

Board of Selectmen
Tuesday, August 15, 1995
Main Meeting Hall
Town Hall, Ayer, MA 01432

7:00P.M. OPEN SESSION

PRESENT:

Charles E. Miller, Chairman
Pauline J. Hamel, Clerk
Stephen M. Slarsky, Member
James M. Kreidler, Town Administrator

RETIREMENT RECEPTION - DONALD K. DAVAN -DPW (1964-1995)

The Board of Selectmen opened their August 15th Meeting by conducting a retirement reception for Department of Public Works employee, Donald K. Davan retiring after 31 years of dedicated service as Head Foreman of the Highway Division. Chairman Charles Miller opened the reception by thanking Mr. Davan's family & co-workers for attending the reception. Chairman Miller on behalf of the Board presented Mr. Davan with a plaque commemorating Mr. Davan's 31 years of loyal and dedicated service. Selectman Slarsky on behalf of the Town of Ayer presented Mr. Davan with a gold watch, customary with the Department of Public Works, after twenty five (25) years of service. Mrs. Davan was presented a corsage and a floral centerpiece by Town Accountant, Lisa Gabree and DPW Secretary Lisa Nebes. The Board welcomed everyone present to join the Board in light refreshments.

7:30P.M. Chairman Miller called the Meeting into Open Session.

The weekly Warrant was examined and approved in the following amount: P/R: \$89,744.58.

The Minutes of July 11, 1995, were set back for the next Selectmen's Meeting.

Chairman Miller requested if there was anyone present wishing to be heard. Coleen Norstrom, requested to speak to the Board re: a Joint Meeting request with the Ayer Planning Board. William Oelfke requested to speak re: resignation from the Advisory Board. Chairman Miller requested to add introduction of James Kreidler the new Town Administrator and also the Town Accountant Lisa Gabree. Chairman Miller called for a motion to accept the Agenda as amended, Selectman Hamel moved the Board approve the agenda as amended, 2nd by Selectmen Slarsky, VOTE: unanimous.

The Board met with William Oelfke who stated he was before the Board this evening to submit his resignation on the Advisory Board. Mr. Oelfke stated due to other obligations and interest

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and time restraints he was resigning from the Board. Selectman Slarsky moved the Board accept the resignation of Mr. Oelfke with regrets, seconded by Selectman Hamel who stated her appreciation to Bill for serving this on the Board over the past five years. Selectman Slarsky stating over the years they shared a few disagreements but overall Bill served admirably. Chairman Miller echoing same.

Coleen Norstrom, Chairman of the Ayer Planning Board requested to speak with the Board re: a Joint Board Meeting request to discuss Bennetts Brook Subdivision's request for a Earth Removal Permit. The Board set Thursday, September 7, 1995, to meet with the Ayer Planning Board at their Meeting. Agenda time to be remitted by Mrs. Norstrom.

Chairman Miller introduced and welcomed James Kreidler, the new Town Administrator. Chairman Miller gave a brief introduction to the residents (viewing and present). Mr. Kriedler thanked the the Board and gave a brief history of his career and objectives for the Town of Ayer.

Chairman Miller congratulated Lisa Gabree, Town Accountant for her recent Certification by the Massachusetts Auditor's Program.

The Board held a discussion re: the trash containers on Main Street. The Board stated the Selectmen's Office's has tried to resolve this matter in the past but new complaints have been received re: trash loitering in front of merchants places of business along Main Street.

Jim Kreidler gave a few suggestions:

- more barrels closer to Temptations.
- placement of barrels--Private Store Owner's Responsibility

Pauline Hamel asked what is the Town's policy regarding barrel disposal and was advised the DPW picked up the barrels and emptied them on Friday mornings. Jim Kreidler suggested that Gardner has a Merchant Associates that pays to remove trash along Main St.

Charles Miller said he had spoken with the owner of Temptations. He feels that the owner has tried to manage the situation to the best of his abilities.

Pauline Hamel asked if the DPW knows of any available barrels that could be placed in front of Temptations. Jim Kreidler said "yes"

Town Administrator to write a letter on behalf of the board to the DPW requesting a barrel be placed outside Temptations.

8:00 M.G.L. SMOKING IN PUBLIC BUILDINGS Town Administrator, James Kreidler presented a copy of MGL Chapter 270, Section 22 to the Board which directed municipalities in Massachusetts to enforce "No Smoking in Public Buildings". Selectman SLarksy said the laws should be enforced in all town owned buildings.

8:05 Pauline Hamel motioned to enforce M.G.L. 270, Section 22 no smoking in Public Building with a memo to go out to all town hall employees and a memo be posted on all Municipal Building Bulletin Boards and to inform the Building Inspector to begin enforcing this prohibition of no smoking in public buildings, seconded by Stephen Slarsky. VOTE: unanimous, so moved.

8:05 Board met with Chief Boisseau concerning Patrolman and Telecommunicators Appointments in the Police Department.

Chief Boisseau made two recommendations to fill the two vacant police officer positions: Brian Gill, currently serving as a Reserve Officer/Telecommunicator and Mark Richards/Reserve Officer in the Town of Ayer..

Chairman Miller requested if back ground checks had been performed regarding the Patrolmen's positions. Chief Boisseau responded "yes".

The Board based upon the recommendations of Police Chief Arthur Boisseau appointed Brian Gill and Mark Richards to the two patrolmens positions. The appointments prompted by the resignation of Police Officer William O'Connell, who recently submitted his resignation to accept a post in Stoughton, much nearer his home. Appointed to fill this vacancy was Mark Richards, who became a reserve officer in July 1991, is an Ayer resident currently working as a dispatcher for the Town of Shirley.

Slarsky motioned that Mark Richards be appointed to the available full time patrolman's position, seconded by Pauline Hamel. VOTE: unanimous, so moved.

The other patrolman appointment to fill the vacancy created by the dismissal of Officer Dana Beauvais. In an executive session after the close of the regular meeting selectmen were to discuss strategy, according to Gardner, to appeal the selectmen's decision to dismiss him - an appeal that would be placed at the arbitration stage.

8:15 Selectman SLarsky motioned to appoint Mr. Brian Gill Acting police officer to the Ayer Police Department contingent upon Review by Town Counsel, motion seconded by Pauline Hamel. VOTE: unanimous, so moved.

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Telecommunicators Positions- Police Dispatchers Review Committee for Resumes (Lt. Haapakowski, Chief Boisseau and Vicki Lopez)

Chairman Miller questioned the level of Training involved. Chief Boisseau stated console training as well as 911 Training to begin the end of September) The Department received 25 applicants applying for the two full-time positions and one part time position. Chief Boisseau recommended the following individuals to the full time telecommunicator positions:

- 1) Sherry Morton-worked previously as a dispatcher
- 2) John MacDonald of Leominster, MA

Selectman Miller asked about background checks and Chief Boisseau said "yes" back ground checks had been made on all applicants.

8:15 Stephen SLarsky motioned to accept the recommendation of the Police Chief and to appoint Sherry Morton and John MacDonald to the full time Telecommunicators Positions. Seconded by Pauline Hamel. VOTE: unanimous, so moved.

8:16 Selectman Slarsky motioned to appoint the Brenda Diesel to the Part Time Telecommunicator Position. Seconded by Pauline Hamel. VOTE: unanimous, so moved.

Note for the Record- Stephen SLarsky disclosed that he is a member of the Board of Directors, North Middlesex Savings Bank where Ms. Diesel is employed and that Ms. Diesel does not work for him and that he did not participate in her application process should the Board not want him to vote re: this appointment. There were no objections regarding Mr. SLarsky's participation in the vote.

Selectman Hamel moved to appoint Ms. Brenda Diesel to the part-time telecommunicator's position, 2nd by Selectman Slarsly, VOTE: unanimous, so moved.

8:20 The Board met with the Ayer Fire Department Local #2544 concerning FY 96 Contract Signing.

Selectman Miller stated the FY96 Contract was not made available for Signing this evening. Stephen SLarsky motioned to approve a 4% increase to July 1,1995 per local #2544 Agreement Between the Ayer Fire Department and the Town of Ayer. Seconded by Pauline Hamel. VOTE: unanimous, so moved. NOTE: Contracts to be prepared.

- Fire Chief FY96 Contract.

Note on Contract. Stephen SLarsky moved that the Fire Chief be granted a 4% increase.

The Chair called a 5 minute recess. The Board to take the Fire Chief's raise under advisement pending more information to be made available.

8:30P.M. William Oelfke presented to the Board a appointment request to the Ayer Advisory Board- Barbara Mack to fill his seat. Mr. Oelfke stated Ms. Mack has a strong financial background and desire to serve the Town in this capacity. The Board voted to appoint Ms. Mack to this appointment contingent upon the Boards full review scheduled for September 1995.

8:40- Park Department

The Board discussed the letter submitted by Littleton Babe Ruth Club regarding Ayer Pop Warner League.

- The letter addressed the personal character of a Ayer Park Department Commissioner who was requested to be present this evening and was not present.

The board called Bruce Page to come forward Chairman Miller Stated Personal CHaracter Issues may need to go into executive session because of the televised meeting. Chairman Miller questioned whether a meeting with the Park Department was conducted prior to meeting with the Board. Mr. Page stated the Park Dept. was aware of situation. Page suggested that a letter from Chairman Miller be written regarding the Ayer Park Department not attending this meeting. Chairman Miler recommended that the two paries get together at the next Park Dept. meeting in September regarding resolution of this matter and he would write a letter to the Park Dept. requesting an explanation to no show this evening.

8:40 Sewer Permits-

Acting Superintendent Robert Smith presented two permits for signature:

Wood-49 Sandy Pond Rd.
Catenacci-10 Calvin St.

8:40 Stephen Slarsky moved that the BOard authorize the Chairman to sign and accept both permits for sewage connection since they are both existing houses with sewer tie ins. Hamel seconded, VOTE: unanimous, so moved.

The Board met with the 4th of July Committee and Town Accountant, Lisa Gabree. The purpose of the meeting regarding a financial overview of Fy94 & Fy95 programs. Chairman Miller opened the discussion by stating the Board's appreciation to the Committee for their service. The Board reviewed with the Committee and the Town Account past & present financial records. Mr. Jones elaborated on this past years event being rained out and of funding being a wash re: outstanding bills and receivables. Town Accountant Lisa Gabree requested the Committees closure of all accounts including bank accounts. Pauline Conley stated the Committee were waiting on final checks to come in before closing

the account. Town Accountant Lisa Gabree requested in the future the Town expend and receive all transactions. Ms. Gabree elaborated on two invoice from Fy-94 still remaining unpaid. The Committee stated they were only made aware of this situation recently and were addressing them now. Chairman Miller requested the Committee turn over all financial records to the Town and close out all bank accounts to ensure proper recording on warrants. The Committee agreed to close all accounts by the end of August 1995.

9:20p.m. Chairman Miller called for a motion to adjourn Open Session.

Selectman Slarsky moved the Board adjourn from Open Session to enter into Executive Session pursuant to MGL Chapter 39 Section 23b, Exemption 3 and to adjourn from that Executive Session and reenter into another executive session pursuant to MGL Chapter 39 Section 23B Exemption #3 to adjourn and re-enter into OPEN Session for the sole purpose of adjourning the meeting, 2nd by Selectman Hamel, vote: unanimous, so moved.

9:20p.m. Open Session ended.

Pauline J. Hamel
Pauline Hamel, Clerk

Date: 10-3-95