

Ayer Board of Health
Meeting Minutes
November 22, 2010

11-22-10 10:50 RCVD LF

Call to order 5:00 p.m.

Members present: Mary Spinner, Chair; Marilyn McMillan, Member
Member absent: Margaret Kidder, Clerk
Also present: Ruth Terry, Administrative Assistant

- **The November 8, 2010, minutes will be approved on December 13, 2010.**
- Nashoba Associated Boards of Health – Bridgette Braley, Health Agent – material review:
 - B. Braley's mail folder from 11/22/10 was reviewed.
 - Approved and signed septic permit for 22 Rosewood Avenue.
 - Routine food inspections, re-inspection of a housing violation, and yearly food permit renewals.
 - Also included were Activity Reports for August and September and Staff Assignments.
- Bills approval – None.
- Mail reviewed:
 - M. McMillan will review the MassDEP request for comments on draft provisions for small solid waste transfer stations (accepting 50 tons or less).
 - A request for information re BOH revolving accounts was forwarded to NABH.
 - The Board received Mosquito Control Project 2011 meeting dates.
- Misc.:
 - Ken Gikas from the Region II Emergency Preparedness will meet with the Board on January 10 to review new rules and plans in case of pandemic.
- Old Business:
 - Assistant job descriptions were reviewed. Town of Littleton's description is a good example; ours will address issues specific to Ayer.
 - Ruth Maxant was in the audience and wanted to revisit the issue pertaining to her farm (17 Taft Street). The Board Chair did not allow discussion of the issue, as it was not on the agenda.
- **M. McMillan motioned to adjourn, M. Spinner 2nd, A 2/0.**

Meeting adjourned at 5:33 p.m.

Mary Spinner - 12/13/10
Marilyn McMillan 12/13/10