

Ayer Recycling Committee October 26 Meeting Minutes

Attending: Dawn, Ruth, Janice, Anna, Laurie

1. Debrief Recycle Your Reusables

- a. Stats compiled and sent. For more detail (towns, tonnage collected, etc) let me know.
- b. Dunkin Donuts contribution: I sent you an email from Joe Murray saying they had some extra funds they'd like to donate. At our meeting we identified Transitions, UTEC, Growing Places, Donations Clearinghouse and More than Words. Following another conversation with Joe, we limited the recipients to Transitions and Loaves and Fishes. I've contacted both to tell them to contact Joe directly.
- c. Fundraising for next year
 - i. Janice will look into businesses at Phoenix Park
 - ii. Can we get a truck donated for the weekend? This would make our lives easier and less expensive in many ways.
 - iii. We agreed that each planning committee member should contact two businesses for a donation. I will make a list of businesses.
 - iv. 5\$/10\$ fee to help defray costs and to make clear it's no longer free to dispose of waste. Would it create a bottleneck? How to determine who to charge? Do another free year to announce it?
- d. Logistics/local arrangements for next year
 - i. Dawn will request date from ASMS
 - ii. each box will be labeled with specs on what to accept
 - iii. more tables for boxes
 - iv. sign at front of cones saying "use both lanes."
 - v. put vendors up the middle and park on one side or have two lines of traffic?
 - vi. all food/volunteer check-in inside the school?
 - vii. Add traffic director/oversee flow person to help deter dumping unacceptable items.
 - viii. maps were helpful
 - ix. how to mitigate complaints about waiting in line and returning multiple times
- e. vendors for next year
 - i. many vendors are already on board for next year
 - ii. Pam will contact EL Harvey for shredding to see if they will come at no charge. ProShred will no longer attend for free.
 - iii. Laurie will contact

1. Raw Materials Recycling
 2. Ayer COA re crutches, walkers and commodes
 3. carpeting
 4. pet shelter
 5. office furniture
 6. St Vincent DePaul
 7. latex paint recycle@thepaintexchange.net
- iv. Assign supervisor that knows what is acceptable at each station, where to direct items collected at other stations and what cannot be left. As necessary, distribute Transfer Station information sheets for unacceptable items.
 - v. Laurie has contacted Baystate to ask if they take single shoes, suitcases, does stuff have to be bagged?
 - vi. vendors need to staff: DRC, plastics, metal, boxes, textiles
- f. volunteers for next year
 - i. **Melissa** has volunteered to be the volunteer coordinator
 - ii. each will have a handout with instructions, including when to park, what is acceptable, how to say no.
 - iii. need more traffic and unloading volunteers
 - iv. need adult volunteers. Will ask rotary, lions, churches. Laurie has a friend at the Rotary who might be able to make some headway.
 - v. can we do volunteer training ahead of time
 - vi. **Janice** will contact United Way
 - g. PR
 - i. make it clear that RYR is not simply a junk drop-off
 - ii. Keep recycle and reuse (need to be useable, would you give it to a friend?) separate in PR
 - h. general
 - i. Create TS info sheet to increase awareness of weekly services and for items not acceptable at RYR. Summary sheet can list contact number, location, and open hours for surrounding TS.
 - ii. Entrance: Instruct each participant to check in with each station's supervisor before leaving any items.
2. multifamily recycling
 - a. Committee is interested in moving ahead with this
 - b. Need list of haulers
 3. America Recycles Day
 - a. **Laurie** will issue a message via newspaper, FB, Twitter
 4. Next ARC meeting: Wed, 12/21, 7pm.