



Town of Ayer Conservation Commission

Town Hall * One Main Street * Ayer, MA01432 * 978-772-8218 * 978-772-3017(fax)

Minutes for **09/27/07** – **Approved**

Location: Town Hall

Members present: Bill Daniels (BD, Chair), David Bodurtha (DB, Vice-chair), Susan Tordella-Williams (ST), Takashi Tada (TT, Clerk), Denis Luken (DL, Associate Member)

Not present: George Bacon (GB)

APAC taped: Yes

Start time: 7:05 pm

- **Agenda Amendments**
 - Added: Ayer Fire Station
 - Added: 1 Wagon Road

- **Meeting Minutes Approval**
 - Commission reviewed/amended meeting minutes from 09/13/07.
 - ST moved to approve meeting minutes as amended; DB seconded.
 - Motion approved unanimously.

- **Payables**
 - Invoice from ACT for weed treatment at Pine Meadow Pond, in the amount of \$4,750.00
 - BD verified the amount and reviewed budget with Lisa Gabree, Town Accountant.
 - ST moved to approve payment of invoice; DB seconded.
 - Motion approved unanimously.

- **Ayer Fire Station**
 - Chief Pedrazzi presented photos and information in support of Fire Department's plan to construct an earthen berm beyond the parking lot, to prevent future flooding.
 - Heavy rains in April caused the brook to flood parking lot and a portion of Fire Station.
 - Site Walk scheduled on Saturday, 09/29/07 at 8 AM.

- **Enforcement Order – 82 Groton School Road**
 - Sean Hale of Ross Associates, representing Brent Routhier, homeowner.
 - Mr. Hale presented a revised Wetlands Restoration Plan that will be included with the forthcoming Notice of Intent (NOI) application from Mr. Routhier.
 - Additions to the plan include:
 - Riprap along the retaining wall to prevent erosion from the unmapped stream.
 - Recharge trench to control runoff from driveway.
 - Extent of driveway and landscaping around the house.
 - Verified the absence of an outlet pipe in the area to be restored.
 - BD indicated the revised plan addresses all of the concerns raised by Commission during the site walk conducted 08/20/07.
 - First order of work should be the wetland restoration (prior to work around house).
 - Recommended installing hay bales/silt fence as soon as possible.



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- Mr. Hale will strive to file NOI with Commission by Tuesday, 10/02/07, in order to have a public hearing at the next meeting, 10/11/07.

- **1 Wagon Road**
 - Ted and Margaret Staples, 1 Wagon Road, presented a revised plan of work.
 - Revised plan shows existing and proposed conditions, including:
 - Constructed a stone retaining wall at base of slope beside the house, for stabilization.
 - Proposed stone retaining wall between edge of wetland and roadway, with infiltration zone and overflow pipes.
 - Portion of proposed retaining wall extends into abutting property.
 - BD: Commission cannot approve the portion of work on abutting property.
 - BD will contact Joe Bellino at DEP to review the retaining wall specifications.

- **Continued Public Hearing – Nashoba Valley Medical Center (NVMC)**
 - NVMC filed Abbreviated Notice of Resource Area Delineation (ANRAD) for three wetland areas behind the existing hospital buildings.
 - New site plans submitted by GPR, but no explanation of changes.
 - BD will arrange a site walk with GPR's wetland scientist, Matt Long.
 - ST moved to continue hearing until further notice; DB seconded.
 - Motion approved unanimously.

- **Conservation Administrator (CA)**
 - Pay schedule for potential candidate (per Chris Ryan, Planning Director):
 - Could offer Grade 8, Step 2, for a six-month probationary period, then raise to Step 3 if performance review is satisfactory.
 - Annual step increase occurs in July.
 - ST moved to formally offer the position, according to the above pay schedule, to Ms. Becky DaSilva-Conde of North Chelmsford; seconded by DB.
 - Motion approved unanimously.
 - BD to discuss CA pay schedule with Lisa Gabree.
 - BD to forward list of CA priority tasks for Commission input.

- **Office Space Logistics**
 - Carpet cleaning will be done (at no additional cost) as part of regularly scheduled Town Hall maintenance.
 - A moving company will handle relocation of office furniture (some additional cost).
 - Chris Ryan offered to purchase desk for CA using block grant funds.
 - BD suggested using Commission budget surplus to pay for a desk.
 - Commission expressed support for buying a lockable desk with surplus funds.
 - BD will request desk purchase information from Mr. Ryan.
 - Employee insubordination (per Chris Ryan):
 - BD read Mr. Ryan's email re: obstruction of office reorganization by Planning Board Office Manager.



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- **Snake Hill Road**
 - Steve Mullaney, engineer, emailed several attachments for Commission review.
 - BD will ask Mr. Mullaney to present the information at a future meeting.

- **80 Sandy Pond Road**
 - BD has been assisting Betty Harrison, homeowner, with preparation of NOI application.
 - NHESP does not have any concern re: Priority Habitat (per A. Venoitte).
 - Awaiting comment from ACEC Coordinator (L. Sorensen).

- **Member Issues**
 - DL: Provided summary of tannery site investigation report (1 & 3 Bligh Street).
 - Report by ENSOL argues that, with implementation of appropriate Activity and Use Limitations (AUL), the contaminated site presents no significant risk to human health or the environment.
 - ST: Status of Chapter 91, Public Waterfront Act
 - Awaiting opinion of Town's legal counsel.
 - TT: Open Space/Conservation task force will kick off in November.
 - DB: no issues

- ST moved to adjourn, DB seconded.
 - Motion approved unanimously

Adjourn (9:05 pm)