

BOARD OF ASSESSORS

February 22, 2017

Minutes of Assessors Meeting

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2017 MAR 23 PM 3:13
M. E. Capeland

The meeting was called to order at 2:10pm. Chairman Callahan, Clerk Cornellier, Member Bresnahan, Assessing Administrator Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for February 22, 2017. A motion to approve the agenda as written was made by Clerk Cornellier, seconded by Chairman Callahan and approved by a vote of 2-0.

The Board of Assessors read the minutes of January 25, 2017. A motion to approve the minutes as written was made by Clerk Cornellier, seconded by Chairman Callahan and approved by a vote of 2-0.

The Assessing Administrator presented the Board with a memo to the Town Accountant stating that FY2018 Community Preservation Act (CPA) revenues are estimated to be \$190,945. A motion to approve the estimate and submit the memo was made by Clerk Cornellier, seconded by Chairman Callahan and approved in a 2-0 vote.

Member Bresnahan joined the meeting in progress at 2:20pm.

In response to a written request from the Town Accountant, Assessing Administrator Hogan presented the Board with a response memo reporting a growth estimate of \$300,000 and an overlay requirement of \$300,000 for FY2018. A motion to accept and submit the memo was made by Clerk Cornellier, seconded by Member Bresnahan and approved by a vote of 3-0.

In response to a written request from the Town Accountant, Assessing Administrator Hogan presented the Board with a response memo showing the availability of excess overlay totaling \$282,926 for the following tax years:

| <u>FY</u> | <u>Excess Overlay</u> |
|--------------|---------------------------|
| 2016 | \$62,644 |
| 2015 | \$138,692 |
| 2014 | \$17,570 |
| 2013 | \$7,739 |
| 2011 | <u>\$56,281</u> |
| Total | \$282,926 |

A motion to declare an overlay surplus totaling \$282,926 for the aforementioned tax years and authorized the Assessing Administrator to submit the memo was made by Clerk Cornellier, seconded by Member Bresnahan and approved by a vote of 3-0.

The Assessing Administrator reported to the Board that a typographical error in the Department of Revenue's 2016 Equalized Valuation Reports has been corrected.

At 2:44pm, pursuant to Purpose 7, G.L. c.59 s.60, Chairman Callahan called for a vote to go into Executive Session to review four FY2017 Real Estate abatement applications with Open Session to reconvene at the conclusion of the Executive Session. Motion was seconded by Clerk Cornellier. Vote: Denis Callahan: Aye; C. Edward Cornellier: Aye; Paul Bresnahan, Aye. Motion passes by a vote of 3-0.

At 3:20 pm, the Board reconvened into Open Session.

The Board was presented with two Motor Vehicle and Trailer Excise Warrants for their approval. The first warrant was for Motor Vehicle and Trailer Excise Commitment 7 of 2016 consisting of 169 bills totaling \$4,995.56. The second warrant was for Motor Vehicle and Trailer Excise Commitment 1 of 2017 consisting of 7,238 bills totaling \$910,608.75. A motion to approve the warrants was made by Clerk Cornellier, seconded by Member Bresnahan and approved by vote of 3-0. The Board of Assessors signed both the commitments and warrants.

The January 2017 Assessing Department Monthly Report was reviewed by the Board of Assessors. A motion to approve the report was made by Member Bresnahan, seconded by Clerk Cornellier and approved by a vote of 3-0.

The Board of Assessors reviewed the January 2017 Motor Vehicle Excise Abatement Report. There were 2 abatements posted totaling \$204.53. A motion to accept and sign the report was made by Member Bresnahan, seconded by Clerk Cornellier and approved by a vote of 3-0.

Old Business:

The Assessing Administrator presented the Board of Assessors with the 2015 and 2016 Appellate Tax Board withdrawals for 200 Groton Road and 198 Groton Road.

New Business:

The Board of Assessors reviewed a 2017 Top Ten Ayer Taxpayers Report prepared by the Assessing Administrator for the Town Accountant.

The Assessing Administrator informed the Board that he will be attending the MAAO Winter meeting on Thursday March, 16 in Wellesley, MA.

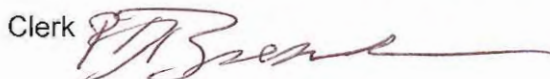
The next Board of Assessors meeting is scheduled for March 22, 2017 at 2:00pm.

A motion to adjourn at 3:58pm was made by Clerk Cornellier, seconded by Member Bresnahan and approved by a vote of 3-0.

Respectfully submitted,



Clerk



jag