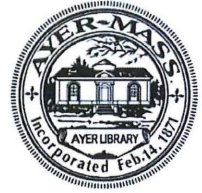


Town of Ayer
Ayer Select Board
Ayer Town Hall – 1st Floor Meeting Room
Ayer, MA 01432



Broadcast and Recorded by APAC

Wednesday June 17, 2020
Open Session Meeting Minutes

BOS Present: Shaun C. Copeland, Chair; Scott A. Houde, Vice-Chair (*via remote participation*); Jannice L. Livingston Clerk

Also Present: Robert A. Pontbriand, Town Manager; Carly M. Antonellis, Assistant Town Manager

Call to Order: S. Copeland called the meeting to order at 4:00 PM.

Remote Access: S. Copeland stated that pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, MGL Chapter 30A, Section 18 and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Ayer Board of Selectmen is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but every effort has been made to ensure that the public can adequately access the proceedings as provided in the Order.

Pledge of Allegiance: Select Board members and meeting attendees stood and recited the Pledge of Allegiance.

R. Pontbriand reminded the public to contact the Town prior to a meeting to get the Zoom/Call-In information, as the Town is not providing the access code on agendas due to "zoom bombers" and hackers. He explained that the Town has experienced these issues twice since the Governor's order went into effect. He stated that someone who had received the Zoom/Call-In information from the Town has posted it publicly on different social media forums and that the meeting was now susceptible to hackers. He has asked the Police Chief and the IT Director to be on today's meeting in the event of hack.

Vote to Approve Outdoor Seating Policy pursuant to COVID-19 Order 35: R. Pontbriand reported that there has been a lot of erroneous chatter on various social media forums regarding an outdoor seating policy. The Town Administration, in consultation with Town Counsel, has developed a policy and application for outdoor seating pursuant to Executive Order 35. The Town has received two formal inquiries on outdoor seating from the Nashoba Club and Bar25. R. Pontbriand stated that the minute a business formally approaches the Town of Ayer, we are happy to work with them. R. Pontbriand is seeking approval for the Outdoor Seating Policy and to vote to authorize the Town Manager to approve all applications to expedite the process for business owners. All applications are subject to inter-departmental review by the Health Agent, Police Chief, Fire Chief, DPW Superintendent and Economic Development Director.

J. Livingston and S. Houde stated that it is a wise idea to have the Town Manager approve the requests to expedite the process.

Motion: A motion was made by J. Livingston and seconded by S. Houde to approve the Outdoor Seating Policy pursuant to COVID-19 Order 35 as presented. **By Roll Call Vote:** J. Livingston, aye; S. Houde, aye, S. Copeland, aye. **Motion passed by Roll Call Vote 3-0.**

Vote to authorize the Town Manager to approve Outdoor Seating Requests (both alcoholic and non-alcoholic) pursuant to Outdoor Seating Policy Outdoor Seating Policy Pursuant to Executive Order 35:

Motion: A motion was made by J. Livingston and seconded by S. Houde to authorize the Town Manager to approve all outdoor seating (alcoholic and non-alcoholic) applications. **By Roll Call Vote:** J. Livingston, aye; S. Houde, aye, S. Copeland, aye. **Motion passed by Roll Call Vote 3-0.**

Adjournment:

Motion: A motion was made by S. Houde and seconded by J. Livingston to adjourn at 4:17 PM. **Motion passed by Roll Call Vote 3-0.**

Minutes Recorded and Submitted by Carly M. Antonellis, Assistant Town Manager

Date Minutes Approved by BOS: 14 Jun 2020

Signature Indicating Approval: 