

*SELECTMEN'S MEETING
MONDAY, JULY 15, 1996
PROFESSIONAL DEVELOPMENT ROOM
PAGE SCHOOL, WASHINGTON ST., AYER, MA.*

7:30p.m. Open Session

The Board met with Chairman Miller and Selectman Hamel.

The Minutes of June 24, 1996, were read and accepted.

The Town Warrant was set back for Tuesday, July 16, 1996 distribution.

PUBLIC INPUT:

Chairman Miller requested if there was anyone present wishing to be heard. Jeremy Bowman requested to address the need for a recreation center in the Town of Ayer for young people.

Chairman Miller called for a motion to approve the Agenda as amended. Selectman Hamel moved the Board approve the Agenda of 7-15-96 as amended, 2nd by Chairman Miller, VOTE: unanimous, so moved.

TOWN CRIER: Chairman Miller made the following announcements:

- 1. The West Main Street Bridge Bid Opening to be conducted on 7-16-96 at Park Plaza, Boston, MA. Rep. Hargraves to keep the Town informed of developments.*
- 2. The Central Business District Charette is scheduled for 7-20-96 at 8:00A.M. at the Ayer High School Auditorium. Chairman Miller announced this meeting is open to residents and hoped to have a good attendance to help the businesses with future planning.*
- 3. Chairman Miller announced the Fy-96 Tax Classification Hearing to be conducted on Monday, July 22, 1996 at 7:30p.m. at the Ayer High School auditorium.*
- 4. Chairman Miller read into the record a Public Safety Announcement from Fort Devens Public Affairs Office, requesting local communities announce the No Trespassing request for South Post-Tactical Training Area due to danger of unexploded devices.*
- 5. Chairman Miller announced Representative Hargraves Office Hours scheduled for Tuesday, July 23, 1996 from 7-8p.m. at the Ayer Town Hall.*
- 6. Chairman Miller announced the JBOS meeting scheduled for 7-25-96 at 7:00p.m. at the Page School-Professional Development Room.*

The Board meet with Jeremy Bowman who represented local teens seeking to have a youth recreational center in the Town of Ayer. Jeremy read into the record a prepared letter to the Board seeking their support for such a facility. Chairman Miller applauded Jeremy on presenting very valid ideas and stated the Board's concern where do we go from here-you have to have funding, committees all of this is done slow & methodical and please don't think your getting the run around. Chairman Miller stated one thing that is very good is the Town is just beginning Phase II of the town's Comprehensive Plan which addresses Open Space & Recreation and recreation takes on different aspects other than trails/outdoor activities.. Chairman Miller expressed the Board's interest in pursuing further discussions with the group. Selectman Hamel as well agreed on need to address this request stating he is right there has been a big void here and of her desire to meet with the group again. Chairman Miller requested Jeremy to collect the names, addresses and telephone numbers of those present this evening for the Board. Chairman Miller requested this discussion be continued to the next Selectmen's Meeting.

Chairman Miller met with John Conway, Pauline Conley, Kathleen Hebb and Kenneth Lewis. Chairman Miller explained to all those present and to the viewing audience the purpose of inviting these people in this evening being their outstanding efforts for the Town's 4th of July Celebration held in conjunction with the Town's 125th Anniversary.

Chairman Miller thanked Mr. Conway for his efforts Chairing the 4th of July parade stating the raves were still coming in on the outstanding parade, to Pauline Conley for Chairing the 4th of July activities at the Park complementing her on her organizational abilities, to

Kathleen Hebb Co-Chair of the Ayer Arts Council for the Council's strong support of the Arts and with funding for the performers at the 4th of July Celebrations, and to Kenneth Lewis, Master of Caleb Butler Lodge of Masons in Ayer for his memberships feeding of the 500 parade marchers at this years celebration. Chairman Miller stated all of these efforts combined with others helped to bring this years 4th of July Celebration together. Selectman Hamel echoing the Chairman's remarks. The Board thanked them all for coming in this evening and presented each with a plaque for their community service.

Chairman Miller welcomed Frank Belitsky to the meeting and presented Mr. Belitsky a Certificate of Appreciation and a 125th Anniversary paper weight to the Town of Groton Board of Selectmen for Groton's support of the Town of Ayer's 125th Anniversary. Chairman Miller stated Groton had presented a banner to the Town of Ayer signed by all their officials and citizens congratulating Ayer on its 125th Anniversary Celebration which was held by Groton Selectmen marching in the parade on Saturday the 6th of July.

The Board met with Fire Chief Paul Fillebrown re: the Chief's recommendation to award the bid for the Departments 1969 GMC Fire Truck to Nathan Schwartz the only bidder for \$1,130.00. Selectman Hamel moved to award the 1969 GMC Fire Truck based upon Chief Fillebrown's recommendation to Nathan Schwartz for the Bid Award of \$1,130.00, 2nd by Chairman Miller, VOTE: unanimous, so moved.

The Board met with Marvin McMiller re: appointment of two (2) candidates to the Ayer Park Dept. to fill the vacancies created by the resignations of Ann Drapeau and Marc Donell. Mr. McMiller, Park Director recommended Russell Norstrom and Pauline Conley be appointed to the Park Dept. stating both had submitted letters of interest to the Department. Mr. McMiller gave a brief background of the candidates to the Board. Chairman Miller requested to meet with Ms. Conley after the meeting to discuss her candidacy. After a brief discussion the Board moved to appoint Mr. Norstrom to the Park Dept. and to await further discussion re: Ms. Conley. Selectman Hamel moved to appoint Russell Norstrom to the Ayer Park Dept. to fill the unexpired vacancy on the dept. until the next election, 2nd by Chairman Miller, VOTE: unanimous, so moved.

The Board met with Acting Police Chief Donald Haapakoski regarding the appointment of a full-time police officer at the Ayer Police Department. Chief Haapakoski stated currently the department has two (2) vacancies in the Dept. and he was before the Board this evening to recommend to fill one (1) of the vacancies. Acting Chief Haapakoski recommended the Appointment of William Blankenburg of Ayer, Ma. who is Academy trained with ten (10) years of experience in Shirley and currently is a patrolman in Townsend. Selectman Hamel moved to appoint William Blankenburg to the Ayer Police Dept. based upon the recommendation of Acting Chief Donald Haapakoski, 2nd by Chairman Miller for discussion. Chairman Miller requested if all background checks have been completed and appointment criteria to be inserted into his appointment letter, i.e. physical, probation etc. with that information addressed in the affirmative, Chairman Miller moved to 2nd the motion-VOTE: unanimous, so moved. Chief Haapakoski introduced Mr. Blankenburg to the Board.

The Board met with Acting Chief Haapakoski on another appointment request re: appointments to the Reserve Police Officers: Chief Haapakoski recommended the appointments of: Laura Hohmann of Chelmsford, Ma who is currently on the Westford Reserve Officers who is trained and can go out on the street immediately and Frank Francisco of Nashua, N.H. who interned at Middlesex Community College and is fluent in Spanish. Selectman Hamel moved to appoint Laura Hohmann and Frank

Francisco to the Ayer Reserve Police Officers based upon the Chief's recommendation, 2nd by Chairman
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Miller for discussion. Chairman Miller requested if they were Reserve Academy trained and for the appointment contingencies be placed in their appointment letters i.e. physicals, examinations. With that Chairman Miller 2nd the motion. VOTE: unanimous, so moved.

Chief Haapakowski introduced Ms Hohmann & Mr. Francisco to the Board. The Board congratulated them both and welcomed them to the town.

TOWN ADMINISTRATORS REPORT

Mr. Kreidler requested to turn this portion of his report over to KV Associates the Town's Project Manager re: the progress made to date. Mr. Kreidler introduced Tony DiLuzio the towns consultant from KVS Assoc.

Mr. DiLuzio presented to the Board a Space Needs assessment and schematic Design for the new police station. Mr. DiLuzio opened his discussion by introducing Mr. Frank Vanzler, Principle of KVAssoc. and Brian Humes, architect and Police Design Coordinator, who conducted the needs assessment with Chief Haapakoski. Mr. DeLuzio advised the Board that he was pleased to report that the Designer Selection Process for architectural services produced four (4) very qualified firms. Invited to interview were: MGIA Architects, Stahl Assoc., Maguire Group, and Stull & Lee Inc. One firm declined interview which was Stull & Lee Inc. Present during the interviews were: Frank Vanzler, Chief Haapakoski and himself. MGIA Architects & Stahl Assoc. displayed the highest qualifications.

Mr. DiLuzio stated that the document before the Board this evening was based upon a needs assessment to the year 2020 based upon information as far back as the 1980's reflecting crime & statistics which was projected to the year 2020 for the needs of the department. The booklet presented to the Board contained the budget, project, overall schedule for the project along with a very detailed needs assessment detailing the design of the various areas of the building, square footage's, electronic information. Mr. DiLuzio explained to the Board how the needs assessment turned into a floor plan for the Park St. site. The needs assessment reflected a building containing 12,800 sq. ft. The structure depicted a one floor building housing administration, utility, personnel areas and prison cells in the back of the building. Mr DiLuzio stated the budget is well in line with the program resulting from the needs assessment. The allotted budget for the project was \$3.5 million KV Assoc. is well in line with that number. The booklet depicted the breakout of the budget construction being the biggest item \$1.9 million range, then there is furnishings, engineering cost, mechanical, electrical, communications, consultant and equipment. Interviews were conducted with Chief Haapakoski and KV Assoc. and it was agreed that the firm of Stahl Assoc. would be recommended for Architectural Services. The firm of David Ross Assoc. was hired to conduct a site survey. A preliminary plan was produced which included setbacks and existing utility feeds. A DPW sewer easement exists at the back of the lot. Location of sewer pipe and encroachment into the easement was approved by Don Ouellette, Town Engineer. The final plan should be ready by Aug. 10, 1996.

Chairman Miller stated for the purpose of placing a perspective on the projected budget the Board does not desire to spend the \$3.5 million dollars. Chairman Miller requested from Chief Haapakoski if any of the communications/equipment is moving? Chief Haapakoski stated yes. Mr. DiLuzio stated once an architect is on board they can redesign those cost projected in the booklet. Of the proposed budget \$360,000.00 is earmarked for contingencies which is extra.

Mr DiLuzio requested the Board's approval to hire Stahl Assoc. to stay on schedule KV Assoc. would like to have them on board early August 1996. Which would give them three (3) months to develop the documents for building the structure in that time frame, which would allow the project to be bid during the winter and awarded to a general contractor in early January 1997 and March/April KV Assoc. could break ground and turn over the facility in early August roughly a year from today..

Mr. Kreidler thanked Mr. DiLuzio for his presentation and congratulated KV Associates for and Brian Humes for quite an accomplishment for the work performed in such a short period of time. This is an enormous amount of work has been conducted. Chairman Miller expressed his enthusiasm for the project stating this is the most concrete thing we have seen to move this facility along. Time lines, floor plans, lot lines he was thrilled to see a concept of what has materialized. Chairman Miller stated he has no issues. Selectman Hamel stated her concern re: this being the 1st time she has seen this material, and that nobody has taken the time to talk to her about this presentation, the second thing was no one from the Police Study Committee was notified about this presentation of given any material to review. Selectman Hamel stated she could not take any vote tonight without the Committee's knowledge. Chairman Miller stated the next Selectmen's meeting is scheduled for the 12th of August how would this effect the timelines? Mr. DiLuzio stated the architect would need the next three weeks to develop elevations i.e brick building, wood building to give some kind of rendering. How the building is going to be constructed, what it will be made of-design considerations would be held up. Selectman Hamel requested a full Board's review to include Selectman Slarsky's presence at a future meeting to review the documentation presented this evening.. Selectman Hamel also addressed the project dollar figure be cut down expressing residents feeling who have contacted her stating the amount of money for the project being to much. Mr. DiLuzio stated he had no problem coming out for another meeting with everyone concerned. Mr. DiLuzio to get together with the Chief and Town Town Administrator re; scheduling another meeting to meet with the Committee and Selectmen re: the new police station space need and schematic design.

The Board met with Virginia & Stanley McNiff re: a Public Hearing for the Fort Corp. for alterations to the establishment which would effect their Alcohol License due to additional seating being designed. Selectman Hamel read into the record the legal notice which ran in the Nashoba Publications the weeks of July 3, 1996 and July 10, 1996. Ms. McNiff presented to the Board plans depicting the alterations to the facility. A new handicap ramp was being built for entrance/exit ADA requirements as well as a new function room reconfiguration to allow for additional seating to accommodate up to sixty five (65). Ms. McNiff stated she had received approval from the Ayer Planning Board dated 7-10-96 and also from the Building Inspector. The total additional space was 1200 sq. ft. Chairman Miller requested if there was anyone present who wished to speak for or against the petition. No one stepped forward. Chairman Miller called for a motion. Selectman Hamel moved the Board approve the alterations for the Fort Corp. as presented, 2nd by Chairman Miller, VOTE: unanimous, so moved.

The Board met with Angus Bruce re: a Public Hearing for an Earth Removal Renewal Permit for Bennetts Brook-Littleton Road, Ayer, MA Selectman Hamel read the legal notice which ran in the Nashoba Publications the weeks of 7/3 & 7/10. Mr. Bruce stated the same amount of material was being requested for removal 80,000 cubic yards along with the methods of removal, hours of removal being the same and of proper dust control measures being implemented A topo of the site had been conducted by David Ross Assoc. depicting grades shown on plan along with the route of transportation being via Robins Pond, Bennetts Crossing to Rt. 2A. Chairman Miller requested if there was anyone present wishing to speak for or against the permit. No one stepped forward. Chairman Miller called for a motion. Selectman Hamel moved the Board approve the Earth Removal renewal for Bennetts Brook, 2nd by Chairman Miller, VOTE: unanimous, so moved.

On another matter Mr. Bruce stated his concern re: the process for sewer connection permits, causing him severe delays due to Building Inspector refusing to issue Bldg. Permits until sewer permits have been approved for each individual lot. Mr. Bruce requested the Board approve the connections once approved by the Supt. of Public Works to allow the process to begin with securing the Building permits. The Chairman requested a memo be sent to the Building Inspector to allow the process be started for the building permits for lots, 65, 77, 59, 7, 48, 18 & 22 of Phase 2. The Board took the process under advisement re: the sewer connections until Supt. Ouellette had reviewed this option. The Board continued this discussion to their 8/12/96 meeting.


TOWN ADMINISTRATOR'S REPORT:

1. Mr. Kreidler advised the Board to the Town's Insurance going out to Bid the first of July and o only one bid being received from the Town's current carrier, MILA. Mr. Kreidler advised the Board to his review being conducted re: numbers of the individual accounts
2. Mr. Kreidler advised the Board to MMA Consultant Group's process re: the resumes/applications being reviewed and of list being narrowed down with interviews to be conducted before the next Selectmen's Meeting.
3. Mr. Kreidler advised the Board to Congressman Meehan's aid in Washington requesting to meet with the Board at their next Selectmen's Meeting along with representative from the Job Corp to discuss the Board's concern re: the proposed facility at Devens.
4. Mr. Kreidler advised the Board to EPA calling and also requesting to meet with the Board re: continuing discussions re: the Consolidation Plan of the seven (7) landfills on Devens. A meeting date is tentatively being discussed for August 12, 1996.
5. Mr. Kreidler introduced Tim Henzy the Town's new Grant Administrator who was before the Board this evening to request the Boards approval of a Police grant application for \$24,000.00 overtime slot and \$7,000.00 equipment the total award being \$31,000.00 in order to secure this grant the Board needs to approve a Committee be established consisting of: a member of the school, local law enforcement, local prosecutor's office, and a local non-profit group. The Board approved the establishment of this committee. Chairman Miller called for a motion. Selectman Hamel moved the Board approve this committee so stated by Mr. Henzy.

On another matter Mr. henzy advised the Board to his finding \$21,000.00 in recapture funds from the 92-93 funding year. Mr. Henzy requested the Board's approval to move that money into the 95 funding year. Selectman Hamel moved to move the recapture funds of \$21,000.00 to the 95 funding year, 2nd by Chairman Miller, VOTE: unanimous, so moved.

Mr. Henzy requested the Chairman's signature on the MSCP Quarterly Housing Rehab Reports.

The Board met with Cablevision representative David Green regarding the Public Hearing re: the Transfer of the Cable License. Selectman Hamel read into the record the legal notice which ran in the Nashoba Publications newspaper 7-3-96 and 7-10-96. Also present for discussion was Town Counsel Robert Gardner. Stenographer Barbara Hurley took the minutes of this hearing. Please see minutes to be submitted by Barbara Hurley.

 -date: 8-12-96
Pauline J. Hamel, Clerk