

BOARD OF ASSESSORS

September 18, 2019

Minutes of Assessors Meeting



The meeting was called to order at 2:01pm. Clerk Kilcommins, Chairman Cornellier, Member Bresnahan, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for September 18, 2019. Clerk Kilcommins made a motion to approve the agenda provided it was amended to reflect that the inspection of the property at 139-141 Littleton Road was rescheduled for 3:00pm. The motion was seconded by Member Bresnahan and approved by a 3-0 vote.

The Board of Assessors read the minutes for August 21, 2019. A motion to approve the minutes as written was made by Clerk Kilcommins, seconded by Chairman Cornellier and approved by a 2-0 vote.

The Assessing Administrator discussed with the Board of Assessors the estimated impact of various debt exclusions scenarios on property tax bills.

Assessing Administrator Thomas Hogan recommended to the Board that they vote to reduce the FY2020 Preliminary Real Estate Tax assessed to the property at 16 Pleasant Street by \$704.82 due to the application of a significantly above market prior year assessed valuation. A motion to approve the reduction in the amount of \$704.82 was made by Clerk Kilcommins, seconded by Member Bresnahan and approved in a 3-0 vote.

The Assessing Administrator presented the Board with the FY2019 CP-1 Community Preservation Surcharge Report. The net surcharge amount for FY2019 is \$189,915.86. A motion to approve the CP-1 Report was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a 3-0 vote.

The Board of Assessors reviewed the Assessing Department Report for the month of August. A motion to approve the report as amended and authorize submission to the Town Manager was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a 3-0 vote.

The Board of Assessors reviewed the August 2019 Motor Vehicle & Trailer Excise Abatement Report. The Assessing Department Assistant processed 23 abatements totaling \$2,607.46. A motion to accept and sign the report was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a vote of 3-0.

Old Business:

There were no issues of old business.

New Business:

The next Board of Assessors will be scheduled for October 23, 2019 at 2:00pm.

At 2:50pm the Board of Assessors and Assessing Administrator met at 139-141 Littleton Road to conduct an inspection of the property.

A motion to adjourn at 3:26pm was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a vote of 3-0.

Respectfully submitted,



Clerk

jag