

Town of Ayer

Finance Committee

Ayer Massachusetts, 01432



Location: Ayer Town Hall, Meeting Room.
Finance Committee Minutes

Wednesday June 23, 2010

Present: Brian Muldoon; Chairman, Jesse Reich; Vice-Chairman, members Scott Houde and Andrew Crowley
Absent: Clerk Glen Lapierre (S. Houde interim clerk)

Called to order at 7:05 pm by Brian Muldoon

3. Mail:

- a. Open Meeting Law changes from Kopelman & Page
- b. YE request from town accountant for additional FY2010 expenses.

4. Minutes

- a. None available

5. Stipend vs. Wage definition

- a. A. Crowley to present definition of stipend verse wages to personnel board at next meeting. Request personnel board to finalize definition of Stipend verse Wage.

Motion	JR
Second	SH
B. Muldoon	Aye
J. Reich	Aye
G. Lapierre	Absent
S. Houde	Aye
A. Crowley	Aye

6. Ayer School Committee to review FY2010 budget to assist town in \$98,000 shortfall related to Vocational expenses for FY2010

- a. G. Frost still reviewing FY2010 school budget.

7. Tree Warden Reserve Fund Transfer to account 01294 totaling \$490.73. Expenses include invoices in hand for HM Flagg (\$400) and Harvard Outdoor Power (\$90.73).

Motion	JR
Second	SH
B. Muldoon	Aye
J. Reich	Aye
G. Lapierre	Absent
S. Houde	Aye
A. Crowley	Aye

8. Town of Ayer Financial Policies

- a. Subcommittee to present to Board of Selectmen (BOS) on July 20, 2010. B. Muldoon and S. Houde to present.
- b. Email confirmation to town administrator regarding BOS meeting July 20.

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- c. Motion to submit Town of Ayer Financial Policies to BOS as written and presented by FinCom to adopt as part of town bylaws to require adherence.

Motion	JR
Second	AC
B. Muldoon	Aye
J. Reich	Aye
G. Lapierre	Absent
S. Houde	Aye
A. Crowley	Aye

9. Training in Transition:
- a. Follow up with town Administrator to ensure budget reflects transition training for town positions within the budget going forward.
10. Open meeting law changes
- a. Can we attend meeting electronically via phone? Awaiting clarity.
11. Incentivize departments to find savings within their budget:
- a. JR – Follow up with BOS to discuss possibilities to incentivize departments to save money within their budgets. Is it possible to mirror Obama Administration guidelines within our town
 - b. SH – Perhaps guarantee a percentage of the savings rolls into next FY budget amount?
12. Regional FinCom meeting
- a. On hold until Jesse Reich is reappointed at next BOS meeting after June 30, 2010.
13. Round Table
- a. Part time Custodian position was posted in June 8th. FinCom approved increase in budget pending the position is posted and filled during FY2011.
 - b. Town Administrator Search had 5 candidates forwarded to BOS for their review.
14. Compensation CD for Massachusetts from MMA has not arrived to date
15. Energy Committee Update
- a. Some departments utilize remaining FY2010 funds to upgrade energy efficiency.
 - b. \$150,000 grant was received by Town of Ayer from State for Green Initiatives. This money may be used towards UV system at DPW waste water treatment plant.
 - c. If DPW usage is not within guidelines, the money may be used for Town Hall efficiency measures.
 - d. Johnson Controls has not presented Energy Committee with school audit as of this date.
 - e. There continues to be discrepancies with contract proposed by Johnson Control for Town of Ayer. Energy continues to push for verbiage specifying Johnson Controls be responsible for post upgrade responsibility regarding Handicap accessibility.
 - f. JR – 20% cut in green house gas emissions output allows Ayer to become a “Green Community” and eligible for additional state grants for energy efficiency.
 - g. Motion to adjourn: Motion to Adjourn at 8:09pm:

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Motion	AC
Second	SH
B. Muldoon	Aye
J. Reich	Aye
G. Lapierre	Absent
S. Houde	Aye
A. Crowley	Aye

Brian Muldoon, Chairman _____ Date _____

Jesse Reich, Vice Chairman _____ Date _____

Glen Lapierre, Clerk _____ Date _____

Scott Houde, Member _____ Date _____

Andrew Crowley, Member _____ Date _____