



PLANNING BOARD

Town of Ayer

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Jeremy Callahan
Jenn Gibbons

[Signature] *[Signature]* *[Signature]*

Minutes--January 7, 2016

Location: 1st Floor Small Meeting Room, Ayer Town Hall

Meeting was not recorded by APAC

Members Present: Jeremy Callahan (JC) Mark Fermanian (MF), Jenn Gibbons (JG), and Geof Tillotson (GT). Richard Roper was absent.

6:02 PM: Chair Jeremy Callahan called the Ayer Planning Board Meeting to order and the agenda was affirmed by a general consensus.

MINUTES APPROVAL:

GT motioned that the Planning Board vote to approve the minutes of November 5, 2015. The motion was seconded by JG and approved unanimously 4:0 A

BOARD MEMBER UPDATES/ANNOUNCEMENTS

Jane Morriss has been assigned to the PB and will be working 4 administrative hours per week. The reorganization of the third floor was briefly discussed.

DISCUSSION: PROPOSED 2015 ZONING BYLAW:

Judi Barrett will be available to present our proposed zoning bylaw at an All Boards Informational Session to convene at 5:30 pm January 26. This meeting will be followed by the Comprehensive Planning Meeting at 7 p.m. Jeremy will send out a transmittal form to the department heads asking for their input by Friday, January 22. JG suggested that the bylaw be folded into the TM notice as it would be an inexpensive way to get it out. MF moved and JG 2nd to have Jennifer to come back to the next meeting with definitive details about the feasibility of doing this. The Board thought it could be paid for with Fletcher Funds.

BILLS:

JC announced that the \$110.77 bill for advertising public hearing for Northern Way had been paid. There was some discussion about whether the filing fee covered advertising expenses and Jeremy said he would follow up with Carly Antonellis for further direction. The motion was made and seconded, and the Board voted 4:0 in favor of paying the bill.

A bill from Green International, the consultant for Global Montello in the amount of \$3865 was presented for payment. This amount included a previously invoiced (but unpaid) amount of \$9,415.00. GT moved to pay and MF seconded. The motion passed unanimously 4:0 in favor of paying the bill

A bill from RG Associates in the amount of \$450.00 covering Judi Barrett's consulting services through November 15, 2015, was also accepted for payment with GT making the motion and MF seconding. The bill passed unanimously 4:0 in favor of paying the bill

MEETING ADJOURNMENT

At 6:22 pm MF motioned to adjourn the meeting. The motion was seconded by JG. VOTE: 4:0

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