
	22	Paul Victor Kutasz	55 years	Ayer
	22	Pearl Faith Selfridge	94 years	Ayer
	23	Dorothy Ball Davis	85 years	Ayer
	23	Kenneth D. Eisnor	37 years	Ayer
	23	Chester J. Permerewski	68 years	East Templeton
	25	Colin A. Howie	86 years	Pepperell
	26	Ruth A. Moulton	65 years	Pepperell
	27	Eleanor F. Davis	67 years	Ayer
	29	Joseph W. Lapointe	66 years	Townsend
	29	Warren Aster Penney	81 years	Ayer

## TOWN CLERK / REPORT OF DEATHS

### SEPTEMBER:

1	Mary aka Mae A. Matthews	95 years	Groton
2	Elizabeth D. Reggio	89 years	Ayer
4	Marilyn Jean Rollins	71 years	Ayer
10	Joseph W. Perkins	95 years	Ayer
13	Gerard P. Loughlin	52 years	Ayer
13	Riva-Maray Donna Robarge	1 mo., 14 days	Pepperell
16	Phyllis Macneil	90 years	Ayer
19	Yvonne Marie Melanson	78 years	Ayer
20	Dwight H. Guenard	52 years	Waltham
21	Ralph Richard Giuffre	51 years	Pepperell
23	Helen Sophie Germain	80 years	Littleton
26	Donna Lee Kidder	63 years	Ayer
28	Wei Shui Weiser	70 years	Harvard
29	Karen Ann Fitzgerald	45 years	Ayer

### OCTOBER:

2	Janeth L. O'Keefe	79 years	Westford
3	Eugene Wallace Blodgett	77 years	Ayer
5	Richard Bartashy	65 years	Pepperell
5	Bruce Alan Durham	59 years	Ayer
13	Richard Stanley Larsen	78 years	Ayer
13	Stella M. Vacirca	95 years	Groton
19	Catherine S. Lawson	92 years	Ayer
20	David C. Lunsman	76 years	Harvard
24	Phyllis Jean Bosch	83 years	Bolton
24	Luis Manuel Rivera	87 years	Ayer
25	Janice M. Deveny	64 years	Westford
27	James J. Holmes	89 years	Groton
30	Hartwell Oren Kidder	87 years	Ayer
31	David A. Monahan	60 years	Pepperell

### NOVEMBER:

4	Dorothy E. Zitta	91 years	Westford
8	Brandy Leigh Allan	30 years	Shirley
9	Diane E. Deshler	48 years	Townsend
11	Norman Nemire Gerard Hamm	91 years	Ayer
14	Larry Gibbs	68 years	Ayer
25	James L. Blue Sr.	84 years	Harvard
26	Alberta Wernick	82 years	Aventura, FL

### DECEMBER:

1	Margaretha Cerulli	88 years	Ayer
1	Priscilla A. Hottel	78 years	Ayer
6	Timothy J. Fitzgerald	40 years	Ayer
12	Jeffrey Kent Hartman	66 years	Harvard
13	Michael Talancy Jr.	89 years	Westford
17	Martha Brown	84 years	Ayer

<b>TOWN CLERK / REPORT OF DEATHS</b>
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December (cont.)	21	Eleanor Marie Dattoli	81 years	Littleton
	21	David R. Johnson	84years	Huntington, NY
	21	Robert Charles Anderson	63 years	Ayer
	25	Deborah Faith Savoie	57 years	Ayer
	30	Nancy J. Morse	84 years	Ayer

**TOWN CLERK / REPORT OF MARRIAGES****JANUARY**

8 Jeffrey Zane Tillison Ayer, MA  
Amanda Litz Huggins Ayer, MA

25 Henry Lwanga Ayer, MA  
Daphine Korsah Ayer, MA

**FEBRUARY**

7 Edward James Mains Jr. Ayer, MA  
Terri Lyn Gadd Ayer, MA

16 Joseph F. D'Ambrosio Jr. Ayer, MA  
Gilcelia Estevao Da Silva Ayer, MA

**MARCH**

1 Eric McDonald Jordan Harvard, MA  
Mary Ohonda Shava Worcester, MA

3 Ney Rosa Nascimento Ayer, MA  
Neuza R. Trindade Ayer, MA

30 Charles B. Pfeiffer Ayer, MA  
Kathleen A. McDonald East Greenwich, RI

**APRIL**

6 Eric Paul Downs Ayer, MA  
Danielle Nicole Taylor Ayer, MA

27 Norman Charles Davin Jr. Shirley, MA  
Jody Ann Gerace Shirley, MA

27 Jorge A. Willemsen Ayer, MA  
Rebecca M. Gordon Ayer, MA

**MAY**

15 Pablo Gomez Ayer, MA  
Rachel M. Zink Ayer, MA

18 Luis F. Cruz Ayer, MA  
Luz Ofelia Grisales Ayer, MA

18 Richard Frederick Metcalf Ayer, MA  
Kimberly Renee Metcalf Ayer, MA

**JUNE**

1 Paul Matthew Brennan Ayer, MA  
Nanci Marie Kneipp Ayer, MA

21 Peter John Cushing Ayer, MA  
Megan Katherine MacDonald Ayer, MA

22 Peter Mathew McGuane Fitchburg, MA  
Ashley Elizabeth Alex Fitchburg, MA

## TOWN CLERK / REPORT OF MARRIAGES

### **JULY**

6	Steve H. Pa'u April M. LePage	Ayer, MA Ayer, MA
7	Sen Xu Shan Cheng	Ayer, MA Philadelphia, PA
15	Anne Gerarda Poole Doris Maria Burre	Ayer, MA Ayer, MA
20	John Edward Mynttinen Suzanne Marie Doucet	Ayer, MA Ayer, MA
20	Shawn Philip Rust Tiffany L. Duncanson	Ayer, MA Ayer, MA
26	Michael John Jensen Marc Anthony Garagliano	Ayer, MA Ayer, MA
26	Sunidnee Melinda Sanders Maria Dawn Jones	Ivins, UT Ivins, UT
27	Matthew John Zaborowski Lynea Nicole German	Ayer, MA Townsend, MA

### **AUGUST**

2	Joseph P. Catalanotti Sherry G. Feinbaum	Ayer, MA Ayer, MA
10	Charles Michael Gray Brandie Marie Cail	Ayer, MA Ayer, MA
10	Richard Dominic Kucala Felecia Lee Oakes	Lunenburg, MA Lunenburg, MA
17	Jonathan Michael Allain Jaimie Lee Venini	Shirley, MA Shirley, MA
24	Samuel F. Eck Danielle Elisse Maione	Ayer, MA Ayer, MA
24	Michael Joseph Rego Elizabeth Lee Sullivan	Ayer, MA Ayer, MA
24	Adam S. Weitzenkorn Melanie E. Boisseau	Pottstown, PA Pottstown, PA
28	Christianna Michele Tilley Kathryn Alura Witherow	Ayer, MA Ayer, MA
31	Joshua Hadley Bulger Lynn Marie Nebalski	Ayer, MA Ayer, MA



<b>TOWN CLERK / REPORT OF MARRIAGES</b>
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**SEPTEMBER**

1	Howard Lee Marshall Cynthia L. Davis-Melhorn	Ayer, MA Ayer, MA
14	Ryan Scott Garney Brianna Jeanne Kenworthy	Groton, MA Groton, MA
14	Nicholas Gregory Houlne-Geller Jennifer Ann Mangano	Ayer, MA Ayer, MA
22	Neil Barry Lockwood Elaine Whitfield Sharp	Marblehead, MA Marblehead, MA
27	Daniel K. Fairweather Nancy Elizabeth Brule	Ayer, MA Ayer, MA
28	Daniel K. Fairweather Amy C. McPadden	Ayer, MA Ayer, MA
29	Raymond P. Renaud Julie C. Harris	Ayer, MA Leominster, MA

**OCTOBER**

6	Matthew Paul Warila Nancy Dorothy Crete	Shirley, MA Shirley, MA
12	Jason Ross Boardman Jessica Lee Miller	Ayer, MA Ayer, MA
12	William Thorncroft Reed III Nicole Danielle Fisette	Ayer, MA Ayer, MA

**NOVEMBER**

8	Vincent Bravoco IV Deanna Jenine St. Peter	Ayer, MA Ayer, MA
9	Nathan Robert Ricker Ciji Teresa Varnum	Shirley, MA Shirley, MA

**DECEMBER**

31	James Joseph Ragusa Andrea Mitzel Fontaine	Ayer, MA Ayer, MA
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# Town of Ayer



## ANNUAL TOWN MEETING WARRANT

Ayer Shirley Regional High School  
Laura S. Leavitt Auditorium  
Monday, May 13, 2013 @ 7:00 p.m.

Commonwealth of Massachusetts


Middlesex, ss.

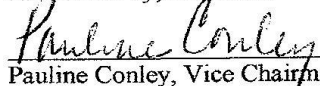
### GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Laura S. Leavitt Auditorium in the Ayer Shirley Regional High School on Monday, the Thirteenth day of May, 2013, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

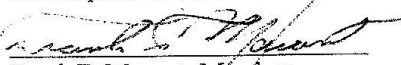
Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

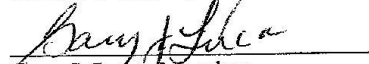
Given under our hands this 16th day of April AD 2013.

  
James M. Fay, Chairman

  
Pauline Conley, Vice Chairman

  
Christopher R. Hillman, Clerk

  
Frank F. Maxant, Member

  
Gary J. Luca, Member

**AYER BOARD OF SELECTMEN**

Any persons needing disability related assistance (such as signing, etc.) at the Town Meeting please contact the Selectmen's Office at 978-772-8220 before May 3, 2013. We shall make every reasonable effort to assist you.

- ARTICLE 1: TOWN ELECTIONS
- ARTICLE 2: REPORTS
- ARTICLE 3: SALARIES OF ELECTED OFFICIALS
- ARTICLE 4: OMNIBUS BUDGET
- ARTICLE 5: FY 2014 REGIONAL SCHOOL ASSESSMENT
- ARTICLE 6: FY 2014 NASHOBA VALLEY REGIONAL TECHNICAL HIGH SCHOOL ASSESSMENT

#### **ENTERPRISE FUND ARTICLES**

- ARTICLE 7. SOLID WASTE
- ARTICLE 8. AMBULANCE
- ARTICLE 9. SEWER
- ARTICLE 10. WATER
- ARTICLE 11. STORMWATER

#### **REVOLVING FUND ARTICLES**

**RECOMMEND MOVING ARTICLES 12 THROUGH 17 TOGETHER BY CONSENT.**

- ARTICLE 12. COMMUNICATIONS FUND
- ARTICLE 13. FIRE ALARM FUND
- ARTICLE 14. HAZARDOUS MATERIALS FUND
- ARTICLE 15. FOURTH OF JULY FUND
- ARTICLE 16. DPW INSPECTION FEES FUND
- ARTICLE 17. TOWN HALL MAINTENANCE FUND

#### **BORROW ARTICLES**

- ARTICLE 18. CAPITAL BUDGET REQUESTS
- ARTICLE 19. UNEXPENDED BALANCE TRANSFER (Rehab of Fire Engine #4)
- ARTICLE 20. UNEXPENDED BALANCE TRANSFER (Meter Radio Read System)
- ARTICLE 21. UNEXPENDED BALANCE TRANSFER (Meter Radio Read System)
- ARTICLE 22. UNEXPENDED BALANCE TRANSFER (Resurfacing Of Transfer Station Parking Lot)
- ARTICLE 23. FIRST YEAR BORROW INTEREST AND EXPENSE

#### **RAISE AND APPROPRIATE ARTICLES**

- ARTICLE 24. PAY PRIOR YEAR BILLS – TAX COLLECTOR
- ARTICLE 25. PAY PRIOR YEAR BILLS - TREASURER

- ARTICLE 26. PAY PRIOR YEAR BILLS – BUILDING COMMISSIONER
- ARTICLE 27. GASB 45 COMPLIANCE
- ARTICLE 28. SELF-CONTAINED BREATHING APPARATUS
- ARTICLE 29. DPW ADMINISTRATION/GARAGE FACILITIES PLAN
- ARTICLE 30. GASB-45/ OPEB (POST EMPLOYMENT BENEFITS) FUND

## TRANSFER ARTICLES

- ARTICLE 31. TRANSFER FROM FREE CASH TO UDAG FUND
- ARTICLE 32. STABILIZATION FUND

## COMMUNITY PRESERVATION ACT ARTICLES

- ARTICLE 33. COMMUNITY PRESERVATION FUND
- ARTICLE 34. TRANSFER OF FUNDS- REVISION OF THE TOWN’S FIVE (5) YEAR OPEN SPACE AND RECREATION PLAN
- ARTICLE 35. CPC – REDUCTION IN MEMBERSHIP

## BYLAW ARTICLES

- ARTICLE 36. TOWN ANTI- LITTERING BYLAW
- ARTICLE 37. UNREGISTERED VEHICLE BYLAW
- ARTICLE 38. ENFORCEMENT BYLAW

**Annual Town Meeting Notes:** On Monday, May 13, 2013, the first night of the Annual Town Meeting began at 7:00 PM. Articles were considered in the order of 1 – 24. Motion to adjourn to a time certain, Tuesday, May 14, 2013, at 7 PM. Seconded. Voice vote: Moderator declared, “vote is very close.” Hand count taken: 42 in affirmative and 11 in negative. The first night of the Annual Town Meeting adjourned at 10:30 PM.

On Tuesday, May 14, 2013, the second night of the Annual Town Meeting began at 7:00 PM. Articles were considered in the order of 25 – 38. The second night of the Annual Town Meeting ended at 8:57 PM.

One hundred and twelve (112) voters attended the Annual Town Meeting. Five thousand and sixty-one (5,061) voters were registered to vote.

## ARTICLE 1: TOWN ELECTIONS

The Town Elections are the first article of business and were held Tuesday, April 30, 2013.

**Moderator recognized Ayer Annual Town Election on Tuesday, April 30, 2013.**

## ARTICLE 2: REPORTS

To see if the Town will vote to hear and act on the reports of the several Town of Ayer Officers and Committees that may be ready to report, or take any action thereon or in relation thereto.

1. Finance Committee – Mr. Scott Houde, Chairman
2. Town Accountant – Ms. Lisa Gabree
3. Community Preservation Committee – Ms. Janet Providakes
4. Ayer Shirley Regional School District – Mr. Pat Kelly
5. Nashoba Valley Technical High School District
6. Energy/Green Community Committees' Report –Ms. Carolyn McCreary

Simple Majority Vote Required

**The speakers read their respective reports. Community Preservation Committee - Gary J Luca instead of Ms. Janet Providakes. Nashoba Valley Technical High School District – Dr. Judith L. Klimkiewicz. Energy/Green Community Committees' Report – Jeremy T Callahan, Robert Pontbriand, and Mark Wetzel instead of Ms. Carolyn McCreary.**

## ARTICLE 3: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of elected officers of the Town of Ayer, as provided by Section 108, Chapter 41 of the General Laws, as amended, or take any action thereon or in relation thereto.

	<u>FY-13 SALARY</u>	<u>FY-14 SALARY</u>	<u>% OF CHANGE</u>	
Moderator	\$ 562	\$ 500	-11.0% **	
Selectmen: Chair	\$ 2,506	\$ 2,506	0.0%	
Selectmen: Members (4)	\$ 2,235	\$ 2,235	0.0%	
Assessors: Chair	\$ 2,480	\$ 2,480	0.0%	Assessors:
Members (2) \$ 2,210	\$ 2,210		0.0%	
Treasurer:	\$59,788	\$59,788	0.0%	
Town Clerk	\$26,905	\$26,905	0.0%	
Tax Collector:	\$32,884	\$32,884	0.0%	
Tree Warden:	\$ 5,616	\$ 5,616	0.0%	

*Note: This article is required – Town Meeting sets the salaries of elected officials pursuant to MGL c. 41, § 108.*

Finance Committee: Recommends\*

Simple Majority Vote Required

*\*Note: The Ayer Board of Selectmen and the Ayer Finance Committee met in a Special Joint Public Meeting on April 3, 2013 to discuss the issue(s) of the salaries of elected officials. The Board of Selectmen voted not to apply a COLA to the Compensation Plan. It was recommended by the Finance Committee that the salaries of elected officials for FY 2014 remain the same as FY 2013. However, the Voters of Town Meeting must ultimately decide Article 3: Salaries of Elected Officials.*

*\*\*Note: At the request of the prospective Moderator for 2013-2016 (Mr. Tom Horgan) on April 4, 2013 at an open meeting of the Ayer Board of Selectmen, the Selectmen voted to reduce the Moderator's Stipend.*

**Gary J Luca moved. Seconded. Discussion. Voice vote on article as written: Moderator declared, Article 3 passes on voice vote.**

#### **ARTICLE 4: OMNIBUS BUDGET**

To see if the Town will vote to raise and appropriate or transfer from other available funds, the following sum or sums of money for the Omnibus items, or take any action thereon or in relation thereto:

Dept. 100: General Government  
Dept. 200: Finance  
Dept. 300: Public Safety  
Dept. 400: Public Works  
Dept. 500: Human Services  
Dept. 700: Management Support

Sponsor: Finance Committee Recommends  
Board of Selectmen: Recommends

Simple Majority Vote Required

*Note: On April 3, 2014 in a public, special, joint meeting of the Ayer Board of Selectmen and the Ayer Finance Committee, both bodies unanimously voted to recommend the enclosed FY 2014 Omnibus Budget for the Town of Ayer.*

**Gary J Luca moved. Seconded. Gary J Luca moved to see if the Town will vote to raise and appropriate the sum of \$11,186,484.00 and transfer from free cash the amount of \$40,870.00 for the Omnibus as set forth on pages 4 and 5 of the Warrant. Discussion. For changes in Omnibus Budget, see attached FY 2014 Omnibus Budget spreadsheet.**

#### **ARTICLE 5. FY 2014 REGIONAL SCHOOL ASSESSMENT**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$ 8,820,134 required to fund the Town's FY 2014 assessment for the Ayer-Shirley Regional School District and appropriate or transfer from available funds the sum of \$195,396 for the Town's portion of the debt exclusion for the ASRSD High School, or take any action thereon or in relation thereto.

Sponsor: Ayer Shirley Regional School Committee  
Finance Committee: Recommends

Simple Majority Vote Required

*Note: The FY 2014 Regional School Assessment for the Town of Ayer is \$8,820,134 and the FY 2014 portion of the Town's debt (debt exclusion) on the ASRSD High School is \$195,396 (this is the debt exclusion amount equivalent to what the Town's portion would be for the Ayer Shirley Regional Middle School) for a total of \$9,015,529 for the Town of Ayer's FY 2014 Regional School Assessment.*

**Christopher R Hillman moved by removing "or transfer" in every area of Article 5. Seconded. Discussion. Voice vote: Moderator declared, a no vote. Motion is lost.**

#### **ARTICLE 6. FY 2014 NASHOBA VALLEY REGIONAL TECHNICAL HIGH SCHOOL ASSESSMENT**

To see if the Town will vote to raise and appropriate the sum of \$600,928 required to fund the FY2014 assessment for the Nashoba Valley Regional Technical High School, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen  
Finance Committee: Recommends

Simple Majority Vote Required

**Gary J Luca moved. Seconded. Voice vote: Moderator declared, motion is passed.**

### **ENTERPRISE FUND ARTICLES**

**Handouts will be provided at Town Meeting with further detail on Articles No. 7 – 11.**

#### **ARTICLE 7. SOLID WASTE**

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the solid waste department:

**Direct costs** of \$ 391,586 of which \$ 199,322 is to come from solid waste revenue, \$ 32,000 is to come from solid waste surplus (free cash) and \$ 160,264 to come from the tax levy, and **indirect costs** of \$ 100,269 to come from the tax levy, or take any action thereon or in relation thereto.

Sponsor: DPW  
Finance Committee: Recommends

Simple Majority Vote Required

**Jannice L Livingston moved. Seconded. Voice vote: Moderator declared, motion is adopted.**

#### **ARTICLE 8. AMBULANCE**

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the ambulance department:

**Direct costs** of \$ 107,829 is to come from ambulance revenue, and **indirect costs** of \$ 309,800 of which \$ 246,571 is to come from ambulance revenue and \$ 63,229 from ambulance surplus (free cash), or take any action thereon or in relation thereto.

Sponsor: Fire Chief  
Finance Committee: Recommends

Simple Majority Vote Required

**Pauline Conley moved. Seconded. Voice vote: Moderator declared, ayes have it. Article 8 is adopted.**

#### **ARTICLE 9. SEWER**

To see if the Town will vote to raise and appropriate or transfer from available funds or from retained earnings the following funds to operate the sewer department:

**Direct costs** of \$ 2,261,075 of which \$ 2,234,456 is to come from sewer revenue and \$ 26,619 is to come from tax levy, and **indirect costs** of \$ 286,895 of which \$ 266,895 is to come from sewer revenue and \$ 20,000 is to come from sewer surplus (free cash), or take any action thereon or in relation thereto.

Sponsor: DPW

Simple Majority Vote Required

Finance Committee: Recommends

**Gary J Luca moved. Seconded. Voice vote: Moderator declared, ayes have it. Article 9 is adopted.**

## **ARTICLE 10. WATER**

To see if the Town will vote to raise and appropriate or transfer from available funds or from retained earnings the following funds to operate the water department:

**Direct costs** of \$ 1,584,179 of which \$ 1,464,681 is to come from water revenue and \$ 119,498 is to come from tax levy, and **indirect costs** of \$ 203,001 to come from water revenue, or take any action thereon or in relation thereto.

Sponsor: DPW

Finance Committee: Recommends

Simple Majority Vote Required

**Christopher R Hillman moved. Seconded. Voice vote: Moderator declared, ayes have it. Article 10 is adopted.**

## **ARTICLE 11. STORMWATER**

To see if the Town will vote to raise and appropriate or transfer from available funds or from retained earnings the following funds to operate the stormwater department:

**Direct costs** of \$ 95,000 of which \$ 95,000 is to come from the tax levy, or take any action thereon or in relation thereto.

Sponsor: DPW

Finance Committee: Recommends

Simple Majority Vote Required

**Jannice L Livingston moved. Seconded. Voice vote: Moderator declared, ayes have it. Article 11 is adopted.**

## **REVOLVING FUND ARTICLES**

**Recommend Moving Articles 12 through 17 together by consent.**

**Moderator stated Articles 12 -17 be moved by consent. Moderator asked if any objections. No objections. Pauline Conley moved. Seconded. Discussion. Voice vote: Moderator declared, ayes have it. Articles 12 – 17 are adopted.**

## **ARTICLE 12. COMMUNICATIONS FUND**

To see if the Town will vote to reauthorize a Revolving Fund, pursuant to G.L. Chapter 44, Section 53E 1/2, for the purpose of supporting the town website, printing and mailing various newsletters, and other town-wide informational mailings from the **Communication Committee**. Receipts to be credited to the account shall be revenues from ads placed in said mailings and on the Town website. The Communication Committee is authorized to expend monies from this fund. In no event shall total expenditures from the Communications Revolving Fund exceed twenty thousand dollars (\$20,000) in Fiscal Year 2014, and provided further that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent



fiscal year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto.

Sponsor: Communication Committee  
Finance Committee: Recommends

Simple Majority Vote Required

**Moderator stated Articles 12 -17 be moved by consent. Moderator asked if any objections. No objections. Pauline Conley moved. Seconded. Discussion. Voice vote: Moderator declared, ayes have it. Articles 12 – 17 are adopted.**

### **ARTICLE 13. FIRE ALARM FUND**

To see if the Town will vote to reauthorize a Revolving Fund, pursuant to G.L. Chapter 44, Section 53E 1/2, for the purpose of **Fire Alarm Repairs and Replacement**. Receipts to be credited to the account shall be Fire Alarm Box Assessment Fees and Fines for Needless and False Alarms. The Fire Chief is authorized to expend monies from this fund. In no event shall total expenditures from the Fire Alarm Revolving Account exceed thirty-five thousand dollars (\$35,000) in Fiscal Year 2014, and provided further, that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto.

Sponsor: Fire Chief  
Finance Committee: Recommends

Simple Majority Vote Required

**Moderator stated Articles 12 -17 be moved by consent. Moderator asked if any objections. No objections. Pauline Conley moved. Seconded. Discussion. Voice vote: Moderator declared, ayes have it. Articles 12 – 17 are adopted.**

### **ARTICLE 14. HAZARDOUS MATERIALS FUND**

To see if the Town will vote to reauthorize a Revolving Fund pursuant to G.L. Chapter 44 Section 53E 1/2, for the purpose of **Hazardous Materials Expense Replacement**. All receipts from a Haz-Mat incident shall be from billed services, and will be used for replacement of supplies and expenses. The Fire Chief will be authorized to expend monies for this fund. In no event shall total expenditures from the Haz-Mat Revolving Account exceed ten thousand dollars (\$10,000) in Fiscal Year 2014, and provided further, that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto.

Sponsor: Fire Chief  
Finance Committee: Recommends

Simple Majority Vote Required

**Moderator stated Articles 12 -17 be moved by consent. Moderator asked if any objections. No objections. Pauline Conley moved. Seconded. Discussion. Voice vote: Moderator declared, ayes have it. Articles 12 – 17 are adopted.**

### **ARTICLE 15. FOURTH OF JULY FUND**

To see if the Town will vote to reauthorize a Revolving Fund pursuant to G.L. Chapter 44, Section 53E 1/2, for the purpose of a **4th of July Revolving Fund**. Receipts to be credited to the Account shall be from vendor fees, and shall be used for purchasing and promoting the event. The 4th of July Committee, with the approval of the Board of Selectmen, is authorized to expend money from this fund. In no event shall total expenditures from

the 4th of July Revolving Fund exceed twenty five thousand dollars (\$25,000.00) in Fiscal Year 2014 and provided further, that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen  
Finance Committee: Recommends

Simple Majority Vote Required

**Moderator stated Articles 12 -17 be moved by consent. Moderator asked if any objections. No objections. Pauline Conley moved. Seconded. Discussion. Voice vote: Moderator declared, ayes have it. Articles 12 – 17 are adopted.**

## **ARTICLE 16. DPW INSPECTION FEES FUND**

To see if the Town will vote to reauthorize a Revolving Fund pursuant to G.L. Chapter 44 Section 53E 1/2, for the purpose of a **Department of Public Works Inspection Revolving Fund**. Receipts to be credited to the fund shall be from development fees or contributions, and shall be used for the purpose of funding inspections of road construction, drainage facilities, and water and sewer line installations. The Superintendent of Public Works shall be authorized to expend money from this fund. In no event shall total expenditures from the Department of Public Works Inspection Revolving Fund exceed one-hundred thousand dollars (\$100,000) in Fiscal Year 2014 and provided further, that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto

Sponsor: DPW  
Finance Committee: Recommends

Simple Majority Vote Required

**Moderator stated Articles 12 -17 be moved by consent. Moderator asked if any objections. No objections. Pauline Conley moved. Seconded. Discussion. Voice vote: Moderator declared, ayes have it. Articles 12 – 17 are adopted.**

## **ARTICLE 17. TOWN HALL MAINTENANCE FUND**

To see if the Town will vote to reauthorize a Revolving Fund pursuant to G.L. Chapter 44 Section 53E 1/2, for the purpose of a **Town Hall Maintenance Fund**. Receipts to be credited to the fund shall be from fees assessed for use of Town Hall facilities and may be used for costs related to operation, maintenance, repair and/or reconstruction at Town Hall and its grounds. The Board of Selectmen shall be authorized to expend money from this fund. In no event shall total expenditures from the Town Hall Maintenance Fund exceed ten thousand dollars (\$10,000) in Fiscal Year 2014 and provided further, that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto

Sponsor: Board of Selectmen  
Finance Committee: Recommends

Simple Majority Vote Required

Moderator stated Articles 12 -17 be moved by consent. Moderator asked if any objections. No objections. Pauline Conley moved. Seconded. Discussion. Voice vote: Moderator declared, ayes have it. Articles 12 – 17 are adopted.

## **BORROW ARTICLES**

### **ARTICLE 18. CAPITAL BUDGET REQUESTS**

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sums set out in the Warrant and hereby listed for the purposes of funding the following equipment, services and public works projects as contained in the **Capital Budget**, each sum hereafter to be voted on separately, or take any action thereon or in relation there to.

<u><b>DEPARTMENT</b></u>	<u><b>ITEM</b></u>	<u><b>AMOUNT</b></u>
<u><b>General Fund</b></u>		
<u>Information Technology</u>	Network Infrastructure Upgrades	\$10,000.00
	Munis Server Upgrade	\$12,814.00 (1)
<u>Parks</u>	Tractor with Front End Loader	\$18,500.00
<u>Police</u>	Replace Admin (Lieutenant) Vehicle	\$30,000.00
<u>Fire</u>	Replace Fire Chief Vehicle	\$45,000.00
<u>DPW Highway</u>	Truck Mounted Asphalt/Recycling Mixer	\$20,000.00
<u><b>DPW - Water Enterprise</b></u>	Spectacle Pond Filter Valve Replacement	\$50,000.00
<u><b>DPW - Sewer Enterprise</b></u>	WWTP Facility Engineering Evaluation	\$100,000.00
<u><b>DPW - Stormwater Enterprise</b></u>	Culvert Replacement - Victor Drive	\$150,000.00
<u><b>Fire - Ambulance Enterprise</b></u>	Software and Laptops	\$27,000.00
<b><u>TOTAL:</u></b>		<b><u>\$463,314.00</u></b>

*(1) If Omnibus line for Computer Support passes, then MUNIS Server should be removed.*

Sponsor: Capital Planning Committee  
Finance Committee: Recommends

Two-Thirds Vote Required

*Note: The Ayer Board of Selectmen and Ayer Finance Committee voted unanimously to recommend the abovementioned FY 2014 Capital Requests in a Special Joint Meeting on April 3, 2012.*

**Pauline Conley individually moved each line item for approval, except MUNIS Server Upgrade, which was withdrawn. Each line item for approval was individually seconded. Each line item for approval was individually approved by a 2/3 vote. The total borrowing was \$450,500.00, which was approved by a 2/3 vote after being incorrectly totaled as \$450,150.00.**

**ARTICLE 19. UNEXPENDED BALANCE TRANSFER (Rehab of Fire Engine #4)**

To see if the Town will vote to transfer the unexpended balance of \$33,617.80 from the Reserve for Borrow Account of the General Fund and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the additional sum of \$121,382.20 for the rehab of Fire Engine #4, or take any action thereon or in relation thereto.

Sponsor: Fire Chief and Capital Planning  
Finance Committee: Recommends

Two-Thirds Vote Required

**Gary J Luca moved. Seconded. Voice vote: Moderator declared, 2/3 vote in the affirmative. Article 19 passes.**

**ARTICLE 20. UNEXPENDED BALANCE TRANSFER (Meter Radio Read System)**

To see if the Town will vote to transfer the unexpended balance of \$12,198.60 from the Reserve for Borrow Account of the Water Fund and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the additional sum of \$37,801.40 for the purchase and installation of a meter radio read system, or take any action thereon or in relation thereto.

Sponsor: DPW and Capital Planning  
Finance Committee: Recommends

Two-Thirds Vote Required

*Note: The Town will be purchasing one meter radio read system to read both water and sewer meters. Article 20 above funds the water portion and Article 21 funds the sewer portion.s*

**Christopher R Hillman moved. Seconded. Voice vote: Moderator declared, ayes have it. Two thirds vote in the affirmative. Motion is adopted.**

**ARTICLE 21. UNEXPENDED BALANCE TRANSFER (Meter Radio Read System)**

To see if the Town will vote to transfer the unexpended balance of \$18,077.34 from the Reserve for Borrow Account of the Sewer Fund and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the additional sum of \$31,922.66 for the purchase and installation of a meter radio read system, or take any action thereon or in relation thereto.

Sponsor: DPW and Capital Planning  
Finance Committee: Recommends

Two-Thirds Vote Required

**Jannice L Livingston moved. Seconded. Voice vote: Moderator declared, ayes have it. Two thirds vote in the affirmative. Motion is adopted.**

**ARTICLE 22. UNEXPENDED BALANCE TRANSFER (Resurfacing of Transfer Station Parking Lot)**

To see if the Town will vote to transfer the unexpended balance of \$2,530.60 from the Reserve for Borrow Account of the Solid Waste Fund and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the additional sum of \$97,469.40 for the resurfacing of the parking lot at the Transfer Station, or take any action thereon or in relation thereto.

Sponsor: DPW and Capital Planning  
Finance Committee: Recommends

Two-Thirds Vote Required

**Pauline Conley moved. Seconded. Discussion. Voice vote: Moderator declared, nos have it. Article 22 does not pass.**

**ARTICLE 23. FIRST YEAR BORROW INTEREST AND EXPENSE**

To see if the Town will vote to raise and appropriate the sum of \$20,616.00 required to provide for first year's interest charges and associated bond administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting, or take any action thereon or in relation thereto.

Sponsor: Capital Planning  
Finance Committee: Recommends

Two-thirds Vote Required

**Gary J Luca moved. Seconded. Gary J Luca moved to amend to \$19,591.00 from \$20,616.00. Voice vote: Moderator declared, ayes have it. Motion is adopted. Because of a misprint, moderator declared not a 2/3 vote required. Simple majority vote required.**

**RAISE AND APPROPRIATE ARTICLES**

**ARTICLE 24. PAY PRIOR YEAR BILLS – TAX COLLECTOR**

To see if the Town will vote to raise and appropriate the sum of \$725.78 to pay the following unpaid bills of Fiscal Year 2012, as authorized under General Laws Chapter 44, or take any action thereon or in relation thereto.

Department:  
Tax Collector

Vendor:  
BillTrust

Description:  
Property Tax Bill Preparation

Sponsor: Tax Collector  
Board of Selectmen:  
Finance Committee: Does Not Recommend (For Town Meeting Review)

4/5ths Vote Required

*Note: The abovementioned prior year bill for FY 2012 was submitted by the Tax Collector for an outstanding bill for the services of property tax bill preparation.*

**Gary J Luca moved. Seconded. Discussion. Voice vote: Moderator declared, need 4/5. Moderator asked for hand count because he heard one "No." Hand count vote: 49 affirmative and 1 negative.**

**ARTICLE 25. PAY PRIOR YEAR BILLS - TREASURER**

To see if the Town will vote to raise and appropriate the sum of \$2,702.05 to pay the following unpaid bills of Fiscal Year 2012, as authorized under General Laws Chapter 44, or take any action thereon or in relation thereto

<u>Department:</u>	<u>Vendor:</u>	<u>Description:</u>
Treasurer	D.U.I.	Unemployment

Sponsor: Treasurer  
Finance Committee: Recommends

4/5ths Vote Required

*Note: The abovementioned prior year bill for FY 2012 was submitted by the Treasurer to cover outstanding costs to the Mass. Department of Unemployment Insurance for unemployment costs.*

**Christopher R Hillman moved. Seconded. Discussion. M Stephanie Gintner moved to amend to \$3,100.00 instead of \$2,702.05. Seconded. Voice vote: Moderator declared amendment agreed to. Voice vote on motion as amended. Moderator declared 4/5 maintained. Motion passes. Moderator declared there be a stand up vote with cards. Per town counsel, the Moderator should motion for a 2/3 or 4/5 vote without a hand count. Motion made. Seconded. Motion approved by at least a 4/5 vote in a voice vote.**

## **ARTICLE 26. PAY PRIOR YEAR BILLS – BUILDING COMMISSIONER**

To see if the Town will vote to raise and appropriate the sum of \$333.00 to pay the following unpaid bills of Fiscal Year 2012, as authorized under General Laws Chapter 44, or take any action thereon or in relation thereto.

<u>Department:</u>	<u>Vendor:</u>	<u>Description:</u>
Building	Eric Aaltonen	Weights & Measures

Sponsor: Building Commissioner  
Finance Committee: Recommends

4/5ths Vote Required

**Jannice L Livingston moved. Seconded. Stand up vote with cards. Moderator declared, 4/5 maintained. Motion passed.**

## **ARTICLE 27. GASB 45 COMPLIANCE**

To see if the Town will vote to raise and appropriate the sum of \$7,200.00 to fund actuarial costs associated with required updating of GASB 45 (disclosure requirements for post-employment benefits), or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen  
Finance Committee: Recommends

Simple Majority Vote Required

*Note: Under Federal Law, the Town of Ayer is required to perform a GASB45 Compliance actuarial audit of the Town's post-employment benefits every two years.*

**Gary J Luca moved. Seconded. Discussion. Voice vote: Moderator declared, motion passes.**

## **ARTICLE 28. SELF-CONTAINED BREATHING APPARATUS**

To see if the Town will vote to raise and appropriate the sum of \$9,421 as the Town's matching share of a grant for the purchase of self-contained breathing apparatus, or take any action thereon or in relation thereto.

Sponsor: Fire Chief  
Finance Committee: Recommends

Simple Majority Vote Required

*Note: This amount represents the Town's five percent (5%) match for the Self Contained Breathing Apparatus Grant in the amount of \$188,432 secured by the Fire Chief.*

**Pauline Conley moved. Seconded. Discussion. Voice vote: Moderator declared, ayes have it. Motion passes.**

## **ARTICLE 29. DPW ADMINISTRATION/GARAGE FACILITIES PLAN**

To see if the Town will vote to raise and appropriate the sum of \$ 17,000.00 required to provide for the development of an independent, professional facilities plan for the Department of Public Works Administrative Building and Garages authorized by this Town Meeting, or take any action thereon or in relation thereto.

Sponsor: DPW and Capital Planning  
Finance Committee: Recommends

Simple Majority Vote Required

*Note: This DPW facilities plan would consist of a professional, comprehensive facilities plan and analysis of the DPW Administration Building and Garages at 25 Brooks Street as well as the entire acreage of land and roadways at the DPW Administration Building location.*

**Pauline Conley moved. Seconded. Discussion. Voice vote: Moderator declared, ayes have it. Motion adopted.**

## **ARTICLE 30. GASB-45/ OPEB (Post Employment Benefits) FUND**

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$170,000.00 to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligations for the cost of other post-employment benefits (OPEB) or take any action thereon or in relation thereto.

Sponsor: Executive Bi-Board  
Board of Selectmen: Recommends  
Finance Committee: Recommends

Simple Majority Vote Required

*Note: At the 2012 Ayer Town Meeting, the Town of Ayer adopted a meals tax for the Town of Ayer. To date, \$70,000 in meals taxes have been collected by the Town. At a special joint meeting of the Ayer Board of Selectmen and the Ayer Finance Committee on April 3, 2013 it was unanimously voted to recommend that the \$70,000 in collected meals tax for FY 2013 be appropriated along with an additional \$100,000 in free cash for the FY 2014 funding of the Town's GASB-45/OPEB Fund.*

**Christopher R Hillman moved with the amendment to add after the word "appropriate" "the sum of \$70,000 and transfer from free cash the sum of \$100,000" before the words "to meet." Seconded. Voice vote: Moderator declared, motion agreed to.**

## **TRANSFER ARTICLES**

## **ARTICLE 31. TRANSFER FROM FREE CASH TO UDAG FUND**

To see if the Town will vote to transfer the amount of \$550,000.00 from free cash for the repayment of the UDAG Fund for the Nashoba Valley Regional Vocational Technical School Membership/Buy-in, or take any action thereon or in relation thereto.

Sponsor: Executive Bi-Board  
Board of Selectmen: Recommends  
Finance Committee: Recommends

Simple Majority Vote Required

*Note: The Ayer Board of Selectmen voted to use \$550,000 of the Town's UDAG Funds (recycled income) to fund the Town's Membership and Capital Buy-In to become a Member of the Nashoba Valley Regional Vocational Technical School which was approved by Town Meeting in May 2012. This article will transfer \$550,000 from free cash to repay the UDAG Fund. On April 3, 2013 in at an open special joint meeting of the Ayer Board of Selectmen and Ayer Finance Committee, it was voted unanimously to recommend the adoption of Article 33 by Town Meeting.*

**Jannice L Livingston moved. Seconded. Voice vote: Moderator declared, ayes have it. Motion agreed to.**

## **ARTICLE 32. STABILIZATION FUND**

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$234,427.00 or such other sum or sums of money, with \$210,985.00 to be credited to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws, and \$23,442.00 to be credited to the Capital Stabilization Fund per the Town's Financial Policies or take any action thereon or in relation thereto.

Sponsor: Finance Committee Recommends

Two-Thirds Vote Required

**Gary J Luca moved with the amendment to add the words "the sum of \$134,427 and transfer from free cash the sum of \$100,000, for a total sum of \$234,427," after the word "appropriate" and before the words "with \$210,985.00." Seconded. Voice vote: Moderator declared, in opinion of Moderator, two thirds having voted in the affirmative, the motion is agreed to.**

## **COMMUNITY PRESERVATION ACT ARTICLES**

### **ARTICLE 33. COMMUNITY PRESERVATION FUND**

To see if the Town will hear and act on the report of the Community Preservation Committee on the Fiscal Year 2014 Community Preservation Committee budget, and appropriate from the estimated FY2014 Community Preservation Fund revenues:

- A sum of money equal to five percent, and not-to-exceed five thousand dollars (\$ 5,000.00) to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2014.

And further, to reserve for future appropriation from the estimated FY2014 Community Preservation Fund revenues the following sums of money, as recommended by the Community Preservation Committee, for each of the following purposes:

- A sum of money equal to \$ 111,435.00 more or less, for acquisition, creation and preservation of open space excluding land for recreational use, and
- A sum of money equal to \$ 40,718.00 more or less, for acquisition, preservation, restoration and rehabilitation of historic resources, and
- A sum of money equal to \$ 40,718.00 more or less, for acquisition, creation and preservation and



support of community housing.

Or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee  
Finance Committee: No Action

Simple Majority Vote Required

**Gary J Luca moved. Seconded. Gary J Luca moved to delete the words “more or less” from each of the last three bullet points by reading Article 33 and not including the words “more or less.” Discussion. Voice vote: Moderator declared, ayes have it. Motion agreed to.**

#### **ARTICLE 34. TRANSFER OF FUNDS- REVISION OF THE TOWN’S FIVE (5) YEAR OPEN SPACE AND RECREATION PLAN**

To see if the Town will vote to transfer from Community Preservation Fund Open Space Account FY2014 estimated annual revenues the sum of \$ 30,000.00, more or less, FOR REVIEW AND REVISION OF THE Town’s Five (5) Year Open Space and Recreation Plan or take any action thereon or in relation thereto or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee  
Finance Committee: No Action

Simple Majority Vote Required

**Gary J Luca moved to delete the words “FY2014 estimated annual revenues” and the words “more or less.”. Seconded. Discussion. Amendment from floor. Seconded. Voice vote: Moderator declared, amended motion is out of order per town counsel. Voice vote: Moderator declared, ayes have it. Motion passes.**

#### **ARTICLE 35. CPC – REDUCTION IN MEMBERSHIP**

To see if the Town will vote to amend Town of Ayer Bylaws Article XLVI - Community Preservation Committee, Chapter 1. Establishment, to reduce the membership of the Community Preservation Committee from nine members to seven by deleting the following language there from:

- One member from the Advisory Committee-2 years
- One member from the Board of Selectmen-1 year

Provided further that upon the effective date of this amendment, the terms of the members holding the appointments deleted hereby shall be terminated;

Or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee  
Finance Committee: No Action

Simple Majority Vote Required

*Note: The Advisory Committee is now the Finance Committee.*

**Gary J Luca moved. Seconded. Discussion. Voice vote: Moderator declared, ayes have it. Motion is passed.**

### **BYLAW ARTICLES**

## **ARTICLE 36. TOWN ANTI- LITTERING BYLAW**

To see if the Town will vote to adopt the following Anti-Littering Bylaw under the provisions of MGL Chapter 40, Section 21 as follows:

Whoever disposes of garbage, trash, refuse, bottles, cans, containers, rubbish or other debris on a public or private way, or within twenty (20) yards thereof, or in inland waters, or on private property without the written permission of the owner, except in a designated waste receptacle or as may otherwise be directed by the Town or the property owner, shall be punished by a fine of three-hundred dollars (\$300.00).

### Enforcement:

This bylaw shall be enforced by any available means in law or equity, including but not limited to enforcement by non-criminal disposition pursuant to MG.L. c. 40 § 21D. The enforcing authority shall be the Ayer Police Department, including any Police Officer in said Department; and the Ayer Board of Health. Each day a violation exists shall constitute a separate offense.

Or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Simple Majority Vote Required

**Pauline J Conley moved. Seconded. Discussion. Frank F Maxant moved to table Articles 36, 37, and 38. Moderator said each Article must be tabled individually. Frank F Maxant moved to table Article 36. Seconded. Voice vote: Moderator declared, nos have it. Motion to table set aside. Voice vote: Moderator declared, ayes have it. Motion agreed to.**

## **ARTICLE 37. UNREGISTERED VEHICLE BYLAW**

To see if the Town will vote to adopt the following Unregistered Vehicle Bylaw:

### 1. Definitions.

For the purposes of this Article, the following terms shall have the meanings indicated:

**INOPERABLE VEHICLE** -- any Motor Vehicle, as defined in Massachusetts General Laws, Chapter 90, section 1, that is not capable of being used as such in its existing condition by reason of being worn out, damaged or dismantled or failing to contain parts necessary for operation and which is ready for dismantling or destruction or which has been collected or stored for salvage or for stripping in order to make use of parts thereof, or any collection of parts from such a vehicle.

**UNREGISTERED VEHICLE** -- Any motor vehicle that it is not registered in accordance with Massachusetts General Laws, Chapter 90, Section 2.

### 2. License required.

No more than one (1) unregistered or inoperable vehicle shall be kept in any area of the Town of Ayer by the owner of the vehicle or by the owner or one in control of the premises wherein such vehicle is kept, unless a license has been granted in accordance with the procedure hereinafter described.

### 3. Enclosed vehicles exempted.

Motor vehicles, including unregistered or inoperable vehicles, kept in an enclosed building shall not be subject to the provisions of this Article so long as they remain enclosed within a building. If more than one (1) motor vehicle is taken outside of a building, it shall be subject to the provisions of this Article.

### 4. Exempt businesses.

- A. Any business which has a Class 1, 2 or 3 license for the sale of motor vehicles under the provisions of MGL C. 140, § 58, as amended, shall be exempt from the provisions of this Article.
  - B. This Article shall not apply to motor vehicles on property where the principal business use is a farm, garden or nursery, provided that such motor vehicle is necessary to the operation of such business.
5. License for keeping of unregistered or inoperable vehicles.
- A. A license to keep more than one (1) unregistered or inoperable vehicle may be requested by filing an application, in writing, with the Board of Selectmen. The Board of Selectmen shall hold a public hearing upon such request.
  - B. Notice of the public hearing shall be provided by publication in a newspaper having a general circulation in Ayer at least seven (7) days before the date of the hearing and notification to all abutters, within three hundred (300) feet of any part of the storage property, via certified letter with a return receipt at least seven (7) days prior to the date of the public hearing. Said return receipts shall be provided to the Board of Selectmen or its designee at the time of the public hearing. Failure to provide return receipts may be grounds for disapproval of the application for storage.. All costs of publication and notice to abutters shall be paid by the applicant for the license. The Applicant shall be responsible for actually publishing the notice and sending it to all abutters as outlined herein.
  - C. The Board of Selectmen may grant a license for a period not longer than one (1) year, upon such conditions as the Selectmen deem proper, to allow unregistered and inoperable vehicles to be kept in the open, after a public hearing has been held and the Selectmen determine that the keeping of the same will not create a hazard to the public safety or will not become a public nuisance, and that no unsightly conditions visible from public streets or ways, or abutting properties, exist or will be created. Renewals of said license may be granted at the discretion of the Board of Selectmen subject to compliance with the public hearing procedure established herein.
  - D. Upon the filing with the Board of Selectmen of a petition signed by at least ten (10) registered voters of the Town of Ayer requesting revocation of any license issued under this Article, the Selectmen shall hold a public hearing to review the conduct of the licensee under said license. If the Selectmen determine that the operation of the licensee under said license is such as to create a hazard to the public safety or to constitute a public nuisance or that unsightly conditions visible from public streets or ways, or abutting properties exist, the Selectmen, by a majority vote, may revoke said license. The effective date of such revocation shall be thirty (30) days after said vote of revocation.
  - E. The Board of Selectmen may waive the public hearing requirement to allow the keeping of one (1) unregistered or inoperable vehicle on the property owner's premises for a period of fourteen (14) days or less if it finds that no hazards to health or safety are involved and no unsightly conditions visible from public streets or ways, or abutting properties, exist or will be created by the storage of said vehicles for such temporary period of time.
6. Enforcement and penalty.
- This bylaw shall be enforced by any available means in law or equity, including but not limited to enforcement by non-criminal disposition pursuant to M.G.L. c. 40 § 21D. The penalty for violation of this Article shall be punished by a fine of three-hundred dollars (\$300.00).The enforcing authority shall be the Ayer Police Department and/or the Ayer Building Commissioner. Each day a violation exists shall constitute a separate offense.

Or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Simple Majority Vote Required

**Christopher R Hillman moved. Seconded. Discussion. Christopher R Hillman made motion to amend Section E to “more than one (1)” from “one (1)” after the word “of.” Seconded. Voice vote taken. Moderator never declared whether the voice vote of ayes or nays prevailed on the amendment to Section E. Discussion. Voice vote taken. Before moderator could declare voice vote results, the vote was questioned. A hand vote showed 25 voted in affirmative and 21 in negative. Moderator declared, bylaw is adopted.**

## **ARTICLE 38. ENFORCEMENT BYLAW**

To see if the Town will vote to adopt the following Bylaw regarding enforcement of the Town’s bylaws:

### 1. Enforcement through Indictment or on Complaint to District Court

Any bylaw, rule or regulation of the Town of Ayer, duly adopted and in force, may be enforced through any lawful means in law or in equity including but not limited to enforcement by criminal indictment or on complaint before the district court pursuant to G.L. c. 40, § 21. Each day that a violation exists shall constitute a separate offense. A fine of up to \$300.00 may be imposed for each violation.

### 2. Non-Criminal Disposition.

Any bylaw, rule or regulation of the Town of Ayer its officers, boards or departments, duly adopted and in force, the violation of which is subject to a specific penalty, may in the discretion of the Town official who is the appropriate enforcing person, be enforced in the method provided in Section 21D of Chapter 40 of the Massachusetts General Laws. The specific penalty for purposes of non-criminal disposition for each such violation, if not otherwise specified, shall be \$300.00.

### 3. Enforcing Authority

The enforcing authority hereunder, in addition to any officer or authorized person specified in any particular bylaw or rule or regulation of the Town, shall be the Ayer Police Department, including any Police Officer in said Department. In addition, the following officers may enforce the following bylaws:

Anti-Littering Bylaw: Board of Health; Building Inspector;

Nuisance Bylaw: Building Inspector; Ayer Board of Health

Wetlands: Conservation Commission

Unregistered Vehicles Bylaw: Police Department; Building Inspector

Or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Simple Majority Vote Required

**Pauline Conley moved. Seconded. Discussion. Motion to move the question. Voice vote. Moderator questioned the vote himself. Needs a 2/3 vote to move the question. Hand count: 35 affirmative and 12 negative. Moderator declared that is a 2/3 vote. The motion is moved. Voice vote taken in favor of passing amendment as written. Moderator questioned the vote himself. A hand count showed 31 in affirmative and 19 in negative. Moderator declared, bylaw is adopted.**

3. Enforcing Authority.

The enforcing authority hereunder, in addition to any officer or authorized person specified in any particular bylaw or rule or regulation of the Town, shall be the Ayer Police Department, including any Police Officer in said Department. In addition, the following officers may enforce the following bylaws:

Anti-Littering Bylaw: Board of Health; Building Inspector;  
Nuisance Bylaw: Building Inspector; Ayer Board of Health  
Wetlands: Conservation Commission  
Unregistered Vehicles Bylaw: Police Department; Building Commissioner

Or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Simple Majority Vote Required

*A true copy attest:*  
*John C. Canney, II*  
*Ayer Town Clerk*  
*April 22, 2013*

**A True Copy Attest:**

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least seven days before said meeting, all as herein directed.

*Robert D. Fendall*  
- Constable

Date: 4/23/13

Town of Ayer, MA  
FY2014 Omnibus Budget

		FY2011 Actual	FY2012 Actual	FY2013 Approved 5/14/12	FY2014 Proposed	Difference		Notes
<b>Department 100 - General Government</b>								
01122	01 Selectmen	\$163,382	\$162,896	162,017	<b>164,018</b>	2,001	1.23%	Town Admin contract increase
01151	02 Town Counsel	\$66,054	\$68,400	66,400	<b>78,000</b>	11,600	17.47%	
01161	03 Town Clerk	\$69,554	\$69,554	70,380	<b>71,248</b>	868	1.23%	
01114	04 Moderator	\$562	\$562	562	<b>500</b>	(62)	-11.03%	
01148	05 Parking Tickets	\$762	\$950	950	<b>950</b>	-	0.00%	
01192	06 Public Buildings & Property Maintenance	\$224,733	\$241,285	253,337	<b>282,982</b>	29,645	11.70%	Utility increases/ \$14,820 in one time exp
01162	07 Registrations & Elections	\$13,422	\$10,331	11,331	<b>11,331</b>	-	0.00%	
01164	08 Postage	\$13,826	\$16,000	17,000	<b>18,000</b>	1,000	5.88%	
01695	09 American Legion	\$600	\$600	600	<b>600</b>	-	0.00%	
01692	10 Memorial Day	\$1,260	\$2,000	2,000	<b>2,000</b>	-	0.00%	
01697	11 4th of July Celebration - Fireworks	\$5,000	\$5,000	5,000	<b>5,000</b>	-	0.00%	
01199	12 Communications Committee	\$0	\$700	700	<b>700</b>	-	0.00%	
01165	13 Personnel Board	\$100	\$100	100	<b>100</b>	-	0.00%	
<b>Department 100 Total</b>		<b>\$559,255</b>	<b>\$578,378</b>	<b>590,377</b>	<b>635,429</b>	<b>45,052</b>	<b>7.63%</b>	
<b>Department 200 - Finance</b>								
01135	01 Town Accountant	\$160,454	\$160,923	164,090	<b>165,736</b>	1,646	1.00%	
01136	02 Computer Support	\$32,213	\$34,381	34,381	<b>48,152</b>	13,771	40.05%	Infrastructure upgrade for MUNIS
01141	03 Assessors	\$153,109	\$151,317	149,045	<b>157,013</b>	7,968	5.35%	Revaluation year
01146	04 Tax Collector	\$84,345	\$84,399	85,246	<b>86,106</b>	860	1.01%	
01145	05 Treasurer	\$115,565	\$111,615	112,522	<b>113,598</b>	1,076	0.96%	
01940	06 Health & Life Insurance	\$3,004,709	\$1,876,803	1,662,276	<b>1,452,079</b>	(210,197)	-12.65%	Reduced policy expense
01193	07A Property & Liability Insurance	\$97,108	\$109,773	115,262	<b>131,046</b>	15,784	13.69%	
01912	07B Workers Compensation	\$65,522	\$50,204	41,922	<b>48,867</b>	6,945	16.57%	
01195	07C Fire & Police Accident	\$53,371	\$63,370	67,806	<b>106,622</b>	38,816	57.25%	
	<i>subtotal</i>	<i>\$216,001</i>	<i>\$223,347</i>	<i>224,990</i>	<i>286,534</i>	<i>61,544</i>	<b>27.35%</b>	
01913	08 Unemployment Compensation	\$42,238	\$22,056	22,511	<b>25,511</b>	3,000	13.33%	
01911	09 County Retirement Assessment	\$1,228,614	\$1,065,281	1,107,165	<b>1,262,630</b>	155,465	14.04%	
01710	10 Notes & Bonds(Principal)	\$1,083,000	\$1,029,000	966,000	<b>1,005,815</b>	39,815	4.12%	
\$1,715	11 Interest	\$365,388	\$318,894	283,299	<b>259,285</b>	(24,014)	-8.48%	
01158	12 Tax Title	\$7,322	\$8,000	8,000	<b>8,000</b>	-	0.00%	
01919	13 FICA Medicare	\$179,295	\$60,000	71,176	<b>75,000</b>	3,824	5.37%	
01147	14 Finance Committee (Advisory Board)	\$301	\$500	500	<b>700</b>	200	40.00%	
01132	15 Reserve Fund	\$180,000	\$180,000	130,000	<b>150,000</b>	20,000	15.38%	Increase due to new budget process
<b>Department 200 Total</b>		<b>\$6,852,554</b>	<b>\$5,326,516</b>	<b>5,021,201</b>	<b>5,096,159</b>	<b>74,958</b>	<b>1.49%</b>	
<b>Department 300 - Public Safety</b>								
01210	01 Police Department	\$1,600,751	\$1,738,526	1,789,453	<b>1,872,657</b>	83,204	4.65%	Includes hiring additional resource officer
01220	02 Fire Department	\$1,313,322	\$1,265,629	1,311,990	<b>1,355,282</b>	43,292	3.30%	Increased operating costs
01241	03 Building Department	\$35,013	\$37,000	37,566	<b>73,684</b>	36,118	96.15%	Incl hiring a full time/ 2 part time inspector(s)
01291	04 Emergency Management	\$1,152	\$1,360	4,360	<b>9,510</b>	5,150	118.12%	
01292	05 Animal Control Officer	\$11,752	\$12,595	12,812	<b>12,812</b>	0	0.00%	
01247	06 Animal Inspector	\$347	\$347	354	<b>1,000</b>	646	182.47%	
01294	07 Tree Warden	\$17,798	\$17,885	17,885	<b>17,885</b>	-	0.00%	
<b>Department 300 Total</b>		<b>\$2,980,135</b>	<b>\$3,073,342</b>	<b>3,174,420</b>	<b>3,342,830</b>	<b>168,410</b>	<b>5.31%</b>	
<b>Department 400 - Public Works</b>								

01410	01 Public Works - Administration	\$1,099,746	\$842,273	890,532	229,760	(660,772)	-74.20%	
01420	01 Public Works - Highway	\$0	\$0	0	348,804	348,804	#DIV/0!	
01421	02 Stormwater Agent	\$1,486	\$85,000	0	0	-	#DIV/0!	
01422	01 Public Works - Snow Removal	\$0	\$0	0	195,987	195,987	#DIV/0!	
01424	03 Public Works - Street Lighting	\$71,670	\$71,340	73,340	75,400	2,060	2.81%	
01425	03 Public Works - DPW Fuel	\$0	\$0	0	82,500	82,500	#DIV/0!	
01429	03 Public Works - Equipment repair	\$0	\$0	0	81,479	81,479	#DIV/0!	
01491	04 Care of Graves	\$2,500	\$2,500	2,500	2,500	-	0.00%	
	<b>Department 400 Total</b>	<b>\$1,175,402</b>	<b>\$1,001,113</b>	<b>966,372</b>	<b>1,016,430</b>	<b>50,058</b>	<b>5.18%</b>	
	<b>Department 500 - Human Services</b>							
01541	01 Council on Aging	\$111,002	\$110,724	112,714	125,834	13,120	11.64%	Increase operating costs
01512	02 Board of Health	\$9,620	\$10,217	14,898	15,473	575	3.86%	
01513	03 Nashoba Assoc.. Board of Health	\$28,524	\$28,524	23,606	23,606	(0)	0.00%	
01650	04 Parks Department	\$109,238	\$109,323	118,073	113,168	(4,905)	-4.15%	
01652	05 Ayer/Shirley Youth Football & Cheerleading	\$4,000	\$4,000	4,000	4,000	-	0.00%	
01653	06 Little League	\$4,000	\$4,000	4,000	4,000	-	0.00%	
01543	07 Veterans Agent	\$9,540	\$10,007	10,177	19,194	9,017	88.60%	Hours doubled from FY13 to FY14
01547	08 Veterans Benefits	\$121,447	\$108,000	148,000	168,000	20,000	13.51%	Increase due to current trends
01610	09 Library	\$438,531	\$454,542	464,512	467,716	3,204	0.69%	
01540	10 Disabilities Comm.	\$400	\$700	700	700	-	0.00%	
	<b>Department 500 Total</b>	<b>\$836,302</b>	<b>\$840,037</b>	<b>900,680</b>	<b>941,691</b>	<b>41,011</b>	<b>4.55%</b>	
	<b>Department 600 - Education</b>							
	01 General Education	\$9,177,527	\$8,190,761		0	-	#DIV/0!	
01347	02 Transportation	\$320,960			0	-	#DIV/0!	
01134	03 Vocational ed transportation		\$75,000	78,000	0	(78,000)	-100.00%	Move to assessment below
01333	04 Adult Education	\$2,000			0	-	#DIV/0!	
01331	05 Vocational	\$835,909	\$823,356	978,500	0	(978,500)	-100.00%	Move to assessment below
	<b>Department 600 Total</b>	<b>\$10,336,396</b>	<b>\$9,089,117</b>	<b>1,056,500</b>	<b>0</b>	<b>(1,056,500)</b>	<b>-100.00%</b>	
	<b>Department 700 - Management Support</b>							
01176	01 Zoning Board of Appeals	\$17,041	\$17,209	17,534	17,881	347	1.98%	
01175	02 Planning Board	\$18,145	\$18,394	18,719	18,734	15	0.08%	
01171	03 Conservation Commission		\$12,786	18,519	19,567	1,048	5.66%	
01188	04 Economic & Community Development		\$29,219	30,659	31,562	903	2.95%	
	<i>Subtotal</i>	<i>\$41,955</i>	<i>\$42,005</i>	<i>49,178</i>	<i>51,129</i>	<i>1,951</i>	<b>3.97%</b>	
01691	05 Historical Commission	\$300	\$750	750	750	-	0.00%	
01181	06 Montachusett Reg. Plan. Comm.	\$1,977	\$2,026	2,112	2,165	53	2.51%	
01154	07 Mngmt Support (printing & reporting)	\$5,676	\$9,500	6,500	6,500	-	0.00%	
01166	08 Information Technology	\$19,760	\$75,000	78,260	97,655	19,395	24.78%	Includes infrastructure upgrades
	<b>Department 700 Total</b>	<b>\$62,899</b>	<b>\$164,884</b>	<b>173,053</b>	<b>194,814</b>	<b>21,761</b>	<b>12.58%</b>	
	<b>Total Summary by Department</b>							
	Dept 100 - General Government	559,255	578,378	590,377	635,429	45,052	7.63%	
	Dept 200 - Finance	6,852,554	5,326,516	5,021,201	5,096,159	74,958	1.49%	
	Dept 300 - Public Safety	2,980,135	3,073,342	3,174,420	3,342,830	168,410	5.31%	
	Dept 400 - Public Works	1,175,402	1,001,113	966,372	1,016,430	50,058	5.18%	
	Dept 500 - Human Services	836,302	840,037	900,680	941,691	41,011	4.55%	
	Dept 600 - Education - see below	10,336,396	9,089,117	1,056,500	0	(1,056,500)	-100.00%	
	Dept 700 - Management Support	62,899	164,884	173,053	194,814	21,761	12.58%	
	<b>Total Operating Budgets</b>	<b>\$22,802,943</b>	<b>\$20,073,387</b>	<b>11,882,603</b>	<b>11,227,354</b>	<b>(655,249)</b>	<b>-5.51%</b>	

The following line items had passes:

Dept 100	General Government	01 Selectmen
Dept 300	Public Safety	01 Police Dept 02 Fire Dept
Dept 400	Public Works	01 Public Works
Dept 500	Human Services	09 Library

The passed Departments of 100, 300 01 Police Dept, 400, and 500 were not changed after discussion. Department 300 02 Fire Dept increased the Call Firefighters pay by \$847.00 and the fire chief pay by \$1,697.81 for a total increase of \$2,544.81. The Total Operating Budget was revised to \$11,229,898.81.



# Town of Ayer



## SPECIAL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium  
Monday, June 24, 2013 @ 7:00 p.m.

Commonwealth of Massachusetts  
Middlesex, ss.

### GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Laura S. Leavitt Auditorium in the Ayer Shirley Regional High School on Monday, the twenty-fourth day of June, 2013, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 7<sup>th</sup> day of June AD 2013.

\_\_\_\_\_  
Pauline Conley, Chairman

\_\_\_\_\_  
Gary J. Luca, Vice Chairman

\_\_\_\_\_  
Christopher R. Hillman, Clerk

\_\_\_\_\_  
James M. Fay, Member

\_\_\_\_\_  
Jannice L. Livingston, Member  
**AYER BOARD OF SELECTMEN**

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before June 14, 2013. We shall make every reasonable effort to assist you.

*June 24, 2013 Special Town Meeting  
Ayer, Massachusetts  
Page 1 of 4*

**Special Town Meeting Notes:** Started at 7:00 PM. Ended at 8:03 PM. 142 voters checked in.

## **ARTICLE 1. FY 2014 REGIONAL SCHOOL ASSESSMENT**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$ 8,820,133 required to fund the Town's FY 2014 assessment for the Ayer Shirley Regional School District and appropriate or transfer from available funds the sum of \$195,396 for the Town's portion of the debt exclusion for the ASRSD High School, or take any action thereon or in relation thereto.

Sponsor: Ayer Shirley Regional School Committee

**Simple Majority Vote Required**

*Note: The FY 2014 Regional School Assessment for the Town of Ayer is \$8,820,133 and the FY 2014 portion of the Town's debt (debt exclusion) on the ASRSD High School is \$195,396 (this is the debt exclusion amount equivalent to what the Town's portion would be for the Ayer Shirley Regional Middle School) for a total of \$9,015,529 for the Town of Ayer's FY 2014 Regional School Assessment.*

**Patrick W Kelly discussed, then moved. Seconded. Patrick W Kelly moved to amend article. Seconded.**

**Discussion.**

**Town counsel instructed Patrick W Kelly to reread amended article. Seconded.**

**Text of amended article as read by Moderator Thomas P Horgan, Jr, prior to vote on amended article:**

**To see if the Town will vote to raise and appropriate the sum of \$8,821,490 (eight million eight hundred twenty-one thousand, four hundred ninety dollars) and transfer from stabilization fund the sum of \$97,890 (ninety seven thousand, eight hundred and ninety dollars) required to fund the Town's FY 2014 assessment for the Ayer Shirley Regional School District and raise and appropriate the sum of \$195,396 (one hundred and ninety-five thousand, three hundred ninety-six dollars) for the Town's portion of the debt exclusion for the ASRSD High School.**

**Voice vote on amendment to article. Moderator declared, "Ayes have it. It is agreed to."**

**Moderator then took voice vote on article as amended. Moderator stated, "Because it is coming from the stabilization fund, it requires 2/3 vote." Moderator, on article as amended, declared, "Motion carries. Article is passed."**

**Because one person did vote No, upon advice of town counsel, motion was made for moderator to accept a 2/3 voice vote upon recommendation of moderator. Seconded. Voice vote taken on motion for moderator to accept a 2/3 voice vote upon moderator's recommendation. Moderator declared, after voice vote, "Motion carries. I recognize the last vote as being over two-thirds."**

## **ARTICLE 2.      TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS**

To see if the Town will vote to amend the Town's Zoning Bylaws, Article 9, Special Provisions, by adding a new Section 9.6, **TEMPORARY MORATORIUM ON MEDICAL MARIJUANA TREATMENT CENTERS**, that would provide as follows, and further to amend the Table of Contents to add Section 9.6, "Temporary Moratorium on Medical Marijuana Treatment Centers:"

### **a.      Purpose**

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health has issued regulations effective on May 24, 2013. Currently under the Zoning Bylaws, a Medical Marijuana Treatment Center is not a permitted use in the Town and the regulations promulgated by the State Department of Public Health are expected to provide guidance to the Town in regulating medical marijuana, including Medical Marijuana Treatment Centers. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider the regulation of Medical Marijuana Treatment Centers and address such novel and complex issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaws regarding regulation of medical marijuana treatment centers and other uses related to medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers so as to allow the Town sufficient time to engage in a planning process to address the effects of such structures and uses in the Town and to enact bylaws in a manner consistent with sound land use planning goals and objectives.

### **b.      Definition**

"Medical Marijuana Treatment Center" shall mean a "not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers."

### **c.      Temporary Moratorium**

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaws to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Centers and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

Or take any action relative thereto.

**Two-Thirds Majority Vote Required**

**Pauline Conley moved. Seconded.**

**Discussion.**

**Maureen Parlon made motion to vote on main motion by secret ballot. Seconded. Voice vote: Moderator declared Nos have it.**

**Michael G Pattenden: Amend Part C: Change the sentence “The moratorium shall be in effect through June 30, 2014” to “The moratorium shall be in effect for a period not to exceed 90 days.” Seconded. Motion to amend the “90 days” amendment to “6 months.” Seconded. Change “The moratorium shall be in effect for a period not to exceed 90 days” to “The moratorium shall be in effect for a period not to exceed 6 months.” Voice vote on “6 months.” Moderator declared amendment not agreed to. Voice vote on “90 days.” Moderator declared that amended motion not agreed to. Question the vote. Hand vote taken: All in favor of “90 days:” 73. All opposed to “90 days:” 56. Moderator declared motion is amended to 90 days.**

**Discussion.**

**Motion to Move the Question. Seconded. Voice vote taken. Question the vote. Hand vote taken: All in favor to move the question: 97. All opposed to move the question: 31.**

**Voice vote on main motion as amended with 90 days. Moderator declared moratorium not agreed to. Question the vote. Hand vote taken: Those in favor of moratorium as agreed to: 45. Those opposed to moratorium: 93. Moderator declared moratorium not agreed to.**

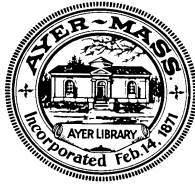
**A True Copy Attest:**

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least seven days before said meeting, all as herein directed.

\_\_\_\_\_  
- Constable

Date: \_\_\_\_\_

# Town of Ayer



## **SPECIAL FALL TOWN MEETING WARRANT**

Ayer Town Hall, Great Hall, 1 Main Street, Ayer, MA 01432

Monday, October 28, 2013, 7:00pm

Commonwealth of Massachusetts  
Middlesex, ss.

### GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Great Hall of the Ayer Town Hall located at 1 Main Street, Ayer, MA 01432 on Monday, the Twenty-Eighth (28<sup>th</sup>) day of October, 2013, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 8<sup>th</sup> day of October AD 2013.

---

Pauline Conley, Chairman

---

Gary J. Luca, Vice-Chairman

---

Christopher R. Hillman, Clerk

---

James M. Fay, Member

---

Jannice L. Livingston, Member

***The Ayer Board of Selectmen***

Any persons needing disability related assistance (such as signing, etc.) at the Town Meeting please contact the Selectmen's Office at 978-772-8220 before October 23, 2013. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

**At 7 PM, the moderator called the Special Fall Town Meeting (SFTM) to order. He delayed the SFTM till 7:15 PM or until there was a quorum, whichever came first. The SFTM began at 7:05 PM with 70 voters checked in. SFTM adjourned at 7:50 PM**

**ARTICLE 1: FORMER CENTRAL FIRE STATION**

To see if the Town will vote to transfer the care, custody, maintenance and control of the Town-owned land and improvements thereon described below and known as the Central Fire Station property from the Board or Officer currently maintaining such property for its current purpose to the Board of Selectmen for the purpose of disposition by sale or lease, and further to authorize the Board of Selectmen to sell or lease for a period in excess of three years all or a portion of the land, with improvements thereon, shown on Assessors Map 26, as Lot 184, being all or a portion of the land described in a deed recorded with the Middlesex Registry of Deeds upon such terms and conditions as the Board of Selectmen shall determine to be appropriate, or take any action thereon or in relation thereto.

*Note: At the 2013 Annual Town Meeting, the Board of Selectmen was authorized by Town Meeting to conduct a study of the Former Central Fire Station and come back to Town Meeting with a formal recommendation. The Board of Selectmen on advice from the Fire Station Re-Use Committee issued a Request for Proposals under MGL Chapter 30B for the sale and/or lease of the former Central Fire Station. The Board of Selectmen received no responses. This Article would transfer the Former Central Fire Station to the Board of Selectmen to be sold with all proceeds going into the Town's General Fund.*

Sponsor: Board of Selectmen  
Finance Committee: Recommends

Two-Thirds Majority Vote Required

**Pauline Conley moved. Seconded. Discussion. After two (2) separate motions for an amendment were made, seconded, and defeated in a voice vote, the moderator asked for a voice vote on Article 1. The moderator questioned the voice vote result and asked for a hand count. The hand count showed 44 yes and 13 no. The hand count vote was seventy-seven (77) percent of the voters in the affirmative. The moderator declared Article 1 passes by a two-third (2/3) vote.**

**ARTICLE 2: PETITION FOR STREET ACCEPTANCE – EASY STREET**

To see if the Town will vote to accept the layouts of the following street as a public way, the metes and bounds of which are on file in the Office of the Town Clerk, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain, fee interest or easement in such public ways and any and all easements related thereto, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate or take any action thereon or in relation thereto.

*Note: The metes and bounds are on file in the Office of the Town Clerk at Town Hall, M-F, 8:30am to 5pm.*

Sponsor: Board of Selectmen  
Planning Board: Recommends  
Finance Committee:

Simple Majority Vote Required

**Christopher R Hillman moved. Seconded. After a voice vote, the moderator declared Article 2 carries.**

**ARTICLE 3: CRABTREE WASTEWATER PUMPING STATION**

To see if the Town will appropriate the sum of \$70,000.00 from the Wastewater Enterprise Fund Surplus for the purposes of replacing the Crabtree Wastewater Pumping Station, including any design or engineering services related thereto, or take any action thereon or in relation thereto.

*Note: The Crabtree Wastewater Pumping Station is currently in a declining state of operations and timely replacement has been recommended by the DPW Superintendent.*

Sponsor: Board of Selectmen  
Finance Committee: Recommends  
DPW Superintendent: Recommends

Simple Majority Vote Required

**Jannice L Livingston moved. Seconded. Discussion. After a voice vote, the moderator declared Article 3 passed.**

**ARTICLE 4: ADOPTION OF MGL CHAPTER 40, SECTION 8G  
(POLICE MUTUAL AID)**

To see if the Town will vote to accept the provisions of Massachusetts General Law, Chapter 40, Section 8G (Police Mutual Aid) or take any action thereon or in relation thereto.

*Note: This Article provides for the acceptance of MGL Chapter 40, Section 8G which is required for the Town to enter into Police Mutual Aid Agreements.*

Sponsor: Board of Selectmen  
Police Chief: Recommends

Simple Majority Vote Required

**Christopher R Hillman moved. Seconded. Discussion. After a voice vote, the moderator declared Article 4 passed.**

**ARTICLE 5: TRANSFER(S) FROM CAPITAL STABILIZATION : Town-  
Wide Telephone Upgrade**

To see if the Town will vote to transfer the sum of \$45,000.00 from the Capital Stabilization Fund for the purposes of upgrading the Town's telephone system for the DPW, Library, Police, and Town

Hall, including but not limited to design, equipment purchase, and installation, or take any action thereon or in relation thereto.

*Note: This Article would fund the upgrade of the telephone systems at the DPW, Library, Police, and Town Hall*

Sponsor: Capital Planning Committee  
Board of Selectmen: Recommends  
Finance Committee: Recommends

Two-Thirds Vote Required

**Jannice L Livingston moved. Seconded. Discussion. After a voice vote, the moderator questioned the voice vote result, which needs a two-thirds (2/3) majority. Moderator asked for a hand count. The hand count showed 58 yes and 1 no. The moderator declared Article 5 carries.**

**ARTICLE 6: TRANSFER ARTICLE FROM BOS SALARY TO I.T.  
DEPARTMENTAL BUDGET**

To see if the Town will vote to transfer the sum of \$2,506.00 from the Board of Selectmen Salary Budget to the I.T. Departmental Budget and vote to transfer the sum of \$4,000.00 from Capital Stabilization for the purposes of funding the Town Hall Mondopad (computerized video screen and stand) for Town Hall, including but not limited to equipment purchase and installation, or take any action thereon or in relation thereto..

*Note: Mondopad is a large, mobile multimedia presentation piece of equipment that will be used at BOS, Fin Com, and other Meetings at the Ayer Town Hall. It has the capacity for video, audio, video conferencing, internet access, and various other presentation capabilities. The Article would fund the Mondopad for a total of \$6,506.00 by transferring \$2,506.00 from the BOS Salary Line in addition to \$4,000.00 from Capital Stabilization.*

Sponsor: Board of Selectmen  
Finance Committee: Recommends

Two-Thirds Vote Required

**Pauline Conley moved. Seconded. Discussion. After a voice vote being unanimous, the moderator declared Article 6 passes.**

**Daniel J Swanfeldt made motion to adjourn. Seconded. After a voice vote, moderator declared motion carries.**

**A True Copy Attest:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
John C. Canney, II  
Town Clerk/Tax Collector



As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.

\_\_\_\_\_ **Date:** \_\_\_\_\_  
Robert D. Friedrich, Constable

**AYER ANNUAL TOWN ELECTION RESULTS FOR TUESDAY, APRIL 30, 2013**

Twelve hundred and fifteen (1,215) voters participated in this election. The following table records each candidate's vote total with a precinct by precinct breakdown.

<b>Selectman 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Frank Frederick Maxant (Incumbent)	157	131	288
Mark W. Coulter	134	107	241
Jannice L. Livingston	204	149	353
Jane L. Morriss	177	117	294
Write-in: Murray Clark	2		2
Write-in: Keith Lyttle	1		1
Write-in:			
Write-in:			
Blanks	26	10	36
<b>Ayer Vote Totals</b>	<b>701</b>	<b>514</b>	<b>1,215</b>

<b>Treasurer 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
M. Stephanie Gintner (Incumbent)	276	230	506
Glen M. LaPierre	146	94	240
Gary J. Luca	248	169	417
Write-in: Denis Callahan	1		1
Write-in:		2	2
Write-in:			
Blanks	30	19	49
<b>Ayer Vote Totals</b>	<b>701</b>	<b>514</b>	<b>1,215</b>

<b>Commissioner of Trust Funds 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
James D. Stephen (Incumbent)	521	382	903
Write-in:		2	2
Blanks	180	130	310
<b>Ayer Vote Totals</b>	<b>701</b>	<b>514</b>	<b>1,215</b>

<b>Constable 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Clark W. Paige (Incumbent)	527	385	912
Write-in:		3	3
Blanks	174	126	300
<b>Ayer Vote Totals</b>	<b>701</b>	<b>514</b>	<b>1,215</b>

<b>Assessor 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Denis J. Callahan (Incumbent)	547	395	942
Write-in:		1	1
Blanks	154	118	272
<b>Ayer Vote Totals</b>	<b>701</b>	<b>514</b>	<b>1,215</b>

**AYER ANNUAL TOWN ELECTION RESULTS FOR TUESDAY, APRIL 30, 2013**

<b>Park Commissioner 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Sarah A. Gibbons (Incumbent)	534	393	927
Write-in: Sharon Hebert	1	1	2
Blanks	166	120	286
<b>Ayer Vote Totals</b>	701	514	1,215

<b>Planning Board 5 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Morris A. Babcock	496	372	868
Write-in: Frank Maxant	1	2	3
Blanks	204	140	344
<b>Ayer Vote Totals</b>	701	514	1,215

<b>Board of Health 1 year (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Pamela L. Papineau	509	377	886
Write-in: Ruth Maxant-Schultz		2	2
Blanks	192	135	327
<b>Ayer Vote Totals</b>	701	514	1,215

<b>Board of Health 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Heather L. Hasz	513	380	893
Write-in: Ruth Maxant-Schultz	1	2	3
Blanks	187	132	319
<b>Ayer Vote Totals</b>	701	514	1,215

<b>Housing Authority 5 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Robert M. Moore (Incumbent)	534	397	931
Write-in:		1	1
Blanks	167	116	283
<b>Ayer Vote Totals</b>	701	514	1,215

<b>Library Trustee 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Debbie Pedrazzi (Incumbent)	548	398	946
Write-in:		2	2
Blanks	153	114	267
<b>Ayer Vote Totals</b>	701	514	1,215

<b>AYER ANNUAL TOWN ELECTION RESULTS FOR TUESDAY, APRIL 30, 2013</b>
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<b>Moderator 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Thomas P. Horgan, Jr.	539	392	931
Write-in:	3	4	7
Blanks	159	118	277
<b>Ayer Vote Totals</b>	<b>701</b>	<b>514</b>	<b>1,215</b>

<b>Regional School District Committee 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Patrick William Kelly (Incumbent)	519	383	902
Write-in:		4	4
Blanks	182	127	309
<b>Ayer Vote Totals</b>	<b>701</b>	<b>514</b>	<b>1,215</b>

**AYER U.S. SENATE SPECIAL STATE PRIMARY ELECTION RESULTS FOR TUESDAY, APRIL 30, 2013**

Eleven hundred and seventy-three (1,173) voters participated in this election. The following table records each candidate's vote total with a precinct by precinct breakdown.

<b>Democratic Party (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Stephen F. Lynch	198	155	353
Edward J. Markey	220	155	375
Write-in:			
Write-in:			
Write-in:			
Write-in:			
Blanks	2	5	7
<b>Ayer Vote Totals</b>	<b>420</b>	<b>315</b>	<b>735</b>

<b>Republican Party (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Gabriel E. Gomez	131	100	231
Michael J. Sullivan	89	65	154
Daniel B. Winslow	29	21	50
Write-in:			
Write-in:			
Write-in:			
Write-in:			
Blanks	1	2	3
<b>Ayer Vote Totals</b>	<b>250</b>	<b>188</b>	<b>438</b>

## AYER U.S. SENATE SPECIAL STATE ELECTION RESULTS FOR TUESDAY, JUNE 25, 2013

Twelve hundred and sixty-four (1,264) voters participated in this election. The following table records each candidate's vote total with a precinct by precinct breakdown.

<b>Senator in Congress (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Gabriel E. Gomez, Republican	345	339	684
Edward J. Markey, Democrat	308	261	569
Richard A. Heos, Twelve Visions Party	3	3	6
Write-ins	1	3	4
Blanks	1	0	1
<b>Ayer Vote Totals</b>	<b>658</b>	<b>606</b>	<b>1,264</b>

## AYER SPECIAL TOWN ELECTION RESULTS FOR TUESDAY, NOVEMBER 5, 2013

The sole question on the ballot was:

Shall the Act passed by the General Court in the year 2013 entitled, "An Act Establishing a 3-Member Board of Selectmen in the Town of Ayer", be accepted?

Four hundred and six (406) voters participated in this election. The following table records the vote total for the ballot question with a precinct by precinct breakdown.

<b>Question (Yes or No)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Question Totals</b>
Yes	144	75	219
No	113	74	187
Blank	0	0	0
<b>Ayer Vote Totals</b>	<b>257</b>	<b>149</b>	<b>406</b>

## TREASURER'S REPORT

### Contact Information:

<b>Office Hours:</b>	Monday through Friday 8:30AM – 5:00PM
<b>Address:</b>	1 Main Street, Town Hall, Ayer, MA 01432
<b>Telephone:</b>	978-772-8216
<b>Email:</b>	sgintner@ayer.ma.us
<b>Fax:</b>	978-772-5968

### Staff:

<b>Treasurer</b>	Stephanie Gintner
<b>Asst. Treasurer:</b>	Melisa Doig

### Mission Statement:

The Treasurer is responsible for receiving and accounting for town funds, town investment, payroll, employee benefits, and personnel records.

## TREASURER'S REPORT

### CASH RECONCILIATION - JUNE 30, 2013

Cash in Banks and Investments - Beginning of Year (7/1/12)	\$ 15,248,783
Receipts	<u>\$ 30,681,240</u>
Subtotal	\$ 45,930,023
Disbursements	<u>\$ 29,748,990</u>
Cash in Banks and Investments - End of Year (6/30/13)	\$ 16,181,034

### BONDS PAYABLE - JUNE 30, 2013

6/30/2014	\$ 2,217,560	
6/30/2015	\$ 1,992,559	
6/30/2016	\$ 1,798,677	
6/30/2017	\$ 1,748,677	
6/30/2018	\$ 1,493,677	
6/30/2019	\$ 1,428,677	
6/30/2020	\$ 1,388,677	
6/30/2021	\$ 1,138,752	
6/30/2022	\$ 795,000	
6/30/2023	\$ 555,000	
6/30/2024	\$ 445,000	
6/30/2025	\$ 50,000	
6/30/2026	\$ 50,000	
6/30/2027	\$ 50,000	
6/30/2028	\$ 50,000	
6/30/2029	\$ 50,000	
6/30/2030	\$ 50,000	
6/30/2031	\$ 50,000	
6/30/2032	\$ 50,000	
Total		\$ 15,402,257
Short Term Debt. -		<u>\$ -</u>
Total		\$ 15,402,257
Authorized and Unissued		<u>\$ 17,696,817</u>



**TRUST FUND ACTIVITY: JULY 1, 2012 - JUNE 30, 2013**

<b>1. JESSE J. ANGELL FUND:</b>	
BALANCE JUNE 30, 2012	\$2,000.54
RECEIPTS:	
INTEREST FY13	\$225.26
	<u>\$2,225.80</u>
DISBURSEMENTS:	<u>\$0.00</u>
BALANCE JUNE 30, 2013	<u><u>\$2,225.80</u></u>
<b>2. AYER HIGH SCHOOL SCHOLARSHIP FUND:</b>	
BALANCE JUNE 30, 2012	\$7,493.45
RECEIPTS:	
INTEREST FY13	\$832.47
	<u>\$8,325.92</u>
DISBURSEMENTS:	
SCHOLARSHIP - RIONA MCGULLICUDDY	<u>(\$200.00)</u>
BALANCE JUNE 30, 2013	<u><u>\$8,125.92</u></u>
<b>3. FRANK C. FLETCHER SCHOLARSHIP FUND:</b>	
BALANCE JUNE 30, 2012	\$11,069.55
RECEIPTS:	
INTEREST FY13	\$1,218.23
	<u>\$12,287.78</u>
DISBURSEMENTS:	
SCHOLARSHIP - JILLIAN SPANN	<u>(\$500.00)</u>
BALANCE JUNE 30, 2013	<u><u>\$11,787.78</u></u>
<b>4. JOSEPH KAPLAN TEACHING SCHOLARSHIP FUND:</b>	
BALANCE JUNE 30, 2012	\$5,992.38
RECEIPTS:	
INTEREST FY13	\$674.71
	<u>\$6,667.09</u>
DISBURSEMENTS:	
SCHOLARSHIP -	<u>\$0.00</u>
BALANCE JUNE 30, 2013	<u><u>\$6,667.09</u></u>
<b>5. ALFRED PAGE TOWN FARM FUND:</b>	
BALANCE JUNE 30, 2012	\$16,640.88
RECEIPTS:	
INTEREST FY13	\$1,817.39
	<u>\$18,458.27</u>
DISBURSEMENTS:	
DONATION TO LOAVES & FISHES	(\$500.00)
DONATION TO AYER HOUSING AUTHORITY	<u>(\$500.00)</u>
BALANCE JUNE 30, 2013	<u><u>\$17,458.27</u></u>

**TRUST FUND ACTIVITY: JULY 1, 2012 - JUNE 30, 2013**

**6. THOMAS PAGE FUND:**

BALANCE JUNE 30, 2012	\$16,772.79
RECEIPTS:	
INTEREST FY13	\$1,871.65
	<u>\$18,644.44</u>
DISBURSEMENTS:	
DONATION TO AYER SCHOOL ATHLETIC FUND	<u>(\$300.00)</u>
BALANCE JUNE 30, 2013	<u>\$18,344.44</u>

**7. 1ST.LT. THEODORE A. THOMPSON, JR.**

**SCHOLARSHIP FUND:**

BALANCE JUNE 30, 2012	\$3,698.05
RECEIPTS:	
INTEREST FY13	\$416.38
	<u>\$4,114.43</u>
DISBURSEMENTS:	
SCHOLARSHIP -	<u>\$0.00</u>
BALANCE JUNE 30, 2013	<u>\$4,114.43</u>

**8. SUSAN M. BARKER SCHOLARSHIP FUND:**

BALANCE JUNE 30, 2012	\$868.05
RECEIPTS:	
INTEREST FY13	\$94.92
	<u>\$962.97</u>
DISBURSEMENTS:	
SCHOLARSHIP - HOLLY TAYLOR	<u>(\$50.00)</u>
BALANCE JUNE 30, 2013	<u>\$912.97</u>

**9. RICHARD T. ARTESANI SCHOLARSHIP FUND:**

BALANCE JUNE 30, 2012	\$5,247.23
RECEIPTS:	
INTEREST FY13	\$590.81
	<u>\$5,838.04</u>
DISBURSEMENTS:	
SCHOLARSHIP -	<u>\$0.00</u>
BALANCE JUNE 30, 2013	<u>\$5,838.04</u>

**10. MARION D. WHITCOMB MATHEMATICS PRIZE FUND:**

BALANCE JUNE 30, 2012	\$3,197.49
RECEIPTS:	
INTEREST FY13	\$358.61
	<u>\$3,556.10</u>
DISBURSEMENTS:	
AWARD TO CHRISTOPHER DURBEN	<u>(\$25.00)</u>
BALANCE JUNE 30, 2013	<u>\$3,531.10</u>

**TRUST FUND ACTIVITY: JULY 1, 2012 - JUNE 30, 2013****11. ROBERT MORRISSEY SCHOLARSHIP FUND:**

BALANCE JUNE 30, 2012	\$11,263.05
RECEIPTS:	
INTEREST FY13	<u>\$1,268.17</u>
	\$12,531.22
DISBURSEMENTS:	
SCHOLARSHIP -	<u>\$0.00</u>
BALANCE JUNE 30, 2013	<u><u>\$12,531.22</u></u>

**12. IRENE E. AND JOSEPH DUPONT  
POLICEMAN OF THE YEAR AWARD:**

BALANCE JUNE 30, 2012	\$8,423.23
RECEIPTS:	
INTEREST FY13	<u>\$947.01</u>
	\$9,370.24
DISBURSEMENTS	
AWARD TO - JENNIFER BIGELOW	<u>(\$25.00)</u>
BALANCE JUNE 30, 2013	<u><u>\$9,345.24</u></u>

**13. JOE MORRIS SCHOLARSHIP FUND:**

BALANCE JUNE 30, 2012	\$21,027.30
RECEIPTS:	
INTEREST FY13	<u>\$2,345.05</u>
	\$23,372.35
DISBURSEMENTS:	
SCHOLARSHIP - OLIVIA DURDEN	<u>(\$400.00)</u>
BALANCE JUNE 30, 2013	<u><u>\$22,972.35</u></u>

**14. FRANK M. GLANTZ MEMORIAL SCHOLARSHIP FUND:**

BALANCE JUNE 30, 2012	\$10,556.25
RECEIPTS:	
INTEREST FY13	<u>\$1,177.32</u>
	\$11,733.57
DISBURSEMENTS:	
SCHOLARSHIP - KAYLEIGH BAKER	<u>(\$200.00)</u>
BALANCE JUNE 30, 2013	<u><u>\$11,533.57</u></u>

**15. HENRY S. NUTTING II SCHOLARSHIP FUND:**

BALANCE JUNE 30, 2012	\$35,437.26
RECEIPTS:	
INTEREST FY13	<u>\$3,905.62</u>
	\$39,342.88
DISBURSEMENTS:	
SCHOLARSHIP - MARISSA MURPHY	<u>(\$1,500.00)</u>
BALANCE JUNE 30, 2013	<u><u>\$37,842.88</u></u>

**TRUST FUND ACTIVITY: JULY 1, 2012 - JUNE 30, 2013**

**16. SHERWIN SCHOLARSHIP FUND:**

BALANCE JUNE 30, 2012	\$124,575.59
RECEIPTS:	
INTEREST FY13	<u>\$13,857.72</u>
	<u>\$138,433.31</u>

4TH INSTALLMENT OF FOUR: SCHOLARSHIP - CHRISTOPHER CROUCHER	(\$1,000.00)
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3RD INSTALLMENT OF FOUR:  
SCHOLARSHIP -

2ND INSTALLMENT OF FOUR: SCHOLARSHIP - NICHOLAS IGO	(\$1,000.00)
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1ST INSTALLMENT OF FOUR: SCHOLARSHIP - SHAWNNA TAYLOR	<u>(\$1,000.00)</u>
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BALANCE JUNE 30, 2013	<u><u>\$135,433.31</u></u>
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**17. BELITZKY SCHOLARSHIP FUND**

BALANCE JUNE 30, 2012	\$17,636.92
RECEIPTS:	
INTEREST FY13	<u>\$1,957.68</u>
	<u>\$19,594.60</u>

DISBURSEMENTS: SCHOLARSHIP - SEAN SINGLE	<u>(\$500.00)</u>
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BALANCE JUNE 30, 2013	<u><u>\$19,094.60</u></u>
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BALANCE ALL FUNDS JUNE 30, 2012	\$301,900.01
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BALANCE ALL FUNDS JUNE 30, 2013	\$327,759.01
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M. STEPHANIE GINTNER, TOWN TREASURER



**TREASURER'S REPORT GROSS WAGES & SALARIES****FY 2013****TOWN HALL**

BRESNAHAN	PAUL	\$	2,210.04
CALLAHAN	DENIS	\$	2,480.04
CANNEY	JOHN	\$	60,029.80
CARPENTER	PAUL	\$	32,177.60
DASILVA-CONDE	BECKY	\$	10,483.41
CORNELLIER	C EDWARD	\$	2,210.04
CONARD	ANN	\$	473.79
CHASE	ROBERTA	\$	46,965.65
DETILLION	DWIGHT	\$	8,653.84
DIXON	MARK	\$	9,921.00
DOIG	MELISA	\$	47,630.01
FAY	JAMES	\$	2,460.80
FRIEDRICH	ROBERT	\$	29,953.46
GABREE	DANIELLE	\$	341.92
GABREE	LISA	\$	100,471.70
GINTNER	STEPHANIE	\$	60,369.22
HERSEY	ALICIA	\$	15,219.94
HILLMAN	CHRISTOPHER	\$	2,235.00
HOGAN	THOMAS	\$	87,925.61
HORGAN	THOMAS	\$	281.00
JORNET	CELIA	\$	38,999.58
KNOX	CYNTHIA	\$	68,390.40
LEWIS	JANET	\$	56,321.71
LIVINGSTON	JANNICE	\$	372.50
LUCA	GARY	\$	2,235.00
MAHER	DAVID	\$	63,208.00
MAXANT	FRANK	\$	1,862.50
PONTBRIAND	ROBERT	\$	88,595.02
PROVENCHER	SUSAN	\$	32,511.43
PURDY	CARLENE	\$	354.00
REILLY	MARTHA	\$	45,778.47
FRITZ	LAURI	\$	42,202.00
SHEPHERD	ALICE	\$	12,739.70
SHERMAN	DANIEL	\$	57,334.00
SWANFELDT	DANIEL	\$	281.00
SULLIVAN	SUSAN	\$	34,023.61
VELLANTE	GABRIEL	\$	28,771.60
TERRY	RUTH	\$	13,427.34
ZISK	STEPHEN	\$	3,071.75

**TREASURER'S REPORT GROSS WAGES & SALARIES****FY 2013****LIBRARY**

LACEY	JULIE	\$	45,098.92
ASKIN	NANCY	\$	35,075.52
BENOIT	SAMANTHA	\$	33,594.81
HENRY	JEAN	\$	988.35
JONES	BRENDA	\$	41,726.16
ZABOROWSKI	JOEL	\$	1,653.00
LEONARD	AMY	\$	24,585.60
LUCHT	MARY ANNE	\$	70,599.36
SLEZIK	OLIVIA	\$	3,118.00
STETSON	FRANCES	\$	9,609.60
ZOLLER	CHRISTINA	\$	114.40

**POLICE DEPARTMENT**

FINN	ROBERT	\$	33,254.02
ANDERSON	RUSSELL	\$	1,206.00
ARNOTT	ROBERT	\$	732.00
BARHIGHT	KELLIE	\$	62,090.76
BIELECKI	ROBERT	\$	172.52
BRUIN	BRANDON	\$	1,169.52
BROOKS	ASHLEY	\$	208.16
BRISSETTE	JOHNNA	\$	51,396.74
BUCKLEY	NATHAN	\$	1,471.44
CALLAHAN	MATTHEW	\$	44,835.38
SCOTT	CASEY	\$	23,939.46
CLEMENTS	RICHARD	\$	765.00
COOK	DOUGLAS	\$	208.16
COTE	AUSTIN	\$	108,448.03
CHAPRALES	CHARLES	\$	416.32
CRUMPTON	TODD	\$	89,207.52
STROUT-CLEMENTS	ELAINE	\$	218.89
CUNNINGHAM	BRIAN	\$	93,142.32
DAMATO	DANIEL	\$	144.00
BIGELOW	JENNIFER	\$	66,158.14
DELORME	ELAINE	\$	2,315.44
DOWNES	JAMES	\$	675.10
EDMONDS	MICHAEL	\$	117,996.07
FICHTER	GEORGE	\$	70,301.09
FUHS	TERRY	\$	45,870.27
GILSON	MARCIA	\$	42,932.40
GILL	BRIAN	\$	89,950.21

**TREASURER'S REPORT GROSS WAGES & SALARIES****FY 2013**

GUSHLAW	GREGORY	\$	4,162.18
HADLEY	JUDITH	\$	56,775.00
HARTY	MATTHEW	\$	80,642.29
KOLES	RYAN	\$	416.32
KRASINSKAS	RICHARD	\$	77,492.88
KULARSKI	ANDREW	\$	72,965.70
LAPRADE	CRAIG	\$	1,695.24
NELSON	EDWARD	\$	3,350.74
ROCHE	VICTORIA	\$	62,769.42
MACDONALD	JOHN	\$	111,677.93
MORTIMER	PATRICK	\$	408.16
MURRAY	WILLIAM	\$	96,305.20
O'DONOGHUE	PATRICK	\$	258.80
PEARSON	ERIC	\$	80,673.04
POWER	MATTHEW	\$	58,123.07
RIDGWAY	MARTHA	\$	192.00
RUSS	RICHARD	\$	733.22
SANTIAGO	SAMUEL	\$	172.52
SOULTANIAN	ROBERT	\$	1,529.27
STRNISTE	JASON	\$	2,408.82
VIOLETTE	PETER	\$	2,730.72
WALKONEN	EDWARD	\$	890.76
WILSON	JAMES	\$	70,364.36

**FIRE DEPARTMENT**

BOZEK	ROBERT	\$	85,851.70
BRESNAHAN	JOHN	\$	80,237.33
WHITE	LISA	\$	30,148.81
DILLON	CHARLES	\$	95,660.29
FARLEY	SEAN	\$	87,940.30
FILLEBROWN	PAUL	\$	107,007.65
FOWLER	FRANK	\$	82,000.90
GREENWOOD	DAVID	\$	83,009.41
JANUSKIEWICZ	JEREMY	\$	93,811.80
JOHNSTON	TIMOTHY	\$	115,659.96
PEDRAZZI	ROBERT	\$	88,466.91
SHEA	TIMOTHY	\$	94,737.75
SWENSON	JEFFREY	\$	82,489.63
TAYLOR	TIMOTHY	\$	90,149.68

**ON CALL FIRE/AMBULANCE**

**TREASURER'S REPORT GROSS WAGES & SALARIES****FY 2013**

ANDERSON	ANDREW	\$	1,497.76
BREITMAIER	DANIEL	\$	383.87
BOUTILIER	MATHEW	\$	1,828.32
COLE	DEBORAH	\$	130.24
COX	MICHAEL	\$	2,352.46
DACOSTA	ROBERT	\$	989.82
DEBLASIO	MICHAEL	\$	48.84
DELCORE	JOHN	\$	390.72
HARLAND	ANDREW	\$	3,612.52
HERRSTROM	CHRISTOPHER	\$	789.32
HURLEY	IAN	\$	3,424.32
HURLEY	BRENDAN	\$	3,156.68
JANUSKIEWICZ	CODY	\$	756.76
JOHNSTON	GREGORY	\$	48.84
JORDAN	DEREK	\$	1,979.96
KAUP	STEVEN	\$	244.20
KELLEY	KEITH	\$	390.72
MAVILIA	LEANN	\$	200.24
MCGLOUGHLIN	DAVID	\$	195.36
MICKLE	STEVEN	\$	716.32
MCGLOUGHLIN	LINDSAY	\$	97.68
PERRY	ANDREW	\$	32.56
PETERS	GERALD	\$	2,767.60
RESSIJAC	RICHARD	\$	1,235.06
SEELEY	JACOB	\$	10.00
SLARSKY	STEPHEN	\$	744.92
WHALEN	JOHN	\$	951.33
WRIGHT	STEPHEN	\$	3,500.20

**DEPARTMENT OF PUBLIC WORKS**

BOOMGAARDEN	BRIAN	\$	84,684.05
BURNS	BRUCE	\$	49,087.90
CORMIER	GREGORY	\$	88,012.91
COPELAND	BYRAN	\$	20,992.74
CHASE	AARON	\$	27,589.31
HARWOOD	KENNETH	\$	90,662.05
HUDSON	RICHARD	\$	81,527.28
JACKSON	ANDREW	\$	64,905.10
JASPERSEN	DOUGLAS	\$	80,862.84
KIDDER	DAVID	\$	25,311.36
LAHTINEN	TIMOTHY	\$	36,274.52



**TREASURER'S REPORT GROSS WAGES & SALARIES****FY 2013**

NELSON	DAVID	\$	76,837.03
NELSON	DAVID	\$	60,430.26
LINDE	RICHARD ROY	\$	91,552.96
LOOMER	JOHN	\$	89,502.01
MALATOS	DAVID	\$	52,815.83
MARTIN	PAMELA	\$	52,209.32
SCHWARTZ	DEREK	\$	69,092.79
SCHWINGER	SCOTT	\$	16,794.60
SCOTT	DANIEL	\$	56,534.54
SHANAHAN	JOHN	\$	56,265.34
WETZEL	MARK	\$	89,655.02
WINTERS	MICHAEL	\$	60,657.33
WOOD	WALTER	\$	52,043.61

**PARK DEPARTMENT**

BLOOD	NICHOLAS	\$	3,118.65
BUMP	MADISON	\$	3,255.12
COTE	ROSS	\$	2,795.00
GARDNER	MICHELLE	\$	2,895.53
GRAHAM	NATHAN	\$	3,026.85
HUNT	PETER	\$	280.00
JANUSKIEWICZ	ANNA	\$	4,340.59
MCNULTY	ERIN	\$	447.50
NODARSE	MICHEAL	\$	942.50
NORTON	ANDREA	\$	4,115.78
O'MALLEY	PATRICK	\$	1,045.50
REAM-RODRIGUEZ	ELENA	\$	2,001.85
WATSON	CHRISTOPHER	\$	75.04
THOMAS	JEFFREY	\$	47,600.80
THOMAS	JEFFREY	\$	6,924.91
WEST	SPENCER	\$	1,917.50
YEE	CHRISTOPHER	\$	2,525.00

**SENIOR VAN**

COLLINS	KAREN	\$	27,851.08
HUGHES	VERNA	\$	12,359.98
LIDDY	KEVIN	\$	14,445.16
SHANAHAN	RUTH	\$	4,563.22

**COUNCIL ON AGEING**

BROUILLETTE	MARIANNE	\$	19,746.50
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# **TREASURER'S REPORT GROSS WAGES & SALARIES**

**FY 2013**

RATCLIFFE	LOUISA	\$	20,389.45
DYNICE-SWANFELDT	KARIN	\$	56,014.78
TAYLOR	JEAN	\$	19,067.10

## TREE WARDEN

### Contact Information:

<b>Tree Warden:</b>	Mark A. Dixon
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-7445

### Mission Statement:

A Tree Warden is a person who cares for shade trees on public town land such as parks, town commons, public streets, schools town forrests and conservation land. Tree Wardens communicate with the general public, government departments, and outside organizations such as National Grid, Verizon and Cable Companies to investigate and resolve a broad range of citizen concerns. Property values and the quality of life in a community are greatly influenced by the work of the Tree Warden.

### Summary of Accomplishments:

This year I have worked with National Grid trimming and cutting problem trees on Washington Street for an upgrade on the Electric wires and also replacing old telephone poles. National Grid has also been working on the main lines off Washington Street trimming and cutting dead or problem trees. I have also taken down many dead or dying trees along the main roads in Town and will continue to work with the Tree Companies to make our Town safer. I welcome the public's concerns and ideas on how to make our Town a better and more beautiful place.

I would like to Thank the Department of Public Works, Fire Department and the Police Department for your help.

Respectfully Submitted

Mark A. Dixon, Tree Warden

## VETERAN'S SERVICES

### Contact Information:

<b>Veteran's Service Officer:</b>	Dwight Detillion
<b>Office Hours:</b>	Tuesdays 5:00PM – 7:30PM and Thursday 9AM-12noon
<b>Address:</b>	Ayer Town Hall - 1 Main Street
<b>Telephone:</b>	978-772-8212
<b>Email:</b>	vet@ayer.ma.us
<b>Fax:</b>	978-772-3017
<b>Web Page:</b>	<a href="http://www.ayer.ma.us/Pages/AyerMA_Veterans/index">http://www.ayer.ma.us/Pages/AyerMA_Veterans/index</a>

### Mission Statement:

- Assist veterans and their dependents in the preparation of claims for VA benefits and Social Security Disability applications.
- Process applications for financial assistance under Massachusetts General Laws, Chapter 115.
- Authorize financial assistance for qualified veterans and/or their dependents under Massachusetts General Laws, Chapter 115.

### Summary of Accomplishments:

Two hundred and sixty three (263) cases were processed for financial assistance under the provisions of Massachusetts General Laws, Chapter 115 at a cost of \$165,928 of which 75% were reimbursed by the Department of Veterans' Services. Other expenses included two (2) funerals at a cost of \$4000.00 for indigent veterans. Of the total cases processed, one hundred and five (105) were from the Transitional Housing at Devens. The Town of Ayer is reimbursed 100% for veterans in the transitional house.

### Other:

Veterans that were awarded the Silver Star, Bronze Star, and/or the Purple Heart are entitled to special Massachusetts automobile license plates at no cost to the veteran. Contact the Veterans Service Office for applications.

Applications for the Massachusetts Bonus paid to veterans returning from Iraq and Afghanistan are available at the Veterans Office.

All honorably discharged veterans are entitled to the provisions of Article 15 of the Massachusetts General Laws to include peace time veterans.

The Veterans Office is open every Tuesday from 5:00 to 7:30 pm and Thursday from 9AM to 12 Noon for veterans and their dependents. For appointments call 978-772-8212.

Respectfully submitted,

Dwight Detillion, Veterans' Service Officer



## ZONING BOARD OF APPEALS

### Contact Information:

<b>Office Hours:</b>	Tuesday through Friday 9AM – 3PM
<b>Meeting Times:</b>	Second Wednesday of the month at 7PM
<b>Address:</b>	Ayer Town Hall - 1 Main Street - Third Floor
<b>Telephone:</b>	978-772-8218
<b>Email:</b>	planning@ayer.ma.us

### Members:

<b>Chair:</b>	Dale Taylor
<b>Members:</b>	John Cadigan, Ron Defilippo, Jim Lucchesi, Steve Wentzell
<b>Zoning Administrator:</b>	Susan Sullivan

### Mission Statement:

The Zoning Board of Appeals has the authority to approve variances from the requirements of the land use code and to hear and adjudicate appeals from any decision made by an administration official pertaining to a specific property

### Findings

- Deluxe Building & Remodeling/21 Maple Street~ Approved under Article 4.3.3D
- Hettich/9 Myrick Street ~ Approved under Article 4.3.3D1
- Silpro/2 New England Way ~ Approved under Article 4.3.3D1
- Ok/9 Grove Street~ Approved under Article 4.3.3A
- Rengard/35 Groton School Rd~ Approved under Article 4.3.4(b)
- Elston/56 Oakhurst Ave.~ Approved under Article 4.3.3D4
- Ayer Shirley Reg. High School/141 Washington Street~ Approved under Article 6.031D1
- J. Byrne/24 Washington Street~Approved under Article 4.3.3D3

### Variances

- Zaikis/39 Central Ave. ~ Approved
- ASRHS/ 141 Washington Street ~ Approved
- ASRHS/ 141 Washington Street ~ Approved
- Moore/Scully Road ~Approved
- Shaker Hills/146 Shaker Road ~ Approved
- Elston/56 Oakhurst Ave.~Approved
- Byrne/24 Washington Street~ Approved
- Rengard 0 Forest Street ~ Approved

### Special Permit (Home Occupation)

- Blair Jesse Reich/5 Groton Harvard Rd ~ Approved
- Mark Canney/14 Douglas Drive ~ Approved
- Chris Garner/7 Mulberry Circle ~ Approved
- Margaret Kidder/16 Page Street ~ Approved
- Karen Maguire/66 Pearl Street ~ Approved
- Thomas Bailey/108 East Main Street ~ Approved
- Mike Isevoli/23 Loon Hill Road ~ Approved
- Jin Hong/77 Pine Ridge Drive ~ Approved
- Adelyne Escarcida/18 Jonathan Drive ~ Approved
- Michael Crossman/36 Pine Ridge Drive~Approved
- Martha Loret/55 Littleton Road 5-c ~ Approved
- Brian Lipomi/12 Harvard Road~ Approved

### Bond Release:

- Willows /Willow Road –Approved

### Special Permits:

- 22 Pleasant Street
- 10 East Street





Grove Pond

## CONTACT INFORMATION

Accounting	Town Accountant	978-772-8290
Appeal of Zoning Decision	Zoning Board of Appeals	978-772-8218
Assessments	Board of Assessors	978-772-8211
Birth, Death, and Marriage Certificates	Town Clerk	978-772-8215
Building Permits	Building Commissioner	978-772-8214
Conservation Issues	Conservation Commission	978-772-8249
Dog Licenses	Town Clerk	978-772-8215
Dog Problems	Dog Officer	978-772-8200
Education Information	School Superintendent's Office	978-772-8600
Elderly Information	Council on Aging	978-772-8260
Elections and Voting Registration	Town Clerk	978-772-8215

<b>Fire &amp; Ambulance Emergencies</b>	<b>Fire Department</b>	<b>978-772-3111</b>
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Fire Permits-General Calls	Fire Department	978-772-8231
Garbage and Refuse	Board of Health	978-772-8213
Gas Permits	Gas Inspector	978-772-7354
Health and Sanitation	Board of Health	978-772-8213
Highways and Streets	Highway Department	978-772-8240
Housing for the Elderly	Housing Authority	978-772-2771
Information Technology Office	Information Systems Manager	978-501-5113
Library	Ayer Library	978-772-8250
Marriage Licenses	Town Clerk	978-772-8215
Park Department	Parks & Recreation	978-772-8217

<b>Police &amp; Ambulance Emergencies</b>	<b>Police Department</b>	<b>9-1-1</b>
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Police General Calls & Info	Police Department	978-772-8200
Planning Board	Planning Board	978-772-8218
Planning & Economic Development	Economic Development Office	978-772-8206
Plumbing Permits	Plumbing Inspector	978-772-7354
Recreation	Park & Recreation	978-772-8217
Schools	Ayer Shirley Regional High School	978-772-8600
	Ayer Shirley Regional Middle School	978-772-8600
	Page-Hilltop School	978-772-8600
	Lura A. White Elementary	978-772-8600
	Superintendent	978-772-8600
Selectmen	Town Administrator	978-772-8210
Tax Collections	Tax Collector	978-772-8215
Town Administrator	Town Administrator	978-772-8210
Transfer Station Stickers	Transfer Station	978-772-8240
Treasurer	Town Treasurer	978-772-8216
Tree Warden	Town Tree Warden	978-772-7445
Veterans Services	Veterans Agent	978-772-8212
Vital Records	Town Clerk	978-772-8215
Water	Light and Water Department	978-772-8242
Wiring Permits	Electrical Inspector	978-772-0843
Zoning	Zoning Board of Appeals	978-772-8218