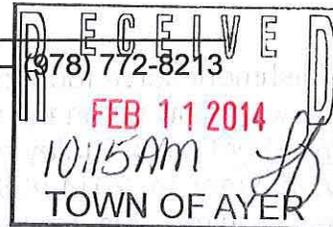


TOWN OF AYER
BOARD OF HEALTH

TOWN HALL – 1 MAIN STREET – AYER, MASSACHUSETTS 01432 – (978) 772-8213



Meeting Minutes
January 13, 2014

Members Present: Heather Hasz, *Chair*; Mary Spinner, *Clerk*; Pamela Papineau, *Member*

Others Present: Bridgette Braley, *Health Agent*; Debra Butcher, *Administrative Assistant*

Meeting Called to Order: H. Hasz called the meeting to order at 5:30 pm.

5:30 PM - PUBLIC HEARING - Aquifer Protection Special Permit – 21 Maple Street, Ayer, MA 01432

Applicant: Deluxe Building & Remodeling LLC, 138 Lincoln Street, Fitchburg, MA 01420
Property Owner: Lawrence & Christine Anderson, 21 Maple Street, Ayer, MA 01432
Present: Donald LeBlanc, Deluxe Building & Remodeling LLC

H. Hasz welcomed the applicant and opened the public hearing at 5:30pm. M. Spinner read the Public Hearing notice into the record as published in the *Ayer Public Spirit* on January 3 and 10, 2014. Mr. LeBlanc provided the abutters' list as certified by the Ayer Assessors' office and the mail receipts for the record.

Mr. LeBlanc stated that due to physical constraints, his client wishes to construct a 6' x 12' addition consisting of a ½ bath and laundry room on the first floor with entry into the kitchen. He said the bathroom was currently on the second floor. Mr. LeBlanc stated that the floor plan would involve filling in the alcove and squaring off the area within the existing setbacks.

H. Hasz questioned whether the Board had any comments or concerns. P. Papineau stated that she reviewed the application and it was strictly residential with no chemicals being proposed. She asked whether piping would go through the existing walls and if nothing is proposed below the foundation level. Mr. LeBlanc stated "yes". H. Hasz reported that Health Agent Bridgette Braley has reviewed the plan and had no issues with the proposed addition. She questioned whether there would be a dumpster on site for containment. Mr. LeBlanc stated "yes". She also stated that there is to be no parked cars on the soil and no use of hazardous materials. Mr. LeBlanc assured the Board that there would be a dumpster on site and that no cars would be parked on soil or hazardous materials stored anywhere on site. H. Hasz questioned whether Mr. LeBlanc has applied for a building permit. He said the Building Commissioner advised him to follow the permitting process through the local Boards prior to applying for a construction permit.

M. Spinner made a motion to approve the application for an Aquifer Protection Special Permit for 21 Maple Street as presented to the Board, P. Papineau 2nd. *VOTE: 3-0 in favor.*

Minutes: P. Papineau motioned to approve the minutes of December 16, 2013 as written, M. Spinner 2nd. *VOTE: 3-0 in favor.*

Nashoba Associated Boards of Health Mail: The Board reviewed the mail package containing food inspection reports, licenses and a housing inspection which was drafted on a new inspection form. They felt the new form was an improvement over the old one. Health Agent Bridgette Braley provided the following updates:

1. Oriental Market – Ms. Braley stated her inspection on January 6, 2014 showed that there were leaky ceiling tiles in which the landlord was solely responsible for repairing. She said that the landlord has been unresponsive to his tenants. P. Papineau expressed concern about having

- this establishment serve food to the public while having ceiling leak in the building. Ms. Braley stated she will follow up on the violations and will report back to the Board.
2. 37 Willard Street – Ms. Braley reported that this property was scheduled to be demolished on Tuesday, January 14, 2014 at 8am. P. Papineau questioned whether an asbestos removal permit was required. Ms. Braley stated that requirement would come from the Department of Environmental Protection and she will follow up with them.
 3. Complaint from Mr. Connie Sullivan – Ms. Braley received a complaint about trash being stockpiled on Mr. Sullivan's neighbors' property. She stated that she drove by the property three times and saw nothing. She will continue to monitor the property.
 4. Routhier Property 2A Trailer Park – Ms. Braley stated that the trailer park is only licensed for three trailers; however, it currently has six on site. She stated that the trailer property is not on sewer and informed the Board that co-worker Ira Grossman will follow up. She stated that this park is near conservation land.
 5. Taco Bell – Ms. Spinner stated that she was informed by the Selectmen's office that Taco Bell has signed a contract to open in Ayer. Ms. Braley stated that she was unaware of this.
 6. Resident of Ayer needing assistance (anonymous) – Ms. Braley made the Board aware that she received a call in need of assistance for trash removal and financially cannot afford to contract with a hauler or pay to use the Transfer Station. She asked whether the Board had any recommendations for this resident. The Board suggested contacting the Council on Aging or a church organization. They will continue to think of a resolution to help this resident.

Having no further business involving Ms. Braley, the Board thanked her for being present to answer their questions and she left the meeting at 6:15 pm.

Mail Review:

1. Vitasoy – P. Papineau commented that this is now out of the Board of Health's hands and they must comply with the Department of Environmental Protection Air Pollution Control. H. Hasz stated that the plan in place for their wastewater treatment would alleviate odors.
2. Barn Inspection Report – H. Hasz stated that an inspection was done on 80 Central Avenue without a permit. She asked that this be placed on the Board's January 27, 2014 agenda.
3. 72 Snake Hill Road – The Board requested an update for this property. Ms. Butcher will contact the Barn Inspector.

Administrative Assistant Update: Ms. Butcher reported on the following:

1. Seminar – Ms. Butcher stated that she would be attending a seminar on Wednesday, February 5, 2014 and would work on Monday, February 3, 2014 that week.
2. Computers – Ms. Butcher reported that she met with IT Administrator Cindy Knox regarding the status of the office computer. The Board acknowledged that while the computer is in good working order, it was six years old and running Microsoft XP software, which will no longer be supported by Microsoft later this year, a new computer will be purchased through the IT's capital planning budget.
3. Barn Inspections – Ms. Butcher reported that the Barn Inspector submitted her report to the state. The Board requested that phone numbers be omitted from the report when submitted to the Town Report.

2013 Annual Town Report: H. Hasz prepared a draft report for the Board's review and felt it captured highlights from 2013 most notably the Shepley Hill Landfill and moratorium public hearings. She stated that the report is due by February 14, 2014 at 5pm. M. Spinner stated in regards to the Shepley Hill Landfill, it was the Environmental Protection Agency who provided the town with support

and a grant and not the Army. She asked that H. Hasz also document the extent of the contamination in the report. It was also noted that the Board's prior Administrative Assistant was employed by the Town for three years.

Transfer Station Fee Schedule: H. Hasz referenced a spreadsheet prepared by Ms. Butcher documenting what the current fee structure was for the towns of Ayer, Littleton, Groton, Harvard & Pepperell. She stated that the Board must make their recommendation to the Department of Public Work's Superintendent by March so they would need to set the fees by the last meeting in February. She informed the Board that the Town Accountant would be attending the January 27, 2014 meeting, however, since she will not be in attendance that evening, she requested if this could be rescheduled to February 10, 2014. Hearing no objection, Ms. Butcher will reschedule the Town Accountant.

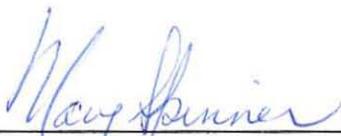
Discussion followed regarding the town trash bags and the possibility of increasing the cost of them. H. Hasz stated that if the town increased the cost of the bags, it may incite people to recycle more. P. Papineau stated that she felt the bags were of poor quality and asked what the supply cost to the town was. Ms. Butcher stated she will obtain the cost figures for the next meeting. M. Spinner stated the supplier provides the town with great service and when there were problems with a particular shipment of bags, they replaced them. P. Papineau questioned where bags were sold. M. Spinner stated that bags were sold at Hannaford's, Aubuchon, Moore's, Kelley's and the Department of Public Works' office. She said that the merchants who sell bags are contracted with the supplier (Casella) and payments for the sale of bags are made directly to them.

Adjourn: P. Papineau motioned to adjourn at 6:40 pm, M. Spinner 2nd. VOTE: 3-0 in favor.

AYER BOARD OF HEALTH



Heather Hasz, Chair

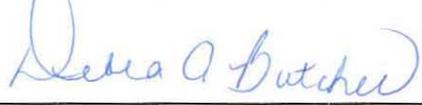


Mary Spinner, Clerk



Pamela Papineau, Member

Respectfully Submitted,



Debra A. Butcher, Administrative Assistant