

Town of Ayer
Community Preservation Committee

Town Hall * One Main Street * Ayer, MA 01432

Minutes for 4/4/2012 - Approved 8/1/2012

Location: Town Hall, 1st Floor

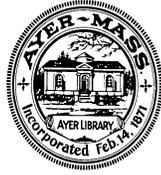
Members present: Alene Reich (AR) [Historical]- Chair, Gary Luca (GL) [BOS], Janet Providakes (JP) [Housing], Sarah Gibbons (SG) [Parks & Rec.], Jess Gugino (JG) [ConsCom]- Clerk

Not present: Mark Fermanian (MF) [Planning Board], Scott Houde (SH) [FinCom], Beth Suedmeyer (BS) [At Large], Vacancy [At Large]

APAC taped: NO

7:10 PM – Open Meeting

- **Approval of Expenses**
 - **Fletcher Street Building**
 - Sue Provencher, Program Manager for Economic Development, presented two invoices for CPC approval.
 - Renovation of the building should be done by the end of May.
 - GL moved to approve payment of \$22,869.72 for Requisition #5 from CPC funds, for signature by the Chair; JP 2nd.
 - Motion approved unanimously.
 - GL moved to approve payment of \$5580.00 for Requisition #6 from CPC funds, for signature by the Chair; SG 2nd.
 - Motion approved unanimously.
 - Ms. Provencher also told CPC that Bob France, of Bonnet Realty, is working on the Historic Preservation Restriction for the Fletcher Building renovation and hopes to have it ready for CPC's May meeting.
 - **Pleasant Street Pocket Park**
 - Ken Martin, Executive Director of Ayer Housing Authority, presented an invoice for \$1167.50 from Landscape Architectural Services for work done Jan. 7 – Nov. 3, 2010.
 - It is expected that the park will be completed by the 4th of July.
 - GL moved to approve payment; JP 2nd.
 - Motion approved unanimously.
 - **Community Preservation Coalition Membership dues for 2012**
 - GL moved to approve payment; SG 2nd.
 - Motion approved unanimously.
- **Future bill payment**
 - To avoid situations in which there is a delay of bill payment because of lack of a quorum, discussion took place over the merits of authorizing the Chair to sign approval for payment of bills for current projects in between meetings.



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- The Chair will provide documentation of such payments to CPC at subsequent meetings.
 - JG moved to authorize the Chair to sign approval of bill payments; SG 2nd.
 - Motion approved unanimously.
- **Meeting Minutes Approval**
 - JP moved to approve the minutes for 2/1/12 as written; GL 2nd.
 - Motion approved unanimously.
- **CPA Warrant Articles for Spring Town Meeting**
 - Allocation of CPA funds from estimated FY2013 Community Preservation Fund revenues:
 - \$5,000 maximum to meet administrative and other necessary CPC expenses
 - \$100,000, more or less, to Open Space
 - \$49,352, more or less, to Historic Resources
 - \$18,484, more or less, to Community Housing
 - Transfer of \$12,000, more or less, from Community Preservation Fund FY2013 for future appropriation by the Community Preservation Act Committee for general Open Space purposes.
 - GL moved to accept the set-asides as detailed above for approval at Spring Town Meeting; JP 2nd.
 - Motion approved unanimously.
- **7:40 P.M. – Adjourn Meeting**
 - GL moved to adjourn; AR 2nd.
 - Motion approved unanimously.