

SELECTMEN'S MEETING
WEDNESDAY, MAY 24, 1995
SELECTMEN'S OFFICE
1ST FLOOR TOWN HALL, MAIN ST., AYER, MA

7:30P.M. Open Meeting

The Board met with Chairman Miller, Selectman Hamel and Selectman Slarsky.

Chairman Miller opened the meeting by stating the purpose of the meeting this evening being to interview the three finalist-for the Executive Secretary's position chosen by the Screening Committee.

7:30p.m. Charles Seelig-Ridgefield, CN

8:00p.m. Mark Purple -Blackstone, MA

8:30p.m. James Kreidler-Gardner, MA

The Board met with Charles Seelig:

Mr. Seelig stated he has eleven years experience working as an administrator in small towns in Massachusetts and Connecticut. Mr. Seelig stated he is presently the town Administrator in Weston, CN. Mr. Seelig stated he is eager to return to a municipal administrator's position in MA. having worked the last three years in Weston, CN. Mr. Seelig stated he has a Master's in Public Administration from Columbia, N.Y.

Prior to accepting this position in CN. Mr. Seelig stated he worked in Rowley, MA as the Administrative Assistant for three years and from 84-87 worked as the Administrative Asst. in the Towns of Brimfield & Holland, MA

The Board ran through their criteria for the position with Mr. Seelig and addressed particular areas of concern they felt should be addressed in Ayer, i.e. Personnel Policy, Comprehensive Plan/Master Plan and of Town's plans for rehabilitation of the Town Hall and new Police Station. The Board ran through a few scenarios with Mr. Seelig re: interaction with the residents and of typical problems he may have to address dealing with animal complaints to departmental problems.

The Board thanked Mr. Seelig for coming in and requested he submit back to the Board his references. Mr. Seelig stated he would be able to begin work if selected in thirty (30) days.

8:00p.m. The Board met with Mark Purple of Blackstone, MA
Mr. Purple stated he is currently the Executive Secretary for the Town of Millville, MA from 1993 to present. Mr. Purple stated he received his Masters in Public Administration from University of

New Hampshire with a B.A. in Political Science. Mr. Purple stated he had heard about the position through the BEACON. Mr. Purple stated he reports to a five (5) member Board of Selectmen. He is the chief administrative officer as well as the chief procurement officer. Mr. Purple stated he is responsible for the coordination of the municipal budget and has a good working knowledge of achieving a balanced budget. Mr. Purple stated he has strong negotiation skills having two collective bargaining units in Millville-and has handled grievances. The Board requested if he had knowledge re: personnel policies. Mr. Purple stated he also is the personnel officer for Millville and responsible for the day to day operations of the Town. The Board ran through the Town of Ayer criteria they were concerned with and ran through a question & answer session. The Board ran the following scenario: How would he administer the rehabilitation of the Town Hall after the Police Dept. moves out. Mr. Purple stated he would run this through a consultant re: procurement and the Town engineer-Building inspector. The Board thanked Mr. Purple for coming in and requested he submit copies of his references back to the Board. Mr. Purple stated he would be able to begin work if selected within thirty (30) days.

8:30P.M. The Board met with James Kreidler of Gardner, MA

Mr. Kreidler stated he is presently the Administrative Assistant to the Mayor of Gardner, MA and is responsible for the drafting of policies and recommendations for the office of the Mayor. Mr. Kreidler stated he performs public administration duties in a city with 575 employees and a population of 20,245. Mr. Kreidler stated he prepares and presents the budget to the Mayor for his approval a budget of \$28,000,000.00 annual operating and capital. Mr. Kreidler stated he serves as the chief labor negotiator for six (6) public unions, and administers six (6) collective bargaining agreements as well as serves as liaison to the health insurance providers. Mr. Kreidler stated he has a Masters in Public Administration from Columbia,N.Y. Mr. Kreidler stated he also worked in Boston for the Boston Housing Authority. Mr. Kreidler stated he had heard about the position from Rob Hubbard who stated Ayer is a great community with caring people. Mr. Kreidler informed the Board that he has dealt with problems from dogs barking all the way up to preparing the operating budgets for the city. Mr. Kreidler stated he is the Personnel manager in Gardner and has dealt with ADA requirements. The Board directed a question and answer session with Mr. Kreidler and requested how he foresaw the Town's economic development. Mr. Kreidler stated Ayer should seek its own destiny proactively and not merely be reactive to the redevelopment of Fort Devens. The Board requested when he would be able to assume the position in Ayer is chosen, Mr. Kreidler stated within thirty (30) days. The Board thanked him for coming in and requested he submit his references to Board.

M E M O R A N D U M

TO: Board of Selectmen

FROM: Lisa Gabree
Town Accountant

DATE: June 16, 1995

RE: Year-End Reserve Fund Transfer Requests

Attached you will find a summary of the Reserve Fund Account along with eight reserve fund transfer requests for your approval. I appreciate the Board's attention to these requests at your June 19 meeting, as the Advisory Board has scheduled a meeting for the same night.

BOSMIN5-24-95/PG.3

The Board scheduled a meeting for Tuesday, the 30th of May at 8:00a.m. at the Ayer Town Hall to vote on the candidates of their choice using the numbers 1-3, one being their first choice and three their last.

9:00p.m. Selectman Slarsky moved the Board adjourn the meeting, 2nd by Selectman Hamel, VOTE: unanimous, so moved.

Pauline J. Hamel
Pauline J. Hamel, Clerk
AYER BOARD OF SELECTMEN

Date:

6/19/95