

# Town of Ayer, Massachusetts

## 2015 Annual Report



*Rescue 1*

*The Town of Ayer is proud to dedicate this 2015 Town Report to*

## **MURRAY CLARK**

*in honor of his dedicated service to the Town*



**Thank you Mr. Clark for your service to the Town**

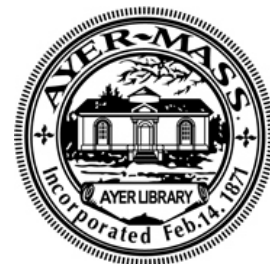
*Murray is a lifetime Ayer resident and in many regards is a lifetime volunteer for many examples of successful town of Ayer activities. Through the years, Murray has held many elected and volunteer positions with the Town including, Board of Selectmen, School Committee, Planning Board, Board of Assessors, Children's Athletic Coach, Chairman of the High School Building Committee, and is currently a Commissioner of Trust Funds.*

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# TOWN OF AYER

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## VOLUNTEER APPLICATION

Thank you for your interest in serving the Town of Ayer. Please complete this application to be kept informed of volunteer opportunities and/or to apply for a specific position or fill a vacancy when one occurs. You may be also be contacted based on your stated areas of interest for other opportunities to volunteer. Your application will be kept on file for 3 years. Thank you for your interest in the Town of Ayer.

### **Date of Application:**

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### **Applicant Information:**

**Name:**

**Address:**

**Home/Work Phone #**

**Cell Phone#**

**Email Address:**

**Indicate below which Board(s) or Committee(s) are of interest to you:**

**Have you previously been a member of a Board, Committee or Commission** (either in Ayer or elsewhere)? If so, please list the Board name and your approximate dates of service:

**Do you have any time restrictions?** YES/NO

**Are you a registered voter?** YES/NO

**Please list your present occupation and employer** (you may also attach your résumé or CV)

**Do you, your spouse, or your employer have any current or potential business relationship with the Town of Ayer that could create a conflict of interest?** (If YES, please describe the possible conflict)

**Please outline any education, special training or other areas of interest you have that may be relevant to the appointment sought.**

Received by Town of Ayer:

Processed by:

Date:

Return to: Town Of Ayer, Board of Selectmen's Office 1 Main Street, Ayer MA 01432 or email ta@ayer.ma.us

*Approved by the Board of Selectmen: January 22, 2013*

## CONTACT INFORMATION

Accounting	Town Accountant	978-772-8290
Appeal of Zoning Decision	Zoning Board of Appeals	978-772-8220
Assessments	Board of Assessors	978-772-8211
Birth, Death, and Marriage Certificates	Town Clerk	978-772-8215
Building Permits	Building Commissioner	978-772-8214
Conservation Issues	Conservation Commission	978-772-8249
Dog Licenses	Town Clerk	978-772-8215
Dog Problems	Dog Officer	978-772-8200
Education Information	School Superintendent's Office	978-772-8600
Elderly Information	Council on Aging	978-772-8260
Elections and Voting Registration	Town Clerk	978-772-8215

<b>Fire &amp; Ambulance Emergencies</b>	<b>Fire Department</b>	<b>978-772-3111</b>
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Fire Permits-General Calls	Fire Department	978-772-8231
Garbage and Refuse	Board of Health	978-772-8213
Gas Permits	Gas Inspector	978-772-7354
Health and Sanitation	Board of Health	978-772-8213
Highways and Streets	Highway Department	978-772-8240
Housing for the Elderly	Housing Authority	978-772-2771
Information Technology Office	Information Systems Manager	978-772-8252
Library	Ayer Library	978-772-8250
Marriage Licenses	Town Clerk	978-772-8215
Park Department	Parks & Recreation	978-772-8217

<b>Police &amp; Ambulance Emergencies</b>	<b>Police Department</b>	<b>9-1-1</b>
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Police General Calls & Info	Police Department	978-772-8200
Planning Board	Planning Board	978-772-8218
Planning & Economic Development	Economic Development Office	978-772-8206
Plumbing Permits	Plumbing Inspector	978-772-7354
Recreation	Park & Recreation	978-772-8217
Schools	Ayer Shirley Regional High School	978-772-8600
	Ayer Shirley Regional Middle School	978-772-8600
	Page-Hilltop School	978-772-8600
	Lura A. White Elementary	978-772-8600
	Superintendent	978-772-8600
Selectmen	Town Administrator	978-772-8220
Tax Collections	Tax Collector	978-772-8215
Town Administrator	Town Administrator	978-772-8220
Transfer Station Stickers	Transfer Station	978-772-8240
Treasurer	Town Treasurer	978-772-8216
Tree Warden	Town Tree Warden	978-772-7445
Veterans Services	Veterans Agent	978-772-8212
Vital Records	Town Clerk	978-772-8215
Water	Water Department	978-772-8242
Wiring Permits	Electrical Inspector	978-772-0843
Zoning	Zoning Board of Appeals	978-772-8220

Ayer Town Hall - 1 Main Street - Ayer, Massachusetts 01432

[www.ayer.ma.us](http://www.ayer.ma.us)

# ELECTED OFFICIALS

<b><u>ASSESSORS (3 Years)</u></b>		<b>TERM</b>	<b><u>PARK COMMISSIONER (3 Years)</u></b>		<b>TERM</b>
Denis J. Callahan, Chair		2016	Jason Mayo, Chair		2018
C. Edward Cornellier		2017	Richard P. Durand		2017
Paul D. Bresnahan		2018	Daniel C. Graham		2017
			Eric Hebert		2018
			Sarah Gibbons		2016
<b><u>BOARD OF HEALTH (3 Years)</u></b>			<b><u>PLANNING BOARD (5 Years)</u></b>		
Pamela L. Papineau, Chair		2017	Jeremy Callahan, Chair		2019
Mary E. Spinner		2018	Richard D. Roper, Sr.		2018
Heather L. Hasz		2016	Jennifer Gibbons		2018
<b><u>COMMISSIONER OF TRUST FUNDS</u></b>			Geoffrey Tillotson		2018
<b><u>(3 Years)</u></b>			Mark Fermanian		2016
James D. Stephen		2016	<b><u>REGIONAL SCHOOL DISTRICT COMMITTEE</u></b>		
Francis Callahan		2017	<b><u>(3 Years)</u></b>		
Murray W. Clark		2018	Patrick William Kelly		2016
<b><u>CONSTABLE (3 Years)</u></b>			Michele L. Granger		2017
Clark W. Paige		2016	Daniel W. Gleason		2018
Richard W. Skoczylas		2017	<b><u>SELECTMEN (3 Years)</u></b>		
Samuel Goodwin		2018	Jannice L. Livingston, Chair		2017
<b><u>HOUSING AUTHORITY (5 Years)</u></b>			Gary Luca, Vice Chair		2018
Judith Pinard		<i>appointed</i>	Christopher Hillman, Clerk		2016
Robert M Moore		2018	<b><u>TAX COLLECTOR (3 Years)</u></b>		
Janet K. Providakes		2018	Susan E. Copeland		2017
Karin D. Dynice-Swanfeldt		2016	<b><u>TOWN CLERK (3 Years)</u></b>		
Brian T. Anderson		2017	Susan E. Copeland		2017
<b><u>LIBRARY TRUSTEES (3 Years)</u></b>			<b><u>TREASURER (3 Years)</u></b>		
Debbie Pedrazzi		2016	M. Stephanie Gintner		2016
Louise A. Bresnahan		2017	<b><u>TREE WARDEN (3 Years)</u></b>		
Debra Faust Clancy		2018	Mark A. Dixon		2017
Penelope H. Kelley		<i>permanent</i>			
Timothy F. Holland		<i>permanent</i>			
Paul K. McGuane, President		<i>permanent</i>			
R. Neville Markham		<i>permanent</i>			
Joann Quigley		<i>permanent</i>			
Karen E. Gibbons		<i>permanent</i>			
<b><u>MODERATOR (3 Years)</u></b>					
Thomas P. Horgan, Jr.		2016			

## BOARD OF SELECTMEN

### Contact Information:

<b>Meeting Times:</b>	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday of each month at 7:00 at Town Hall, 1 <sup>st</sup> Floor Meeting Room
<b>Address:</b>	Town Hall, 1 Main Street, Ayer, MA 01432
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	cantonellis@ayer.ma.us
<b>Fax:</b>	978-772-3017

### Members:

<b>Chair:</b>	Jannice L. Livingston
<b>Vice-Chair:</b>	Gary J. Luca
<b>Clerk:</b>	Christopher R. Hillman

Dear Citizens of Ayer,

2015 was another successful year for the Town of Ayer! We the Ayer Board of Selectmen are pleased to offer this 2015 Annual Report highlighting the major accomplishments, initiatives, and progress of the Board.

The Board continues its commitment to public safety and public health with its ongoing properties enforcement strategy. In 2015, a comprehensive review and update of the Town's Nuisance Bylaw was initiated by the Board and was approved by the Special Fall Town Meeting of 2015. The Board continues to support and invest in our DPW, Fire/Ambulance, and Police Departments with the goals of increased public safety and emergency response for the safety and wellbeing of Ayer.

2015 marked another year of strong financial stability for the Town. The Board continued its commitment to fiscal responsibility by not only balancing the budget but implementing a budget with a \$1 million dollar surplus. Additionally, the Board supported and maintained a tax rate that makes Ayer's one of the lowest residential tax rates in the Commonwealth. The Board also supported and implemented the OPEB Board of Trustees consisting of local officials responsible for overseeing, reporting, and managing the Town's poste employment benefits account. Under the leadership of the Board the Town continues to provide comprehensive municipal services of the highest quality at an affordable rate.



Public education remains an ongoing priority and commitment of the Board as exemplified by the Board's continued support and funding of the Ayer Shirley Regional School District and the Nashoba Valley Technical School District. In September 2015, the Board was pleased to join the ASRSD with the official completion and opening of the new \$56 million dollar ASRSD High School renovation project. One of the highlights for the Board in 2015 was recognizing our students at Board meetings for their outstanding accomplishments from the Andromeda One Robotics Team, Panther Cheerleaders, Student Athletes and Artists, and our many Eagles Scouts.

In 2015, the Board continued its commitment to infrastructure improvements for the Town. Construction of the \$1.2 million dollar East Main Street project will commence in the Spring of 2016. This multi-phased project includes the replacement of the water and sewer infrastructure as well as repaving and streetscape improvements. Improvements were made to the Transfer Station to include repaving the access driveway as well as new concrete loading pads. The Board with the support of Town Meeting, acquired the parcel of land known as 0 Park Street adjacent to Fire Station for the purposes of permanently resolving the flooding issues to the station while resolving easement issues and acquiring land adjacent to Park Street for future municipal purposes. As the Town's Water and Sewer Commissioners, the Board continues to support infrastructure improvements to the Town's water and sewer systems designed to ensure clean, safe drinking water at affordable rates.



The Board remains committed to the construction of the \$4.2 million dollar Ayer Commuter Rail Surface Parking Lot and Access Improvement Project. The Board has worked tirelessly with the MBTA, MART, Federal and State Agencies and the property owners to insure a successful resolution to the many intricacies of this project. The Board remains confident that progress made on the outstanding issues in 2015 will culminate in a successful resolution in the Spring of 2016 which will enable the design and construction of this important transportation and economic development infrastructure project to commence and be completed.

In keeping with its ongoing commitment to customer service, the Board implemented and supported several initiatives designed to improve customer service as well as to increase public transparency and involvement in local government. For 2015, these included: the implementation of a “Residents Guide to Town Meeting”; a Town Meeting Warrant Article Submission System; a redesign and overall of the Town’s Website; and the implementation of the Senior Tax Work-Off Program. Additionally, the Board implemented a new Administrative Coordinator position designed to provide full time administrative support and customer service for the Building Department, Planning Board, Conservation Commission, and Economic Development Offices.

The Board was pleased to support and participate in various community projects and events in 2015. The construction of the Habitat for Humanity duplex on Central Avenue has welcomed two new families to Ayer. The 2015 annual Holiday Lights were another success for the Town with holiday lights being expanded from the Rotary to include Town Hall and the Main Street light poles. The 2015 Annual Fourth of July Parade and Fireworks was a spectacular event drawing thousands of participants from Ayer and the Region. The Town’s commitment to the honor of our Veterans and Military is alive and well as demonstrated by the Town’s support of Veterans Day and Memorial Day programs. Looking to the future of Ayer, the Board created and appointed the Town’s Master Plan Committee charged with reviewing and updating the Town’s Master Plan (last updated in 2005) with the goal of a comprehensive vision for the future of Ayer over the next ten years and beyond.

The Board would like to thank all of the Town’s Department Heads; Employees; Elected and Appointed Boards, Commission, and Committees and our many Volunteers for their support of a vibrant, transparent Town Government. A special thanks to our Town Administrator, Robert A. Pontbriand and our Assistant to the Town Administrator Carly M. Antonellis for all of their dedication and hard work in support of the Board and the Town of Ayer.

In conclusion, through the dedicated leadership and efforts of the Ayer Board of Selectmen, we continue to work together for the betterment and progress of the Town of Ayer. Working together in 2015, the Town remains a fiscally solvent municipality with one of the lowest residential tax rates and is positioned for continued economic, educational, community, and recreational growth in 2016 and the years ahead.

On behalf of the 2015 Ayer Board of Selectmen,

Jannice L. Livingston, Chairman  
Gary J. Luca, Vice-Chair  
Christopher R. Hillman, Clerk

The Ayer Board of Selectmen

## **TOWN ADMINISTRATOR**

### **Contact Information:**

<b>Office Hours:</b>	Monday, Wednesday, Thursday: 8am-4pm; Tuesday: 8am-7pm; Friday: 8am-1pm
<b>Meeting Times:</b>	Board of Selectmen: Meet 1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday of each month at 7pm – Town Hall
<b>Address:</b>	Town Hall, 1 Main Street, Ayer, MA 01432
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	rpontbriand@ayer.ma.us
<b>Fax:</b>	978-772-3017

**Staff:**

**Town Administrator:**

Robert A. Pontbriand

**Assistant to the Town Administrator:**

Carly M. Antonellis

**Opportunities for Citizens:**

Volunteer Opportunities: Anyone interested in assisting the Board of Selectmen or undertaking special projects may contact Carly Antonellis at 978-772-8220

**Mission or Statement of Purpose:**

The Town Administrator is the chief administrative and procurement officer for the Town of Ayer and implements the policy directives of a three-member, elected Board of Selectmen.



Volunteer Opportunities: Anyone interested in assisting the Board of Selectmen or undertaking special projects may contact Carly Antonellis at (978) 772-8220

*Dear Citizens of Ayer,*

*"It gives me great pleasure to transmit to you the following report of achievements for 2015. I want to take this opportunity to thank the Ayer Board of Selectmen and the Citizens of Ayer for the continued privilege and honor to serve as your Town Administrator. Working together in 2015 we have continued to make Ayer a better place to live, work, learn, and play. In 2015 we faced many challenges, embraced many opportunities and have enjoyed many positive achievements as a Town that we can all be proud of. Thank you for your continued trust and I look forward to continuing to work for you and with you in the years to come."*

Sincerely, Robert A. Pontbriand, Town Administrator

**2015 Projects and Initiatives:**

- Worked with all Departments and coordinated the Town's efforts to secure millions of dollars in grant funding for various public works, community development, economic development, and public safety projects and initiatives.
- Continued with the implementation of the town-wide online payment and permitting system to improve customer service (implementation ongoing thru 2016).
- Worked with the I.T. Department and I.T. Committee to redesign and update the Town's website with increased functionality.
- The Town expanded its Annual Holiday Lights Event to include the Rotary, Town Hall, and Downtown Streetlight Poles. This was made possible by the generous support of Town Meeting, Town Businesses, the Ayer Board of Selectmen, and the Citizens of Ayer.
- Acquired a parcel of land adjacent to the fire station (0 Park Street) for the purposes of resolving easement issues; developing a permanent flood remediation solution for the station; and acquiring land on Park Street for future municipal purposes.
- Created a full-time, professional Department Administrative Coordinator to provide full-time administrative support and customer service for the Building Department, Planning Board, Conservation Commission, and Economic Development Offices.
- Worked with the Personnel Board to complete the Non-Union Personnel Compensation Study.

- Successfully negotiated and concluded three year collective bargaining agreements with the Ayer Police Patrolmen Organization (APPOA) and Police Dispatchers.
- Worked with the Board of Selectmen on the development and implementation of various Town policies and procedures to include: Town Meeting Warrant Article Tracking System; Domestic Violence Leave Policy; Chapter 61 Land Acquisition Policy; Restaurant B.Y.O.B. Policy; Valet Parking Policy; Town Internship Policy/Program; Town Credit Card Use Policy; Health Insurance Policies under the Affordable Care Act; I.T. Policy for Portable Storage Devices.
- Recommended the formation of and provided professional administrative support to the Town's OPEB Board of Trustees charged with overseeing the Town's post-employment benefits fund.
- Recommended that the Board of Selectmen appoint a Master Plan Committee charged with reviewing and updating the Town of Ayer Master Plan (last done in 2005).

### **The Economy and Town Budget:**

I am pleased to report that the fiscal stability of the Town of Ayer is extremely high and the Town continues to maintain its highly advantageous "AA3" Bond Rating which is a true testament to the Town's strong, stable financial condition. In 2015, the Town achieved a balanced budget with a surplus of over \$1 million dollars. Additionally, during this economic recovery, the strong financial foundation of the Town reflects positively on the Town's commitment to the development and administration of a pragmatic annual operating budget based on sound financial information, modeling, and projections erring on the side of caution. The Board of Selectmen, Finance Committee, and Town Administration continue to provide citizens with the highest level of services at an affordable price. 2015 welcomed many new businesses as well as new private and public investment(s) in Downtown Ayer as well as Town-wide.

### **Education:**

In 2015, the Ayer Shirley Regional School District completed the \$56 million dollar high school renovation and rehabilitation project. This state-of-the art school is on the cutting edge of learning and is a true testament to the commitment of the Town of Ayer to public education. The ASRSD continues to position itself to be a regional leader for public education excellence in the Commonwealth. The Town continues to realize significant financial and educational benefits from its membership in the Nashoba Valley Regional Vocational Technical School District.

### **Effective Management and Improved Customer Service:**

2015 marked another year of effective management and improved customer service. It remains our primary goal to ensure that all residents and businesses receive quality services with the highest level of customer service. The Town continues to develop its town-wide online payment and permitting system which is now supported by a newly updated and redesigned town website. The Board of Selectmen's Office and Town Administrator's Office continue to employ an "open-door policy" to assist all residents and businesses. Any and all questions and/or ideas are always welcomed by the Board of Selectmen and Town Administrator.

### **One of the Lowest Residential Tax Rates:**

The Town of Ayer continues to have one of the lowest residential real estate tax rates in all of Central Massachusetts. Keeping the Town of Ayer an affordable place to live has and continues to be a primary goal of the Board of Selectmen and Town Administrator.

### **The Future:**

In conclusion, I am pleased to report that 2015 was a very successful year for the Town of Ayer filled with many new projects, initiatives, community events, and overall progress. The future of Ayer is very promising and something we should all be very optimistic and proud of. I would like to thank the Board of Selectmen, Finance Committee, Personnel Board, Regional School Committee, and all of the elected and appointed boards, commissions, and committees of the Town for their continued service to the town of Ayer. It is through their tireless dedication and passionate volunteerism that Ayer is such a special place. I would also like to thank all of the Department Heads and Employees for their commitment to public service and for their professionalism in all that they do for Ayer. It is truly appreciated!

I look forward to working with all of you as we continue to improve the quality of life in Ayer for all residents, students, and businesses in the years to come.

Respectfully Submitted,

Robert A. Pontbriand  
Town Administrator

## ANIMAL CONTROL OFFICER

### Contact Information:

<b>Telephone:</b>	(978) 772-8200 ext. 559
<b>Email:</b>	jsthenas@ayer.ma.us
<b>Website:</b>	www.ayer.ma.us/animal-control

### Animal Control Officer, Julie Thomas

There is one on-call Animal Control Officer who handles all animal incidents and is responsible for enforcing animal control laws. The Animal Control Officer may issue violations to pet owners based upon the conduct of the animals.

Complaints investigated	134
Dogs hit by car	0
Dogs reported missing	7
Animal bites	6
Wild animal calls	6
Violation notices issued	21

There is one on-call Animal Control Officer who handles all animal incidents and is responsible for enforcing animal control laws. The Animal Control Officer may issue violations to pet owners based upon the conduct of the animals.

There continues to be a large number of unlicensed dogs in town. Licensing is a state law. Licensing assures that dog owners will keep their dogs current on their vaccinations current. These vaccinations prevent rabies and distemper. Licensing also helps me identify the owner of a wayward dog.

Many wild animals come into residential neighborhoods looking for food. I suggest that you do not feed your pets outside. I also urge everyone to keep containers in your garages and sheds tightly sealed, and these building secured so wildlife cannot get in. If you discover a wild animal on your property there is not a lot that can be done because it is illegal to capture or relocate wildlife.

In closing, I would like to thank the responsible dog owners who control their dogs and keep their licenses and vaccinations current. Remember, there are no bad dogs, only irresponsible dog owners!

### Tips on how to avoid getting bit by a dog.

1. Do not disturb a dog that is sleeping, eating, or caring for puppies.
2. Always ask the owner if you can pet a dog. If the owner says yes, first close your hand and let the dog sniff the back of your hand. Then pet the dog gently.
3. Never leave an infant or toddler alone with a dog.
4. To avoid a stray dog, walk away from it slowly and quietly. Never run away. Never stare into a dog's eyes.
5. Know the poster signs that a dog is about to attack. The common signs are:
  - head lowered
  - staring
  - hackles up
6. If an aggressive dog confronts you, place your hands at your side and keep them still and turn slowly away. Never wave your arms.
7. Don't run or scream if attacked. Try to stand still with your arms at your side. Don't make eye contact or talk to the dog. If you are knocked down, curl into a ball and put your hands over your ears.

### Cats

Do not pick up a cat or kitten that you don't know as it may be a feral cat. Feral cats will not bother humans unless you try to handle them.

Respectfully submitted,  
Julie Thomas, Animal Control Officer  
Ayer Police Department  
54 Park Street  
Ayer, Massachusetts

## AYER PUBLIC ACCESS CORPORATION (APAC)

### Contact Information:

<b>Meeting Times:</b>	Third Monday of the month, or as needed
<b>Address:</b>	PO Box 220, Ayer, MA 01432
<b>Drop Box</b>	Ayer Police Headquarters, 54 Park Street
<b>Telephone:</b>	978-772-5858 (voice mail only)
<b>Email:</b>	ayerapac@gmail.com
<b>Website</b>	www.ayerpac.org

### Board Members:

<b>President:</b>	Charles Comeau
<b>Vice President:</b>	Bob Colman
<b>Treasurer:</b>	Douglas Becker
<b>Clerk:</b>	Harry Zane

### Staff:

<b>Operations Manager</b>	Janet Giaimo
<b>Programming and Production Manager</b>	Don Swope

### Mission:

To provide access, training,, and assistance in the production and cablecasting of television content for residents and organizations of Ayer – programming known as PEG access (Public, Education, and Government) in the parlance of the Federal Communications Commission. APAC is also dedicated to charitable, scientific and educational pursuits as a 501 (c) 3, non-profit organization.

### How the Non-Profit Corporation Functions:

APAC cablecasts its content over Comcast channels eight, nine, and 99 as part of the Town's contract with cable provider, Comcast Corporation. Through its website, [www.ayerpac.org](http://www.ayerpac.org), APAC makes its content available to residents who are not Comcast subscribers. The website also permits residents to input their own slides and text to the Channel 99 community bulletin board, and view past programs and bulletin board items online. APAC is funded by a 10-year contract with Comcast, recently negotiated by the Cable Advisory Committee. (See separate entry for Cable Advisory Committee.) APAC has one full-time and several part-time employees.

### New Studio Implementation:

APAC worked with the board and superintendent of the new Ayer Shirley Regional School District to implement a new, state-of-the-art public access studio, control room and editing lab in the new Ayer Shirley High School building on Washington Street. APAC contributes more than \$50,000 in equipment and will provide hundreds of hours of consulting in getting the new studio up and running. The studio will enable the school and APAC to create and broadcast high-quality videos and cable programming. APAC Chief Engineer Jon Rose, is providing technical support for the startup, working with school district faculty and staff.

### Enhanced Facilities, Equipment and Coverage:

The construction of the new studio brings with it new equipment and broadcast integration that enables multi camera videography capabilities, as well as improved APAC coverage of sports and public affairs events and in the school auditorium and gymnasium. In 2015, APAC continued to support the broadcasting of Town and School Committee board and committee meetings, as well as sports, and special events over the three-channel expansion (Comcast channels eight, nine, and 99) it completed in 2014. APAC continues to broadcast school sports, working with the high school Communications and Broadcasting Club (CBC), enabling video production training and hands-on experiences for student broadcasters.

#### **Expanded Organizational Membership and New Staffing:**

The corporation expanded its organizational memberships in 2014 by recruiting and offering videography and editing classes for Ayer residents. Current membership stands at more than 25 people. Organizational members are eligible to train-on, and use APAC equipment to make their own videos and programs. APAC added Jon Day, a former president of the ASRHS Broadcast Club and student at Fitchburg State University as a part time videographer in 2015.



*Chief Engineer, Jon Rose and member Dennis McGillicuddy check out new equipment in the ASRHS/APAC studio, which will open in 2016.*

### **BENEFITS AND PAYROLL OFFICE**

#### **Contact Information:**

<b>Benefits &amp; Payroll Manager</b>	Kevin A. Johnston
<b>Office Hours:</b>	Monday 8:00am - 4:00pm Tuesday 8:00 am - 7:00pm Wednesday 8:00am – 4:00pm Thursday 8:00am – 4:00pm Friday 8:00am – 1:00pm
<b>Appointments:</b>	Appointments & meetings outside of business hours are scheduled as needed
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8248
<b>Email:</b>	kjohnston@ayer.ma.us
<b>Fax:</b>	978-772-5968

**Mission Statement:**

Our town, its employees, residents and businesses are our first priority. We welcome visitors and will treat everyone with courtesy, dignity, and respect. We will perform our duties in a knowledgeable and responsible manner while maintaining the highest standard of integrity, and will work together with our colleagues, appreciate their unique individual talents and value, and recognize that it is through our combined efforts that we are able to best serve our community.

**Human Resources Administration:**

The steps to complete payroll have been documented and streamlined to increase the efficiency of processing each bi-weekly payroll. Electronic access for benefits administration has increased the efficiency in enrollment management. Benefits fairs are held each year for both active and retired employees to provide the most up to date benefit information available. A particular focus continues to be the Affordable Care Act (ACA) and the new mandatory employer reporting requirements that begin with the 2015 plan year. Personnel administration forms were updated to assist in accurate and timely documentation of employee personnel actions.

**Retiree Benefits:**

Health and life insurance benefits for retirees, specifically Medicare supplement insurance and coordination of benefits continues to be a significant piece of our customer service work; the Town works diligently to provide retirees with the best value in health benefits. Participation as a member of the Sub-Committee on Assessments and Investments at the Middlesex County Retirement System provides the opportunity for current information about retirement benefits to assist employees in preparing and planning for retirement.

**Senior Citizen Property Tax Work-off Abatement Program:**

The Senior Work-off Program, formerly known as the SHAVE program, was re-instituted beginning in January 2015. Participants will receive a reduction in real estate taxes in FY 2016. The program will continue in FY 2016 and additional participants are needed and welcomed!

**Employee Wellness Program:**

The employee wellness program through the Minuteman Nashoba Health Group, the Town's health insurance provider, began with local programs on nutrition and exercise. As this program evolves additional programs in conjunction with other health group member communities be offered.

<b>BOARD OF ASSESSORS</b>
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**Contact Information:**

<b>Office Hours:</b>	Mon-Wed-Thu 8:00-4:00 Tue 8:00-7:00 Fri 8:00-1:00
<b>Meeting Times:</b>	Bi-weekly on Wednesdays @ 2:00PM
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8211
<b>Email:</b>	assessor@ayer.ma.us
<b>Fax:</b>	978-772-8222

**Members / Employees:**

<b>Chair:</b>	Denis J. Callahan
<b>Clerk:</b>	C. Edward Cornellier
<b>Member:</b>	Paul D. Bresnahan
<b>Employees:</b>	Thomas Hogan, Assessing Administrator
	Jacquelyn Ann Guthrie, Assessing Department Assistant

In March, the Board of Assessors was pleased to announce the hiring of Jacquelyn Ann Guthrie as Assessing Department Assistant. Ms. Guthrie will be responsible for customer service as well as providing a wide variety of property tax administration services to the community.

In 2015, the Assessing Department completed an in-house interim year update of all real and personal property valuations in the Town of Ayer. Property values were adjusted to reflect their full and fair cash valuation as of January 1, 2015. This update was completed to insure that Ayer remains in compliance with the Commissioner of Revenue's standards as they relate to assessment level and uniformity.

For FY16, the total assessed taxable valuation of Ayer is \$1,046,115,680 with a property tax levy of \$21,279,654. The Assessing Department reported \$22,634,530 in new growth valuation resulting in an additional \$446,710 in allowable tax levy growth. The FY16 tax rate for residential is \$14.53 per thousand dollars of value and the commercial/ industrial/personal property tax rate is \$30.92. The current valuation and levy percentages based upon property class are as follows:



<u>Class</u>	<u>Valuation</u>	<u>%</u>	<u>Tax</u>	<u>%</u>
<b>Residential</b>	675,182,600	65%	\$9,810,403	46%
<b>Commercial</b>	106,187,100	10%	\$3,283,305	15%
<b>Industrial</b>	145,008,400	14%	\$4,483,660	21%
<b>Personal</b>	<u>119,737,580</u>	<u>11%</u>	<u>\$3,702,286</u>	<u>17%</u>
<b>Totals:</b>	1,046,115,680	100%	\$21,279,654	100%

The Board of Assessors declared an overlay surplus of \$294,299. This surplus was realized in large part due to the successful management of Ayer's State Appellate Tax Board docket. The surplus was returned to the town for fiscal year 2016 budgetary purposes.

The Assessing Department inspected, valued, and billed \$15,090 in supplemental tax revenue resulting from post July 1 construction activity.

The Assessing Department worked in conjunction with the Montachusett Regional Planning Commission (MRPC) to complete the digitization of Ayer's parcel maps. These maps will serve as a critical base layer in the town's burgeoning Geographic Information System (GIS) program. GIS is critical public sector tool that provides users with the capability to visualize, question, interpret and understand spatial data in order to reveal relationships, patterns and trends.

Administratively, the Assessing Department processed the following items in 2015:

- Mailed Income & Expense Information Requests to 215 commercial, industrial and apartment property owners.
- Mailed Forms of Lists to 200 personal property tax accounts.
- Managed a State Appellate Tax Board docket of 14 real and personal property cases.
- Processed 25 Real Estate and Personal Property Abatement Applications.
- Processed 110 Statutory Exemption Applications.
- Processed 10 Automobile Excise Commitments totaling \$1,069,367.67.
- Calculated 311 Automobile Excise Adjustments.

Respectively submitted,

Denis J. Callahan, Chairman  
C. Edward Cornellier, Clerk  
Paul D. Bresnahan, Member



## BOARD OF HEALTH

### Contact Information

<b>Office Hours:</b>	Tuesday and Thursday 9:00 AM to 2:00 PM
<b>Meeting Time:</b>	2 <sup>nd</sup> and 4 <sup>th</sup> Mondays of each month at 5:30 PM at Town Hall
<b>Address:</b>	Town Hall, One Main Street, 3 <sup>rd</sup> Floor, Ayer, MA 01432
<b>Telephone:</b>	978-772-8213
<b>Email:</b>	978-772-8222
<b>Fax:</b>	boh@ayer.ma.us

### Members / Employees

<b>Chair:</b>	Heather Hasz
<b>Clerk:</b>	Mary Spinner
<b>Member:</b>	Pamela Papineau
<b>Employee:</b>	Jane Morriss

### Statement of Purpose:

The Ayer Board of Health is the legally designated health authority of the Town. It is responsible for implementing and overseeing policies as mandated by the Massachusetts Department of Public Health and the Department of Environmental Protection to protect the public health of the Town. The Board accomplishes this by enforcing state laws and our own regulations and by regulating activities in our Aquifer Protection District.

### Functions:

Together with the Nashoba Associated Boards of Health, the Ayer Board of Health oversees, monitors, and enforces regulations regarding food service, housing, water, septic, rubbish disposal, recycling, noise, tobacco, animal inspection, and miscellaneous public health matters, including occasionally reviewing building plans. We provide information about local beach closings, annual flu clinics, and mosquito control. Both Boards continue to work with the Massachusetts Department of Environmental Protection, U.S. Army Corps of Engineers and other agencies to closely monitor ongoing remediation activities at Shepley's Hill Landfill and other sites located on or near the former Fort Devens.

### Summary 2015:

- The Ayer Board of Health granted one Special Permit for 31 Willow Road to allow for an expansion of an existing use in an Aquifer District.
- The Ayer Board of Health met with representatives of the executive management team of Vitasoy USA on July 13, 2015 in an effort to discuss the chronic odors coming from their site. With assistance of Health Agent Bridgette Braley as well as DEP representative Michelle Dellemarre, the Board was able to review years of documented odor complaints and presented these to Vitasoy and to take testimony from the affected neighborhoods during this meeting. As a result of this meeting as well as several other meetings held on a bi-weekly basis, Vitasoy continued to work on this problem and report back on their efforts as well as improvements that were being completed on site to address this problem. The Board of Health continues to work with Vitasoy and is being kept updated on their progress of insuring that this odor problem has been addressed, and operations continue to be monitored by the Board.
- The Board of Health adopted Solid Waste Hauler regulations on May 18, 2015. This is the first regulation of its kind to be adopted in Ayer. The Board developed this regulation over the course of a six (6) month time period and held a Public Hearing prior to its adoption. These regulations will be effective January 1, 2016 and will define the requirements, standards and permit fees for all Haulers who service residential or commercial customers in the Town of Ayer.
- A Board member continues to attend and represent the Ayer Board of Health at the regular meetings of the Devens Restoration Advisory Board (RAB), which monitors and reports on remediation work at Shepley's Hill and other sites located on the former Fort Devens.
- The Board provides all Animal Inspector duties defined by the Massachusetts Department of Animal Health, which includes Barn Inspections as well as investigations of human and/or domestic animal exposures to mammals potentially

infected with the rabies virus, and the issuance of quarantine orders related to possible rabies exposures. Carlene Purdy, who previously served as Barn Inspector for the Town of Ayer, was re-appointed Animal Inspector for the term beginning May 1, 2015 and ending April 30, 2016.

- The Board congratulates current Board of Health Clerk, Mary Spinner, on her election to serve on the Executive Board of the Nashoba Associated Boards of Health.
- The Board continues its affiliation with the Worcester-based Region 2 Emergency Response Team. The Ayer Board of Health wishes to thank Ken Gikas for his service as our Region 2 Public Health Emergency Preparedness Coordinator who entered into retirement in 2015. The Board wishes to welcome Jamie Terry as the new Coordinator. The Ayer Shirley Regional High School is currently the Town of Ayer's Emergency Dispensing Site, as construction was completed in 2015, and plans are being updated to reflect the new layout of the building.
- A Board member continues to sit on the local Emergency Management Team, which meets bimonthly to discuss issues related to the community.
- The Ayer Board of Health is a member of the Massachusetts Association of Health Boards.

Respectfully submitted,

Heather Hasz, Chair  
Mary Spinner, Clerk  
Pamela Papineau, Member  
Ayer Board of Health

## BUILDING DEPARTMENT

### Contact Information:

<b>Office Hours:</b>	8:30am to 11:00 am Tuesday , Wednesday and Thursday
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8214
<b>Email:</b>	gvellante@ayer.ma.us
<b>Fax:</b>	978-772-2222

### Members:

<b>Building Commissioner</b>	Gabriel J. Vellante Jr.
<b>Assistant Zoning Enforcement Officer</b>	Charles Shultz
<b>Alternate Building Commissioner</b>	Roland Bernier
<b>Inspector of wires</b>	Alan Parker 978-877-6323 ( <i>Call between 7am &amp; 9am</i> ) Inspections are performed on Monday, Wednesday, and Friday.
<b>Plumbing &amp; Gas Inspector</b>	Robert Friedrich 978-772-7354
<b>Assistant Plumbing &amp; Gas Inspector</b>	James Bakun 978-456-8433
<b>Sealer of Weights and Measures</b>	Eric Aaltonen 978-597-8855

**Mission Statement:**

It is the mission of the Building Department to enforce the State Building Code and the Town By-laws, so as to achieve the minimum life safety standards of the Code and the quality of life style as defined in the Town By-laws and as approved by Annual Town Meeting.

**The year in review:**

2015 was another busy year for the Building Department with 343 building permits being issued, having a total construction value of approximately \$23,655,178.94. There were 44 permits issued for new single family homes and 5 permits for duplex buildings which accounted for 54 new residential dwelling units.

There was a surge in solar installations with 98 permits issued. Renovations/additions were strong with a total of 95 permits being issued for this work.

This year we created the position of Assistant Zoning Enforcement Officer, which is staffed by Charles Shultz. The purpose of this position is to concentrate on zoning violations. Over the past months Mr. Shultz has made progress in working on problem properties, and bringing signage violations into compliance. At present there are two cases still working their way through the court system for resolution.

**COMMUNITY PRESERVATION COMMITTEE****Contact Information:**

<b>Meeting Times:</b>	1 <sup>st</sup> Wednesday of each month at 6:00 pm at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	bos@ayer.ma.us
<b>Fax:</b>	978-772-8222

**Members:**

<b>Chair:</b>	Janet Providakes (Ayer Housing Authority)
<b>Co-Chair/Clerk:</b>	Jessica Gugino (Conservation Commission)
<b>Members:</b>	Beth Suedmeyer (Citizen-at-Large)
	Barry Schwarzel (Historical Commission)
	Richard Durand (Parks and Recreation Board)
	Jenn Gibbons (Planning Board)
	TBA (Citizen-at-Large)

**Statement of Purpose:**

The Community Preservation Act (CPA) was signed into law in the Commonwealth on September 14, 2000 (Massachusetts General Law, Chapter 44B, Section 5). The Community Preservation Act (CPA) was adopted by Ayer voters in April 2001. In the first two years of the program, Ayer's local property tax surcharge was 3% - it was reduced to 1% by ballot vote in Fiscal Year 2003. The Ayer CPA receives funds through a local property tax surcharge and a variable state match of 5% to 50% of the local receipts. Since its adoption in 2001, Ayer has raised over \$2M CPA funds. These funds include the state matches dependent on the state budget. Additional state funds would be available if the surcharge was increased.

The CPA was designed as a smart growth tool to help participating communities with four general types of projects: the acquisition and preservation of open space; the creation and support of affordable housing; the acquisition and preservation of historic resources; and the creation and support of outdoor recreational uses. Each community determines its own priorities and can more readily plan for its future knowing what funds it has available.

To facilitate projects and recommend the allotment of annual funds in accordance with CPA requirements, participating communities must create a local Community Preservation Committee (CPC) of up to nine members. The role of a CPC is to review and recommend CPA projects to Town Meeting, which, in turn, makes the final decision on uses of CPA funds. The Ayer CPC, which meets monthly, is currently a seven-member committee (reduced from nine members in October 2013). Members are appointed by the Board of Selectmen and comprised, by statutory requirement, of representatives from the Planning Board, Conservation Commission, Historical Commission, Housing Authority, and Parks Commission, and also includes two citizens at large. One citizen at large seat remains vacant and the CPC welcomes residents interested in applying.

At Spring Town Meeting, the Ayer CPC makes recommendations for the distribution of its annual CPA revenues from the surcharge and the State. By law, open space, housing, and historic preservation must each receive a minimum 10% distribution from these revenues. The CPC also makes recommendations for the distribution of the remaining 70% to open space, housing, and historic preservation, as well as to recreation, reserves and administrative uses.

In previous years, Ayer CPC has recommended to Town Meeting voters the use of CPA funds for renovations to Town Hall and Open Space purchases expanding the Town's conservation land holdings. Additionally, CPA funds have supported projects for elderly housing, Habitat for Humanity, and the Greenway Committee. Other projects include historic restoration and preservation of the Pleasant Street School and adjacent park. CPA funds have supported projects at Sandy Pond Beach, Ayer Pond Assessments and Pirone Park.

#### **Projects Completed in 2015:**

CPC funds supported the Fire Department's historical town photos restoration project for public viewing. Additional funding supported the update of the Open Space and Recreation Plan for the Town. CPC was a major funding source of the duplex house on Central Avenue, by Habitat for Humanity North Central Massachusetts.

#### **Future Prospective Projects:**

The CPC will be supporting the Conditions Assessment requests from Sandy Pond School Association. The CPC is also considering future expansions of open space.

### **CONSERVATION COMMISSION**

#### **Contact Information:**

<b>Office Hours:</b>	Tuesday 11:30-3:30 Wednesday: 9:30 – 1:30 <i>Appointments Recommended</i>
<b>Meeting Times:</b>	2 <sup>nd</sup> & 4 <sup>th</sup> Thursday of each month at 7:00 at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8249
<b>Email:</b>	concom@ayer.ma.us
<b>Fax:</b>	978-772-3017

#### **Members / Employees:**

<b>Chair:</b>	William Daniels
<b>Vice Chair:</b>	George Bacon
<b>Clerk:</b>	Jessica Gugino
<b>Members:</b>	Takashi Tada
	Bonnie Tillotson
<b>Employees:</b>	Brian Colleran

#### **Mission Statement:**

Wetlands protect drinking water, prevent flood damage and provide fish, shellfish, wildlife and plant habitat. Although wetlands are found on private property, their benefits are important to everyone. Landowners have an important role in protecting wetlands. Since colonial times, Massachusetts has lost nearly one-third of its wetlands, and continues to lose more every year.

In accordance with Massachusetts General Law, c40 §8C, the Conservation Commission's mission is the "promotion and development of the natural resources and for the protection of watershed resources. The commission shall conduct researches into its local land areas and shall seek to co-ordinate the activities of unofficial bodies organized for similar purposes, and may advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which in its judgment it deems necessary for its work. Among such plans may be a conservation and passive outdoor recreation plan which shall be, as far as possible, consistent with the town master plan and with any regional plans relating to the area. The commission may, from time to time, amend such plan. Such plan shall show open areas including marsh land, swamps and other wetlands, and shall show which areas are subject to restrictions or wetland zoning provisions and any other matters which may be shown on a plat index under section thirty-three of chapter one hundred and eighty-four. Acquisitions of interests in land under this section and other municipal open lands shall be shown thereon as well as lands owned by other entities kept open through any legal requirement. Such plan shall show other areas which public necessity requires to be retained for conservation and passive recreation use."

The Commission is also charged by State law to protect the town's wetlands resources by administering the Massachusetts Wetlands Protection Act, Rivers Protection Act and their regulations, as well as the Ayer Wetlands Protection Bylaw.

#### **Personnel:**

In 2015, Bonnie Tillotson was appointed to the Commission to replace Lee Curtis who stepped down. The Commission also welcomed a new administrator, Brian Colleran.

#### **Regulatory Actions:**

In accordance with these laws and regulations, the Commission took the following actions:

- Determinations of Applicability: 9
- Orders of Resource Area Delineation: 0
- Orders of Condition: 8
- Certificates of Compliance: 9
- Enforcement Orders/Violation Notices: 1
- Amendment of OOC: 1
- Field Changes to existing OOCs: 1
- Extension of OOCs: 11

#### **Pond Management:**

A five-year aquatic weed management plan was developed in 2005. In 2014, the Commission engaged a consultant to prepare a comprehensive pond survey to update and expand on the recommendations in the 2005 plan. The project has begun and a final report is expected in 2016.

#### **Land Management:**

The Commission also manages the Pine Meadow Conservation Land abutting Groton Harvard Road and Oakridge Drive as well as a small parcel on Snake Hill Road. Conservation land in the Town is managed with assistance from volunteers from the Ayer Greenway Committee. Signage and walking trails are maintained to allow residents to enjoy the beauty and serenity of the forest, marsh, ponds and wildlife there. The Greenway Committee always welcomes new members who are interested in preserving and enjoying Ayer's open space resources.

Several landowners have granted conservation restrictions on their properties. These properties remain in private ownership, but use of the land is limited to prevent alteration and preserve open space. The Commission monitors these properties to ensure adherence to the terms of the restrictions.

### **COUNCIL ON AGING**

#### **Contact Information:**

Office Hours	Monday – Friday 9am-3pm
Address	18 Pond Street rear entrance
Phone	978-772-8260
Transportation	Dial a ride MART Van 978-772-8261
Web Page	Town Web Page
Fax	978-772-8246

Executive Director	Karin Dynice-Swanfeldt
Outreach Coordinator	Jean Taylor
Nutrition Coordinator	Louisa Ratcliffe
MART Van Coordinators	Karen Collins
Exercise Instructor	Amanda Norton
Housekeeping	Rita Pederson
COA Center Volunteers	Sr Paula McCrea, Sally Balcom, Alice Shepard

Chair	Sr. Paula McCrea
Member	Robert Hammond
Member	Sally Balcom
Member	Lisa White

**Statistics:**

The population in the community of Ayer is just under 7,000. Of that number 1,900 are 60+ years of age and older which is up 500 more folks since I began as Ex. Director here. Also keep in mind the great number of folks we have lost this past year which is the HARDEST part of this job!!!! At The Center, on average, we service between 375-400 people per week. That is an average week. When we have a function, event, workshops or trips those weekly numbers can increase by an additional 175 people per week. In round numbers, we service on average in a year up to 20,000 people. This is not just people 60+ but also their caregivers and family members. We also transport the many disabled members of our community. We are a service based department and offer much to many. We are a very active facility with countless services. We have an open door policy and no one is turned away or goes without! We work together as a TEAM and will continue to offer quality in ALL we do. As we move into 2016 we look forward to bringing new and exciting activities to our 60+ers and many more services. Make PLANS in 2016 to stop by the check us out, you will not be disappointed!!!!!!!!!!!!!!!!!!!!

<b>DEVENS ENTERPRISE COMMISSION</b>
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**Contact Information:**

<b>Address:</b>	33 Andrews Parkway, Devens MA 01434
<b>Telephone:</b>	978-772-8831 ext. 3313
<b>Fax:</b>	978-772-1529

**Members:**

<b>Chair:</b>	William P. Marshall
<b>Ayer Members:</b>	Martin Poutry
	Russ Smith

**Annual Report: 2015**  
**Town of Ayer**  
**DEVENS ENTERPRISE COMMISSION**

The Devens Enterprise Commission (DEC) is a regulatory and permit-granting authority for the Devens Regional Enterprise Zone.

A full copy of the DEC 2014 Annual Report can be found at <http://www.devensec.com/meetings.html> under Annual Reports 2015.

Respectfully submitted by Ayer's DEC Commissioners:

Martin Poutry , James Pinard (pending Governor's approval)

<b>DEPARTMENT OF PUBLIC WORKS</b>
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**Contact Information:**

<b>Office Hours:</b>	7:30am - 3:30pm
<b>Address:</b>	25 Brook Street
<b>Telephone:</b>	978-772-8240
<b>Email:</b>	dpw@ayer.ma.us , mwetzel@ayer.ma.us
<b>Fax:</b>	978-772-8244

**Staff:**

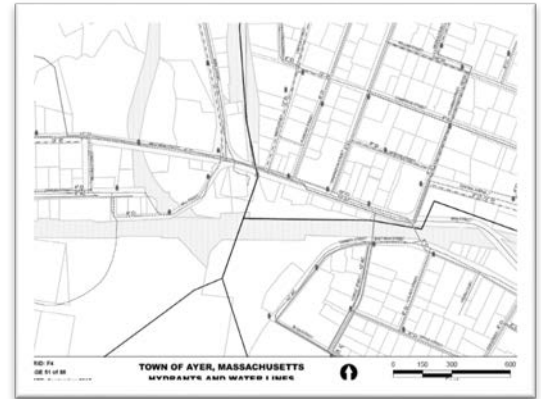
<b>Superintendent:</b>	Mark L. Wetzel, P.E.
<b>Town Engineer</b>	Daniel Van Schalkwyk, P.E.
<b>Business Manager:</b>	Pamela J. Martin
<b>Department Asst.:</b>	Tim Lahtinen

**Mission Statement:**

The Public Works Department provides the essentials of daily living: the distribution of safe, clean drinking water; the collection and treatment of the Towns' wastewater; provide the motorists and pedestrians with a safe and reliable roadway infrastructure; and enable the residents the ability to properly dispose of their solid waste/recycling materials.

**Superintendent's Comments:**

I am pleased to submit the 2015 Department of Public Works Annual Report. No other municipal department affects the lives of every citizen more than the Department of Public Works. Often taken for granted, the DPW's wide array of services continuously and directly impact the quality of life of every Ayer resident and business- 24 hours a day, seven days a week, the year-round, and year after year. These services affect public health, safety, education, as well as more subtle aspects such as economic vitality, and the aesthetic appeal of our town. In delivering these services the Ayer DPW is comprised of five major service groups; Highway, Water, Wastewater, Stormwater, and Solid Waste. It is with great pride that our employees diligently and consistently provide these valuable services for our customers and the Town.



In addition to our work planning, designing, constructing and maintaining the Towns public works facilities, we work closely with other Town Departments, providing manpower and expertise to continue to improve our community. For example, the Town Engineer worked closely with the Fire Department to evaluate environmental hazards at 0 Park Street site, the DPW crew assists with the set up and clean-up of the 4<sup>th</sup> of July celebration and assisted the Planning Board, ZBA and Conservation Commission with review of projects.

I would like to thank the Town Engineer, DPW Foremen, staff, Business Manager, Board of Selectmen, Town Administrator, Town Accountant, IT Manager and all Town residents for their support and encouragement this year.

**Public Works Department Operations:**

The Department of Public Works (DPW) consists of six divisions including: Water, Wastewater, Highway, Fleet Maintenance, Solid Waste and Stormwater. The DPW administrative staff also manages street lights, procurement of fuel for all Town Departments and snow removal operations. The Administrative Office staff support the Department operations with water and sewer billing, procurement administration, Transfer Station Permits and bags, payroll processing and response to public inquiries and concerns regarding DPW areas of responsibility.

The DPW has an emphasis on work safety with specific training, regular meetings of the DPW Safety Committee and "tailgate" safety meetings at job sites.

**Significant Projects:**

The Department of Public Works projects included:

- Completed the process to accept six roads previously unaccepted roads in Town
- Completed the construction of a new 1.0 million gallon water storage tank on Pingry Hill.
- Began design of the East Main Street Reconstruction project which will be funded by MassDOT
- Completed the conceptual design for streetscape design of East Main, Main and West Main Street Corridor
- Bid the East Main Street Water & Sewer Improvement project which will be funded through USDA
- Continued implementation of the new automatic water meter reading system, radio read meters and software
- Implemented quarterly water and sewer billing



- Developed fees, regulations and credit policy for Stormwater Enterprise Account
- Designed and completed construction of new water main and drainage improvements on Washington Street
- Continuing implementation of Utility GIS infrastructure mapping and management system
- Prepared an integrated infrastructure improvement capital plan, combining road paving, sidewalks, water and sewer improvements into comprehensive plan, including detailed inventory of Town water system

My goal as the DPW Superintendent is to improve the public services and infrastructure for the residents and businesses of the town. I appreciate public input, new ideas and the DPW staff will work hard to improve our community. I look forward to another challenging and exciting year in Ayer.

Respectfully Submitted,  
Mark L. Wetzel P.E., Superintendent

## DPW - WASTEWATER DIVISION

### Contact Information:

<b>Hours:</b>	7:00am - 3:30pm (Monday following Labor Day - last Friday in March) 6:00am - 2:30pm (First Monday in April - Friday following Labor Day)
<b>Address:</b>	25 Brook Street
<b>Telephone:</b>	978-772-8243
<b>Email:</b>	sewer@ayer.ma.us
<b>Fax:</b>	978-772-8244

### Staff:

<b>Acting Foreman:</b>	Richard Hudson
<b>Assistant Foreman:</b>	Kenneth Harwood
<b>Plant Operator</b>	David Nelson, Jr.
<b>Plant Mechanic:</b>	John Shanahan
<b>Collection System Operator:</b>	Bryan Copeland
<b>Plant Attendant:</b>	John Loomer

### 2015 Annual Report:

The DPW Wastewater Division is responsible for operation and maintenance of the Town's wastewater collection system, 18 wastewater pumping stations and the 1.8 million gallon per day advanced wastewater treatment plant. In addition, the Wastewater Division oversees the Industrial Pretreatment Program which monitors the waste discharge of the large industries in Town.

The following summarizes the Water Division activities in 2015:

- Operated the 1.8 MGD wastewater treatment plant in accordance with NPDES discharge permit requirements
- Contracted with Wall Trucking to haul wastewater sludge from the WWTP at a significant cost savings to the Town
- The Division responded to numerous sewer line blockages where the lines were jetted and cleaned.
- Tested the sewer inspection device to evaluate pipe condition in various locations in Town.
- Performed Hydro-Jet cleaning in various locations.
- The Wastewater Division drained, cleaned and repaired the two primary clarifiers.

- Completed the reconstruction of the Stony Brook Pumping Station.
- West Main Street Pumping Station upgrade design was completed to be bid in Spring 2016.
- The Wastewater Division worked closely with Vitasoy to implement a industrial pretreatment system to reduce the waste loading and odors form their pretreatment system.
- Replaced or repaired pumps at Main Station, Loon Hill No. 2, Central Station
- Routine maintenance and repairs to vehicles, process equipment and the collection system and eighteen wastewater pumping stations were performed by Division staff.
- Completed numerous routine and emergency Dig Safe mark outs, progress and final sewer connection inspections throughout Town and testing of new sewer extensions.



#### Wastewater Statistics

Total annual flow to the treatment plant	467.71 Million Gallons
Total annual flow to Devens	37.92 Million Gallons
Peak annual daily flow APRIL 1	2.92 Million Gallons

I would like to extend my appreciation to the Wastewater Division Staff, DPW Administrative staff and other DPW Divisions for all their efforts throughout the year.

Respectfully Submitted,

Richard Hudson, Wastewater Division Foreman

### DPW - HIGHWAY DIVISION

#### Contact Information:

<b>Hours:</b>	7:00am - 3:30pm (Monday following Labor Day - last Friday in March) 6:00am - 2:30pm (First Monday in April - Friday following Labor Day)
<b>Address:</b>	25 Brook Street
<b>Telephone:</b>	978-772-8238
<b>Email:</b>	roads@ayer.ma.us
<b>Fax:</b>	978-772-8244

#### Staff:

<b>Foreman:</b>	Doug Jaspersen
<b>Assistant Foreman:</b>	Walter Wood
<b>Equipment Operator:</b>	Bruce Burns
<b>Equipment Operator:</b>	David Malatos
<b>Utility Person/Laborer:</b>	Mike Flemming
<b>Fleet Mechanic:</b>	Michael Winters

#### 2015 Annual Report:

The Highway Division has many responsibilities around town, including roadway and sidewalk paving, street sweeping, stormwater catch basin cleaning, stormwater infrastructure repairs, beaver dam mitigation, cross walk painting, traffic sign maintenance/installation, Rail Trail facility maintenance, Town event setup/breakdown/cleanup and snow and ice removal operations. These tasks are the most visible to the residents and are successfully accomplished with a talented and dedicated staff of five individuals.

As everyone remembers the winter of 2014 /15 was the snowiest on record. Ayer received 10 feet of snow in 8 weeks! The dedicated DPW crew, led by the Highway Division worked many long days and nights to keep Ayer's roads safe and accessible. A special thank you to all DPW staff for their hard work!



The DPW mechanic effectively maintains and repairs the Public Works fleet. These vehicles consist of items such as: 6-wheel dump trucks, one-ton dump trucks, pickup trucks, wheel loaders, backhoes, street sweeper, sidewalk plows, lawn maintenance equipment and administrative vehicles. The mechanic provides expertise and knowledge in a variety of disciplines by repairing a multitude of vehicular problems from electrical deficiencies, computer/emissions issues, welding and structural problems to overall aesthetics.

#### **Roadway Improvement Projects**

- Regraded and paved Copeland Drive.
- Repaved sections of Central Avenue and Groton Harvard Road
- Created Bike Lane on Central Avenue
- Pothole repair and emergency paving was performed in the Spring

#### **Stormwater Related Projects**

- Replaced 500 feet of drain pipe and installed 3 new catch basins on Jackson Street to correct a drainage problem
- 910 catch basins were cleaned by a private contractor.
- 35 catch basins were repaired.
- Replaced 100 feet of failed drain pipe on Highland Street.
- GIS mapped stormwater structures and outfalls.

#### **Crosswalks and Traffic Control:**

- 42 crosswalks and 4 handicap parking spaces are painted by the Highway Division personnel. Painting is performed as weather and ambient temperature permit.
- Pedestrian and bus stop signage was installed at various locations.

#### **Buildings and Grounds:**

- Installed 4 new decorative street lights on Main Street to replace fixtures that were damaged or removed over several years
- Collected and disposed of trash from Rail Trail parking area, Main Street and pond areas.
- Lawns are maintained throughout the growing season at the following locations:
  - DPW Administrative offices/garage
  - Police Station
  - Town Hall
  - Rail Trail
  - Rotary
- Weeds and overgrowth are mitigated along the main roadways and at intersections to improve safety and aesthetics
- We worked with inmate work crews on brush clearing and litter pick up at numerous locations throughout town

**Special Events:**

- Set-up and clean-up for the 4th of July Celebration at Pirone Park.
- American Flags are mounted on the Main Street light poles for the various appropriate Holidays. The DPW purchased new American Flags for Main Street.

**Street Sweeping:**

Street Sweeping commenced in the early spring throughout Town and Main Street was swept every Friday morning. The Highway Division also sweeps the main sidewalks, the school parking lots, the Rail Trail parking lot, the Commuter Rail parking lot as well as the Library and Police Station.

**Beaver Control:**

The Highway Division personnel inspect beaver activity on a daily basis. Action is taken as required to mitigate flooding potential. Beavers were trapped at various locations to control beaver related flooding.

**Snow and Ice Removal Operations:**

All Divisions of the Ayer DPW perform all snow plowing and salting throughout Town to provide safe vehicular passage on all town roads. Snow along sidewalks (on selected main roads) is plowed immediately following the clearing of the roadways. Snow is completely removed from Main Street (and select other main roads) after a major snow event. Snow removal and treatment is also performed at the Police Station, Town Hall, the Library and the Schools. There was a total snowfall of 118-inches over 17 storm events.

Respectfully Submitted  
Doug Jaspersen, Foreman

**DPW - WATER DIVISION****Contact Information:**

<b>Hours:</b>	7:00am - 3:30pm (Monday following Labor Day - last Friday in March) 6:00am - 2:30pm (First Monday in April - Friday following Labor Day)
<b>Address:</b>	25 Brook Street
<b>Telephone:</b>	978-772-0666
<b>Email:</b>	rlinde@ayer.ma.us
<b>Fax:</b>	978-772-8244

**Staff:**

<b>Foreman:</b>	Richard Linde
<b>Assistant Foreman:</b>	Greg Cormier
<b>Treatment Plant Operator:</b>	Brian Boomgaarden
<b>Meter Reader/Laborer:</b>	Scott Schwinger

**2015 Annual Report:**

The Department of Public Works - Water Division continues to provide the town residents and businesses with safe and reliable water supply. The Water Division has many ongoing projects that will improve operational efficiency, reduce electrical costs and replace aging infrastructure. Many of our water pipes are over 120 years old.

The Water Division operates 5 groundwater wells, 2 water treatment plants, a 1.5 million gallon water storage tank and 37 miles of water mains.

The following summarizes the Water Division activities in 2015:

- Pumped 502 million gallons (1.4 million gallons per day) of clean, safe drinking water to the residents and businesses of Ayer.
- The Water Division continues to upgrade the Spectacle Pond Water Treatment Plant. This facility is over 30 years old and we are implementing various improvements to keep it operating efficiently while providing excellent water

quality. Projects included replacing the Filter Control Panel, replacing and/or rebuilding the filter control valves, replacement of the 16-inch cast iron discharge pipe, and construction of a potassium hydroxide chemical feed system to reduce corrositivity of the water.

- The Water Division and DPW Engineering designed, bid and constructed a replacement water main on Washington Street between Highland Ave and Nashua Street to replace the 110 year old pipe.
- The Water Division worked closely with the Pingry Hill developer, Crabtree Associates, to construct the new 1.0 million gallon water storage tank on Pingry Hill. The tank is complete and will be put into service in spring of 2016.
- The Water Division replaced 6 fire hydrants, installed 3 new gate valves and repaired 5 major leaks.
- The Water Division and Administrative Division continues to implement the new Automatic Meter Reading (AMR) systems and began the process of implementing a 2 year AMR upgrade program. Over 1000 water meters/ radio transmitters were installed by the Water Division this year.
- The Water Division staff continues to respond to dirty water complaints caused by dead end pipes and old cast iron water mains. The annual water main replacement program will help to reduce these problems
- The biannual hydrant flushing program continues to be effective in the removal of iron and manganese deposits from the water distribution system.
- Painted fire hydrants throughout the Town.



New residential and commercial construction requires the staff to perform inspections, witnessing pressure tests and meter installations. In addition, the Water Division is responsible for DIGSAFE mark-outs and coordination / support with other DPW Divisions, including snow plowing during the winter months.

In addition to well and treatment plant operational duties, the Water Division performs all routine maintenance, grounds, custodial, service calls, meter reading and repairs to distribution system.

The Water Division thanks all who continue to comply with the Town's Mandatory Water Restrictions. The increased growth in residential an industrial users results is a very high daily demand during the warmer months. Your compliance greatly reduces stress on the aquifer and mechanical components and assists us in complying with our DEP Withdrawal Permits.

With the proper funding and staffing the DPW Water Division will continue to provide the Town with safe, ample drinking water.

**Water Statistics:**

Total volume of water pumped	502,108,000 gallons
Total volume of water treated	460,176,000 gallons
Average daily demand	<b>1.37 MGD</b>
Maximum Day	<b>2.4 MGD</b>
Number of water services	<b>3124</b>

Respectfully submitted,  
Richard Linde, Water Division Foreman

## DPW - SOLID WASTE DIVISION

### Contact Information:

<b>Open to the Public:</b>	Wednesday, Saturday and Sunday 7:00am - 3:00pm (Monday following Labor Day - last Friday in March) 6:00am - 2:00pm (First Monday in April - Friday following Labor Day)
<b>Address:</b>	100 Groton Harvard Road
<b>Telephone:</b>	978-772-8270
<b>Email:</b>	ajackson@ayer.ma.us
<b>Fax:</b>	978-772-8244

### Staff:

<b>Foreman:</b>	Andrew Jackson
<b>Operator:</b>	Frank Mavilia

### 2015 Annual Report

The collection and disposal of the Town's solid waste, including recyclables, trash, yard waste, bulk and reusable items are an important service to the community. The Ayer DPW- Solid Waste Division operates the Town Transfer Station, with support from the DPW Administration staff and the Recycling Committee.

The Transfer Station continues to be a popular location in Town, where residents not only can drop off their trash and recycling, but can search for treasure in the Swap Shed and socialize with neighbors. The DPW completed numerous improvements to the Transfer Station, including repaving the entire area, improving handi-cap access and installing concrete walls in the yard waste area. Also, at a resident's suggestion, we installed solar powered lights in the Swap Shed.

Recycling of solid waste continues to expand. Residents are recycling more now than in the past. The compactor makes recycling easier and more efficient which reduces the total tonnage of solid waste (trash) disposal. Thank you to the Ayer Recycling Committee for all that they do to improve recycling in the Town.

The Swap Shed is one of the most popular sites in Town. Drop off your unused stuff for reuse by others and pick up something you need. This is an effective way to reduce waste and recycle your goods.

The Town of Ayer blue bag program is working out well. The bags are conveniently available at several locations in Ayer including: The Public Works Administrative Offices, Shop and Save, Aubuchon Hardware, Moore Lumber & Hardware and Shaws in Groton. Bulk tags are only available at Moore Lumber and the Public Works Administrative Offices.

The yard waste will continue to be deposited at the Solid Waste Department / Transfer Station on Groton Harvard Road and we transport it to our yard waste / brush dump off Bishop Road. We screened several hundred yards of compost this summer and have made the screened product available to residents at the DPW yard.

The DPW Solid Waste Division statistics for 2015 are:

Permits sold	1460	
Total recycled waste	363	Tons
Total non-recycled solid waste	613	Tons

I would like to thank the residents for the Transfer Station support and comments made at the public meetings.



Respectfully Submitted,  
Andrew Jackson, Foreman

## FINANCE COMMITTEE

### Contact Information:

<b>Meeting Times:</b>	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday of each month at 7:00pm at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	shoude@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Members:

<b>Chair:</b>	Scott Houde
<b>Vice-Chair:</b>	Marianne Zawacki
<b>Clerk:</b>	Pauline Conley

The collaborative work of the Finance Committee, Board of Selectmen, elected officials, and Departments has culminated in a solid financial position in FY2016 for the Town of Ayer. Over the past few years the Finance Committee has expanded its vision from singling out individual budget years to include long range analysis of future impacts and sustainability. Financial Policies we created in 2011 and updated in 2014. The policies provide a road map of fiscal decisions and financial processes to be followed for future civic leaders. It allows tax payers visibility to some of the methodology in how the town functions financially. The budget process and guidance from the Finance Committee changed for FY2014 from a blanket percentage increase to level funding and review of all requested increases. This allows us to strategically increase spending only where necessary including funding of one time large expenses by utilizing available Free Cash. It also provides smaller departments and boards to request proper funding levels. A Five Year Budget Model is being finalized to provide an analysis of future impacts on key long term fiscal decisions. By utilizing prior year trending, the report allows for granular analysis of expense categories. The goal is to provide citizens with visibility of spending and growth in the omnibus budget. All of the above actions are successful due to the departments and town employees executing their services to the community in an efficient manner.

In the coming year, the Ayer Finance Committee will continue to work toward making Ayer's financial activity sustainable for years to come. Recommendations from the Finance Committee will address the current fiscal year in the best interest of its citizens, but we will also be analyzing our obligations for the future in order to meet them as a fiscally sound entity. The committee will make projections for unfunded future obligations including the \$1.2 million in accrued vacation time; and we will look for funding options for the anticipated costs of retired employees or OPEB (currently estimated at \$23 million as of FY2013). We will continue to diligently serve Town Meeting as its fiscal advisory committee and provide relevant information to its participants in order to make educated decisions.

Scott Houde, Chairman  
Marianne Zawacki, Vice Chairman  
Pauline Conley, Clerk

## AYER FIRE DEPARTMENT

### Contact Information:

<b>Address</b>	1 West Main Street
<b>Telephone</b>	978-772-8231
<b>Email</b>	firechief@ayer.ma.us
<b>Fax</b>	978-772-8230

### Members / Employees:

<b>Chief/EMD</b>	Robert J. Pedrazzi*
<b>Admin. Asst. to the Fire Chief</b>	Lisa E. White
<b>Fulltime Capt.</b>	Timothy Johnston*, Paul Fillebrown, Jr.***, Sean Farley*, Jeremy Januskiewicz**
<b>Fulltime Lieut.</b>	Charles Dillon***, Robert Bozek*, Timothy Shea***, John Bresnahan***, David Greenwood***
<b>Fulltime FF.</b>	Frank Fowler*, Jeffrey Swenson***, Brendan Hurley***, Brenton Bourne***
<b>*</b>	Registered Emergency Medical Technician, Commonwealth of Massachusetts
<b>**</b>	Registered Emergency Medical Technician, Advanced, Commonwealth of Massachusetts
<b>***</b>	Registered Emergency Medical Technician, Paramedic, Commonwealth of Massachusetts

### Officers and Members, Combination Company No. 1

Lt. John Whalen*	Cpt. Stephen M. Slarsky*	Lt. Daniel Breitmaier
	Lt. Richard Ressijac*	
FF Gerald Peters*	FF Robert Soultanian*	FF John Delcore
FF David McGloughlin***	FF Andrew Anderson*	FF Robert DaCosta*
FF Andrew Harland*	FF Lindsay McGloughlin***	FF Stephen Wright*
FF Derek Jordan***	FF Stephen Kaup*	FF Mathew Boutilier*
FF Ian Hurley*	FF Christopher Herrstrom*	FF Ronald Sawyer
FF Jared Wayne*	FF Andrew Gambrell	FF Zachary Broderick*
FF Robert Williams*	FF Tyler Schwabe	FF Jacob Mullen
FF Travis Woelfle	FF Judson Swiminer*	FF Arielle Vandette***
	FF Zachary Rolfe	

### Emergency Medical Technicians

Deborah Cole\*\*, Leeann Mavilia\*, Tara Bozek\*, Timothy Poole\*

### Statement of Purpose or Mission Statement

The mission of the Ayer Fire Department is to provide to the citizens, visitors and business community the highest level of fire suppression, emergency medical service, bio-terrorism response, fire prevention education and public service. We are committed to finding better ways of protecting our citizens in the event of fire or other disasters and continue to work for the betterment of our community.

### Statistics

Emergency Calls: 761 Fire incidents; 1397 Ambulance responses for a total of 2158 emergency responses.

Inspections: 322



Permits: 353 permits issued

Revenue: Total revenue received of inspections and permits \$14,590.00.

**Equipment- Rescue Truck** –At the FY-15 Annual Town Meeting \$475,000 was approved for the Fire Department to purchase a new Rescue #1 to replace the 1988 Rescue #1. The truck was delivered on July 27, 2015. I would like to thank the voters of the Town for their support of this necessary piece of equipment. In September a new rescue boat was purchased using donated funds.

**Other-** Six historic photographs were restored by the Northeast Document Conservation Center. These photographs date back to the year 1900 and are on display at the fire station. The cost of restoration was \$17,397.00. Town meeting authorized the purchase of 0 Park Street, the land between the fire station and Dunkin Donuts for a possible flood remediation project.

**Major Fires** – This year we had major structure fires at VitaSoy USA and 78 Sandy Pond Road resulting in \$795,000.00 in property damage.

**Specialized Training** – All department EMT's completed the D.O.T. transitional training program. State training now mirrors that of the national curriculum.

**Staff** – Career Captain Timothy Taylor retired after 29 years of service with this department. On December 4, Call Firefighter Brenton Bourne was hired to the fulltime career staff. Lieutenant John Bresnahan left the post of Fire Prevention Officer to return to the regular career staff, with Firefighter David Greenwood receiving a promotion to Lieutenant and stepping into the Fire Prevention Officer role. Jeremy Januskiewicz received a promotion from Lieutenant to Captain. New appointees to the call department are EMT Timothy Poole, Firefighters Tyler Schwabe, Judson Swiminer, Jacob Mullen, Arielle Vandette and Zachary Rolfe

**Special Recognition** – Firefighter Brenton Bourne graduated from the Massachusetts Fire Academy Call/Volunteer training academy. Career Lieutenant Jeremy Januskiewicz was promoted to Captain and Career Firefighter David Greenwood was promoted to Lieutenant. Call Firefighter Mat Boutilier earned his EMT certification.

**Grants-** An Emergency Management Planning Grant provided funds to complete the Emergency Operations Center at the fire department. Grant funds have provided for the purchase of computers, multi-media projector, video display, phone lines and handsets to equip Ayer's Emergency Operations Center used to assist Town officials in prevention, protection, mitigation, response and recovery in the event of disaster or terrorist attack.

**S.A.F.E.** - Ayer's Student Awareness of Fire Safety (S.A.F.E.) program provides safety education to our school children and senior citizens. Funding originates with the State Fire Marshal's office. I would like to thank our local community partners North Middlesex Savings Bank, and New England Hydro Electric Transmission for their dedication to this program supplying additional funding. Without their continued support the department would not have as many contact hours with community residents and students. Our S.A.F.E. program extends community outreach with fire drills, evacuation plans and safety education for nursing homes, the Nashoba Valley Medical Center, senior housing and assisted living residents as well as public and private schools, day-care centers and the business community. 2015 saw the program expand to include replacing smoke detector/CO batteries and where necessary, replacing outdated smoke and CO detectors for Ayer's age 60 plus residents.



**Solicitations** - The Ayer Fire Department does not solicit donations by telephone. We are not connected with any organization that uses telemarketing. Any Ayer resident or business owner with questions should call Chief Pedrazzi.

**Thank you** - I wish to thank the officers and members of the Ayer Fire Department and Combination Company #1 for their dedication and support, the citizens of Ayer, our business community and the Ayer Board of Selectmen and Town Administrator Robert Pontbriand and all department heads for their support.

Respectfully Submitted,

Robert J. Pedrazzi  
Fire Chief / Emergency Management Director

#### 4<sup>TH</sup> OF JULY COMMITTEE

**Contact Information:**

Meeting Times	Twice a month Feb. through June. Date and time to be posted
Address	1 Main Street
Telephone	978-772-8206
Email	July4th@ayer.ma.us
Fax	978-772-8222

**Members / Employees:**

Chair	Marion Smith
Members	Ruth Rhonemus
	Sgt. Austin Cote
	Maureen Parlon
	Stephanie Gintner
	Allan Wilson

**Opportunities for Citizen to Participate:**

The committee is always in need of more volunteers. We would like to thank all of those who volunteered to help with both the parade and the on-field activities. We appreciate your time and effort. Watch for notices of the planning meetings for the upcoming year. Assistance from volunteers, especially the day of the event, is always welcome. Contact a member of the Committee for more information.

A special thanks for the great support for the safety and logistics for the event that is undertaken both by the Ayer Police and Fire Departments as well as the Department of Public Works. Also we would like to acknowledge the Ayer Parks Department and staff for their cooperation with the use of Pirone Park during the event.

The turnout was great for the parade. This year's Grand Marshal was Ernie Blasetti, recent recipient of the Boston Post Cane given to the town's oldest resident. The bike decorating entry is always a popular parade entry for the children. The attendance at the evening's fireworks thoroughly enjoy the display by Central Maine Fireworks.

**Special Thanks**

To the Citizens of Ayer who continue to support the Fireworks and July 4<sup>th</sup> activities with their vote at Annual Town Meeting to fund our event.

To the many business sponsors from both Ayer and Shirley who donate generously to the event.

To the members of the Ayer Fire, Police and DPW who gave of their time and effort to give us a safe, clean, highly organized event.

The Board of Selectmen and Town Administrator Robert Pontbriand for their continued support.

**SAVE THE DATE FOR THE 2016  
CELEBRATION**

**SATURDAY, JULY 2, 2016**

**HISTORICAL COMMISSION**

**Contact Information:**

Meeting Times:	2 <sup>nd</sup> Wednesday of the month at 7:00 p.m.
Address:	Town Hall, 1 Main Street, Ayer MA 01432
Telephone:	978-772-8220
Email:	hist@ayer.ma.us
Fax:	978-772-8222

**Members:**

Chair:	George Bacon
Vice Chair:	Tom McLain
Clerk:	Ruth Rhonemus
Members:	Barry E. Schwarzel
	<i>Vacancy</i>

**Mission Statement:**

The Historical Commission is an appointed board of Town government pursuant to Massachusetts General Laws Chapter 40, Section 8D. Its mission is to identify, evaluate, and protect the historical resources of the town through education and outreach. The Commission's monthly meetings are open to the public, and volunteers are always welcome to participate in the Commission's programs and projects.

Following up on last year's restoration of the Camp Stevens 53<sup>rd</sup> Regiment MVI Civil War monument, the Commission sponsored a program illustrating life in the camp on the site as part of Freedom Way Heritage Association member towns' "Hidden Treasures" events in May. In October Commission member Barry Schwarzel presented a program

on the 53<sup>rd</sup> at the Fort Devens Museum. The Commission will be highlighting a new “Hidden Treasures” as part of FWHA’s programs in May 2016.

The Commission has initiated an oral histories project to interview older town residents and record document their memories of growing up and living in Ayer over the years. With the purchase of a voice recorder and the use of the resources of Ayer Public Access (Channel 8) studios, this effort is moving forward.

The Commission funded the restoration of the (WCTU) drinking water fountain installed by the Women’s Christian Temperance Union at the main entrance to the Town Hall in 1899. The fountain was professionally restored by Erickson’s Antique Stoves of Littleton, Mass.

In early January the commission met with the prospective purchasers of the old Fire Station on Washington Street to hear their proposed redevelopment plans for this historic structure. The commission requested that a Preservation Restriction be placed on the exterior of the building.

A brochure for a self-guided walking tour of the historic downtown area was developed for FWHA’s Connecting Communities “Summer Saunters” activities in June.

As of this writing, there is one three-year vacancy on the Historical Commission. Interested parties are encouraged to attend our monthly meetings that are open to the public.

## INFORMATION TECHNOLOGY

### Contact Information:

<b>Contact:</b>	Cindy Knox
<b>Office Hours:</b>	Monday, Wednesday, and Thursday: 8-4; Tuesday: 8-7; Friday 8-1
<b>Address:</b>	Town Hall, 1 Main Street, Ayer MA 2 <sup>nd</sup> floor
<b>Telephone:</b>	978-772-8252
<b>Email:</b>	it@ayer.ma.us
<b>Website:</b>	www.ayer.ma.us

I would like to thank the people of Ayer for their continued support of technology within the Town. This Department supports Information Technology at Town Hall, the Ayer Fire Department, Department of Public Works, and the Council on Aging.

### Security

We continue to make security a number one priority by decommissioning old hardware, upgrading our infrastructure, upgrading software, and educating our employees. Application software upgrades were performed at Town Hall, Ayer Fire, and Ayer DPW. A Portable Media Policy was implemented to safeguard and prevent data from being moved outside of the network and/or the physical premises. Town Hall, Ayer Fire, & DPW servers were all updated to perform off-site backups. Viruses, Spam and Malware continue to be an area to stay on top of.

### Website & Social Media

The IT Committee spent a considerable amount of time defining and designing our new website. We focused on content that was easier to find and a new, brighter design. Also added to the site was a Board & Committee database module – this makes it easier to maintain the terms of elected and appointed officials & committee members. This information populates to the website automatically.

Social media continues to be an active resource for the Town. Facebook likes have increase by 20% this year and Twitter followers by 93%. We post Town-related information on our website, Facebook and Twitter.

### Permitting

The Town will implement an on-line permitting system in order to speed up the process, provide better service to our applicants, and to streamline the internal, manual processes. A funding source was acquired through the use of our existing 43D funds. We have selected the software and the project is on-going.

### Other Projects

- Applied for a Community Compact with the Commonwealth – This is a partnership with the Commonwealth which provides the Town with assistance and resources.
- Implemented online registration and payments for Parks & Recreation – Parks & Recreation participants now have the option of registering and paying online.
- Updated and installed hardware and associated peripherals to replace aging computer systems and for new employees.

### HOW TO RECEIVE ELECTRONIC INFORMATION FROM THE TOWN:

- **Email** – You can sign up to receive email alerts from the Town. Sign up on the website from the home page, just click on the E-Alerts Button.
- **Facebook** – “Like” The Town of Ayer on Facebook at [www.facebook.com/AyerMA](http://www.facebook.com/AyerMA) or from our website for another informational resource, or you can read our feed on our website.
- **Twitter** – Follow us on Twitter @TownOfAyer. Our Twitter feed is also on our website.
- **CodeRed** – Residents are encouraged to enter their contact information so they may be contacted by the system in the event of an emergency. Sign up on the Town’s website, or the fine people at the Fire Station will be happy to assist you with this.
- The Town’s **Website** – The website is updated on a daily basis.
- Town-Wide **Calendar** – The Calendar is a resource for finding out when meetings, elections, Town Meeting, and other events are held – The calendar also links agendas, minutes, and video for many events and meetings.

*If you do not have a Facebook or Twitter Account, you can still read our pages and notices; they are available on the Town’s home page at [www.ayer.ma.us](http://www.ayer.ma.us), click on the Social Media Tab..*

We are happy to promote non-profit activities on our website and Social Media. You can sign up for this service under the “Contact Us” link on the website. You may also email me directly at [it@ayer.ma.us](mailto:it@ayer.ma.us).

Respectfully Submitted

Cindy Knox  
IT Director

## AYER LIBRARY

### CONTACT INFORMATION

### LIBRARY HOURS

26 East Main Street	Tuesday	10:00am-7:00pm
Ayer, MA 01432	Wednesday	10:00am-7:00pm
978-772-8250	Thursday	10:00am-6:00pm
978-772-8251 (Fax)	Friday	10:00am-5:00pm
<a href="http://www.ayerlibrary.org">www.ayerlibrary.org</a>	Saturday	10:00am-1:00pm

### AYER LIBRARY STAFF

Mary Anne Lucht	Director
Julie Mason Lacey	Assistant Director
Samantha Benoit	Young Adult Librarian

Amy Leonard	Children's Librarian
Brenda Jones	
Nancy Askin	
Christina Zoller	

#### **AYER LIBRARY BOARD OF TRUSTEES**

Paul McGuane	President
Neville Markham	Vice President
Timothy Holland	Treasurer
Debra Pedrazzi	Secretary
Penelope Kelly	
Joann Quigley	
Louise Bresnahan	
Dana Bresnahan	
Debra Faust-Clancy	

Ayer Library Board of Trustees meets the third Tuesday of each month, September through June.

#### **MISSION**

Ayer Library strives to serve its community as a source of reliable information and will provide educational, informational, cultural, and recreational materials to meet the needs of its users. The Library may also present and make available a variety of cultural and recreational activities. It will support and respond to the educational and cultural activities of the community. The Library will provide opportunity and encouragement for all people to pursue the goal of individual development. Materials purchased are a reflection of the range of interests found in this particular community. At all times, the Library will seek to provide a collection which responds to the unique characteristics and needs of its community.

#### **DIRECTOR'S REPORT**

This year the Library purchased over 2000 new books and 500 new movies. In addition, 125 new ebooks have been added to the Central Mass Library Consortium's catalog of over 25,000 ebooks. These titles can be downloaded for free to your device from [ayerlibrary.org](http://ayerlibrary.org) and using your Ayer Library card. Also at [ayerlibrary.org](http://ayerlibrary.org), you will find many valuable database resources. World Book Encyclopedia, Consumer Reports, and the Mass Law Library are a small sample of the resources available. If you do not have a computer, we have eight public access computers in the Adult Department and six more for students in the Young Adult area.

Friends of the Ayer Library again this year sponsored "Ayer Reads Together Again". This year's book was To Kill a Mockingbird. A Pastel Painting workshop, a Zentangle workshop, and a Summer Reading Club for adults were all well attended. Movie Matinees were shown every Thursday afternoon in the Public Reading Room, offering a variety from recent releases to classic films. Ayer Library has an on-going Book Sales sponsored by the Friends group, as well.

#### **YOUTH SERVICES**

Over 2,371 titles were added to the Youth Services department; these included both fiction and nonfiction materials, books, movies, audiobooks, music, and ebooks. A new collection of video games was added, which are available in the Children's Room and can be checked out by anyone over the age of thirteen.

Throughout the year the Youth Services department hosted 83 programs with a total attendance of 2,848 people. The "DIY Kids Crafts", which focuses on crafts for kids ages 5-12, continues to grow, and the newly added "Lego Club" has drawn in many new people. The Summer Reading Program's theme this year was "Every Hero Has a Story" and over 232 people signed up to participate. The kick-off show was performed by Pumppernickel Puppets, and prizes were purchased with funds from the Friends of the Ayer Library. This year's program also included a town-wide scavenger hunt that had the kids looking for two superheros around town.

The library would like to acknowledge the locals who help with programs each month, B.O.N.E.S. Therapy, Karyn Farnsworth of Mini-Motions, Ms. Terrie for Night Time Story, Steve Lechner from Science Works, and the Ayer Cultural Council for funding many of the programs. A special thanks to the teen and adult volunteers who help out everyday. The library also worked with the community in the form of school field trips, Literacy Night, and other associated outreach programs.

## STATE CERTIFICATION

Ayer Library has been certified once again this year by the Massachusetts Board of Library Commissioners. Each year the library must comply with a strict set of criteria in order to gain certification. The library received \$9699 in state aid for FY15.

Respectfully submitted,

Mary Anne Lucht,

Library Director

## AYER PARKS DEPARTMENT

### Contact Information:

<b>Office Hours:</b>	Wednesdays and Fridays, 12:00-2:00 PM or by appointment
<b>Meeting Times:</b>	3rd Thursday of each month at 7:30 at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8217
<b>Email:</b>	parks@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Parks Commission Members / Employees:

<b>Parks Commission Chair:</b>	Jason Mayo
<b>Vice-Chair:</b>	Dan Graham
<b>Members:</b>	Sarah Gibbons
	Eric Hebert
	Rich Durand
<b>Director of Recreation and Maintenance</b>	Jeff Thomas
<b>Lifeguard Director</b>	Heidi Januskiewicz
<b>WSI Certified Lifeguards</b>	Madison Bump
	Elena Ream-Rodriguez
	Ross Cote
	Micheal Nodarse
<b>Red Cross Certified Lifeguards</b>	Nick Blood
	Peter Hunt
	Erin McNulty
	Erika Esielionis
	Jillian Folger
	Katherine Blood
	Ben Hebert
	Molly Cadogan
	Jennifer McGrath
<b>Maintenance</b>	J.J. Thomas
	Ben Hebert
	Alex Calebrese
	Tyler Mayo

The Ayer Park Department consists of five commissioners each elected for three year terms charged with the responsibility of seeing to the recreational needs of the town by providing clean and well groomed park and beach facilities as well as safe, appealing recreational programs for members of the community. The department employs a full time Director of Recreation and Maintenance, as well as seasonal swimming instructors, lifeguards and maintenance personnel responsible for overseeing the management and maintenance of Pirone Park and Sandy Pond Public Beach. The Parks Commission also delegates subcommittees to run town sponsored recreational activities such as Ayer Youth Basketball and Ayer Youth Soccer.

The Park Commission meets once each month or as posted at the Town Hall on 1 Main St. The public is invited to attend, and any input from the community is welcome. If you wish to contact the Parks Department, the office is located on the third floor of the town hall. Please call **978-772-8217** or email us at **parks@ayer.ma.us**.

### **Volunteers: Backbone of our Department**

The Ayer Park Department was once again greatly aided by volunteers who gave their time to coach and administrate sports programs as well as assist in preparing and maintaining fields at Pirone Park. In an age where volunteerism has been steadily receding in many of our surrounding towns, we have benefited from a countless number of selfless individuals who offered their services, expecting nothing in return except the satisfaction of helping their community. We would not be able to function as a department without such contributions. The town owes you all a great deal of thanks, not just for your efforts, but for showing that volunteerism remains a major part of the small town dynamic. While impossible to pay tribute to all the individuals who have volunteered their time throughout the year, the Park Commission established the Gibson Award in 2008 as a means of recognizing outstanding volunteer contributions to our department and the community. The 2015 recipient was Rich Simpson, who has spent many years coaching and offering leadership to the baseball, softball basketball and soccer programs. Our great thanks go out to Rich for his years of service to the youth of our community, as well as all those who gave so generously of their time in 2015.

### **2015 Highlights**

This past year saw continued enhancements at Pirone Park and the Sandy Pond Beach. Several projects were seen through, including reroofing and renovations to the maintenance building, installation of a new scoreboard on the main softball field, and new backstops for both softball fields. We were also fortunate to be the beneficiary of three Eagle Scout projects through the year, including:

- Enhancement to the newly cleared picnic area by Jason Langlais. Jason constructed eight new picnic tables, several benches for waterfront viewing, and a fire pit.
- Construction of a retaining fence along the water built by Jeff Blood. The fence serves the dual purpose of helping to keep young children from going towards the water and keeping geese from coming up on the turf and defacing the playing surfaces.
- Development of a new picnic area behind Kiddie Junction by Tyler Landry. Tyler levels the area and built four picnic tables in a shaded section near the water

We would like to thank Tyler, Jeff and Jason for their service and congratulate them on their unique achievement.

Several new projects are currently in the planning stages, including the erection of a new storage facility at Pirone to replace the old fire station, development of a perimeter path around Pirone Park and construction of a new dog park that can also be used for overflow parking at Sandy Pond Beach.

### **Nashoba Valley Unlimited Program**

2015 was another successful year for the Nashoba Valley Unlimited sports program. This is open to players of all ages and offers a level of play at various sports to those who might prefer a less structured and competitive environment than traditional venues. With the assistance of her family and other volunteers, Kerry Bremer has coordinated this from its onset in 2009. It has relied heavily on donations from local businesses and individuals to keep things running. Currently there are teams for baseball in the spring and basketball in the winter. One of the greatest aspects of this program is the utilization of “buddies”, players and coaches from various local school and recreational teams who come out each week to work with the unlimited players. Those who have participated as buddies have found it to be a rewarding, sometimes even life-changing, experience. If you have a desire to participate in this program, please contact the Parks Department for more information.



## **Recreational Programs**

The Ayer Park Department offers several programs throughout the year for the benefit of the children in our community. While all programs require a fee, financial aid is available to anyone who needs it. For registration dates and other information, please call **978-772-8217** or visit the **Town of Ayer website**. Some programs require early registration, so it's best to sign up as soon as possible. Registrations for all programs can be picked up at the Parks office.

We hope to offer more programs in the future, including those for adults and younger children. If you have any suggestions or input as to what you would like to see, please let us know. We work for you and welcome public input! The following are programs that are currently available:

**Fall and spring soccer:** Open to players ages 2-18. The Ayer Youth Soccer Board has done an excellent job overseeing youth soccer in Ayer and has developed a program for all levels of play. Children under eight can participate in the in-town U4, U6 and U8 developmental programs, and those nine and older are eligible for the Ayer/Shirley travel teams. Please note registration for travel programs take place several months before the seasons begin.

**Little Diggers Volleyball:** Open to players grades 3rd-8th. This is a new program started in 2012 by Heather Houde that introduces volleyball to those just getting started and preps more experienced players for higher levels of competition. Session are once a week starting in late March and run through early June.

**Basketball:** Programs available for grades K-8. These include the K-2 Skills and Drills program, the 3<sup>rd</sup>-4<sup>th</sup> grade in-town instructional league and the 5<sup>th</sup>-8<sup>th</sup> grade travel league. Registrations close in mid October and the season runs from November through March.

**Swimming lessons:** Open to all levels, coordinated by Heidi Januskiewicz. Registrations are available in May, with programs starting in July and running through August. Day time and evening sessions are available for levels one through six.

**Baseball/Softball:** Ayer Youth Baseball and Softball, run independently in cooperation with the Parks Department. Open to players ages 3-18. Registrations close in February, with season running from April through the summer. For more information, visit the AYBS website at [www.leaguelineup.com/aybs](http://www.leaguelineup.com/aybs).

**Football/Cheer:** Ayer/Shirley Youth Football and Cheer, run independently through the ASYFC board. Registrations close in spring and the sessions starts the first week in August, running through November. For more information, visit the ASYFC website at [www.leaguelineup.com/asyfc](http://www.leaguelineup.com/asyfc).

**YO!:** An event based outdoors program for children and families. Events are put together by YO! organizers and made open to the public, often at little or no fee. These include hikes, campouts, anything kids and families want to try!

**Tech Kids:** A STEM program for girls in 4<sup>th</sup> and 5<sup>th</sup> grade, put on in the springtime. The program introduces girls to female mentors in the STEM fields and offers experiments and projects that are fun and stimulating.

**Summer Camps:** The Parks Department offers a variety of camps for children during the summer. The 2014 summer camp schedule is expected to include camps for soccer, baseball, softball, football and basketball. If you have an interest in any of these, please contact the Parks office for more information, or visit the Town website for updates and registration forms.

Respectfully submitted,

Ayer Parks Commission



*Another fun session of Nashoba Valley Unlimited Basketball*

## AYER YOUTH BASKETBALL

### Contact Information:

<b>Meeting Times:</b>	As posted at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8217
<b>Email:</b>	parks@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Members / Employees:

<b>Chair:</b>	Eric Hebert
<b>ASYB Representative</b>	Randy Clemence
<b>ASYB Representative</b>	Tony Casavecchia
<b>AYB Coordinator</b>	Jeff Thomas

### What is Ayer Youth Basketball?

Ayer Youth Basketball is an organization run through the Parks Department by a subcommittee, the Ayer Youth Basketball Board. It consists of volunteers interested in helping kids learn how to play and enjoy the game of basketball. AYB is charged with the task of overseeing the registration, scheduling and formation of teams as well as selecting coaches, ordering equipment and organizing finances. AYB is self-funding, relying only on registration fees, sponsorships and fundraisers for its financial needs. The AYB board meets throughout the year to discuss various ways to improve the program. These meetings are open to the public. Dates and times can be found posted at the Town Hall or by calling the Park Department office.

### AYB History

The Ayer Youth Basketball organization was formed in 2003 to allow more individuals who are directly involved with the program to participate in the decision making and operations of youth basketball in our community. This helped generate greater interest among children in town and improve the overall aspects of the program. With the formation of the AYB board and the ongoing support of the Parks Department, coaches at all levels are able to offer more thorough instruction, enabling players to both improve their level of play and maximize their enjoyment of the game. Improved financial planning has allowed upgrades in uniforms and equipment. In 2012, Ayer and Shirley agreed to combine their 5th-8th grade programs, which are now overseen by the ASYB Board, consisting of three AYB members and three Shirley

representatives.

### **Levels of Play**

There are basically four levels of play offered for basketball. These include the Miniball preschool program, K-2 Skills and Drills program, the 3<sup>rd</sup>-4<sup>th</sup> grade in-town instructional league and the 5<sup>th</sup>-8<sup>th</sup> grade travel teams. Registrations close in mid October and the season runs from December through March. The Miniball and K-2 programs are a great way for younger players to get introduced to basketball and give them a nice indoor activity for the winter season. While there are eventually some actual game situations, the K-2 groups generally are more about developing fundamental skills through various fun drills and games. The 3<sup>rd</sup>-4<sup>th</sup> grade program is the first level boys and girls play structured games. Instruction and fundamentals are still stressed, but coach-refereed games are played and occasional scrimmages with other towns are scheduled. The 5<sup>th</sup>-8<sup>th</sup> grade level is overseen by the Ayer/Shirley Youth Basketball Board and involves more intense competition, with Ayer and Shirley combining teams to compete in the Nashoba Valley Youth Basketball League.

### **Nashoba Valley Youth Basketball League**

The Nashoba Valley Youth Basketball League is currently comprised of teams from the towns of Ayer/Shirley, Littleton, Groton, Bolton and Lancaster. It consists of 5<sup>th</sup>-6<sup>th</sup> grade levels and 7<sup>th</sup>-8<sup>th</sup> grade levels for both girls and boys. The league has been growing over the last several years and now offers a high level of inter-town competition, quality referees and playoffs leading to the NVYBL championship. In 2014-15, ASYB entered 14 teams into the NVYBL.

### **Ayer/Shirley Panther Elite Teams**

The Ayer/Shirley Youth Basketball Board also oversees the Ayer/Shirley Panther Elite (formerly ASTB) basketball teams, a separately funded and operated entity that puts together players in grades 5<sup>th</sup>-8<sup>th</sup> from both programs to participate in the Central Mass League and various tournaments throughout the year. Teams are formed in the fall through a tryout process and additional fees are required for those who are selected for each team. If you would like more information about the Panther Elite program, contact the Parks office or one of the ASYB representatives.

### **Unlimited Basketball**

This program was initially proposed by Kristen Bremer, who at the time was a 5<sup>th</sup> grader from Ayer who wanted to see a level of play available to those who might prefer a less structured and competitive environment. 2014-15 was the sixth year the program ran, once again being coordinated by Kristen's mother, Kerry Bremer. The unlimited program consists of players ranging in age from four to young adults. They play on Saturday afternoons with the assistance of a different set of "buddies" each week. Buddies are volunteers, players and coaches from teams in the area (some school, some recreation) who volunteer their time and skills to play with the unlimited players as they work their way through various skills stations each session. Many of the buddies who came enjoyed it so much that they wanted to come back each week! While there were countless people and organizations who made significant contributions to get this program going, no one can dispute it is the Bremer family who make this program such a success!

### **AYB in 2016 and Beyond**

Ayer Youth Basketball hopes to continue its growth through the 2015-16 season and beyond. Clinics annually conducted by High School Varsity Boys and Girls teams offer excellent opportunities for young players to get additional instruction through the AYB program. The Panther Elite program continues to grow and hopes to put together local tournaments of their own in the near future. Summer basketball camps, offered for a nominal fee to town residents, give kids of all levels of play a fun and instructive summer activity.

The AYB organization feels it can honestly say we have one of the strongest, most complete and devoted set of coaches in the entire region, no small task for such a small town. We feel very confident that anyone would be pleased with the results of enrolling their child in our program. If you would like more information about Ayer Youth Basketball, feel free to call the Jeff Thomas at the Parks Department office at **772-8217**.

Respectfully submitted,

Ayer Parks Department



*Boys and girls from Ayer and Shirley were once again fortunate to have several clinics put on by the ASRHS Panthers players and coaches*

## AYER YOUTH SOCCER

### Contact Information:

<b>Office Hours:</b>	By appointment
<b>Meeting Times:</b>	As posted at town hall
<b>Address:</b>	1 Main St
<b>Telephone:</b>	978-772-8217
<b>Email:</b>	ayeryouthsoccer@comcast.net

### Members / Employees:

<b>Chair:</b>	Sarah Gibbons
<b>Members:</b>	Jeff Alcoforado
	Jamie Gibbons
	Eric Marshall
	Erin Tosi

### Ayer Youth Soccer:

Ayer Youth Soccer is an organization run through the Ayer Park Department through a subcommittee, the Ayer Youth Soccer Committee. While receiving support from the Ayer Park Department it is an organization consisting of volunteers interested in helping children to learn how to play the game of soccer and well as enjoying the game of soccer. The Ayer Youth Soccer Committee has the task of overseeing the registrations, scheduling games and practices, formation of teams, selection of coaches, ordering all equipment and organizing the finances. Ayer Youth Soccer is self-funding relying on registration fees and fundraisers for its financial needs. The Ayer Youth Soccer Committee meets throughout the year. These meetings are open to the public and dates and times are posted at the Town Hall.

### Levels of Play:

There are three levels of play offered in Ayer Youth Soccer: Under 4, Under 6, and Under 8.

The U4, U6 and U8 Levels of Ayer Youth Soccer are teaching leagues. The goal is to teach the fundamentals of soccer; dribbling, passing and team play. It is a non-competitive league. No score is recorded. The focus is to introduce the kids to the game of soccer.

**U4** ~ Any child under the age of 4. They play on Saturday mornings for 45 minutes.

**U6** ~ Children age 4-6. They play on Saturday mornings with a short practice and then a short game. The U6 league of Ayer Youth Soccer plays a 5 vs. 5 game with no goalie. U6 does not play positions. No score will be kept. Each game will consist of two 10-minute halves of running time. Half time will be not more than 10 minutes. During this break serving a healthy snack (oranges) is encouraged. The teams will switch ends at half time.

**U8** ~ Children age 6-8. They practice one night at week for 1 hour and then on Saturday mornings have a skills and drills session followed by a game. The U8 league of Ayer Youth Soccer plays a 6 vs. 6 game with a goalie. U8 begins utilizing positions, offense, defense and goalie. No score will be kept. Each game will consist of two 15-minute halves of running time with a five-minute half time. During this break serving a healthy snack (oranges) is encouraged. The teams will switch ends at half time. There is two seasons of play for Ayer Youth Soccer, fall and spring.

#### **Ayer Shirley Youth Soccer:**

Ayer Shirley Youth Soccer (ASYS) is an organization comprised of 3 Ayer Youth Soccer subcommittee members and 3 members of the Shirley Recreation Department. ASYS is a member of the Nashoba Valley Youth Soccer League (NVYSL). This league ranges from U10 to U18 age levels. ASYS manages the registrations and team creation for submission to the league. ASYS follows the rules and regulations of the NVYSL. While the organization is predominantly self-funded through registrations any extra costs are split between Ayer and Shirley Recreation departments.

#### **Ayer Shirley Levels of Play:**

All of the age groups at this level travel to other towns for games. The U10 age group is considered non-competitive. Scores are kept by the league to ensure that teams are properly placed to avoid blowouts for or against teams. All other levels are competitive. Within the age groups of U12 to U18 there are levels for recreation only, Ncup (Nashoba Cup) and Massachusetts Tournament of Champions(MTOC).

There is two seasons of play for Ayer Shirley Youth Soccer, fall and spring.

ASYS has won the Ncup division in U12 boys and girls as well as U14 in the last couple of years. The quality of the players continues to progress as more players join the system and make their way up through the age groups. The coaching has also progressed thanks to time and effort provided by our volunteer coaches.

#### **Ayer Youth Soccer in 2015 and beyond:**

Ayer Youth Soccer hopes to continue to grow in 2015 and beyond. This can only happen with the continued support of our volunteers and townspeople. For more information about this program please contact the Ayer Park Department at (978) 772-8217.

### **AYER YOUTH BASEBALL AND SOFTBALL**

#### **Contact Information:**

Meeting Times	As posted on the AYBS website
Address	P.O Box 541, Ayer, MA 01432
Phone	978-772-4760
E-Mail	ayerbaseball@yahoo.com
Web Page	www.ayerbaseball.com

#### **Board Members:**

President	Jason Mayo
Parks Liaison/Field Coordinator	Jeff Thomas

VP/Player Representative	Mark Calabrese
Umpire Coordinator	Kevin Patano
Equipment Manager	Open
Treasurer	Jason Mayo
Softball Coordinator	Mike Ernst
Secretary/Website Manager	Kristin Mayo
Tee Ball/Rookie Coordinator	Open
Mac League Representative	Rich Simpson
Travel Baseball Coordinator	Rich Simpson
Concession Stand Manager	Eric Hebert

## What is Ayer Youth Baseball & Softball?

Ayer Youth Baseball & Softball is a private, non-profit organization dedicated to providing opportunities for boys and girls to learn and play the great American pastime. While Ayer Youth Baseball & Softball works in cooperation with the Ayer Park Department, its funding, organization and operation is done



by volunteers like you who wish to perform a service to the youth of their community. The AYBS Board of Directors is charged with the task of overseeing the registration, scheduling and formation of teams as well as selecting coaches, ordering equipment and organizing finances. AYBS offers various levels of baseball and softball for boys and girls ages 5-18. Those ages 4-7 under can play at the fun and instructive T-ball/Rookie levels, and players between the ages of 8-12 are eligible for the town travel teams in the Macintosh League.

## Macintosh League

The Macintosh League is comprised of teams from the towns of Ayer, Shirley, Littleton, Groton, Dunstable, Townsend and Pepperell. It consists of Minor and Major Leagues for 9-12 year olds played on the smaller diamond in two different formats. The format for Minors and Majors 60 is played on a diamond with 60 foot base paths and has pitchers throwing for either 42 or 46 feet. The second format is for more advanced players and features 70 foot base paths and a mound at 50 feet. This format is for the Majors 70 level and has more “real” baseball like rules such as leading and stealing. The league is well established, offering a high level of inter-league competition, patched umpires and playoffs leading to the Mac World Series.

## Softball

Girls ages 8-16 have the option of signing up for either baseball or softball. AYBS offers three levels: U11, U12 and 16U. All are competitive travel teams within well-organized leagues. The U11 level is mostly instructional, yet involves travel and inter-town play. The U12 level offers a more competitive style of play. The U16 teams play at an advanced level comparable to local Middle School/JV teams. All teams play in the North Central Mass League with surrounding towns, including Shirley, Pepperell, Townsend and Fitchburg.

## AYBS History

Ayer Youth Baseball & Softball was founded in 1999 to be run as a privately funded, independent program. Up to that point and as far back as anyone could remember, youth baseball in Ayer had been run through the Park & Rec

Department. The change was made in hopes of allowing the program a greater ability to make decisions in regards to its finances and overall objectives. As a private entity, AYBS has been able to flourish, more than doubling the total number of teams since its inception eleven years ago. The organization has had to overcome considerable debt from the time it became independent, as all equipment and uniforms were in need of replacement. Through the help of sponsors, whose signs can be seen along the outfield fences, AYBS now has the funding to offer kids greater opportunities for development and enjoyment of the game.

2015 was another excellent year for AYBS. The organization as a whole was very competitive at all levels of travel baseball & softball while seeing strong enrollment in our Rookie and Tee Ball levels. We had two summer travel baseball teams compete in different competitive leagues in Central Mass with some success.

AYBS was able to once again collaborate with the Nashoba Valley Unlimited Baseball program. This league is designed for youths with disabilities that wouldn't otherwise have an opportunity to play ball. Our organization was able to provide equipment and support as needed, as well as offering many of our players the opportunity to act as "Buddies" within the program.

### **AYBS in 2016 and Beyond**

Ayer Youth Baseball & Softball hopes to continue its growth through the 2015 season and beyond. This can only be achieved through the ongoing support of volunteers, local businesses and townspeople that has buoyed AYBS over the last eleven years.

As there is every year, we have seen some turnover in the board, which welcomes a new member for the upcoming season. Mike Ernst joined and looks to bring the same hard work as her predecessors. Dan Graham, who has been a part of AYBS since its foundation, has stepped way. AYBS thanks Dan for all of the years of hard and thankless work he put in. We are currently looking to fill his void and recruit new people in order to continue the success of our program for years to come. If you would like more information about Ayer Youth Baseball & Softball, feel free to call Jason Mayo at **772-4760**, visit our website at **[www.ayerbaseball.com](http://www.ayerbaseball.com)** or email us at **[ayerbaseball@yahoo.com](mailto:ayerbaseball@yahoo.com)**.

Youth baseball and softball games are one of the most beautiful, underrated events going on in our community. If you haven't been out to see a ballgame in a while, come down to Pirone on a late spring evening, grab a hot dog and a soda, and watch the rising stars of Ayer show off their talents. We guarantee it'll make you smile.

## AYER POLICE DEPARTMENT

### Contact Information:

<b>Address:</b>	54 Park Street
<b>Telephone:</b>	978-772-8200
<b>Email:</b>	police@ayer.ma.us
<b>Fax:</b>	978-772-8202

### Members / Employees:

<b>Chief:</b>	William A. Murray
<b>Admin Assistant</b>	Marcia Gilson/Amanda Belliveau
<b>Lieutenant:</b>	Brian Gill
<b>Sergeants:</b>	Michael Edmonds
	Todd Crumpton
	Austin Cote
	John MacDonald
<b>Detectives:</b>	Andrew Kularski
	Kellie Barhight
<b>Patrol:</b>	Matthew Callahan
	James Wilson
	Brian Cunningham
	Matthew Harty
	Jennifer Bigelow
	Richard Krasinskas
	Matthew Power
	Eric Pearson
	George Fichter
	Daniel Morrison
	Paul Burns
	Stephen Lucier
<b>Dispatchers:</b>	Victoria Roche
	Judy Hadley
	Johnna Brissette
	Christopher Herrstrom
	Cailey McCarthy
	Elaine Delorme
	Casey Scott
<b>Reserve Officers:</b>	Robert Finn
	Edward Nelson
	Robert Soultanian
<b>Animal Control:</b>	Julie Thomas

### Mission Statement:

To enhance the quality of life in the Town of Ayer through progressive police service in partnership with the community we serve.

### Summary of Accomplishments:

It was a somber year for the Police Department due to the loss of our Administrative Assistant Marcia Ann Gilson. Marcia served the Town and the Department faithfully and with ferocious dedication for 33 years. Her passing was an immeasurable loss and will not soon be gotten over.



On a more positive note we hired Amanda Belliveau, to replace Marcia, and Officers Paul Burns and Stephen Lucier who will be replacing Officers James Wilson and Daniel Morrison, both of which retired in the fall. These are great additions to the Department and we are looking forward to what they have to offer to the Town.



We received \$73,543.00 in grants for 2015 through the efforts of Lieutenant Brian Gill and Officer Richard Krasinskas. Two, from State 911, were for Dispatch training, in the amount of \$10,000.00, and Dispatch Center equipment, in the amount of \$23,623.00. Three from EOPSS were a Pedestrian Safety Enforcement Grant, in the amount of \$2,970.00, a Car Seat Purchase Grant, \$2,000.00, and an Underage Alcohol Enforcement Grant, for \$4,950.00. The last grant received was a Justice Assistance Equipment Grant in the amount of \$30,000.00.

The Department's School Resource Officer has proven to be an invaluable investment for both the Town and Department. This officer is embedded in the schools and works full time there creating positive relationships and dealing with any school related issues that are of concern to the Department. Additionally over the course of the school year the Department continued to work closely with the Ayer Shirley Regional School District and the Shirley Police Department to develop safety protocols to be followed in the event of a major incident at the schools. This regional partnership and collaboration has increased the bonds between agencies and better equipped us to handle situations should they arise.

In the spring and fall, as we have done for several years, we took on an intern student from Fitchburg State College. This is a program that gives college students a chance to integrate theory and practice learned in the classroom with real life work experience. Historically interns are assigned to the Detective Bureau where they perform many of the same tasks as the detectives while shadowing them in non-dangerous situations. The uniqueness of the Town of Ayer gives interns a real world view that other Towns cannot provide; a fact consistently commented on by Fitchburg State and the interns who apply to come here.

In October we were able to fund the fifteenth Citizen Police Academy. The object of these academies is to help build bridges between the citizens and the police through awareness, understanding and communication. Some of the topics that Ayer Officers instructed in were the History of Policing, Forensics, Domestic Violence, Use of Force, OUI, and Traffic Enforcement, and certification in CPR by the Ayer Fire Department. The officers and citizens enjoyed their interaction and everyone learned a lot. Sergeant John MacDonald has done an excellent job serving as the Academy Director as have all the officers who participate as instructors.

#### Statistics:

Offense	2010	2011	2012	2013	2014	2015
Murder and Non Negligent Manslaughter	0	0	0	0	0	0
Kidnapping/Abduction	1	1	0	0	0	3
Forcible Rape	3	2	3	1	5	5
Robbery	7	1	4	1	0	1
Aggravated Assault	30	16	21	10	22	31
Simple Assault	71	87	83	70	72	94
Intimidation	6	2	4	6	6	13
Arson	2	10	2	0	1	0
Extortion/Blackmail	0	0	0	0	0	0
Burglary/Breaking & Entering	67	84	69	51	55	73
Pocket-picking	0	0	0	0	0	0
Shoplifting	2	10	6	3	4	1
Theft From Building	3	3	1	4	2	5

Theft From Coin Operated Machine	0	0	0	0	0	0
Theft From Motor Vehicle	0	0	2	0	0	0
Theft of Motor Vehicle Parts/Accessories	1	0	0	0	0	0
All Other Larceny	68	79	80	78	67	82
Motor Vehicle Theft	13	2	5	2	5	2
Counterfeiting/Forgery	2	3	1	7	4	3
False Pretenses/Swindle/Confidence Game	11	13	12	10	18	35
Credit Card/Automatic Teller Fraud	4	5	2	2	2	3
Impersonation	1	0	0	1	0	0
Wire Fraud	0	0	0	0	0	0
Embezzlement	0	0	0	0	0	0
Stolen Property Offenses	0	0	0	0	1	0
Destruction/Damage/Vandalism of Property	75	81	76	52	50	47
Drug/Narcotic Violations	15	6	12	15	14	7
Drug Equipment Violations	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	0
Pornography/Obscene Material	0	1	0	0	1	0
Prostitution	1	1	0	0	0	1
Weapon Law Violations	5	6	5	5	5	10

I would like to thank the men and women of the Ayer Police Department for their dedication and hard work throughout the year. I thank the citizens and businesses of Ayer for their continued support of the Police Department. I also wish to thank the Board of Selectmen, Town Administrator, and all the other Town Departments for their continued support of the Police Department and for their positive teamwork approach towards making the Town a better place to live and work.

## AYER RECYCLING COMMITTEE

### Contact Information:

<b>Meeting Times:</b>	Generally every other month in the evening
<b>Address:</b>	1 Main Street Ayer, MA
<b>Telephone:</b>	978-496 5839
<b>Email:</b>	Lsabol@ayer.ma.us

### Members:

<b>Chair:</b>	Laurie Sabol
<b>Members:</b>	Dan DeMille
	Janice Goodrow
	Shawna Graham
	Melissa Macdonald

### Mission Statement

The Ayer Recycling Committee benefits the community and the environment by supporting the recycling functions of the transfer station and encouraging effective recycling by the community to reduce the quantity of solid waste disposed of by Ayer residents. In addition, the committee seeks to encourage residents to become more educated about the benefits of reducing, reusing and recycling.

## 2015 Activities

2015 was another active year for the committee. We held our annual events: A Cleaner Ayer (the town-wide cleanup day) and Recycle Your Reusables (the regional recycling day). ACA was increased to take place on both Saturday and Sunday, in hopes that we would encourage more attendees. Recycle Your Reusables met with outstanding success, this year serving more than 400 vehicles and tons, literally, of reusables and recyclables. RYR is so popular that a recycling committee in New York called us to ask if they could borrow some of our ideas, to which we heartily said 'yes!' In 2016, RYR will take place on Saturday, October 15 at the Ayer-Shirley Middle School, from 9am-2pm.

We started talking about the possibility of coordinating a third event, a fix-it café, after hearing about the success of a similar event held quarterly in Bolton.

We sold 30 compost bins in 2015, and donated two to local schools.

Committee members attended the annual MassRecycle conference, and spoke at the annual Central Mass Recycling Council.

The committee earned over \$2500 in MassDEP recycling dividends program funds. We are exploring how to expend the funds and have some very exciting ideas.

While the committee is now fully staffed, we always encourage active volunteers to become involved as their time and interest allows. Please contact the committee if you are interested.

## Ayer Shirley Regional School District

### Contact Information:

<b>Office Hours:</b>	Monday – Friday 8am-4pm
<b>Address:</b>	115 Washington Street
<b>Telephone:</b>	978-772-8600 Ext. 1508
<b>Email:</b>	mtowne@asrsd.org
<b>Fax:</b>	978-772-1863

### Administration:

<b>Superintendent:</b>	Mary E. Malone, Ed.D.
<b>Administrative Assistant:</b>	Michelle Towne
<b>Assistant Superintendent:</b>	Mary Beth Hamel
<b>Finance Director:</b>	William Plunkett
<b>Director of Special Education:</b>	Tara Bozek
<b>Coordinator of Operations:</b>	Robert Watson
<b>Building Operations:</b>	
<b>ASRHS Principal:</b>	Albert Varga
<b>ASRMS Principal:</b>	Roberta Aikey
<b>Page Hilltop Principal:</b>	Frederick Deppe
<b>Lura A. White Principal:</b>	Jill Peterson

### Regional School Committee:

<b>Chair:</b>	Pat Kelly (Ayer)
<b>Vice-Chair:</b>	Joyce Resichutz (Shirley)
<b>Secretary:</b>	Michele Granger (Ayer)
<b>Member:</b>	Dan Gleason (Ayer)
<b>Member:</b>	Jim Quinty (Shirley)
<b>Member:</b>	Jonathan Deforge (Shirley)

Dear Citizens of Ayer:

We appreciate your commitment and partnership in support of education for the students of Ayer. The school district has experienced many successes and achievements in 2015. You give our students hope and promise for the future. You help them realize their dreams and goals. On behalf of the students and staff, we thank you.

Sincerely,  
Mary Malone, Ed.D.  
Superintendent of Schools

**Our Vision:**

Our vision is to connect, engage, and inspire all students in the Ayer Shirley Regional School District to reach academic excellence. We, the educators of the Ayer Shirley Regional School District, will instill habits of reflection and inquiry to challenge our students in setting ambitious academic and personal goals. Students will develop a strong voice to express their thoughts and ideas in the community, and the confidence to showcase their talents and successes in preparation for entry into college and the world of work.

**Core Beliefs:**

- We have high expectations for all students. Every student deserves a quality education.
- We believe in a personalized learning environment.
- Successful students are independent thinkers and doers, and persevere in finding solutions to problems.
- An educated child is one who has developed and evolved as a “whole child” – in the academic, social, emotional, personal and cultural domains.
- Habits of reflection, setting goals, and measuring one’s progress support lifelong learning.
- Respect for self, property, and others are essential to a healthy learning community.
- Psychological and physical safety is necessary conditions for learning.
- Service to others builds character, is supportive of personal growth and career development, and connects students to the real world.
- Educators, students, families and communities collaborating together results in high quality educational programming.

**Summary of Accomplishments:**

- 2015 US News and World Report 2015 Silver Medal winner as one of the top high schools in the US and Massachusetts. ASRHS is in the top 12% of high schools in the US and top 22% in MA.
- The Ayer Shirley High School addition/renovation project received the highest architecture award, the 2015 CEFPI Northeast Region Ed Kirkbride Award recognizing quality and innovation in both school planning and design.
- Ayer Shirley Regional High School has been removed from the Warning Status for Community Resources for Learning and is now fully accredited by New England Association of Schools and Colleges (NEASC).
- ASRHS started a junior varsity program for both boys and girls soccer.
- Thirty two ASRHS students were recognized by the Mid-land Wachusett League as All Stars during the 2015-2016 school year.
- Two ASRHS students were recognized by the Mid-land Wachusett League as League MVPs during the 2015-2016 school year.
- The ASRHS Boys Cross Country team was Mid-land Wachusett League Champions.

- ASRHS Student Council was recognized by the Massachusetts Association of Student Councils as a Five Star Council.
- Ayer Shirley Regional High School students received Honorable Mention in the 2014-2015 YouTube High School Burn Awareness Video Contest supported by the Massachusetts Department of Fire Services and the Shriners Hospital for Children, Boston. Students were also nominated for their 2015-2016 video.
- FIRST Robotics team presented to School Committee Members and Superintendents from across the state at the 2015 MASC/MASS Conference.
- First Lego League Robotics Competition- won TEAMWORK Award.
- ASRHS Concert Band won Massachusetts Instrumental and Choral Conductors Association (MICCA) Bronze Medal at the 2015 MICCA Concert Festival.
- Two ASRHS band students accepted into the 2016 CDMMEA Honor Band and Chorus.
- ASRMS band won Trills and Thrills Superior Award.
- ASRHS Public Broadcast Award- Tracey Carpenter, High School.
- Placed on the College Board's Gaston Caperton Opportunity Honor Roll for Expanding Access to College (only 130 districts recognized in the U.S. and only 13 in Massachusetts).

## ***Graduating Class of 2015***

### ***\*\*\* Highest Honor***

### ***\*\* High Honor***

### ***\*Honor***

\* Christina Marie Babcock  
Rose Anna Marie Bacon  
\* Daniel John Baldino  
Brian Badwi Bechara  
Connor William Begun  
Alyson Sage Bohnet  
Jason Patrick Boutlier  
Alexander Richard Caires  
Alex Nathan Calabrese  
Justine Amalia Carrillo  
Nicholas Kenneth Cherico  
Shayne Patterson Coke  
Megan Elizabeth Conversano  
James Joseph Cremens III  
Johnson Dang  
Michael Steven Davis  
Jonathan Paul Day  
Morgan Rose Donell  
Jacob Andrew Drooker  
\*\*\* Alexander Daihyun Du  
\* Brian Jaihyun Du  
Arikka Lá Trease Dumas  
\* Katherine Anne Esielionis  
Skyler Arline Fortwengler  
\*\* John Louis Gendron  
\* Sarah Elizabeth Gibbons  
April Nicole Goodwin  
\* Cyan Morgan Herrera  
Lillian Jean Holmes  
Christopher Joseph Hughes  
Timothy Gerard Johnston  
Deven Bigelow Keady

Davuth Ryan Kong  
\*\*\* Megan Marie Krueger  
Robert Glenn Lawton  
Kassandra Lozada  
Noah Adam Lynch  
\*\* Nicholas Joseph Martone  
Tyler Andrew Mayo  
\* Barbara Ann Mcpherson  
Theresa Ann Mills  
Paul James Morrison  
Jenna Rae Morse  
Andressa Flávia Souza Nascimento  
\* Kaci Elisabeth Naughton  
Brittany Dougkham Paillard  
\*\* Christopher Patrick Patano  
Sierra McKenna Pyatt  
Evelyn Marie Ruble  
Kelly Ann Russell  
Joseph Maurice Savoie  
Patricia Anne Sheen  
Justin Wayne Shelton  
Elizabeth Marie Stocks  
Starsha Elizabeth Tennessee  
\*\* Kayla Elizabeth Timmins  
Morgan Suzanne Tormey  
\* Alex Genness Walker  
Olivia Kay Warila  
Tyler Jae Webb  
Mariah Lynn Wolf  
Ryan Paul Young  
Daphne Sophia Zeron

## **Acceptances to Colleges and Universities from 2010-2016**

Albany College of Pharmacy	Alfred University	Anna Maria College
Art Institute of Boston	Assumption College	Babson College
Barry University	Bay State College	Becker College
Bentley University	Boston College	Boston University
Bridgewater State University	Bryant University	Castleton State College
Cedar Crest College	Central Connecticut State University	Champlain College
Clark University	Clarkson University	Clemson University
Cleveland State University	Coastal Carolina University	Colby-Sawyer College
College of New Rochelle	Columbia College	Concordia University
Culinary Institute of America	Curry College	Daniel Webster College
Dominican College	Drexel University	Duquesne University
Eastern Nazarene College	Eckerd College	Elmira College
Elms College	Emmanuel College	Endicott College
Fashion Institute of Technology	Fisher College	Fitchburg State University
Florida Atlantic University	Florida Gulf Coast University	Florida Institute of Technology
Florida International University	Framingham State University	Franklin Pierce University
Full Sail University	Gordon College	Green Mountain College
Hallmark Institute of Photography	Hartwick College	Hawaii Pacific University
High Point University	Hofstra University	Howard University
Husson University	Indiana University	ITT Technical Institute
Johns Hopkins University	Johnson and Wales University	Kansas State University
Keene State College	Lasell College	Lesley College
Liberty University	LIM College	Lynn University
Maine Maritime Academy	Manhattanville College	Massachusetts College of Art and Design
Massachusetts College of Liberal Arts	Massachusetts College of Pharmacy and Health Sciences	Massachusetts Maritime Academy
Merrimack College	Michigan State University	Middlesex Community College
Mississippi State University	Montana State University	Montclair State University
Mount Wachusett Community College	New England Institute of Art	New England Institute of Technology
New England School of Communications	New York University	Newbury College
Nichols College	North Park University	North Shore Community College
Northeastern University	Norwich University	Olivet Nazarene University
Pennsylvania State University	Plymouth State University	Pratt Institute
Purdue University	Quinnipiac University	Quinsigamond Community College
Regis College	Rensselaer Polytechnic Institute	Rhode Island College
Rivier University	Rochester Institute of Technology	Roger Williams University
Sacred Heart University	Sage College of Albany	Saint Michael's College
Salem State University	Salve Regina University	San Diego State University
Savannah College of Art and Design	School of Visual Arts	Seattle Pacific University
Seton Hall University	Simmons College	Slippery Rock University
Smith College	Southern New Hampshire University	Southern Vermont College
Springfield College	St. Anselm College	St. John's University
St. Mary's College of California	Stonehill College	Suffolk University
SUNY New Paltz	Syracuse University	Temple University
United States Military Academy	University of Arizona	University of Connecticut
University of Houston	University of Maine, Farmington	University of Maine, Presque Island
University of Maine, Orono	University of Maryland	University of Massachusetts Amherst
University of Massachusetts Boston	University of Massachusetts Dartmouth	University of Massachusetts Lowell
University of New England	University of New Hampshire	University of New Haven
University of Pittsburg	University of Rhode Island	University of Scranton

University of Southern Maine	University of Tampa	University of Tennessee
University of The Arts	University of Vermont	Wentworth Institute of Technology
West Virginia University	Western New England College	Western New England University
Westfield State University	William Patterson University	Worcester Polytechnic Institute
Worcester State University		

## FINANCE MANAGER/TOWN ACCOUNTANT

### Contact Information:

<b>Office Hours:</b>	Monday, Wednesday, Thursday 8:00 am – 4:00 pm, Tuesday 8:00 am – 7 pm, Friday 8:00 am – 1 pm
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8290
<b>Email:</b>	lgabree@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Members:

<b>Finance Manager/ Town Accountant:</b>	Lisa Gabree
<b>Assistant Accountant:</b>	Martha Reilly

In accordance with Massachusetts General Laws, I am submitting the following documents for the Annual Town Report:

1. A Statement of Appropriations and Disbursements for the period July 1, 2014 to June 30, 2015. Balances in the various budget accounts were closed to Undesignated Fund Balance, if not encumbered.
2. A Statement of Special Article Appropriations and Special Revenue Funds for the period July 1, 2014 to June 30, 2015.
3. A Revenue and Expense Statement for Enterprise Funds for the period July 1, 2014 to June 30, 2015.
4. A Report on Ongoing Capital Projects as of June 30, 2015.
5. Balance Sheet of all funds as of June 30, 2015.
6. A Report of Appropriation Balances as of December 31, 2015 for all accounts.
7. Statement of Revenues for the period July 1, 2014 to June 30, 2015.
8. Statement of Indebtedness as of June 30, 2015.

Schedule A, the annual report of receipts and disbursements for the Town of Ayer for the fiscal year 2015, is available for examination at the office of the Finance Manager/Town Accountant or in electronic version by request.

The firm of Giusti & Hingston, Certified Public Accountants, of Georgetown, MA will be conducting an audit of the fiscal 2015 financial records for the Town of Ayer. Once the audit and related statements are completed, they will be available for review in the Finance Manager/Town Accountant office, or in electronic version upon request.



**STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS**  
**July 1, 2014 - June 30, 2015**

Description	Appropriated or Available	Disbursed	Balance
Town Moderator	500	500	0
Board of Selectmen	153,280		1,264
From Reserve Fund	18,000		
Oct 2014 STM transfer from Treasurer	50,900		
Selectmen Stipends		6,976	
Town Administrator-Salary		92,539	
Selectmen Administrative Assistant-Salary		54,184	
Benefits & Payroll Manager		56,727	
Overtime		3,474	
Expenses		7,016	
Encumbered Funds-wages	1,893	0	1,893
Encumbered Funds-expenses	49	0	49
Town Accountant	169,658		332
Accountant-Salary		100,307	
Assistants-Wages		47,147	
Expenses		1,192	
Audit Service		20,680	
Encumbered Funds-wages	1,589	0	1,589
Encumbered Funds-expenses	7,824	7,824	0
Computer Support	44,245		2,244
From Reserve Fund	2,550		
System Administrator Stipend		4,727	
Software Maintenance		38,371	
Expenses		1,453	
Board of Assessors	165,286		904
Assessors Stipends		6,900	
Assistant Assessor-Salary		92,463	
Clerk-Salary		40,294	
Expenses		24,725	
Encumbered Funds-wages	1,397	0	1,397
Town Treasurer	118,792		250
From Reserve Fund	2,885		
Oct 2014 STM transfer to Selectmen	(50,900)		
Treasurer-Salary		61,219	
Expenses		9,308	
Encumbered Funds-wages	873	0	873
Parking Tickets	950	1,129	521
From Reserve Fund	700		
Tax Collector	87,706		5,347
Collector-Salary		33,671	
Assistant-Salary		44,036	
Expenses		4,652	
Encumbered Funds-wages	875	0	875
Encumbered Funds-expenses	2,063	2,063	0
Finance Committee	200	196	4
Reserve Fund	300,000	0	143,062
Transfers to other general fund appropriations	(156,938)		

Description	Appropriated or Available	Disbursed	Balance
Town Counsel	85,000		1,119
From Reserve Fund	67,688		
Legal Services		118,301	
Other Expenses		33,268	
Encumbered Funds-expenses	17,132	17,132	0
Management Support	6,500	5,367	1,133
Tax Title Foreclosures	8,000	4,699	3,301
Town Clerk	73,702		724
Clerk-Salary		27,549	
Assistant-Wages		43,784	
Expenses		1,645	
Encumbered Funds-wages	797	0	797
Encumbered Funds-expenses	39	0	39
Town Hall Postage Fund	19,000	17,430	1,570
Elections & Registrations	12,973		82
Registrars Salaries		1,972	
Expenses		10,919	
Personnel Board	100	75	25
Information Technology	115,897		4,897
Wages		74,312	
Hardware replacements		11,888	
Expenses		24,800	
Encumbered Funds-wages	819	0	819
Encumbered Funds-expenses	1,227	0	1,227
Montachusett Regional Planning Commission	2,219	2,219	0
Planning Board			
Encumbered Funds-wages	63	63	0
Zoning Board of Appeals			
Encumbered Funds-wages	63	63	0
Conservation Commission	19,922		9,052
Wages		10,088	
Expenses		782	
Encumbered Funds-wages	227	0	227
Encumbered Funds-expenses	279	279	0
Planning & Development	33,255		436
Director-Wages (see UDAG Economic Devel also)		32,819	
Encumbered Funds-wages	361	0	361
Public Buildings Maintenance	299,301		26,275
Facilities Director		62,490	
Custodian		33,609	
Heat		34,614	
Electric		36,930	
Repairs		58,077	
Expenses		37,006	
Selectmen meeting room chairs		1,700	
Seal & line stripe Police & Fire parking		8,600	
Encumbered Funds-wages	1,058	0	1,058
Encumbered Funds-expenses	4,047	3,267	780
Fire,Casualty & Liability Insurance	144,151	101,477	42,674

Description	Appropriated or Available	Disbursed	Balance
Police & Fire Insurance	161,953	138,456	23,497
Encumbered Funds-expenses	1,311	1,311	0
Communications Committee	700	0	700
Police Department	1,991,834		80,992
Salaries & Wages		1,514,612	
Overtime		199,471	
Court Time		17,059	
Expenses		142,760	
Cruiser		36,940	
Encumbered Funds-wages	18,788	1,194	17,594
Encumbered Funds-expenses	17,149	16,186	963
Fire Department	1,479,789		1,213
From Reserve Fund	53,609		
Call Pay		41,674	
Salaries & Wages		1,042,809	
Overtime		275,870	
Call Overtime		57,316	
Training Replacement		9,847	
Turnout gear		10,000	
Expenses		94,669	
Encumbered Funds-wages	10,059	0	10,059
Encumbered Funds-expenses	1,018	966	52
Building Inspector	88,291		47,836
Inspector-Salary		30,049	
Expenses		10,406	
Encumbered Funds-wages	339	0	339
Barn Inspector	1,000	2,600	0
From Reserve Fund	1,600		
Emergency Management	9,560		419
Wages		2,540	
Expenses		6,601	
Encumbered Funds-expenses	272	0	272
Animal Control Officer	13,039		453
From Reserve Fund	1,826		
Salary		11,523	
Expenses		2,889	
Encumbered Funds-wages	130	0	130
Encumbered Funds-expenses	130	0	130
Tree Warden	20,997		0
From Reserve Fund	1,080		
Salaries & Wages		11,173	
Services		10,904	
Ayer Shirley Regional School District Assessment	10,380,770	10,380,770	0
Nashoba Valley Regional Technical High School Assessment	583,059	583,059	0
Public Works Department	1,075,673		(220,265)
Salaries & Wages		577,998	
Overtime-snow removal		125,436	
-all other		14,153	
Expenses-snow removal		354,102	
-all other		224,249	
Encumbered Funds-wages	6,191	0	6,191

Description	Appropriated or Available	Disbursed	Balance
Encumbered Funds-expenses	1,573		1,573
Street Lighting	76,400		38,027
Electric charges		36,927	
Services		1,446	
Care of Graves	2,500	2,500	0
Encumbered Funds-expenses	1,000	1,000	0
Board of Health	16,054		1,772
Wages		13,283	
Expenses		999	
Encumbered Funds-wages	162	0	162
Encumbered Funds-expenses	211	211	0
Nashoba Board of Health Assessments	23,606		0
Environmental Services		16,306	
Nursing Services		7,300	
Disabilities Commission	700	365	335
Encumbered Funds-expenses	180	180	0
Council on Aging	126,502		8,180
Salaries & Wages		96,259	
Expenses		22,063	
Encumbered Funds-wages	1,112	0	1,112
Encumbered Funds-expenses	124	0	124
Veterans' Agent	19,039		188
Salary		17,722	
Expenses		1,129	
Encumbered Funds-wages	134	0	134
Veterans' Benefits	168,000	122,032	45,968
Ayer Public Library	478,263		13,865
Salaries & Wages		277,940	
Books, periodicals, videos		92,547	
Expenses		93,911	
Encumbered Funds-wages	3,379	0	3,379
Encumbered Funds-expenses	2,066	0	2,066
Park Department	126,086		373
Salaries & Wages		88,613	
Expenses		37,100	
Encumbered Funds-wages	562	0	562
Encumbered Funds-expenses	2,300	0	2,300
Ayer Shirley Football & Cheer	4,000	4,000	0
Encumbered Funds-expenses	4,000	0	4,000
Little League	4,000	4,000	0
Historical Commission	750	492	258
Memorial Day Parade	2,000	1,959	41
American Legion	600	600	0
4th of July Celebration	10,000	10,000	0
Notes & Bonds (Principal)	949,520	926,001	23,519

Description	Appropriated or Available	Disbursed	Balance
Long term Interest on Debt	232,733	218,678	14,055
County Retirement Assessment	1,344,155	1,344,155	0
Workers' Compensation	53,753	34,870	18,883
Unemployment Compensation	15,511	13,001	2,510
Other Employee Benefits(FICA/Medicare)	78,887	84,014	1,873
From Reserve Fund	7,000		
Group Health/Life Insurance	1,324,105	1,249,002	75,103
Encumbered Funds-expenses	33,768	15,712	18,056
Transfers to Other Funds:			
Solid Waste	248,889	248,889	0
Sewer	25,669	25,669	0
Water	114,190	114,190	0
Stormwater	100,500	100,500	0
Capital Stabilization	211,863	211,863	0
Stabilization	638,588	635,588	3,000
OPEB	300,000	300,000	0

**Statement of Special Article Appropriations**  
(see separate report for capital projects)

	<b>Appropriated or Available</b>	<b>Disbursed or Closed</b>	<b>Balance</b>
Art 30 -2007 ATM Beaver Control	9,750	4,392	5,358
Art 31 -2007 ATM Zoning Bylaw Update	4,202	0	4,202
Art 21 -2012 Clerk Book Binding	920	436	484
Art 27 -2013 Non-Union Compensation Review	1,200	1,200	0
Art 21 -2013 First Year Interest & Bond Admin	19,260	3,253	16,007
Art 23 -2014 First Year Interest & Bond Admin	18,546	3,035	15,511
Art 18 -2014 ATM Network Infrastructure Upgrades	794	794	0
Art 29 -2014 ATM DPW Facilities Analysis	10,550	10,040	510
Art 25 -2015 ATM Servers	33,000	31,471	1,529
Art 25 -2015 ATM Town Hall Windows	168,000	168,000	0
Art 25 -2015 ATM Police Chief Vehicle	31,000	31,000	0
Art 25 -2015 ATM East Main St. Design	50,000	21,801	28,199
Art 25 -2015 ATM Library Scanner	10,000	9,716	284
Art 28 -2015 ATM Ponds Survey	40,000	36,808	3,192
Art 3 -2015 ATM Prior Year Bill Property & Liability Ins.	100	100	0
Art 3 -2015 ATM Prior Year Bill Fire Dept	209	209	0
Art 3 -2015 ATM Prior Year Bill Highway	110	110	0
Art 26 -2015 ATM Fire Rescue Truck	475,000	3,395	471,605
Art 3 -2015 STM Teen Anxiety & Depression	4,000	4,000	0

**TOWN OF AYER  
SPECIAL REVENUE FUNDS**

DESCRIPTION	6/30/14 balance	prior period adjustments & transfers	revenue 7/1-6/30/15	expenses 7/1-6/30/15	return of funds and other y/e adjustments	6/30/15 balance
<b>COMMUNITY PRESERVATION FUND</b>	1,591,994.26	619.65	214,223.84	(91,966.87)		1,714,870.88
<b>TOWN GRANTS:</b>						
Memorial Garden	250.00					250.00
Holiday Lights - donations	260.48					260.48
Downtown Devens Legal Donations	600.00					600.00
Devens Disposition Grant	32,669.30			(8,596.80)		24,072.50
W Main St-Revitalization	36.29					36.29
Downtown Planner	696.38					696.38
Treatment Program Federal Grant	20,944.03		325,247.53	(346,426.94)		(235.38)
Treatment Program Federal Grant #2	0.00		132,130.88	(132,690.88)		(560.00)
Cultural Counsel Grant	4,471.84		4,300.00	(5,858.00)		2,913.84
Cultural Counsel Donations	589.40					589.40
DARE-State Grant	7,221.39					7,221.39
DARE-Local	413.61					413.61
Law Enforcement Trust	716.36					716.36
Law Block	13,251.41		33.18			13,284.59
Police Traffic Safety Grant	(428.44)		1,047.16	(1,725.24)		(1,106.52)
Police Federal Sharing (Drug)	9,547.86					9,547.86
Police radar gift	225.00					225.00
Police Donations	3,651.64					3,651.64
Police - child car seats grant	179.61					179.61
Police-Donation (Fletcher Estate)	15,636.50					15,636.50
Police - 911 grant	(9,085.64)		17,642.25			8,556.61
Police - 911 grant FY15	0.00			(5,253.25)		(5,253.25)
Police - 911 grant training	(2,082.10)		4,359.23			2,277.13
Police - 911 grant training FY15	0.00			(1,250.45)		(1,250.45)
Police FY13 Pedestrian Safety Grant	3,671.78		274.90			3,946.68
Police FY14 Pedestrian Safety Grant	0.00		895.60			895.60
Police FY15 Pedestrian Safety Grant	0.00		344.48	(570.60)		(226.12)
Underage alcohol grant	147.32					147.32
Counsel on Aging Grant	0.00		9,432.00	(9,432.00)		0.00
COA-Friends Donations	1,703.40					1,703.40
COA- Donations	6,197.27		1,450.00			7,647.27
43D Planning Grant	23,939.00					23,939.00
Planning Board - Strategic Plan	1,354.00					1,354.00
By-Law Sandy Pond	1,026.39					1,026.39
By-Law Wireless Communications	1,186.92					1,186.92
By-Law Consultant	300.00					300.00
By-Law Ridgeview (Planning Bd)	460.13					460.13
By-Law Longview	189.77					189.77
By-Law Chandler Place	427.98					427.98
By-Law Patriot Estates	1,425.89					1,425.89
By-Law Willows (consCom)	6.82					6.82
By-Law Stratton Hills (Planning Bd)	177.71					177.71
By-Law Easy St	(0.60)					(0.60)
By-Law Elizabeth estates	164.75					164.75
By-Law Gervais Ford	134.99					134.99
By-Law Kohler Place	1,000.00					1,000.00
By-Law Emily's Way	1,659.82					1,659.82
By-Law Calco	300.00					300.00
Planning Board - Site Plan	1,104.09					1,104.09
Wetlands Protection	36,615.73		3,260.00			39,875.73
Snake Hill Sewer	7,080.23					7,080.23
Chapter 90 Roads	(2,054.04)	1,625.00	27,400.00	(296,564.01)		(269,593.05)
Green Community Grant	(36,599.07)		37,793.75	(38,661.90)		(37,467.22)
Historic Donation	508.16					508.16
Historic-Donation (Fletcher Estate)	20,967.97					20,967.97
Planning-Donation (Fletcher Estate)	24,635.95					24,635.95
Emergency Planning Grant	4,790.55	(2,500.00)	4,435.00	(4,435.00)		2,290.55
Fire-Donation (Fletcher Estate)	13,359.92	(6,959.01)		(572.77)		5,828.14
Ambulance-Donation (Fletcher Estate)	0.00	9,459.01				9,459.01
Developers' Share of Dam project	46,000.00					46,000.00
BOH Title V	5,840.40					5,840.40
BOH SRF Septic Program	2,720.00	2,861.47				5,581.47
BOH SRF Septic	33,888.50	(2,861.47)	4,253.31	(5,004.70)		30,275.64
BOH -Tobacco Pines	337.25					337.25
BOH region 2 grant	1,141.91					1,141.91
Library Building	250.00					250.00
Library Grant	39,130.60		9,698.96	(504.42)		48,325.14
Park - Ayer Kiddie Depot	1,909.77					1,909.77
Park - Youth Center	1,526.42					1,526.42

Sandy Pond Beach Grant	761.90					761.90
Extra Polling Hours Grant	3,074.75		633.00	(40.50)		3,667.25
Fire - Safe Donation	2,566.13		1,790.00	(1,572.30)		2,783.83
Fire - Safe Grant	9,328.57		7,218.00	(9,382.63)		7,163.94
Fire - Confined Space	640.69					640.69
Fire - Decon Trailer	5,480.32		2,000.00	(1,938.82)		5,541.50
Fire - FEMA Airpacks	27,816.95			(27,816.95)		0.00
NIMS training (fire & police)	100.39					100.39
	398,162.30	1,625.00	595,639.23	(898,298.16)	0.00	97,128.37
<b>COMMUNITY DEVELOPMENT:</b>						
MSCP-Refund of Rehab (Housing)	2,317.48		8,982.61	(9,769.79)		1,530.30
Community Program Income	81,257.77		14,158.68	(46,773.91)		48,642.54
MSCP-06 Grant	1,100.00					1,100.00
MSCP	513.67		0.05			513.72
	85,188.92	0.00	23,141.34	(56,543.70)	0.00	51,786.56
<b>REVOLVING FUNDS:</b>						
Police Details	(32,055.13)		210,306.28	(231,239.10)		(52,987.95)
Senior Van (MART)	(10,443.03)		68,932.44	(76,143.70)		(17,654.29)
Plumbing Inspections	907.62		21,242.40	(21,242.40)		907.62
Electrical Inspections	19,584.40		17,347.80	(29,847.80)		7,084.40
Park Department	14,477.85		39,625.00	(40,797.31)		13,305.54
Fire Alarm	31,579.59	(338.64)	14,700.00	(6,225.32)		39,715.63
Fire Hazmat	893.51					893.51
4th of July	17,280.68		12,093.90	(7,148.99)		22,225.59
DPW - Inspections	78,473.18		18,345.00	(14,284.70)		82,533.48
Town Hall rental	715.00		335.00	(534.36)		515.64
	121,413.67	(338.64)	402,927.82	(427,463.68)	0.00	96,539.17
<b>UDAG FUNDS:</b>						
Industrial Pretreatment	(25,080.04)		50,700.86	(60,420.29)		(34,799.47)
Fund Balance UDAG	1,355,384.02	(337,449.75)	10,291.34		2,327.04	1,030,552.65
Economic Development Director	0.00	62,686.00		(61,355.19)	(1,330.81)	(0.00)
Ayer - IDFA	1,214,909.32	(19,490.00)	10,171.75	(1,304.29)	413.77	1,204,700.55
loan repayments			95,085.06			95,085.06
loans to businesses				(220,000.00)		(220,000.00)
Signs & Facades	82,026.75		3,612.15	(10,000.00)		75,638.90
Downtown Street Lights	31,161.19			(9,444.00)		21,717.19
Surface Parking Lot	266,667.00					266,667.00
111F		17,000.00		(15,982.00)		1,018.00
Old Fire Station Appraisal		1,800.00		(1,800.00)		0.00
Add'l Fire Station Land		250,000.00				250,000.00
Environmental Impact Fire Station		2,953.75		(2,458.75)		495.00
Speed Signs		15,000.00		(13,590.00)	(1,410.00)	0.00
CDBG Consultant & Environment		7,500.00		(7,500.00)		0.00
	2,925,068.24	0.00	169,861.16	(403,854.52)	0.00	2,691,074.88
<b>STABILIZATION</b>						
transfer from g/f to stabilization	1,016,578.38		28,018.38			
transfer to g/f (Art 3 10/14 STM TADS)			635,588.25			
				(4,000.00)		1,676,185.01
<b>CAPITAL STABILIZATION</b>						
transfer from g/f to stabilization	246,414.59		12,966.52			
			211,862.75			
						471,243.86
<b>OPEB FUND</b>						
transfer from g/f to OPEB	237,287.15		8,457.83			
			300,000.00			545,744.98



**ENTERPRISE FUNDS**  
**July 1, 2014 to June 30, 2015**  
**(Accrual Basis)**

	SEWER			WATER			SOLID WASTE			AMBULANCE			STORMWATER		
	Budget	Actual	Excess (Deficiency)	Budget	Actual	Excess (Deficiency)	Budget	Actual	Excess (Deficiency)	Budget	Actual	Excess (Deficiency)	Budget	Actual	Excess (Deficiency)
<b>Revenues:</b>															
Rate revenue	2,493,344	2,405,900	(87,444)	1,554,682	1,706,142	151,460									
Interest on past due	11,000	19,414	8,414	6,000	8,215	2,215									
Penalties & Fines		10,486	10,486										300	300	
Liens and interest on liens		125,530	125,530		58,567	58,567									
Tax Title and interest on tax title		11,687	11,687		5,172	5,172									
Septic charges	20,000		(20,000)												
Water backflow & cross connection charges				20,000	21,000	1,000									
Water meter charges					14,524	14,524									
Recycling Grants		7,529	7,529					3,350	3,350						
Energy Rebates					21,000	21,000									
Permits & fees	40,000	62,880	22,880	75,000	100,077	25,077									
Transfer station stickers & bag tags							194,240	200,856	6,616						
Recycling revenue							10,000	11,084	1,084						
Recycling committee								1,430	1,430						
Ambulance charges										388,663	464,439	75,776			
Bond proceeds		78,044	78,044		50,000	50,000		10,000	10,000			0			
Borrow premium		3,290	3,290		3,339	3,339		97	97			145		145	
FEMA			0			0			0				0	318	318
Federal			0			0									
Federal Medicare Additional Reimbursement			0			0					28,886	28,886			
Miscellaneous	20,000	9,230	(10,770)	12,000	4,091	(7,909)		250	250						
<b>Subtotal</b>	<b>2,584,344</b>	<b>2,733,990</b>	<b>149,646</b>	<b>1,667,682</b>	<b>1,992,127</b>	<b>324,445</b>	<b>204,240</b>	<b>227,067</b>	<b>22,827</b>	<b>388,663</b>	<b>493,470</b>	<b>104,807</b>	<b>0</b>	<b>618</b>	<b>618</b>
From reserve for borrow									0						
From surplus	15,000	0	(15,000)	60,122		(60,122)	38,719		(38,719)	43,907		(43,907)			
Transfer from Solid Waste															
General fund subsidy	25,669	25,669	0	114,190	114,190	0	248,889	248,889	0			0	100,500	100,500	0
<b>Total revenues and other financing sources</b>	<b>2,625,013</b>	<b>2,759,659</b>	<b>134,646</b>	<b>1,841,994</b>	<b>2,106,317</b>	<b>264,323</b>	<b>491,848</b>	<b>475,956</b>	<b>(15,892)</b>	<b>432,570</b>	<b>493,470</b>	<b>60,900</b>	<b>100,500</b>	<b>101,118</b>	<b>618</b>
<b>Expenses:</b>															
Wages	481,386	425,636	55,750	311,077	310,467	610	110,630	106,798	3,832						
Expenses	652,236	667,520	(15,284)	497,950	471,110	26,840	156,050	151,423	4,627	72,150	68,576	3,574	81,000	88,619	(7,619)
Operating reserve	10,000		10,000	20,000		20,000				10,000		10,000			
Devens flow charges	127,000	116,140	10,860												
Devens annual capital charge	125,000	126,270	(1,270)												
Devens Admin - Add'l Assessment	9,320	9,321	(1)												
Debt Service	904,759	813,320	91,439	784,839	682,538	102,301	115,458	112,424	3,034	24,329	15,747	8,582	19,500	1,847	17,653
Capital stabilization			0			0						0			
Capital assets (purchased)			0			0			0		32,638	(32,638)			
Capital assets (borrow articles)			0			0			0			0			0
<b>Total direct expenses</b>	<b>2,309,701</b>	<b>2,158,207</b>	<b>151,494</b>	<b>1,613,866</b>	<b>1,464,115</b>	<b>149,751</b>	<b>382,138</b>	<b>370,643</b>	<b>11,495</b>	<b>106,479</b>	<b>116,961</b>	<b>(10,482)</b>	<b>100,500</b>	<b>90,466</b>	<b>10,034</b>
Indirect expenses	315,312	292,023	23,289	228,128	224,180	3,948	109,710	99,591	10,119	326,091	330,677	(4,586)			0
<b>Total expenses</b>	<b>2,625,013</b>	<b>2,450,230</b>	<b>174,783</b>	<b>1,841,994</b>	<b>1,688,295</b>	<b>153,699</b>	<b>491,848</b>	<b>470,236</b>	<b>21,612</b>	<b>432,570</b>	<b>447,638</b>	<b>(15,068)</b>	<b>100,500</b>	<b>90,466</b>	<b>10,034</b>
Transfer to Capital Projects Fund		17,747	(17,747)		146,001	(146,001)		2,531							
<b>Total expenses and other financing uses</b>	<b>2,467,977</b>	<b>157,036</b>	<b>1,834,296</b>	<b>1,834,296</b>	<b>7,698</b>	<b>472,767</b>	<b>472,767</b>	<b>447,638</b>	<b>27,636</b>	<b>447,638</b>	<b>27,636</b>	<b>58,426</b>	<b>58,426</b>	<b>58,426</b>	<b>58,426</b>
<b>Excess revenues over expenses</b>		<b>291,682</b>			<b>272,021</b>			<b>3,189</b>			<b>45,832</b>			<b>10,652</b>	
<b>Fund balance, 7/1/14</b>		<b>1,264,806</b>			<b>1,716,992</b>			<b>62,298</b>			<b>230,804</b>			<b>47,774</b>	
Prior period adjustments		2,579			905										
Prior period adjustment - Due from Willows Development					250,000										
<b>Adjusted balance, 7/1/14</b>		<b>1,267,385</b>			<b>1,967,897</b>			<b>62,298</b>			<b>230,804</b>			<b>47,774</b>	
Write off old outstanding septic charges receivable		(2,560)													
<b>Fund balance, 6/30/2015</b>		<b>1,556,507</b>			<b>2,239,918</b>			<b>65,487</b>			<b>276,636</b>			<b>58,426</b>	
<b>Reserved for encumbrances</b>		<b>17,436</b>						<b>710</b>							
<b>Reserved for deficits</b>					<b>(14,575)</b>			<b>(38,358)</b>			<b>(55,771)</b>				
<b>Reserved for borrow premium</b>															
<b>Reserved for special purposes</b>															
<b>Reserved for Debt</b>															
<b>Designated for capital projects</b>					<b>250,000</b>										
<b>Reserved for expenditures</b>		<b>15,000</b>			<b>190,000</b>			<b>27,358</b>			<b>42,328</b>				
<b>Undesignated fund balance</b>		<b>1,524,071</b>			<b>1,814,493</b>			<b>75,777</b>			<b>290,079</b>			<b>58,426</b>	
<b>Fund balance, 7/1/15</b>		<b>1,556,507</b>			<b>2,239,918</b>			<b>65,487</b>			<b>276,636</b>			<b>58,426</b>	

## SEWER CAPITAL PROJECTS

### Ongoing Projects:

Date Authorized		Description	Amount Authorized	Amount Expended to Date	Balance
2012 ATM	borrow	<b>West Main St Pump Station</b>			
		Engineering	\$40,000	\$12,425	\$27,575
2013 ATM	borrow	<b>Stoney Brook Pump Station</b>			
		Construction	\$450,000		
		transferred to Stoney Brook pump station May '14 ATM			
		6/15STM	\$250,000		
			<u>\$700,000</u>	\$23,182	\$676,818
2012 ATM	borrow	<b>SCADA Upgrades</b>	\$35,000	\$28,832	\$6,168
2012 ATM	borrow	<b>Radio Meters &amp; Software Billing Upgrades</b>			
		Phase I	\$30,000	\$30,000	\$0
2014 ATM	borrow	<b>WWTP Facility Engineering Evaluation</b>	\$100,000	\$16,631	\$83,369
2014 ATM	transfer	<b>Meter Radio Read System</b>	\$18,077		
	borrow	Phase II	\$31,923		
			<u>\$50,000</u>	\$50,000	\$0
2014 STM	from surplus	<b>Crabtree Pump Station</b>	\$70,000	\$70,000	\$0
2015 STM	borrow	<b>Meter Radio Read System</b>	\$50,000	\$40,036	\$9,964
2015 STM	transfers	<b>East Main St Sewer Mains</b>	\$110,852		
	borrow		\$639,148		
			<u>\$750,000</u>	\$8,967	\$741,033
<b>Totals</b>			<b>\$1,825,000</b>	<b>\$280,073</b>	<b>\$1,544,927</b>

## STORM WATER CAPITAL PROJECTS

### Ongoing Projects:

Date Authorized		Description	Amount Authorized	Amount Expended to Date	Balance
2014 ATM	borrow	<b>Victor Dr Culvert Replacement</b>	\$150,000	\$125,178	\$24,822

## WATER CAPITAL PROJECTS

### Ongoing Projects:

Date Authorized	Description		Amount Authorized	Amount Expended to Date	Balance
<u>Grove Pond Treatment Plant Upgrades</u>					
Grove Pond Well #3 -new construction					
2002 ATM	borrow		\$150,000		
2007 ATM	transfer		\$70,000		
2009 ATM	borrow		\$42,000		
2009 STM	borrow		\$70,000		
		subtotal	\$332,000	\$332,000	\$0
2005 ATM	borrow	Grove Pond Well #1 Replacement	\$210,000	\$210,000	\$0
2006 ATM	borrow	Grove Pond Well #2 Replacement	\$210,000	\$210,000	\$0
Grove Pond Treatment Plant					
2009 ATM	borrow	Engineering	\$173,000	\$173,000	
2011 ATM	transfer	Construction	\$136,934		
2011 ATM	transfer	(from water surplus)	\$800,000		
2011 ATM	borrow		\$1,063,066	\$1,916,461	
			\$2,173,000	\$2,089,461	\$83,539
Spectacle Pond Well #2 Replacement					
2007 ATM	borrow		\$142,000		
2007 ATM	transfer		\$78,000		
			\$220,000	\$157,857	\$62,143
2011 ATM	borrow	Spectacle Pond Filter Control Panel	\$25,000	\$20,516	\$4,484
2012 ATM	borrow	Backwash Pump Replacement	\$100,000	\$78,810	\$21,190
Radio Meters & Software Billing Upgrades					
2012 ATM	borrow	Phase I	\$30,000	\$30,000	\$0
2012 ATM	borrow	6" Bronze Clay Valve Replacement	\$40,000	\$35,538	\$4,462
2013 ATM	borrow	6" Bronze Clay Valve Replacement	\$42,000	\$0	\$42,000
Water Main Transmission					
2013 ATM	borrow	Engineering	\$75,000	\$69,257	\$5,743
2014 ATM	borrow	Spec Pond Filter Valve Replacement	\$50,000	\$0	\$50,000
2014 ATM	transfer	Meter Radio Read System	\$12,199		
	borrow		\$37,801		
			\$50,000	\$50,000	\$0
2015 ATM	transfer	Meter Radio Read System	\$45,036	\$40,036	\$5,000
2015 ATM	purchase	Water Main Replacements	\$100,000		
	borrow		\$150,000		
			\$250,000	\$229,522	\$20,478
2015 ATM	borrow	Spec Pond Corrosion Control Equip	\$50,000	\$19,500	\$30,500
2015 ATM	transfers	East Main St Water Mains	\$104,911		
	borrow		\$895,089		
			\$1,000,000	\$0	\$1,000,000
Totals			\$4,902,036	\$3,572,497	\$1,329,539

TOWN OF AYER  
COMBINED BALANCE SHEET - ALL FUND TYPES  
JUNE 30, 2015

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	TRUST & AGENCY FUNDS	ENTERPRISE FUNDS	LONG-TERM OBLIGATION ACCOUNT GROUP	TOTAL COMBINED (MEMORANDUM)
<u>Assets</u>							
Cash and Investments	4,759,803	4,590,939	2,650,502	3,298,994	3,259,078		18,559,316
Receivables:							
Property Taxes	516,966						516,966
Provision for Abatements and Exemptions	(749,140)						(749,140)
Tax Liens	87,213	500			1,840		89,553
Water and Sewer Liens					30,764		30,764
Motor Vehicle Excise	234,363						234,363
Septic Assessment Not Yet Due		11,734					11,734
Reserve for Septic Assessment		(11,734)					(11,734)
Department Receivable	6,661				2,580		9,241
User Charges Receivable					1,452,690		1,452,690
Allowance for Uncollectible					(307,572)		(307,572)
Interest Receivable					33,400		33,400
Community Preservation Surcharge		5,270					5,270
Tax Foreclosures	200,591				59		200,650
Due from Other Funds	787	1,882					2,669
Due from Devens					682		682
Due from Developers		55,035					55,035
Due from Willows Development					130,000		130,000
Due from Hartnett - Insurance Proceeds		45,833					45,833
Due from Industrial Pretreat		17,206					17,206
Loans Receivable		1,053,836					1,053,836
Amount to be Provided for Notes & Bonds			6,476,051		290,948	4,425,138	11,192,137
Total Assets	5,057,244	5,770,501	9,126,553	3,298,994	4,894,469	4,425,138	32,572,899

**COMBINED BALANCE SHEET - ALL FUND TYPES**  
**JUNE 30, 2015**

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	TRUST & AGENCY FUNDS	ENTERPRISE FUNDS	LONG-TERM OBLIGATION ACCOUNT GROUP	TOTAL COMBINED (MEMORANDUM)
<u>Liabilities and Fund Equity</u>							
<u>Liabilities:</u>							
Warrants Payable	306,247	20,435	25,700	1,266	231,276		584,924
Accrued Payroll	118,461	6,750	339	243	15,621		141,414
Payroll Withholdings Payable	12,514						12,514
Due to Others	55,932	621					56,553
Due to Other Funds	875	787			1,007		2,669
Accrued Expenses		4,676			48,810		53,486
Deferred Revenue:							
Property Taxes	(232,174)						(232,174)
Tax Liens	87,213	500					87,713
Motor Vehicle Excise	234,363						234,363
Tax Foreclosures	200,591						200,591
Industrial Pretreat		17,206					17,206
Loans to Businesses		1,053,836					1,053,836
Insurance Proceeds - Hartnett		45,833					45,833
Developers		55,035					55,035
Community Preservation Surcharge		5,270					5,270
Guaranteed Deposits				62,574			62,574
Bond Anticipation Notes	413,835		2,720,481		109,833		3,244,149
General Obligation Bonds Payable			6,476,051		290,948	4,425,138	11,192,137
Total Liabilities	1,197,857	1,210,949	9,222,571	64,083	697,495	4,425,138	16,818,093
<u>Fund Equity:</u>							
Reserved for Encumbrances	628,153				18,146		646,299
Reserved for Expenditures	1,284,460				274,686		1,559,146
Reserved for Endowments				154,783			154,783
Reserved for Extraordinary	294,299						294,299
Reserved for Special Purposes		1,256,354	21,190		250,000		1,527,544
Reserved for SBA Excluded Debt	139,038						139,038
Reserved for Appropriation Deficits	(236,942)						(236,942)
Reserved for Deficits	(413,835)		(517,375)		(108,704)		(1,039,914)
Reserved for Borrow Premium	10,311						10,311
Reserved for Under/Over Assessment	970						970
Designated for Capital Projects			400,167				400,167
Undesignated	2,152,933	3,303,198		3,080,128	3,762,846		12,299,105
Total Fund Equity	3,859,387	4,559,552	(96,018)	3,234,911	4,196,974	0	15,754,806
Total Liabilities and Fund Equity	5,057,244	5,770,501	9,126,553	3,298,994	4,894,469	4,425,138	32,572,899

TOWN OF AYER  
SPECIAL REVENUE FUNDS  
COMBINED BALANCE SHEET  
JUNE 30, 2015

	COMMUNITY PRESERVATION	UDAG/HUD GRANTS	OTHER GRANTS & SPECIAL REV	SMALL CITIES GRANT	REVOLVING FUNDS	TOTAL COMBINED (MEMORANDUM)
<u>Assets</u>						
Cash and Investments	1,715,491	2,615,573	98,972	55,574	105,329	4,590,939
Community Preserv'n Surcharge Receivable	5,270					5,270
Tax Liens Receivable	500					500
Septic Assessment Not Yet Due			11,734			11,734
Reserve for Uncollectable Septic			(11,734)			(11,734)
Departmental Accounts Receivable						0
Due from Developers					55,035	55,035
Due from Other Funds					1,882	1,882
Due from Hartnett(Life Insurance Proceeds)		45,833				45,833
IDFA Loans Receivable:						
Page/Moore		76,112				76,112
Volunteers of America		116,061				116,061
Nashoba Restaurant		180,932				180,932
Century Carpets		12,099				12,099
Wholesome Café		23,145				23,145
Du's Tailor		25,421				25,421
Bonnet Realty (Fletcher Building)		200,000				200,000
Optometrics		180,520				180,520
N. E. Flatbread		115,351				115,351
Shop 'N Save		100,000				100,000
Sign & Facades Receivables:						
Wholesome Café		8,995				8,995
Stancombe		1,700				1,700
Century Carpets		4,500				4,500
N. E. Flatbread		9,000				9,000
Due from Industrial Pretreat		17,206				17,206
Total Assets	1,721,281	3,732,448	98,972	55,574	162,246	5,770,501
<u>Liabilities &amp; Fund Equity</u>						
<u>Liabilities:</u>						
Warrants Payable		10,140	1,403	3,392	5,500	20,435
Accrued Payroll		785	440	353	5,172	6,750
Accrued Expenses		4,676				4,676
Due to General Fund		744		43		787
Due to Others	821					621
Due to Commonwealth						
Deferred Revenue:						
Intergovernmental						0
Loans to Businesses		1,053,836				1,053,836
Insurance Proceeds - Hartnett		45,833				45,833
Industrial Pretreat		17,206				17,206
Developers					55,035	55,035
Community Preservation	5,270					5,270
Tax Liens	500					500
Total Liabilities	6,391	1,133,220	1,843	3,788	65,707	1,210,949
<u>Undesignated Fund Equity:</u>						
UDAG Projects:						
Miscellaneous		1,030,553				1,030,553
Industrial Devel Finance Authority		1,079,786				1,079,786
Signs & Facades		75,639				75,639
Industrial Pretreat		(34,799)				(34,799)
Surface Parking Lot		266,667				266,667
Downtown Street Lights		21,717				21,717
111F expenses		1,018				1,018
Fire Additional Land		250,000				250,000
Environmental Impact fire add'l land		495				495
Other Grants & Special Revenue:						
Strategic Plan			1,354			1,354
Fire Confined Space			641			641
West Main Street Revitalization			36			36
Downtown Planner			696			696

SPECIAL REVENUE FUNDS  
COMBINED BALANCE SHEET  
JUNE 30, 2015

	COMMUNITY PRESERVATION	UDAG/HUD GRANTS	OTHER GRANTS & SPECIAL REV	SMALL CITIES GRANT	REVOLVING FUNDS	TOTAL COMBINED (MEMORANDUM)
Memorial Garden Donations			250			250
Downtown Devens Legal			600			600
Devens Disposition			24,073			24,073
43D Permit Grant			23,939			23,939
Snake Hill Sewer			7,080			7,080
Cultural Council Grant			2,914			2,914
Cultural Council Donations			589			589
Holiday Lights			260			260
COA Friends			1,703			1,703
COA Donation			7,647			7,647
Law Enforcement Trust			716			716
DARE (Local)			414			414
DARE State Grant			7,221			7,221
Fire Safe Donation			2,784			2,784
Fire Safe Grant			7,164			7,164
Police Donations			3,652			3,652
Extra Polling Hours			3,667			3,667
Wetlands Protection			39,876			39,876
Library - Gift			250			250
Library State Grant			48,325			48,325
Chapter 90 Roads			(269,593)			(269,593)
Developers Share Dam Project			46,000			46,000
Police Federal Revenue			9,548			9,548
Consultant By-Law			300			300
By-Law Kohler Place			1,000			1,000
By-Law Ridgeview (Planning)			460			460
By-Law Sandy Pond			1,026			1,026
By-Law Wireless Communication			1,187			1,187
By-Law Longview			190			190
By-Law Chandler			428			428
By-Law Patriot			1,426			1,426
By-Law (ConsCom) Willows			7			7
By-Law Elizabeth Estates			165			165
By-Law Stratton			178			178
By-Law Gervais Ford			135			135
By-Law Emily's Way			1,660			1,660
By-Law Calco			300			300
Site Plan			1,104			1,104
BOH Region 2			1,142			1,142
BOH, Title V			5,840			5,840
BOH, SRF Septic			35,857			35,857
BOH Tobacco			337			337
Ayer Kiddie Depot			1,910			1,910
Park Community Center			1,526			1,526
Sandy Pond Beach Grant			762			762
Police Traffic Safety Grant			(1,107)			(1,107)
Police 911 Grant			8,557			8,557
Police 911 Training Grant			2,277			2,277
Police 911 Grant FY15			(5,253)			(5,253)
Police 911 Training Grant FY15			(1,250)			(1,250)
Police FY13 Pedestrian Grant			3,947			3,947
Police FY14 Pedestrian Grant			896			896
Police FY15 Pedestrian Grant			(226)			(226)
Law Block Grant			13,284			13,284
Police Child Car Seat Grant			180			180
Fletcher Donations:						
Police			15,637			15,637
Fire			5,828			5,828
Ambulance			9,459			9,459
Planning			24,636			24,636
Historic			20,968			20,968
Historic Donations			508			508
Fire Decon Trailer			5,542			5,542
Fire NIMS Training			100			100
Underage Alcohol			147			147
Police Radar			225			225
Treatment Program			(235)			(235)
Treatment Program #2			(560)			(560)
Emergency Plan			2,290			2,290
Green Communities Grant			(37,467)			(37,467)
Small Cities				51,786		51,786

SPECIAL REVENUE FUNDS  
COMBINED BALANCE SHEET  
JUNE 30, 2015

	COMMUNITY PRESERVATION	UDAG/HUD GRANTS	OTHER GRANTS & SPECIAL REV	SMALL CITIES GRANT	REVOLVING FUNDS	TOTAL COMBINED (MEMORANDUM)
Revolving Funds:						
Police Outside Details					(52,988)	(52,988)
Town Hall Rental					515	515
Park Department					13,306	13,306
Fire Alarm Repairs					39,716	39,716
Fire HazMat					894	894
Plumbing Inspections					907	907
Electrical Inspections					7,084	7,084
DPW Inspections					82,533	82,533
Fourth of July					22,226	22,226
Senior Van					(17,654)	(17,654)
Reserved for Special Purposes		(91,848)				(91,848)
Undesignated Community Preservation	316,682					316,682
Budgetary Reserve	141,834					141,834
Reserve for Encumbrances:						
Encumbered for Open Space	84,958					84,958
Encumbered for Historic Resources						0
Encumbered for Community Housing	19,127					19,127
Designated Fund Equity:						
Designated for Open Space	923,351					923,351
Designated for Historic Resources	148,284					148,284
Designated for Community Housing	80,634					80,634
Designated Fund Equity	1,256,354					1,256,354
Fund Equity	458,516	2,599,228	97,129	51,786	96,539	3,303,198
Total Liabilities and Fund Equity	1,721,261	3,732,448	98,972	55,574	162,246	5,770,501



TOWN OF AYER  
ENTERPRISE FUNDS  
COMBINED BALANCE SHEET  
JUNE 30, 2015

	SEWER FUND	WATER FUND	SOLID WASTE FUND	AMBULANCE FUND	STORMWATER FUND	TOTAL COMBINED (MEMORANDUM)
<u>Assets</u>						
Cash and Investments	1,068,078	1,746,272	138,346	215,315	91,067	3,259,078
User Charges Receivable	626,972	439,730		385,988		1,452,690
Allowance for Uncollectible	(31,160)	(15,134)		(261,278)		(307,572)
Interest Receivable	22,188	11,212				33,400
Liens Receivable	20,298	10,466				30,764
Tax Titles Receivable	968	872				1,840
Tax Foreclosures		59				59
Departmental Accounts Receivable	1,495	874	211			2,580
Due from Willows		130,000				130,000
Due from Devens	682					682
Amount to be Provided for Retirement of Bonds	156,677	50,000	84,271			290,948
<b>Total Assets</b>	<b>1,866,198</b>	<b>2,374,351</b>	<b>222,828</b>	<b>340,025</b>	<b>91,067</b>	<b>4,894,469</b>
<u>Liabilities and Fund Equity</u>						
<u>Liabilities:</u>						
Warrants Payable	102,173	63,077	31,151	6,489	28,386	231,276
Accrued Payroll	7,485	5,690	2,446			15,621
Accrued Expenses	43,356	1,091	1,115		3,248	48,810
Due to Other Funds					1,007	1,007
Bond Anticipation Notes		14,575	38,358	56,900		109,833
Bonds Payable	156,677	50,000	84,271			290,948
<b>Total Liabilities</b>	<b>309,691</b>	<b>134,433</b>	<b>157,341</b>	<b>63,389</b>	<b>32,641</b>	<b>697,495</b>
<u>Fund Equity:</u>						
Reserved for Encumbrances	17,436		710			18,146
Reserved for Borrow Premium						0
Reserved for Deficits		(14,575)	(38,358)	(55,771)		(108,704)
Reserved for Special Purposes						0
Designated for Capital Projects		250,000				250,000
Reserved for Expenditures	15,000	190,000	27,358	42,328		274,686
Reserved for Debt						0
Undesignated	1,524,071	1,814,493	75,777	290,079	58,426	3,762,846
<b>Total Fund Equity</b>	<b>1,556,507</b>	<b>2,239,918</b>	<b>65,487</b>	<b>276,636</b>	<b>58,426</b>	<b>4,196,974</b>
<b>Total Liabilities and Fund Equity</b>	<b>1,866,198</b>	<b>2,374,351</b>	<b>222,828</b>	<b>340,025</b>	<b>91,067</b>	<b>4,894,469</b>

TOWN OF AYER  
TRUST AND AGENCY FUNDS  
COMBINED BALANCE SHEET  
JUNE 30, 2015

	NONEXPENDABLE TRUSTS	EXPENDABLE TRUSTS	OPEB TRUST	AGENCY FUNDS	TOTAL COMBINED (MEMORANDUM)
<u>Assets</u>					
Cash and Investments	217,357	2,536,558	545,745	(666)	3,298,994
Accounts Receivable					0
Total Assets	217,357	2,536,558	545,745	(666)	3,298,994
<u>Liabilities and Fund Equity</u>					
<u>Liabilities:</u>					
Warrants Payable				1,266	1,266
Accrued Payroll				243	243
Deferred Revenue, accounts receivable					0
Guaranteed Deposits	62,574				62,574
Total Liabilities	62,574	0	0	1,509	64,083
<u>Fund Equity:</u>					
Dupont Police Award	3,000	7,952			
A. Page Scholarship	13,007	5,418			
T. Page Scholarship	15,000	5,759			
S. Barker Scholarship	100	868			
Clark/Sherwin Scholarship	30,000	126,344			
Ayer High School Fund	2,352	6,577			
Lt. T. Thompson Scholarship	2,040	2,806			
R. Morrissey Scholarship	10,000	4,349			
M. Whitcomb Scholarship	1,000	3,077			
J. Kaplan Scholarship	4,500	3,147			
F. Fletcher Scholarship	10,000	2,815			
J. Angell Trust Fund	1,000	1,621			
Joe Morris Scholarship	11,300	15,199			
F. Glanz Scholarship	6,484	6,895			
M. Nutting Scholarship	30,000	11,364			
Belitsky Scholarship	15,000	7,488			
R. Artesanie Scholarship		6,235			
Undefined		8			
<u>Library Trusts:</u>					
Clark/Sherwin		14,726			
Library Book		11,680			
C. Black		65,401			
Ayer Library Landscaping		3,042			
Ayer Library Memorial		75,609			
J. Fitch Moore		749			
Capital Stabilization Fund		471,244			
Stabilization Fund		1,876,185			
OPEB Fund			545,745		
Fire Details				(2,175)	
Deputy Collector Fees					
Reserve for Endowments	154,783				154,783
Undesignated		2,536,558	545,745	(2,175)	3,080,128
Total Fund Equity	154,783	2,536,558	545,745	(2,175)	3,234,911
Total Liabilities and Fund Equity	217,357	2,536,558	545,745	(666)	3,298,994

**STATEMENT OF APPROPRIATIONS AND DISBURSEMENTS**  
**July 1, 2015 - December 31, 2015**

Description	Appropriated or Available	Disbursed	Balance
Town Moderator	500	0	500
Board of Selectmen	176,422		106,303
Oct 2015 STM supplemental appropriation	27,312		
Selectmen Stipends		3,488	
Town Administrator-Salary		55,330	
Selectmen Assistant to Administrator		34,850	
Overtime		1,451	
Expenses		2,312	
Encumbered Funds-wages	1,095	0	1,095
Benefits & Payroll Manager	65,713		34,768
Manager-Salary		30,011	
Expenses		934	
Encumbered Funds-wages	235	0	235
Reserve Fund	150,000		110,217
Transfer to Fire Dept		22,983	
Transfer to Tree Warden		16,800	
Town Accountant	182,667		108,354
Oct 2015 STM supplemental appropriation	1,086		
Accountant-Salary		52,496	
Assistant-Wages		22,680	
Expenses		223	
Encumbered Funds-wages	1,589	0	1,589
Computer Support	44,340		11,790
System Administrator Stipend		2,344	
Software Maintenance/Support		28,778	
Expenses		1,428	
Board of Assessors	167,850		84,516
Oct 2015 STM supplemental appropriation	4,635		
Assessors Stipends		3,450	
Assistant Assessor-Salary		51,959	
Clerk-Salary		19,897	
Expenses		12,663	
Encumbered Funds-wages	1,397	0	1,397
Town Treasurer	69,402		40,883
Oct 2015 STM supplemental appropriation	5,814		
Treasurer-Salary		32,690	
Expenses		1,643	
Encumbered Funds-wages	873	0	873

Description	Appropriated or Available	Disbursed	Balance
Parking Tickets	1,000	319	681
Tax Collector	90,569		53,475
Oct 2015 STM supplemental appropriation	3,197		
Collector-Salary		17,980	
Assistant-Salary		21,510	
Expenses		801	
Encumbered Funds-wages	875	0	875
Finance Committee	500	176	324
Town Counsel	90,000		53,588
Legal Services		31,412	
Other Expenses		5,000	
Printing Services	8,500	2,245	6,255
Tax Title Foreclosures	8,000	1,281	6,719
Town Clerk	77,132		42,996
Oct 2015 STM supplemental appropriation	2,616		
Clerk-Salary		14,711	
Assistant-Wages		21,770	
Expenses		271	
Encumbered Funds-wages	798	0	798
Encumbered Funds-expenses	39	39	0
Town Hall Postage Fund	19,000	6,124	12,876
Elections & Registrations	13,896		13,186
Registrars Salaries		0	
Expenses		710	
Personnel Board	100	0	100
Information Technology	123,411		67,164
Oct 2015 STM supplemental appropriation	543		
Wages		37,650	
IT services		15,514	
Hardware		1,525	
Expenses		2,101	
Encumbered Funds-wages	819	0	819
Encumbered Funds-expenses	1,228	1,228	0
Montachusett Regional Planning Commission	2,274	2,274	0
Conservation Commission	25,817		18,650
Wages		6,737	
Expenses		430	

Description	Appropriated or Available	Disbursed	Balance
Encumbered Funds-wages	227	0	227
Planning & Development	34,959		20,838
Oct 2015 STM supplemental appropriation	602		
Director-Wages (see UDAG Economic Devel also)		14,723	
Encumbered Funds-wages	361	0	361
Public Buildings Maintenance	305,792		195,462
Oct 2015 STM supplemental appropriation	4,928		
Facilities Director		31,747	
Custodian		16,420	
Heat		2,042	
Electric		17,881	
Repairs		25,491	
Expenses		21,677	
Encumbered Funds-wages	1,058	0	1,058
Encumbered Funds-expenses	780	780	0
Fire,Casualty & Liability Insurance	154,241	127,674	26,567
Police & Fire Insurance	173,289	118,885	54,404
Communications Committee	700	0	700
Police Department	2,099,481		1,127,755
Oct 2015 STM supplemental appropriation	12,356		
Salaries & Wages		764,094	
Overtime		105,468	
Court Time		11,513	
Expenses		64,421	
Cruiser		38,586	
Encumbered Funds-wages	17,593	0	17,593
Encumbered Funds-expenses	964	964	0
Fire Department	1,523,829		777,159
Oct 2015 STM supplemental appropriation	15,574		
From Reserve Fund	22,983		
Call Pay		18,406	
Salaries & Wages		570,575	
Overtime		130,044	
Call Overtime		20,739	
Training Replacement Overtime		3,952	
Expenses		34,534	
Turnout Gear		6,977	
Encumbered Funds-wages	10,146	0	10,146
Encumbered Funds-expenses	52	52	0
Building Inspector	89,701		67,041
Inspector-Salary		14,679	
Assistant Zoning Enforcement Officer		5,175	

Description	Appropriated or Available	Disbursed	Balance
Expenses		2,806	
Encumbered Funds-wages	339	0	339
Barn Inspector	2,600	0	2,600
Emergency Management	9,611		4,696
Oct 2015 STM supplemental appropriation	2,750		
Wages		2,515	
Expenses		5,150	
Encumbered Funds-expenses	272	272	0
Animal Control Officer	13,270		7,819
Salary		4,954	
Expenses		497	
Encumbered Funds-wages	130	0	130
Encumbered Funds-expenses	130	130	0
Tree Warden	21,112		20,892
From Reserve Fund	16,800		
Salaries & Wages		2,922	
Expenses		14,098	
Ayer Shirley Regional School District Assessment	10,815,455	5,660,697	5,154,758
Nashoba Valley Regional Technical High School Assess.	705,284	528,963	176,321
Public Works Department	1,141,767		478,020
Salaries & Wages		298,918	
Overtime-snow removal		0	
-all other		6,011	
Expenses-snow removal		28,164	
-all other		330,654	
Encumbered Funds-wages	6,191	0	6,191
Encumbered Funds-expenses	1,573	1,573	0
Street Lighting	74,000		52,348
Electric charges		19,334	
Services		2,318	
Care of Graves	2,500	1,000	1,500
Board of Health	17,094		9,828
Wages		7,050	
Expenses		216	
Encumbered Funds-wages	162	0	162
Nashoba Boards of Health	24,551		6,138
Environmental Services		12,719	
Nursing Services		5,694	

Description	Appropriated or Available	Disbursed	Balance
Disabilities Commission	700	0	700
Council on Aging	128,609		64,608
Salaries & Wages		52,131	
Expenses		11,870	
Encumbered Funds-wages	1,112	0	1,112
Encumbered Funds-expenses	124	124	0
Veterans' Agent	19,192		10,497
Salary		8,657	
Expenses		38	
Encumbered Funds-wages	134	0	134
Veterans' Benefits	168,000	56,722	111,278
Ayer Public Library	496,882		248,321
Salaries & Wages		151,845	
Books, periodicals, videos		43,418	
Expenses		53,298	
Encumbered Funds-wages	3,379	0	3,379
Encumbered Funds-expenses	2,066	2,066	0
Park Department	133,386		58,709
Oct 2015 STM supplemental appropriation	7,705		
Director		29,000	
Lifeguards		24,368	
Seasonal assistants		8,718	
Expenses		20,296	
Encumbered Funds-wages	562	0	562
Encumbered Funds-expenses	2,300	2,300	0
Ayer Shirley Football & Cheer	4,000	0	4,000
Encumbered Funds-expenses	4,000	4,000	0
Little League	4,000	0	4,000
Historical Commission	750	180	570
Memorial Day Parade	2,000	0	2,000
American Legion	600	600	0
4th of July	10,000		0
Fireworks		7,000	
Othe Expenses		3,000	
Notes & Bonds (Principal)	906,520	0	906,520
Interest on Debt	199,624	94,637	104,987

Description	Appropriated or Available	Disbursed	Balance
County Retirement Assessment	1,343,292	1,343,292	0
Workers' Compensation	57,515	37,231	20,284
Unemployment Compensation	15,511	1,050	14,461
FICA Medicare	81,648	48,173	33,475
Health & Life Insurance	1,428,725	648,285	780,440
Encumbered Funds-expenses	18,056	211	17,845
Transfers to Other Funds:			
Stormwater	159,050	0	159,050
Solid Waste	246,228	0	246,228
Sewer	24,719	0	24,719
Capital Stabilization	144,396	144,396	0
Stabilization	433,189	433,189	0
OPEB	577,585	577,585	0



**Statement of Special Article Appropriations  
(see separate report for capital projects)**

	<b>Appropriated or Available</b>	<b>Disbursed or Closed</b>	<b>Balance</b>
Art 30 -2007 ATM Beaver Control	5,358	0	5,358
Art 31 -2007 ATM Zoning Bylaw Update	4,202	0	4,202
Art 21 -2012 Clerk Book Binding	484	0	484
Art 21 -2013 First Year Interest & Bond Admin	16,007	3,747	12,260
Art 23 -2014 First Year Interest & Bond Admin	15,511	5,760	9,751
Art 29 -2014 ATM DPW Facilities Analysis	510	450	60
Art 25 -2015 ATM Servers	1,529	322	1,207
Art 25 -2015 ATM East Main St. Design	28,199	23,618	4,581
Art 25 -2015 ATM Library Scanner	284	0	284
Art 28 -2015 ATM Ponds Survey	3,192	3,192	0
Art 3 -2016 ATM Prior Year Bill Police	321	3	318
Art 3 -2016 ATM Prior Year Bill DPW	1,344	889	455
Art 3 -2016 ATM Prior Year Bill Police & Fire Insurance	34	28	6
Art 1 -2016 STM Prior Year Bill Treasurer	4,300	4,300	0
Art 1 -2016 STM Prior Year Bill Assessors	21	21	0
Art 1 -2016 STM Prior Year Bill Benefits & Payroll	120	120	0
Art 1 -2016 STM Prior Year Bill DPW	54	54	0
Art 1 -2016 STM Prior Year Bill Economic & Community Development	25	25	0
Art 26 -2015 ATM Fire Rescue Truck	471,605	470,145	1,460
Art 24 -2016 ATM DPW Fuel Station Maintenance & Canopy	75,000	0	75,000

**TOWN OF AYER**  
**STATEMENT OF REVENUES**  
**July 1, 2014 to June 30, 2015**

**General Fund**

Property Taxes	20,452,050
Tax Liens	190,809
Excise Taxes	1,019,132
Penalties & Interest on Taxes	62,581
Interest on Tax Liens	85,814
Payments in Lieu of Taxes	7,896
Rental Income	55,245
Licenses & Permits	234,865
State Aid:	
Unrestricted Local Aid	673,619
Veterans, Blind, Surviving Spouse Abatement	8,032
Veterans Benefit Reimbursement	119,367
State Owned land	13,781
RMV fees	15,400
Meals Tax	108,117
Other State Aid	105
Fees - Departmental	106,525
Fines & Forfeitures	4,207
Interest Earnings	8,472
Borrow Premium	1,051
Transfers to General Fund	4,000
Sale of Old Fire Station	5,000
Miscellaneous	26,968
Other Federal Revenue	965
Total General Fund	<u>23,204,001</u>

**Special Revenue Funds - General Government**

Federal Aid:	
EOCD (CDF grant)	
Federal Community Development	14,159
Law Block Grant-Interest	33
Treatment Grants	457,378

State Aid:	
Chapter 90 Roads	27,400
State Aid to Libraries	9,699
Arts Lottery Grant	4,300
Elder Affairs	9,432
Police Traffic Safety (Pedestrian EPS)	2,562
Fire-SAFE Grant	7,218
Fire-Decon Trailer	2,000
Green Community Grant	37,794
Emergency Management Planning Grant	4,435
Communications Center (911)	17,642
Communications (911 Training)	4,359
Extra Polling Hours	633

Other:	
Housing Rehab Program Income	8,982
Fire Dept.-SAFE	1,790
BOH - Septic Betterment Program	4,254

# STATEMENT OF REVENUES

July 1, 2014 to June 30, 2015

Wetlands Protection	3,260
COA Donations	1,450
Total Special Revenue Funds - General Government	<u>618,780</u>

## Community Preservation Fund (CPA):

CPA Surcharge, Prior to FY2014	(20)
CPA Surcharge, FY2014	2,572
CPA Surcharge, FY2015	160,873
CPA Surcharge, FY2016	136
CPA Interest	532
State Match	48,468
Tax Liens	1,663
Total Community Preservation Fund	<u>214,224</u>

## UDAG Grants:

Interest Earnings	10,291
Industrial Pretreatment Fees	50,701

## Industrial Development Finance Authority:

Loan Repayments:	
Volunteers of America	15,997
Page-Moore	9,392
N.E. Flat Bread	8,634
Nashoba Restaurant	15,879
Bonnet Realty	10,139
Du's Tailor	4,800
Optometrics	25,514
Century Carpet	7,696
Stancombe	600
Wholesome Café	46
Interest Earnings	10,172
Total UDAG Grants	<u>169,861</u>

## Revolving Funds:

### General Government:

Police Outside Details	210,306
Senior Van Service	68,933
Gas/Plumbing Inspectors	21,242
Wiring Inspectors	17,348
Park Department	39,625
Fire Alarms	14,700
Fourth of July	12,094
Town Hall Building Rental	335
DPW-Inspections	18,345
Total Revolving Funds	<u>402,928</u>

## Enterprise Funds

### Sewer:

Charges & Revenues	2,645,127
General Fund Subsidy	25,669
Borrow Premium	3,290
SRF State Subsidy	<u>7,529</u>

**STATEMENT OF REVENUES**  
**July 1, 2014 to June 30, 2015**

	2,681,615
Water:	
Charges & Revenues	1,917,788
General Fund Subsidy	114,190
Energy Rebates	21,000
Borrow Premium	3,339
	<hr/> 2,056,317
Solid Waste:	
Charges & Revenues	213,621
Recycling Grants	3,350
Borrow Premium	97
General Fund Subsidy	248,889
	<hr/> 465,957
Ambulance:	
Charges & Revenues	464,439
Federal Medicare Additional Reimbursement	28,886
Borrow Premium	145
	<hr/> 493,470
Stormwater:	
General Fund Subsidy	100,500
Fines	300
Borrow Premium	318
	<hr/> 101,118
<b>Stabilization Fund</b>	
Interest Earnings	28,018
Transfer from General Fund	635,588
	<hr/> 663,606
<b>Capital Stabilization Fund</b>	
Interest Earnings	12,966
Transfer from General Fund	211,863
	<hr/> 224,829
<b>OPEB Trust Fund</b>	
Interest Earnings	8,458
Transfer from General Fund	300,000
	<hr/> 308,458
<b>Trust Funds</b>	
Scholarship Trusts:	
Interest Earnings	17,050
Library Trusts:	
Bequests	1,100
Interest Earnings	745
Total Trust Funds	<hr/> 18,895
<b>Agency Fund</b>	
Deputy Collector Fees	24,237
Fire Blasting Details	8,916
	<hr/> 33,153
<b>GRAND TOTAL - REVENUES</b>	<b>31,657,212</b>

TOWN OF AYER  
JUNE 30, 2015

AUTHORIZED DEBT

Date Authorized	Purpose	AMOUNT		
		Authorized	Issued	Unissued
April 23, 1979	Page/Hilltop School Construction	2,585,000	2,510,000	0
May 8, 2006	Rescind portion of authorization	(75,000)		
April 24, 1980	Page/Hilltop School Construction	1,265,000	0	0
May 8, 2006	Rescind portion of authorization	(1,265,000)		
June 9, 1983	School Roof Repair	1,000,000	550,000	0
May 8, 2006	Rescind portion of authorization	(450,000)		
February 26, 1985	Downtown Revitalization	136,000	135,000	0
May 8, 2006	Rescind portion of authorization	(1,000)		
		<u>3,195,000</u>	<u>3,195,000</u>	<u>0</u>
May 24-25, 1993	Road Construction	800,000	800,000	0
May 24-25, 1993	Landfill Site	150,000	150,000	0
May 24-25, 1993	Front End Loader	150,000	82,700	0
May 8, 2006	Rescind portion of authorization	(67,300)		
May 24-25, 1993	Filter Replacement	170,000	85,000	0
May 8, 2006	Rescind portion of authorization	(85,000)		
May 24-25, 1993	Fire Truck	225,000	225,000	0
		<u>1,342,700</u>	<u>1,342,700</u>	<u>0</u>
June 13, 1994	* Water Meters	260,000	260,000	0
June 13, 1994	* Grove Pond Water Treatment Plant	1,700,000	1,700,000	0
June 13, 1994	* Library Addition	900,000	900,000	0
		<u>2,860,000</u>	<u>2,860,000</u>	<u>0</u>
May 8, 1995	* Police Station	3,450,000	3,140,000	310,000
May 11, 1998	Rescind portion of Police Station	(180,000)	0	(180,000)
May 8, 2000	Transfer to Town Hall Restoration	(45,000)	(45,000)	0
May 9, 2005	Rescind portion of Police Station	(80,000)		(80,000)
Oct 22, 2012	Rescind portion of Police Station	(50,000)		(50,000)
		<u>3,095,000</u>	<u>3,095,000</u>	<u>0</u>
May 8, 1995	Road Construction	700,000	700,000	0
May 8, 1995	Water Storage Tanks	600,000	600,000	0
May 8, 1995	Landfill Closure	70,000	70,000	0
May 8, 1995	Oakridge Drive Sewer Extension	370,000	370,000	0
May 8, 1995	Transfer Station Tractor	95,000	95,000	0
		<u>1,835,000</u>	<u>1,835,000</u>	<u>0</u>
February 20, 1996	Fire Ladder Truck	450,000	450,000	0
May 13, 1996	* Solid Waste Landfill Capping	1,200,000	1,200,000	0
May 13, 1996	New Ambulance	95,000	95,000	0
May 13, 1996	Fire Dept-Computer & Software	15,000	15,000	0
May 13, 1996	Finance-Computer System	26,000	26,000	0
May 13, 1996	Remove Underground Fuel Tanks (DPW)	150,000	150,000	0
May 13, 1996	Two New Dump Trucks-DPW	70,000	70,000	0
May 13, 1996	Front End Loader-Transfer Station	95,000	95,000	0
May 13, 1996	Sewer Main Washington to Rosewood	70,000	70,000	0
May 13, 1996	Delineation (Zone 2) Spectacle Pond	90,000	90,000	0
May 13, 1996	Library Renovation	148,690	148,690	0
May 13, 1996	Partial Roof Replacement-Page School	400,000	400,000	0
		<u>2,359,690</u>	<u>2,359,690</u>	<u>0</u>
June 17, 1996	Grove Pond Water Treatment Plant	700,000	700,000	0
November 21, 1998	Oakridge Drive Sewer Extension	200,000	200,000	0
November 17, 1997	Grove Pond Water Treatment Plant	700,000	700,000	0
May 10, 1999	Dechlorination Facility	50,000	20,000	30,000
	Transfer to Crabtree Water Booster	(30,000)	0	(30,000)
		<u>20,000</u>	<u>20,000</u>	<u>0</u>
May 11, 1998	SRF-Infiltration Inflow	270,000		
	Less Subsidy	(67,812)		
		<u>202,188</u>	<u>202,188</u>	<u>0</u>
May 11, 1998	Spectacle Pond Satellite Well Engineering	75,000	10,000	65,000
	Transfer to Crabtree Water Booster	(65,000)	0	(65,000)
		<u>10,000</u>	<u>10,000</u>	<u>0</u>
May 11, 1998	Fire Dept-Hazmat Trailer	10,000	10,000	0
May 11, 1998	Fire Dept-Protective Clothing	18,500	18,500	0
May 11, 1998	Sewer Video Camera	10,000	10,000	0
May 11, 1998	Police Cruiser	24,000	24,000	0
May 11, 1998	Two Police Admin Vehicles	24,000	24,000	0
May 11, 1998	Town Hall Exterior-Mass Historic Match	160,000	160,000	0

TOWN OF AYER  
JUNE 30, 2015

AUTHORIZED DEBT

Date Authorized	Purpose (up to \$180,000)	AMOUNT		
		Authorized	Issued	Unissued
		246,500	246,500	0
May 18, 1999	* High/Middle School Roof	775,000	775,000	0
May 18, 1999	Sludge Landfill Capping	520,000	520,000	0
May 18, 1999	Town Hall Exterior	111,300	111,300	0
May 18, 1999	Town Hall Repoint Brick	165,000	165,000	0
May 18, 1999	Fire Dept-Thermal Imaging Camera	28,500	28,500	0
May 18, 1999	Fire Dept-Exhaust Filters	17,700	17,700	0
May 18, 1999	Fire Dept-Personal Safety Devices	7,250	7,250	0
May 18, 1999	Park Concession Stand	rescinded - per art23, May 12, 2003 TM		
May 18, 1999	Police Cruiser	25,000	25,000	0
May 18, 1999	* Open Space	100,000	0	100,000
Oct 22, 2012	Rescind Open Space	(100,000)		(100,000)
May 18, 1999	* Fire Pumper	279,000	279,000	0
		1,928,750	1,928,750	0
May 18, 1999	Crabtree Water Booster	30,000	30,000	0
May 18, 1999	Transfer from Dechlorination Facility	30,000	30,000	0
May 18, 1999	Transfer from Spectacle Pond Satellite Well	65,000	65,000	0
		125,000	125,000	0
May 8, 2000	* Town Hall Restoration	1,997,000	1,997,000	0
May 8, 2000	Transfer from Police Station	45,000	45,000	0
		2,042,000	2,042,000	0
May 8, 2000	Water Main Replacements (West Main & Washington Areas)	982,000	982,000	0
May 8, 2000	* New Fire Station-Land & Design	500,000	500,000	0
May 8, 2000	* Sewer Extension-Moore/Washington	365,000	365,000	0
May 8, 2000	Old Fire Station Improvements	150,000	150,000	0
May 9, 2005	transfer \$120,00 borrow to new fire station project			
May 8, 2000	Fire Dept-Protective Clothing	40,000	40,000	0
May 8, 2000	Computer Software Upgrade	36,000	36,000	0
May 8, 2000	Police Cruiser	25,000	25,000	0
May 8, 2000	Sewer Lift Station-Central Ave	12,000	12,000	0
May 8, 2000	Water System Valve & Hydrants	10,000	10,000	0
May 8, 2000	Fire Dept-Pager Replacement	8,500	8,500	0
		2,128,500	2,128,500	0
May 14, 2001	Wastewater Treatment Plant Upgrade	5,035,500	5,035,500	0
May 14, 2001	* Solid Waste Landfill Capping - additional	rescinded - per art13, May 10, 2004 TM		
May 14, 2001	Solid Waste Landfill Capping - additional	60,000	60,000	0
May 14, 2001	* New Fire Station	4,153,900	4,153,900	0
May 14, 2001	Town Hall Restoration - additional	150,000	150,000	0
May 14, 2001	Culvert Replacement (Game Farm Rd)	30,000	30,000	0
May 14, 2001	Macerator - Main Sewage Pump Station	40,000	40,000	0
May 14, 2001	Sewer-One Ton Dump Truck	45,000	45,000	0
May 14, 2001	Moore Dr. Sewer Extension	126,000	126,000	0
May 14, 2001	Oakgrove Sewer Extension Design	40,000	40,000	0
May 14, 2001	Backhoe (DPW)	115,000	115,000	0
May 14, 2001	Remediation Balch/Long Pond Dams	143,050	143,050	0
May 14, 2001	Repair of Street Lights	25,000	25,000	0
May 14, 2001	Media Filter @ Well (Spec)	120,000	120,000	0
May 14, 2001	Additional Well Site Testing (Grove Pd)	150,000	150,000	0
May 14, 2001	Fire Alarm System	20,000	20,000	0
May 14, 2001	Fire -Rescue Equipment (Confined Space)	18,750	18,750	0
May 14, 2001	Fire Dept Truck with Plow	42,000	42,000	0
May 14, 2001	Page School Boiler	150,000		
	(Art 13 01TM transfer from reserve for borrow \$115,000)	(115,000)	35,000	0
		10,349,200	10,349,200	0
May 13, 2002	Fire Breathing Apparatus	80,300		
	FY04 paydown principal	(3,951)	0	0
	grant \$69,408 grant match \$6,641			
May 8, 2006	Rescind portion of authorization	(76,349)		
May 13, 2002	Fire 4WD Vehicle with equipment	45,000	45,000	0
May 13, 2002	Water 4WD pickup truck with plow	45,000	45,000	0
May 13, 2002	Sewer macerator Central Ave pump station	40,000	40,000	0
May 13, 2002	Sewer infiltration & inflow repairs	50,000	50,000	0
May 13, 2002	Highway 6 wheel dump truck with plow	70,000	70,000	0
May 13, 2002	Solid Waste used yard truck	40,000	40,000	0
May 13, 2002	Solid Waste walking floor trailer	45,000	45,000	0
May 13, 2002	School replace field track	85,000	85,000	0
May 13, 2002	Pirone Park bathrooms & concession stand	190,000	190,000	0
		610,000	610,000	0
May 12, 2003	Fire Radio Equipment	104,249	25,646	0
May 8, 2006	Rescind portion of authorization	(78,603)		

TOWN OF AYER  
JUNE 30, 2015

AUTHORIZED DEBT

Date Authorized	Purpose	AMOUNT		
		Authorized	Issued	Unissued
May 12, 2003	Water Electrical Upgrade Spec Pond	68,000	68,000	0
May 12, 2003	Water Replace Media Filter Grove Pond	150,000	150,000	0
May 12, 2003	Sewer - Fitchburg Rd Area Extension	50,000	50,000	0
May 12, 2003	Sewer - Groveland St Extension	100,000	100,000	0
May 12, 2003	School Partial Paving Lot & Drive	30,000	30,000	0
May 12, 2003	Park facility improvements ('99 TM art rescinded)	25,000	25,000	0
		448,646	448,646	0
October 27, 2003	Water Replace Spec Pond Well (#1)	200,000	200,000	0
October 27, 2003	Sewer Oakgrove & Groveland Extension	192,000	192,000	0
October 27, 2003	Sewer 4WD Pickup with plow	47,000	47,000	0
October 27, 2003	Sewer Standby Power Source W. Main & Crabtree	20,000	20,000	0
		459,000	459,000	0
May 10, 2004	Highway 6 wheel dump truck with plow	83,326	83,326	0
May 10, 2004	Sewer Fitchburg Rd Extension	38,500	38,500	0
May 10, 2004	Water Replace Grove Pd Well	210,000	210,000	0
May 10, 2004	Police/Library Parking Lot/Sidewalk Improvements	13,960	13,960	0
May 10, 2004	Ambulance	145,000	145,000	0
May 10, 2004	School Fire Alarm system	150,000	150,000	0
May 10, 2004	* New Fire Station -additional cost	2,244,319		
	FY04 paydown principal	(151)	2,244,168	0
		2,884,954	2,884,954	0
May 9, 2005	Public Works - HVAC upgrades	46,100	46,100	0
May 9, 2005	Highway 3/4 ton pickup truck	34,500	34,500	0
May 9, 2005	Water - SCADA system	80,000	80,000	0
May 9, 2005	Water - Grove Pond Well #2 replacement	210,000	210,000	0
May 9, 2005	Schools - exterior doors	35,000	35,000	0
May 9, 2005	Schools - computers	100,000	100,000	0
May 9, 2005	Schools - gym partition	25,000	6,200	0
	rescinded at May 14, 2007 ATM	(18,000)		
	rescinded at October 22, 2007 FATM	(800)		
May 9, 2005	Police - video tape system	20,000	20,000	0
May 9, 2005	Police - Chief's car	20,000	20,000	0
May 9, 2005	* Town Hall Roof replacement	525,000	445,277	0
	rescinded at May 14, 2007 ATM	(79,723)		
May 9, 2005	New Fire Station -additional cost	80,000	80,000	0
		1,077,077	1,077,077	0
May 8, 2006	Sewer - Central Ave pump station	100,000	100,000	0
May 8, 2006	Sewer - Replace heat controls (WWTP)	25,000	25,000	0
May 8, 2006	Sewer - Power panel/circuits (WWTP)	25,000	25,000	0
May 8, 2006	Sewer - 3/4 ton pickup with plow	25,196	25,196	0
May 8, 2006	Water - Spectacle Pond well #2 replacement	142,000	142,000	0
May 8, 2006	Fire - Five inch hose replacement	20,000	19,055	0
	rescinded at October 22, 2007 FATM	(945)		
May 8, 2006	School - Add'l funds for smoke alarms	50,000		0
	rescinded at May 14, 2007 ATM	(50,000)		
May 8, 2006	School - Partial HVAC unit renovations	30,000	30,000	0
May 8, 2006	School - Hilltop roof replacement	246,000	116,159	0
	rescinded at October 22, 2007 FATM	(128,154)		
		313		
		484,410	484,410	0
May 14, 2007	DPW Fuel Alarm System	20,000	20,000	0
May 14, 2007	Highway Dump Truck	47,113	47,113	0
May 14, 2007	Highway Mower	14,200	14,200	0
May 14, 2007	Sewer System Rehab (I & I)	50,000	50,000	0
May 14, 2007	Sewer Tank Trailer	69,900	47,392	0
	rescinded at May 11, 2009 ATM		22,508	0
May 14, 2007	Solid Waste Pickup Truck	15,695	15,695	0
May 14, 2007	Water Dump Truck	47,113	47,113	0
May 14, 2007	Fire Protective Clothing	14,000	14,000	0
May 14, 2007	School Auditorium Lights & Electric	50,000	50,000	0
		328,021	328,021	0
May 12, 2008	School - High school auditorium wiring (add'l)	25,000	25,000	0
May 12, 2008	School - Replace cables in high school gym backbds	12,000	12,000	0
May 12, 2008	School - Computers	175,000	175,000	0
May 12, 2008	Fire - Protective clothing	14,000	14,000	0
May 12, 2008	Library - Carpet replacement	50,000	50,000	0
May 12, 2008	DPW - Highway one-ton pickup truck w plow	51,958		
	FY10 pay down of debt	(958)	51,000	0

TOWN OF AYER  
JUNE 30, 2015

AUTHORIZED DEBT

Date Authorized	Purpose	AMOUNT		
		Authorized	Issued	Unissued
May 12, 2008	Sewer - Central Ave Pump Station	1,011,000	1,011,000	0
May 12, 2008	Water - Grove Pond well #3	42,000	42,000	0
May 12, 2008	Water - Grove Pond treatment plant upgrade	173,000	173,000	0
May 12, 2008	Water - SCADA System (add'l)	142,000	142,000	0
May 12, 2008	Water - Filter media replacement (Grove)	175,000	175,000	0
May 12, 2008	Ambulance - Purchase & equip ambulance	75,000	75,000	0
March 2, 2009	Water - Grove Pond well #3	70,000	70,000	0
		<u>2,015,000</u>	<u>2,015,000</u>	<u>0</u>
May 11, 2009	Water - Spec Pond filter replacement	150,000	150,000	0
May 11, 2009	Sewer - Replace primary clarifier drive	35,000	35,000	0
May 11, 2009	Sewer - Groton School Rd -pump station engineer	30,000	30,000	0
May 11, 2009	Sewer - WWTP electric panel -add'l funds	25,000	25,000	0
May 11, 2009	Purchase & equip new cruiser	29,000	29,000	0
		<u>269,000</u>	<u>269,000</u>	<u>0</u>
May 10, 2010	Water - Backhoe with attachments	110,000	110,000	0
May 10, 2010	Water - 3/4 ton pickup with plow	33,000	33,000	0
May 10, 2010	Sewer - Tractor trailer	130,000	130,000	0
May 10, 2010	Water - water main upgrade Park St	300,000	0	300,000
Oct 22, 2012	Water - Rescind water main upgrade Park St	(300,000)	0	(300,000)
May 10, 2010	Water - Spec Pd filter control panel	25,000	25,000	0
May 10, 2010	Water - Spec Pd dehumidifiers	30,000	30,000	0
May 10, 2010	Water - Newton St 8" water main with hydrant	25,000	25,000	0
May 10, 2010	Sewer - Upgrade UV disinfection system	402,500	402,500	0
May 10, 2010	Sewer - Groton School pump station upgrade	250,000	250,000	0
May 10, 2010	Water - Grove Pd Treatment plant expansion	1,063,066	1,063,066	0
		<u>2,068,566</u>	<u>2,068,566</u>	<u>0</u>
Oct 25, 2010	Water - Newton St water main paid down by process of permanent borrowing	15,000	10,651	0
			4,349	0
May 9, 2011	Water - Chemical feed pump skids	30,000	30,000	0
May 9, 2011	Water - Radio read meters & software billing upgrade	30,000	30,000	0
May 9, 2011	Water - Backwash pump replacement (Spec)	100,000	100,000	0
May 9, 2011	Water - 6" bronze (clay) valve replacement (Spec)	40,000	40,000	0
May 9, 2011	Sewer - 3/4 ton pickup with plow paid down by process of permanent borrowing	44,000	33,241	0
			10,759	0
May 9, 2011	Sewer - West main St pump station engineering	40,000	40,000	0
May 9, 2011	Sewer - SCADA upgrades	35,000	35,000	0
May 9, 2011	Sewer - Radio read meters & software billing upgrade	30,000	30,000	0
May 9, 2011	Solid Waste - Brush chipper	30,000	24,564	0



**TOWN OF AYER**  
**SCHEDULE OF DEBT OUTSTANDING, ISSUED AND RETIRED**  
**FISCAL YEAR 2015**

	Outstanding July 1, 2014	Issued this fiscal year	Transferred in (out)	Retired this fiscal year	Outstanding June 30, 2015
<b>GENERAL OBLIGATION BONDS</b>					
<b>INSIDE DEBT LIMIT</b>					
Fire Station	3,010,000			347,000	2,663,000
New Fire Station - land & design	122,500			17,500	105,000
Pirone Park Bathrooms & Concession	90,000			10,000	80,000
Police Building	481,000			166,000	315,000
Town Hall Restoration	1,116,000			174,000	942,000
School Buildings	277,000			54,000	223,000
Old Fire Station Repairs	52,500			7,500	45,000
School Other	60,000			40,000	20,000
Department Equipment	317,000			86,000	231,000
Sewer	4,272,000			475,000	3,797,000
Other Inside	136,000			29,000	107,000
<b>Total Inside Debt Limit</b>	<b>9,934,000</b>	<b>0</b>		<b>1,406,000</b>	<b>8,528,000</b>
<b>OUTSIDE DEBT LIMIT</b>					
Solid Waste	372,482			53,212	319,270
Sewer	198,000			35,000	163,000
Water	2,654,406			494,673	2,159,733
Other Outside	25,817			3,677	22,140
<b>Total Outside Debt Limit</b>	<b>3,250,705</b>	<b>0</b>	<b>0</b>	<b>586,562</b>	<b>2,664,143</b>
<b>TOTAL LONG TERM DEBT</b>	<b>13,184,705</b>	<b>0</b>		<b>1,992,562</b>	<b>11,192,143</b>

## TOWN CLERK

### Contact Information:

<b>Office Hours:</b>	Mon, Wed, Thurs: 8am – 4pm Tuesday: 8am – 7pm Friday: 8am – 1pm
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8215
<b>Email:</b>	clerk@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Staff:

<b>Town Clerk:</b>	Susan E. Copeland
<b>Assistant Town Clerk:</b>	Lauri Fritz

### Mission Statement:

It is the mission of this office to be a reliable provider of information and quality services to the community and its residents, and to work cooperatively and in concert with all departments, boards and committees while complying with state and local statutes.

### Description of Services:

The Town Clerk's Office is often considered the doorway to local government. The Town Clerk's Office serves as the central information point for residents and visitors alike. The Town Clerk is the chief election official, recording official, registrar of vital records, public records official, and licensing officer. The Town Clerk oversees the polling place and the conduct of all elections and election-related activity, and records all actions of Town Meetings. The Clerk's Office maintains the municipal code, the official Town bulletin board, oaths of office, appointments and resignations of all Town Officials. The Clerk's Office issues state licenses and permits, including marriage licenses, business licenses and renewals, dog licenses, raffle permits and certified requests for public documents. This office responds to inquiries from the public as well as from other departments, boards and committees.

The Ayer Town Clerk is a notary public and justice of the peace. Please contact the office for availability and fees for services. The office also provides evening hours for residents assistance.



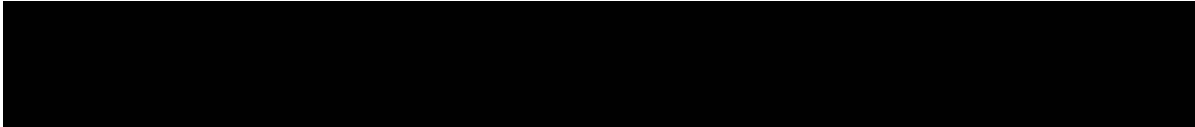
**TOWN OF AYER**  
**REPORT OF BIRTHS**  
**2015**

<b>Date</b>	<b>Name of Child</b>	<b>Parents</b>
<b>JANUARY</b>		
2	EMMALINA ROSE DUNCAN	MARISSA ROSE (CROSS) PETER NICHOLAS DUNCAN
6	PAIGE ELIZABETH REEDY	JESSICA LYNNE (MCGRATH) DOUGLAS MATTHEW REEDY
23	AVA ANN MALY	KATIEANN (LOTH) JUSTIN PAUL MALY
30	CLARA MELISSA WHITNEY	STEPHANIE FOUGSTEDT (LEGENZA) JOSHUA LEE WHITNEY
<b>FEBRUARY</b>		
5	TROY CURTIS HUGHES	JENNIFER LYNNE (CHASE) MICHAEL FRANCIS ELEAZER HUGHES
8	LILY SNOW BIOLSI	ERIN JO (CLEMENTS) THOMAS WILLIAM BIOLSI
7	ELENA REBECCA COLE	MELISSA ELENA (CASTELLON) JOHN CHARLES COLE
12	ANNA CLARE PAGE	SARAH MARIE (BURTON) CHRISTOPHER ANTHONY PAGE
12	KESTON CORWIN KING	KARLA LYNNE (WURST) CASSIDY CORWIN KING

<b>Date</b>	<b>Name of Child</b>	<b>Parents</b>
<b>MARCH</b>		
1	KYLIE BELLE MILLIAN	JENNIFER ANNE (RINES) EDWARD MCKENNA MILLIAN
5	NICHOLAS BRANDON HALL	KRISTINE ANN (MAGNUSSON) QUENTIN DOUGLAS HALL
6	VIOLET SKY WEDGE	CARA JEAN (TRIPP) WILLIAM ANTHONY BYRNE JR
9	MAX HOWLAND BENYO OWEN EDWARD BENYO	KAREN MARIE (FITCH) BRETT RICHARD BENYO
19	LOGAN RICHARD HARTKOPF	HUYEN NGUYEN (NGUYEN) PETER JAMES HARTKOPF
25	ADAM ROBERT ARNOTT	KELLY ANN (SULLIVAN) ANTHONY CHARLES ARNOTT
<b>APRIL</b>		
12	MACARIO CHANCE COLAS	ANNE (CHLEBIK) REGINALD COLAS
13	MCKENZIE GRACE SCRUTON	AMANDA LEE (SCRUTON) CHRISTOPHER ANTHONY ROSSI
17	AIDEN JACOB GIBBONS	HEATHER ELIZABETH (BEAN) DENNIS EDWARD GIBBONS
22	BELLALIAH RODRIGUEZ-RODRIGUEZ	INES ALTAGRACIA (RODRIGUEZ-SOSA) JOSE MANUEL RODRIGUEZ-PAULINO

<b>Date</b>	<b>Name of Child</b>	<b>Parents</b>
<b>APRIL, Cont'd.</b>		
24	SHENOUDA ABDELMESSIH NAGUIB	SAFAA VIKTOR (GERGES) ABDELMESSIH NAGUIB ABDELMESSIH
27	CHASE OWEN LABBE	EMILEE JOY (LIMLAW) RICHARD OWEN LABBE JR
28	OLIVIA LILY ORLANDELLA	NICOLE MEAGHER (MEAGHER) JOHN LOUIS ORLANDELLA JR
29	NOLAN MICHAEL COTTER	RACHEL LYNNE (CLIFFORD) GREGORY MATTHEW COTTER

**MAY**



18	GAVIN KHURRAM KHAN	MALISSA CHRISTINE (MARTINEC) KHURRAM KHAN
21	ANYA ANITA MALANTIC ELIJAH VICTOR MALANTIC	MARY (MEN) KEVIN JOSEPH MALANTIC
25	TYLER JAY DAVIE	JENNIFER ANNE (TASSONE) EVAN JAY DAVIE
26	DYLAN ALLEN POLLOCK	JENNIFER MARIE (MARR) JOSHUA ARTHUR POLLOCK

**JUNE**

1	JAMES MATTHEW JEANNOTTE WILLIAM JEFFREY JENNOTTE	NICOLE KJ (GIROLAMO) MATTHEW ARTHUR JEANNOTTE
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<b>Date</b>	<b>Name of Child</b>	<b>Parents</b>
<b>JUNE, Cont'd.</b>		
11	TRAVIS GEORGE ROACHE JR	OLIVIA NICOLE (ELLIS) TRAVIS GEORGE ROACHE
18	HANNAH YE-WON JANG	EUN JU (LEE) JU WON JANG
25	ELISE MARIE BROWNING	KRISTEN MARIE (HIGGINS) ADAM GLEN BROWNING
<b>JULY</b>		
13	LUCA JON SANTOLUCITO	JOYANNA JANIECE (CURRIE) MICHAEL JOSEPH SANTOLUCITO
14	LUCAS JOHN KIERNAN	JULIA BARRETT (BOROSKI) MICHAEL JOHN KIERNAN JR
14	PARKER WILLIAM SCRIVEN	BRITTANY SAMANTHA (KNIGHT) RYAN WILLIAM SCRIVEN
23	LOGAN JOSEPH MILLER	RACHEL ANN (SMOLSKI) SHAWN MILLER
29	GODIVA RAY NLUANSYH HUCKFELDT- KANGSEN	DESIRE MBEI (KANGSEN) PAUL BERNARD HUCKFELDT
<b>AUGUST</b>		
1	EMMA DAHLIA RICHBURG	ANALLELY (GOMEZ) ERIC DANIEL RICHBURG
12	ISLA HOPE CHAVEZ	ERICA LEIGH (HEINRICH) JUAN CARLOS CHAVEZ

Date	Name of Child	Parent
<b>AUGUST, Cont'd.</b>		
14	ROBERT JOSEPH LANGLAIS	RACHAEL MARIE (CASTOR) JASON JOHN LANGLAIS SR
14	SHANAYA MILANKUMAR PATEL	DIPALI MILANKUMAR (PATEL) MILANKUMAR R PATEL
22	KYRILLOS RAAFAT ABDOU	AMANY NAEEM (BEKHEIT) RAAFAT GAMAL ABDOU
29	ISABELLA MARIE MCGUANE	MARY JEAN (SULLIVAN) DANIEL PAUL MCGUANE
<b>SEPTEMBER</b>		
1	CONOR JAMES REYNOLDS	HEATHER JEAN (SULLIVAN) GARY MICHAEL REYNOLDS
9	JOSHUA EDGAR TESSIER	CRISTINA MARIE (RIVERA) MICHAEL LEE TESSIER
9	JOHNATHAN HENRY BUTTLES	STACIA GRACE (VINCEK) JOHNATHAN RICHARD BUTTLES
12	OLIVER WILLIAM WAYMAN	TAMMI-LYNN (CLARKSON) BRENDAN MICHAEL WAYMAN
14	CALLIE JANE VALENTINE	MEAGAN JADE (NISULA) CHRISTOPHER JOHN VALENTINE
21	DANIEL ROBERT KELLEHER JR	AIMEE LYNN (HINKLE) DANIEL ROBERT KELLEHER

<b>Date</b>	<b>Name of Child</b>	<b>Parents</b>
<b>SEPTEMBER, Cont'd.</b>		
22	CONNOR BENJAMIN TRASK	NICOLE MARIE (ANSON) SEAN DANIEL TRASK
24	TIMOTHY OLIVER MURPHY	AMBER LYNN (COLARD) MICHAEL PATRICK MURPHY
<b>OCTOBER</b>		
3	PEYTON HELENA RICHTER	SARAH BETH (CROCKER) DANIEL BRIAN RICHTER
11	HARPER LYNN RYAN	KRISTEN LYNN (ELLIOTT) KEITH MICHAEL RYAN
23	THEODORE GILBERT COLMAN	AMELIA LUCY (MONAHAN) ROBERT ANDREW COLMAN
<b>NOVEMBER</b>		
2	SAMANTHA LEIGH MOISAN	LINDA ANN (MORROW) CHRISTOPHER ROSS MOISAN
16	ZACHARY LEONARD FITZPATRICK	MARGARET ROSE (ANDERSON) BRIAN THOMAS FITZPATRICK
20	ADALIA CADENCE HILDRETH	MORIAH ELIZABETH (KELLY) NICOLAUS MATTHEW HILDRETH
26	RODNALDY PAUL CHAVANNES	NARDEIGE (JOSEPH) PAULIN CHAVANNES



<b>Date</b>	<b>Name of Child</b>	<b>Parents</b>
<b>DECEMBER</b>		
7	DESTINY ANN MACEYKA	JENNIFER LYNN (DOWD) VINCENT JOHN MACEYKA
9	TUCKER ALBERT HUDAK	STACY JEAN (BARCLAY) MICHAEL JOSEPH HUDAK
9	BRADLEY MICHAEL TRIBBLE	KERRI ANN (HOLMES) JEFFREY MICHAEL TRIBBLE
14	LANDON CHRISTOPHER KNOWLES	KRISTEN MARIE (NOVAK) CHRISTOPHER TODD KNOWLES
28	DECLAN ROBERT WISSMAN	AMY MARIE (HOLLSTEIN) JUSTIN RONALD WISSMAN
29	SAMUEL BARAKA-NIYONZIMA BITARIHO	EDITH BERNARD (MCHOMVU) BARAKA SEBUBI BITARIHO

**TOWN OF AYER**  
**REPORT OF DEATHS**

**2015**

<b>Date</b>	<b>Name</b>	<b>Age</b>	<b>Residence</b>
<b>JANUARY</b>			
4	JERRY PIERRE SARASIN	76 yrs	TOWNSEND, MA
4	EMERSON EARL CORSEY	61 yrs	AYER, MA
7	JAMES PERRY WAUGH	85 yrs	GROTON, MA
9	RALPH HOLBROOK LINCOLN	90 yrs	GROTON, MA
13	MARTHA FLORENCE PAIGE	81 yrs	AYER, MA
15	RICHARD P CHARTIER	71 yrs	AYER, MA
19	JEROME F RANDALL	82 yrs	AYER, MA
19	SEAN GOSSELIN	37 yrs	AYER, MA
21	DORIS W RHODES	94 yrs	AYER, MA
21	FRANCIS WILFRED HIGGINS	83 yrs	LITTLETON, MA
23	KATHRYN HOUSTON STEWART	91 yrs	SHIRLEY, MA
24	HAROLD A TOOKER	84 yrs	AYER, MA
28	HOWARD W HALL	72 yrs	AYER, MA
31	MARIA GERBI	83 yrs	AYER, MA
<b>FEBRUARY</b>			
1	RICHARD WILLIAM HAMILTON	78 yrs	GROTON, MA
2	CHRISTOPHER H GEANACOPULOS	32 yrs	TOWNSEND, MA
3	WARREN R CARLSON	87 yrs	AYER, MA
3	EILEEN M LYNCH	89 yrs	GROVELAND, MA
3	JAMES EDWARD MCCORMACK JR	69 yrs	AYER, MA
4	ANTHONY SCIPIONE	82 yrs	LEOMINSTER, MA
6	EDNA E ROENSCH	94 yrs	AYER, MA
10	HOWARD PAUL SAARISTO	67 yrs	AYER, MA
13	KENNETH CORTEZ MINOR	53 yrs	AYER, MA
15	LEANDRO FLORES	56 yrs	AYER, MA

<b>Date</b>	<b>Name</b>	<b>Age</b>	<b>Residence</b>
<b>FEBRUARY, Cont'd.</b>			
20	CECILIA ROSE MARTORANA	90 yrs	WESTFORD, MA
22	ANNABEL LORDEN	96 yrs	PEPPERELL, MA
23	RITA T POULIN	81 yrs	AYER, MA
24	SHARON A SOUTHER	62 yrs	AYER, MA
25	JANE MARGARET FARMER LEWIS	89 yrs	AYER, MA
25	MICHAEL FRANCIS CICCHETTI III	59 yrs	AYER, MA
26	JEANNE GIBBS	89 yrs	AYER, MA
27	LUCIENNE A PAQUET	100 yrs	LUNENBURG, MA
27	HERBERT RUSSELL DAVIS	83 yrs	FRANKLIN, NH
<b>MARCH</b>			
4	SUSAN R BROX	69 yrs	DRACUT, MA
4	CALMIA YOUNG	73 yrs	AYER, MA
5	GREGORY GIBSON	68 yrs	TOWNSEND, MA
7	JUDITH M CAHILL	75 yrs	AYER, MA
7	JOYCE RAY GAGNON	84 yrs	AYER, MA
7	MATTHEW JOSEPH MERRITT JR	83 yrs	AYER, MA
10	STEPHEN MORAN	68 yrs	AYER, MA
10	ALLAN THOMAS FRIEDRICH	62 yrs	GROTON, MA
13	ROBERT J FORTUNE	85 yrs	AYER, MA
14	HELEN R BUCCA	88 yrs	SHIRLEY, MA
15	GRACE A PALMER	91 yrs	AYER, MA
17	THOMAS J BREEN	93 yrs	GROTON, MA
19	JEAN WATERS ARMSTRONG	88 yrs	AYER, MA
20	ERHART RUDOLF MULLER	105 yrs	HARVARD, MA
20	HELEN L PRIEST	94 yrs	AYER, MA
21	MARGERY HAMILTON	97 yrs	AYER, MA
23	ALDO FRANCIS LUCA	94 yrs	GROTON, MA
25	DIANE MARIE MERRILL	60 yrs	PEPPERELL, MA

Date	Name	Age	Residence
<b>MARCH, Cont'd.</b>			
27	ERIN M POULIN	38 yrs	GROTON, MA
27	NANCY CLAIRE CAMPBELL	61 yrs	SHIRLEY, MA
27	WALTER RAYMOND HICKMAN	83 yrs	AYER, MA
29	JAMES ARTHUR MCMILLAN SR	68 yrs	AYER, MA

**APRIL**

1	AMY LAMPREY HITCHCOCK	86 yrs	LUNENBURG, MA
6	DIRK DES BOUVRIE	95 yrs	LANCASTER, MA
7	THERESA LOUISE MURPHY	88 yrs	GROTON, MA
11	SUSAN CATHLEEN BOWLER	64 yrs	AYER, MA
12	JOSEPHINE M ROSCOE	96 yrs	WESTFORD, MA
17	LEA JOSEPHINE JONES	88 yrs	AYER, MA
20	JANETTE EDEN	99 yrs	LUNENBURG, MA
20	JOYCE M FREDERICK	86 yrs	AYER, MA
20	RUDOLPH M COENEN	50 yrs	AYER, MA
23	LEWIS ALVIN DOBSON JR	61 yrs	AYER, MA
24	ANNIE MARY POUTENIS	101 yrs	AYER, MA
24	ARTHUR J THOMAS SR	75 yrs	AYER, MA
28	PONG SOON LYTTLE	58 yrs	AYER, MA
29	DONNA M TORRES	69 yrs	AYER, MA
29	ALPHONSE PIERMARINI	91 yrs	LEOMINSTER, MA
29	PAUL K COTTER	87 yrs	PEPPERELL, MA

**MAY**

1	DOROTHY ANDREWS	93 yrs	HARVARD, MA
1	CHUNQIANG ZHAO	79 yrs	NORTHBOROUGH, MA
1	INEZ E D'ALESSANDRO	87 yrs	PEPPERELL, MA
2	EARL IVAN HARPER	60 yrs	AYER, MA
3	HORACE ALVAH CARAKER JR	73 yrs	AYER, MA

Date	Name	Age	Residence
<b>MAY, Cont'd.</b>			
4	MARY MARGARET WILSON	49 yrs	AYER, MA
8	PATRICIA M SIDELINGER	78 yrs	AYER, MA
9	HELEN M CAMPBELL	75 yrs	AYER, MA
12	JOHN D FELLOWS	66 yrs	AYER, MA
13	ROBERT JAMES DINGLE	86 yrs	DUNSTABLE, MA
13	BRENDA HOLMES	51 yrs	AYER, MA
14	JUNE BEVERLY MARY ABELL	88 yrs	TOWNSEND, MA
17	TSURUNO SLATON	91 yrs	AYER, MA
19	EDWARD EVERETT HOUCK	89 yrs	GROTON, MA
20	LORRAINE IDA KUSNIERZ	94 yrs	CHICOPEE, MA
20	JOSEPHINE M CONNELL	89 yrs	WESTFORD, MA
23	CHARLES E HODGE	91 yrs	PEPPERELL, MA
23	MARCIA ANN GILSON	73 yrs	AYER, MA
25	IRENE FRIEDRICH	63 yrs	AYER, MA
31	JONATHAN HARVIN SPICER	43 yrs	AYER, MA
<b>JUNE</b>			
1	TADEUSZ J ORLOWSKI	78 yrs	AYER, MA
3	AVELINA HEBLER	77 yrs	SHIRLEY, MA
3	MATTHEW JONES	91 yrs	AYER, MA
4	KARLENE ANN GIARD	74 yrs	GROTON, MA
8	MARION TERESA SYRIAC	68 yrs	AYER, MA
10	DUDLEY MERRILL JR	79 yrs	PEPPERELL, MA
11	JEAN ENMAN GALLANT	96 yrs	PEPPERELL, MA
12	RICHARD N CROTEAU	94 yrs	AYER, MA
13	MARIANNE F WOOD	86 yrs	AYER, MA
14	JERRY PETEET	52 yrs	AYER, MA
15	JULIAN MATTHEW THORNTON	72 yrs	AYER, MA
16	KRISTIE DAVIS	64 yrs	WALTHAM, MA

<b>Date</b>	<b>Name</b>	<b>Age</b>	<b>Residence</b>
<b>JUNE, Cont'd.</b>			
16	DORIS B GIATTINO	89 yrs	TYNGSBOROUGH, MA
17	ANIELA J STCOEUR	94 yrs	AYER, MA
18	KATHERINE GERTRUDE GALVIN	96 yrs	AYER, MA
18	KAREEM WILLIAMS	40 yrs	AYER, MA
20	BARBARA G BENERE	98 yrs	AYER, MA
22	CONSTANCE C FOLEY	88 yrs	PEPPERELL, MA
22	FRANCIS K KOMENAN	43 yrs	AYER, MA
24	EMMA CARRIE JEFFERSON	92 yrs	AYER, MA
25	ANNETTE JOHNSTON SLOCOMBE	94 yrs	AYER, MA
25	WHITNEY NANCY GRUNWALD	55 yrs	AYER, MA
26	DOUGLAS ARTHUR FRIEDRICH	89 yrs	AYER, MA
27	KAYE L SHEPHERD	93 yrs	AYER, MA
28	RICHARD JOHN MINICOZZI	81 yrs	AYER, MA
29	MYRON ERNEST HARTWELL	88 yrs	PEPPERELL, MA
30	HYE MI CHA MARTEL	71 yrs	AYER, MA
<b>JULY</b>			
1	ROBERT HARRISON HEBB SR	87 yrs	AYER, MA
3	RONALD HAROLD MULLAN	75 yrs	AYER, MA
3	FRANCES R PENELLA	95 yrs	GROTON, MA
8	BRIAN CHARLES COKE	56 yrs	MOUNT PLEASANT, SC
8	RONALD JOSEPH VAN WAGNER	54 yrs	AYER, MA
14	ALICE ELIZABETH HAMILTON	68 yrs	GROTON, MA
17	RICHARD ELKINSON	82 yrs	AYER, MA
17	MARY A COTE	92 yrs	AYER, MA
18	SUSAN LOMBARD	67 yrs	CLINTON, MA
23	DEVANTE ANTHONY GAGNON	11 yrs	AYER, MA
24	SACHIKO POST	84 yrs	AYER, MA

<b>Date</b>	<b>Name</b>	<b>Age</b>	<b>Residence</b>
<b>JULY, Cont'd.</b>			
27	GERTRUDE A HAMMOND	90 yrs	PEPPERELL, MA
29	ANN MARIE FAY	70 yrs	AYER, MA
29	MARTHA W GUTHRIE	97 yrs	AYER, MA
31	MARJORIE BRIERLY MACMELVILLE	92 yrs	AYER, MA
<b>AUGUST</b>			
1	JOYCE MARY HICKEY	86 yrs	CHELMSFORD, M,A
2	ELEANOR SWAIM	89 yrs	GROTON, MA
4	PAUL JOSEPH DALEY	85 yrs	GROTON, MA
6	VIRGINIA MARY PANDISCIO	84 yrs	SHIRLEY, MA
7	HENRY STODDARD MILLER JR	80 yrs	SHIRLEY, MA
7	JAMES STANLEY ELLIS	56 yrs	AYER, MA
11	MARIA ZAJAC	81 yrs	GROTON, MA
15	JAMES ARTHUR LETOURNEAU	83 yrs	AYER, MA
16	DONALD J SOCORELIS	83 yrs	WOBURN, MA
16	ROBERT EDWIN PEABODY	78 yrs	AYER, MA
18	IRENE A ADONON	42 yrs	AYER, MA
19	DOLORES JEAN BOWLER	85 yrs	AYER, MA
20	TROY KENNETH RACKETT	47 yrs	AYER, MA
22	THERESA MAGDALEN LORD	87 yrs	WESTFORD, MA
24	GLADYS FRANCES WESOLOWSKI	91 yrs	SHIRLEY, MA
25	JOVAN JULIAN ROBLES	27 yrs	HARVARD, MA
27	LAW ALYCE	78 yrs	PEPPERELL, MA
29	CHRISTOPHER COLLINS MILLER	64 yrs	TOWNSEND, MA
<b>SEPTEMBER</b>			
2	WILLIE T KUYKENDALL	86 yrs	AYER, MA
2	RICHARD JOSEPH GOODE SR	75 yrs	AYER, MA
5	TIMOTHY F SMITH	62 yrs	AYER, MA

Date	Name	Age	Residence
<b>SEPTEMBER, Cont'd.</b>			
6	CHRISTOPHER CHARLES DEVLIN	64 yrs	LITTLETON, MA
9	KAREN A JOHNSON	70 yrs	ACTON, MA
10	PHYLLIS J HOWARTH	81 yrs	PEPPERELL, MA
17	RALPH WILLIAM WILSON	73 yrs	AYER, MA
18	ALBERT H SANDERSON	95 yrs	TOWNSEND, MA
22	DAVID L STILWELL	56 yrs	AYER, MA
22	DOROTHY ELIZABETH HILLS	88 yrs	AYER, MA
24	MARY ROSE JONES	63 yrs	HUNTINGTON, MA
24	SHIRLEY ANNE PARKER	83 yrs	MAYNARD, MA
24	MARJORIE ELAINE MARCINKEWICZ	87 yrs	SHIRLEY, MA
24	EVA NANCY GALLANT	85 yrs	AYER, MA
26	MARILYN G DEMERS	86 yrs	AYER, MA
26	RITA M LANCASTER	70 yrs	HARVARD, MA
26	ADELE MARGARET LAMOREAUX	93 yrs	SHIRLEY, MA
30	CLAIRE M GOULD	94 yrs	LITTLETON, MA
<b>OCTOBER</b>			
1	JOHNNIE THOMPkins	54 yrs	AYER, MA
1	PATRICK LEE CARNEY	71 yrs	AYER, MA
2	JUDITH SKELTON	76 yrs	PEPPERELL, MA
9	MARGARET J DUBOIS	90 yrs	GROTON, MA
11	JEWEL MORRIS SLATON	92 yrs	AYER, MA
11	ROZALLA FERRARA	100 yrs	AYER, MA
14	ROBERT E LEWIS	86 yrs	PEPPERELL, MA
17	HELEN MARIE CALLAHAN	93 yrs	SHIRLEY, MA
18	KENNETH F BARR	69 yrs	GROTON, MA
20	JOHN CLARK VAILLANCOURT	81 yrs	GROTON, MA
21	JOHN STURTEVANT PIERCE	77 yrs	AYER, MA



Date	Name	Age	Residence
<b>OCTOBER, Cont'd.</b>			
21	AVARD ANNE MCGARVIN	77 yrs	HARVARD, MA
24	PAUL M RYAN SR	65 yrs	SHIRLEY, MA
25	NORMAN RALPH BRILLHART	69 yrs	AYER, MA
25	RICHARD D PHELPS	74 yrs	AYER, MA
25	CHARLES EARL LEWIS	79 yrs	AYER, MA
27	TEENA KRONENBERG	98 yrs	AYER, MA
28	ANTOINETTE KANE	92 yrs	AYER, MA
30	FRANCESCA SINOPOLI CURCIO	78 yrs	PEPPERELL, MA

**NOVEMBER**

2	RAFAEL FRANCISCO	66 yrs	AYER, MA
2	DAVID BARON	81 yrs	JAFFREY, NH
2	SEAN BRODEN	46 yrs	AYER, MA
3	DAVID S TOBEY	79 yrs	PEPPERELL, MA
5	JOHN WILLIAM KELLEY	85 yrs	PEPPERELL, MA
6	BARBARA L LURVEY	90 yrs	SHIRLEY, MA
6	LOC T VO	75 yrs	AYER, MA
9	JOSEPH VITO MASTRONARDO JR	65 yrs	AYER, MA
10	ADRIENNE MARGARET JEANIG	93 yrs	AYER, MA
12	PAUL JONATHAN DOYLE	38 yrs	PEPPERELL, MA
14	LAURIA M COUILLARD	85 yrs	DRACUT, MA
15	CAROL CHALMERS	81 yrs	GROTON, MA
16	ALFRED ENOCH IRELAN JR	80 yrs	GROTON, MA
18	DOROTHY G BLAKE	93 yrs	AYER, MA
18	WASHINGTON C KILPATRICK JR	65 yrs	AYER, MA
20	CATHERINE AGNES RICH	70 yrs	AYER, MA
20	PHYLLIS S HOWIE	85 yrs	PEPPERELL, MA
23	MARGARET H GOODWIN	75 yrs	MANCHESTER, NH

Date	Name	Age	Residence
<b>NOVEMBER, Cont'd.</b>			
23	WILLIAM J COMPSON	66 yrs	AYER, MA
25	RICHARD PAUL MINER	76 yrs	AYER, MA
<b>DECEMBER</b>			
3	WALTER EARL ELDREDGE JR	70 yrs	TOWNSEND, MA
3	DONALD FREDERICK SCHAEFER SR	82 yrs	AYER, MA
3	GRACE HAMM	95 yrs	AYER, MA
5	MARK P HARDING	54 yrs	SHIRLEY, MA
6	MICHAEL C BENNETT	57 yrs	AYER, MA
8	ALFRED C DENTINO JR	86 yrs	SHIRLEY, MA
8	SALLY KATZ	93 yrs	GROTON, MA
9	BOXILL, WILLIAM H	64 yrs	AYER, MA
9	CLAIRE F MULCAHY	87 yrs	HARVARD, MA
11	FLORENCE M RAKIP	94 yrs	AYER, MA
12	BRENDA G CALLAHAN	67 yrs	PEPPERELL, MA
15	JUDITH A NOLAN	75 yrs	PEPPERELL, MA
16	ELIO A AUTINO	87 yrs	AYER, MA
18	ROBERT BROOK	82 yrs	SHIRLEY, MA
18	MARGARET PEARL TATE	91 yrs	AYER, MA
19	GLELIA ROSALIA SCHMUCK	90 yrs	SHIRLEY, MA
19	KRISTINE E MILLER	48 yrs	AYER, MA
20	DANE CLARK BALL	53 yrs	AYER, MA
21	RENE D ALEXANDER	95 yrs	AYER, MA
22	PEARL LAROCHE	82 yrs	LUNENBURG, MA
24	ANNE MARIE STOUPAKIS	71 yrs	GROTON, MA

**TOWN OF AYER**  
**REPORT OF MARRIAGES**

**2015**

<b>DATE</b>		<b>RESIDENCE</b>
<b>JANUARY</b>		
12	MICHAEL PATRICK MURPHY AMBER LYNN COLARD	AYER, MA AYER, MA
16	DAVID MARK BONNER MARY STOEGER	AYER, MA AYER, MA
24	JONATHAN CHARLES WILLIAMS JENNIFER MARIE PARENT	LAWRENCEBURG, TN FITCHBURG
<b>FEBRUARY</b>		
14	DAVID R KIDDER TAMARA LYNN ORTIZ	AYER, MA AYER, MA
14	DAVID ERIC ADAMS ELISHA VIRGINIA LUHTJARV	AYER, MA RINDGE, NH
15	JOSHUA SALVATORE TAYLOR MICHELLE LEE TAYLOR	MANCHESTER, NH MANCHESTER, NH
<b>MARCH</b>		
31	REKHA SREEDHARA BHARAT MADHAVAN	AYER, MA AYER, MA
<b>APRIL</b>		
25	CHRISTOPHER ROBERT SWEETSER STEFANIK MARISSA HEDERSON	PEPPERELL, MA PEPPERELL, MA
<b>MAY</b>		
5	RAFAEL MILANEZ W D OLIVEIRA MARIA APARECIDA DA SILVA	AYER, MA AYER, MA
15	CHRISTOPHER RYAN POE LINDA-NICOLE ABBALLE	AYER, MA AYER, MA
16	JOHN PAUL GAMELIN THERESA MARY PEFFER	AYER, MA AYER, MA
22	DONALD RZASA VICKI ELIZABETH FRANZ	AYER, MA AYER, MA
23	NATHAN JON STOWELL CARYN JANA CONWAY	LEOMINSTER, MA LEOMINSTER, MA
30	RYAN DOUGLAS MYERS KAREN LYNNE HATCH	AYER, MA AYER, MA

DATE		RESIDENCE
<b>JUNE</b>		
1	BRADLEY DOUGLAS DUTTON JESSICA LEIGH GYLES	AYER, MA AYER, MA
6	PATRICK ANDREW SEAMAN KIMBERLY JANE NILSSON	AYER, MA AYER, MA
13	JOHN DIXON WHITTEMORE LISA ANNE BUNKARTAS	BRADFORD, MA PLAISTOW, NH
13	JEREMY RYAN MURRAY CATHERINE MARY PATRICIA RICHARD	LEOMINSTER, MA LEOMINSTER, MA
13	CRAIG BRIAN LAUDERBACK REBECCA COMINS BOUCHER	AYER, MA AYER, MA
<b>JULY</b>		
10	RYAN JAMES WALSH NICOLE MARIE ESTEY	AYER, MA AYER, MA
<b>AUGUST</b>		
8	RICHARD DOUGLAS GILLES TRACEY LYNNE EGAN	AYER, MA AYER, MA
8	RYAN PATRICK KELLY BRITTANY A PAPKE	AYER, MA AYER, MA
17	GEORGE C KALTSAS BARBARA ANN OWENS	AYER, MA AYER, MA
20	JOHN R JOYCE LISA J VAIRA-HASLOCK	AYER, MA AYER, MA
22	IAN PATRICK SEARS ELIZABETH MARIE PEARL	AYER, MA AYER, MA
22	BRIAN JAMES WHEELER CARISSA LEE DEL TORO	AYER, MA AYER, MA
22	DURVALINO B DASILVA LISA A TERPSTRA	AYER, MA AYER, MA
23	MATTHEW MARK BENGSTON ALLISON FERN MARTELL	AYER, MA AYER, MA
28	CHRISTOPHER DALE TAYLOR JULIETH PAOLA VIDAL FIGUEROA	LUNENBURG, MA LUNENBURG, MA

**DATE****RESIDENCE****SEPTEMBER**

25	MICHAEL NICOLAS MORALES ALLISON LOUISE BYRON	AYER, MA AYER, MA
27	PAMELA MARYLYN HEBERT MARYANN M MARCOUX	HARVARD, MA HARVARD, MA

**OCTOBER**

3	ALEXANDER RICHARD WHITELAW SUSAN MARIE NICALES	AYER, MA AYER, MA
10	JASON ARTHUR FARRINGTON KRYSTLE RAE DOWNS	AYER, MA AYER, MA
11	MICHAEL BERNARD FORGET KIM ANN DECESARE	AYER, MA AYER, MA
17	DENNIS M SULLIVAN JR KRISTINE ANN CARR	GROTON, MA GROTON, MA
24	BRIAN A KLOSE JAMIE LYNETTE PATTON	AYER, MA AYER, MA

**NOVEMBER**

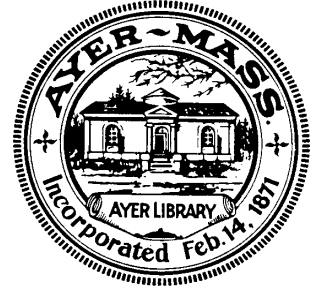
14	RUSSELL ANTHONY DUROCHER NORMAN JOSEPH CAMPBELL	AYER, MA AYER, MA
14	JAMES ARTHUR MCMILLAN JR LISA ANNE HOLLINS	AYER, MA AYER, MA

**DECEMBER**

12	ROBERT LEE GETT JR KELSEY LEIGH SULLIVAN	AYER, MA AYER, MA
23	MATTHEW STEVEN WILMAN CELINE CATHY LOISELLE	MILTON, FL MILTON, FL

# Town of Ayer

## ANNUAL TOWN MEETING WARRANT



Ayer Town Hall ~ Great Hall  
1 Main Street, Ayer, MA 01432  
May 11, 2015 @ 7:00 p.m.  
Commonwealth of Massachusetts

Middlesex, ss.

### GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Great Hall in the Ayer Town Hall located at 1 Main Street, Ayer Massachusetts on Monday, the Eleventh (11<sup>th</sup>) day of May, 2015, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 21<sup>st</sup> day of April AD 2015.

---

Christopher R. Hillman, Chairman

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Jannice L. Livingston, Vice Chairman

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Gary J. Luca, Clerk

**AYER BOARD OF SELECTMEN**

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before April 27, 2015. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

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Meeting was called to order by Tom Horgan, Town Moderator at 7:01pm and lead with Pledge of Allegiance followed with a moment of silence for town officials who passed away.

The reading of the warrant was read by Town Clerk, Susan E. Copeland.

## **ARTICLE 1: TOWN ELECTIONS**

The Town Elections are the first article of business and were held on Monday, April 27, 2015.

## **ARTICLE 2: REPORTS**

To see if the Town will vote to hear and act on the reports of the several Town of Ayer Officers and Committees that may be ready to report, or take any action thereon or in relation thereto.

1. Finance Committee
2. Personnel Board
3. Town Accountant/Finance Manager
4. Community Preservation Committee

Sponsor: Board of Selectmen

**Simple Majority Vote Required**

Selectman Chris Hillman moved, seconded. No Discussion.  
The article was passed unanimously.

## **ARTICLE 3: PAY PRIOR YEAR BILLS**

To see if the Town will vote to raise and appropriate the following amount(s) to pay unpaid bills of Fiscal Year 2014, as authorized under General Laws Chapter 44, or take any action thereon or in relation thereto:

<u>Department</u>	<u>Vendor</u>	<u>Amount</u>
Police	Gervais Ford	\$321.37
DPW (Stormwater)	Atlantic Broom	\$455.00
Sewer	USA Blue Book	\$106.22
Water	USA Blue Book	\$782.46
Police Liability Ins.	Brigham & Women's Hospital	<u>\$34.00</u>
Total:		\$1,699.05

*Explanatory Note: This article would authorize the funding per MGL Chapter 44 for the payment of prior year bills as indicated by the article.*

Sponsor: Board of Selectmen Recommends (3-0) April 21, 2015

Finance Committee: Recommends (5-0) April 21, 2015

**4/5<sup>th</sup> Vote Required**

Selectman Livingston moved, seconded. No discussion.  
The article was passed unanimously.

#### **ARTICLE 4: SALARIES OF ELECTED OFFICIALS**

To see if the Town will vote to fix the salary and compensation of elected officers of the Town of Ayer, as provided by Section 108, Chapter 41 of the General Laws, as amended, or take any action thereon or in relation thereto.

	<u>FY-15 SALARY</u>	<u>FY-16 SALARY</u>	<u>% OF CHANGE</u>
Moderator	\$ 500	\$ 500	0%
Selectmen: Chair	\$2,506	\$2,506	0%
Selectmen: Members (2)	\$2,235	\$2,235	0%
Assessor: Chair	\$2,480	\$2,530	2%
	<u>FY-15 SALARY</u>	<u>FY-16 SALARY</u>	<u>% OF CHANGE</u>
Assessors: Members (2)	\$2,210	\$2,254	2%
Treasurer	\$61,984	\$63,224	2%
Town Clerk	\$27,443	\$27,992	2%
Tax Collector	\$33,542	\$34,213	2%
Tree Warden	\$5,728	\$5,843	2%

*Explanatory Note: This article is required – Town Meeting sets the salaries of elected officials pursuant to MGL c. 41, Section 108. The Personnel Board has recommended a 2% cost of living adjustment (COLA) for FY 2016. The Moderator and the Board of Selectmen have declined a 2% increase.*

Board of Selectmen: Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015

**Simple Majority Vote Required**

Selectman Luca moved, seconded.

Discussion began with Selectman Luca and motioned to level fund and moved to amend the Assessor's salaries to level funded and to vote to fix the salaries and compensation of the elected officials as amended. Based on letter from Chair of Board of Assessors, Paul Bresnahan.

The motion was passed to amend.

The vote was unanimous. The article was passed as amended.

#### **ARTICLE 5: CONTRACT FUNDING – APPOA Police Patrolmen Officers Contract (July 1, 2015 to June 30, 2018)**

To see if the Town will vote to fund the collective bargaining agreement between the Town of Ayer and the Ayer Police Patrolmen Officers Association (APPOA) for the period of July 1, 2015 through June 30, 2018, and to raise and appropriate from available funds such sum or sums of money required to fund the collective bargaining agreement, or take any other action thereon or in relation thereto.

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*Explanatory Note: Per MGL Chapter 150 E, Union Contracts are subject to the appropriation of funds by Town Meeting. The Board of Selectmen and APPOA reached a Memorandum of Agreement on March 30, 2015 for a three year contract in the total estimated amount of \$210,649 over three years (FY 2016 to FY 2018). The FY 2016 estimated total cost of the Contract is \$44,732. Presentation to be made at Town Meeting.*

Board of Selectmen: Recommends (3-0) on April 21, 2015

Finance Committee: Recommends (5-0) on April 21, 2015

**Simple Majority Vote Required**

Selectman Hillman motioned. Seconded. There was no discussion.

Article passed unanimous.

## **ARTICLE 6: CONTRACT FUNDING – APPOA Police Dispatchers Contract (July 1, 2015 to June 30, 2018)**

To see if the Town will vote to fund the collective bargaining agreement between the Town of Ayer and the Ayer Police Patrolmen Officers Association (APPOA) Communications Dispatchers Division for the period of July 1, 2015 through June 30, 2018, and to raise and appropriate from available funds such sum or sums of money required to fund the collective bargaining agreement, or take any other action thereon or in relation thereto.

*Explanatory Note: Per MGL Chapter 150 E, Union Contracts are subject to the appropriation of funds by Town Meeting. The Board of Selectmen and APPOA- Dispatchers Division reached a Memorandum of Agreement on April 13, 2015 for a three year contract in the total estimated amount of \$161,645 over three years (FY 2016 to FY 2018). The FY 2016 estimated total cost of the Contract is \$47,411. Presentation to be made at Town Meeting.*

Board of Selectmen: Recommends (3-0) on April 21, 2015

Finance Committee: Recommends (5-0) on April 21, 2015

**Simple Majority Vote Required**

Selectman Livingston motioned. Seconded. There was no discussion.

Article passed unanimous.

## **ARTICLE 7: OMNIBUS BUDGET**

To see if the Town will vote to raise and appropriate or transfer from other available funds, the following sum or sums of money for the Omnibus items, or take any action thereon or in relation thereto:

Dept. 100: General Government

Dept. 200: Finance

Dept. 300: Public Safety

Dept. 400: Public Works

Dept. 500: Human Services

Dept. 600: Management Support

Sponsor: Finance Committee Recommends (5-0) on April 21, 2015  
Board of Selectmen: Recommends (3-0) on April 21, 2015 **Simple Majority Vote Required**

*Note – Refer to Omnibus Budget Insert*

Selectman Luca motioned. Seconded.

Discussion as follows: There were 3 items on the Omnibus questioned.

#1 – Legal fees. – Frank Maxant questioned the breakdown of fees on the Town paying to pursue a legal issue or defending against a legal issue. R. Pontbriand explained the budget is based on 3 categories of legal costs to run a town, legal actions taken against the town and legal actions taken by the Town. Maxant questioned the amount of money the town has spent on two particular property enforcements in town. The Total was approximately \$5000 and \$1700.

#2. – DPW Administration – Lauri Nehring voiced concern over the transfer station hours. A = this isn't the correct forum.

#3. – John Pattendon: Planning Board and Zoning addressed with no budget? A = the fees go into a general fund for usage.

Terry Hurley questioned \$138 deduction. Amended Passed

Motion to Vote. Seconded. Passed

Article passed as amended unanimous.

## **ARTICLE 8: FY 2016 AYER SHIRLEY REGIONAL SCHOOL DISTRICT ASSESSMENT**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$9,803,576 required to fund the Town's FY 2016 assessment for the Ayer Shirley Regional School District, and appropriate the sum of \$1,011,879 for the Town's portion of the ASRSD High School Building Project debt service, or take any action thereon or in relation thereto.

Sponsor: Ayer Shirley Regional School Committee  
Board of Selectmen: Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Hillman moved. Seconded. Discussion was the following:

Michael Pattendon questioned additional increase and why the BOS and Finance Committee would recommend this? Requested all to vote down.

Scott Houde of the Finance Committee responded that they met with the School Committee and verified the amounts are approved. Also this is an investment into education. Dan Gleason of the ASRSD School Committee introduced Superintendent Dr. Mary Malone for a presentation.

Motion to vote was seconded and passed.

Vote was unanimous. Article passed.

## **ARTICLE 9:       FY 2016 NASHOBA VALLEY REGIONAL TECHNICAL HIGH SCHOOL ASSESSMENT**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$705,284 required to fund the FY 2016 assessment for the Nashoba Valley Regional Technical High School, or take any action thereon or in relation thereto.

Sponsor:                   Nashoba Valley Technical Vocational School Committee  
Board of Selectmen:    Recommends (3-0) on April 21, 2015  
Finance Committee:    Recommends (5-0) on April 21, 2015       **Simple Majority Vote Required**

Selectman Livingston motioned. Seconded. Discussion was to acknowledge the podium that was completed by students from Nashoba Tech.  
Vote was unanimous. Article passed.

### **ENTERPRISE FUND ARTICLES**

**Handouts will be provided at Town Meeting with further detail on Articles No. 10 –14**

## **ARTICLE 10:       SOLID WASTE**

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the solid waste department:

**Direct costs** of \$406,378 of which \$234,130 is to come from solid waste revenue, \$27,358 is to come from solid waste retained earnings and \$144,890 is to come from the tax levy, and **indirect costs** of \$101,338 to come from the tax levy; or take any action thereon or in relation thereto.

Sponsor:                   Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee:    Recommends (5-0) on April 21, 2015       **Simple Majority Vote Required**

Selectman Luca motioned. Seconded. No discussion. Vote was unanimous. Article Passed.

## **ARTICLE 11:       AMBULANCE**

To see if the Town will vote to appropriate or transfer from available funds the following funds to operate the ambulance department:

**Direct costs** of \$121,872 is to come from ambulance revenue, and indirect costs of \$336,156 of which \$293,828 is to come from ambulance revenue and \$42,328 from ambulance **retained earnings**; or take any action thereon or in relation thereto.

Sponsor:                   Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee:    Recommends (5-0) on April 21, 2015       **Simple Majority Vote Required**

Selectman Hillman motioned. Seconded. No discussion. Vote was unanimous. Article Passed.

## **ARTICLE 12: SEWER**

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the sewer department:

**Direct costs** of \$2,385,556 of which \$2,360,847 is to come from sewer revenue and \$24,719 to come from the tax levy and indirect costs of \$302,879 of which \$287,879 is to come from sewer revenue and \$15,000 is to come from sewer **retained earnings**; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Livingston motioned. Seconded. No discussion. Vote was unanimous. Article Passed.

## **ARTICLE 13: WATER**

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the water department:

**Direct costs** of \$1,657,760 of which \$1,557,760 is to come from water revenue and \$100,000 is to come from water **retained earnings**; and indirect costs of \$242,012 of which \$152,012 is to come from water revenue and \$90,000 is to come from retained earnings (free cash); or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Luca motioned. Seconded. No discussion. Vote was unanimous. Article Passed.

## **ARTICLE 14: STORMWATER**

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the stormwater department:

**Direct costs** of \$159,050 of which \$159,050 is to come from the tax levy; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Hillman motioned. Seconded. The discussion was the following: Frank Maxant questioned if this should be a line item. Pontbriand reviewed the previous town meeting vote.

Vote was unanimous. Article Passed.

### **REVOLVING FUND ARTICLES**

#### **Recommend Moving Articles 15 through 20 together by consent.**

Selectman Livingston moved that the Town vote to approve Articles 15 through 20 together by consent as printed in the Warrant.”

Seconded.No Discussion. Vote was unanimous. Motion passed.

#### **ARTICLE 15: COMMUNICATIONS FUND**

To see if the Town will vote to reauthorize a Revolving Fund, pursuant to G.L. Chapter 44, Section 53E 1/2, for the purpose of supporting the town website, printing and mailing various newsletters, and other town-wide informational mailings from the **Communications Committee**. Receipts to be credited to the account shall be revenues from ads placed in said mailings and on the Town website. The Communication Committee is authorized to expend monies from this fund. In no event shall total expenditures from the Communications Revolving Fund exceed twenty thousand dollars (\$20,000) in Fiscal Year 2016, and provided further that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto.

Sponsor: I.T. /Communications Committee  
Board of Selectmen: Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015

**Simple Majority Vote Required**

#### **ARTICLE 16: FIRE ALARM FUND**

To see if the Town will vote to reauthorize a Revolving Fund, pursuant to G.L. Chapter 44, Section 53E 1/2, for the purpose of **Fire Alarm Repairs and Replacement**. Receipts to be credited to the account shall be Fire Alarm Box Assessment Fees and Fines for Needless and False Alarms. The Fire Chief is authorized to expend monies from this fund. In no event shall total expenditures from the Fire Alarm Revolving Account exceed thirty-five thousand dollars (\$35,000) in Fiscal Year 2016, and provided further, that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent fiscal

year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto.

Sponsor: Fire Chief  
Board of Selectmen: Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

#### **ARTICLE 17: HAZARDOUS MATERIALS FUND**

To see if the Town will vote to reauthorize a Revolving Fund pursuant to G.L. Chapter 44 Section 53E 1/2, for the purpose of **Hazardous Materials Expense**. All receipts from a Haz-Mat incident shall be from billed services, and will be used for replacement of supplies and expenses. The Fire Chief will be authorized to expend monies for this fund. In no event shall total expenditures from the Haz-Mat Revolving Account exceed ten thousand dollars (\$10,000) in Fiscal Year 2016, and provided further, that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto.

Sponsor: Fire Chief  
Board of Selectmen: Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

#### **ARTICLE 18: FOURTH OF JULY FUND**

To see if the Town will vote to reauthorize a Revolving Fund pursuant to G.L. Chapter 44, Section 53E 1/2, for the purpose of a **4th of July Revolving Fund**. Receipts to be credited to the Account shall be from vendor fees, and shall be used for purchasing and promoting the event. The 4th of July Committee, with the approval of the Board of Selectmen, is authorized to expend money from this fund. In no event shall total expenditures from the 4th of July Revolving Fund exceed twenty five thousand dollars (\$25,000.00) in Fiscal Year 2016 and provided further, that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

#### **ARTICLE 19: DPW INSPECTION FEES FUND**

To see if the Town will vote to reauthorize a Revolving Fund pursuant to G.L. Chapter 44 Section 53E 1/2, for the purpose of a **Department of Public Works Inspection Revolving Fund**. Receipts to be credited to the fund shall be from development fees or contributions, and shall be used for the purpose of funding inspections of road construction, drainage facilities, and

water and sewer line installations. The Superintendent of Public Works shall be authorized to expend money from this fund. In no event shall total expenditures from the Department of Public Works Inspection Revolving Fund exceed one-hundred thousand dollars (\$100,000) in Fiscal Year 2016 and provided further, that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto

Sponsor: DPW Superintendent  
 Board of Selectmen: Recommends (3-0) on April 21, 2015  
 Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

## **ARTICLE 20: TOWN HALL MAINTENANCE FUND**

To see if the Town will vote to reauthorize a Revolving Fund pursuant to G.L. Chapter 44 Section 53E 1/2, for the purpose of a **Town Hall Maintenance Fund**. Receipts to be credited to the fund shall be from fees assessed for use of Town Hall facilities and may be used for costs related to operation, maintenance, repair and/or reconstruction at Town Hall and its grounds. The Board of Selectmen shall be authorized to expend money from this fund. In no event shall total expenditures from the Town Hall Maintenance Fund exceed ten thousand dollars (\$10,000) in Fiscal Year 2016 and provided further, that no Board, Department or Officer shall be authorized to expend in any one fiscal year from all Revolving Funds under its direct control more than one percent of the amount raised by taxation by the Town in the most recent fiscal year for which a tax rate has been certified under Section Twenty Three of Chapter Fifty Nine, or take any action thereon or in relation thereto

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015  
 Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Swanfeldt moved 2/3 votes – passed unanimous by Moderator.

## **BORROW ARTICLE**

## **ARTICLE 21: CAPITAL BUDGET REQUESTS**

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sums set out in the Warrant and hereby listed for the purposes of funding the following equipment, services and public works projects as contained in the **Capital Budget**, each sum hereafter to be voted on separately, or take any action thereon or in relation thereto.

<b><u>Department</u></b>	<b><u>Item</u></b>	<b><u>Amount</u></b>
<b><u>DPW –Water Enterprise</u></b>	<b>Meter Radio Read System</b>	<b>\$50,000</b>

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	<b>Water Main Replacements</b>	<b>\$150,000</b>
<b><u>DPW-Sewer Enterprise</u></b>	<b>Meter Radio Read System</b>	<b>\$50,000</b>
	<b>Radio Telemetry System</b>	<b>\$30,000</b>
<b><u>DPW-Solid Waste</u></b>	<b>Resurfacing Parking Lot</b>	<b>\$175,000</b>
<b><u>Fire-Ambulance</u></b>	<b>Purchase and Equip New Ambulance</b>	<b>\$250,000</b>
Sponsor:	Capital Planning Comm.; Board of Selectmen Recommends (3-0) on April 21, 2015	
Finance Committee:	Recommends (5-0) on April 21, 2015	<b>Two-Thirds Vote Required</b>

Selectman Luca motioned, seconded. Discussion was following:  
 Resurfacing Equipment previously for smaller patch work and this is for entire plot.  
 Ambulance – again? Life span is 10 years last replaced 11 years ago. Other ambulance is 5 years old. No further discussion.  
 Vote was unanimous. Article Passed.

### **TRANSFER ARTICLES**

#### **ARTICLE 22: UNEXPENDED BALANCE TRANSFER – GROVE POND WATER TREATMENT PLANT GARAGE**

To see if the Town will vote to transfer the unexpended balance of \$21,190 from Article 19 (Backwash pump replacement Spec Pond) of the FY2012 Annual Town Meeting and to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$153,810 to construct a garage at the Grove Pond Water Treatment Plant, or take any action thereon or in relation thereto.

*Explanatory Note: This article would transfer the unexpended balance of \$21,190 for the backwash pump replacement at Spec Pond and authorize the borrowing in the amount of \$153,810 for a total amount of \$175,000 for the construction of a garage at the Grove Pond Water Treatment Plant.*

Sponsor:	Board of Selectmen Recommends (3-0) on April 21, 2015	
Finance Committee:	Recommends (5-0) on April 21, 2015	<b>Two-Thirds Vote Required</b>

Selectman Hillman motioned. Seconded. No Discussion. Vote was unanimous. Article Passed.

#### **ARTICLE 23: WATER ENTERPRISE TRANSFER – CONSTRUCTION OF PINGRY HILL WATER STORAGE TANK**



To see if the Town will transfer the sum of \$48,000 from the Water Enterprise Retained Earnings (Free Cash) (collected from Willow Road Development, LLC) to provide funds for the construction of the Pingry Hill Water Storage Tank and related water distribution system improvements, or take any action thereon or in relation thereto.

*Explanatory Note: This article would transfer the sum of \$48,000 in certified water enterprise retained earnings as collected from the Willow Road Development, LLC to provide funds for the construction of the Pingry Hill Water Storage Tank (which has a total cost of \$250,000).*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015

Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Livingston motioned: Seconded: Discussion was a question  
Vote was unanimous Article passed.

### **RAISE AND APPROPRIATE ARTICLES**

#### **ARTICLE 24: CAPITAL BUDGET REQUESTS**

To see if the Town will vote to transfer from Free Cash the following sums hereby listed for the purpose of funding the following equipment, services and public works projects as contained in the Capital Budget, each sum hereafter to be voted on separately, or take any action thereon or in relation thereto:

##### **GENERAL FUND**

DPW-Administration	Fuel Station Maintenance & Canopy	\$75,000
DPW-Highway	East Main St Design	\$150,000
Information Technology	Digitize records	\$17,000
	Workstations & software	\$10,000
Police	Replace cell check monitor & upgrade remaining entry doors	\$20,000
Facilities Maintenance	Carpet for Town Hall offices	\$26,028
Library	Interior/exterior painting	\$28,700
	Interior/exterior door replacement	<u>\$32,347</u>
	Total	\$359,075.00

Sponsor: Capital Planning Comm.; Board of Selectmen Recommends (3-0)  
on April 21, 2015

Finance Committee: Recommends (5-0) on April 21, 2015  
**Required**

**Simple Majority Vote**

Selectman Luca motioned. Seconded. No discussion. Each item was voted separately and each passed unanimous. All items on article passed. The entire article passed.

## **ARTICLE 25: COMPREHENSIVE PLAN UPDATE**

To see if the Town will vote to raise and appropriate the sum of \$10,000 to update the Town's Comprehensive Plan, or take any action thereon or in relation thereto.

*Explanatory Note: The Town's Comprehensive Plan is subject to review and update every ten years. The last update was in 2005. This article would provide the funding for the Comprehensive Plan Committee to update the Comprehensive Plan.*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015

Finance Committee: Recommends (5-0) on April 21, 2015

**Simple Majority Vote Required**

Selectman Hillman motioned. Seconded. No discussion. Vote was unanimous. Article Passed.

## **ARTICLE 26: GRANT AGREEMENT FOR SANDY POND SCHOOLHOUSE ASSOCIATION**

To see if the Town will vote to raise and appropriate the sum of \$5,000 and further to authorize the Board of Selectmen to enter into a Grant Agreement with the Sandy Pond Schoolhouse Association for the use of said funds for the purpose of completing the Sandy Pond Schoolhouse historic designation for the general public benefit; or take any action thereon or in relation thereto.

*Explanatory Note: The Sandy Pond Schoolhouse Association is a non-profit 501(c) (3) organization responsible for the maintenance and programs of the historic Sandy Pond Schoolhouse. This Article would authorize the Board of Selectmen to enter into a grant agreement with the Association for the one-time amount of \$5,000. These funds will be used to complete the historic designation of the schoolhouse.*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015

Finance Committee: Recommends (5-0) on April 21, 2015

**Simple Majority Vote Required**

Selectman Livingston motioned. Seconded. Discussions follow: Frank Maxant against. Mr. Maxant felt this is unnecessary for the Town to provide the funding. The Sandy Pond Association reps explained it was being requested to expedite the process of receiving the historic designation that would allow more grant opportunity.

Vote was unanimous. Article Passed.

## **ARTICLE 27: UDAG REPLENISHMENTS**

To see if the Town will raise and appropriate the following amounts to replenish the Urban Development Action Grant (UDAG) account:

Costs related to Police Dept. 111F Medical Bills	\$17,000
Appraisal costs related to the Old Fire Station	<u>\$ 1,800</u>
Total:	\$18,800

Or take any action thereon or in relation thereto.

*Explanatory Note: This article would replenish the Town's UDAG Fund in the amounts set forth in the article. These funds were used from the UDAG's unrestricted funds for purposes that did not have a repayment mechanism in place.*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Luca motioned. Seconded. No discussion. Vote was unanimous. Article Passed.

## **ARTICLE 28: ADDITIONAL PONDS SURVEY CONTRACT COSTS**

To see if the Town will vote to raise and appropriate the sum of \$8,032 to provide additional funds to meet the ponds survey contracted amount, or take any action thereon or in relation thereto.

*Explanatory Note: Funding for the Comprehensive Ponds Survey was previously authorized by Town Meeting to come from the DPW and Conservation Commission. Upon review, a shortfall of \$8,032 in the total amount owed on the Contract became evident.*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Hillman motioned. Seconded. Discussion as follows: Bill Daniels from conservation. Discussion on why this wasn't covered in original Vote was unanimous. Article Passed.

## **ARTICLE 29: GASB 45 COMPLIANCE**

To see if the Town will vote to raise and appropriate the sum of \$6,650 to fund the actuarial costs associated with required updating of GASB 45 (disclosure requirements for post-employment benefits), or take any action thereon or in relation thereto.

*Explanatory Note: Every two years, the Town is required under GASB 45 (disclosure requirements for post-employment benefits) to conduct an actuarial cost analysis.*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Livingston motioned. Seconded. Discussion as follows: Frank Maxant questioned if this is a voluntary compliance, or state required. R. Pontbriand confirmed this is a federal mandate required.

Vote was unanimous. Article Passed.

## **ARTICLE 30. GASB 45/ OPEB (Post-Employment Benefits) FUND**

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$577,585 to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligation for the cost of other post-employment benefits (OPEB) or take any action thereon or in relation thereto.

*Explanatory Note: This article would authorize the Town's OPEB funds in the amount of \$577,585 to be deposited in the State Retiree Benefit Trust SRBT (per Article 30 of the 2014 Town Meeting).*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Luca motioned. Seconded. No discussion. Vote was unanimous. Article Passed.

## **ARTICLE 31. STABILIZATION FUND**

To see if the Town will vote to raise and appropriate the sum of \$577,585 or such other sum or sums of money, with \$433,189 to be credited to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws, and \$144,396 to be credited to the Capital Stabilization Fund per the Town's Financial Policies or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Two-Thirds Vote Required**

Selectman Hillman motioned. Seconded. No discussion. Vote was unanimous. Article Passed.

## **COMMUNITY PRESERVATION ACT ARTICLES**

### **ARTICLE 32: COMMUNITY PRESERVATION ACT**

To see if the Town will hear and act on the report of the Community Preservation Committee on the Fiscal Year 2016 Community Preservation Act budget, and appropriate from the estimated FY 2016 Community Preservation Fund revenues:

- A sum of money equal to five percent, and not-to-exceed five thousand dollars (\$5,000), to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2016.

And further, to reserve for future appropriation from the estimated FY 2016 Community Preservation Fund revenues the following sums of money, as recommended by the Community Preservation Committee, for each of the following purposes:

- A sum of money equal to \$128,759, more or less, for acquisition, creation and preservation of open space excluding land for recreational use, and
- A sum of money equal to \$20,470, more or less, for acquisition, preservation, restoration and rehabilitation of historic resources, and
- A sum of money equal to \$20,470, more or less, for acquisition, creation and preservation and support of community housing.

Or take any action thereon or in relation thereto.

*Explanatory Note: Disbursement required by the Commonwealth of Massachusetts under M.G.L. Chapter 44B for the estimated FY 2016 Community Preservation Fund revenues.*

Sponsor:	Community Preservation Committee	
Board of Selectmen:	Recommends (3-0) on April 21, 2015	
Finance Committee:	Recommends (5-0) on April 21, 2015	<b>Simple Majority Vote Required</b>

Selectman Livingston motioned. Seconded. No discussion. Vote was unanimous. Article Passed.
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### **ARTICLE 33: AYER FIRE DEPARTMENT HISTORICAL PHOTO RESTORATION PROJECT**

To see if the Town will vote to transfer from the Community Preservation Fund (FY2016) Balance Reserved for Historic Resources the sum of \$20,000 to the Ayer Fire Department for the purpose of funding the restoration, replication and digitally archiving of historical fire department photos and frames to be later shared for the public to view; or take any action thereon or in relation thereto.

*Explanatory Note: To support the Ayer Fire Department in their efforts to restore historical photos and frames for the benefit of the Town and other fire departments globally.*

Sponsor:	Community Preservation Committee	
Historical Commission:	Recommends	<b>Simple Majority Vote Required</b>

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Board of Selectmen: Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015

Selectman Luca motioned. Seconded. Discussion included a presentation with a slideshow from Chief Pedrazzi with Hurley and Zdarsky. Laurie Nehring asked if donations or grants were considered. Slarsky explained how the amount was reached and limited funding resources. Tim Holland spoke in 100% support of this. Final display will be at the Town Library. Vote was unanimous. Article Passed.

#### **ARTICLE 34: COMMUNITY PRESERVATION FUND FY 2016 TRANSFER OF FUNDS**

To see if the Town will vote to transfer from Community Preservation Fund FY2016 estimated annual revenues, the sum of \$30,000 and reserve said sum for future appropriation by the Community Preservation Committee for general open space purposes; or take any action thereon or in relation thereto.

*Explanatory Note: Due diligence for future appropriations by the Community Preservation Committee for general open space purposes.*

Sponsor: Community Preservation Committee  
Board of Selectmen: Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Hillman motioned. Seconded. No discussion. Vote was unanimous. Article Passed.

#### **GENERAL BUSINESS ARTICLES**

#### **ARTICLE 35: PURCHASE AND ACQUISITION OF LAND – 0 PARK STREET**

To see if the Town will authorize the Board of Selectmen to acquire by gift, purchase, and/or eminent domain, for general municipal and fire station purposes, a parcel of land located at 0 Park Street as identified on Assessors Map 26 as Parcel 20, funding therefore to be derived from existing federal Urban Development Action Grant (UDAG) funds; and to authorize the Board of Selectmen to enter into any and all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the purpose of this article; or take any action thereon or in relation thereto.

*Explanatory Note: 0 Park Street is adjacent to the Fire Station and is needed for the purposes of a permanent flood remediation solution as well as to resolve an easement issue which impacts the Fire Station driveway. The Board of Selectmen have executed a purchase and sales agreement with the private property owners as well as conducted a Phase I Environmental Analysis of the property. Funding would come from the Town's unrestricted UDAG funds. The Fire Chief will make a detailed presentation at Town Meeting. Purchase of the land subject to passage of this article.*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015  
Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Livingston motioned. Seconded. Discussion including another presentation from Chief Pedrazzi to clarify moving forward without the reoccurrence of requesting additional funds. Frank Maxant asked if the funds can be pulled from the UDAG. This is marked for other possible projects or use.

Vote was unanimous. Article Passed.

### **ARTICLE 36: ACCEPTANCE OF THE RICHARD T. FLETCHER 1987 TRUST**

To see if the Town will vote to accept the gift of funds as specified in the provisions of the Richard T. Fletcher 1987 Trust in accordance with the specific language of the trust, Article Second as follows:

(b) Disposition of Remainder. The remainder of the trust property, including any legacies above which have lapsed, shall be distributed, subject to the following Continuing Trust provision of this ARTICLE SECOND, to such of the following individuals as are then living and in such of the following institutions as are then in existence, in the percentages specified. ...

(16) 5% to the TOWN OF AYER, MASSACHUSETTS, one-fifth thereof for the specific use of each of the following Town Departments:

- (A) Police Department;
- (B) Fire Department and Ambulance Service, in equal shares;
- (C) Junior-Senior High School;
- (D) Planning Board; and
- (E) Historical Commission.

The transfer by the trustees under this Paragraph (16) shall be to the TOWN OF AYER, and it is understood that the funds will be taken into the Town's General Fund as required by law. The Donor wishes, however, that the Town Meeting appropriate the funds equally to the above-specified Departments, to be used by them in addition to their regularly budgeted funds and not in replacement thereof. Any funds so appropriated shall be expended in the discretion of each Department as constituted at the time such funds are made available for expenditure, in each case for the Department's regular Town purposes. If for any reason any portion of this gift is not so appropriated by the Town Meeting or is not otherwise made available to any one or more of the specified Departments, then the Donor wishes that such portion be appropriated equally to the remaining above-specified Departments, to be used in accordance with the Donor's wishes stated above, and that such portion be appropriated equally to the remaining

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above-specified Departments, to be used in accordance with the Donor's wishes stated above, and otherwise that the Town will use such portion of this gift in a manner that will help reduce the tax rate for its citizens or take any action thereon or in relation thereto.

*Explanatory Note: Per the terms of the 1987 Richard T. Fletcher Trust, the Ayer Town Meeting needs to formally vote to accept the Trust valued at \$128,089.*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015

**Simple Majority Vote Required**

Selectman Luca motioned. Seconded. Discussion including Gleason questioning the transfer to the Regional. Pontbriand responds. Vote was unanimous. Article Passed.

**ARTICLE 37: ADOPTION OF M.G.L. CHAPTER 40, SECTION 22F**

To see if the Town will vote to adopt the provisions of Massachusetts General Law, Chapter 40, Section 22F, to authorize municipal boards and officers to fix reasonable fees for issuance of licenses, permits and certificates and for services rendered or take any action thereon or in relation thereto.

*Explanatory Note: The adoption of M.G.L. Chapter 40, Section 22F by Town Meeting would authorize Town boards and officers to establish reasonable fees for issuance of licenses, permits and certificates and for services rendered within their respective jurisdictions, with the proceeds remaining with the Town.*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015

Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Hillman motioned. Seconded. No discussion. Vote was unanimous. Article Passed.

**ARTICLE 38: ELIMINATION OF THE STORMWATER ENTERPRISE FUND**

To see if the Town will vote to eliminate the Stormwater Enterprise Fund effective July 1, 2016, or take any action thereon or in relation thereto.

*Explanatory Note: Upon the vote of the Board of Selectmen on March 24, 2015 at the conclusion of the Stormwater Public Hearing, the Board voted 2-1 to fund the Town's stormwater needs through the General Fund as opposed to an Enterprise Fund*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015

Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**



Selectman Livingston motioned. Seconded. Discussion included Beth Sudemeyer asking if this can be reconsidered. Livingston explained this had been presented with and including a public hearing for resident participation.

Vote was unanimous. Article Passed.

### **ARTICLE 39: ACQUISITION OF LAND ON SNAKE HILL ROAD**

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, and/or eminent domain, for public open space recreational purposes in accordance with Massachusetts General Laws, Chapter 45, Section 14, or otherwise, and to accept a deed of a fee interest in the following described parcel of land located on the easterly side of Snake Hill Road in the Ridge View Heights Subdivision now or formerly owned by B. Duke Pointer and Richard Roper, and J. Paul Routhier as Trustees of the Ridge View Realty Trust, described as follows:

The parcel of situated in the easterly side of Snake Hill Road, and southerly of land now or formerly of the Boston and Maine Railroad, in Ayer, Middlesex County, Massachusetts and being shown as “Parcel ‘H-1’ ” on a plan entitled: “Plan of Land in Ayer, Mass. Prepared for Crabtree Development, LLC, Scale: 1” = 40’, January 2011, David E. Ross Associates, Inc.” endorsed by the Ayer Planning Board on February 3, 2011, and recorded with Middlesex South District Registry of Deeds as Plan No. 64 of 2011. Parcel H-1 contains 43,101 square feet of land according to said plan of land. Reference is hereby made to say plan of land for a more particular description of Parcel H-1.

And to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out such acquisition, including, but not limited to the creation of easements, storm water drainage and snow melt easement areas, the acceptance of public access and egress easements within Snake Hill Road, and licenses for purposes of performing all work related to the storm water drainage features, or take any action thereon or in relation thereto.

*Explanatory Note: This parcel of land will be developed for public open space recreational purposes.*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015

Finance Committee: Recommends (5-0) on April 21, 2015 **Simple Majority Vote Required**

Selectman Luca motioned. Seconded. Discussion was as follows: Frank Maxant stated another unnecessary need. Laurie Nehring asked if this was a clean are and not a dumping area. Dan Gleason asked if this was a parcel previously discussed. Yes, it was offered as a soccer field possibility but the area wasn't to be converted.

Vote was unanimous. Article Passed.

## **ARTICLE 40. ACCEPTANCE OF DRAINAGE EASEMENTS WITHIN RIDGE VIEW HEIGHTS SUBDIVISION**

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift or eminent domain or by any combination of same, or otherwise, for general municipal purposes, including, but not limited to, drainage purposes, easements in the following described lots and parcels of land located on the northerly side of Littleton Road in the Ridge View Heights Subdivision:

Those portions of Lots S, T, U, V and X shown as “Proposed Drainage Easement” on the plan of land entitled: “Plan of Land in Ayer, Mass. Prepared for Crabtree Development, Corp. Scale: 1” = 50’, January 2011, David E. Ross Associates, Inc.” and recorded with Middlesex South District Registry of Deeds as Plan No. 1046 of 2007 (which plan has been amended to show Lots T-1, U-1 and V-1 on the plan of land entitled: “Plan of Land in Ayer, Mass. Prepared for Crabtree Development, Corp. Scale: 1” = 20’, September 2008, David E. Ross Associates, Inc.” and recorded with Middlesex South District Registry of Deeds as Plan No. 57 of 2009 and amended to show Parcels X-2 and X-3 on the plan of land entitled: “Plan of Land in Ayer, Mass. Surveyed for Crabtree Development, LLC, Scale: 1” = 40’, August 2013, David E. Ross Associates, Inc.” and recorded with Middlesex South District Registry of Deeds as Plan No. 836 of 2013).

And to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out such acquisition, including, but not limited to the creation of easements, and storm water drainage easements, for purposes of performing all work related to the storm water drainage features, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015

### **Simple Majority Vote Required**

Selectman Hillman motioned. Seconded. Discussion as follows: Beth Sudemyer asked for an explanation why this is being sought after now. Mark Wetzel from the DPW explained the easements and acquiring were for housekeeping purposes. No further discussions. Vote was unanimous. Article Passed.

## **ARTICLE 41: BYLAW AMENDMENT: BYLAW XLI AUTOMATIC FIRE ALARM SYSTEMS (Adopted 1/23/92; Amended 5/10/10)**

To see if the Town will vote to amend the Town of Ayer Bylaw XLI Automatic Fire Alarm Systems by adding the following Bylaw language to be entitled “Section 11 – Rapid Entry Systems for the Fire Department”:

### **SECTION 11 - RAPID ENTRY SYSTEMS FOR THE FIRE DEPARTMENT**

- A. Any building other than a residential building of fewer than six (6) units which has a fire alarm system or other fire protection system shall provide a secure key box

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Ayer, Massachusetts  
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installed in a location accessible to the fire department in the event of an emergency. This key box shall contain the keys to the fire alarm control panels, elevators and any other keys necessary for access to fire protection equipment.

- B. The key box shall be a type approved by the Chief of the Ayer Fire Department or his designee and shall be located and installed as approved by the Chief or his designee.
- C. All existing buildings shall be required to comply within twelve (12) months of the effective date of this bylaw amendment.
- D. All newly constructed buildings regardless of use or occupancy, except residential dwellings under six (6) units, shall install a key box system.

Or take any action thereon or in relation thereto.

*Explanatory Note: This amendment to the bylaw would add the above stated section to the bylaw providing rapid entry systems for the Fire Department in applicable buildings.*

Sponsor: Board of Selectmen Recommends (3-0) on April 21, 2015

**Simple Majority Vote Required**

Selectman Livingston motioned. Seconded. Discussion included Chief Pedrazzi giving a brief explanation. Ernie Guertin questioned who funds. Cost is between grants and funding from the state along with owners of buildings at the time of inspection. Jeff Jarrett asked if there was a penalty for previous properties. No, this is going forward. Ruth Maxant Schultz asked how many buildings will this affect. It is approximately 50-75 buildings that may require the changeover. Vote was unanimous. Article Passed.

**Motion to adjourn by Gary Luca, Seconded.  
Passed Unanimous.  
Meeting adjourned at 9:44pm**

**A True Copy Attest:** \_\_\_\_\_ **Date** \_\_\_\_\_  
Susan E. Copeland  
Town Clerk/Tax Collector

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.

\_\_\_\_\_  
Richard W. Skoczylas, Constable

**Town of Ayer**  
**SPECIAL TOWN MEETING**  
**WARRANT**



Ayer Shirley Regional High School  
Laura S. Leavitt Auditorium  
141 Washington Street, Ayer, MA 01432  
June 8, 2015 @ 7:15 p.m.

Commonwealth of Massachusetts  
Middlesex, ss.

**GREETINGS:**

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Laura S. Leavitt Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer Massachusetts on Monday, the Eighth (8<sup>th</sup>) day of June, 2015, at seven fifteen o'clock in the evening (7:15 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 19<sup>th</sup> day of May AD 2015.

\_\_\_\_\_  
Jannice L. Livingston, Chairman

\_\_\_\_\_  
Gary J. Luca, Vice Chairman

\_\_\_\_\_  
Christopher R. Hillman, Clerk

**AYER BOARD OF SELECTMEN**

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before June 1, 2015. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

*June 8, 2015 Special Town Meeting*  
*Ayer, Massachusetts*  
*Page 1 of 3*

Moderator Tom Horgan called the meeting at 7:23pm. Service of warrant read by the Town Clerk, Susan Copeland.

Quorum was 78 voters.

## **ARTICLE 1.       TRANSFER FROM SEWER RETAINED EARNINGS FOR THE STONY BROOK PUMPING STATION REPLACEMENT PROJECT**

To see if the Town will vote to transfer \$20,000.00 from sewer retained earnings to pay the first year debt service costs for FY 2016 in relation to the borrowing undertaken by the Town for the construction of the Stony Brook Pumping Station Replacement Project, or take any action thereon or in relation thereto.

*Explanatory Note: This article would transfer \$20,000 from the retained earnings of the sewer enterprise fund for the purposes of funding the first year debt service direct costs (i.e. short-term interest and bond administration fees) in relation to the borrowing undertaken for the construction of the Stony Brook Pumping Station.*

Sponsor:   Board of Selectmen Recommends (3-0) on May 19, 2015       **Simple Majority Vote Required**  
Finance Committee:   To report at Town Meeting

Selectman Livingston moved as written in warrant with no amendments. Seconded. No Discussion.  
Passed unanimously.  
Article passed.

## **ARTICLE 2.       BORROWING FOR THE STONY BROOK PUMPING STATION REPLACEMENT PROJECT**

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$250,000.00 for the Sewer Enterprise Fund for the purposes of funding additional costs for the Stony Brook Pumping Station Project, or take any action thereon or in relation thereto.

*Explanatory Note: This article would authorize the borrowing of \$250,000.00 for the sewer enterprise fund for the purposes of funding the additional costs for the Stony Brook Pumping Station Replacement Project. The 2014 Annual Town Meeting voted to transfer the sum of \$450,000 from the West Main Street Pumping Station to the Stony Brook Pumping Station. Bids for this project were opened on May 7, 2015 with the lowest qualified bid being over the \$450,000 appropriation by \$250,000.*

Sponsor:   Board of Selectmen: Recommends (3-0) on May 19, 2015       **2/3 Majority Vote Required**  
Finance Committee:   To report at Town Meeting

Selectman Luca moved as written in warrant with no amendments, seconded.

(Gary Luca made a comment at the nice renovated auditorium.)

Jeremy Callahan asked a question on why the difference between the estimate and the actual cost?

Mark Wetzel explained at length the information behind the needs of updating the third largest pumping station in the Town. The cost was presented as an estimate at the initial request with the understanding additional funds may be necessary to complete project.

Lauri Nehring wanted to ask the sense of the project meaning are we investing into a Cadillac or a Ford? The question of commercial businesses (in this area) taking on more of a financial cost than residential. Wetzel explained this isn't possible to isolate a cost for the businesses in the area for the cost is spread amongst all in the town. Everyone pays into the Town wide system.

Lauri Nehring also asked if a different site had been discussed or looked into. Wetzel explained for this area of Town there really isn't any other space that would be able to accommodate this pumping station and the needs.

Vote was passed unanimously. Article Passed.

Gary Luca motioned to adjourn meeting. Seconded.

Meeting was adjourned at 7:38pm.

A True Copy Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Susan E. Copeland  
Town Clerk/Tax Collector

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.

\_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
Sam Goodwin, Constable  
Constable

# Town of Ayer

## SUPER TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium  
June 8, 2015 @ 7:00 p.m.

Commonwealth of Massachusetts  
Middlesex, ss

**Moderator Tom Horgan called the meeting to order at 7:00pm, pledge of allegiance, service of warrant was read by Town Clerk, Susan Copeland.**

**Quorum was 78 voters.**

### GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Laura S. Leavitt Auditorium in the Ayer Shirley Regional High School on Monday, the Eighth day of June, 2015, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

### **ARTICLE 1: DEVENS – REVISIONS TO DEVENS ZONING BY-LAWS, DEVENS ZONING MAP, AND DEVENS REUSE PLAN – ALLOW FOR SENIOR RESIDENTIAL USE IN THE SHIRLEY VILLAGE GROWTH I DISTRICT**

To see if the Town will vote to approve revisions to the Zoning By-Laws, Zoning Map, and the Reuse Plan of the Devens Regional Enterprise Zone as follows:

1. In the Devens By-Laws, Section V, Zoning Districts and Zoning Map, Subsection A, Zoning Districts and Development Goals – General Description, Subsection 9, Village Growth District I, Subsection b, Development Goals, by inserting the phrase “senior residential and” after the word “provide” in the first sentence of the first paragraph and inserting the phrase “and senior residential housing that consists of housing for individuals 62 years of age or older pursuant to the requirements of the Fair Housing Act, 42. U.S.C. section 3601, et al, as amended, (the “Fair Housing Act”) and other applicable federal and state housing laws” after the word “size” in the second sentence of the first paragraph so that the first paragraph shall now read as follows:

“b. Development Goals: The primary goal of this district is to provide senior residential and commercial expansion and enhancement opportunities for Shirley Village, while at the same time respecting the scale of the existing businesses and abutting neighborhoods. The intent is to



accommodate a municipal facilities center, a variety of retail, service, and office uses of small to medium size and senior residential housing that consists of housing for individuals 62 years of age or older pursuant to the requirements of the Fair Housing Act, 42. U.S.C. section 3601, et al, as amended, (the “Fair Housing Act”) and other applicable federal and state housing laws.”

And by inserting a new paragraph in the same subsection after subparagraph (9)(b)(iv) which shall read as follows:

“The Devens Enterprise Commission will in its Rules and Regulations or in Senior Residential Guidelines establish requirements for the marketing, design, deed restrictions, and monitoring of compliance with the restrictions for the age-restricted facilities and the income-restricted units within the Senior Residential facilities.”

2. In the Devens By-Laws, Section VI, Permitted Uses, Subsection A, General Land Use Categories, Subsection 3, Use Categories, insert a new Subsection o, Senior Residential, which shall read as follows:

“o. Senior Residential. Senior Residential refers to age-restricted residential facilities to be occupied solely by individuals 62 years of age or older and that comply with the Fair Housing Act and other applicable federal and state housing laws. Such facilities may provide services such as meals, transportation, housekeeping, personal care, specialized care for dementia, and/or health care, in a residential setting. Such facilities may also provide no or limited services. No less than twenty-five (25) percent of any Senior Residential units within the Village Growth I Zoning District must be deed-restricted so that they are affordable to households earning no more than eighty (80) percent of the area median income as defined by the U. S. Department of Housing and Urban Development as set forth in 974 CMR Section 5.02 2 (l) of the Devens Enterprise Commission’s Rules and Regulations. Alternatively, for rental units only, at least twenty (20) percent of the rental units may be deed-restricted for households earning no more than fifty (50) percent of area median income. Requirements for the marketing, design, deed restrictions, and monitoring of compliance with the restrictions for these age-restricted facilities and the income-restricted units within the Senior Residential facilities shall be adopted by the Devens Enterprise Commission in either its Rules and Regulations or in Senior Residential Guidelines to be issued by the Devens Enterprise Commission.”

3. In the Devens By-Laws, Section IX, Density and Dimensional Requirements, Subsection E, Residential Density, Subsection 1, insert the phrase “not including Senior Residential units within the Shirley Village Growth I Zoning District, which shall not exceed one hundred twenty (120) units” at the end of the first sentence so that the first sentence shall read as follows:

“1. The total number of residential units to be allowed within Devens shall not exceed two hundred and eighty-two (282) units, not including Senior Residential units within the Shirley Village Growth I Zoning District, which shall not exceed one hundred twenty (120) units.”

4. In the Devens Reuse Plan, Chapter 4, The Devens Reuse Plan, Subsection Patterns in the Reuse Plan, Subsection Village Growth, in the second sentence of the first paragraph, delete the word “dual” before the word “purpose”, insert the words “and residential” before the word “expansion” and insert the phrase “including up to 120 units of age-restricted senior residential housing” at the end of the last sentence of the first paragraph so that the first paragraph shall read as follows:

“The Village Growth concept creates the most direct of connections between the Devens Enterprise Zone and the abutting town areas of Shirley situated at and near Devens Gate. The purpose is to provide business and residential expansion opportunities for Shirley Village while at the same time offering a substantial retail opportunity for the Devens Enterprise Zone and the region at large. The underlying theme is to achieve those objectives with a scale, development pattern and mix of uses that are compatible with that of the existing Shirley Village, including up to 120 units of age-restricted senior residential housing.”

In the second paragraph of the same section, delete the word “and” before “small-scale” and insert the words “and up to 120 units of age-restricted senior residential housing” at the end of the paragraph so that the second paragraph shall read as follows:

“The first Village Growth area allows a retail center to be established, complemented by free-standing retail businesses where individual occupants or tenants do not exceed 50,000 square feet of floor area within a retail center, small-scale office uses do not exceed 40,000 square feet of gross floor area, and up to 120 units of age-restricted senior residential housing.”

5. In the Devens Reuse Plan, Chapter 4, The Devens Reuse Plan, Subsection Patterns in the Reuse Plan, Subsection Housing and Community Facilities, insert the sentence “The 282-unit maximum shall not apply to age-restricted senior residential housing within the Village Growth I zoning district, which shall not exceed 120 units of housing” after the first sentence in the third paragraph such that the third paragraph shall read as follows:

“In order to accommodate the needs of a broad range of income groups, and to ensure the stability of the residential core, approximately twenty-five (25%) of the 282 units to be reused or constructed under the Reuse Plan will be reserved for low and moderate income individuals or families, and/or special needs populations. The 282-unit maximum shall not apply to age-restricted senior residential housing within the Village Growth I zoning district, which shall not exceed 120 units of housing. It is recognized that the success of the residential reuse is dependent on a balance between market rate and the affordable/special needs populations.”

6. In the Devens Reuse Plan, Chapter 4, The Devens Reuse Plan, Subsection Zoning and Resource Protection Overlay Districts, Subsection Village Growth District I, insert the words “and residential” before the word “expansion”, and insert the phrase “as well as up to 120 units of senior residential housing” at the end of the second sentence in the first paragraph such that the first paragraph shall read as follows:

“The primary concept of this land use category is to provide commercial and residential expansion and enhancement opportunities for Shirley Village, while at the same time respecting the scale of the existing businesses and abutting neighborhoods. The intent is to accommodate a variety of retail, service, and office uses of small to medium size as well as up to 120 units of senior residential housing.”

And by inserting a new paragraph in the same section after the last bullet point which shall read as follows:

“The Devens Enterprise Commission will in its Regulations establish requirements for the marketing, design, deed restrictions, and monitoring of compliance with the restrictions for the age-restricted facilities and the income-restricted units within the Senior Residential facilities.”

7. In the Devens Reuse Plan, Chapter 4, The Devens Reuse Plan, Subsection Zone Districts Goals and Objectives, Subsection Village Growth District I, Subsection Goals and Objectives, insert the words “and senior residential” before the word “expansion” in the first bullet point such that it shall read as follows:

“Provide commercial and senior residential expansion and enhancement opportunities for Shirley Village, while at the same time respecting the scale of the existing business and abutting neighborhoods.”

In the same section, insert the phrase “as well as up to 120 age-restricted senior residential housing units” at the end of the second bullet point such that it shall read as follows:

“Accommodate a variety of retail, service, and office uses of small to medium size as well as up to 120 senior residential housing units.”

8. In the Devens Reuse Plan, Chapter 4, The Devens Reuse Plan, Subsection Zone Districts Goals and Objectives, Subsection Village Growth District I, Subsection Example Uses, insert the phrase “Up to 120 Units of Age-Restricted Senior Residential” after the final bullet point such that the subsection shall read as follows:

- “➤ Retail Center
- Free-Standing Retail Business
- Convenience Retail Uses
- Small-Scale Office Uses
- Cultural and Exhibit Space
- Conference Facilities
- Academic and Institutional Uses
- Lodging
- Up to 120 Units of Age-Restricted Senior Residential”

9. In the Devens Zoning Map and the Devens Reuse Plan, all references to the matters set forth in Items 1, 2, and 3 of this Article 1 shall be revised to the extent required to remain consistent with such revisions.

In the Devens Zoning Map and the Devens By-Laws, all references to the matters set forth in Items 4, 5, 6, 7, and 8 of this Article 1 shall be revised to the extent required to remain consistent with such revisions.

**Jannice Livingston motion for Article 1: Seconded. Discussion Gary Luca moved to allow non voters to speak specifically Mr. Edmund Starzec, Director, Land Entitlements and Master Planning for Mass Development. (seconded and passed unanimously)**

**The discussion was under Mr. Starzec's explanation of the Article 1.**

**Vote was passed unanimously. Article passed.**

## **ARTICLE 2: DEVENS – REVISIONS TO DEVENS ZONING BY-LAWS, DEVENS ZONING MAP, AND DEVENS REUSE PLAN – ALLOW FOR HEALTH CARE USES IN THE VILLAGE GROWTH I DISTRICT**

To see if the Town will vote to approve revisions to the Zoning By-Laws, Zoning Map, and Reuse Plan of the Devens Regional Enterprise Zone as follows:

1. In the Devens By-Laws, Exhibit D, Table of Permitted Uses, in the row labeled “Health Care” and the column labeled “9. Village Growth I”, replace the “-” with a “P”.
2. In the Devens By-Laws, Exhibit D, Table of Permitted Uses, in the row labeled “Health Care” and the column labeled “9. Village Growth I”, insert footnote marker “(4)” after “P”.
3. In the Devens By-Laws, Exhibit D, Table of Permitted Uses, at the end of the table, insert new footnote (4) which shall read as follows:

“(4) Within the Village Growth I District, healthcare uses including hospitals, immediate-care facilities, and clinics are not allowed.”

4. In the Devens Zoning Map and Devens Reuse Plan, all references to the matters set forth in Items 1, 2, and 3 of this Article 2 shall be revised to the extent required to remain consistent with such revisions.

**Gary Luca motion for Article 2: seconded. Mr Luca called upon Mr. Starzec to speak and clarify. Mr. Brian Gill questioned the type of practices for medical purposed and with it being close to a school. Mr. Starzec clarified the restrictions (rehab facilities for example).**

**No further Discussion.**

**Vote was passed unanimously. Article passed.**

### **ARTICLE 3: DEVENS – REVISIONS TO THE DEVENS ZONING BY-LAWS, DEVENS ZONING MAP, AND DEVENS REUSE PLAN – ROGERS FIELD, WILLOW BROOK CORRIDOR & ADAMS CIRCLE ZONING SWAP**

To see if the Town will vote to approve revisions to the By-Laws, Zoning Map and Reuse Plan of the Devens Regional Enterprise Zone as follows:

1. In the Innovation and Technology Center District (Parcel 2 of the Devens Zoning District Maps), rezone approximately 30 acres of land in the vicinity of Rogers Field (depicted as “Parcel A” in Figure 3.1 attached hereto and made a part hereof) from Innovation and Technology Center to Open Space and Recreation.
2. In the Residential II District (Parcel 10 of the Devens Zoning District Maps), rezone approximately 3.5 acres of land in the vicinity of the Willow Brook Corridor (depicted as “Parcel B” in Figure 3.1 attached hereto and made a part hereof) from Residential II to Open Space and Recreation.
3. In the Residential II District (Parcel 10 of the Devens Zoning District Maps), rezone approximately 9.3 acres of land in the vicinity of Adams Circle (depicted as “Parcel C” in Figure 3.1 attached hereto and made a part hereof) from Open Space and Recreation to Residential II.
4. In the Devens Reuse Plan and Devens Zoning By-Laws, all references to the matters set forth in Items 1, 2, and 3 of this Article 3 shall be revised to the extent required to remain consistent with such revisions.

**Jannice Livingston moved Article 3. Seconded. Discussion was again, a brief explanation from Mr. Swarzec.**

**Vote was passed unanimously. Article passed**

### **ARTICLE 4: DEVENS – REVISIONS TO THE DEVENS ZONING BY-LAWS, DEVENS ZONING MAP, AND DEVENS REUSE PLAN – ALLOW FOR OFFICE AND RESEARCH USES ON THE SOUTHERN PORTION OF GRANT ROAD**

To see if the Town will vote to approve revisions to the Zoning By-Laws, Zoning Map, and Reuse Plan of the Devens Regional Enterprise Zone as follows:

1. In the Devens By-Laws, Exhibit D, Table of Permitted Uses, in the column labeled “Residential I” and the rows labeled “Full Office,” “Small-Scale Office,” “Light Industrial with Environmental Component,” “All Other Light Industrial,” “Industrial with Environmental Component,” “All Other Industrial,” “R&D with Environmental Component,” “All Other Research & Development,” “Academic/Institutional/Civic,” “Municipal Uses,” and “Incubator,” replace the “-” with a “P”.
2. In the Devens By-Laws, Exhibit D, Table of Permitted Uses, in the column labeled “Residential I” and the rows labeled “Full Office,” “Small-Scale Office,” “Light Industrial with Environmental Component,” “All Other Light Industrial,” “Industrial with Environmental Component,” “All Other Industrial,” “R&D with Environmental Component,” “All Other Research & Development,” “Academic/Institutional/Civic,” “Municipal Uses,” and “Incubator,” insert footnote marker “(5)” after “P”.
3. In the Devens By-Laws, Exhibit D, Table of Permitted Uses, at the end of the table, insert new footnote (5) which shall read as follows:

“(5) Only allowed in the portion of the district west of Spruce Street.” (Such area is depicted as “Parcel A, +/- 17.8 Acres” on Figure 4.1 attached hereto and made a part hereof.)
4. Between the Innovation and Technology Business Zone (Parcel 7 of the Devens Zoning District Maps) and the Residential I Zone (Parcel 6), rezone approximately 3.2 acres of land (depicted as “Parcel B” in Figure 4.1 attached hereto and made a part hereof) from Open Space and Recreation to Innovation and Technology Business.
5. In the Devens Zoning Map and Devens Reuse Plan, all references to the matters set forth in Items 1, 2, 3, and 4 of this Article 4 shall be revised to the extent required to remain consistent with such revisions.

**Gary Luca moved Article 4. Seconded. Discussion was again, a brief explanation from Mr. Swarzec. Vote was passed unanimously. Article passed.**

(Inserted by Board of Selectmen)

(Requires a majority vote for passage)

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this \_\_\_\_ day of \_\_\_\_\_ AD 2015.

\_\_\_\_\_

Jannice L. Livingstom

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Gary J. Luca

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Christopher R. Hillman  
**AYER BOARD OF SELECTMEN**

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before June 5, 2015. We shall make every reasonable effort to assist you.

Large print version of the text of this warrant is available upon request.

\*\*\*\*\*

**A True Copy Attest:**

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.

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- Constable

Date: \_\_\_\_\_

**Gary Luca motion to adjourn, seconded.  
Meeting was adjourned at 7:22pm.**

# Town of Ayer

## SPECIAL TOWN MEETING WARRANT



Ayer Town Hall ~ Great Hall  
1 Main Street, Ayer, MA 01432  
October 26, 2015 @ 7:00 p.m.

**Meeting called to order by Town Moderator at 7:02pm. Quorum was 73.  
Pledge of Allegiance was recited. Town Clerk Susan Copeland read the warrant  
as posted:**

Commonwealth of Massachusetts  
Middlesex, ss.

### GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Great Hall in the Ayer Town Hall located at 1 Main Street, Ayer, Massachusetts on Monday, the Twenty-sixth (26<sup>th</sup>) day of October, 2015, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 6<sup>th</sup> day of October AD 2015.

\_\_\_\_\_  
Jannice L. Livingston, Chairman

\_\_\_\_\_  
Gary J. Luca, Vice-Chairman

\_\_\_\_\_  
Christopher R. Hillman, Clerk

### AYER BOARD OF SELECTMEN

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before October 19, 2015. We shall make every

Special Fall Town Meeting Warrant  
October 26, 2015  
Page 1 of 16



reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

## **ARTICLE 1: PAY PRIOR YEAR BILLS**

To see if the Town will vote to raise and appropriate the following amount to pay unpaid bills of Fiscal Year 2015, as authorized under General Laws Chapter 44, or take any action thereon or in relation thereto:

Department	Vendor	Amount
Treasurer	First Southwest	\$4,300.00
Assessors	LD Products	\$21.24
Benefits and Payroll	LD Products	\$119.98
DPW	LD Products	\$53.93
Eco. & Com. Devel.	LD Products	\$25.49
<u>Total:</u>		<u>\$4,520.64</u>

Sponsor: Board of Selectmen (3-0) 10/6/15

Finance Committee: Recommends (3-0) 10/6/15

9/10ths Vote Required

**Jannice Livingston read the motion. Seconded.**

**Discussion: Gary Luca motioned to amend the Town uses the certified free cash. Motion was seconded. Article was passed as amended. Article passed unanimous.**

## **ARTICLE 2: NON-UNION CLASSIFICATION AND COMPENSATION PLAN**

To see if the Town will vote to amend the Personnel Policy to replace the existing non-union classification and compensation plan with the following classification and compensation plan (see next page) as set forth by the HRS Non-Union Classification and Compensation Study as authorized by the 2013 Special Fall Town Meeting or take any action thereon or in relation thereto.

Sponsor: Personnel Board 3-0 8/18/15 (*Public Hearing Held on September 2, 2015*)

Board of Selectmen: Recommends (3-0) 10/6/15

Finance Committee: Recommends (3-0) 10/6/15

Simple Majority Vote Required

**Gary Luca motioned. Seconded. Discussion: Lt. Brian Gill, Chair for the Personnel Board gave an explanation and presentation for the Non-Union Classification and Compensation Plan. He also requested Robert Pontbriand, Town Administrator to assist in explaining and answering any inquiries. Resident Connie Sullivan, East Main Street, questioned the Cost Impact that will be in article 3. Service Contracts included and was there any consideration to leave out. The grid was set up for each year employees get increase. Scott Houde from Finance Committee clarified that there was no clear guidance to the Personal Board from the Selectmen and the Finance committee did not give a recommendation for Article 3.**

**Motion to vote: Article Passed Unanimous.**

**Town of Ayer**  
**FY 2016: 2% COLA**

Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9	Step 10	Step 11
7	Hourly	\$ 18.78	\$ 19.25	\$ 19.73	\$ 20.22	\$ 20.73	\$ 21.25	\$ 21.78	\$ 22.32	\$ 22.88	\$ 23.45
	Weekly	\$ 751.20	\$ 770.00	\$ 789.20	\$ 808.80	\$ 829.20	\$ 850.00	\$ 871.20	\$ 892.80	\$ 915.20	\$ 938.00
	Annual	\$ 39,212.64	\$ 40,194.00	\$ 41,196.24	\$ 42,219.36	\$ 43,284.24	\$ 44,370.00	\$ 45,476.64	\$ 46,604.16	\$ 47,773.44	\$ 48,963.60
8	Hourly	\$ 20.66	\$ 21.18	\$ 21.71	\$ 22.25	\$ 22.81	\$ 23.38	\$ 23.96	\$ 24.56	\$ 25.17	\$ 25.80
	Weekly	\$ 826.40	\$ 847.20	\$ 868.40	\$ 890.00	\$ 912.40	\$ 935.20	\$ 958.40	\$ 982.40	\$ 1,006.80	\$ 1,032.00
	Annual	\$ 43,138.08	\$ 44,223.84	\$ 45,330.48	\$ 46,458.00	\$ 47,627.28	\$ 48,817.44	\$ 50,028.48	\$ 51,281.28	\$ 52,554.96	\$ 53,870.40
9	Hourly	\$ 22.73	\$ 23.30	\$ 23.88	\$ 24.48	\$ 25.09	\$ 25.72	\$ 26.36	\$ 27.02	\$ 27.70	\$ 28.39
	Weekly	\$ 909.20	\$ 932.00	\$ 955.20	\$ 979.20	\$ 1,003.60	\$ 1,028.80	\$ 1,054.40	\$ 1,080.80	\$ 1,108.00	\$ 1,135.60
	Annual	\$ 47,460.24	\$ 48,650.40	\$ 49,861.44	\$ 51,114.24	\$ 52,387.92	\$ 53,703.36	\$ 55,039.68	\$ 56,417.76	\$ 57,837.60	\$ 59,278.32
10	Hourly	\$ 25.00	\$ 25.63	\$ 26.27	\$ 26.93	\$ 27.60	\$ 28.29	\$ 29.00	\$ 29.73	\$ 30.47	\$ 31.23
	Weekly	\$ 1,000.00	\$ 1,025.20	\$ 1,050.80	\$ 1,077.20	\$ 1,104.00	\$ 1,131.60	\$ 1,160.00	\$ 1,189.20	\$ 1,218.80	\$ 1,249.20
	Annual	\$ 52,000.00	\$ 53,515.44	\$ 54,851.76	\$ 56,229.84	\$ 57,628.80	\$ 59,069.52	\$ 60,552.00	\$ 62,076.24	\$ 63,621.36	\$ 65,208.24
11	Hourly	\$ 27.50	\$ 28.19	\$ 28.89	\$ 29.61	\$ 30.35	\$ 31.11	\$ 31.89	\$ 32.69	\$ 33.51	\$ 34.35
	Weekly	\$ 1,100.00	\$ 1,127.60	\$ 1,155.60	\$ 1,184.40	\$ 1,214.00	\$ 1,244.40	\$ 1,275.60	\$ 1,307.60	\$ 1,340.40	\$ 1,374.00
	Annual	\$ 57,420.00	\$ 58,860.72	\$ 60,322.32	\$ 61,825.68	\$ 63,370.80	\$ 64,957.68	\$ 66,586.32	\$ 68,256.72	\$ 69,968.88	\$ 71,722.80
12	Hourly	\$ 30.25	\$ 31.01	\$ 31.79	\$ 32.58	\$ 33.39	\$ 34.22	\$ 35.08	\$ 35.96	\$ 36.86	\$ 37.78
	Weekly	\$ 1,210.00	\$ 1,240.40	\$ 1,271.60	\$ 1,303.20	\$ 1,335.60	\$ 1,368.80	\$ 1,403.20	\$ 1,438.40	\$ 1,474.40	\$ 1,511.20
	Annual	\$ 63,162.00	\$ 64,748.88	\$ 66,377.52	\$ 68,027.04	\$ 69,718.32	\$ 71,451.36	\$ 73,247.04	\$ 75,084.48	\$ 76,963.68	\$ 78,884.64
13	Hourly	\$ 33.28	\$ 34.11	\$ 34.96	\$ 35.83	\$ 36.73	\$ 37.65	\$ 38.59	\$ 39.55	\$ 40.54	\$ 41.55
	Weekly	\$ 1,331.20	\$ 1,364.40	\$ 1,398.40	\$ 1,433.20	\$ 1,469.20	\$ 1,506.00	\$ 1,543.60	\$ 1,582.00	\$ 1,621.60	\$ 1,662.00
	Annual	\$ 69,488.64	\$ 71,221.68	\$ 72,996.48	\$ 74,813.04	\$ 76,692.24	\$ 78,613.20	\$ 80,575.92	\$ 82,580.40	\$ 84,647.52	\$ 86,756.40
14	Hourly	\$ 36.61	\$ 37.53	\$ 38.47	\$ 39.43	\$ 40.42	\$ 41.43	\$ 42.47	\$ 43.53	\$ 44.62	\$ 45.74
	Weekly	\$ 1,464.40	\$ 1,501.20	\$ 1,538.80	\$ 1,577.20	\$ 1,616.80	\$ 1,657.20	\$ 1,698.80	\$ 1,741.20	\$ 1,784.80	\$ 1,829.60
	Annual	\$ 76,441.68	\$ 78,362.64	\$ 80,325.36	\$ 82,329.84	\$ 84,396.96	\$ 86,505.84	\$ 88,677.36	\$ 90,890.64	\$ 93,166.56	\$ 95,505.12
15	Hourly	\$ 40.27	\$ 41.28	\$ 42.31	\$ 43.37	\$ 44.45	\$ 45.56	\$ 46.70	\$ 47.87	\$ 49.07	\$ 50.30
	Weekly	\$ 1,610.80	\$ 1,651.20	\$ 1,692.40	\$ 1,734.80	\$ 1,778.00	\$ 1,822.40	\$ 1,868.00	\$ 1,914.80	\$ 1,962.80	\$ 2,012.00
	Annual	\$ 84,083.76	\$ 86,192.64	\$ 88,343.28	\$ 90,556.56	\$ 92,811.60	\$ 95,129.28	\$ 97,509.60	\$ 99,952.56	\$ 102,458.16	\$ 105,026.40
16	Hourly	\$ 44.30	\$ 45.41	\$ 46.55	\$ 47.71	\$ 48.90	\$ 50.12	\$ 51.37	\$ 52.65	\$ 53.97	\$ 55.32
	Weekly	\$ 1,772.00	\$ 1,816.40	\$ 1,862.00	\$ 1,908.40	\$ 1,956.00	\$ 2,004.80	\$ 2,054.80	\$ 2,106.00	\$ 2,158.80	\$ 2,212.80
	Annual	\$ 92,498.40	\$ 94,816.08	\$ 97,196.40	\$ 99,618.48	\$ 102,103.20	\$ 104,650.56	\$ 107,260.56	\$ 109,933.20	\$ 112,689.36	\$ 115,508.16
17	Hourly	\$ 48.73	\$ 49.95	\$ 51.20	\$ 52.48	\$ 53.79	\$ 55.13	\$ 56.51	\$ 57.92	\$ 59.37	\$ 60.85
	Weekly	\$ 1,949.20	\$ 1,998.00	\$ 2,048.00	\$ 2,099.20	\$ 2,151.60	\$ 2,205.20	\$ 2,260.40	\$ 2,316.80	\$ 2,374.80	\$ 2,434.00
	Annual	\$ 101,748.24	\$ 104,295.60	\$ 106,905.60	\$ 109,578.24	\$ 112,313.52	\$ 115,111.44	\$ 117,992.88	\$ 120,936.96	\$ 123,964.56	\$ 127,054.80

10% Between Grades / 2.5% Between Steps  
40 Hours Per Week / 52.2 Weeks Per Year

### ARTICLE 3: FUNDING OF NON-UNION CLASSIFICATION AND COMPENSATION PLAN

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$86,367.09 to fund the Non-Union Classification and Compensation Plan as set forth in Article 2 or take any action thereon or in relation thereto.

Sponsor: Personnel Board (3-0) 8/18/15 (*Public Hearing Held on September 2, 2015*)

Board of Selectmen: Recommends (3-0) 10/6/15

Finance Committee: No Recommendation 10/6/15

Simple Majority Vote Required

*Explanatory Note: The cost to implement the Non-Union Classification and Compensation Plan as set forth by the HRS Study and approved by the Personnel Board is \$86,367.09. This cost is retroactive to July 1, 2015.*

**Selectman Chris Hillman motion, Seconded. There was no discussion. There was no amendment. Article passed .**

### ARTICLE 4: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to revise the salary and compensation of the following elected officers of the Town of Ayer, funding therefore to be provided by the vote taken under Article 3 of this Warrant:

Town Clerk: \$30,715.52

Tax Collector: \$37,541.20

Treasurer: \$68,256.72

or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen (3-0) 10/6/15

Finance Committee: Recommends (3-0) 10/6/15

Two-Thirds Majority Vote Required

*Explanatory Note: This article is required as Town Meeting sets the salaries of elected officials pursuant to MGL Chapter 41, Section 108. If Articles 2 and 3 are passed, Town Meeting would need to pass Article 4 to adjust the salaries of the Town Clerk; Tax Collector; and Treasurer to reflect the changes set forth by the Non-Union Classification and Compensation Plan in Article 2 and as funded by Article 3.*

**Selectman Jannice Livingston motion. Seconded. There was no discussion or amendment to the article. There was a counted vote. 73 Yes and 3 No. The article passed.**

## **ARTICLE 5: SUPPLEMENTAL APPROPRIATION FOR FIRE CHIEF'S PERSONAL SERVICES CONTRACT – EMERGENCY MANAGEMENT DIRECTOR STIPEND**

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$2,340.00 to fund the Fire Chief's Personal Services Contract for the Emergency Management Director Stipend; or takes any action thereon or in relation thereto.

Sponsor: Board of Selectmen (3-0) 10/6/15

Finance Committee: Recommends (3-0) 10/6/15

Simple Majority Vote Required

*Explanatory Note: As a result of the contract negotiations between the Board of Selectmen and the Fire Chief, the Parties mutually agreed and executed in a contract effective July 1, 2015 that the Chief shall receive a sum equivalent to five percent (5%) of his base salary for his duties and services as Emergency Management Director. This amount is \$4,840.00. The FY 2016 Budget which was set and approved prior to the conclusion of the Contract Negotiations had budgeted \$2,500 for this stipend. Therefore the difference between \$4,840.00, as negotiated in the contract, and the FY 2016 Budgeted amount of \$2,500.00 is \$2,340.00. Note: Because this amount is 5% of the Fire Chief's Base Pay, if Articles 2 and 3 aforementioned are passed by Town Meeting than this amount will need to be amended higher to reflect 5% of the Fire Chief's Base Pay per the adoption of the new classification and compensation plan.*

**Selectmen Gary Luca motioned. Seconded. Discussion began with Gary Luca making a motion to amend the article. The amendment was to change the amount from \$2340.00 to \$2750.00. This was based on the increase of salary for the Fire Chief. The stipend amount was amended to reflect the increase. Frank Maxant, Williams Street, questioned the legality of the article, the amount of the stipend and then the amended amount, as well as Town Counsel's leadership (or lack thereof) with the vote required.**

**The article was brought to a vote.**

**The article was passed as amended.**

## **ARTICLE 6: TEENAGE ANXIETY AND DEPRESSION SOLUTIONS (TADS) GRANT**

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$4,000.00 to fund the Town's portion of the Teenage Anxiety and Depression Solutions (TADS) two (2) year contract (November 1, 2014 – October 31, 2016); or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen (3-0) 10/6/15

Finance Committee: Recommends (3-0) 10/6/15

Simple Majority Vote Required

*Explanatory Note: The Ayer Board of Selectmen in July 2014, after a presentation by the Ayer Shirley Regional School District (ASRSD), made a commitment to fund the Town's portion of this two (2) year contract for the Teenage Anxiety Depression Solutions (TADS) Grant. This Article in the amount of \$4,000 would be the second year payment from the Town. This grant funded program provides anxiety and depression solution and resources to students, parents, and families in the ASRSD.*

**Selectmen Chris Hillman motioned. Seconded. Discussion was started to amend the article to use available cash from free cash for the grant. Amendment was seconded. There was no further discussion on the amendment and the article was passed unanimous as amended.**

## **ARTICLE 7: HOLIDAY LIGHTING FUND**

To see if the Town will vote to raise and appropriate or transfer from available funds, the sums of \$10,000.00 to fund the Town's Holiday Lighting Fund; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen (3-0) 10/6/15

Finance Committee: Recommends (3-0) 10/6/15

Simple Majority Vote Required

*Explanatory Note: Established in 2012 by the Board of Selectmen, the Holiday Lighting Fund has been used to illuminate the Carlton Rotary in the past for the holiday season. The funding from this Article will be used to illuminate the Carlton Rotary; the entrances of the Ayer Town Hall; and the Downtown Light poles with holiday lights installed and maintained by a professional company. The lights would be activated after Thanksgiving through New Year's. The total annual cost of this project is approximately \$20,000 with half of the funding from this Article and half of the funds raised.*

**Selectmen Jannice Livingston motioned. Seconded. Discussion included Jannice Livingston in support to give the town a splash of light and enlightenment for the holiday season. Ernie Guerten, Sandy Pond Road, was in support of the lights but questioned why it's not called Christmas Lights but Holiday. Selectmen Livingston explained that this was to run from the weekend after Thanksgiving until the New Year and is to celebrate all holidays that all residents celebrate during this time frame. Article was passed with 1 no vote.**

## **ARTICLE 8: ESTABLISHMENT OF AYER SHIRLEY REGIONAL SCHOOL DISTRICT STABILIZATION FUND**

To see if the Town will vote to authorize the Ayer Shirley Regional School District to establish a Stabilization Fund in accordance with Chapter 71, Section 16G ½ of the Massachusetts General Laws, or take any other action thereon or in relation thereto.

Sponsor: Ayer Shirley Regional School Committee 8/19/15

Board of Selectmen: Recommends (3-0) 10/6/15

Finance Committee: Recommends (3-0) 10/6/15

Simple Majority Vote Required

*Explanatory Note: This Article would authorize the Ayer Shirley Regional School District to establish a Stabilization Fund in accordance with MGL Chapter 71, Section 16G 1/2.*

**Selectmen Gary Luca motioned. Seconded. Discussion began with Gary Luca voicing to be in favor for this article. Pat Kelly, Chair of the ASRSC explained this was to move existing monies to an account that would allow accessibility for the school district to use towards future purchases, repairs, or other expenses. No further discussion. Motion to vote. Article was passed unanimous.**

## **ARTICLE 9: AUTHORIZATION AND RATIFICATION OF EASEMENT ACQUISITION (ON PARK STREET)**

To see if the Town will vote to authorize and ratify the actions of the Board of Selectmen to acquire by purchase an easement for ingress and egress over property identified as 16 Park Street, Tax Map 26, Lot 21, described in a deed recorded with the Registry of Deeds in Book 20440, Page 82, said easement providing access to and from certain property located at 0 Park Street, Tax Map 26, Lot 20, being those Town-owned premises described in a deed recorded with the Middlesex South District Registry of Deeds in Book 65896, Page 503, said easement shown on a plan on file with the Town Clerk, for general municipal purposes, including, but not limited to, fire station purposes, and to accept a deed or deeds for said easement; and further to authorize and ratify the actions of the Board of Selectman to enter into all agreements and execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the purpose of this article; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen (3-0) 10/6/15

Simple Majority Vote Required

**Selectmen Chris Hillman motioned. Seconded. Discussion included Connie Sullivan of East Main Street to ask for a description of easement, cost was part of the acquisition. Motion was voted. Article passed unanimous.**

## **ARTICLE 10: AUTHORIZATION TO GRANT EASEMENT OR LEASE PORTION OF TOWN LAND (0 PARK STREET) FOR DRIVEWAY (ON PARK STREET)**

To see if the Town will vote to authorize the Board of Selectmen to grant an easement upon or lease a portion of Town-owned property, being 0 Park Street, Map 26, Lot 20, described in a deed dated August 11, 2015, recorded with the Middlesex South Registry of Deeds in Book 65896, Page 503 for

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driveway purposes, for the benefit of 16 Park Street, Map 26, Lot 21, as shown on a sketch plan on file with the Town Clerk, and to authorize the Board of Selectmen to enter into all agreements and to execute on behalf of the Town any and all instruments as may be necessary or convenient to effectuate the purpose of this article; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen (3-0) 10/6/15

Simple Majority Vote Required

*Explanatory Note for Articles 9 & 10: With the Town's purchase of 0 Park Street per the May 11, 2015 Town Meeting, Article 9 is required to authorize and ratify the easement acquisition. The Town now owns a portion of the driveway of 16 Park Street for which an easement is needed as set forth in Article 10.*

**Selectmen Jannice Livingston motion. Seconded. No discussion. Article passed unanimous.**

#### **ARTICLE 11: STREET ACCEPTANCE – MULBERRY CIRCLE; CALVIN STREET EXTENSION; BLUEBERRY CIRCLE; HIBISCUS LANE; MAGNOLIA DRIVE; AND SAMANTHA LANE**

To see if the town will vote to accept the layout of Mulberry Circle; Calvin Street Extension; Blueberry Circle; Hibiscus Lane; Magnolia Drive; and Samantha Lane as public ways, the metes and bounds of which are on file in the Office of the Town Clerk, and to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain, fee interest or easement in such public ways and any and all easements related thereto, and further, to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Board of Selectmen deems appropriate; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen (3-0) 10/6/15

Planning Board: Recommends 10/1/15

Simple Majority Vote Required

**Selectmen Gary Luca motion. Seconded. The discussion was introducing Mark Wetzell and Dan Van Schalkwyk to confirm all necessary precautions have been taken and approved. The article passed.**

#### **ARTICLE 12: WATER ENTERPRISE TRANSFER – CONSTRUCTION OF PINGRY HILL WATER STORAGE TANK**

To see if the Town will transfer the sum of \$72,000 from the Water Enterprise Retained Earnings (Free Cash) (collected from Willow Road Development, LLC) to provide funds for the construction of the Pingry Hill Water Storage Tank and related water distribution system improvements, or take any action thereon or in relation thereto.



*Explanatory Note: This Article would transfer the sum of \$72,000 in certified water enterprise retained earnings as collected from the Willow Road Development, LLC to provide funds for the construction of the Pingry Hill Water Storage Tank (which has a total cost of \$250,000).*

Sponsor: Board of Selectmen (3-0) 10/6/15

Simple Majority Vote Required

**Selectmen Chris Hillman motion. Seconded. There was no discussion. Article passed unanimous.**

### **ARTICLE 13: EXTENSION OF SEWER LINE ON WESTFORD ROAD INTO THE TOWN OF GROTON**

To see if the Town will vote to authorize the extension of the Town's sewer line on Westford Road from approximately Nemco Way into the Town of Groton to provide sewer to the Groton Four Corners Area; or take any action thereon or in relation thereto.

*Explanatory Note: The Town of Groton has requested a sewer interconnection to the Ayer wastewater collection and treatment system to provide sewer service to the Four Corners area (Route 119 and Sandy Pond Road). Ayer has adequate capacity to serve this area and the project will include expanding sewer service to Ayer businesses and residents on Westford Road.*

Sponsor: Board of Selectmen (3-0) 10/6/15

Simple Majority Vote Required

**Selectman Jannice Livingston motion. Seconded. Discussion as follows: Mike from Old Farm Way questioned recent water bills and if funds were to be sent back to town. Mr. Cadigan of Autumn Ridge Drive questioned if Groton pays the total cost and if there was any additional cost to Ayer. Carpenter of Pleasant Street questions if there would be separate rates Groton vs Ayer and steps in pay difference. Ruth Maxant Shultz of Taft Street questioned on the housing affect and the undeveloped land that would potentially become built upon and tied into system. Ernie Guertin of Sandy Pond Road asked if there were plans to connect the water or if this is sewer only. Areas for the Groton Four Corners are for commercial and low income housing. Connie Sullivan of East Main Street questioned the capacity of rates. Joe Wallace of Oak Street questioned what Ayer would be getting out of this in return. Mark Wetzel of the DPW was available to reply to comments, questions and concerns during discussion.**

**No further discussion. Ayes have and motioned passed with scattered no's Majority vote called by Moderator. Article Passed by majority vote.**

## **ARTICLE 14: BYLAW AMENDMENT – AUTHORITY OF THE TOWN MODERATOR**

To see if the Town will vote to amend the Town's General Bylaws, Article 1, Town Meeting, by inserting the following new provision:

Section 6. Authority of the Town Moderator: If in consideration of a warrant article at Town Meeting a two-thirds vote is required by statute for passage of such article, the Moderator may declare the vote to be a two-thirds vote without a count, provided, however, that if the vote is immediately questioned by one (1) or more voters, a count shall be taken; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen (3-0) 10/6/15

Simple Majority Vote Required

**Selectman Gary Luca motion. Seconded. Discussion consisted of the Moderator explaining the article. Aye's passed.**

## **ARTICLE 15: BYLAW AMENDMENT – BYLAW XL NUISANCE BYLAW**

To see if the Town will vote to amend the Town's General Bylaws by deleting the existing language under Article XL, Nuisances, and inserting in place thereof the following new provisions:

### **1. AUTHORITY AND PURPOSE**

Pursuant to the general powers granted to cities and towns by Article 89 of the Amendments to the Massachusetts Constitution, and the specific powers granted by Massachusetts General Laws, Chapter 139, Sections 1-3A, this Bylaw is adopted for the prevention of future nuisances and the removal of existing nuisances within the Town, which nuisances constitute a hazard or blight, or adversely affect property values.

### **2. DEFINITIONS**

- A) Blight - Any condition that seriously impairs the value, condition, strength, durability or appearance of real property, including real property owned or occupied by an Interested Party as defined in section 2F.
- B) Building - A structure, whether portable or fixed, with exterior walls or firewalls and a roof, built, erected or framed, of a combination of any materials, to form shelter for persons, animals, or property. Also, see 2K.
- C) Dilapidated - A condition of decay or partial ruin by reason of neglect, misuse, or deterioration. The term includes, but is not limited to:

Property having deteriorated roofs, foundations or floors, including broken or inadequately secured windows or doors;

Personal property that is broken, rusted, worn, partially or wholly dismantled or otherwise due to deterioration is unsuitable for the purpose for which designed.

- D) Enforcement Authority – This Bylaw shall be enforced by the Building Commissioner, or his designee (i.e., Assistant Zoning Enforcement Officer, Alternate Building Inspector) and/or the Ayer Police Department. The Board of Health and/or Nashoba Associated Boards of Health shall enforce this bylaw as it relates to the State Sanitary Code
- E) Hazard - A condition likely to expose persons to injury, or property to damage, loss or destruction.
- F) Interested Parties - In connection with the notification requirements of this bylaw Interested Parties are the Enforcement Authority; owner(s) and/or occupants of property which is the subject of a hearing; owners and/or occupants of property directly opposite the subject property on any public or private street or way, owners and/or occupants of property abutting the subject property, and owners and/or occupants of property abutting, and that is within 300 feet of, the property line of the subjected property. Other persons who own or occupy property and who demonstrate to the satisfaction of the Enforcement Authority that they are affected by the condition of the property or building that is the subject of a hearing may be regarded as Interested Parties by the Enforcement Authority.
- G) Nuisance - Any substantial interference with the common interest of the general public in the maintaining decent, safe, and sanitary structures that are not dilapidated, and neighborhoods, when such interference results from the hazardous or blighted condition of private property, land or buildings. Any substantial interference with any public place, street or private way to include the placement of snow, ice and any other debris that interferes with safe passage on any public roadway or sidewalk. The fact that a particular structure or use may be permitted under the Zoning Bylaw does not create an exemption from the application of this bylaw. The term includes but is not limited to:
  - (a) burned structures not otherwise lawfully habitable or usable,
  - (b) dangerous or unsafe structures or personal property,
  - (c) overgrown vegetation which may harbor rats and vermin, conceal pools of stagnant water or other nuisances, or which is otherwise detrimental to neighboring properties or property values,
  - (d) dead, decayed, diseased or hazardous trees, debris or trash,
  - (e) signs that block or obscure the line of sight for vehicular and/or pedestrian traffic
  - (f) personal property that is exposed to the elements without protection against deterioration, rust or dilapidation,

(g) vehicles, machinery or mechanical equipment or parts thereof that are located on soil, grass or other porous surfaces that may result in the destruction of vegetation or contamination of soil,

- H. Occupant - A person who occupies real property with the consent of the owner as a lessee, tenant at will, licensee or otherwise. The singular use of the term includes the plural when the context so indicates.
- I. Owner - Every person who alone or jointly or severally with others (a) has legal title to any building, structure or property to this Bylaw; or (b) has care, charge, or control of any such building structure or property in any capacity including but not limited to agent, executor, executrix, administrator, administratrix, trustee or guardian of the estate of the holder of legal title; or (c) lessee under a written letter agreement; or (d) mortgage in possession; or (e) agent, trustee or other person appointed by the courts.
- J. Responsible Party - The owner or occupant (in the case of real property) of property that is the subject of proceedings under this by-law. The singular use of the term includes the plural when the context so indicates.
- K. Structure - A combination of materials, whether wholly or partially level with, above or below the surface of the ground, whether permanent or temporary, assembled at a fixed location to give support, shelter or enclosure such as a building, (see above), framework, retaining wall, stand, platform, bin, fence (having a height at any point of six feet or greater above grade), parking area sign, flagpole, or mast for an antenna or the like.

### 3. ADMINISTRATION AND ENFORCEMENT

- A. **Enforcement** - If the Enforcement Authority shall be informed or have reason to believe that any provision of this Bylaw has been, is being, or is likely to be violated, he shall make or cause to be made an investigation of the facts, including an investigation of the property where the violation may exist. If the Enforcement Authority finds any violation they shall give immediate notice in writing to the Owner and to the Occupant of the premises. In making such inspection, the Enforcement Authority shall have such right of access to premises that may be lawfully exercised by him under the laws and constitution of the Commonwealth or of the United States.

If, after such notice and order, the Owner or Occupant fails to obey any lawful order of the Enforcement Authority with respect to any violation of the provisions of this Bylaw, the Enforcement Authority may make complaint to the Superior Court or any court of competent jurisdiction.

In addition to the foregoing remedy, whoever violates any provision of this Bylaw or fails to obey any lawful order issued by the Enforcement Authority in enforcing this Bylaw shall be liable to a fine of not more than three hundred (\$300.00) for each violation. Each violation of this Bylaw shall constitute a separate offense. Each day that any such violation continues shall constitute a separate offense.

This Bylaw may be enforced by the Enforcement Authority through any lawful means in law or in equity, including, but not limited to, non-criminal disposition pursuant to M.G.L. Chapter 40, Subsection 21D and Article LIII of the Town's Bylaws. In the event that enforcement is sought through non-criminal disposition, fines shall be imposed as follows:

- i. First offense, \$50.00
- ii. Second offense, \$100.00
- iii. Third and successive offenses, \$300.00 each

The Enforcement Authority may require disclosure to him/her of the identity of the person bringing a complaint of nuisance. The Enforcement Authority may require that such complaint be made under oath or subject to the penalties of perjury. If the Enforcement Authority determines that a reported condition may warrant immediate action, constitute a substantial violation of this Bylaw, or adversely affect protected interests of others than the complainant, the Enforcement Authority may commence action under this Bylaw without requiring the disclosure of the identity of the complainant.

If the Enforcement Authority determines that the condition is subject to the jurisdiction of the Board of Health or is a violation of the State Sanitary Code or any health regulation, in addition to enforcing this Bylaw, he shall refer the matter to the Director of Public Health of the town appropriate slate or town officials for action.

During his investigation of the matter, the Enforcement Authority may consult, but is not required to do so, with any Interested Party in an attempt to obtain voluntary compliance with this Bylaw without the need to issue a notice of violation.

- B. **Notice to Complainant** - In any matter in which a complaint has been made by a person other than the Enforcement Authority, the Enforcement Authority shall promptly notify the complainant in advance of all conferences or proceedings concerning resolution of the nuisance complaint or of any enforcement action and the complainant shall be allowed to be present and to be heard.
- C. **Removal of Nuisance by Selectmen** - If the Responsible Party fails to remedy the nuisance upon notice from the Enforcement Authority to do so, the Board of Selectmen may cause the nuisance to be removed as provided in General Laws c. 139.
- D. **Review by the Town Administrator** - Any Interested Party who has filed a written complaint of a nuisance to the Enforcement Authority upon which complaint the Enforcement Authority has determined that the condition is not a nuisance, or has taken other action that the Interested Party claims is inadequate shall have a right to a review of the matter by the Town Administrator. At the request of such an Interested Party, the Town Administrator shall confer with the Enforcement Authority and shall recommend appropriate action to the Enforcement Authority and to the Board of Selectmen.

- E. **Reports by Enforcement Authority** - The Enforcement Authority shall file with the Town Administrator each month a report that shall include all complaints of nuisance made to him during the prior month; all proceedings begun by him under this Bylaw; all pending complaints and all investigations and enforcement actions taken by him or referred to the Commissioner of Public Health. The report shall state the location of the premises, a summary of the nature of the complaint, the name of the Responsible Party(ies), and the disposition or the status of the matter.

Sponsor: Board of Selectmen (3-0) 10/6/15

Simple Majority Vote Required

## **ARTICLE 16: BYLAW AMENDMENT – BYLAW XXXVIII-A CONSULTANT BYLAW**

To see if the Town will vote to amend the Town's General Bylaws, Article XXXVIII-A, Consultant Bylaw by deleting the Bylaw in its entirety; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen (3-0) 10/6/15

Simple Majority Vote Required

**Selectmen Jannice Livingston motion. Seconded. Discussion of how old the bylaw is. Lauri Nehring of Highland Avenue was unaware of state bylaws and was opposed to changing or losing the bylaw at the town's level. Mark Reich from Kopelman and Paige (Town Counsel) was ask to speak and clarify. The Aye's had the passing with only 1 No vote. Motion passed.**

## **CITIZENS' PETITIONS**

### **Senior Citizen Water and Sewer Bill Discount**

To see if the Town will vote to allow Senior Citizens a twenty percent (20%) discount on water and sewerage bills. Senior Citizens "cannot keep up" with the rising costs of electricity, gas for autos, home heating, groceries, water and sewerage costs and it goes "on and on". Let's not forget the rising costs of medicines and health insurance. Many are also "trying to help" their grandchildren as much as possible that are living with their grandparents.

Sponsor: By Citizens' Petition submitted on September 14, 2015 (by the Town's deadline of Friday, September 22, 2015 at 12:30pm to Town Clerk). 101 signatures certified by Registrars of Voters.

*Explanatory Note: Citizens' Petition printed verbatim in Warrant as submitted and certified. The original Citizens' Petition is on file at the Town Clerk's Office at the Ayer Town Hall.*

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The Citizen's Petition was read. Robert Schik of Western Drive read the motion and moved to discuss. Hillman suggested the petition to be taken to the board of Selectmen who set the rates annually. Mark Wetzel discussed the many moving parts of this and trying to see if it's doable for the Town and for Residents.

Frank Maxant of Williams Street felt this was jumping the gun.

**Motion to adjourn the meeting by Connie Sullivan. Seconded. The Ayes' passed unanimous and Town Meeting was closed at 9:20pm on Monday, October 26, 2015.**

A True Copy Attest: \_\_\_\_\_

**Susan E. Copeland**  
**Town Clerk & Tax Collector**

Date: \_\_\_\_\_

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.

\_\_\_\_\_  
**Samuel A. Goodwin, Jr.**  
**Constable**

Date: \_\_\_\_\_

**Ayer Annual Town Election Results for Monday, April 27, 2015**

Two hundred and nine (209) of four thousand and eight hundred (4,800) registered voters participated in this election.

The following records each candidate's vote total with a precinct by precinct breakdown.

<b>Selectman (Vote for One)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Gary J Luca (candidate for re-election)	111	55	166
Write-in: <b>Scatterings</b>	6	0	6
Write-in:	0	0	0
Blanks:	20	17	37
<b>Ayer Vote Totals:</b>	137	72	209

<b>Commissioner of Trust Funds 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Murray W Clark Jr (candidate for re-election)	124	66	190
Write-in:	0	0	0
Blanks:	13	6	19
<b>Ayer Vote Totals:</b>	137	72	209

<b>Constable 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Samuel A Goodwin Jr	118	54	172
Write-in:	0	0	0
Blanks	19	18	37
<b>Ayer Vote Totals</b>	137	72	209



<b>Assessor 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Paul D. Bresnahan (candidate for re-election)	122	63	185
Write-in:	0	0	0
Blanks	15	9	24
<b>Ayer Vote Totals</b>	<b>137</b>	<b>72</b>	<b>209</b>

<b>Park Commissioner 3 years (Vote for two)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Eric J Hebert (candidate for re-election)	114	59	173
Jason M Mayo (candidate for re-election)	116	57	173
Write-in:	0	0	0
Blanks	44	28	72
<b>Ayer Vote Totals</b>	<b>274</b>	<b>144</b>	<b>418</b>

<b>Planning Board 2 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Geoffrey L. Tillotson	112	57	169
Write-in:	0	0	0
Blanks	25	15	40
<b>Ayer Vote Totals</b>	<b>137</b>	<b>72</b>	<b>209</b>

<b>Planning Board 3 years (Vote for two)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Richard D Roper Sr (candidate for re-election)	96	48	144
Jennifer R. Gibbons	121	64	185
Write-in:	0	0	0
Write-in:	0	0	0
Blanks	57	32	89
<b>Ayer Vote Totals</b>	<b>274</b>	<b>144</b>	<b>418</b>

<b>Board of Health 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Mary E Spinner (candidate for re-election)	108	54	162
Write-in:	0	0	0
Blanks	29	18	47
<b>Ayer Vote Totals</b>	<b>137</b>	<b>72</b>	<b>209</b>

<b>Library Trustee 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-in: <i>Debra Faust- Clancy</i>	46	27	73
Write-in: <b>Scatterings</b>	6	0	6
Blanks	85	45	130
<b>Ayer Vote Totals</b>	<b>137</b>	<b>72</b>	<b>209</b>

<b>Regional School District Committee 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Daniel Gleason (candidate for re-election)	116	62	178
Write-in:	0	0	0
Blanks	21	10	31
<b>Ayer Vote Totals</b>	137	72	209

<b>Housing Authority 5 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Janet Providakes (candidate for re-election)	126	58	184
Write-in:	0	0	0
Blanks	11	14	25
<b>Ayer Vote Totals</b>	137	72	209

## TAX COLLECTOR

### Contact Information:

<b>Office Hours:</b>	Mon, Wed, Thurs: 8am – 4pm Tuesday: 8am – 7pm Friday: 8am – 1pm
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8209
<b>Email:</b>	clerk@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Staff:

<b>Tax Collector:</b>	Susan E. Copeland
<b>Assistant Tax Collector:</b>	Ramona Bean

### Mission Statement:

It is the mission of this office to be a reliable provider of information and quality services to the community and its residents, and to work cooperatively with all departments, boards and committees while complying with state and local statutes.

### Services Provided:

The Tax Collector's office is responsible for collecting all taxes and committed bills issued by the Assessor's department. All payments are recorded, posted, updated and deposited daily. The Collectors staff is committed to providing our customers with up to date information on their accounts in an effective and efficient manner – using guidelines established by the Department of Revenue and City Ordinance.

### Additional Services:

Lock Box Location outside Town Hall, on line bill payments, remote lockbox for processing, check scanning in office, evening office hours and paid tax statements for real estate, personal property, and excise. Notary Services are also available.

## TREASURER'S REPORT

### Contact Information:

<b>Office Hours:</b>	Monday through Friday 8:30AM – 5:00PM
<b>Address:</b>	1 Main Street, Town Hall, Ayer, MA 01432
<b>Telephone:</b>	978-772-8216
<b>Email:</b>	sgintner@ayer.ma.us
<b>Fax:</b>	978-772-5968

### Staff:

<b>Treasurer</b>	Stephanie M. Gintner
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### Mission Statement:

The Treasurer is responsible for receiving and accounting for town funds, town investment, payroll, employee benefits, and personnel records.

## TREASURER'S REPORT

### CASH RECONCILIATION - JUNE 30, 2015

Cash in Banks and Investments - Beginning of Year (7/1/14)	\$	15,252,531
Receipts	\$	35,743,182
Subtotal	\$	<u>50,995,712</u>
Disbursements	\$	<u>32,734,063</u>
Cash in Banks and Investments - End of Year (6/30/15)	\$	18,261,649

### BONDS PAYABLE - JUNE 30, 2015

6/30/2016	\$	1,798,677
6/30/2017	\$	2,161,677
6/30/2018	\$	1,828,677
6/30/2019	\$	1,638,677
6/30/2020	\$	1,503,677
6/30/2021	\$	1,238,752
6/30/2022	\$	880,000
6/30/2023	\$	640,000
6/30/2024	\$	525,000
6/30/2025	\$	125,000
6/30/2026	\$	120,000
6/30/2027	\$	115,000
6/30/2028	\$	110,000
6/30/2029	\$	110,000
6/30/2030	\$	110,000
6/30/2031	\$	110,000
6/30/2032	\$	50,000
Total	\$	13,065,138
Short Term Debt. -	\$	<u>3,244,149</u>
Total	\$	16,309,287
Authorized and Unissued	\$	<u>1,752,413</u>

TREASURER'S REPORT OF TRUST FUND ACTIVITY: JULY 1, 2014 TO JUNE 30, 2015

<b>1. JESSE J. ANGELL FUND:</b>	
BALANCE JUNE 30, 2014	\$2,502.59
RECEIPTS:	
INTEREST FY15	<u>\$118.82</u>
	\$2,621.41
DISBURSEMENTS:	<u>\$0.00</u>
BALANCE JUNE 30, 2015	<u><u>\$2,621.41</u></u>
<b>2. AYER HIGH SCHOOL SCHOLARSHIP FUND:</b>	
BALANCE JUNE 30, 2014	\$8,817.77
RECEIPTS:	
INTEREST FY15	<u>\$411.49</u>
	\$9,229.26
DISBURSEMENTS:	
SCHOLARSHIP - YULIANA CRUZ	<u>(\$300.00)</u>
BALANCE JUNE 30, 2015	<u><u>\$8,929.26</u></u>
<b>3. FRANK C. FLETCHER SCHOLARSHIP FUND:</b>	
BALANCE JUNE 30, 2014	\$12,722.56
RECEIPTS:	
INTEREST FY15	<u>\$592.11</u>
	\$13,314.67
DISBURSEMENTS:	
SCHOLARSHIP - FREDDY RAMOS	<u>(\$500.00)</u>
BALANCE JUNE 30, 2015	<u><u>\$12,814.67</u></u>
<b>4. JOSEPH KAPLAN TEACHING SCHOLARSHIP FUND:</b>	
BALANCE JUNE 30, 2014	\$7,496.18
RECEIPTS:	
INTEREST FY15	<u>\$351.12</u>
	\$7,847.30
DISBURSEMENTS:	
SCHOLARSHIP - MELISSA BELANGER	<u>(\$200.00)</u>
BALANCE JUNE 30, 2015	<u><u>\$7,647.30</u></u>
<b>5. ALFRED PAGE TOWN FARM FUND:</b>	
BALANCE JUNE 30, 2014	\$18,567.12
RECEIPTS:	
INTEREST FY15	<u>\$857.70</u>
	\$19,424.82
DISBURSEMENTS:	
DONATION TO LOAVES & FISHES	<u>(\$500.00)</u>
DONATION TO AYER HOUSING AUTHORITY	<u>(\$500.00)</u>
BALANCE JUNE 30, 2015	<u><u>\$18,424.82</u></u>
<b>6. THOMAS PAGE FUND:</b>	
BALANCE JUNE 30, 2014	\$20,307.01
RECEIPTS:	
INTEREST FY15	<u>\$952.17</u>
	\$21,259.18
DISBURSEMENTS:	
DONATION TO AYER SCHOOL ATHLETIC FUND	<u>(\$500.00)</u>
BALANCE JUNE 30, 2015	<u><u>\$20,759.18</u></u>

## 7. 1ST.LT. THEODORE A. THOMPSON, JR.

## SCHOLARSHIP FUND:

BALANCE JUNE 30, 2014	\$4,626.08
RECEIPTS:	
INTEREST FY15	\$219.61
	<u>\$4,845.69</u>

## DISBURSEMENTS:

SCHOLARSHIP -	<u>\$0.00</u>
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BALANCE JUNE 30, 2015	<u><u>\$4,845.69</u></u>
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## 8. SUSAN M. BARKER SCHOLARSHIP FUND:

BALANCE JUNE 30, 2014	\$973.39
RECEIPTS:	
INTEREST FY15	\$45.02
	<u>\$1,018.41</u>

## DISBURSEMENTS:

SCHOLARSHIP - MORIAH FORD	<u>(\$50.00)</u>
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BALANCE JUNE 30, 2015	<u><u>\$968.41</u></u>
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## 9. RICHARD T. ARTESANI SCHOLARSHIP FUND:

BALANCE JUNE 30, 2014	\$6,245.38
RECEIPTS:	
INTEREST FY15	\$289.37
	<u>\$6,534.75</u>

## DISBURSEMENTS:

SCHOLARSHIP - EDLOURDE DANIEL	<u>(\$300.00)</u>
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BALANCE JUNE 30, 2015	<u><u>\$6,234.75</u></u>
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## 10. MARION D. WHITCOMB MATHEMATICS PRIZE FUND:

BALANCE JUNE 30, 2014	\$3,917.10
RECEIPTS:	
INTEREST FY15	\$185.36
	<u>\$4,102.46</u>

## DISBURSEMENTS:

AWARD TO JASON MILLS	<u>(\$25.00)</u>
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BALANCE JUNE 30, 2015	<u><u>\$4,077.46</u></u>
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## 11. ROBERT MORRISSEY SCHOLARSHIP FUND:

BALANCE JUNE 30, 2014	\$14,089.54
RECEIPTS:	
INTEREST FY15	\$659.38
	<u>\$14,748.92</u>

## DISBURSEMENTS:

SCHOLARSHIP - GABRIELLE HEBERT	<u>(\$400.00)</u>
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BALANCE JUNE 30, 2015	<u><u>\$14,348.92</u></u>
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## 12. IRENE E. AND JOSEPH DUPONT

## POLICEMAN OF THE YEAR AWARD:

BALANCE JUNE 30, 2014	\$10,480.81
RECEIPTS:	
INTEREST FY15	\$496.96
	<u>\$10,977.77</u>

## DISBURSEMENTS

AWARD TO - ANDREW KULARSKI	<u>(\$25.00)</u>
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BALANCE JUNE 30, 2015	<u><u>\$10,952.77</u></u>
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TREASURER'S REPORT OF TRUST FUND ACTIVITY: JULY 1, 2014 TO JUNE 30, 2015

<b>13. JOE MORRIS SCHOLARSHIP FUND:</b>	
BALANCE JUNE 30, 2014	\$25,297.99
RECEIPTS:	
INTEREST FY15	<u>\$1,200.97</u>
	\$26,498.96
DISBURSEMENTS:	
SCHOLARSHIP -	<u>\$0.00</u>
BALANCE JUNE 30, 2015	<u><u>\$26,498.96</u></u>
<b>14. FRANK M. GLANTZ MEMORIAL SCHOLARSHIP FUND:</b>	
BALANCE JUNE 30, 2014	\$12,967.83
RECEIPTS:	
INTEREST FY15	<u>\$610.88</u>
	\$13,578.71
DISBURSEMENTS:	
SCHOLARSHIP - SYDNEY YOUNG	<u>(\$200.00)</u>
BALANCE JUNE 30, 2015	<u><u>\$13,378.71</u></u>
<b>15. HENRY S. NUTTING II SCHOLARSHIP FUND:</b>	
BALANCE JUNE 30, 2014	\$40,955.57
RECEIPTS:	
INTEREST FY15	<u>\$1,908.68</u>
	\$42,864.25
DISBURSEMENTS:	
SCHOLARSHIP - ALEXANDER BAKER	<u>(\$1,500.00)</u>
BALANCE JUNE 30, 2015	<u><u>\$41,364.25</u></u>
<b>16. SHERWIN SCHOLARSHIP FUND:</b>	
BALANCE JUNE 30, 2014	\$151,212.96
RECEIPTS:	
INTEREST FY15	<u>\$7,131.07</u>
	\$158,344.03
4TH INSTALLMENT OF FOUR:	
SCHOLARSHIP - NICHOLAS IGO	(\$1,000.00)
3RD INSTALLMENT OF FOUR:	
SCHOLARSHIP -	\$0.00
2ND INSTALLMENT OF FOUR:	
SCHOLARSHIP -	\$0.00
1ST INSTALLMENT OF FOUR:	
SCHOLARSHIP - MEGAN PRAZNOVSKY	<u>(\$1,000.00)</u>
BALANCE JUNE 30, 2015	<u><u>\$156,344.03</u></u>
<b>17. BELITZKY SCHOLARSHIP FUND</b>	
BALANCE JUNE 30, 2014	\$21,469.11
RECEIPTS:	
INTEREST FY15	<u>\$1,019.20</u>
	\$22,488.31
DISBURSEMENTS:	
SCHOLARSHIP -	<u>\$0.00</u>
BALANCE JUNE 30, 2015	<u><u>\$22,488.31</u></u>
BALANCE ALL FUNDS JUNE 30, 2014	\$362,648.99
BALANCE ALL FUNDS JUNE 30, 2015	\$372,698.90

**TREASURER'S REPORT GROSS WAGES SALARIES**

**FY15**

**TOWN HALL**

ANTONELLIS	CARLY	57,544.63
BEAN	RAMONA	43,850.81
BRESNAHAN	PAUL	2,210.04
BUTCHER	DEBRA	542.10
CALLAHAN	DENIS	2,480.04
CARPENTER	PAUL	33,467.16
COPELAND	SUSAN	61,286.07
CORNELLIER	C EDWARD	2,210.04
DASILVA-CONDE	BECKY	9,986.23
DETILLION	DWIGHT	17,647.34
DIXON	MARK	10,182.96
FRIEDRICH	ROBERT	32,366.67
FRITZ	LAURI	44,602.85
GABREE	LISA	105,984.05
GINTNER	M. STEPHANIE	61,861.04
GRENIER	MICHELE	142.32
GUTHRIE	JACQUELYN	9,363.98
HAMEL	PAULINE	324.00
HAMMOND	ROBERT	324.00
HERSEY	ALICIA	27,380.60
HILLMAN	CHRISTOPHER	2,460.80
HOGAN	THOMAS	92,115.79
HORGAN	THOMAS	500.00
JOHNSTON	KEVIN	56,334.49
JORNET	CELIA	30,758.94
KNOX	CYNTHIA	73,958.41
LIVINGSTON	JANNICE	2,280.16
LUCA	GARY	2,235.00
MAHER	DAVID	67,937.80
MORRISS	JANE	12,772.00
PONTBRIAND	ROBERT	92,149.12
PURDY	CARLENE	2,600.00
REILLY	MARTHA	48,036.70
SHERMAN	DANIEL	62,196.40
SULLIVAN	SUSAN	7,977.93
VELLANTE	GABRIEL	29,923.03

**LIBRARY**

ASKIN	NANCY	36,406.35
BENOIT	SAMANTHA	38,581.55
JONES	BRENDA	44,741.39
LACEY	JULIE	36,232.70
LEONARD	AMY	20,093.67
LUCHT	MARY ANNE	73,423.86
SLEZIK	OLIVIA	4,009.60
ZOLLER	CHRISTINA	22,971.89

**TREASURER'S REPORT GROSS WAGES SALARIES**

**FY15**

**POLICE DEPARTMENT**

ADAMS	DANIEL	1,109.61
ANDERSON	RUSSELL	540.00
BABU	OVIDIU	1,018.28
BARHIGHT	KELLIE	75,377.37
BIGELOW	JENNIFER	69,584.63
BRISSETTE	JOHNNA	53,579.07
BRUIN	BRANDON	4,612.88
CALLAHAN	MATTHEW	67,728.29
CHAPRALES	CHARLES	4,779.10
CLARK	GORDON	1,305.04
CLEMENTS	RICHARD	192.00
COFFIN	EDWARD	3,409.80
COTE	AUSTIN	117,374.52
CRISTY	MATTHEW	1,441.44
CRUMPTON	TODD	94,084.10
CUNNINGHAM	BRIAN	97,363.86
DACOSTA	ROBERT	460.46
DAMATO	DANIEL	678.00
DELORME	ELAINE	3,719.44
DOW	JAMES	2,320.10
DRISTILARIS	JOHN	221.76
EDMONDS	MICHAEL	130,471.08
EULIANO	MATTHEW	1,569.08
FAHLBECK	NIKKI	4,143.28
FICHTER	GEORGE	81,456.06
FINN	ROBERT	53,793.52
GILL	BRIAN	93,791.80
GILSON	MARCIA	40,808.40
GUSHLAW	GREGORY	2,499.32
HADLEY	JUDITH	59,403.46
HARTY	MATTHEW	83,663.80
HERRSTROM	CHRISTOPHER	8,662.94
HOAR	ERIK	418.00
HUGHES	SCOTT	443.52
KOLES	RYAN	221.76
KOYUTIS	JOHN	1,103.42
KRASINSKAS	RICHARD	82,636.78
KULARSKI	ANDREW	79,796.44
LAFFERTY	MARK	3,109.16
LANGE	DAVID	1,829.52
LAPRADE	CRAIG	4,659.12
MACDONALD	JOHN	113,957.04
MCCARTHY	CAILEY	275.04
MORIARTY	MICHAEL	281.44
MORRISON	DANIEL	75,404.31
MORTIMER	PATRICK	887.04

**TREASURER'S REPORT GROSS WAGES SALARIES**

**FY15**

MURRAY	WILLIAM	105,887.20
NELSON	EDWARD	1,988.56
PEARSON	ERIC	89,819.63
PELLEY	BRETT	418.00
POWER	MATTHEW	66,844.46
READY	SEAN	1,997.66
REED	WILLIAM	103.14
ROCHE	VICTORIA	65,034.34
SANBORN	GREGG	921.48
SANTIAGO	SAMUEL	221.76
SCOTT	CASEY	48,887.72
SECH	MATTHEW	10,093.04
SEPE	PHILIP	3,880.80
SMITH	JASON	2,999.40
SOULTANIAN	ROBERT	1,627.65
STRNISTE	JASON	1,871.92
SWICK	HEATHER	377.60
VIOLETTE	PETER	2,654.18
WILSON	JAMES	72,424.89

**FIRE DEPARTMENT**

BOURNE	BRENTON	730.00
BOZEK	ROBERT	99,385.86
BRESNAHAN	JOHN	86,939.15
DILLON	CHARLES	65,327.85
FARLEY	SEAN	79,761.10
FILLEBROWN	PAUL	123,227.58
FOWLER	FRANK	86,149.86
GREENWOOD	DAVID	91,013.43
HURLEY	BRENDAN	81,314.38
JANUSKIEWICZ	JEREMY	110,382.53
JOHNSTON	TIMOTHY	134,543.30
PEDRAZZI	ROBERT	97,671.88
PETERS	GERALD	24,435.02
SHEA	TIMOTHY	104,691.13
SWENSON	JEFFREY	92,801.12
TAYLOR	TIMOTHY	91,974.95
WHITE	LISA	32,555.92

**ON CALL FIRE/AMBULANCE**

ANDERSON	ANDREW	19,778.00
BOUTILIER	MATHEW	2,659.58
BREITMAIER	DANIEL	555.52
BRODERICK	ZACHARY	2,092.09
COLE	DEBORAH	67.76
DELCORE	JOHN	609.84
GAMBRELL	ANDREW	3,201.66
HARLAND	ANDREW	2,371.60

**TREASURER'S REPORT GROSS WAGES SALARIES**

**FY15**

HURLEY	IAN	5,912.62
JORDAN	DEREK	1,931.16
KAUP	STEVEN	118.58
KELLEY	KEITH	84.70
LIPOMI	BRIAN	20.00
MAVILIA	LEANN	67.76
MCGLOUGHLIN	DAVID	84.70
MCGLOUGHLIN	LINDSAY	50.82
POOLE	TIMOTHY	120.00
RESSIJAC	RICHARD	2,031.12
SAWYER	RONALD	559.02
SLARSKY	STEPHEN	1,850.10
VIDAL-KRIEGER	LOURDES	180.00
WAYNE	JARED	4,768.61
WHALEN	JOHN	1,371.44
WILLIAMS	ROBERT	180.00
WILLIAMS	BRENDAN	310.00
WOELFLE	TRAVIS	2,195.00
WRIGHT	STEPHEN	7,177.31

**DEPARTMENT OF PUBLIC WORKS**

BOOMGAARDEN	BRIAN	84,825.26
BURNS	BRUCE	56,451.72
COPELAND	BRYAN	55,044.26
CORMIER	GREGORY	97,059.97
HARWOOD	KENNETH	90,915.72
HUDSON	RICHARD	94,844.59
JACKSON	ANDREW	72,972.36
JASPERSEN	DOUGLAS	88,213.13
LAHTINEN	TIMOTHY	42,149.48
LINDE	RICHARD ROY	99,052.29
LOOMER	JOHN	67,781.90
MALATOS	DAVID	57,599.20
MARTIN	PAMELA	63,101.42
MAVILIA	FRANCIS	22,131.70
NELSON	DAVID	18,071.10
NELSON	DAVID	76,764.17
PIKE	ROBIN	2,400.00
SCHWARTZ	DEREK	77,727.18
SCHWINGER	SCOTT	55,409.47
SCOTT	DANIEL	23,062.97
SHANAHAN	JOHN	59,766.68
VAN SCHALKWYK	DANIEL	42,722.19
WETZEL	MARK	91,413.73
WINTERS	MICHAEL	65,302.80
WOOD	WALTER	77,039.89

**TREASURER'S REPORT GROSS WAGES SALARIES**

**FY15**

**PARK DEPARTMENT**

BLOOD	KATHERINE	1,496.80
BLOOD	NICHOLAS	3,755.08
BUMP	MADISON	3,248.88
CALABRESE	ALEX	5,961.20
COTE	ROSS	3,191.21
ESIELIONIS	ERIKA	2,067.00
FOLGER	JILLIAN	2,440.20
GRAHAM	NATHAN	1,732.20
HEBERT	BENJAMIN	1,207.80
HUNT	PETER	1,969.60
JANUSKIEWICZ	ANNA	3,971.13
MAYO	TYLER	3,361.40
MCNULTY	ERIN	1,883.55
NODARSE	MICHEAL	3,024.35
NORTON	ANDREA	978.32
O'MALLEY	PATRICK	126.92
REAM-RODRIGUEZ	ELENA	549.91
THOMAS	JEFFREY	50,761.60
THOMAS	JEFFREY	4,666.41

**SENIOR VAN**

COLLINS	KAREN	29,062.47
HUGHES	VERNA	2,651.10
LIDDY	KEVIN	15,227.10
MURPHY	MICHAEL	24,323.71

**COUNCIL ON AGING**

DYNICE-SWANFELDT	KARIN	58,301.05
RATCLIFFE	LOUISA	21,505.57
TAYLOR	JEAN	25,447.30

## TREE WARDEN

### Contact Information:

<b>Name:</b>	Mark A. Dixon, Tree Warden
<b>Address:</b>	Ayer Town Hall 1 Main Street Ayer, MA 01432
<b>Telephone:</b>	978-772-7445

### Mission Statement:

A Tree Warden is a person who cares for shade trees on public town land such as parks, town commons, public streets, schools, town forests and conservation land. Tree Wardens communicate with the general public, government departments, and outside organizations such as National Grid, Verizon and Cable Companies to investigate and resolve a broad range of citizens' concerns.

### Report:

This year I have had many dead or dying trees taken down. I have worked with Arborists from National Grid on a Hazardous Tree Mitigation Program targeting dead, dying or bug infested trees as well as trimming trees with dead, dying or low hanging branches close to the electric wires or the roadway and sidewalks. I will be planting some new trees in town this spring, budget allowing. I have also spoken with DPW Superintendent Mark Wetzel about a possible program involving the Boy Scouts planting new trees at a new development where the trees have been clearcut near the new water tank. I welcome the public's concerns and ideas on how to make our town a better and more beautiful place.

I would also like to thank the DPW's Highway Department with their help during this past year and always.

Respectfully Submitted,  
Mark A. Dixon  
Tree Warden

## VETERAN'S SERVICES

### Contact Information:

<b>Veteran's Service Officer:</b>	Dwight Detillion
<b>Office Hours:</b>	Tuesdays 4:30PM – 7:00PM and Thursday 8:30AM-12noon
<b>Address:</b>	Ayer Town Hall - 1 Main Street
<b>Telephone:</b>	978-772-8212
<b>Email:</b>	vet@ayer.ma.us
<b>Fax:</b>	978-772-3017
<b>Web Page:</b>	<a href="http://www.ayer.ma.us/veterans-services">http://www.ayer.ma.us/veterans-services</a>

### Mission Statement:

- Assist veterans and dependents in the preparation of claims for VA benefits and Social Security Disability.
- Process applications for financial assistance under Massachusetts General Laws, Chapter 115.
- Authorize financial assistance for qualified veterans and/or their dependents under Massachusetts General Laws, Chapter 115.

### Summary of Accomplishments:

One hundred and fifty three (153) cases were processed for financial assistance under the provisions of Massachusetts General Laws, Chapter 115 at a cost of \$124,587 of which 75% will be reimbursed by the Department of Veterans' Services. Other expenses included two (2) funerals at a cost of \$4000.00 for indigent veterans. Of the total cases processed, eighty nine (89) were from the Transitional House at Devens. The Town of Ayer is reimbursed 100% for veterans in the transitional house program.

### Other:

Veterans that were awarded the Silver Star, Bronze Star, and/or the Purple Heart are entitled to special Massachusetts automobile license plates at no cost to the veteran. Contact the Veterans Service Office for applications.

Applications for the Massachusetts Bonus paid to veterans returning from Iraq and Afghanistan are available at the Veterans Office.

All honorably discharged veterans are entitled to the provisions of Article 15 of the Massachusetts General Laws to include peace time veterans.

The Veterans Office is open every Tuesday from 4:30 to 7:00 pm and Thursday from 8:30 AM to 12 Noon for veterans and their dependents. For appointments call 978-772-8212.

Respectfully submitted,

Dwight Detillion, Veterans' Service Officer



## *In Memoriam*

### **MARCIA GILSON**

*in honor of her dedicated service to the Town*



**September 13, 1942 - May 23, 2015**

*Marcia Ann Gilson began her service to the Town of Ayer in 1979 when she was appointed as a matron for the Police Department. She became a full time Dispatcher in July 1982 and became the Chief's Secretary one year later. Marcia remained in this post from 1983 until her passing in May 2015; faithfully serving under five Police Chiefs.*

*There was no one quite like Marcia. She will be sorely missed.*

## CONTACT INFORMATION

Accounting	Town Accountant	978-772-8290
Appeal of Zoning Decision	Zoning Board of Appeals	978-772-8220
Assessments	Board of Assessors	978-772-8211
Birth, Death, and Marriage Certificates	Town Clerk	978-772-8215
Building Permits	Building Commissioner	978-772-8214
Conservation Issues	Conservation Commission	978-772-8249
Dog Licenses	Town Clerk	978-772-8215
Dog Problems	Dog Officer	978-772-8200
Education Information	School Superintendent's Office	978-772-8600
Elderly Information	Council on Aging	978-772-8260
Elections and Voting Registration	Town Clerk	978-772-8215

<b>Fire &amp; Ambulance Emergencies</b>	<b>Fire Department</b>	<b>978-772-3111</b>
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Fire Permits-General Calls	Fire Department	978-772-8231
Garbage and Refuse	Board of Health	978-772-8213
Gas Permits	Gas Inspector	978-772-7354
Health and Sanitation	Board of Health	978-772-8213
Highways and Streets	Highway Department	978-772-8240
Housing for the Elderly	Housing Authority	978-772-2771
Information Technology Office	Information Systems Manager	978-772-8252
Library	Ayer Library	978-772-8250
Marriage Licenses	Town Clerk	978-772-8215
Park Department	Parks & Recreation	978-772-8217

<b>Police &amp; Ambulance Emergencies</b>	<b>Police Department</b>	<b>9-1-1</b>
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Police General Calls & Info	Police Department	978-772-8200
Planning Board	Planning Board	978-772-8218
Planning & Economic Development	Economic Development Office	978-772-8206
Plumbing Permits	Plumbing Inspector	978-772-7354
Recreation	Park & Recreation	978-772-8217
Schools	Ayer Shirley Regional High School	978-772-8600
	Ayer Shirley Regional Middle School	978-772-8600
	Page-Hilltop School	978-772-8600
	Lura A. White Elementary	978-772-8600
	Superintendent	978-772-8600
Selectmen	Town Administrator	978-772-8220
Tax Collections	Tax Collector	978-772-8215
Town Administrator	Town Administrator	978-772-8220
Transfer Station Stickers	Transfer Station	978-772-8240
Treasurer	Town Treasurer	978-772-8216
Tree Warden	Town Tree Warden	978-772-7445
Veterans Services	Veterans Agent	978-772-8212
Vital Records	Town Clerk	978-772-8215
Water	Water Department	978-772-8242
Wiring Permits	Electrical Inspector	978-772-0843
Zoning	Zoning Board of Appeals	978-772-8220

Ayer Town Hall - 1 Main Street - Ayer, Massachusetts 01432

[www.ayer.ma.us](http://www.ayer.ma.us)

## **TOWN OF AYER - 2015**