

BOARD OF ASSESSORS

December 19, 2018

Minutes of Assessors Meeting

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JAN 17 2019

TOWN OF AYER
TOWN CLERK

10:20 am
M. Joplin

The meeting was called to order at 3:07pm. Clerk Cornellier, Member Bresnahan, Chairman Callahan, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for December 19, 2018. A motion to approve the agenda as written was made by Member Bresnahan, seconded by Clerk Cornellier and approved by a 3-0 vote.

The Board of Assessors read the minutes for November 28, 2018. A motion to approve the minutes as written was made by Member Bresnahan, seconded by Clerk Cornellier and approved by a 3-0 vote.

The Board of Assessors read the minutes for December 4, 2018. A motion to approve the minutes as written was made by Member Bresnahan, seconded by Clerk Cornellier and approved by a 3-0 vote.

The Assessing Administrator and Board of Assessors discussed the status of FY2019 Real & Personal Property Tax Bills.

The Board was notified by the Division of Local Services (DLS) that Ayer's FY2019 tax rates were certified at \$13.63 for residential and \$28.80 for CIP.

The Assessing Administrator and the Board discussed the FY2019 tax exempt status of Emmanuel Missionary Baptist Church of Ayer located at 139-141 Littleton Road.

The Board of Assessors was presented with Motor Vehicle Excise Commitment 6 of 2018 totaling \$22,098.76. A motion to approve and sign both the warrant and commitment was made by Member Bresnahan, seconded by Clerk Cornellier and approved in a 3-0 vote.

The FY2019 DLS Gateway forms OL-1 Overlay and Levy Limit were reviewed by the Board of Assessors. A motion to approve and sign each form was made by Member Bresnahan, seconded by Clerk Cornellier and approved in a 3-0 vote.

Chairman Callahan excused himself from the remained of the meeting at 3:31. In his absence, Member Bresnahan made a motion to appoint Clerk Cornellier Chairman pro tem. The motion was seconded by Clerk Cornellier and approved by a 2-0 vote.

Chairman Cornellier made a motion to appoint Member Bresnahan Clerk pro tem. The motion was seconded by Member Bresnahan and approved by a 2-0 vote.

The Board of Assessors reviewed a FY2020 Chapter 61B application filed by the Ayer Gun & Sportsman Club for the following 6 parcels:

Map 14 Lot 1 0 Snake Hill Road
Map 14 Lot 2 0 Snake Hill Road
Map 14 Lot 4 0 Snake Hill Road

Map 14 Lot 7 0 Snake Hill Road
Map 15 Lot 1 0 Wright Road
Map 15 Lot 4 0 Snake Hill Road

Clerk Bresnahan made a motion to approve the FY2020 Chapter 61B application for Ayer Gun & Sportsmans Club. The motion was seconded by Chairman Cornellier and approved in a 2-0 vote.

The Board of Assessors reviewed a FY2020 Chapter 61A application filed by Sandy Pond Realty Trust for the following 2 parcels:

Map 15 Lot 3 130 Sandy Pond Road
Map 22 Lot 6 0 Sandy Pond Road

The Board of Assessors did not vote on the application and instead asked that the Assessing Department Assistant research the Chapter 61A qualifying criteria and report back to the Board at the next scheduled meeting.

Old Business:

There were no issues of old business.

New Business:

The Board of Assessors reviewed the Assessing Department Report for the month of November 2018. A motion to approve the report as written and authorize submission to the Town Manager's Office was made by Clerk Bresnahan, seconded by Chairman Cornellier and approved in a 2-0 vote.

The Assessing Administrator notified the Board that the Appellate Tax Board hearing involving Cargill A. M. Holdco, LLC scheduled for January 17, 2019 was continued until March 12, 2019.

The Assessing Administrator provided the Board with a memo from the Benefits & Payroll Manager listing 3 taxpayers who qualify for FY2019 tax bill reductions based upon their participation in the Senior Citizens Property Tax Work-Off Program. The 3 abatements totaled \$4,221.24. A motion to approve the 3 Senior Citizens Property Tax Work-Off abatements was made by Clerk Bresnahan, seconded by Chairman Cornellier and approved by a vote of 2-0.

The next Board of Assessors meeting is scheduled for January 16, 2019 at 2:00pm.

A motion to adjourn at 3:50pm was made by Clerk Bresnahan, seconded by Chairman Cornellier and approved by a vote of 2-0.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Edward J. Cornellier", is written over a horizontal line.

Clerk

jag