BOARD OF ASSESSORS

November 10, 2020

Minutes of Assessors Meeting

The meeting was called to order at 2:02pm. Chairman Kilcommins, Member Cornellier and Assessing Administrator Thomas Hogan were present.

The Board of Assessors read the agenda for November 10, 2020. A motion to approve the agenda as written was made by Member Cornellier, seconded by Chairman Kilcommins, and approved by a 2-0 vote.

The Board of Assessors read the minutes for October 21, 2020. A motion to approve the minutes as amended was made by Chairman Kilcommins, seconded by Member Cornellier, and approved by a 2-0 vote.

The Board of Assessors reviewed the Assessing Department Report for the month of October 2020. A motion to approve the report as written was made by Member Cornellier, seconded by Chairman Kilcommins, and approved by a 2-0 vote.

The Board of Assessors reviewed the October 2020 Motor Vehicle Excise Abatement Report. The Assessing Department Assistant processed 25 abatements totaling $2,356.13. A motion to approve and sign the report was made by Member Cornellier, seconded by Chairman Kilcommins, and approved by a vote of 2-0.

The Assessing Administrator presented the Board with FY2021 DLS Gateway copies of the LA-15 Interim Year Adjustment Report, LA-4 Assessment/Classification Report, and LA-13 Tax Base Levy Growth Report for their review and approval. A motion to approve the reports and authorize submission was made by Member Cornellier, seconded by Chairman Kilcommins, and approved by a 2-0 vote.

Old Business:

There were no items of old business discussed by the Board of Assessors.
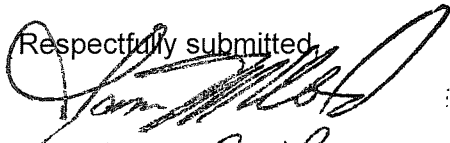
New Business:

The Board of Assessors reviewed the Town Manager's Budget Directive for FY2022 and directed the Assessing Administrator to prepare the department's FY2022 budget request.

The next scheduled Board of Assessors Meeting is to be determined.

A motion to adjourn at 2:43pm was made by Member Cornellier, seconded by Chairman Kilcommins, and approved by a vote of 2-0.

Respectfully submitted,

Nichol P. Laya

Keith Havant-Scheg

tsh