

BOARD OF ASSESSORS

July 1, 2020

Minutes of Assessors Meeting

The meeting was called to order at 2:00pm. Clerk Kilcommins, Member Bresnahan, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors discussed the reorganization of the Board. Member Bresnahan made a motion to appoint Clerk Kilcommins as Chairman and Member Bresnahan as Vice-Chairman. Clerk Kilcommins seconded the motion. The motion was approved by a 2-0 vote.

Chairman Kilcommins made a motion to appoint Chris Hillman, Clerk. The motion was seconded by Member Bresnahan and approved by a 2-0 vote.

The Board of Assessors read the agenda for July 1, 2020. A motion to approve the agenda as written was made by Chairman Kilcommins, seconded by Member Bresnahan and approved by a 2-0 vote.

The Board of Assessors read the minutes for April 30th, 2020. A motion to approve the minutes as amended was made by Chairman Kilcommins, seconded by Member Bresnahan and approved by a 2-0 vote.

Assessing Administrator updated the Board on the status of FY2021 Preliminary Tax Bills. He explained that the formula used for the preliminary tax calculation is identical to the approach used in prior tax years. Each taxpayer's total preliminary tax is calculated at ½ of the previous year's net tax due increased 2.5%. A motion was made by Member Bresnahan to approve this formula, seconded by Chairman Kilcommins and approved by a 2-0 vote.

The Board of Assessors was presented with the warrant and commitment for Motor Vehicle and Trailer Excise Commitment 3 of 2020 totaling \$30,839.57. A motion to approve and sign the warrant and commitment was made by Chairman Kilcommins. The motion was seconded by Member Bresnahan and approved in a 2-0 vote.

The Assessing Administrator recommended to the Board of Assessors that, pursuant to Ch. 59 sec 2D, they vote to approve a FY2020 pro-rata abatement of \$466.44 for the property located at 20 Bligh Street. A motion was made by Member Bresnahan to approve the abatement, seconded by Chairman Kilcommins and approved by a 2-0 vote.

The Board of Assessors reviewed the FY2021 Centrally Valued Telephone & Telegraph Valuations issued by the Division of Local Services. A motion to accept the valuations was made by Chairman Kilcommins, seconded by Member Bresnahan and approved by a 2-0 vote.

The Board of Assessors reviewed the FY2020 Equalized Valuations. A motion to accept the valuations was made by Chairman Kilcommins, seconded by Member Bresnahan and approved by a 2-0 vote.

The Board of Assessors reviewed the FY2020 DLS Gateway submissions of the MDM-1 report, the Veteran's Exemption report and the Paraplegic Report. A motion to approve the three DLS Gateway reports was made by Chairman Kilcommins, seconded by Member Bresnahan and approved by a 2-0 vote.

The Board of Assessors reviewed the FY2021 DLS Gateway submissions of the Omitted and Revised Assessment report and the LA-13 Amended Tax Base Levy Growth report. A motion to approve the report was made by Chairman Kilcommins, seconded by Member Bresnahan and approved by a 2-0 vote.

The Board of Assessors reviewed the May 2020 Motor Vehicle Excise Abatement Report. The Assessing Department Assistant processed 10 abatements totaling \$973.49. A motion to approve and sign the report was made by Member Bresnahan, seconded by Chairman Kilcommins and approved by a vote of 2-0.

The Board of Assessors reviewed the June 2020 Motor Vehicle Excise Abatement Report. The Assessing Department Assistant processed 10 abatements totaling \$1,239.37. A motion to approve and sign the report was made by Member Bresnahan, seconded by Chairman Kilcommins and approved by a vote of 2-0.

Old Business:

The Assessing Administrator updated the Board regarding appeals pending at the State Appellate Tax Board (ATB).

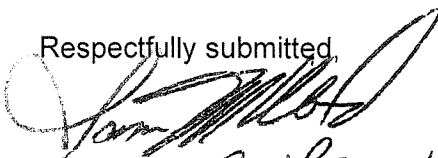
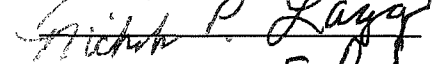
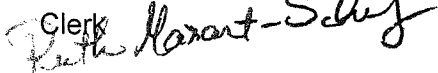
New Business:

The Board of Assessors reviewed the Assessing Department Report for the month of April and May. A motion to approve the reports as written was made by Chairman Kilcommins, seconded by Member Bresnahan and approved by a 2-0 vote.

The next scheduled Board of Assessors Meeting is to be determined.

A motion to adjourn at 2:44pm was made by Chairman Kilcommins, seconded by Member Bresnahan and approved by a vote of 2-0.

Respectfully submitted,



Clerk 

jag