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TOWN OF AYER

BOARD OF HEALTH

TOWN HALL – 1 MAIN STREET – AYER, MASSACHUSETTS 01432 – (978) 772-8213

Minutes of December 16, 2019 - Ayer Board of Health Meeting

Location: First Floor Meeting Room, Ayer Town Hall

Meeting was recorded by APAC

Members Present: Pamela Papineau, Chairman, Mary Spinner Clerk, and Patricia Peters

Also Present: Bridgette Braley, Health Agent and Heather Hampson, Administrative Coordinator

Chairman Papineau opened the meeting at 5:31 PM

Public Input

None

Agenda

Chairman Papineau stated that the agenda would be revised to have the Nashoba Board of Health first to allow Ms. Bridgette Braley to speak to the Board first.

January 13, 2020 Meeting

At 5:32 PM M. Spinner made a motion to cancel the January 13, 2020 meeting and hold only the second meeting on January 27, 2020. P. Peters seconded. No discussion. Unanimous vote to approve. (3-0-0)

NABOH Report (B. Braley):

B. Braley stated that she sent a letter to Ms. Cyndi Lavin regarding the potluck dinners at the Living Water Church. The letter stated that the church is able to continue conducting the potluck dinners as described. B. Braley also stated that the All Town Fresh, Global Montello gas station has received their Certificate of Compliance for the septic system and their final approval for food service.

B. Braley went over the food service inspection and food permits she has issued as well as gave the Board an update on the Nashoba Club Restaurant stating that they are making progress and another inspection is needed to review the work completed.

Review of Current Regulation

Aquifer Protection Regulation

P. Papineau stated that she still needs to remove all the items stating that the Board if the special permit granting authority out of the regulations and then give to B. Braley to review.

B. Braley stated that she can make the changes to the regulation for P. Papineau.

M. Spinner stated that the Board still has authority in the aquifer districts.

B. Braley stated that she reviews all application that come in to the Planning Board for work in the aquifer protection district for the Board.

Body Art Regulation

P. Papineau stated that she will review and update the Body Art Regulations in the coming new year.

Other Regulations

P. Papineau asked B. Braley if there were any regulations that the Board needed to update.

Br. Braley stated that the well regulations were in good shape but can look over and see if any needed to be looked at.

M. Spinner stated that the Board has reviewed all the regulations recently.

Discussion, Permits

H. Hampson stated that the Board has received all the tobacco permits and there are still 3 outstanding trash hauler permits.

Town Report

M. Spinner stated that town report will be coming up soon and asked B. Braley if there were any violations to place in the report besides Shirley Street.

B. Braley stated that was the only item the Board took action on last year.

Review of Minutes from November 18, 2019

P. Papineau had a few questions for B. Braley before the Board voted on the minutes from the November 18, 2019 meeting. P. Papineau asked B. Braley if a letter was ever sent shutting down the potluck dinners.

B. Braley stated that she made no inspection but spoke to the pastor of the church and explained that a food service permit was needed to operate.

The Board reviewed the minutes from November 18, 2019. M. Spinner had a minor change to the minutes.

At 6:31 PM, M. Spinner made a motion to accept the minutes of November 18, 2019 as amended. P. Peters seconded. No discussion. Unanimous vote to approve. (3-0-0)
The Board also signed the minutes from November 4, 2019.

Administrative Matters:

Mail

P. Papineau went through the mail the Board received since the last meeting which included a bill from Nashoba Associated Boards of Health for the 3rd quarter, budget report, and DEP Report for FBS Tire Recycling, letter from Omni Environmental in regards to a Phase 1 – Initial Site Investigation at 7-9 Groton Road, Central Mass Mosquito Control list meeting 2020 meeting dates, and an animal bite notification on Pine Ridge Dr.

2020 Meeting Schedule

P. Papineau asked M. Spinner to review the meeting dates for the upcoming year for the Board of Health.

M. Spinner went over the tentative dates for the Board of Health meetings in 2020, which include January 27th, February 10th and 24th, March 9th and 23rd, April 13th, May 4th and 18th, June 8th and 22nd, July 13th and

27th, August 10th and 24th, September 14th and 28th, October 5th and 19th November 23rd and December 14th.


Action Items for December 16, 2019 Meeting:

P. Papineau went through the action items for the next meeting which will include Aquifer Protection Regulations and Body Art Regulations, Animal and Waste Hauler Permits, and a discussion on Town Report.

Adjourn:

M. Spinner motioned to adjourn the meeting at 6:53 PM, and P. Peters seconded. No discussion.
Unanimous vote to approve. (3-0-0)


Pamela Papineau, Chair


Patricia Peters, Member

Mary Spinner, Clerk

Respectfully Submitted,
Heather Hampson, Administrative Coordinator