

Ayer Board of Health
Meeting Minutes
September 14, 2009

Call to order 5:00pm

Members present: Margaret Kidder, Chair, Mary Spinner, Clerk and Marilyn McMillan, Member
Also present: Michelle Carlisle, Administrative Assistant

- Jim Garreffi, Director, Nashoba Associated Boards of Health – appeared before the Board to update them on the H1N1 Virus clinics. Asked who he should speak to at the schools regarding the use of their facility for the clinics. Board suggested speaking directly with George Frost, Superintendent of the Ayer Public Schools. Jim is suggesting having a clinic at the school in the evening. Also, they might do the same for the seasonal flu vaccine. Jim needs population numbers from the Clerk's office. Estimating that 25% of the population will get the vaccine. Jim stated he will need volunteers to help with the paperwork at the clinic.
- Minutes approval – 8/24/09
 - **Mary Spinner motioned to approve minutes from 8/24/09, M. McMillan 2nd, A 3/0.**
- M. Kidder asked M. Carlisle to get a copy of the school's policy regarding sick students so that the Board can endorse it.
- M. Carlisle to email approved meeting minutes from the 8/24/09 H1N1 Virus meeting to the attendees.
- Mail reviewed –
 - New Open Meeting Laws. Training regarding these new laws will be on November 4th and 18th.
- M. Kidder asked M. Carlisle to add our website on the voicemail message for the BOH office phone.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review
 - M. Carlisle to post the flu clinic information on the website.
 - Housing violations
 - Food inspections
- Miscellaneous –
 - FYI - M. Spinner is the Board's representative on the Emergency Management team which falls under the Northeast Homeland Security Region. Meetings are the third Tuesday of every month at the Fire Station. Need to update this plan was driven by the ice storm in Dec. 2008 and loss of power.
 - 71 Sandy Pond Rd. – Board received a letter from David Bodurtha of the Conservation Commission stating that there are still chickens on this property. B. Braley drove by the property to confirm this. M. Carlisle asked to send Mr. Velardi a letter regarding this issue and enclose a copy of David Bodurtha's letter and reference when Mr. Velardi was last before the board stating that he would no longer have chickens on his property and would not need a permit.
 - M. Spinner reviewed House Bill 1148 – the hearing is still set for September 22nd. Letters of support for this bill were sent from this Board. M. Carlisle to ask if Rep. Hargraves will be attending the Lyme Disease Forum on September 17th.
 - M. McMillan unable to attend the 10/5/09 meeting.
- **M. McMillan motioned to adjourn, M. Spinner 2nd, A3/0.**

Meeting adjourned at 6:01pm.

09-29-09P12:47 RCVD *JK*

Mary Spinner - 9/28/09
Margaret M. Kidder 9/28/09

Marilyn McMillan 9/28/09