

TOWN OF AYER
BOARD OF HEALTH

TOWN HALL – 1 MAIN STREET – AYER, MASSACHUSETTS 01432 – (978) 772-8213



OCT 22 2013
11:10 AM
JH

Meeting Minutes
September, 23, 2013

Members Present: Heather Hasz, Chair; Mary Spinner, Clerk; Pamela Papineau, Member

Meeting Called to Order: H. Hasz called the meeting to order at 5:30 pm. Ms. Hasz welcomed the Board's new Administrative Assistant Debra Butcher. The Board agreed to maintain the same office hours for Tuesdays and Thursdays (9-2) and have Ms. Butcher work on Wednesdays and adjust those hours when there is a meeting.

Bills/Invoices Approved: Lowell Sun - \$176.52; Nashoba Board of Health - \$5,901.63

Meeting Minutes Approved: M. Spinner motioned to approve the minutes of September 9, 2013 as written; P. Papineau, 2nd. *VOTE: 3-0 in favor.*

Revised Board of Health Meeting Schedule: H. Hasz presented a revised schedule for meeting dates for 2013. Ms. Butcher will file a copy with the Town Clerk and give a copy to the Selectmen's office.

Food Inspections: The Board reviewed food inspection reports from Health Agent Bridgette Braley. The Board requested a copy of the re-inspection report for Mango Grill be provided.

Dog Bite Inspections: The Board reviewed the process for dog bites and requested that their Agent work with the Animal Inspector to ensure compliance.

5:30 PM - Application for a Permit for Keeping Animals or Fowl

Applicant: Sean & Rebecca Matthews, 9 Victor Drive, Ayer, Massachusetts 01432

H. Hasz stated that the applicant has submitted the required documentation and filing fee for an application for (9) chickens. She stated that Health Agent Bridgette Braley conducted an inspection and had no concerns with the application. The area surrounding the proposed location has an existing fence.

Discussion concerning the application continued and it was agreed that the application required an updated plan (including offsets to adjacent properties) and a certified list of abutters.

M. Spinner stated that she spoke with the applicant and provided him with information as it pertains to the Board's regulations and informed him that the Board has a barn inspector who will conduct routine inspections in accordance with the Massachusetts Department of Agriculture.

Hearing no other comments or concerns with the application, M. Spinner made a motion to approve the application for 9 Victor Drive, P. Papineau, 2nd *VOTE: 3-0 in favor.*

Shepley Hill / Plow Shop Update – Pamela Papineau: P. Papineau stated there was no update. H. Hasz reported that P. Papineau has been put on the distribution list and will receive weekly reports via email from Rachel Leary, Senior Engineer of Sovereign Consulting Inc. She also reported that these reports will be electronically sent to the Town's website. The Board requested that this be placed on the next Board of Health meeting as a discussion topic.

The Board of Health recessed at 6:10 pm and reconvened at 6:30 pm.

6:30 PM – PUBLIC HEARING - AQUIFER PROTECTION SPECIAL PERMIT

Applicant: SILPRO, LLC, 2 New England Way, Ayer Massachusetts 01432

Present: Mr. Jesse Johnson, P.E., David E. Ross Associates; John Driscoll, Director of Operations, SILPRO, LLC; Brooks Patterson, President, SILPRO, LLC

H. Hasz opened the public hearing at 6:30 pm. M. Spinner read the Public Hearing Notice into the record as published in the *Public Spirit* newspaper on September 13 and 20, 2013.

Mr. Johnson provided the certified mail returned receipt cards for the record. Mr. Johnson presented the proposed engineering plan and stated that the existing site consisted of approximately 2.24 acres. He stated that the nature of the project proposes to expand the existing manufacturing and warehousing facility by 11,880 sq. feet over an impervious area.

Mr. Patterson provided the Board with an overview of the site operations. He stated that the manufacturing business has been in business for over 65 years where they produce flooring preparation and masonry products. He stated that they needed additional space for inventory due to growth.

P. Papineau stated that she drove by the property and the request for expansion made sense. She stated that she read the comments submitted by the DPW Superintendent Mark Wetzel and felt good about the aquifer protection. Discussion continued regarding the types of chemicals being used and the material management plan in place in regards to containment as well as jurisdiction for enforcement through the Board of Health and the Fire Department.

Mr. Driscoll reported that the buildings have provisions in place for spill control and that the amount of hazardous materials present was minimal and wasn't manufactured on site. He assured the Board that the Fire Department conducts annual site inspections and there were no issues concerning storage of flammable products.

Discussion followed concerning developing a "check list" with future applications. P. Papineau stated she would be happy to streamline the process and work with the Board's administrator on this.

It was noted by M. Spinner that this Special Permit is being requested due to the enlargement of the impervious area within the Aquifer Protection Area.

Mr. Johnson reported that a public hearing was conducted by the Planning Board and the application was approved by them.

Hearing no other comments or concerns, H. Hasz made a motion to approve the Aquifer Special Permit Request for SILPRO, LLC with the following conditions, P. Papineau, 2nd:

1. The applicant must provide an updated list of chemicals currently being stored on site.
2. The applicant must provide documentation indicating that no change in process will occur as a result of this permit.
3. All existing contingency plans will be updated to reflect this expansion.

VOTE: 3-0 in favor.

ADJOURN: The Board adjourned at 7:20 pm.

AYER BOARD OF HEALTH



Heather Hasz, Chair



Mary Spinner, Clerk



Pamela Papineau, Member

Respectfully Submitted,



Debra A. Butcher, Administrative Assistant