

The Ayer Disabilities Commission (ADC)
Ayer Town Hall, One Main Street, Ayer MA 01432

Ayer Disabilities Commission

Minutes of Meeting – Monday, February 26, 2024

Location: Ayer Town Hall, 1st Fl. Meeting Room - Time: 6:00PM

In Attendance: D. Cibor, R. Anderson, D. Lavoie, M. Titus, B. Boisseau, A. Manoian

R. Anderson called the Ayer Disabilities Commission meeting of Monday, February 26, 2024 to order at 6:02PM.

Item – Motion to amend Agenda

Motion: R. Anderson

Second: M. Titus

Discussion: None

In Favor: Unanimous

Item - Motion to nominate ADC Vice-Chairman

Motion: B. Boisseau

Second: D. Lavoie

Discussion: None

In Favor: Unanimous

Item - Motion to nominate R. Anderson as ADC Vice-Chairman

Motion: M. Titus

Second: B. Boisseau

Discussion: None

In Favor: Unanimous

Item – Motion to nominate M. Titus as ADC Secretary

Motion: R. Anderson

Second: D. Cibor

Discussion: None

In Favor: Unanimous

Item - Vote on Acceptance of Agenda:

Vice-Chairman R. Anderson requested members to review posted Agenda, and if acceptable to make motion for acceptance of Agenda.

Motion: B. Boisseau to accept Agenda

Second: M. Titus

Discussion: None

All in Favor: Unanimous

(Chairman Cibor joined the ADC Meeting at approx. 7:15PM).

Public Comment:

None.

Old Business:

- Item: Continue discussion, exploration, and formulation of proposed Ayer Disabilities Commission "Handicap Equipment Lending Program". Item: Identify & secure potential equipment storage/pick-up site/s for launch of Ayer program.

A Manoian reported to the ADC that Town of Ayer Parks & Recreation Director, Jeff Thomas, has announced his retirement and submitted his letter of resignation, and that we would need to work with his successor with regard to the consideration of prospective sites at Pirone Park for the ADC Handicap Equipment Lending Program structure/building/shed.

R. Anderson suggested that the ADC consider prospective site at Ayer DPW facility at Brook Street as well. R. Anderson suggested securing a shed structure for temporary use to launch the community program.

The idea of contacting Moore Lumber to investigate the donation of a shed structure.

R. Anderson and other ADC members discussed the potential and benefit of a long-term plan which would locate the permanent Handicap Equipment Lending Program at the proposed new Ayer Senior Center facility – wherever eventually placed/constructed in town.

It was agreed that M. Titus will compose and send letter email communication to Ayer DPW Director Dan Van Schalkwyk requesting on-site meeting at DPW Facility to discuss and consider possible temporary location for ADC Handicap Equipment Lending Program Shed.

It was further agreed that Chairman D. Cibor and Vice-Chairman R. Anderson will represent the ADC at meeting with the DPW Director, and report back to the ADC.

- Park Accessibility Design - Pleasant Street School Apartments (Ayer Housing Authority). Review/Discussion/Determination of DRAFT Letter of Support from ADC to Ayer Housing Authority as requested by Ayer Council on Aging Board of Directors.

The DRAFT Letter addressed to the Ex. Dir. of the Ayer Housing Authority was reviewed and approved by ADC and will be forwarded to the Authority.

Item - Motion to forward approved Letter to Ayer Housing Authority

Motion: R. Anderson

Second: M. Titus

Discussion: None

In Favor: Unanimous

New Business:

Item - Motion made to amend the Agenda to include New Business items.

Motion: M. Titus

Second: D. Cibor

Discussion: None

In Favor: Unanimous

M. Titus & D. Lavoie reported to the ADC that there are additional individuals who are interested in serving on the ADC.

Members inquired as to the maximum number of members permitted to serve on the local ADC.

A Manoian responded that the Massachusetts Office on Disability states that municipal disabilities commission are to be a minimum of five (5) members and a maximum of thirteen (13) members.

Currently, the ADC has six (6) actively serving members – a total composition of seven (7).

Item – Motion made to expand the membership of the ADC from its current seven (7) members to a maximum of nine (9) members.

Motion: R. Anderson

Second: M. Titus

Discussion: None

In Favor: Unanimous

Item – Motion made to recommend the following individuals for appointment to the Ayer Disabilities Commission to the Office of the Town Manager/Ayer Select Board.

- Jeremy Silverthorn
- Maris Bergmann
- Marge Withee

Motion: R. Anderson

Second: D. Lavoie

Discussion: None

In Favor: Unanimous

Item: Motion to Invite the Ayer Town Manager to the next scheduled ADC Meeting in March.

Motion: R. Anderson

Second: D. Cibor

Discussion: None

In Favor: Unanimous

Item: Motion to adjourn the February 26th Meeting of the ADC

Motion: D. Cibor

Second: D. Lavoie

Discussion: None

In Favor: Unanimous

The ADC Meeting of February 24, 2024 adjourned at 7:16PM.

Meeting Minutes respectfully prepared & submitted by Alan S. Manoian, ADC Secretary.

Date Minutes Approved by ADC 3/18/24

Signature Indicating Approval 

RECEIVED
MAR 28 2024

TOWN OF AYER
TOWN CLERK

