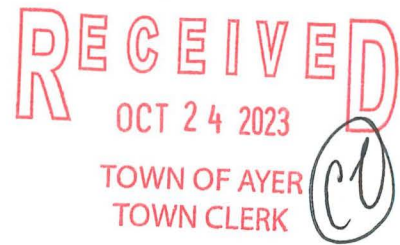


**BOARD OF ASSESSORS**  
**October 17, 2018**  
**Minutes of Assessors Meeting**



The meeting was called to order at 2:11pm. Clerk Cornellier, Chairman Callahan, Member Bresnahan, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for October 17, 2018. A motion to approve the agenda as written was made by Clerk Cornellier, seconded by Member Bresnahan and approved by a 3-0 vote.

The Board of Assessors read the minutes for August 30, 2018. A motion to approve the minutes as amended was made by Clerk Cornellier, seconded by Member Bresnahan and approved by a 3-0 vote.

The Assessing Administrator updated the Board as to the revised Tyler Technologies IasWorld Appraisal Solution conversion dates.

The Assessing Administrator and Board discussed the status of Ayer's FY2019 Interim Year Update of Assessed Valuations Program.

The Board of Assessors was presented with two FY2018 property tax warrants for their approval. A Supplemental Real Estate Tax Warrant for \$12,090.74 and a Community Preservation Act Surcharge Warrant for \$120.90. A motion to approve and sign the warrants was made by Member Bresnahan. The motion was seconded by Clerk Cornellier and approved by a 3-0 vote.

The Assessing Administrator and the Board discussed the FY2019 tax exempt status of the Emmanuel Missionary Baptist Church of Ayer located at 139 – 141 Littleton Road. The Board asked the Assessing Administrator to work with the Town Manger to further investigate the matter.

The Board of Assessors reviewed the departmental report for the month of August. A motion to approve the report as written and authorize submission to the Town Manager was made by Clerk Cornellier, seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors reviewed the August 2018 Motor Vehicle Excise Abatement Report. The Assessing Department Assistant processed 40 abatements totaling \$4,552.82. A motion to accept and sign the report was made by Clerk Cornellier, seconded by Member Bresnahan and approved by a vote of 3-0.

Respectfully submitted,

Edward Conklin

Clerk

jag