

TOWN OF AYER BOARD OF HEALTH Minutes of October 15, 2018

Chair P. Peters called the meeting to order at 5:31 pm in the downstairs meeting room, Ayer Town Hall. Members present included: *Chair* Patricia Peters, *Vice Chair* Pamela Papineau, and *Clerk* Mary Spinner. *Administrative Assistant* Jane Morriss was also present. The meeting was recorded by APAC.



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TOWN OF AYER
TOWN CLERK
11:20 AM lf

PUBLIC INPUT: None.

REVIEW OF MINUTES: M. Spinner made a motion to accept the minutes of October 1, 2018, and P. Peters 2nd. The Board voted to accept the minutes as submitted. **3/0 A.**

SMARTPHONE FOR AYER'S ANIMAL INSPECTOR: Chief Murray sent an e-mail that verified that the Police Department will pay the service costs of Smart Phone service for the Animal Inspector/Animal Control Officer.

CONTINUING DISCUSSION OF ISSUES RELATED TO BOH CHANGING RESPONSIBILITIES IN MATTERS PERTAINING TO AQUIFER PROTECTION (ON-GOING DISCUSSION CONTINUED FROM SEPTEMBER 24, 2018 MEETING) (P. PAPINEAU): P. Papineau could not find a phone number for the MAHB, and will follow up with NABOH to find out if they have any contact information, possibly through a member of the Executive Committee who also serves on the MAHB executive board.

CONTINUING REVIEW OF REGULATIONS GOVERNING THE KEEPING OF ANIMALS AND FOWL (CONTINUED FROM THE SEPTEMBER 24, 2018 MEETING (P. PAPINEAU): B. Braley submitted our current Regulations Governing the Keeping of Animals and Fowl to Michael Cahill, Director of Animal Health for the State Department of Agriculture. M. Cahill told B. Braley that our regulations should be short (2 pages) and simple. He also said that our regulations should not exempt farms (or other entities) from the regulation. He indicated that increasing our fee from \$25.00 to \$35.00 would be reasonable. He is also having our current regulation vetted by the Dept. of Agriculture legal staff. P. Papineau will follow up with B. Braley.

NABOH MATERIAL (B. BRALEY): NONE

ADMINISTRATIVE MATTERS: CORRESPONDENCE: Memorandum from Building Commissioner Charles Shultz certifying that the Ayer Planning Board, by a unanimous vote on September 27, 2018, approved the site plan application submitted by Global Partners, LP, making way for the construction of a 4,830 square foot freestanding convenience store and fueling station on a 6.16 parcel owned by Maxant Industries. An e-mail dated October 2, 2018 from J. Morriss to Chief William Murray (with copies to the Board, Lisa Gabree, Cindy Knox, and Carly Antonellis thanking the Police Chief for covering the service charges for the AI/ACO's Smartphone. A copy of the Special Town Meeting Warrant for October 22, 2018. Miscellaneous:

ACTION ITEMS FOR NOVEMBER 5 MEETING: Continuing review of BOH regulations that may need updating. Draft of Board's Annual Report (J. Morriss). Discussion of Department of Agriculture's recommendations regarding Animal Regulation if available. RAB meeting update (P. Peters)

ADJOURN: M. Spinner motioned to adjourn the meeting at 6:35 pm, and P. Papineau 2nd. **A 3/0**

Patricia Peters, *Chair*

Pamela Papineau, *Vice Chair*

Mary Spinner, *Clerk*

Respectfully Submitted by
Jane Morriss, *Admin. Asst.*