

BOARD OF ASSESSORS

January 25th, 2017

Minutes of Assessors Meeting

The meeting was called to order at 2:07pm. Chairman Callahan, Clerk Cornellier, Member Bresnahan, Assessing Administrator Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for January 25, 2017. A motion was made, seconded and approved by a vote of 3-0 to accept the agenda as written.

The Board of Assessors read the minutes of January 11, 2017. A motion was made, seconded and approved by a vote of 3-0 to accept the minutes as written.

The Assessing Administrator presented the Board with a settlement proposal regarding the FY2015 and FY2016 Appellate Tax Board cases for 198 Groton Road and 200 Groton Road. Member Paul Bresnahan recused himself from the discussion and vote to prevent a conflict of interest, as he is on the Board for Nashoba Valley Medical Center. The Assessing Administrator recommended that the Board approve the settlement agreement. A motion was made, seconded and approved in a 2-0 vote to authorize the settlement agreement.

The Assessing Administrator and Board of Assessors discussed the status of the FY2017 budget. The Assessing Administrator explained that the remaining funds in the contractual services account would be used in the spring to procure services for the cyclical inspection of real property and commercial/industrial building permit inspections.

The Board of Assessors was provided with copies of the summary of the conflict of interest law for municipalities. Each Board member read and signed the acknowledgment of their requirement.

At 3:00pm, pursuant to Purpose 7, G.L. c.59 s.60, Chairman Callahan called for a vote to go into Executive Session to review one FY2017 Personal Property abatement application and one FY2017 Real Estate abatement application with Open Session to reconvene at the conclusion of the Executive Session. Motion was seconded by Clerk Cornellier. Vote: Denis Callahan: Aye; C. Edward Cornellier: Aye; Paul Bresnahan, Aye. Motion passes by a vote of 3-0.

At 3:14 pm, the Board reconvened into Open Session.

Old Business:

The Assessing Administrator informed the Board that the FY2018 Departmental Budget Request was submitted to the Town Administrator.

New Business:

The Assessing Administrator provided the Board with copies of the Department of Revenue's notice showing the 2016 Equalized Valuation for Ayer. The notice was reviewed by the Board of Assessors and was found to have contained a typographical error. The Board directed the Assessing Administrator to contact the Department of Revenue about the error. A motion was made, seconded and approved by a vote of 3-0 to accept the 2016 EQV determination subject to correction of the error.

The next Board of Assessors meeting is scheduled for February 22, 2017 at 2:00pm.

A motion was made, seconded and approved by a vote of 3-0 to adjourn at 3:30pm.

Respectfully submitted,



Clerk

jag