



TOWN OF AYER  
I.T. COMMITTEE MEETING  
*Meeting Minutes*

**Tuesday, July 10, 2018 2:00PM**

Ayer Town Hall ♦ Great Hall ♦ 1 Main Street ♦ Ayer, Massachusetts

The IT Committee Meeting was called to order at 2:14 and adjourned at 3:10. Four Members were present: IT Director Cindy Knox, Town Manager Robert Pontbriand, Deputy Police Chief Brian Gill, and Finance Manager Lisa Gabree. Quorum was met.

**Minutes**

Minutes were reviewed from the June 21 meeting. Motion made by Robert Pontbriand, Seconded by Lisa Gabree. Vote to accept 3-0.

**Review of IT Policies**

The committee reviewed the proposed changes to the Social Media Policy, the Electronic Communications Policy, the IT Acquisition Policy, and the Portable Storage Devices Policy from the June 21 meeting. Motion made by Robert Pontbriand to recommend to the Board of Selectmen, Seconded by Lisa Gabree. Vote to accept 4-0.

**New Business**

Discussion of cloud based service providers and VPN connections which will be the primary purpose of the next meeting in the fall.

**Next Meeting**

Not Scheduled.

**Members:**

Lisa Gabree, Finance Manager   
Brian Gill, Deputy Chief, Ayer PD   
Cindy Knox, Information Technology Director   
Paul Fillebrown, Captain Ayer FD   
Robert Pontbriand, Town Manager 