

TOWN OF AYER  
**BOARD OF HEALTH**

TOWN HALL – 1 MAIN STREET – AYER, MASSACHUSETTS 01432 – (978) 772-8213



Meeting Minutes  
July 28, 2014

Members Present: Pamela Papineau, *Chair*; Mary Spinner, *Clerk*; Heather Hasz, *Member*

Call to Order: 5:30 PM

Administrative Assistant Interviews & Decision:

- Molly Cozad and Jane Morriss appeared before the Board for interviews
- Prior to interviewing J. Morriss, M. Spinner disclosed that she had prior dealings with J. Morriss in her capacity as a legislative aide to our then State Representative Robert Hargraves and in the following year (2010) when she entered the Democratic Primary to run for State Representative, M. Spinner signed her nomination papers.
- Both applicants had good backgrounds and experience
- Following a discussion of the relative strengths and weaknesses of each candidate H. Hasz moved to extend an offer to J. Morriss; M. Spinner 2<sup>nd</sup>, **A 3/0**.
- Board agreed on an August 5 start date for J. Morriss; P. Papineau to process hiring paperwork.

Chicken Permits:

- P. Papineau reported that Mr. Overcash at 32 Washington St. had still not returned his chicken permit renewal application; at M. Spinner's suggestion, P. Papineau to mail Mr. Overcash a letter with a copy of the application form.

Tobacco Control Alliance:

- P. Papineau to contact Joan Hamlett to make further plans for a smokeless tobacco product public information session.
- P. Papineau to request that J. Hamlett provide redlines to Ayer BOH tobacco regulations for review prior to the public information session and before coming before the Board later this year.

Animal Inspector:

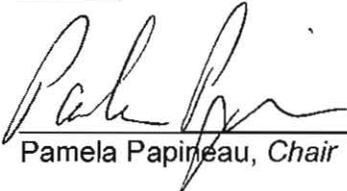
- P. Papineau to get Animal Inspector regulations / job descriptions from local towns and distribute at the next meeting.
- P. Papineau to ask C. Purdy to come before the Board in September to discuss Animal Inspector procedures.

Cancellation of August 11 Board Meeting:

The Board decided to cancel the August 11 meeting – no urgent issues require Board attention prior to the August 25 meeting, and the cancellation will allow more time for training and orientation of J. Morriss.

Acceptance of Minutes: H Hasz motioned to approve minutes of July 14, 2014; M Spinner 2<sup>nd</sup>, **A 3/0**.

Adjourn: H Hasz motioned to adjourn at 7:10 PM; M Spinner 2<sup>nd</sup>, **A 3/0**.

  
Pamela Papineau, *Chair*

  
Mary Spinner, *Clerk*

  
Heather Hasz, *Member*

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