

TOWN OF AYER BOARD OF HEALTH Meeting Minutes, October 20, 2014



Call to Order: 5:30 pm:

Members present included *Chair* Pamela Papineau, *Clerk* Mary Spinner, *Member* Heather Hasz, and *Administrative Assistant* Jane Morriss

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PUBLIC INPUT:

- M. Spinner made the board aware that Bridgette Braley will be out of the office for four weeks, and her work would be covered for her while she's out, with Director Garreffo handling anything pertinent to executive session matters.
- The minutes from the meeting on Oct. 6th will be presented for approval at the next meeting, Nov. 10th.

ONGOING DISCUSSION: Draft of solid waste hauler regulations, continued:

- The regulation before the Board was formatted to match the current BOH regulations.
- The Board particularly wanted to know the best way to handle Section 6.1 which in the draft copy lists specific information that will be required in the initial application and renewal. Would it be better to include the specific list in the regulation – or would it be better to make a more general reference to specific requirements that are enumerated elsewhere? In either case, the Board agreed to seek procedural guidance and language recommendations from Irene Congdon of the Mass. DEP as well as Town Counsel.
- The Board agreed that the Chairman would e-mail the draft as a word document to Ms. Congdon, requesting that she return it by Monday, November 3. That will allow the Board to consider her recommendations before sending the regulation for review by Town Counsel. It was hoped that the regulation would be ready to present in a Public Hearing early in 2015.

NEW BUSINESS: Begin discussion about goals and objectives for new fiscal year (FY 16):

- Upgrading the BOH website; Seeking more clarity about the intersection between personal privacy and public health concerns; and Developing outreach strategies and seeking an understanding the role the BOH might play in supporting addressing such common problems as hoarding and eating disorders.
- H. Hasz discussed her reading of an on-line report: *Health and Risk Behaviors of Massachusetts Youth* – indicating that several high-risk behaviors (as self-reported by Massachusetts youth) are trending downward; however, reports of suicide and suicide ideation are trending upward. This discussion lead the Board consider the possibility of developing more community engagement with the local schools and hospital.
- NABOH material from Bridgette Braley: Recent re-inspection of Wok 'N Roll listed two violations, with a note that "kitchen is much improved." Also included annual renewal of food permits.

ADMINISTRATIVE MATTERS:

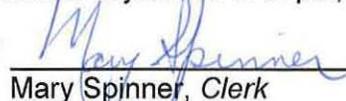
- Assistant Update: J. Morriss participated in DPH conference call regarding Ebola preparations; She reported there were three cases of Lyme disease reported to NABH in 2013. There were no bills. List of correspondence, attached.

ACTION ITEMS FOR NEXT MEETING:

- Jane will include FY 2015 budget in the meeting packet for the next meeting; Ask C. Knox how much design flexibility the BOH has within the current town website; Call Nashoba Publishing for advertising rates, asking specifically if our Board is eligible for any specific price breaks; Look on the map to see if 39 Central Avenue is in an aquifer district per request by the ZBA.
- P. Papineau will reach out to the emergency room administrator at the Nashoba Valley Medical Center to discuss animal-bite protocols and the possibility of adding the name of the offending dog to the form; and form; and Invite Joan E. Hamlett, director of the Leominster Tobacco Control Alliance, to one of our meetings;
- H. Hasz will share the link to the Health and Risk Behaviors of Massachusetts Youth with other board members.

Adjourn: M. Spinner motioned to adjourn at 6:42 pm; H. Hasz 2nd. A 3/0


Pamela Papineau, *Chair*


Mary Spinner, *Clerk*


Heather Hasz, *Member*

Respectfully submitted,

Jane Morriss, *Admin. Assistant*