

Members present: Mary Spinner, Chair; Margaret Kidder, Clerk; Marilyn McMillan, Member
Also present: Ruth Terry, Administrative Assistant

- **M. Kidder motioned to approve the minutes of August 23, 2010, M. Spinner 2nd, A 2/0.**
- Devens Recycling Center – Chair made Board aware of complaint brought before BOS concerning Recycling Center. Resident lives on Auman Street on Devens. Complained of vermin and noxious odors. Jim Garreffo of NABH contacted by Chair. Inspection done on August 17. No vermin or outside odor noted. Report sent to Town Administrator.
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
 - B. Braley's mail folder from 9/13/10 was reviewed.
 - Received updated "Mutual Aid Agreement among Public Health Agencies in Emergency Preparedness Region II." This does not need to be revoked.
 - 63 East Main Street (Warren Clark) – Did not respond to first letter. Second letter sent on August 20, 2010. Ongoing problems.
 - 6-8 Groton Harvard Road (Steve Wentzell) – Re-inspected on August 27, 2010. Tenant has been evicted. New owners in place.
 - Beach sampling. OK all summer.
 - 7 Church Street – Letter to owner concerning housing violation.
- Bills approval :
 - All approved and signed bill from Grainger for \$14.24, which is being paid with Region II Grant money.
- Mail reviewed :
 - Received condominium documents for 6-8 Groton Harvard Road.
 - Town Reuse Day scheduled for Saturday, October 23, 9 a.m. to 1 p.m.
- Misc.:
 - Jeff Hemenway at Zodiac Apartments called M. Kidder re apartment left in terrible condition. She called Ira Grossman of NABH, who confirmed that it is not necessary for Ayer BOH to witness what they are doing with the apartment, just go ahead and clean it.
 - M. McMillan has seen 5-6 chickens and roosters on the side of the road in front of houses on the corner of Third and East Streets. Do not know who they belong to or if they are permitted. In Zone II for Grove Pond, no fencing. M. Spinner to ask B. Braley to take a look.
 - 5 Whitcomb Avenue – Don and Pam Papineau present. Request to extend deck on house. Reviewed application with BOH, as the property is in Zone II for Grove Pond. There were no issues found in violation of aquifer protection.
M. Kidder motioned to approve the application to extend the deck at 5 Whitcomb Avenue for Mr. & Mrs. Papineau. M. McMillan 2nd, 3/0 A.
- Old Business:
 - No Smoking signs at Town Hall
 - M. McMillan distributed sheet found on MAHB website re M.G.L. 270.22.
 - BOH required by law to post the smoking signs in areas where smoking is prohibited. No Smoking signs must be clearly visible.
 - R. Terry to give a copy of literature to Town Administrator tomorrow.
 - M. Spinner to contact Facilities Manager to put signs back up. Signs will be cemented in place.

- Transfer Station Bulk Item list revision
 - Proposed revised list distributed.
 - M. Spinner discussed need to include "Freezers" with Refrigerators and "including Dishwashers" with Washers.
 - **M. Kidder motioned to approve the revised Bulk Item Fees list for the Transfer Station. M. McMillan 2nd, A 3/0.**
 - Proposed Town zoning changes
 - Planning Board working on changes to Town's Zoning By-Laws. BOH needs to be part of discussion, as it is permitting authority for Aquifer Protection District. All Town boards will meet to review prior to spring Annual Town Meeting.
 - BOH to review Aquifer Protection regulations starting in October as regulations are now 10 years old.
 - BOH Administrative Assistant job description
 - M. Spinner discussed history. There was no BOH Assistant in 1996 when job descriptions were done. We need to create an Administrative Assistant description that reflects the needs of the BOH.
 - Board will get job descriptions from surrounding communities and state.
 - BOH to review in October.
- **M. Kidder motioned to adjourn, M. McMillan 2nd, A 3/0.**

Meeting adjourned at 5:50 p.m.

10/4/10 Manly McMillan

10/4/10 - Mary Spinner

10/4/10 Margaret M. Kettler