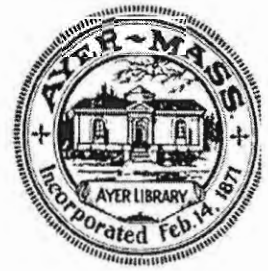


# Town of Ayer Personnel Board

Ayer Town Hall  
1 Main St  
Ayer, Massachusetts 01432

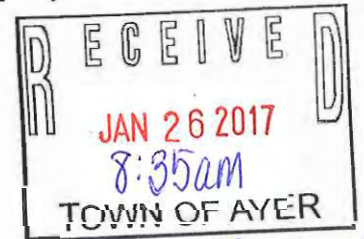


Meeting: 1<sup>st</sup> Wednesdays 7pm

\*This meeting may be recorded, to be televised at a later date on APAC

Meeting: Wednesday, February 08, 2017 (7pm)

- I. Call To Order
2. Mail
3. Minutes Review
4. New Business
  - a. Reclassification of the Administrative Assistant to the Police Chief
  - b. Non-Union FY18 Pay Grid Adjustment (COLA),
  - c. Twice a month meeting (to accomplish Manual Review),
  - d. Budget Item: 3<sup>rd</sup> Party Professional Service for Grade/Step determination of initial classification and compensation, or reclassification requests,
  - e. Budget Item: 3<sup>rd</sup> Party Professional Service for FY18 or FY19 to perform market assessment of classification and compensation system.
  - f.
5. Old Business
  - a. Current Personnel Policies Manual Update
6. Next Personnel Board Meeting
  - a. March 1, 2017
7. Open Discussion
8. Motion To Adjourn



*Marianne Depina*