

# TOWN OF AYER BOARD OF HEALTH

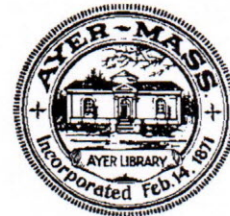
## Meeting Minutes of March 14, 2016

Meeting called to order at 5:30 pm

Members present included: Clerk & Acting Chair Mary Spinner, Member Pamela Papineau, and Administrative Assistant Jane Morriss—Chair Heather Hasz, absent

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2016 MAR 29 AM 9:43



**CALL TO ORDER/PUBLIC INPUT:** at 5:30 pm. There was no public input.

**NABOH MATERIAL REVIEW (B. Braley):** A routine inspection of Steward Hospital showed 4 critical violations and required allergy awareness training within 7 days and a re-inspection in 4-6 months; other inspections included Devens Pizza, Apple Valley (1 critical violation required throwing away a chipped plate), and Taco Bell. M. Spinner stated there were no Board of Health issues concerning a Class II Motor vehicle license for 85-87 Central Ave.

**DISCUSSION OF MEETING WITH J CALLAHAN RE PROPOSED ZONING BYLAW (P. Papineau):** P. Papineau and PB Chair J. Callahan met on March 3 to discuss jurisdictional issues between the BOH Aquifer Protection District Health Regulations and the wetland provisions in the proposed zoning bylaw. Their side-by-side analysis of the two documents revealed a few inconsistencies in what is allowed and what is not allowed. J. Callahan offered to go back to the Planning Board Consultant to see how they might be reconciled. They discussed the possibility of referencing the BOH Regulation in the bylaw. P. Papineau told J. Callahan that the BOH is willing to work with the PB, and they both agree that their intention is to provide a service to its citizens—not more confusion and frustration. M. Spinner remarked that half of our problems stem from not having a full-time building inspector. She also said that protecting the town's drinking water is certainly the purview of the BOH. P. Papineau suggested it might make sense to have J. Callahan come to one of our meetings, or that it might be helpful if we attended one of the Planning Board Meetings to deepen the discussion.

**TRASH HAULERS PERMITS FOLLOW-UP:** Thus far the Board has issued licenses for 10 trash haulers, with the eleventh pending. Empire Trash Haulers is reportedly out of business, but still has containers in town. One of them is located at the Post Office. When M. Spinner asked the Postmaster who was picking up his trash, she found out that Save That Stuff, a company located in Charlestown, was picking up the trash, but the bill comes from Connecticut. A call to the company disclosed that the Post Office is that hauler's only customer in Ayer. Keeping track of who is picking up trash in town is not easy. There is no comprehensive list available. Not from the state. Not from the DPW. Not from Devens Recycling, or Irene Congdon. There are obviously subcontractors involved as well. Our regulations require that dumpsters be marked with the names of their haulers. This situation is not as straight-forward as it might seem.

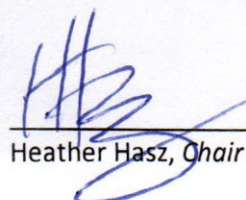
**REVIEW OF MINUTES FROM DECEMBER 14 AND JANUARY 11 2015:** P. Papineau motioned to accept the minutes of the March 14 meeting and P. Papineau seconded; the Board voted to accept the minutes. **2/0 A**

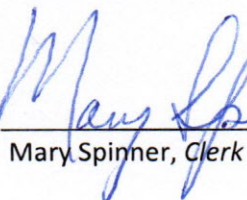
**ADMINISTRATIVE MATTERS: Mail Review:** An e-mail from H. Hasz prompted a discussion about the administrative changes on the third floor and J. Morriss' use of the BOH office for 4 hours per week to do Planning Board work as the PB desk is being occupied full-time by the new administrative assistant. J. Morriss explained that although she works 4 hours per week for the Planning Board, her set hours for the PB are Wednesdays from 9 – 11 a.m. P. Papineau and M. Spinner agreed with H. Hasz that seating arrangements should have been taken into consideration before another person was hired, and that it should have been discussed with the BOH.

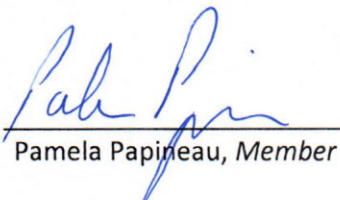
**Miscellaneous Discussion:** P. Papineau said she went onto the BOH website today to check the meeting postings and saw that the meetings scheduled for May 16 and August 22<sup>nd</sup> were not posted. J. Morriss agreed to follow up on the matter with IT Systems Administrator C. Knox.

**Future items/Action items:** Saying that C. Purdy has done a good job, P. Papineau nominated her to serve as the Ayer Animal Inspector for another year, and M. Spinner 2<sup>nd</sup>. **2/0 A** J. Morriss will give the nomination papers to C. Purdy to be completed, notarized, and sent to the State by April 1. P. Papineau said the next RAB meeting will be held in April. M. Spinner said the next quarterly meeting of the Executive Board of NABOH has not yet been scheduled.

**ADJOURN:** P. Papineau motioned to adjourn the meeting at 6:43 pm with M. Spinner 2<sup>nd</sup>. **A 2/0**

  
Heather Hasz, Chair

  
Mary Spinner, Clerk

  
Pamela Papineau, Member