

**BOARD OF HEALTH**

TOWN HALL – 1 MAIN STREET – AYER, MASSACHUSETTS 01432 – (978) 772-8213



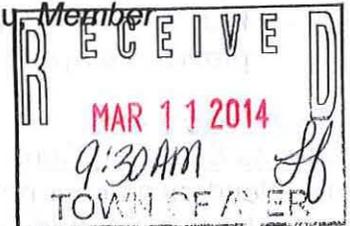
Meeting Minutes  
February 24, 2014

Members Present: Heather Hasz, *Chair*; Mary Spinner, *Clerk*; Pamela Papineau, *Member*

Others Present: Debra Butcher, *Administrative Assistant*

Meeting Called to Order: H. Hasz called the meeting to order at 5:30pm.

FY2015 Transfer Station Fees: Lisa Gabree, *Town Accountant*



H. Hasz thanked Lisa for meeting with the Board again and providing us with updated revenue spreadsheets for the Transfer Station. L. Gabree stated that it was her desire that the use of free cash would be decreased, however, she said that two employees under the solid waste budget went from an individual health care plan to a family plan which increased indirect costs to the town and it was her recommendation to leave approximately \$100,000 in free cash. H. Hasz questioned whether the town would be dipping into free cash if there was no increase in transfer station fees. L. Gabree stated "yes" and that an increase in bag fees would greatly help.

M. Spinner questioned how much longer the town needed to pay on the capping of the landfill. L. Gabree stated it was a 20-year borrowing plan and that the town was approximately 12 years into it. H. Hasz questioned whether P. Papineau had followed up with the DPW Superintendent regarding the quality of the trash bags. P. Papineau stated that she has not contacted him yet.

Discussion followed with the need to increase the cost of bags to incite residents to recycle more. The Board agreed to not increase the cost of the 15-gallon bags and to have them remain at \$1.00 per bag. However, the Board agreed that since the 33-gallon bags were twice the size of the smaller bags, it would be reasonable to charge twice the cost (i.e. \$2.00 per bag). H. Hasz stated that it would mean a .50-cent increase, however, the bag had double capacity than the small one. She said that she would be in favor of raising the bag fee if it meant generating more revenue to run the Transfer Station. M. Spinner reminded the Board that sticker prices were raised last year. The Board agreed to keep the cost of stickers and day passes the same price. L. Gabree stated that if there was an increase in the 33-gallon bags to \$2.00, revenue would then be estimated to increase approximately \$23,000.

M. Spinner made a motion to increase the cost of the 33-gallon trash bags from \$1.50 per bag to \$2.00 per bag effective for FY2015. P. Papineau, 2<sup>nd</sup>. *VOTE: 3-0 in favor.* The Board thanked Lisa for her assistance and for her preparation for the Board. Ms. Butcher will notify the DPW Superintendent of the increase.

Acceptance of Minutes - February 10, 2014:

M. Spinner made a motion to approve the minutes of February 10, 2014 with some minor corrections. P. Papineau 2<sup>nd</sup>. *VOTE: 3-0 in favor.* The Board will sign the minutes at their next scheduled meeting on March 10, 2014.

Review of Nashoba Boards of Health Mail: None submitted.

Mail Review: H. Hasz stated that in addition to the mail packet, the office received the following mail:

- Health & Homeland Alert Network: Two confirmed measles cases in MetroWest area.
- Letter from Environ regarding 114 East Main Street – public notification of down gradient property status. H. Hasz asked Ms. Butcher to go to the link and pull the report.

Administrative Assistant Update: Ms. Butcher reported on the following:

- Online Permitting – Ms. Butcher stated that our IT Administrator has additionally requested permit applications issued from Nashoba. She will provide copies this week as they are due by Friday, February 28, 2014.
- Ken Gikas – Ms. Butcher reported that Mr. Gikas' mother passed away over the weekend and provided a sympathy card for the Board to sign.

Miscellaneous:

Devens Shopping Center: H. Hasz reported that the office has sent a letter to the landlord requesting his attendance at our next meeting on March 10, 2014 at 5:45 pm to discuss the issues outlined in her letter to him dated February 13, 2014.

6 Whitcomb Avenue: M. Spinner questioned whether P. Papineau received a response to her February 13, 2014 complaint letter to the Building Inspector regarding this property.

***For the record, P. Papineau recused herself as a member of the Board of Health on discussion for this property.***

Resident Pamela Papineau of 5 Whitcomb Avenue stated that she sent an addendum email (dated February 21, 2014) to the Building Inspector notifying him that there was an additional wood delivery received at this address on Friday, February 21, 2014. She said it appeared he is cutting a new batch of firewood and preparing to speed dry the batch using a construction heater. She said she is currently awaiting his response. M. Spinner stated that she is concerned about this operation because it is in the Aquifer Protection Zone II District. The Board will await a response from the Building Inspector.

Restoration Advisory Board (RAB) & Shepley Hill / Plow Shop Updates – Pamela Papineau

P. Papineau provided a summary on the RAB meeting she attended on February 20, 2014 involving projects with Shepley Hill and Plow Shop. She will provide a copy of the presentation to the Board. She stated that the next RAB meeting is scheduled in May.

Mass. School of Professional Psychology (MSPP Interface): Betsy Dolan, Page Hilltop School:

Ms. Dolan stated that she is currently a school counselor for the Page Hilltop School and wanted to introduce this program to the Board for informational purposes and to increase awareness to the Town. She stated that MSPP is a mental health resource and referral service that helps children and families in Ayer connect with mental health professionals. She reported that the Ayer-Shirley School District has a contract with them that extends from November 2012 through November 2014 and costs approximately \$10,000 per year to have services available. She reported that the program is funded through the Parent/Teacher Organizations and through private business and that no funds came from the School District. Ms. Dolan provided the Board with an activity report showing the breakdown of cases from November 1, 2012 through June 30, 2013 through the Help Line totaling 74 cases during that timeframe. She told the Board that she would be meeting with other town boards to solicit their support. H. Hasz asked Ms. Butcher to post the notice provided by Ms. Dolan on the town's bulletin board. The Board thanked her for taking the time to provide them with information and recommended that she come back to the Board at a later date and report on her progress.

Old Business:

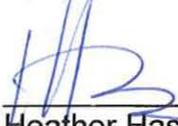
The Board requested updates on the following issues to be discussed at their March 10, 2014 meeting:

- Routhier Property 2A Trailer Park, 24 Maple Street & Littleton Lyne Apartment connection

Aquifer Protection District Checklist: M. Spinner questioned whether the checklist has been finalized. P. Papineau stated that it is not, however, she assured the Board that she will have provide them with an updated draft by their meeting on March 24, 2014.

Adjourn: M. Spinner made a motion to adjourn at 7:05 pm, P. Papineau 2<sup>nd</sup>. *VOTE: 3-0 in favor.*

Ayer Board of Health



Heather Hasz, *Chair*

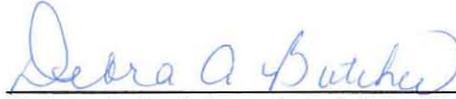


Mary Spinner, *Clerk*



Pamela Papineau, *Member*

Respectfully Submitted,



Debra A. Butcher, *Administrative Assistant*