

TOWN OF AYER **BOARD OF HEALTH**
TOWN HALL – 1 MAIN STREET – AYER,
MASSACHUSETTS 01432 – (978) 772-8213

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2014 OCT 7 AM 10:35
Meeting Minutes
September 22, 2014

Members Present: Pamela Papineau, *Chair*; Mary Spinner, *Clerk*; Heather Hasz, *Member*; Jane Morriss, *Administrative Assistant*. Bridgette Braley, *District Sanitarian*, also present.

Call to Order: 5:30 pm

New Business:

- Sandy's Smoke Shop: Discussion of tobacco permit:
After receiving payment of \$100.00 in accordance with the BOH's regulation regarding the sale and distribution of tobacco products, and after determining that the owner, Sandy Giblin, did not need a cigarette license from the state, (because S. Giblin assured the board she is not intending to sell cigarettes, or any food or beverages) H. Hasz motioned to grant S. Giblin a permit for tobacco and other products that contain tobacco (excluding cigarettes) that will expire December 31, 2015, effective Sept. 22, 2014; and M. Spinner 2nd. **A 3/0**
- 2015 Permit Renewals – Tobacco and Food, etc.
The Ayer BOH is responsible for issuing permits for keeping chickens and for selling tobacco. Nashoba Associated Boards of Health issues all other permits. Tobacco Permits are renewed yearly, with letters going out in November, and with paperwork and fees due annually by Dec. 31st. Permits to keep one or more animals expire on May 31st of each year, and letters go out to current permit holders in April.

Transfer Station:

- Materials present: Draft copy of trash hauler regulations.
- Review of draft regulations for trash haulers continued with the Board agreeing that getting it "the way we absolutely want it" as the top priority. P. Papineau agreed to update the draft regulations, tracking changes made as a result of the discussion, to be distributed at the next meeting when the discussion will continue with the final goal of developing a final working draft for review by DEP and Town Counsel (with M. Spinner continuing her objections to overview by Town Counsel.)

Animal Inspector:

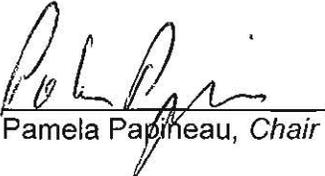
- Materials present: Draft job description.
- After a short discussion H. Hasz moved to adopt the job description as amended, with 2nd by M. Spinner. **A 3/0**

Administrative Matters:

- Acceptance of Minutes: M. Spinner moved to approve minutes from July 28, 2014 and August 25, 2014 meetings with H. Hasz 2nd. **A 3/0**
- Jane agreed to call Ken Gikas regarding emergency preparedness training requirement.
- Jane agreed to work with Board on ways to educate public about rabies and importance of vaccinating cats and other pets in addition to dogs.
- P. Papineau reported on attending recent meeting about medical marijuana with John Hilliar (Ayer Comfort Care) at Mass General Hospital.
- Action items for next meeting:
 - Updated Trash Hauler Regs; Emergency Preparedness training update; M. Spinner will report on quarterly meeting of the Nashoba Associated Boards of Health.

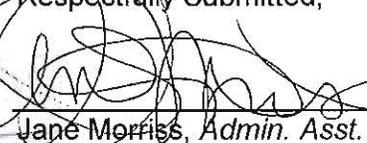
Adjourn: M. Spinner motioned to adjourn at 7:15 pm; H. Hasz 2nd. **A 3/0**

Respectfully Submitted,


Pamela Papineau, *Chair*


Mary Spinner, *Clerk*


Heather Hasz, *Member*


Jane Morriss, *Admin. Asst.*