

TOWN OF AYER PARKS COMMISSION
Meeting Minutes of November 17, 2016



Meeting called to order at 7:34 pm. by J. Mayo

Members present included: Chair Jason Mayo, Clerk Eric Hebert, Member Richard Durand and Ayer Parks Director Jeff Thomas **Also in attendance:** Director of Community and Economic Development Alan Manoian

Members absent included: Member Sarah Gibbons, and Vice Chair Dan Graham.

APPROVAL OF MEETING MINUTES:

- The minutes of September 15 were approved by unanimous vote.
- The minutes of October 20 were approved by unanimous vote.

PROJECTS:

- J. Thomas reported that the tree warden is offering to give us three trees to be planted on Park's properties. This announcement sparked a discussion about where to plant the trees and the Commission agreed that the best place to plant them would be Sandy Pond Beach.
- The dump truck is irreparable, so the Park's pickup truck was used to collect leaves. This task was difficult without the dump mechanism, but the truck box was able to hold the leaves from the leaf sacker.

CAPITAL PLANNING:

- J. Mayo reviewed the current capital plan projects that the Ayer Parks Department wants to have funded and the Commissioners discussed which projects should take priority.
- J. Thomas reviewed the feasibility of the three main projects: Maintenance building, perimeter path, and remediation of Kiddie Junction. J. Mayo said there should be alternative funding (CPC) available for the path and playground projects. The Commissioners need to decide how the projects should be prioritized. J. Thomas said he believed the Commissioners should have a survey done for all three. The capital plan should be submitted December 2, 2016.

COMMITTEE REPORTS:

- P & D; J. Mayo: no report.
- Sign: no report
- OSRC: No Report
- Master Plan: No Report
- CPAC; R. Durand: School House project still underway. They are still discussing the possibility of helping with funding for the Pirone Perimeter path.
- July 4: No report
- Complete Streets; E. Hebert: Committee met, are considering a variety of projects.
- K-4 Registration; J. Thomas: Almost complete. Currently working on scheduling. Approximately 300 participants expected this year.

SCHOOL FACILITIES USE AGREEMENT:

- J. Thomas: Status quo from last year. Saturday fees to be waived by the school in exchange for services offered by the Ayer Parks Department.

JOINT MEETING WITH SELECTMEN:

- J. Thomas expects to meet with the Selectmen to review potential litigation, but no date has been set yet.
- J. Mayo will be meeting with Selectmen Hillman, J. Mayo and J. Thomas next week to discuss capital plan projects.

NEXT MEETING: The next meeting will be held at 7:30 pm Thursday, December 22.

ADJOURNMENT: The meeting was adjourned at 8:50 pm

Minutes recorded by Jeff Thomas??????? Parks Commission Approval Date 12/22/16

Parks Commission Chairman  (Jason Mayo)