

# BOARD OF HEALTH

TOWN HALL – 1 MAIN STREET – AYER, MASSACHUSETTS 01432 – (978) 772-8213

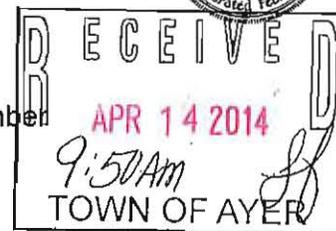


Meeting Minutes  
March 24, 2014

Members Present: Heather Hasz, Chair; Mary Spinner, Clerk; Pamela Papineau, Member

Others Present: Debra Butcher, Administrative Assistant

Meeting Called to Order: H. Hasz called the meeting to order at 5:30pm.



Barn Inspector Interviews/Appointment: H. Hasz stated that the notice for the Barn Inspector's position was posted on March 5, 2014 in Town Hall and on the town's website and ran for two consecutive weeks and resulted in three applicants interested in the position.

5:30pm - Carlene Purdy (incumbent) – Ms. Purdy stated that she has held the position for two years and wished to be reappointment for another term. She said she has enjoyed being the Barn Inspector and has developed a good rapport with her customers and wanted to continue to serve the town in this capacity. Ms. Butcher provided a copy of her resume for the Board's review. H. Hasz questioned whether Ms. Purdy has had any challenges during her tenure as Barn Inspector. Ms. Purdy stated "no". She said that the position only became challenging when she was unable to contact farm owners to schedule their annual inspection. P. Papineau questioned whether there were situations when inspections were not conducted. Ms. Purdy replied "no".

H. Hasz asked if the Board members had any questions or comments for Ms. Purdy. M. Spinner commented that the timeframe in which the Board received their barn book from the State was troublesome. She said that receiving the book in September made it somewhat difficult for the Barn Inspector to complete inspections by the deadline and actual submission of the book to the State by January 1<sup>st</sup>. H. Hasz agreed to contact Division of Animal Health's Director Michael Cahill to see if it was possible to receive the book earlier.

Discussion followed regarding the \$1000 stipend timeframe for payment. Ms. Purdy indicated that she is usually paid in June. H. Hasz requested that Ms. Butcher contact the Town Accountant's office to see whether the stipend can be paid earlier in the fiscal year which would coincide with the annual appointment.

5:45pm – Julie Kenyon – H. Hasz welcomed Ms. Kenyon and thanked her for her interest in the position. She stated that Ms. Kenyon's resume was impressive and provided her with a summary of what the position consisted of. Ms. Kenyon stated that she had over 20+ years of experience in the equine industry; however, she left her last position at a farm in Littleton when she had children. P. Papineau questioned whether she has ever had "face-to-face" conflicts in her previous positions. Ms. Kenyon stated "no" and that she has many years of experience working effectively with people.

6:00pm – Courtney LaRose – H. Hasz welcomed Ms. LaRose and thanked her for her interest and provided Ms. LaRose with a summary of the position. Ms. LaRose stated that for the past three years, she cared for dozens of farm animals involving their feeding, management and maintenance and gained valuable experience. She welcomed the challenge of working with townspeople for the well being of their animals and described her past experience working with animals as "magical".

The Board reviewed the credentials of all three candidates. H. Hasz stated that she was inclined to reappoint Ms. Purdy for another term. She stated that Ms. Purdy has effectively responded to complaints and has a strong commitment to the position. M. Spinner made a motion to reappoint Carlene Purdy to the one year appointment of Barn Inspector for the period of May 1, 2014 to April 30, 2015, P. Papineau 2<sup>nd</sup>. *VOTE: 3-0 in favor.* Ms. Butcher will notify Ms. Purdy of the Board's decision. H. Hasz will draft a thank you letter to be sent to the other candidates.

Approval of Minutes – March 10, 2014: M. Spinner made a motion to approve the minutes of March 10, 2014 as written, P. Papineau 2<sup>nd</sup>. *VOTE: 3-0 in favor*

Bills: Nashoba Associated Boards of Health – 4<sup>th</sup> quarter - \$5,901.63

Nashoba Associated Boards of Health-Mail Review

168 Willard Road – H. Hasz reported that the Board is in receipt of a "Certification of Restored Compliance" for the violation of the Lead Law at this property. Ms. Butcher will file the document in the property file.

Body Art Regulations: The Board reviewed the course objectives in accordance with the regulations for body art piercing and were satisfied with the educational requirements. H. Hasz will notify Health Agent Bridgette Braley.

Septic Permit – Lot 9, Westford Road: H. Hasz reported that the revisions were not received by Ms. Braley so the permit has not been issued.

Mail Review: H. Hasz reported that the Board received correspondence today from Natoli & Associates on property located at 65 Littleton Road concerning mold contamination and involves a tenant and landlord issue. She said that there is no existing file in the office concerning this property. The Board requested that Ms. Butcher forward the documentation to Health Agent Bridgette Braley to see if her office has any history on this property.

Administrative Assistant Update: Ms. Butcher reported that notices were sent out to the local merchants who sell transfer station bags on the price increase for the 33-gallon bags. She stated that Kelley's Gifts called the office to inquire how to handle the accounting as it relates to the sale of current inventory. Ms. Butcher referred them to the DPW for clarification.

Shepley Hill/Plow Shop Update: P. Papineau reported that there was no update.

Aquifer Protection District "Checklist": P. Papineau summarized an information packet. The Board will review the document and discuss it at their meeting on May 19, 2014.

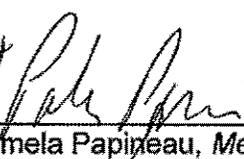
Curbside Pick Up Working Group Update: M. Spinner provided a summary of the public input meeting conducted on March 20, 2014. H. Hasz reported that DPW Superintendent Mark Wetzel will be meeting with the Board on April 14, 2014 to discuss the idea of licensing trash haulers.

Adjourn: Ms. Spinner made a motion to adjourn at 7:40 pm, P. Papineau 2<sup>nd</sup>. *VOTE: 3-0 in favor.*

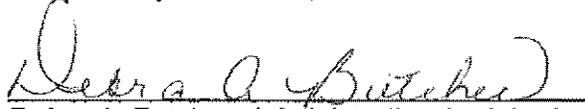
AYER BOARD OF HEALTH

 4/14/14  
Heather Hasz, Chair

 4/14/14  
Mary Spinner, Clerk

 4/14/14  
Pamela Papineau, Member

Respectfully Submitted,

  
Debra A. Butcher, Administrative Assistant