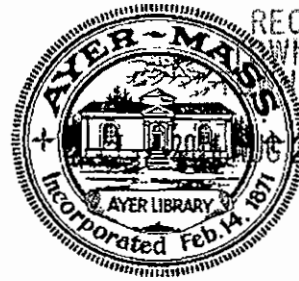


# TOWN OF AYER BOARD OF HEALTH

## Meeting Minutes of August 8, 2016



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AUG 23 AM 11:19

Meeting called to order at 5:35 pm.

Members present included: *Chair Mary Spinner,*  
*Member Pamela Papineau and Clerk Patricia Peters.*  
*Administrative Assistant Jane Morriss absent*

PUBLIC INPUT: None.

### DISCUSSION OF SITE WALK FOR 41 E. MAIN STREET:

Special Permit Applicant Mark Saydah and Jennifer Rich attended the meeting. By consensus of the Board, the agenda schedule was re-arranged, and the discussion of a site-walk at 41 E. Main Street was moved to the top of the agenda. The Board decided by general consensus that it did not need to schedule a formal site-walk at this time. The applicant then discussed revisions to his plan that included mitigation systems to capture rain runoff from roofs and walkways, and the installation of a rain garden. The plan, as presented, also shows the removal of an old, well established tree and would require a telephone pole to be moved to accommodate the proposed driveway. Following the discussion, the Board agreed to schedule the public hearing for September 12 and told the applicant he would need to send out notices to the abutters around August 22<sup>nd</sup>. The notice also will need to be published in The Voice on September 2 and 9<sup>th</sup>, with the Board taking care of the newspaper insertions.

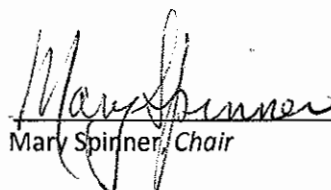
### NABOH MATERIAL—BRIDGETTE BRALEY:

No packet available. M. Spinner will follow-up with B. Braley about inspection issues at Wok N. Roll.

REVIEW OF MINUTES FROM July 25: P. Papineau motioned to accept the minutes from the July 25 meeting, and P. Peters seconded. The Board voted unanimously to accept the minutes. **A 3/0**

### ADMINISTRATIVE MATTERS:

- MAIL REVIEW: Correspondence was incomplete regarding status of a complaint received about 62 Westford Road, as was correspondence regarding a rat infestation on Shirley Road. Board will review at next meeting.
- MISCELLANEOUS: P. Papineau and P. Peters are in receipt of correspondence from the Town Administrator relative to actions taken by the Town and the Union last week to resolve a grievance involving the BOH.
- ACTION ITEMS FOR AUGUST 22 MEETING: P. Papineau observed that the City of Boston requires restaurants to display BOH inspection results prominently and wondered if this is an avenue the Board would like to investigate. It would give restaurants added incentives to have good inspections and it would provide restaurant patrons with useful information about their eateries. This discussion will be continued at the next meeting with a special emphasis on using our website to display more information about restaurant inspections as well as the advisability of posting a list of permitted trash haulers, etc. The Board will also review its special permit application form and procedures in the hopes of making the process more user friendly.
- ADJOURN: P. Papineau motioned to adjourn the meeting at 6:57pm with P. Peters 2<sup>nd</sup>. **A 3/0**

  
Mary Spinner, Chair

  
Patricia Peters, Clerk

  
Pamela Papineau, Member