

TOWN OF AYER  
**BOARD OF HEALTH**

TOWN HALL – 1 MAIN STREET – AYER, MASSACHUSETTS 01432 – (978) 772-8213



**Minutes of June 24, 2019 - Ayer Board of Health Meeting**

Location: First Floor Meeting Room, Ayer Town Hall

Meeting was recorded by APAC

**Members Present:** Pamela Papineau, Chairman, Mary Spinner Clerk, and Patricia Peters

**Also Present:** Heather Hampson, Administrative Coordinator

**Chairman Papineau opened the meeting at 5:32 PM**

**Public Input:** None.

**Review of Minutes from May 20, 2019**

M. Spinner stated that she had a minor correction to the minutes under the Board Reorganization, stating that the terms for Chair and Clerk would start at the next meeting not fiscal year.

**At 5:33 PM, M. Spinner made a motion to accept the minutes of May 6, 2019, as amended, and P. Peters seconded. No discussion. The Board voted unanimously to accept the minutes as submitted. (3-0-0).**

**Discussion, Upcoming Board of Health Meeting Dates**

M. Spinner stated that the Board typically only meets once a month in the summer and would like to set the meeting dates for both July and August.

Chairman Papineau suggested that the Board meet only on the fourth Monday in both July and August to accommodate everyone's schedule.

The will meeting on July 22<sup>nd</sup> and August 26<sup>th</sup> and resume their regular schedule in September.

**Review of Current Regulation.**

**Aquifer Protection Regulation**

Chairman Papineau stated that she spoke with Health Agent Bridgette Braley regarding the Aquifer Protection Regulations. Ms. Braley looked at the revisions that Chairman Papineau had made and suggested that the Board of Health be removed at the special permit granting authority.

Chairman Papineau stated that she will make that change and then have Ms. Braley review them again.

**Body Art Regulation**

Chairman Papineau stated that she had also spoke with Ms. Braley regarding the Body Art regulations and she will review them to make sure they do not require any changes.

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TOWN OF AYER

*Manuel Lopez*

### **Floor Drain Regulation**

Chairman Papineau stated that she check with Ms. Braley and the regulation does not need to be updated.

M. Spinner stated that the Floor Drain Regulation was reaffirmed last month.

### **Other Regulations**

The Board reviewed all the regulations for reaffirm and revision dates.

M. Spinner suggested that the Board begin to look at the Waste Hauler Regulation and fee schedule/

Chairman Papineau stated that the Board and begin discussion at the next meeting.

Discussion, NABOH Meeting

M. Spinner stated that she will be attending Nashoba Associated Boars of Health's next meeting and asked the Board if there was anything they wanted her to mention to them.

P. Peters stated that she wanted to make people aware that the current shut down of community kitchens due to food code regulations is not an action by the Ayer Board of Health and is not a personal item. Ms. Braley is in charge of enforcing the food code and does not want to shut down any operation, including the senior center or any churches

M. Spinner stated that Ms. Braley needs to go by the new food code which is stricter.

Chairman Papineau stated that she asked Ms. Braley if there were any expectations to the code for non-profits, and stated that there is not only for one day events.

### **NABOH Report (B. Braley):**

Chairman Papineau went through the items from Nashoba Associated Boards of Health which included food permits for the 4<sup>th</sup> of July event, violation notice that has been cleaned up at 210 West Main Street, request for floor plan from Pinnard Florist and food inspection reports.

### **Administrative Matters:**

#### **Mail**

Chairman Papineau went through the mail the Board received since the last meeting which included animal bite reports, and mosquito spraying reports from Central Mass Mosquito Control

**Action Items for June 24, 2019 Meeting:**

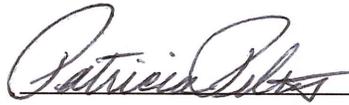
The Board discussed items for the next meeting including waste hauler regulations and fees to be reviewed.

**Adjourn:**

**M. Spinner motioned to adjourn the meeting at 6:30 pm, and P. Peters seconded. No discussion. Unanimous vote to approve. (3-0-0)**

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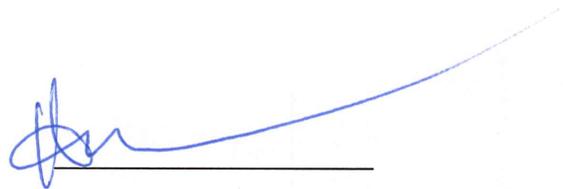
Pamela Papineau, *Chair*



Patricia Peters, *Member*



Mary Spinner, *Clerk*



Respectfully Submitted,

Heather Hampson, *Administrative Coordinator*