

Selectmen's Meeting  
Tuesday, June 15, 2004  
Ayer Town Hall, 1's Floor Meeting Room, Main Street, Ayer, MA

7:00p.m. Open Meeting

The Board met with Chairman Bresnahan, Selectman Morrison, Selectman Sullivan, Selectman Maxant and Selectman Fay.

Chairman Bresnahan advised all present to Public Input taken up later in meeting due to Public Hearing for Pole Petition from Verizon & MA Elec. for Groton Shirley Rd. scheduled for 7:05p.m.

**Agenda item #2-Public Hearing-Groton Shirley Rd., Ayer, MA-Pole Petition**

The Board met with Kelly Ann Condon from Verizon. Chairman Bresnahan opened the Hearing by requesting the Legal Notice be read into the record by the Clerk. Selectman Sullivan read the Legal Notice into the record, which ran in the Nashoba Publications Newspaper the weeks of June 2, & June 9, 2004. Chairman Bresnahan requested if there was anyone present wishing to speak for or against the petition. No one stepped forward. Ms. Condon updated the Board to request being made to support new housing development on Groton Shirley Rd. Selectman Maxant questioning why underground conduits were not being installed given that the Town has supported and encourages this underground over overhead wiring. Ms Condon advised to Utility Companies practice of placing what is currently in place in petitioned area and being cost driven. Selectman Fay questioned if the Legal Notice was paid in advance of tonight's hearing. Ms. Condon requested invoice/billing be submitted to her when available. Chairman Bresnahan called for a vote. Selectman Fay moved the Board approve the J.O. Pole Petition for Groton Shirley Rd. for Verizon & MA Elec. as presented, 2<sup>nd</sup> by Selectman Morrison, VOTE: unanimous, so moved.

**Agenda Item #3. - Public Input:**

1. **Certificate of Appreciation**-Frank Harmon, Commander-American Legion Post 139, Ayer MA. Selectman Bresnahan read into the record a Certificate of Appreciation from the Board of Selectmen thanking Mr. Harmon for the Memorial Day parade, conducted on Saturday, May 29, 2004. Mr. Bresnahan requested a round of appreciation be conducted.

- 2 **Signage Request**- from Cliff Bailey-Ayer Relay for Life. The Board approved Mr. Bailey's request for signage at the three locations requested:

1. Corner of Main & Columbia-north side-language stating, "take next right"
2. Corner of Main & Pleasant-south side-language stating, "take next left"
3. Corner of Main & Washington-south side-signs pointing to Washington St-both sides

Motion to approve made by Selectman Meant, 2<sup>nd</sup> by Selectman Morrison, VOTE: unanimous, so moved.

2. **A.A.U.-Local Basketball**-Chairman Bresnahan took this opportunity to recognize the Boston based 13U Boys Basketball Team "Blazer's" based in Ayer comprised of 13year-old boys from Ayer, Shirley, Harvard, Groton, Fitchburg & Haverhill. Chairman Bresnahan read into the record the Blazer's winning record - moving them onto the Championship in Memphis, TN. Chairman Bresnahan stated funding for

Hall, Ayer, MA. The Board congratulated the team and wished them much success with their fund raising and winning the Championship in Tennessee.

**Agenda Item #4. – Minutes of 6-1-04**

The Minutes of 6-1-04 were amended to reflect Selectman Maxant's request to remove italic section on Page 3.-#3. The Board approved the amended minutes of 6-1-04 as stated. Motion to approve made by Selectman Sullivan, 2<sup>nd</sup> by Selectman Fay, VOTE: unanimous, so moved.

**Agenda Item #5. - Community & Economic Development Director's Report**

**1. Lead Paint Program Contract-**The Board met with Timothy Hansen, Program Manager. Mr. Hansen updated the Board to Board of Selectmen's 5-25-04 endorsement to MA Hous. & Dept. of Hous. & Com. Dev. for the Town's Housing Rehabilitation Program to become a Local Rehabilitation Agency (LRA). Mr. Hansen presented the Agreement with MA Housing & Finance Agency & the Town of Ayer for the Local Rehabilitation Agency (LRA) designation. Selectman Fay moved the Board approve the Agreement with MHFA & the Town of Ayer for the "Get the Lead Out" Program, 2<sup>nd</sup> by Selectman Morrison, VOTE: unanimous, so moved.

**Agenda Item #6. – Supt. Madigan's Report-**

**1. Utility Person Appointment-**

The Board met with Richard Linde-Foreman Water Division, sitting in for Supt. Madigan. Mr. Linde introduced David Nelson of Leominster, MA recommended candidate for the Utility Person's position at the DPW. The Board reviewed with Mr. Nelson his background and interest in the utility person's position. Ms. Scheipers updated the Board to all background, Licensing, and medical reports conducted by Supt. Madigan re: Mr. Nelson. Chairman Bresnahan called for a motion. Selectman Fay moved the Board based upon Supt. Madigan's recommendation appoint David Nelson to the Utility Person's position, 2<sup>nd</sup> by Selectman Morrison, VOTE: unanimous, so moved. start date of employment to be determined by supt. Madigan.

**Agenda Item #5. - Town Accountant-UDAG Account Update**

The Board met with Lisa Gabree-Town Accountant and Shaun Suhoski, Community & Economic Development Director. Ms. Gabree reviewed the spreadsheet submitted to the Board delineating a ten (10) Year projection (2014) of UDAG cash balances not including the IDFA accounts. Ms Gabree advised to investment income estimated at 1.5%-stating rates have dropped off. The loan to Hybricon is the only original UDAG loan remaining and advising to it being paid off in Fy-04. All new loans to businesses are processed through the IDFA portion of UDAG funds. Ms. Gabree stated ten year spread sheet also assumes a 3% budget increase for Economic Development budget. Ms. Gabree stated the cash balance for IDFA as of 6-30-03 -\$1,140,040.00 . The remaining debt payment is on the Water Main Project-Moore Drive/Washington St./W. Main Sts. Selectman Sullivan stated his concern to UDAG funds being projected at -0- by Fy-18, requesting how much could be recaptured in Water Enterprise Account and self support Fy-06 Debt service using \$0.05 water increase as base line how much revenue would be produced. Mr. Suhoski reviewed his department's budget & investments with the Board. The Board requested a Joint Meeting be scheduled with IDFA to review organization, audit, loan re-payments, net income/investments approved –projected debt. The Board

thanked Ms. Gabree & Mr. Suhoski for coming in to meet with the Board and for UDAG status report.

**Agenda Item #8 - Town Administrator's Report**

1. DDSC-Devens Disposition Steering Committee-Final report. Chairman Bresnahan ran through revised documentation.
2. Sandy Pond III-Selectman Fay requested this discussed be deferred for input from Supt. Madigan, Planning Board.
3. Open Space & Recreation Plan Review-GET FROM ANITA-Janet stepped away from table.

**New Business/Selectmen's Questions:**

Selectman Morrison

Selectman Maxant-thank you's extended to residents, Police, DPW for complying with by-law keeping sidewalk clear of snow & ice. Big improvement over past years.

Selectman Fay-Signs on rotary stating his issue with signs placed on rotary designated as memorial for family in Ayer also thanking Selectman Maxant for his tribute to President Regan by attending Memorial in Washington last week. Selectman Maxant gave the Board a brief statement re: his attendance at the Memorial.

Town Administrator presented to the Board the contract submitted by Supt. Madigan for the replacement of the Fire Alarm system at the Wastewater Treatment Plant. Ms. Scheipers advised the Board to Supt. Madigan recommended the Contract be awarded to Renaud Electrical Services in Lowell, MA for the replacement of the Fire Alarm System at the WWTP for the contract award of \$9,466.80. Selectman Maxant moved the Board award the contract to Renaud Elec per the recommendation of supt. Madigan, 2d by Selectman Fay, VOTE: unanimous, so moved.

8:10. Selectmen Sullivan moved the Board adjourn from Open Session to enter into Executive Session pursuant to MGL Chapter 39 Section 23B, Exemption #3 re. Fire Station and Contract negotiations to adjourn from this Executive Session to re-enter into Open Session for the sole purpose of adjourning the meeting, 2nd by Selectman Fay, VOTE: Selectman Sullivan aye, Selectman Fay, Selectman Morrison aye, Selectman Maxant aye, Chairman Bresnahan aye, unanimous, so moved,

8:10 Open Session ended.

DATE: \_\_\_\_\_

Cornelius F. Sullivan, Clerk  
AYER BOARD OF SELECTMEN