

Members present: Mary Spinner, Chair; Margaret Kidder, Clerk; Marilyn McMillan, Member (arrived 5:16 p.m.)
Also present: Ruth Terry, Administrative Assistant

- Approval of 28 Maple Street Addition at 5:15 p.m.
 - Bob Williams of Red Oak Renovations present and distributed plan.
 - Basement with single-story addition and porch, 8 feet out, one footing in aquifer protection area.
 - Property on sewer.
 - Meets all BOH standards.
 - **M. Kidder motioned to approve the request as presented, M. Spinner 2nd, A 2/0.**
- **M. Kidder motioned to approve the minutes of October 4, 2010, M. Spinner 2nd, A 2/0.**
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
 - B. Braley's mail folder from 10/18/10 was reviewed.
 - Reviewed housing violation, animal bite report, and routine food permits.
 - Board received anonymous letter regarding Nashoba Valley Medical Center. This is being handled by Jim Garreffo and Dan Nason. It was suggested Hospital CEO Steve Roach be notified.
 - All approved and signed septic permit for Groton Shirley Road Lot 1.
- Bills approval – None.
- Approval of 4 New England Way Proposed Tenant Lease for Unit 1 - Reviewed lease for Unit 1. Listed are what cannot be stored as well as what is to be stored.
M. McMillan motioned to approve the review of the lease for Jeff Bennett as presented, M. Kidder 2nd, A 3/0.
- Misc.:
 - 18 Jonathan Drive, Joyce Tattelman – Chicken permit application incomplete. Need to send to Conservation Commission for their review because there is a stream nearby.
 - PanAm hydraulic oil release – DEP Notice of Responsibility received and forwarded to Dan Nason. This is a followup to agreement on response actions.
- Old Business:
 - Assistant job description – Descriptions have been received from various towns. Board will discuss at next meeting.
 - Aquifer Protection Regulations – Regs were reviewed and changes suggested. No decision at this time.
- **M. Kidder motioned to adjourn, M. McMillan 2nd, A 3/0.**

Meeting adjourned at 6:00 p.m.

Mary Spinner - 11/8/10
Margaret M. Kidder 11/8/10