

Town of Ayer, Massachusetts



2017 Annual Report

In Memoriam

*The Town of Ayer remembers the following individuals
who served the Town in various capacities
and passed away in 2017*

Carol Cooney

May Ernst

Nancy Healy

Peter Johnston

Elizabeth LaBeau

Julie Lacey

Marina Mackie

Murdo MacLeod

Patricia Markham

R. Neville Markham

Ruth Shanahan

TABLE OF CONTENTS

Elected Officials	1
Board of Selectmen.....	2
Town Administrator.....	4
Animal Control Officer.....	6
Benefits & Payroll	7
Board of Assessors.....	8
Community & Economic Development.....	10
Community Preservation Committee.....	12
Conservation Commission.....	14
Council on Aging.....	16
Devens Enterprise Commission.....	18
Department of Public Works	
Engineering & Administration	19
Highway Division.....	20
Water Division	20
Solid Waste Division.....	20
Wastewater Division	21
Fire Department.....	22
Fourth of July Committee.....	24
Historical Commission	25
Information Technology	26
Library	28
Parks Department	30
Ayer Youth Baseball and Softball.....	33
Ayer Youth Basketball	35
Ayer Youth Soccer	37
Planning Board.....	39
Police Department	41
Recycling Committee	44
School Department	
Ayer-Shirley Regional School District	45
Nashoba Valley Technical High School	55
Senior Citizen Property Work-Off Program.....	58
Town Accountant.....	59
Combined Balance Sheet	60
Special Revenue Funds	61
Trust and Agency Funds	63
Enterprise Funds	64
Schedule A.....	65
Statement of Indebtedness.....	85
Authorized Unissued Debt	86
Long Term Debt.....	88
Short Term Debt.....	99
Town Clerk	100
Town Warrants	
Special Town Meeting – May 8, 2017	101
Annual Town Meeting – May 8, 2017	104
Special Town Meeting – September 25, 2017	127
Special Town Meeting – October 23, 2017	130

TABLE OF CONTENTS

Town Elections	
Annual Town Election - April 24, 2017	145
Special Town Election – November 28, 2017	150
Town Tax Collector	153
Town Treasurer	154
Cash Reconciliation	155
Trust Fund Activity	156
Town Salaries & Wages	159
Tree Warden.....	164
Veteran's Services	165
Zoning Board of Appeals.....	166

ELECTED OFFICIALS

ASSESSORS (3 Years)

Denis J. Callahan, Clerk	2019
C. Edward Cornellier	2020
Paul D. Bresnahan, Chair	2018

BOARD OF HEALTH (3 Years)

Mary E. Spinner, Clerk	2018
Pamela L. Papineau, Chair	2020
Patricia A. Peters	2019

COMMISSIONER OF TRUST FUNDS (3 Years)

James D. Stephen, Clerk	2019
Steve Slarsky	2020
Murray W. Clark, Chair	2018

CONSTABLE (3 Years)

Clark W. Paige	2019
Richard W. Skoczylas	2020
Samuel A. Goodwin Jr.	2018

HOUSING AUTHORITY (5 Years)

Judith Pinard	<i>appointed</i>
Robert M Moore	2018
Janet K. Providakes	2020
Kathleen E. O'Sullivan	2021
Brian T. Anderson	2022

LIBRARY TRUSTEES (3 Years)

Jack Wool	2018
Dana Bresnahan	2020
Debbie Clancy Faust, President	2018
Penelope H. Kelley	<i>Permanent</i>
Timothy F. Holland	<i>Permanent</i>
Paul K. McGuane	<i>Permanent</i>
Debbie Pedrazzi	<i>Permanent</i>
Joann Quigley	<i>Permanent</i>
Louise A. Bresnahan	<i>Permanent</i>

MODERATOR (3 Years)

Thomas P. Horgan, Jr.	2019
-----------------------	------

PARK COMMISSIONER (3 Years)

Sarah A. Gibbons	2019
Richard P. Durand	2020
Kevin Williams	2020
Jason M. Mayo, Chair	2018
Eric Hebert	2018

PLANNING BOARD (3 Years)

James M. Fay, Chair	2019
Kenneth Diskin	2018
Mark Fermanian	2018
Susan Kennedy	2020
Geoffrey Tillotson	2020

REGIONAL SCHOOL DISTRICT COMMITTEE (3 Years)

Patrick William Kelly	2019
Michele L. Granger	2020
Daniel W. Gleason	2018

SELECTMEN (3 Years)

Christopher R. Hillman, Chair	2019
Jannice L. Livingston, Vice Chair	2020
Gary J. Luca, Clerk	2018

TAX COLLECTOR (3 Years)

Susan E. Copeland	2020
-------------------	------

TOWN CLERK (3 Years)

Susan E. Copeland	2020
-------------------	------

TREASURER (3 Years)

Susan E. Copeland	2019
-------------------	------

TREE WARDEN (3 Years)

Mark A. Dixon	2020
---------------	------

BOARD OF SELECTMEN

Contact Information:

Meeting Times:	1 st & 3 rd Tuesday of each month at 7:00pm at Town Hall, 1 st Floor Meeting Room
Address:	Town Hall, 1 Main Street, Ayer, MA 01432
Telephone:	978-772-8220
Email:	cantonellis@ayer.ma.us
Fax:	978-772-3017

Members:

Chair:	Christopher R. Hillman
Vice Chair:	Jannice L. Livingston
Clerk:	Gary J. Luca

Dear Citizens of Ayer,

We are pleased to provide this 2017 Annual Report highlighting the major accomplishments, initiatives, and projects of the Ayer Board of Selectmen.

2017 was another year of progress for the Town. The Board continued its commitment to strong financial stability and fiscal responsibility by not only balancing the budget but by implemented a budget with another \$1 million dollar surplus (this was the third consecutive year with a surplus). Additionally, the Board supported and maintained a tax rate which continues to make Ayer's one of the lowest residential tax rates in Central Massachusetts. Under the leadership of the Board, the Town continued to provide comprehensive municipal services of the highest quality at an affordable rate.

We continued with our commitment to public safety and public health in 2017 by continuing to support and fund the personnel and equipment of our Ambulance, Fire, and Police Departments who do an excellent job providing for the safety of our residents and businesses. The Board continued its proactive property enforcement policies working with the Building Commissioner and Board of Health to resolve various public safety and health violations and to ensure that all properties whether residential, commercial, or industrial are in full compliance with the building and health codes.

The Board continues its commitment to infrastructure improvements for the Town. Working with the DPW, the Board has supported the funding including various grants for the paving and repair of streets, sidewalks, as well as water and drainage infrastructure across Town. The Board entered into an inter-municipal agreement with the Town of Groton to extend the Town's sewer service to the Four Corner's Project in Groton. The terms of this agreement will generate additional sewer revenue for the Town as well as provide sewer interconnections for the remaining properties along Westford Road as well as additional funding for the Town's sewer system. Additionally, the Town entered into a lease agreement with Citizens Energy to develop a solar field on the Town's capped landfill site. This agreement will generate lease income and payments in lieu of taxes for the benefit of the Town. The Board support the Town's purchase of the street lights from National Grid for only \$1 and the conversion to LED streetlights using grant funding is under way which will make the street lights more energy efficient and at a savings to the Town.

Public education continues to be an ongoing priority of the Board as exemplified by the Board's continued support and funding for the Ayer Shirley Regional School District and the Nashoba Valley Technical School District. One of the highlights for the Board in 2017 was recognizing our students for their academic, athletic, artistic, and community contributions to the Town of Ayer. Working with the students from the Ayer Shirley High School, the Board initiated a student reporter program in which high school students cover each Board meeting writing an article which is then posted on the Town's website. The Board looks forward to expanding this student journalism program in 2018.

The Board continued to expand the Town's economic development in 2017 by entering into a Special Tax Agreement with the support of Town Meeting with American Superconductor which has relocated its corporate and engineering headquarters from Devens to the former Cains building brining high tech jobs to Ayer as well as a student internship program for Ayer Shirley High School Students and Nashoba Technical High School Students to start in 2018. The Board also supported the hiring of a full time Town Planner charged with updating the Town's antiquated zoning bylaw to foster economic

development in a professional, proactive manner. The Board continues to invest in the Downtown and looks forward to new initiatives in 2018 to address the further economic development of Main Street, Park Street, and West Main Street.

The Board was pleased to continue to support, celebrate, and participate in various community projects and events in 2017 which included the Memorial Day Parade; Fourth of July Parade and Fireworks; Veterans Day Ceremonies which included the dedication of a new Veterans Monument in the Memorial Garden; and the Second Annual Holiday Stroll and Tree Lighting at Town Hall which brought over two hundred people Downtown and to Town Hall. We look forward to many more celebrations of our great Town in 2018.

We would like to thank all of the Town's Department Heads; Employees; Elected and Appointed Boards, Commissions, and Committees and our many Volunteers for their continued support of a vibrant, transparent Town Government. A special thanks to our Town Administrator, Robert A. Pontbriand and our Assistant to the Town Administrator Carly M. Antonellis for all of their dedication and hard work in support of the Board and the Town of Ayer.

In conclusion, it remains our distinct honor and privilege to serve you as the Ayer Board of Selectmen as we continue to work together for the betterment and progress of the Town of Ayer. Thank you for your continued trust and continued support! We look forward to another successful year for the Town of Ayer!

On behalf of the 2017 Ayer Board of Selectmen

Christopher R. Hillman, Chair
Jannice L. Livingston, Vice Chair
Gary J. Luca, Clerk

The Ayer Board of Selectmen

TOWN ADMINISTRATOR

Contact Information:

Office Hours:	Monday, Wednesday, Thursday, 8am-4pm; Tuesday: 8am-7pm; Friday: 8am-1pm
Meeting Times:	Board of Selectmen: Meet 1 st & 3 rd Tuesday of each month at 7pm – Town Hall
Address:	Town Hall, 1 Main Street, Ayer, MA 01432
Telephone:	978-772-8220
Email:	rpontbriand@ayer.ma.us
Fax:	978-772-3017

Staff:

Town Administrator:

Robert A. Pontbriand

Assistant to the Town Administrator:

Carly M. Antonellis

Opportunities for Citizens:

Volunteer Opportunities: Anyone interested

In assisting the Board of Selectmen or undertaking special projects may

Contact Carly Antonellis at 978-772-8220

Mission or Statement of Purpose:

The Town Administrator is the chief administrative and procurement officer for the Town of Ayer and implements the policy directives of a three-member, elected Board of Selectmen

Dear Citizens of Ayer,

It gives me great pleasure to report to you that 2017 was another successful year of great progress for the Town of Ayer. I want to take this opportunity to thank the Ayer Board of Selectmen and the Citizens of Ayer for the continued privilege and honor to serve as your Town Administrator. Working together we have continued to make Ayer a better place to live, work, learn, and play.

The Town maintains its highly advantageous “AAA3” bond rating which is a true testament to the Town’s strong, stable financial condition. In 2017, the Town achieved another balanced budget with a surplus of over \$1 million dollars. Ayer continues to have one of the lowest residential real estate tax rates in all of Central Massachusetts. Keeping the Town of Ayer an affordable place to live has and continues to be a primary goal. The Town’s Administration continues to provide citizens with the highest level of service at an affordable price.

2017 was another year of great progress and many successes for the Town of Ayer. The following are the major initiatives and accomplishments of 2017:

- Worked with all Departments and coordinated the Town’s efforts to secure millions of dollars in grant funding for various public works, community development, economic development, and public safety projects and initiatives.
- Worked with Commonwealth of Massachusetts, MART, and the Board of Selectmen to transfer the rail trail parking lot from the State to the Town for the Commuter Rail Parking and Access and Improvement Project.
- Successfully negotiated and concluded a three year collective bargaining agreement with the Ayer Town Hall Clerical Employees Union.

- Successfully negotiated a special tax agreement with American Superconductor which will relocate from Devens to the former Cains Property in Ayer.
- Continued to implement, administer, and coordinate the Board of Selectmen's property enforcement policies designed to improve the public health and public safety for the Town of Ayer. Successfully, concluded the multi-departmental enforcement of 66 Westford Road and worked with the Massachusetts Attorney General's Abandoned Property Division with respect to 14 Williams Street and 128 Washington Street.
- Negotiated an inter-municipal agreement with the Town of Groton to extend the Town of Ayer's sewer service to the Four Corners in Groton. The negotiated inter-municipal agreement resulted in inflow/infiltration funding from the project to Ayer as well as future, increased sewer revenue.
- Implemented a full-time, professional Town Planner position and convened an internal Land Use Working Group to coordinate the building, conservation, economic development, planning, and zoning efforts of the Town.
- Worked with the DPW Superintendent to purchase the Town's streetlights from National Grid for \$1 and to convert the streetlights to LED using Green Communities grant funding.
- Worked with the Board of Selectmen, Conservation Commission and Community Preservation Committee to establish a Town Conservation Fund with the support of Town Meeting; with initial funding in the amount of \$500,000 from CPC funds for the purposes of acquiring and protecting open space, conservation, and Chapter 61 lands.
- Successfully proposed a government reorganization consisting of four special acts with the support of the Board of Selectmen and Town Meeting designed to improve the efficiencies of municipal government by making the positions of Town Clerk, full-time and appointed; the position of Treasurer/Tax Collector as full-time and appointed; creation of the position of Town Manager with increased administrative and procurement responsibilities consistent with the Massachusetts Municipal Modernization Act and municipal administration best practices; and creation of the position of Tree Warden as appointed. Implementation ongoing in 2018.
- Convened an internal working group consisting of the Town Clerk, Chief of Police, a Selectman, Assistant to the Town Administrator, and the professional consultant, General Code charged with organizing, reviewing, and updating the Town's bylaws and traffic regulations subject to Town Meeting approval where applicable.
- 2017 marked another year of effective management and improved customer service with the primary goal being to ensure that all residents and businesses receive high quality municipal services.

In conclusion, I am pleased to report that 2017 was another very productive and successful year for the Town of Ayer filled with numerous new projects, initiatives, community events, and overall progress. The future of Ayer remains very promising. I would like to thank the Board of Selectmen and all of the Town's elected and appointed boards, commissions, and committees for their continued service. It is through their tireless dedication and passionate volunteerism that Ayer is such a special place. I would also like to thank all of the Department Heads and Employees for their commitment to public service and for their professionalism in all that they do for Ayer. It is truly appreciated!

I look forward to working with all of you as we continue to improve the quality of life in Ayer for all residents, students, and businesses. Thank you for your continued trust and I look forward to continuing to work for you and with you in the years to come.

Respectfully submitted,

Robert A. Pontbriand
Town Administrator

ANIMAL CONTROL OFFICER

Contact Information:

Animal Control Officer	Julie Thomas
Telephone:	(978) 772-8200 ext. 559
Email:	aco@ayer.ma.us
Website:	www.ayer.ma.us/animal-control

There is one on-call Animal Control Officer who handles all animal incidents and is responsible for enforcing animal control laws. The Animal Control Officer may issue violations to pet owners based upon Mass General Law and the bylaws of the Town of Ayer.

Cases investigated	380
Dogs hit by car	2
Dogs reported missing	35
Animal bites	12
Wild animal calls	68
Violation notices issued	6

While there has been a significant improvement in residents registering their dogs, there continues to be a number of unlicensed dogs in town. Licensing is a state law that assures owners will keep their dogs current on their vaccinations. These vaccinations prevent rabies and distemper among animals in the community. Perhaps most important, licensing helps identify the owner of a lost dog.

Many wild animals come into residential neighborhoods looking for food. It is suggested that you do not feed your pets outside. We urge everyone to keep containers in their garages and sheds tightly sealed, and to keep these buildings secured so wildlife cannot get in. If you discover a wild animal on your property there is not a lot that can be done because it is illegal to capture or relocate wildlife, so prevention is the best solution.

The department would like to thank the responsible dog owners who control their pets and keep their licenses and vaccinations current. We will continue to strive to keep the costs of doing so to a minimum and help create a happy and healthy environment for the residents of Ayer.

Respectfully submitted,
Julie Thomas, Animal Control Officer

BENEFITS AND PAYROLL OFFICE

Contact Information:

Benefits & Payroll Manager	Kevin A. Johnston
Office Hours:	Monday 8:00am - 4:00pm Tuesday 8:00 am - 7:00pm Wednesday 8:00am – 4:00pm Thursday 8:00am – 4:00pm Friday 8:00am – 1:00pm
Appointments:	Appointments & meetings outside of business hours are scheduled as needed
Address:	1 Main Street
Telephone:	978-772-8248
Email:	kjohnston@ayer.ma.us
Fax:	978-772-5968

Mission Statement:

Our town, its employees, residents and businesses are our first priority. We welcome visitors and will treat everyone with courtesy, dignity, and respect. We will perform our duties in a knowledgeable and responsible manner while maintaining the highest standard of integrity, and will work together with our colleagues, appreciate their unique individual talents and value, and recognize that it is through our combined efforts that we are able to best serve our community.

Human Resources Administration:

Health benefits fairs were held for both active and retired employees to provide an opportunity for eligible employees and retirees to meet with insurance representatives or enroll in health benefits. A representative from The Enrollment Network met with employees individually to advise them on voluntary employee benefits including Short and Long Term Disability, Life Insurance and Accident Insurance. A Criminal Offender Record Information (CORI) administrative process was established for employees in accordance with the CORI Policy approved by the Board of Selectmen. Middlesex County Retirement held a Regional Education seminar in Town Hall for employees in the Town of Ayer and surrounding communities. The seminar provided information about the Retirement System, Medicare benefits, and the coordination of Retirement and Social Security Benefits.

Retiree Benefits:

Health and life insurance benefits for retirees, specifically Medicare supplement health insurance and coordination of benefits continues to be a significant piece of our customer service work; the Town continues to work to provide retirees with the best value in health benefits plans. Membership on the Sub-Committee on Assessments and Investments at the Middlesex County Retirement System provides the opportunity for input on the administration of the retirement system and timely information about retirement benefits to assist employees in preparing and planning for retirement.

Senior Citizen Property Tax Work-off Abatement Program:

The Senior Citizens Property Tax Work-off Program continued this year; participation increased in 2017 and Senior Citizens received a reduction in real estate taxes in FY 2018. The program continues to grow and additional participants are welcome!

Employee Training Program:

The Employee Training and Development program continued this year. Professionals from the Massachusetts Interlocal Insurance Association (MIIA) Employee Assistance Program (EAP) provided professional development training to the staff. Scheduled training included *Working in a Multi-Generational Workplace* and *Responding to Difficult Situations with Residents, Patrons, and Customers*. In addition, Senior Staff from the Fire and Police Departments conducted Emergency Preparedness training for employees in Town Hall.

BOARD OF ASSESSORS

Contact Information:

Office Hours:	Mon-Wed-Thu 8:00-4:00 Tue 8:00-7:00 Fri 8:00-1:00
Meeting Times:	Bi-weekly on Wednesdays @ 2:00PM
Address:	1 Main Street
Telephone:	978-772-8211
Email:	assessor@ayer.ma.us
Fax:	978-772-8222

Members / Employees:

Chair:	Paul D. Bresnahan
Clerk:	C. Edward Cornellier
Member:	Denis J. Callahan
Employees:	Thomas Hogan, Assessing Administrator
	Jacquelyn Ann Guthrie, Assessing Department Assistant

In 2017, the Assessing Department completed an in-house interim year update of all Ayer's real and personal property valuations. Property values were adjusted to reflect their full and fair cash valuation as of January 1, 2017. This update was completed to insure that Ayer remains in compliance with the Commissioner of Revenue's standards as they relate to assessment level and uniformity.

For FY2018, the total taxable valuation of Ayer is \$1,153,576,260 with a property tax levy of \$23,223,467. The Assessing Department reported \$36,355,130 in new growth valuation resulting in an additional \$960,356 in allowable tax levy growth. The FY2018 tax rate for residential is \$14.43 per thousand dollars of value and the commercial/ industrial/personal property tax rate is \$31.00. The current valuation and levy percentages based upon property class are as follows:

<u>Class</u>	<u>Valuation</u>	<u>%</u>	<u>Tax</u>	<u>%</u>
Residential	756,632,300	66%	\$10,918,204	47%
Commercial	112,845,500	10%	\$3,498,211	15%
Industrial	150,479,600	13%	\$4,664,868	20%
Personal	<u>133,618,860</u>	<u>12%</u>	<u>\$4,142,185</u>	<u>18%</u>
Totals:	1,153,576,260	100%	\$23,223,467	100%

The Board of Assessors declared an overlay surplus of \$282,926. This surplus was realized in large part due to the successful management of Ayer's State Appellate Tax Board docket. The surplus was returned to the town for FY2018 budgetary purposes.

The Assessing Department inspected, valued and committed \$15,444.27 in supplemental tax revenue resulting from post July 1 construction activity.

The Board of Assessors reorganized and voted Paul D. Bresnahan the Chairman of the Board.

The Board of Assessors voted to approve the Municipal Contract with the Executive Office of Technology Services and Security (EOTSS) paving the way for the Assessing Department's conversion to Tyler Technologies iasWorld Cloud-Based Appraisal System.

Assessing Department Staff participated in a public forum intended to provide information and address any taxpayer questions or concerns relating to the proposed Special Tax Agreement (STA) for the former Cain's facility.

Administratively, the Assessing Department processed the following items in 2017:

- Mailed Income & Expense Information Requests to 214 commercial, industrial and apartment property owners
- Mailed Forms of Lists to 150 personal property tax accounts
- Managed a State Appellate Tax Board docket of 16 real and personal property cases
- Processed 22 Real Estate and Personal Property Abatement Applications
- Processed 113 Statutory Exemption Applications
- Processed 9 Automobile Excise Commitments totaling \$1,215,441.71
- Calculated 302 Automobile Excise Adjustments
- Prepared 32 Lists of Abutters

Respectively submitted,

Paul D. Bresnahan, Chairman
C. Edward Cornellier, Clerk
Denis J. Callahan, Member

AYER OFFICE OF COMMUNITY & ECONOMIC DEVELOPMENT

Contact Information: Alan S. Manoian AICP, Director (AOCED)/Alicia Hersey, Program Mgr.

Office Hours:	8:00AM-5:00PM (Mon., Wed., Thurs., Fri.), 8:00AM-7:00PM (Tues.)
Meeting Times:	N/A
Address:	1 Main Street
Telephone:	978-772-8206
Email:	amanoian@ayer.ma.us
Fax:	978-772-8220

The past fiscal year of 2017-2018 has proved once again to evidence that the Town of Ayer is experiencing an era of social, cultural and economic transformation. New residential development, both suburban & urban, has been the strongest development sector during the past year; and the forecast is for this residential development growth trend to continue into 2018-2019. Ayer's housing prices have dramatically escalated in the past two years, driven by the unprecedented rise in Metro-Boston housing prices. A large segment of Ayer's newest residents have located, and continue to locate, in Ayer from various Metro-Boston communities. Ayer's relatively affordable housing prices, relatively modest residential tax rate, good public educational system, MBTA passenger/commuter rail station, nice historic neighborhoods, a perfect little Downtown, and the combination of small-town character with a micro-urban vitality, all contribute to the growth of our residential community.

Ayer's strong residential growth, with its associated and expanding "concentration of talented individuals", is the foundation for our 21st century knowledge-based & innovation-based local & regional economy. Ayer will preserve, retain, grow and attract business enterprise and world-class companies to our community by demonstrating and delivering a noteworthy concentration of highly talented, motivated, creative, inventive, civically-active people residing in our community. As we reported last year, and report again this year - in order for the Town of Ayer to successfully attract, retain and grow new investment and sustainable enterprise to our community, the Town of Ayer must dedicate itself to constant and continual improvement in the way Ayer looks, lives and functions. Improved coordination between the Ayer Office of Community & Economic Development (AOCED), the new Ayer Town Planner, the Ayer Conservation Commission Administrator, and the Ayer Planning Board during the past year has resulted in incremental improvement to Ayer's Site Plan Review process and standards, as well as greater internal staff development review through the newly created "Land Use Group" and "Development Review Group".

The Ayer Office of Community & Economic Development (AOCED) engaged in and completed projects/programs including, but not limited to:

- Pleasant Street (US Dept. of HUD CDBG Grant) Infrastructure Improvement Project;
- Completed & submitted new (US Dept. of HUD CDBG Grant) \$750,000 application for the proposed Prospect St. & Oak St. Infrastructure Improvement Project;
- Produced the 2018 Town of Ayer Community Development Strategy (CDS);
- Awarded a District Local Assistance Grant (DLTA) to fund the Park Street Corridor Form-Based Code Public Engagement & Design Charrettes;
- Conducted the Depot Square Park Public Design Charrette;
- Conducted the Ayer Historic Neighborhood Public Design & Improvement Walking Tour Series;
- Developed & conducted the 2nd Annual Downtown Ayer Winter Holiday Candlelight Stroll Event;

- Managed local coordination with New England Studios of Devens for four (4) television & cinema movies filmed in Ayer during the past year including, “The Spruces & The Pines”, “Slenderman”, “Castle Rock”, and “I’m Not Your Daughter”;
- Successful corporate attraction of American Superconductor to the former Cains Plant;
- Completion of the 2017-2018 Town of Ayer Master Plan Update;
- Proposed and completed the new Downtown Ayer Railroad Corridor Fence & Clean-Up Project;
- Twice reissued the RFP (Request for Proposals) for the acquisition & redevelopment of the 1934 Historic Ayer Central Fire Station Building;
- Managed & completed the renovation/rehabilitation of nine (9) units of “low and moderate income” housing in the Ayer Sustainable Development Target Area;
- Design and launched the new and innovative (AOCED) Webpage;
- Produced & posted The (AOCED) Community Development Video Message Series on municipal social media platforms including Facebook, Twitter, etc.

With the proposed completion of the Historic Ayer Central Fire Station redevelopment project, the Ayer Master Plan Update, the US Dept of HUD Prospect St & Oak St. Infrastructure Improvement Project Grant submission to Mass DHCD, the design & launch of the new (AOCED) Webpage, the beginning of construction of the new Commuter Rail Parking Facility & new Depot Square Park at the MBTA Station, and several additional conventional “planning & development” projects, the (AOCED) shall engage in a more “pure” municipal Economic Development work program for the coming year.

Upcoming Programs/Projects shall include:

- Town of Ayer Corporate Promotion & Attraction Campaign;
- Corporate & Business Visitation Program;
- Enhanced Integration of Ayer Corporate Community & Public School District;
- Focused Interaction with regional Commercial Property Brokers/Commercial Bankers/Chamber of Commerce;
- Advocate for Infrastructure/Transportation/Connectivity Investments and Improvements;
- Establish an “Ayer Start-Up” Space/Location to attract new young professionals/innovators;
- Formulate, Introduce, & Adopt new Land/Building Development Vision & Regulations for Ayer’s Park Street Corridor & West Main Street Corridor;
- Organize & Launch the 2018-2019 Downtown Ayer (Design Improvement & Visitor Experience) Program.

COMMUNITY PRESERVATION COMMITTEE

Contact Information:

Meeting Times:	1 st Wednesday of each month at 6:00 pm at Town Hall
Address:	1 Main Street
Telephone:	978-772-8220
Email:	cpc@ayer.ma.us
Fax:	978-772-8222

Members:

Chair:	Janet Providakes (Ayer Housing Authority)
Co-Chair/Clerk:	Jessica Gugino (Conservation Commission)
Members:	Beth Suedmeyer (Citizen-at-Large)
	Barry Schwarzel (Historical Commission)
	Richard Durand (Parks and Recreation Board)
	Mark Fermanian (Planning Board)
	Julie Murray (Citizen-at-Large)

Statement of Purpose:

The Community Preservation Act (CPA) was signed into law in the Commonwealth on September 14, 2000 (Massachusetts General Law, Chapter 44B, Section 5). The Community Preservation Act (CPA) was adopted by Ayer voters in April 2001. In the first two years of the program, Ayer's local property tax surcharge was 3% - it was reduced to 1% by ballot vote in Fiscal Year 2003. The Ayer CPA receives funds through a local property tax surcharge and a variable state match based on local receipts. Note: Additional state funds would be available if the surcharge was returned to the original percentage.

The CPA was designed as a smart growth tool to help participating communities with four general types of projects: the acquisition and preservation of open space; the creation and support of affordable housing; the acquisition and preservation of historic resources; and the creation and support of outdoor recreational uses. Each community determines its own priorities and can more readily plan for its future knowing what funds it has available.

To facilitate projects and recommend the allotment of annual funds in accordance with CPA requirements, participating communities must create a local Community Preservation Committee (CPC) of up to nine members. The role of a CPC is to review and recommend CPA projects to Town Meeting, which, in turn, makes the final decision on uses of CPA funds. The Ayer CPC, which meets monthly, is currently a seven-member committee (reduced from nine members in October 2013). Members are appointed by the Board of Selectmen and comprised, by statutory requirement, of representatives from the Planning Board, Conservation Commission, Historical Commission, Housing Authority, and Parks Commission, and also includes two citizens at large. Meetings are held at 6:00 pm the first Wednesday of the month at Town Hall.

At Spring Town Meeting, the Ayer CPC makes recommendations for the distribution of its annual CPA revenues from the surcharge and the State. By law, open space, housing, and historic preservation must each receive a minimum 10% distribution from these revenues. The CPC also makes recommendations for the distribution of the remaining funds towards other open space, housing, and historic preservation, as well as to recreation, reserves and administrative uses.

In previous years, Ayer CPC has funded renovations to Town Hall and has made Open Space purchases expanding the Town's conservation land holdings. Additionally, CPA funds have supported projects for affordable and elderly housing, as well as multiple housing units with Habitat for Humanity. CPA funds have supported the Open Space and Recreation and Greenway Committees. CPA funds have supported projects at Sandy Pond Beach, Ayer Pond Assessments, Pleasant Street Pocket Park, Ayer Dog Park and Pirone Park.

Projects Completed in 2017:

The CPC funded the emergency generator at the historical Pleasant Street School and the ADA compliant perimeter path at Pirone Park. At the Fall Town Meeting almost half of the CPA funds for Open Space were moved into a Conservation Fund for expedited access to acquire land for conservation purposes, under the M.G.L. 40C guidelines set forth

for the Conservation Commission. Funding for the roof and step gable restoration of the Central Fire Station on Washington Street was also approved at 2017 Fall Town Meeting.

Future Prospective Projects:

The CPC will be considering the funding requests from the Sandy Pond School Association to support the priority structural restoration of this National Historic building located at the corner of Sandy Pond, Willow and Westford Roads. This request will be presented at the 2018 Annual Town Meeting in May.

CONSERVATION COMMISSION

Contact Information:

Office Hours:	See below
Meeting Times:	2 nd & 4 th Thursday of each month at 7:00 at Town Hall
Address:	1 Main Street
Telephone:	978-772-8249
Email:	concom@ayer.ma.us
Website:	www.ayer.ma.us/boards_conservation

Members:

Chair:	William Daniels
Vice-Chair:	George Bacon
Clerk:	Jessica Gugino
Members:	Bonnie Tillotson
	Jon Schmalenberger
Administrator:	Jo-Anne Crystoff

MISSION STATEMENT:

Wetlands protect drinking water, prevent flood damage and provide fish, shellfish, wildlife and plant habitat. Although wetlands are found on private property, their benefits are important to everyone. Since colonial times, Massachusetts has lost nearly one-third of its wetlands, and continues to lose more every year. In accordance with Massachusetts General Laws, c40 §8C, the Conservation Commission's mission is the "promotion and development of the natural resources and for the protection of watershed resources." The Commission is also charged by State law to protect the town's wetlands resources by administering the Massachusetts Wetlands Protection Act, Rivers Protection Act and their regulations, as well as the Ayer Wetlands Protection Bylaw.

The Commission also manages the Pine Meadow Conservation Land abutting Groton Harvard Road and Oakridge Drive as well as a small parcel on Snake Hill Road. Conservation land in the Town is managed with assistance from volunteers from the Ayer Greenway Committee. Signage and walking trails are maintained to allow residents to enjoy the beauty and serenity of the forest, marsh, ponds and wildlife there. The Greenway Committee always welcomes new members who are interested in preserving and enjoying Ayer's open space resources. Landowners have an important role in protecting wetlands. Several landowners have granted Conservation Restrictions on their properties. These properties remain in private ownership, but use of the land is limited to prevent alteration and to preserve open space and conservation functions. The Commission monitors these properties to ensure adherence to the terms of the restrictions.

ADMINISTRATIVE SUMMARY

Official office hours are: Monday: 9 am – 1 pm Thursday: 1 pm – 5 pm
Tuesday: 10 am – 2 pm Friday: 9 am – 1 pm
Wednesday: 11 am – 3 pm

In addition, drop-in office hours are Tuesdays, 5-7 pm, and Thursdays 8-10 am. When not performing field inspections, attending meetings, or conducting other Commission business, the Conservation Administrator is generally available when Town Hall is open: M 8-4, T 8-7, W 8-4, Th 8-4, F 8-1.

During 2017, the Commission:

- Oversaw the treatment of aquatic weeds in Sandy Pond, Pine Meadow, and Flannagan ponds;
- Held several preliminary meetings (1/17-3/17) with the public to discuss revising the Ayer Wetlands Protection Bylaw (to be continued at a later date);

- Welcomed new Conservation Administrator, Jo-Anne Crystoff, and new Commissioner, Jon Schmalenberger;
- Successfully sought the creation of a Conservation Fund at Fall Town Meeting (10/23/17), to be managed by the Commission and initially funded by the transfer of money from the Community Preservation Committee;
- Agreed to participate in the Farmland Inventory Project run by the North County Land Trust;
- Accepted the responsibility of being designated fallback holder of the Grove Pond Conservation Restriction for the Devens Enterprise Commission.
- Participated in learning sessions and professional development at MACC Conferences (Massachusetts Association of Conservation Commissions).
- Oversees the management of the four ‘beaver deceivers’ now installed at various locations in town – Long Pond, Rock Meadow Pond, Nonacoicus Brook, and Pondview Estates.

In addition to holding 27 evening meetings during the year as well as performing 18 additional weekend/weeknight site walks, the Commission took the following regulatory actions:

11	Determinations of Applicability	2	Orders of Resource Area Delineation
22	Orders of Conditions (OOC)	29	Certificates of Compliance
5	Amendments to OOCs	4	Enforcement Orders/Violation Notices
1	Extensions of OOCs	1	Requests for Proposals

The Commission appreciates the support of the citizens of Ayer as it strives to better serve the community. All interested citizens are welcomed to join us at our monthly business meeting.

COUNCIL ON AGING

Contact Information:

Hours of Operation	Monday – Friday 8am-3pm Facility Open MART Van appointments 8am-3pm Mondays Dinner at Tiny's 4-7pm Tuesdays Walmart 3pm-5pm Wednesday Market Basket 3pm-5pm Saturdays Loaves and Fishes 7:30am
Executive Board Meeting	Second Wed of the month at 3:30pm At The Center
Address	18 Pond Street rear entrance
Phone	978-772-8260
Transportation	Dial a ride MART Van 978-772-8261 Must have 24 hours notice for any transportation appointment.
Web Page	Town of Ayer Web Page
Fax	978-772-8246

Employees:

Executive Director	Karin Dynice-Swanfeldt
Outreach Coordinator	Jean Wesinger
Nutrition Coordinator	Michael Murphy
MART Van Coordinators	Sam Parr, Ericka Trinique, Michael Murphy
Exercise Instructor	Amanda Norton
Housekeeping	Rita Pederson
Meals on Wheels Coordinator	Ann Doe
COA Center Volunteers	Sr. Paula McCrea, Sally Balcom, Carol Tillis

Executive Board Members

Chair	Sister Paula McCrea
Member	Robert Hammond
Member	Sally Balcom
Member	Susan Copeland

Mission or Statement of Purpose: The Council on Aging is here to serve the community of Ayer and its residents that are 60+ years of age. The COA is a serve based department to help increase quality of life. We are here to also help family members caring for their loved ones.

Daily Activities:

MART Van Transportations Daily, Meals on Wheels delivered daily, On Site Lunch Program daily, Outreach Service on site daily.

On Going Weekly and Monthly Activities:

(**most are FREE**) Walmart of Lunenburg, Hannaford's Shopping Lunenburg MA, Market Basket of Littleton MA, Loaves and Fishes Trips, Groton CVS trips, Shop and Save of AYER, Free Baked Goods delivered to Center 3X per week, The Family Dollar Store of Ayer, Christmas Tree Shoppe 2X a year, Cribbage, Exercise Class, Bingo, Knitting, Playing Cards, Movies weekly, Blood Pressure Clinic, Flu Clinic, AARP Tax Program, Fuel Assistance Program, FREE SHINE Counselor available to address insurance issues, outreach assistance on- going for senior and their caregivers.

Monthly Activities:

(most are FREE) out of town trips scheduled with travel companies, overnight trips and weekends, functions with the Police, Fire and Public School Departments. 600 newsletters printed per month, newsletter available on the website and distributed throughout the community, monthly menu available on local cable TV. Holiday parties with Sean Patrick's of Lunenburg MA and Happy Jack's of Leominster MA, Annual Italian Night with the Ayer Fire Department, May Day Celebration.

Special Recognition:

2017 was another wonderful, busy year for us here at The COA. We are continuing to grow in all areas of service. It has 18 years to grow this COA but we are well on our way. I am happy to say I feel this increase has come with the positive atmosphere offered here through my staff and all that walk through our doors. There was also a huge change in staffing here for the first time in Years!!!! I had staff move on and staff retire all at the same time. This was a tough time for a bit but once the correct folks were placed The Center really shined!! I have always been grateful for my staff but now this new Younger blood is rocking and rolling. This is the life line to a successful Council on Aging. As I always say, "We all will age but you choice to GET OLD." There is nothing old about the Ayer COA!!!!!!!!!!!!!!!!!!!!!!!!!!!!

Every event held in 2017 was MAXED out and had a waiting list. This is the goal I have been working towards since my arrival here as the COA Executive Director. It is wonderful to see so many folks from our community becoming involved not just the folks living in housing. This COA is for everyone over 60 living in the community of AYER!!! **EVERYONE!!!!!!** We also welcome folks from outside of Ayer that have nowhere to turn, we are here to **HELP!!** This is what WE DO.....**HELP YOU!**

So with all this wonderful growth we are moving towards the creation of a new building. We have out grown the building which we are in. We have been very lucky to have had so many wonderful years here at 18 Pond ST. but it is time for a bigger facility. We will begin at the 2018 Spring Town Meeting requesting funding to begin this process. This is a huge undertaking and **WILL NOT HAPPEN overnight**. However it will happen with a lot of hard TEAM work.

So here is looking at a very busy, bright 2018!! And the beginning of my our new journey for The COA....creating a new, bigger home for the Ayer Council on Aging

Statistics:

The population in the community of Ayer is just under 7,000. Of that number 1,900 are 60+ years of age and older which is up 700 since I began here. At The Center, on average, we service between 375-400 people per week. That is an average week. When we have a function, event, workshops or trips those weekly numbers can increase by an additional 200 people per week. In round numbers, we service on average in a year up to 20,000 people. This is not just people 60+ but also their caregivers and family members. We also transport the many disabled members of our community. We are a service based department and offer much to many. We are a very active facility with countless services. We have an open door policy and no one is turned away or goes without! We work together as a **TEAM** and will continue to offer quality in **ALL** we do. As we move into 2018 we look forward to bringing new and exciting activities to our 60+ers and many more services. Make **PLANS** in 2018 to stop by the check us out, you will not be disappointed!!!!!!!!!!!!!!!!!!!!!!

DEVENS ENTERPRISE COMMISSION

Contact Information:

Address:	33 Andrews Parkway, Devens MA 01434
Telephone:	978-772-8831 ext. 3313
Fax:	978-772-1529

Members:

Chair:	William P. Marshall
Ayer Members:	Martin Poutry
	Russ Smith

**Annual Report: 2017
Town of Ayer
DEVENS ENTERPRISE COMMISSION**

The Devens Enterprise Commission (DEC) is a regulatory and permit-granting authority for the Devens Regional Enterprise Zone.

A full copy of the DEC 2017 Annual Report can be found at
<http://www.devensec.com/meetings.html> under Annual Reports 2017.

Respectfully submitted by Ayer's DEC Commissioners:

Martin Poutry

DEPARTMENT OF PUBLIC WORKS

Contact Information:

Office Hours:	7:30am - 3:30pm
Address:	25 Brook Street
Telephone:	978-772-8240
Email:	dpw@ayer.ma.us , mwetzel@ayer.ma.us
Fax:	978-772-8244

The Department of Public Works provides essential services to the Town of Ayer that affect public health, safety, education, as well as economic vitality, the aesthetic appeal of our town and the overall quality of life. The Ayer DPW has six divisions; Engineering and Administration, Highway, Water, Wastewater, Stormwater, and Solid Waste. The goal as the DPW is to improve the public services and infrastructure for the residents and businesses of the town. We appreciate public input, new ideas and the DPW staff will work hard to improve our community.

Engineering and Administration:

Mark Wetzel, P.E - Superintendent, Daniel Van Schalkwyk, P.E. - Town Engineer, Pamela Martin - Business Manager, Ramona Bean – Department Assistant

The DPW Engineering staff designs and manages GIS systems, capital projects, operations, obtains grants and provides engineering support for other Town departments. The Administrative staff support the Department operations with water and sewer billing, procurement administration, Transfer Station Permits and bags, payroll processing and response to public inquiries and concerns regarding DPW areas of responsibility.

Significant Projects:

- Completed construction of Pleasant Street infrastructure improvements
- Completed construction of Water Division Garage
- Obtained a grant and began design of West Main St Bridge Replacement
- Completed Awarded bid for Stormwater Outfall Improvements at three locations in Town
- Paved Washington Street and New England Way
- Assisted Town Hall / MART with design for Depot Square and Commuter Parking Lot project.
- Active involvement in Comprehensive Plan Committee. Completed work on the Transportation and Infrastructure sections of the plan
- Completed construction of Wright Road / Sandy Pond Road water main
- Began Construction of DPW Administration Building Project
- Implemented solar lease project at Town landfill
- Completed construction of Snake Hill Road Water Service Replacements
- Began LED Streetlight Upgrade
- Completed construction of Spec Pond Well 2 Replacement Well
- Managing the design of Wastewater Treatment Plant Improvements – Phase 1 (Safety / Code related)
- Completed Phase1 of CCTV sewer inspection program for inflow and infiltration study
- Completed update of Pavement Management Plan
- Completed Parking Management Study
- Assisted Recreation Department with design of Perone Park garage / storage building and Walking Path projects

Highway Division:

Doug Jaspersen – Foreman, Walter Wood - Asst Foreman, Bruce Burns – Equipment Operator, David Malatos – Equipment Operator, Ryan Januskiewicz – Utility Person, Michael Winters – Mechanic

- Regraded and paved Washington St from Moore Drive to Nashua St
- Regraded and paved New England Way
- Repaired 340 potholes throughout Town
- Replaced drain pipes on Groveland Street, Myrick Street and Washington Street
- 910 catch basins were cleaned by a private contractor.
- 29 catch basins were repaired.
- Repaired drain outfall on Washington Street
- Painted 42 crosswalks and 4 handicap parking spaces
- Repaired or replaced 30 signs at various locations.
- Installed new lenses on 12 decorative street lights on Main Street
- Maintained lawns / grass at DPW Administrative offices/garage, Police Station, Town Hall, Rail Trail, Rotary
- Set-up and clean-up for the 4th of July Celebration at Pirone Park.
- American Flags were mounted on the Main Street light poles for the various appropriate events
- Street Sweeping
- Beaver Control
- Snow and Ice Removal Operations -68 inches and 11 storms

Water Division:

Richard Linde – Foreman, Greg Cormier –Asst Foreman, Brian Boomgaarden - Treatment Operator, Scott Schwinger – Distribution System Operator, Tim Lahtinen

- Pumped and treated 521 million gallons from 5 wells
- Maximum day pumpage was 2.24 million gallons
- Completed monthly water quality sampling and met all water quality standards
- Completed all required regulatory submittals and permits
- Constructed new storage garage
- Purchase new mini-excavator and trailer for quick response to water emergencies
- Purchased valve trailer and initiated a valve maintenance program
- Completed Sandy Pond Road to Wright Road water main
- Replaced 8 water services on Snake Hill Road
- Investigate / flushed 29 water quality complaints
- 261 Dig-Safe mark-outs
- 58 final meter reads
- Flushed 33 locations
- Repaired / replaced 12 hydrants
- Repaired 11 leaks
- Installed 102 new water meters
- Repaired /replaced 89 water services

Solid Waste Division:

Andrew Jackson-Foreman, Frank Mavilia-Operator

- Transfer Permits sold 1452
- 773 tons trash
- 279 tons single stream recycle material
- 60 tons cardboard
- 27 tons rigid plastic
- 107 tons scrap metal
- 7.5 tons of textile / used clothing
- 7.1 tons of food waste
- 75 tons of yard waste
- 19 tons electronics waste

Wastewater Division:

Richard Hudson - Foreman, Kenneth Harwood - Asst Foreman, David Nelson, Jr. - Plant Operator, John Shanahan - Plant Mechanic, Bryan Copeland - Collection System Operator, John Loomer - Plant Attendant

- Wastewater Statistics

Average Daily Flow	1.49 Million Gallons per Day
Total annual flow to the treatment plant	544 Million Gallons
Total annual flow to Devens	35.8 Million Gallons
Peak annual daily flow APRIL 7	2.81 Million Gallons
- Operated the 1.8 MGD wastewater treatment plant in accordance with NPDES discharge permit requirements
- Completed design of Phase 1 upgrade to the Wastewater Treatment Plant
- Responded to 7 sewer line blockages where the lines were jetted and cleaned.
- Completed 6 week flow monitoring program to identify locations of inflow / infiltration
- Completed video inspection of 72,000 feet of sewer and 250 manholes
- Performed 28 days of Hydro-Jet cleaning of sewers throughout the Town
- Replaced or repaired large valves at Main Station
- Cleaned 17 wetwells in pumping stations
- Routine maintenance and repairs to vehicles, process equipment and the collection system and eighteen wastewater pumping stations were performed by Division staff.
- Completed 268 Dig Safe mark outs

Respectfully Submitted,
Mark L. Wetzal P.E., Superintendent

AYER FIRE DEPARTMENT

Contact Information:

Address	1 West Main Street
Telephone	978-772-8231
Email	firechief@ayer.ma.us
Fax	978-772-8230

Members / Employees:

Chief/EMD	Robert J. Pedrazzi*
Admin. Asst. to the Fire Chief	Janet Poitras
Fulltime Capt.	Sean Farley*, Paul Fillebrown, Jr.**, Jeremy Januskiewicz**, Timothy Johnston*
Fulltime Lieut.	Robert Bozek*, John Bresnahan***, Charles Dillion***, David Greenwood***, Timothy Shea***
Fulltime FF.	Brenton Bourne***, Frank Fowler*, Brendan Hurley***, Jeffrey Swenson***
*	Registered Emergency Medical Technician, Commonwealth of Massachusetts
**	Registered Emergency Medical Technician, Advanced, Commonwealth of Massachusetts
***	Registered Emergency Medical Technician, Paramedic, Commonwealth of Massachusetts

Officers and Members, Combination Company No. 1

Lt. Gerald Peter*

Lt. Richard Ressijac*

Lt. John Whalen*

FF Andrew Anderson*

FF Ian Hurley*

FF Judson Swiminer*

FF Mathew Boutillier*

FF David McGloughlin***

FF Marissa Stoafer*

FF Zachary Broderick*

FF Lindsay McGloughlin***

FF Mitchell Taylor

FF John Delcore

FF Riley Murphy

FF Jared Wayne*

FF Tyler Farley***

FF Timothy Neal

FF Travis Woelfe

FF Andrew Gambrell

FF Zachary Rolfe

FF Robert Williams*

FF Andrew Harland

Tyler Schwabe

FF Stephen Wright*

FF Christopher Herrstrom*

FF Robert Soultanian*

Emergency Medical Technicians

Stephen Slarsky*, Tara Bozek*, Leeann Mavilia*,

Statement of Purpose or Mission Statement

The mission of the Ayer Fire Department is to provide to the citizens, visitors and business community the highest level of fire suppression, emergency medical service, bio-terrorism response, fire prevention education and public service. We are committed to finding better ways of protecting our citizens in the event of fire or other disasters and continue to work for the betterment of our community.

Statistics

Emergency Calls: 763 Fire incidents; 1388 Ambulance responses for a total of 2151 emergency responses.

Inspections: 401

Permits: 375 permits issued

Revenue: Total revenue received of inspections and permits \$14,902.00

Equipment- At the FY-17 Annual Town Meeting \$248,000 was approved for the Fire Department for Ladder#1 Rehab, \$140,000 for Radio Equipment, and \$38,000 for the purchase of a Fire Prevention Car and Radio. This necessary equipment will help us serve the public. I would like to thank the votes of the Town for their continuing support.

Major Fires – This year we had major structure fires at 33 Washington Street and 5 Old Towne Road resulting in \$620,000.00 in property damage.

Specialized Training – Captain Januskiewicz is a participating member of the D-8 Technical Rescue Team training on rope rescue confined space and trench rescue. Department of Transportation/ MBTA conducted a Train Evacuation training and drill with the department members.

Staff –On Call Captain Stephen Slarsky retired as a firefighter after 47 years of service with the department. He will remain on staff as an EMT. New appointees to the call department are Firefighters Tyler Farley, Riley Murphy, Timothy Neal, Marissa Stoafer, and Mitchell Taylor.

Special Recognition – Captain Timothy Johnston 35 years of service on the fulltime department.

Emergency Management- Citizen Community Response Team-A new program was organized under Emergency Management to assist the Fire Department with non-emergency tasks. Tasks included are shelter management, rehab of firefighters at the scene of a structure, and search and rescue. Call Firefighter John Delcore is leading the Cert. Team

S.A.F.E. – Ayer’s Student Awareness of Fire Safety (S.A.F.E.) programs goal is to provide students with knowledge and understanding of the dangers of fire and also work with our senior citizens with lectures regarding smoke detectors, smoking materials and File of Life. Working directly with the schools and local assisted living facility we were able to work on fire drills, and evacuation plans. I would like to thank the State Fire Marshal’s Office for their dedication to the program.

Solicitations - The Ayer Fire Department does not solicit donations by telephone. We are not connected with any organization that uses telemarketing. Any Ayer resident or business owner with questions should call Chief Pedrazzi.

Thank you - I wish to thank the officers and members of the Ayer Fire Department and Combination Company #1 for their dedication and support, the citizens of Ayer, our business community and the Ayer Board of Selectmen and Town Administrator Robert Pontbriand and all department heads for their support.

Respectfully Submitted,

Robert J. Pedrazzi
Fire Chief / Emergency Management Director

FOURTH OF JULY COMMITTEE

Contact Information

Meeting times	Monthly then weekly leading up to the Event
Address	1 Main Street
Telephone	978-772-8206
Email	July4th@ayer.ma.us
FAX	978-772-8222

Members

Chair	Jim Fay
	Sgt. Austin Cote
Members	Rich Durand
	Stephanie Gintner
	Richie Lombardo
	Maureen Parlon
	Ruth Rhonemus
	Marion Smith

We would like to acknowledge the great support for safety and logistics that is undertaken by both the Ayer Police and Fire Departments as well as the Department of Public Works; also the Ayer Parks Department and Staff with their cooperation for the use of Pirone Park for the event.

The turnout for the Main Street Parade was great. This year the parade honorees were long-time town residents Don and Phine Wallace. The bicycle decorating parade entry again drew a record number of children. Central Maine Fireworks continues each year to provide what attendees have called “the best fireworks display in the region.”

We want to thank the voters at the Annual Town Meeting who continue to support the town’s Fireworks and 4th of July event. Financial support also comes from many of our local businesses.

In 2018, Ayer will be celebrating its 25th annual celebration. Quoting from the Town Report of 1993: ... “on July 3, the Town of Ayer held a Fourth of July celebration planned entirely by volunteers ... who put together the town’s first such celebration in approximately 25 years. The celebration itself would not have been possible without the generosity of the citizens of the town who contributed the total funding for the celebration. Let it be known to all that the original concept for reviving the town’s celebration [in 1993] was first suggested by Paul Fillebrown, Jr., who made mention of it to Selectman Stephen Slarsky in casual conversation. From there, as they say, the rest is history.” Steering committee members for the revived celebration in 1993 included Pauline Conley, Phil Goff. Pete Johnston, Charlie Jones, Don Massengil and Janet Taylor, George Koronis and John Conway.

We look forward to this year’s celebration and thank all who have volunteered and assisted over the past 25 years!

HISTORICAL COMMISSION

Meeting times:	2nd Wednesday of the month at 7:00 p.m.
Address:	Town Hall, 1 Main Street
Telephone:	978-772-8220
Email:	hist@ayer.ma.us
FAX:	978-772-8222

Chair	George Bacon
Vice Chair	Barry Schwarzel
Clerk	Ruth Rhonemus
Member	Casey Campetti
Member	Tom McLain

The Historical Commission is an appointed board of town government pursuant to Massachusetts General Laws Chapter 40, Section 8D. Its mission is to identify, evaluate and protect the history resources of the town through education and outreach. The Commission's meetings are open to the public and volunteers are always welcome to participate in its projects and programs.

As part of this year's Freedom's Way Heritage Association "Hidden Treasures" program, the Commission coordinated with Economic Director Alan Manoian for a walking tour highlighting the historic architecture of downtown. In May 2018 the Commission will be highlighting another of Ayer's "Hidden Treasures."

Through the efforts of member Barry Schwarzel, the Commission purchased the informational plaque that has been installed next to the WCTU fountain in front of the Town Hall.

Other activities this past year include providing input to the Town's Master Plan, participating in the creation of the new veterans monument in the Town Hall Memorial Garden, and supporting the Library's new series of programs on local history and genealogy.

With the continued assistance of the Office of Economic Development, the Commission completed the final sign off on Pleasant Street School Preservation Restriction.

The Commission will be seeking input for ways to observe Ayer's 150th anniversary in 2021. The Commission will also be participating Fort Devens Museum's observance of the centennial of Camp Devens and its impact on the Town.

The Commission welcomed its newest member, Casey Campetti.

Efforts continue to inventory historic assets, and the Commission would appreciate being directed to any sites, artifacts, documents or being alerted to any new information which would increase the town's knowledge of such assets.

INFORMATION TECHNOLOGY

Contact Information:

Contact:	Cindy Knox
Office Hours:	Monday, Wednesday, and Thursday: 8-4; Tuesday: 8-7; Friday 8-1
Address:	Town Hall, 1 Main Street, Ayer MA 2 nd floor
Telephone:	978-772-8252
Email:	it@ayer.ma.us
Website:	www.ayer.ma.us

I would like to thank the people of Ayer for their continued support of the technology budget. This department supports Information Technology at Town Hall, the Fire Department, Department of Public Works, and the Council on Aging.

Security

Securing private information is the number one priority of this Department. This year, we have implemented additional policies and programs to ensure that the private information of the Town and its residents is protected.

- 1) Monthly security training is required for all employees. This training consists of video training and email reminders.
- 2) Implementation of the CIS Critical Security Controls as recommended by the SANS Institute is ongoing. Implementation of these five controls can reduce the risk of cyberattacks by about 85%
- 3) Viruses, Spam and Malware continue to be an area to stay on top of.

Community Compact

In February 2016, the Town signed a Community Compact agreement with the State of Massachusetts which provides grant opportunities. Using previous year's grants, we are continuing to implement security measures and to upgrade the security at the Wastewater plant.

This year we were also awarded a \$7,000 grant for the costs associated with developing an Off-Site Backup solution at all of our locations.

Website & Social Media

The Town's website is a great source for residents to find out what is going on in our local government and our community. This year, the Town implemented our Economic Development website which is a useful resource for residents, businesses, and potential businesses interested in Ayer's economy.

Facebook followers increased by 11% and Twitter by 26%. These two-way methods of communication are a convenient way for the Town to circulate information and for residents to contact the Town.

Digitizing Documents

The Town purchased a large format scanner / printer / copier for the purpose of digitizing plans. Using the Senior Work off program, we have digitized about 8,000 pages of plans in the Building Department. This results not only in saving space but allows quick retrieval and backup of the plans. Video continues to be digitized from tape and DVD onto the Town's servers for easy access and historical purposes.

HOW TO RECEIVE ELECTRONIC INFORMATION FROM THE TOWN:

- **Email** – You can sign up to receive email alerts from the Town. Sign up on the website from the home page, just click on the E-Alerts / Signup Button.
- **Facebook** – “Like” The Town of Ayer on Facebook at www.facebook.com/AyerMA or click the Social Media tab on the home page.
- **Twitter** – Follow us on Twitter **@TownOfAyer**. Our Twitter feed is also on our website.
- **CodeRed** – Residents are encouraged to enter their contact information so they may be contacted by the system in the event of an emergency. Sign up on the Town's website, or the staff at the Fire Station will be happy to assist you with this.

If you do not have a Facebook or Twitter account, you can still read our pages and notices; they are available on the Town's home page at www.ayer.ma.us, click on the Social Media Tab.

We are happy to promote non-profit activities on our website and Social Media. You can place your request using the “*Contact Us*” link on the website. You may also email me directly at it@ayer.ma.us.

Respectfully Submitted

Cindy Knox
Information Technology Director

AYER LIBRARY

Contact Information:

Hours:	Tuesday –Thursday.: 10:00 – 8:00, Friday: 10:00 – 5:00, Saturday: 10:00 – 2:00
Address:	26 E. Main St.
Telephone:	978-772-8250
Email:	ayerlibrary@gmail.com
Website	www.ayerlibrary.org
Fax:	978-772-8251

Library Staff:

Director:	Mary Anne Lucht
Assistant Director:	Samantha Benoit
Adult Services:	Nancy Askin
	Brenda Jones
	Thomas Tagliavento
Youth Services:	Amy Leonard (Children's Librarian)
	Christina Autumn Dore
	Justin Paulson
	Christina Zoller

Library Board of Trustees

President:	Debra Faust-Clancy (elected)
Vice President:	Jack Wool (elected)
Treasurer:	Joann Quigley
Secretary:	Debra Pedrazzi
	Dana Bresnahan (elected)
	Louise Bresnahan
	Timothy Holland
	Penny Kelly
	Paul McGuane

Ayer Library Board of Trustees meets the third Tuesday of each month, September through June

Mission:

Ayer Library strives to serve its community as a source of reliable information and will provide educational, informational, cultural, and recreational materials to meet the needs of its users. The Library may also present and make available a variety of cultural and recreational activities. It will support and respond to the educational and cultural activities of the community. The Library will provide opportunity and encouragement for all people to pursue the goal of individual development. Materials purchased are a reflection of the range of interests found in this particular community. At all times, the Library will seek to provide a collection which responds to the unique characteristics and needs of its community.

Director's Report:

The Ayer Library celebrated the 20th anniversary of the opening of the new edition. In keeping with this celebration the library has sought to increase the size and scope of its collection as well as our program offerings. The library has added over 3,600 titles to its adult collections, which includes books, movies, audiobooks, and music. On top of that there are 300 new e-books available through the library's OverDrive account. Overdrive and the catalog are available through the library's website, www.ayerlibrary.org. The library's e-reference collection, which includes guides such as Consumer Reports, Ancestry, and the World Book Encyclopedia, can also be accessed through the website. The library's e-reference collection can be accessed using an Ayer Library card, which is also good at all CWMARS libraries, giving our patrons access to over 160 libraries in the state of Massachusetts. The library also offers a total of 14 computers for the patron use within the library, and free WiFi for those who bring their own devices.

At the request of our patrons the library has increased the number of programs being offered for adults. The library offered 51 events for adult with a total attendance of 861 people. The library has continued with its Movie Matinees, showing a variety of award winners, classics, and indie films. A monthly Genealogy Club has also been added and well attended. The Friends of the Ayer Library sponsor many of the programs offered throughout the year. They sponsored our crafting workshops, which included basket making, Zentangle, and a collage workshop. A number of lectures were offered as well, such as The Basics of Tea, beekeeping, beer making, and Ghost Stories of New England. The Friends also helped with the 2nd Annual Holiday Party which has over 150 attendees. The Friends also run an on-going book sale, which is always accepting donations, and whose proceeds fund the majority of the programs mentioned. The Friends of the Ayer Library are currently looking for new members, and for those who are interested please contact the library.

The library would also like to mention the passing of two of our own. The library lost its Assistant Director Julie Lacey in January. Julie had worked at the library of over 18 years, the staff and the patrons miss her very much. The library also lost one of its long time Trustees, R. Neville Markham passed away in November. Neville had been a member of the Board of Trustees since 1960, and the library is thankful for his many years of service and dedication to the Ayer Library.

Youth Services:

The Youth Services department spent the past year developing a collection to service the community's children and young adults. Over 2,121 titles were added, these included both fiction and nonfiction materials, books, movies, audiobooks, music, video games and eBooks.

Throughout the year the Youth Services department hosted 106 programs with a total attendance of 3,203 people. These programs were designed for the enjoyment of children of all ages and their families. The collaboration with The Ayer Family Partnership, a non-profit organization funded by the Coordinated Family and Community Encouragement Grant, brought the library Steve Lechner of Science Works, and Ms. Terrie's preschool playgroup. We added Ninja Storytime, targeted to afterschool elementary grade kids. The Summer Reading Program's theme this year was "Build a Better World" and over 270 people signed-up to participate. We hosted 18 programs for Summer Reading with more than 654 people attending. The kick-off show performance was Jay Mankita's Playful Earth Concert, and we also welcomed Debbie O'Carroll who presented The Railroad Magic Show. Both blockbuster performances were sponsored by the Ayer Cultural Council. Prizes were purchased with funds from the Friends of the Ayer Library.

The library would like to acknowledge the locals who help with programs each month, Agnes Shanahan with B.O.N.E.S. therapy dog visits, Karyn Farnsworth of Mini-Motions, Amy Maloney of Bangarang Yoga, Ayer Department of Public Works, author/illustrator Ralph Masiello, Andromeda the Ayer Shirley High School Robotics team, Mandy Roberge: Wicked Good Henna, Mighty Mouse the miniature horse with Dick Pazzano, Toto the Tornado Kitten and author Jonathan Hall. A special thanks to the teen and adult volunteers who help out every day. The library also worked with the community in the form of school field trips, curriculum support, and other associated outreach programs.

State Certification:

Ayer Library has been certified once again this year by the Massachusetts Board of Library Commissioners. Each year the library must comply with a strict set of criteria in order to gain certification. The library received \$10,268 in state aid for FY'17.

Respectfully submitted,
Mary Anne Lucht,
Library Director

AYER PARKS DEPARTMENT

Contact Information:

Office Hours:	Wednesdays and Fridays, 12:00-2:00 PM or by appointment
Meeting Times:	3rd Thursday of each month at 7:30 at Town Hall
Address:	1 Main Street
Telephone:	978-772-8217
Email:	parks@ayer.ma.us
Fax:	978-772-8222

Parks Commission Members / Employees:

Parks Commission Chair:	Jason Mayo
Vice-Chair:	Eric Hebert
Members:	Sarah Gibbons
	Rich Durand
	Kevin Williams
Director	Jeff Thomas
Lifeguard Director	Heidi Januskiewicz
WSI Certified Lifeguards	Jillian Folger
	Ross Cote
	Micheal Nodarse
Red Cross Certified Lifeguards	Nick Blood
	Erika Esielionis
	Jillian Folger
	Katherine Blood
	Ben Hebert
	Molly Cadogan
	Jennifer McGrath
	Jasmine McGillicuddy
	Matthew Blood
	Andre Aaronson
Gate Attendants	Megan Krueger
	Jocelyn Breault
Maintenance	J.J. Thomas
	Ben Hebert
	Alex Calebrese
	Tyler Mayo
	Hannah Saltzman

The Ayer Park Department consists of five commissioners each elected for three year terms charged with the responsibility of seeing to the recreational needs of the town by providing clean and well groomed park and beach facilities as well as safe, appealing recreational programs for members of the community. The department employs a full time Director, as well as seasonal swimming instructors, lifeguards and maintenance personnel responsible for overseeing the management and maintenance of Pirone Park and Sandy Pond Public Beach. The Parks Commission also delegates subcommittees to run town sponsored recreational activities such as Ayer Youth Basketball and Ayer Youth Soccer.

The Park Commission meets once each month or as posted at the Town Hall on 1 Main St. The public is invited to attend, and any input from the community is welcome. If you wish to contact the Parks Department, the office is located on the third floor of the town hall. Please call **978-772-8217** or email us at **parks@ayer.ma.us**.

Volunteers: We could not function without you!

The Ayer Park Department was once again greatly aided by volunteers who gave their time to coach and administrate sports programs as well as assist in preparing and maintaining fields at Pirone Park. In an age where volunteerism has been steadily receding in many of our surrounding towns, we have benefited from a countless number of selfless individuals who offered their services, expecting nothing in return except the satisfaction of helping their community. We would not be able to function as a department without such contributions. The town owes you all a great deal of thanks, not just for your efforts, but for showing that volunteerism remains a major part of the small town dynamic. While impossible to pay tribute to all the individuals who have volunteered their time throughout the year, the Park Commission established the Gibson Award in 2008 as a means of recognizing outstanding volunteer contributions to our department and the community. The 2017 recipient was Randy Clemence. Randy Has been instrumental in the organizing, mentoring and coaching of numerous youth recreational programs in town, including Ayer Youth Soccer, Ayer Youth Basketball, Ayer Youth Baseball and Softball, Robotics, Ayer Youth Volleyball, and a host of school activities. Our great thanks go out to Randy for his years of service to the youth of our community, as well as all those who gave so generously of their time in 2017.

2017 Highlights

This past year saw continued enhancements at Pirone Park and the Sandy Pond Beach. Several projects were seen through, including replacement of fences at various fields, removal of potentially dangerous trees and limbs, and continued enhancements along the waterfront areas. We were also fortunate to be the beneficiary of an Eagle Scout project by James Robinson, who built several flower boxes along the entrance way to Pirone Park.

After several years of planning, a few new projects will be started in 2018. Funding was secured for the development and construction of a perimeter path and a new storage and office building at Pirone Park. Plans have been drawn and can be viewed at the Parks office. Both are projected to be completed this fall.

Nashoba Valley Unlimited Program

2017 was another successful year for the Nashoba Valley Unlimited sports program. This is open to players of all ages and offers a level of play at various sports to those who might prefer a less structured and competitive environment than traditional venues. With the assistance of her family and other volunteers, Kerry Bremer has coordinated this from its onset in 2009. It has relied heavily on donations from local businesses and individuals to keep things running. Currently there are teams for baseball in the spring and basketball in the winter. One of the greatest aspects of this program is the utilization of “buddies”, players and coaches from various local school and recreational teams who come out each week to work with the unlimited players. Those who have participated as buddies have found it to be a rewarding, sometimes even life-changing, experience. If you have a desire to participate in this program, please contact the Parks Department for more information.

Recreational Programs

The Ayer Park Department offers several programs throughout the year for the benefit of the children in our community. While all programs require a fee, financial aid is available to anyone who needs it. For registration dates and other information, please call **978-772-8217** or visit the **Town of Ayer website**. Some programs require early registration, so it's best to sign up as soon as possible. Registrations for all programs can be picked up at the Parks office.

We hope to offer more programs in the future, including those for adults and younger children. If you have any suggestions or input as to what you would like to see, please let us know. We work for you and welcome public input! The following are programs that are currently available:

Fall and spring soccer: Open to players ages 2-18. The Ayer Youth Soccer Board has done an excellent job overseeing youth soccer in Ayer and has developed a program for all levels of play. Children under eight can participate in the in-town U4, U6 and U8 developmental programs, and those nine and older are eligible for the Ayer/Shirley travel teams. Please note registration for travel programs take place several months before the seasons begin.

Little Diggers Volleyball: Open to players grades 3rd-8th. This is a new program started in 2012 by Heather Houde that introduces volleyball to those just getting started and preps more experienced players for higher levels of competition. Session are once a week starting in late March and run through early June.

Basketball: Programs available for grades PreK-8. These include the Miniballers Pre-K program, the K-2 Skills and Drills program, the 3rd-4th grade in-town instructional league and the 5th-8th grade travel league. Registrations close in mid October and the season runs from November through March.

Swimming lessons: Open to all levels, coordinated by Heidi Januskiewicz. Registrations are available in May, with programs starting in July and running through August. Day time and evening sessions are available for levels one through six.

Baseball/Softball: Ayer Youth Baseball and Softball, run independently in cooperation with the Parks Department. Open to players ages 3-18. Registrations close in February, with season running from April through the summer. For more information, visit the AYBS website at www.leaguelineup.com/aybs.

Football/Cheer: Ayer/Shirley Youth Football and Cheer, run independently through the ASYFC board. Registrations close in spring and the sessions starts the first week in August, running through November. For more information, visit the ASYFC website at www.leaguelineup.com/asyfc.

YO!: An event based outdoors program for children and families. Events are put together by YO! organizers and made open to the public, often at little or no fee. These include hikes, campouts, anything kids and families want to try!

Tech Kids: A STEM program for girls in 4th and 5th grade, put on in the springtime. The program introduces girls to female mentors in the STEM fields and offers experiments and projects that are fun and stimulating.

Summer Camps: The Parks Department offers a variety of camps for children during the summer. The 2018 summer camp schedule is expected to include camps for soccer, baseball, softball, football and basketball. If you have an interest in any of these, please contact the Parks office for more information, or visit the Town website for updates and registration forms.

Respectfully submitted,

Ayer Parks Commission

Ayer Youth Baseball and Softball

Contact Information:

Meeting Times	As posted on the AYBS website
Address	P.O Box 541, Ayer, MA 01432
Phone	978-772-4760
E-Mail	ayerbaseball@yahoo.com
Web Page	www.ayerbaseball.com

Board Members:

President	Jason Mayo
Parks Liaison/Field Coordinator	Jeff Thomas
VP/Player Representative	Rich Simpson
Umpire Coordinator	Rich Simpson
Equipment Manager	Kevin Malantic
Treasurer	Jason Mayo
Softball Coordinator	Andrew Solitro
Secretary/Website Manager	Kristin Mayo
Tee Ball/Rookie Coordinator	Toby Bartlett
Mac League Representative	Nate Bowolick
Travel Baseball Coordinator	Nate Bowolick
Concession Stand Manager	Anne Connors

Ayer Youth Baseball & Softball

What is Ayer Youth Baseball & Softball?

Ayer Youth Baseball & Softball is a private, non-profit organization dedicated to providing opportunities for boys and girls to learn and play the great American pastime. While Ayer Youth Baseball & Softball works in cooperation with the Ayer Park Department, its funding, organization and operation is done by volunteers like you who wish to perform a service to the youth of their community. The AYBS Board of Directors is charged with the task of overseeing the registration, scheduling and formation of teams as well as selecting coaches, ordering equipment and organizing finances. AYBS offers various levels of baseball and softball for boys and girls ages 5-18. Those ages 4-7 under can play at the fun and instructive T-ball/Rookie levels, and players between the ages of 8-12 are eligible for the town travel teams in the Macintosh League.

Macintosh League

The Macintosh League is comprised of teams from the towns of Ayer, Shirley, Littleton, Groton, Dunstable, Townsend, Ashby, Pepperell Harvard, Bolton and Tyngsboro. It consists of Minor and Major Leagues for 9-12 year olds played on the smaller diamond in two different formats. The format for Minors and Majors 60 is played on a diamond with 60 foot base paths and has pitchers throwing for either 42 or 46 feet. The second format is for more advanced players and features 70 foot base paths and a mound at 50 feet. This format is for the Majors 70 level and has more "real" baseball like rules such as leading and stealing. The league is well established, offering a high level of inter-league competition, patched umpires and playoffs leading to the Mac World Series.

Softball

Girls ages 8-16 have the option of signing up for either baseball or softball. AYBS offers three levels: U11, U12 and 16U. All are competitive travel teams within well organized leagues. The U11 level is mostly instructional, yet involves travel and inter-town play. The U12 level offers a more competitive style of play. The U16 teams play at an advanced level comparable to local Middle School/JV teams. All teams play in the North Central Mass League with surrounding towns, including Shirley, Pepperell, Townsend and Fitchburg.

AYBS History

Ayer Youth Baseball & Softball was founded in 1999 to be run as a privately funded, independent program. Up to that point and as far back as anyone could remember, youth baseball in Ayer had been run through the Park & Rec Department. The change was made in hopes of allowing the program a greater ability to make decisions in regards to its finances and overall objectives. As a private entity, AYBS has been able to flourish, more than doubling the total number of teams since its inception eleven years ago. The organization has had to overcome considerable debt from the time it became independent, as all equipment and uniforms were in need of replacement. Through the help of sponsors, whose signs can be seen along the outfield fences, AYBS now has the funding to offer kids greater opportunities for development and enjoyment of the game.

2016 was another excellent year for AYBS. The organization as a whole was very competitive at all levels of travel baseball & softball while seeing strong enrollment in our Rookie and Tee Ball levels. We launched rookie softball for 1st and 2nd grade girls. We also had two summer travel baseball teams compete in different competitive leagues in Central Mass with some success.

AYBS was able to once again collaborate with the Nashoba Valley Unlimited Baseball program. This league is designed for youths with disabilities that wouldn't otherwise have an opportunity to play ball. Our organization was able to provide equipment and support as needed, as well as offering many of our players the opportunity to act as "Buddies" within the program.

AYBS in 2018 and Beyond

Ayer Youth Baseball & Softball hopes to continue its growth through the 2016 season and beyond. This can only be achieved through the ongoing support of volunteers, local businesses and townspeople that has buoyed AYBS over the last eleven years.

As there is every year, we have seen some turnover in the board, which welcomes a new member for the upcoming season. Nate Bowolick is new to the board this year and will look to bring the same hard work as his predecessors. Kevin Patano and Mike Ernst, who have been a part of AYBS for a number of years, have stepped away. AYBS thanks Kevin and Mike for all of the years of hard and thankless work they put in. We are always looking to recruit new people in order to continue the success of our program for years to come. If you would like more information about Ayer Youth Baseball & Softball, feel free to call Jason Mayo at **772-4760**, visit our website at **www.ayerbaseball.com** or email us at **ayerbaseball@yahoo.com**.

Youth baseball and softball games are one of the most beautiful, underrated events going on in our community. If you haven't been out to see a ballgame in a while, come down to Pirone on a late spring evening, grab a hot dog and a soda, and watch the rising stars of Ayer show off their talents. We guarantee it'll make you smile.

AYER YOUTH BASKETBALL

Contact Information:

Meeting Times:	As posted at Town Hall
Address:	1 Main Street
Telephone:	978-772-8217
Email:	parks@ayer.ma.us
Fax:	978-772-8222

Members / Employees:

Chair:	Kevin Williams
ASYB Representative	Eric Hebert
ASYB Representative	Randy Clemence
AYB Coordinator	Jeff Thomas

What is Ayer Youth Basketball?

Ayer Youth Basketball is an organization run through the Parks Department by a subcommittee, the Ayer Youth Basketball Board. It consists of volunteers interested in helping kids learn how to play and enjoy the game of basketball. AYB is charged with the task of overseeing the registration, scheduling and formation of teams as well as selecting coaches, ordering equipment and organizing finances. AYB is self-funding, relying only on registration fees, sponsorships and fundraisers for its financial needs. The AYB board meets throughout the year to discuss various ways to improve the program. These meetings are open to the public. Dates and times can be found posted at the Town Hall or by calling the Park Department office.

AYB History

The Ayer Youth Basketball organization was formed in 2003 to allow more individuals who are directly involved with the program to participate in the decision making and operations of youth basketball in our community. This helped generate greater interest among children in town and improve the overall aspects of the program. With the formation of the AYB board and the ongoing support of the Parks Department, coaches at all levels are able to offer more thorough instruction, enabling players to both improve their level of play and maximize their enjoyment of the game. Improved financial planning has allowed upgrades in uniforms and equipment. In 2012, Ayer and Shirley agreed to combine their 5th-8th grade programs, which are now overseen by the ASYB Board, consisting of three AYB members and three Shirley representatives.

Levels of Play

There are basically four levels of play offered for basketball. These include the Miniball preschool program, K-2 Skills and Drills program, the 3rd-4th grade in-town instructional league and the 5th-8th grade travel teams. Registrations close in mid October and the season runs from December through March. The Miniball and K-2 programs are a great way for younger players to get introduced to basketball and give them a nice indoor activity for the winter season. While there are eventually some actual game situations, the K-2 groups generally are more about developing fundamental skills through various fun drills and games. The 3rd-4th grade program is the first level boys and girls play structured games. Instruction and fundamentals are still stressed, but coach-refereed games are played and occasional scrimmages with other towns are scheduled. The 5th-8th grade level is overseen by the Ayer/Shirley Youth Basketball Board and involves more intense competition.

Ayer/Shirley Youth Basketball

Ayer/Shirley Youth Basketball consists of 5th-6th grade levels and 7th-8th grade levels for both girls and boys and offers inter-town competition, quality referees and playoffs. 2017-18 was the first season Ayer/Shirley Youth Basketball played games against Townsend, Ashby and Pepperell (TAP). The partnership with TAP allowed for inter-town play for ASYB's 14 teams after Littleton withdrew from the Nashoba Valley Youth Basketball League.

Ayer/Shirley Central Mass Teams

The Ayer/Shirley Youth Basketball Board also oversees the Ayer/Shirley Central Mass basketball teams, a separately funded and operated entity that puts together players in grades 5th-8th from Ayer and Shirley to participate in the Central Mass League and various tournaments throughout the year. Teams are formed in the fall through a tryout process and additional fees are required for those who are selected for each team. If you would like more information about the Central Mass Travel program, contact the Parks office or one of the ASYB representatives.

Unlimited Basketball

This program was initially proposed by Kristen Bremer, who at the time was a 5th grader from Ayer who wanted to see a level of play available to those who might prefer a less structured and competitive environment. 2017-18 was the eighth year the program ran, once again being coordinated by Kristen's mother, Kerry Bremer. The unlimited program consists of players ranging in age from four to young adults. They play on Saturday afternoons with the assistance of a different set of "buddies" each week. Buddies are volunteers, players and coaches from teams in the area (some school, some recreation) who volunteer their time and skills to play with the unlimited players as they work their way through various skills stations each session. Many of the buddies who came enjoyed it so much that they wanted to come back each week! While there were countless people and organizations who made significant contributions to get this program going, no one can dispute it is the Bremer family who make this program such a success!

AYB in 2018 and Beyond

Ayer Youth Basketball hopes to continue its growth through the 2018-19 season and beyond. Clinics conducted annually by High School Varsity Boys and Girls teams offer excellent opportunities for young players to get additional instruction through the AYB program. Summer basketball camps, offered for a nominal fee to town residents, give kids of all levels of play a fun and instructive summer activity.

The AYB organization feels it can honestly say we have one of the strongest, most complete and devoted set of coaches in the entire region, no small task for such a small town. We are confident that anyone would be pleased with the results of enrolling their child in our program. If you would like more information about Ayer Youth Basketball, feel free to call the Jeff Thomas at the Parks Department office at **772-8217**.

Respectfully submitted,

Ayer Parks Department

AYER YOUTH SOCCER

Contact Information:

Office Hours:	By appointment
Meeting Times:	As posted at town hall
Address:	1 Main St
Telephone:	978-772-8217
Email:	ayeryouthsoccer@comcast.net

Members / Employees:

Chair:	Sarah Gibbons
Members:	Jeff Carvelli
	Jamie Gibbons
	Kevin Malantic
	Eric Marshall

Ayer Youth Soccer:

Ayer Youth Soccer is an organization run through the Ayer Park Department through a subcommittee, the Ayer Youth Soccer Committee. While receiving support from the Ayer Park Department it is an organization consisting of volunteers interested in helping children to learn how to play the game of soccer and well as enjoying the game of soccer. The Ayer Youth Soccer Committee has the task of overseeing the registrations, scheduling games and practices, formation of teams, selection of coaches, ordering all equipment and organizing the finances. Ayer Youth Soccer is self-funding relying on registration fees and fundraisers for its financial needs. The Ayer Youth Soccer Committee meets throughout the year. These meetings are open to the public and dates and times are posted at the Town Hall.

Levels of Play:

There are three levels of play offered in Ayer Youth Soccer: Under 4, Under 6, and Under 8.

The U4, U6 and U8 Levels of Ayer Youth Soccer are teaching leagues. The goal is to teach the fundamentals of soccer; dribbling, passing and team play. It is a non-competitive league. No score is recorded. The focus is to introduce the kids to the game of soccer.

U4 ~ Any child under the age of 4. They play on Saturday mornings for 45 minutes.

U6 ~ Children in grades Prekindergarten and Kindergarten. They play on Saturday mornings with a short practice and then a short game. The U6 league of Ayer Youth Soccer plays a 5 vs. 5 game with no goalie. U6 does not play positions. No score will be kept. Each game will consist of two 10-minute halves of running time. Half time will be not more than 10 minutes. During this break serving a healthy snack (oranges) is encouraged. The teams will switch ends at half time.

U8 ~ Children in grades 1 & 2. They practice one night at week for 1 hour and then on Saturday mornings have a skills and drills session followed by a game. The U8 league of Ayer Youth Soccer plays a 6 vs. 6 game with a goalie. U8 begins utilizing positions, offense, defense and goalie. No score will be kept. Each game will consist of two 15-minute halves of running time with a five-minute half time. During this break serving a healthy snack (oranges) is encouraged. The teams will switch ends at half time. There is two seasons of play for Ayer Youth Soccer, fall and spring.

Ayer Shirley Youth Soccer:

Ayer Shirley Youth Soccer (ASYS) is an organization comprised of 3 Ayer Youth Soccer subcommittee members and 3 members of the Shirley Recreation Department. ASYS is a member of the Nashoba Valley Youth Soccer League (NVYSL). This league ranges from U10 to U18 age levels. ASYS manages the registrations and team creation for submission to the

league. ASYS follows the rules and regulations of the NVYSL. While the organization is predominantly self-funded through registrations any extra costs are split between Ayer and Shirley Recreation departments.

Ayer Shirley Levels of Play:

All of the age groups at this level travel to other towns for games. The U10 age group is considered non-competitive. Scores are kept by the league to ensure that teams are properly placed to avoid blowouts for or against teams. All other levels are competitive. Within the age groups of U12 to U18 there are levels for recreation only, Ncup (Nashoba Cup) and Massachusetts Tournament of Champions(MTOC).

There is two seasons of play for Ayer Shirley Youth Soccer, fall and spring.

ASYS has won the Ncup division in U12 boys and girls as well as U14 in the last couple of years. The quality of the players continues to progress as more players join the system and make their way up through the age groups. The coaching has also progressed thanks to time and effort provided by our volunteer coaches.

Ayer Youth Soccer in 2018 and beyond:

Ayer Youth Soccer hopes to continue to grow in 2018 and beyond. This can only happen with the continued support of our volunteers and townspeople. For more information about this program please contact the Ayer Park Department at (978) 772-8217.

PLANNING BOARD

Contact Information:

Office Hours:	Mon, Wed, Thur, 8:00 am – 4:00 pm, Tue: 8:00 am – 7:00 pm, Fri: 8:00 am – 1:00 pm
Meeting Times:	1 st and 3 rd Thursdays of each month at 6:15 pm at Town Hall
Address:	1 Main Street
Telephone:	978-772-8218
Email:	planning@ayer.ma.us
Fax:	978-772-3017

Members:

Chair:	James M. Fay
Clerk:	Mark Fermanian
Members:	Geof Tillotson
	Sue Kennedy
	Ken Diskin
Administrative Coordinator:	Heather Hampson
Town Planner:	Mark Archambault

Mission Statement: The Planning Board is responsible for enforcing and amending the Zoning Bylaws and Zoning District Map. The Planning Board reviews all site plan and subdivision plans for compliance with zoning and the site plan and subdivision regulations.

Applications Not Required (ANR) Plans endorsed in 2017:

- Wright Road, 3 Lots, McGuane
- Corner of Snake Hill and Littleton Road, 8 lots, Mill Corp, Inc.
- Willow Road, 4 Lots, North Country Developers, LLC
- 31 Central Ave, 1 Lots, Central Realty Trust
- 27 Haymeadow Lane, 1 Lot, Curtis
- Willow Road and Littleton Road, 2 Lots, F & P Willows
- Wright Road, 3 Lots, McGuane

Subdivision Plans (with new roads) approved in 2017:

None

Site Plans approved in 2017:

- Ayer Solar II, Washington Street,
- Residential Housing, 41 E. Main Street, Mark Saydah
- Residential Townhouses, 48 Central Ave, The Homescout, LLC
- Commercial Development, 22 Fitchburg Road, Air 22 LLC

New Staff: In 2017, the Town of Ayer hired two new staff positions for the Building and Planning Department.

Heather Hampson, the new Administrative Coordinator, started in August 2017, and is the department's administrator. Mark Archambault, the new Town Planner, started in late-September of 2017, and is responsible for assisting the Planning Board with the review of all development proposals submitted before it, as well as conducting special planning studies and preparing amendments to the Ayer Zoning Bylaw, subdivision and site plan regulations, among other misc. duties.

Zoning Bylaw Updates: In the fall of 2017, the new Town Planner, Mark Archambault, was tasked with reviewing the draft Zoning Bylaw prepared by planning consultant Judi Barrett and guiding it through the Public Hearing and Town Meeting approval processes. The Planning Board held Public Hearings on the proposed Bylaw on October 5, 2017 and again on February 15, 2018. The Zoning Bylaw was adopted by two-thirds majority vote at a Special Town Meeting held on March 19, 2018. The Town Planner also prepared a new Solar Energy Systems Overlay District bylaw which was also approved at the March 19, 2018 STM.

Respectfully submitted,

James M. Fay, Chair

AYER POLICE DEPARTMENT

Contact Information:

Address:	54 Park Street
Telephone:	978-772-8200
Email:	police@ayer.ma.us
Fax:	978-772-8202

Members / Employees:

Chief:	William A. Murray
Admin Assistant	Amanda Belliveau
Lieutenant:	Brian Gill
Sergeants:	Michael Edmonds
	Austin Cote
	John MacDonald
	Eric Pearson
Detectives:	Andrew Kularski
	Kellie Barhight
Patrol:	Todd Crumpton
	Matthew Callahan
	Brian Cunningham
	Matthew Harty
	Jennifer Bigelow
	Richard Krasinskas
	George Fichter
	Stephen Lucier
	Casey Scott
	David Lansing
	Brent Davis
	Christopher Rogers
	Crystal Heron
Records Clerk	Heather Sherry
Dispatchers:	Victoria Roche
	Judy Hadley
	Johnna Brissette
	Christopher Herrstrom
	Cailey McCarthy
	Erin McNulty
Reserve Officers:	Daniel Morrison
Animal Control:	Julie Thomas

Mission Statement:

To enhance the quality of life in the Town of Ayer through progressive police service in partnership with the community we serve.

Summary of Accomplishments:

Officers Brent Davis, Christopher Rogers, and Crystal Heron and Per-diem Dispatcher Colleen Sheehy were added to the roles this year. We also promoted Eric Pearson to the position of Sergeant. These are great additions to the Department and we are looking forward to what they have to offer to the Town.

The Public Safety Radio Upgrade project, begun in 2016 with the appropriation of funding by Town Meeting, moved forward this year. Request for bids were sent out and viable returns were received. In early 2018 an award will be made and the project design and construction will begin.

An exciting endeavor was embarked upon in the fall; the Regionalization of the Ayer and Shirley Public Safety Communications Centers under the roof of the Ayer Police Department. After many meetings and discussions an Intermunicipal Agreement was signed in early December. In the New Year we will begin the long process of completing the mountain of work necessary to make this combining of centers work. This is a great benefit to the Town of Ayer and secures the retaining of your dispatchers rather than see the Town forced to join some other center.

We received \$73,543.00 in grants for 2016 through the efforts of Lieutenant Brian Gill and Officer Richard Krasinskas. Two, from State 911, were for Dispatch training, in the amount of \$10,000.00, and Dispatch Center equipment, in the amount of \$23,623.00. Three from EOPSS were a Pedestrian Safety Enforcement Grant, in the amount of \$2,970.00, a Car Seat Purchase Grant, \$2,000.00, and an Underage Alcohol Enforcement Grant, for \$4,950.00. The last grant received was a Justice Assistance Equipment Grant in the amount of \$30,000.00.

The Department's School Resource Officer continues to be an invaluable investment for both the Town and Department. This officer is embedded in the schools and works full time there creating positive relationships and dealing with any school related issues that are of concern to the Department. Additionally over the course of the school year the Department continued to work closely with the Ayer Shirley Regional School District and the Shirley Police Department to develop safety protocols to be followed in the event of a major incident at the schools. This regional partnership and collaboration has increased the bonds between agencies and better equipped us to handle situations should they arise.

Since the beginning of Annual Town Reports and the creation of Camp Devens, Police Chiefs for years reported on the increased traffic and adverse conditions it caused and the need for more officers to deal with it. Though several other factors are at play today, nothing much has changed. It wasn't until May 2017 Town Meeting that positive action was taken to address these traffic issues by increasing the Department's roles by 2. It has taken some time but by early 2018 the Department will be set to conduct focused efforts on traffic control while remaining able to provide the same standard of services we have been delivering.

In the spring and fall, as we have done for several years, we took on an intern student from Fitchburg State College and this year added one from MWCC. This is a program that gives college students a chance to integrate theory and practice learned in the classroom with real life work experience. Historically interns are assigned to the Detective Bureau where they perform many of the same tasks as the detectives while shadowing them in non-dangerous situations. The uniqueness of the Town of Ayer gives interns a real world view that other Towns cannot provide; a fact consistently commented on by the schools and interns who apply to come here.

Statistics:

Offense	2012	2013	2014	2015	2016	2017
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0
Kidnapping/Abduction	0	0	0	3	1	2
Rape	3	1	5	5	3	1
Robbery	4	1	0	1	1	3
Aggravated Assault	21	10	22	28	30	19
Simple Assault	83	70	72	82	62	46
Intimidation	4	6	6	13	6	7
Arson	2	0	1	0	0	0
Extortion/Blackmail	0	0	0	0	0	0
Burglary/Breaking & Entering	69	51	55	29	33	22
Pocket-picking	0	0	0	0	0	0
Shoplifting	6	3	4	1	11	7
Theft From Building	1	4	2	5	4	7
Theft From Coin Operated Machine	0	0	0	0	0	0
Theft From Motor Vehicle	2	0	0	0	0	4
Theft of Motor Vehicle Parts/Accessories	0	0	0	0	0	0
All Other Larceny	81	78	67	65	51	44
Motor Vehicle Theft	5	2	5	2	3	2
Counterfeiting/Forgery	1	7	4	3	10	2
False Pretenses/Swindle/Confidence Game	12	10	18	35	17	19
Credit Card/Automatic Teller Fraud	2	2	2	3	6	4
Impersonation	0	1	0	0	0	0
Wire Fraud	0	0	0	0	0	0
Embezzlement	0	0	0	0	0	0
Stolen Property Offenses	0	0	1	0	0	2
Destruction/Damage/Vandalism of Property	76	52	50	47	49	36
Drug/Narcotic Violations	12	15	14	7	10	11
Drug Equipment Violations	0	0	0	0	0	0
Statutory Rape	0	0	0	0	0	1
Pornography/Obscene Material	0	0	1	0	3	2
Prostitution	0	0	0	1	0	3
Weapon Law Violations	5	5	5	10	23	5

I would like to thank the men and women of the Ayer Police Department for their dedication and hard work throughout the year. I thank the citizens and businesses of Ayer for their continued support of the Police Department. I also wish to thank the Board of Selectmen, Town Administrator, and all the other Town Departments for their continued support of the Police Department and for their positive teamwork approach towards making the Town a better place to live and work.

AYER RECYCLING COMMITTEE

Contact Information:

Meeting Times:	Quarterly, Wednesday 7:00 at Town Hall
Address:	1 Main Street
Telephone:	978-496-5839
Email:	lsabol@ayer.ma.us or ayerrecycles@gmail.com
Fax:	978-772-8220

Members:

Chair:	Laurie Sabol
Member:	Dan DeMille
Member:	Janice Goodrow
Member:	Shawna Graham

Activities

The Ayer Recycling Committee has had another busy year, featuring our annual town-wide cleanup weekend and our annual regional recycling day.

- Sold 19 compost bins and gave away over 250 kitchen scrap buckets at the 2017 Recycle Your Reusables.
- Responded to email questions from the Ayer website and the ARC Facebook page.
- Coordinated the 10th annual Keep Ayer Beautiful town-wide cleanup weekend. Almost 100 people attended this year, a 25% increase from 2016. We collected a huge amount of trash and recycling that had previously been littering our roads and parks. Thanks to the wonderful transfer station foreman **Andrew Jackson**, who hauled it all to the transfer station. A special thank you to **Girl Scout Troop 62094; Brownie Troop 69097; Boy Scout Troop 3; members, moms and coaches of the Ayer-Shirley High School football team and Team Town Hall** for coming out to do a fantastic job! Thanks also to **Mitrano Removal Service** for dropping off a scrap metal dumpster for us to use.
- Continued to collect textiles at the Ayer Library for recycling.
- Attended annual meetings of MassRecycle and MassToss/Central Mass Recycling Council.
- As part of our membership agreement, staffed Devens HHW one day.
- Received Recycling Dividends Program grant funding through the Massachusetts Department of Environmental Protection. Used some of the funds for the postcard mentioned below. We're looking into additional ways to spend the funds.
- Placed 6-pack ring recycling trees at local liquor stores.
- Redoubled education and outreach efforts to town residents:
 - Assisted with publicity for new food waste compost program that began at the Ayer Transfer Station.
 - Produced two videos about recycling topics, added them to the ARC Facebook page.
 - Developed an oversize postcard about recycling that was sent to all town residents.
- Coordinated the 9th annual Recycle Your Reusables. Among the highlights:
 - 624 cars (21% increase from 2016)- from 40 towns (a 33% increase from 2016)
 - Over 15 tons of material diverted from local landfills
 - \$2000 and 600 pounds of food collected for Loaves and Fishes Food Pantry
 - 70+ volunteers
 - 33 vendors

We are always on the outlook for volunteers. Let us know if you'd like to help us!

Ayer Shirley Regional School District

Contact Information:

Office Hours:	Monday-Friday 8:00am-4:00pm
Meeting Times:	
Address:	115 Washington Street
Telephone:	978-772-8600 Ext. 1508
Email:	mtowne@asrsd.org
Fax:	978-772-1863

Administration:

Superintendent:	Mary E. Malone, Ed.D.
Administrative Assistant:	Michelle Towne
Assistant Superintendent:	Mary Beth Hamel
Finance Director:	William Plunkett
Director of Special Education:	Tara Bozek
Coordinator of Operations:	Robert Briggs
Building Operations:	
ASRHS Principal:	Albert Varga
ASRMS Principal:	Roberta Aikey
Page Hilltop Principal:	Frederick Deppe
Lura A. White Principal:	Varsha Desai

Regional School Committee:

Chair:	Dan Gleason (Ayer)
Vice-Chair:	Jonathan Deforge (Shirley)
Secretary:	Michele Granger (Ayer)
Member:	Pat Kelly (Ayer)
Member:	Jim Quinty (Shirley)
Member:	Joyce Reischutz (Shirley)

Dear Citizens of Ayer:

The Ayer Shirley Regional School District is committed to academic excellence for all students. We are always in the cycle of continuous improvement through curricula review and planning and assessing student learning. Parents/guardians and the community are our thoughtful partners and it is through these vital partnerships we continue on the trajectory of improvement to ensure the Ayer Shirley Regional School District is one of the top performing districts in the Commonwealth.

Over the last three years, through the support of our towns and the School Committee, we have acquired new and updated curricula resources, provided high quality professional development, and improved the physical learning environments. Student achievement has improved as evidenced by MCAS, PSAT/SAT scores, Advanced Placement scores, and internal benchmark assessments. We have highly qualified, excellent, dedicated, and passionate staff that truly care for each and every student they serve.

There is cause to celebrate and to be proud of all that has been accomplished. It would not be possible without our excellent educators, elected officials in both towns, our business partners, and our wonderful parents/guardians. We truly appreciate your commitment and partnership in support of education. A school district is the epicenter of every community. Your support gives our students hope and promise for the future. You help them realize their dreams and goals. On behalf of the students and staff, we thank you and appreciate your support for education in the Ayer Shirley Regional School District.

Sincerely,



Mary Malone, Ed.D.
Superintendent of Schools

Our Vision

Our vision is to connect, engage, and inspire all students in the Ayer Shirley Regional School District to reach academic excellence. We, the educators of the Ayer Shirley Regional School District, will instill habits of reflection and inquiry to challenge our students in setting ambitious academic and personal goals. Students will develop a strong voice to express their thoughts and ideas in the community, and the confidence to showcase their talents and successes in preparation for entry into college and the world of work.

Theory of Action

If We:

- implement high quality aligned curriculum and instruction monitored by performance assessments in each and every classroom
- ensure educator effectiveness through a common understanding and shared vision of effective research-based instructional strategies, responsive to academic and non-academic needs
- promote a culture of continuous and actionable feedback, reflection, and inquiry
- maintain high expectations for student learning for meeting and exceeding grade level standards
- partner with stakeholders to maximize and strategically allocate resources to teaching and learning ...

Then:

- students will reach their potential
- achieve academic excellence
- engage as active, productive citizens prepared for success and entry into college and the world of work

Core Beliefs

- We have high expectations for all students. Every student deserves a quality education.
- We believe in a personalized learning environment.
- Successful students are independent thinkers and doers, and persevere in finding solutions to problems.

- An educated child is one who has developed and evolved as a “whole child”— in the academic, social, emotional, personal and cultural domains.
- Habits of reflection, setting goals, and measuring one’s progress support lifelong learning.
- Respect for self, property, and others are essential to a healthy learning community.
- Psychological and physical safety are necessary conditions for learning.
- Service to others builds character, is supportive of personal growth and career development, and connects students to the real world.
- Educators, students, families and communities collaborating together results in high quality educational programming.

Ayer Shirley Regional High School Graduating Class of 2017

***** Highest Honor**

**** High Honor**

***Honor**

Auston Abrams
 Fabian Barrios
 * Katherine Blood
 ** Jocelyn Breault
 Wanda Brockelman
 James Caires
 Natalie Carroll
 Erin Chilicky
 Catherine Cooper
 * Chloe Curley
 Amber Dobson
 Alison Doiron
 Mackenzie Drew
 James Driscoll
 Steven Drooker III
 Nicholas Ebika
 Ana Vitoria Eleuterio
 Sarah Ernst
 Leticia Figueroa
 Charlie Fish
 Kelly Flynn
 *** Jillian Folger
 Maikel Gad
 Eliajah Gebru
 ** Jeffrey Gendron
 William Gerlach
 Bryan Gintner
 Nicholas Graham
 * Julia Greene
 Meghan Greene
 Yoliana Greis

Brendan Marshall
 ** Brooke Martinez
 * Ryan Martone
 *** Jennifer McGrath
 Rose McKenna
 Melvin Mejia
 *** Ryan Messcher
 Slovan Metellus
 Maxwell Milkowski
 *** Jacob Miska
 * Marie Morales
 Jarrod Oberg
 ** Alexander Patano
 Andrew Paul
 ** Savannah Pyatt
 Ulises Resendiz
 Anthony Rust
 Edwin Santana
 Devin Sawyer
 Matthew Schiavone
 *** Jillian Schilp
 Austin Senn
 Erin Shine
 * Bradleigh Shultz
 ** Samantha Souza
 Zachary Soye
 *** Allison Steeves
 * Rebecca Strong
 Anasti Talley
 Thomas Tennessee Jr.
 Shelby Thomas

* Larissa Hamamoto
 Benjamin Hebert
 ** Christian Hoffmann
 *** Timothy Holmes
 Tyler Holmes
 John Kane Jr.
 Keith Kidder
 * Ashley Krueger
 Gabriel Lauar

Olivia Torres
 *** Hann Tu
 Brenden Vazquez
 Noah Watson
 Rammarah Whitener
 * Bennett Wilson
 * Taylor Wright
 Ashley Zeron

Acceptances to Colleges and Universities from 2010-2017

Albany College of Pharmacy	Alfred University	American University
Anna Maria College	Art Institute of Boston	Assumption College
Auburn University at Montgomery	Babson College	Barry University
Bay State College	Becker College	Bentley University
Boston College	Boston University	Brandies University
Bridgewater State University	Bryant University	Castleton State College
Cedar Crest College	Central Connecticut State University	Champlain College
Clark University	Clarkson University	Clemson University
Cleveland State University	Coastal Carolina University	Colby-Sawyer College
College of New Rochelle	Columbia College	Concordia University
Culinary Institute of America	Curry College	Daniel Webster College
Dominican College	Drexel University	Duquesne University
Eastern Nazarene College	Eckerd College	Elmira College
Elms College	Emmanuel College	Endicott College
Fashion Institute of Technology	Fisher College	Fitchburg State University
Florida Atlantic University	Florida Gulf Coast University	Florida Institute of Technology
Florida International University	Florida State University	Framingham State University
Franklin Pierce University	Fredonia State University of New York	Full Sail University
Gordon College	Green Mountain College	Hallmark Institute of Photography
Hartwick College	Hawaii Pacific University	High Point University
Hofstra University	Howard University	Husson University
Indiana University	ITT Technical Institute	Johns Hopkins University
Johnson and Wales University	Kansas State University	Keene State College
Lasell College	Lesley College	Liberty University
LIM College	Lydon State College	Lynn University
Maine Maritime Academy	Manhattanville College	Massachusetts College of Art and Design
Massachusetts College of Liberal Arts	Massachusetts College of Pharmacy and Health Sciences	Massachusetts Maritime Academy
Merrimack College	Michigan State University	Middlesex Community College
Mississippi State University	Montana State University	Montclair State University
Mount Ida College	Mount Wachusett Community College	New England College
New England Institute of Art	New England Institute of Technology	New England School of Communications
New Paltz State University	New York University	Newbury College

Nichols College	North Carolina State University	North Park University
North Shore Community College	Northeastern University	Norwich University
Olivet Nazarene University	PACE University	Pennsylvania State University
Plymouth State University	Pratt Institute	Purdue University
Quinnipiac University	Quinsigamond Community College	Regis College
Rensselaer Polytechnic Institute	Rhode Island College	Rivier University
Rochester Institute of Technology	Roger Williams University	Rutgers University
Sacred Heart University	Sage College of Albany	Saint Anselm College
Saint Michael's College	Salem State University	Salve Regina University
San Diego State University	Savannah College of Art and Design	School of Visual Arts
Seattle Pacific University	Seton Hall University	Simmons College
Slippery Rock University	Smith College	Southern Connecticut State University
Southern New Hampshire University	Southern Maine Community College	Southern Vermont College
Springfield College	St. Anselm College	St. John's University
St. Mary's College of California	State University of New York Plattsburgh	Stevens Institute of Technology
Stockton University	Stonehill College	Suffolk University
SUNY New Paltz	Syracuse University	Temple University
The College of New Jersey	Trinity University	United States Military Academy
University of Arizona	University of Connecticut	University of Hartford
University of Hawaii	University of Houston	University of Maine
University of Maine, Farmington	University of Maine, Presque Island	University of Maine, Orono
University of Maryland	University of Massachusetts Amherst	University of Massachusetts Boston
University of Massachusetts Dartmouth	University of Massachusetts Lowell	University of New England
University of New Hampshire	University of New Haven	University of Pittsburg
University of Rhode Island	University of Scranton	University of Southern Maine
University of Tampa	University of Tennessee	University of The Arts
University of Vermont	Virginia Polytechnic Institute	Wentworth Institute of Technology
West Virginia University	Western New England College	Western New England University
Westfield State University	William Patterson University	Worcester Polytechnic Institute
Worcester State University		

Ayer Shirley Regional Middle School 2016/2017 Annual Awards

Presented to Graduates of the Eighth Grade

Academic Boosters Good Samaritan Award

Given to two students who are genuine in their efforts to assist teachers, staff and students in ways that sometimes go unnoticed by their peers as well as staff here at school.

Donated by Ayer Shirley PTO

Presented by: Kelly Reed

WINNER: Alexander Lemieux
WINNER: Kawtar Zaker

PTA History of Academic Excellence Awards

Donated by the Ayer Shirley PTO

Presented by: Kelly Reed

To the boy and girl who maintained the highest scholastic average for grades 6, 7 and 8 combined.

WINNER: Sean Doyle

WINNER: Eris McCubbin

Al Yesue Memorial Award

Donated by Friends and Family of Al Yesue

Presented by: Roberta Aikey

To the student who excels in Language Arts and Band

WINNER: Rosalind Lupaczyk

American Legion, Post No. 183 Award

Presented by: Joe Landry

To the most outstanding student in the Eighth grade

WINNER: Danielle Martinez

Ayer Shirley Education Foundation Award (ASEF)

Donated by ASEF

Presented by: Roberta Aikey

To the boy and girl who demonstrated academic commitment throughout grades 6 through 8 and participated as an active member of the ASRMS community throughout grades 6 through 8

WINNER: Brianna Clark-Milligan

WINNER: Nicolaus Breest

The Bull Run Restaurant Award

Donated by the Guercio Family

Presented by: Roberta Aikey

Given to a student excelling in History

WINNER: Eris McCubbin

Ellen M. Tremont Memorial Award

To the boy or girl who is kind, hardworking, helpful to others, and

Donated by Her Family

Presented by: Kathryn Holmes & Susan Noll

always tries to make the best of any situation.

WINNER: Nicolas Mancini

Jeffrey P. Drobish Memorial Award

school exhibiting a
Donated by Peter Drobish

To the boy or girl attending vocational
generous spirit toward others and a
zest for life.

Presented by: Roberta Aikey

WINNER: Cory Prehl

Keith M. Kidder Memorial Awards

Donated by the Shirley Fire Department

To the girl excelling in qualities of
character, citizenship and leadership

Presented by: Bill Poitras

WINNER: Olivia Oestreicher

To the girl who exemplifies the
qualities of generosity, kindness and
a helpful attitude toward others

WINNER: Zoe Saldana

Kristina Marcinkewicz Memorial Awards

Donated by the Marcinkewicz Family

To the boy and girl showing special
effort in the Eighth grade.

Presented by: Meredith Marcinkewicz

WINNER: Shawn Landry

WINNER: Melinda Breest

Lambert's True Value Hardware Award

Donated by Mr. James D. Thibault

To the student excelling in the study
of creative writing.

Presented by: Roberta Aikey

WINNER: John Canning

Laura Belle Minott Memorial Award

Pronounced (MINE_IT)

Donated by the Minott Family

To the students who are consistently
hardworking, strong academically
and characterize modesty

Presented by: Roberta Aikey

WINNER: Alexander Mills

WINNER: Hyeseong Moon

Leonard W. Quinty Memorial Award

Donated by James Quinty

To the 8th grade student athletes who best exemplify a spirit of courage, determination and perseverance in the classroom and on the baseball and softball field

Presented by: James Quinty

WINNER: Muse MacLaughlin

WINNER: Amy Esielionis

Liberty House Award

Donated by Patricia Krauchune & Janice Martell

To the Shirley resident who contributes to the Community through worthwhile activities and helping others.

Presented by: Roberta Aikey

WINNER: Olivia Oestreicher

The Louis G. Buratti Jr. Memorial Award

Donated by the Buratti Family

Presented to the student who exhibits a zest for life, a good sense of humor, a love for family and friends, generosity of spirit and is an encourager, especially to those who need a helping hand

Presented by: Louis Buratti Sr. & Jacquelyn Aikey

WINNER: Ian Keene

Louise E. Gaskins Award

Donated by Mrs. Louise Gaskins

Named for the beloved, former middle school principal. This award is presented to a student who demonstrates character, integrity, loyalty, hard work, and goes above and beyond the call of duty. Academic Excellence in paramount.

Presented by: Louise Gaskins

WINNER: Sean Doyle

Massachusetts Junior Conservation Camp Award

WINNER: Donnie Davan

Sponsored by Shirley Rod & Gun Club

Presented by: Lee Blakely / Frank Esielionis

Officer Ben Jackvony Award

Donated by Shirley Police Dept.

To a boy for generosity, kindness and helpfulness

Presented by: Acting Chief Samuel Santiago

WINNER: Manuel Breest

Richard D. Shea Memorial Awards

Donated by Burt Cofman

To the boy and girl excelling in physical fitness and education.

Presented by: Roberta Aikey

WINNER: Samuel Folger

WINNER: Alison Houde

Robert & Muriel Rakip Memorial Award

Donated by Nashoba Club Restaurant

To the boy and girl who typically operate quietly behind the scenes but are exemplary in leadership skills, are hardworking, who have school spirit and are always willing to volunteer and help.

Presented by: Roberta Aikey

WINNER: Jared Cherico

WINNER: Catherine Quinty

Ruth A Shea Memorial Award

Donated by Her Family

To the students who best exemplify school spirit, respect for authority, friendliness, kindness and thoughtfulness towards others.

Presented by: Katie Poitras

WINNER: Nicholas Dutton

WINNER: Stephanie Hart

Sandy Pond School Association Award

Donated by Sandy Pond School Assoc.

INVOLVEMENT

Given to a student who has *shown* scholastic abilities, character, *and* most importantly, COMMUNITY (Youth Venture; Duval Patrick's Project 351, Student Council)

Presented by: Roberta Aikey

WINNER: Zackery Whitman

Shirley H. Griffin Scholastic Excellence Awards

Donated by Her Family

To the boy and girl excelling in scholastic excellence

Presented by: Roberta Aikey

WINNER: Owen MacDonald

WINNER: Kara O'Neil

Taylor D. Flagg Memorial Award

Donated by the ASRMS Staff

To the most outstanding Math student.

WINNER: Sean Doyle

Presented by: Roberta Aikey

William McSheehy Memorial Award

Donated by His Family

To the girl or boy demonstrating a unique ability to persevere while maintaining a positive attitude.

Presented by: Benjamin McSheehy

WINNER: Dakota Kucala

Women's Auxiliary, Trinity Chapel Awards

Donated by Womens Auxiliary Trinity Chapel

To the boy & girl excelling in Art

Presented by: Karen Akins

WINNER: Gabriel Grovo

WINNER: Grace Audette

World Language Award

Donated by World Language Department

Give to two students excelling in Spanish and French.

Present by: Rosa Swisczc

WINNER SPANISH: Ian Keene

WINNER FRENCH: Courtney Niedermeier

NASHOBA VALLEY TECHNICAL SCHOOL DISTRICT

Contact Information:

Address:	100 Littleton Road, Westford, MA 01886
Telephone:	978-692-4711
Fax:	978-392-0570

Administration:

Superintendent:	Dr. Denise P. Pigeon
Principal:	Matthew Ricard
Assistant Principal:	Jeremy Slotnick
Business Manager:	Jeanne Savoie
Director of Technology:	Dr. Carol Heidenrich
Director of Curriculum:	Gabriella White
Director of Special Education:	Michelle Valhouli
Coordinator of Guidance & Admissions:	Kyla Callahan
Coordinator of Special Education:	Wendy Hood
Coordinator of Tech Programs and CoOp Education:	Paul Jussaume
Dean of Students:	Ryan Wood

School Committee Members:

Chair:	Al Buckley, Pepperell
Vice-Chair:	Ron Deschenes, Westford
Secretary:	Donald Ayer, Chelmsford
Members:	Ted Januskiewicz, Ayer
	Christine Logan, Ayer alternate
	Maria Karafelis, Chelmsford
	Lawrence MacDonald, Chelmsford
	Richard DeFreitas, Chelmsford alternate
	Robert Flynn, Groton
	Patricia Madigan, Groton alternate
	Charlie Ellis, Littleton
	Carl Melberg, Littleton alternate
	Michael Tang, Pepperell
	Sandra Proctor, Pepperell
	Michael Morgan, Pepperell alternate
	Brian Fulmer, Shirley
	Tanya Clark, Shirley alternate
	Karen Chapman, Townsend
	Sheldon Chapman, Townsend
	Emanuel Manolopoulos, Westford
	Warren Adam, Westford alternate

About Nashoba Valley Technical High School

Nashoba Valley Technical High School is a regional technical high school established in 1969 to serve students grades 9–12 and also provides post-graduate programs for those between the ages of 18 and 25 years old in all career areas on a space available basis. Nashoba has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. With an enrollment of approximately 760–plus students from eight communities, Nashoba Valley Technical High School offers career preparation in 20 technical programs.

The Year in Review

The core mission of a vocational-technical school is to impart to its students knowledge and skills that will be valuable for securing and having success in future employment. In order to achieve this goal, Nashoba Valley Technical High School must constantly look to the future in order to determine the necessary skills that will be valued in an economy yet to come. In the 45 years that have passed since Nashoba Valley Technical High School opened its doors in September 1969, in-demand skills have changed along with career pathways and technology. Nashoba Tech's history is one of near-constant adaptation; not just to keep pace with a rapidly-changing world but to anticipate those changes and keep learning relevant. These changes have come about both in the technical programs that Nashoba offers and in the facilities and equipment of the building.

This past year Nashoba Valley Technical High School has focused on updating program areas, maintaining a state of the art facility that is in line with industry standards. Automotive Technology, Automotive Collision and Repair, and Engineering Academy have received new equipment and updates to their areas.

Vocational-Technical Programs (Secondary & Post Graduate)

Auto Collision Repair & Refinishing	Engineering Academy	}	Electronics/Robotics
Automotive Technology			Engineering Technology
Banking, Marketing & Retail			Bio-Manufacturing
Carpentry/Cabinet Making	Health Assisting		
Cosmetology	Hotel Restaurant Management		
Culinary Arts	Machine Tool Technology		
Dental Assisting	Plumbing/Heating		
Design & Visual Communications	Programming & Web Development		
Early Childhood Education	TV & Media Production/Theatre Arts		
Electrical Technology	Veterinary Assisting		

Special Academic Programs

Advanced Placement, Honors and College Preparatory courses are available in all core subjects. Foreign language, music, theatre art and additional elective courses are offered for all four years to all interested students.

Dual Enrollment

The Dual Enrollment program is a state sponsored program that allows eligible NVTHS students the opportunity to enroll in courses at a local college while they are still in high school. The Dual Enrollment Program is available to any junior or senior who meets the criteria adopted by both the State and the School District. Juniors who are eligible and recommended by teachers/administration may elect to enter the Dual Enrollment Program and take courses their junior and senior years at a two- or four-year public college or private institutions in Massachusetts or New Hampshire. The program allows a student to attend Middlesex Community College, Mt. Wachusett Community College, U Mass Lowell or Fitchburg State University on a full time basis, while still enrolled at NVTHS as a high school student. Credit for the courses applies to both the high school and college transcripts. Upon completion, students receive their high school diploma from Nashoba and one or two years of college credit. Many Nashoba students in recent years have graduated with an Associates degree from a college and their high school diploma at the same time. Also, individual study programs for talented students are directed to their area of excellence. Many of our students are accepted at such distinguished institutions as MIT, Ithaca College, Emerson College, Boston University, and University of Massachusetts, among others.

Community Service Projects

Nashoba is unique in its approach to community service and its relationship to its district towns. Students and their instructors travel to various sites within our district to work on community service projects that have been approved and selected for their benefit to the community and the learning of our students. The students perform all necessary work for the district towns to complete their requested project. The Community Service Program educates students in a real world setting and allows the towns the benefit of observing Nashoba students at work, creating a lasting tribute to their efforts and having a major project completed without over expending limited town resources for capital improvement.

Student Activities

Nashoba sponsors an extensive program in intra-scholastic sports including varsity teams in 16 current high school sports, with equal opportunities for both male and female students. Next year we hope to add tennis and crew as new team sports. Other extracurricular activities include Student Council, National Honor Society, Music Honor Society, Yearbook, Kick Off Mentors, Students Against Destructive Decisions (SADD), Skills USA, Student Leadership, Peer Mediation, Chorus, Drama, and many special interest clubs. **No user fees** are imposed on any sport, school sponsored club, or activity.

Continuing & Community Education

Nashoba Tech's Continuing Community Education Program offers many late afternoon and evening classes to our community, such as Electrical, Advanced Manufacturing, and Driver's Education. Additional information can be found on the NVTHS website.

SENIOR CITIZENS PROPERTY TAX WORK-OFF PROGRAM

Program Manager:	Kevin A. Johnston
Office Hours:	Monday 8:00am - 4:00pm Tuesday 8:00 am - 7:00pm Wednesday 8:00am – 4:00pm Thursday 8:00am – 4:00pm Friday 8:00am – 1:00pm
Appointments:	Appointments & meetings outside of business hours are scheduled as needed
Address:	1 Main Street
Telephone:	978-772-8248
Email:	kjohnston@ayer.ma.us
Fax:	978-772-5968

Overview:

The Senior Citizens Property Tax Work-Off Program provides residents age 60 and older who own and live in a residence in Ayer with the opportunity to utilize their training, skills and experience to augment the work in various Town Departments by assisting the staff on projects and other departmental work.

Program Administration:

Guidelines for the Senior Citizens Property Tax Work-off Program are in accordance with Massachusetts General Law, are subject to the direction of the Town Administrator. The Program is administered by the Benefits and Payroll Manager.

Participation and Program Benefits:

Participation in the Program is not guaranteed; selection is based on an applicant being able to meet the Town's needs for identified projects and work tasks. Qualifying Senior Citizens may earn up to \$1,500 in credit on their property tax bills in exchange for working up to 136 hours for the Town of Ayer; timesheets are required to record and verify hours worked in the Program. Opportunities may include special projects, data entry, clerical assistance, maintenance, custodial duties, and more. Participation is limited based on the funding cap for the Program.

Interest and Contact Information:

Are you age 60 or over? Do you own and reside in a residence in the Town of Ayer? Are you interested in earning up to a \$1,500 reduction on your property taxes? If you answered "yes" to any of these questions, the Senior Citizens Property Tax Work-Off Program may be right for you! Information about the Program and applications for participation are available from Kevin Johnston, Benefits and Payroll Manager; Kevin can be contacted by e-mail at kjohnston@ayer.ma.us or by phone at 978-772-8248.

FINANCE MANAGER/TOWN ACCOUNTANT

Contact Information:

Office Hours:	Monday, Wednesday, Thursday 8:00 am – 4:00 pm, Tuesday 8:00 am – 7 pm, Friday 8:00 am – 1 pm
Address:	1 Main Street
Telephone:	978-772-8290
Email:	lgabree@ayer.ma.us
Fax:	978-772-8222

Members:

Finance Manager/ Town Accountant:	Lisa Gabree
Assistant Accountant:	Martha Reilly

In accordance with Massachusetts General Laws, I am submitting the following documents for the Annual Town Report:

1. Balance Sheet of all funds as of June 30, 2017.
2. Schedule A, the annual report of receipts and disbursements for the Town of Ayer for the fiscal year 2017.
3. Statement of Indebtedness as of June 30, 2017.

The firm of Giusti & Hingston, Certified Public Accountants, of Georgetown, MA will be conducting an audit of the fiscal 2017 financial records for the Town of Ayer. Once the audit and related statements are completed, they will be available for review in the Finance Manager/Town Accountant office, or in electronic version upon request.

I would like to take this opportunity to congratulate Martha Reilly, the former Assistant Town Accountant. Ms. Reilly retired from the town in December 2017 after more than 30 years of service. Over the course of her career with the town, Martha not only served as Assistant Town Accountant for more than 25 years, but also worked for the Assessors' office, the office of Community & Economic Development and the School Department. All who knew and worked with Martha know her as dedicated, hard-working, and helpful. Personally and professionally speaking, Martha been an invaluable asset to the Accounting office and a supportive friend. Her colleagues and I want to wish Ms. Reilly a very happy retirement.

TOWN OF AYER
COMBINED BALANCE SHEET - ALL FUND TYPES
JUNE 30, 2017

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUND	TRUST & AGENCY FUNDS	ENTERPRISE FUNDS	LONG-TERM OBLIGATION ACCOUNT GROUP	TOTAL COMBINED (MEMORANDUM)
<u>Assets</u>							
Cash and Investments	3,584,557	4,813,922	1,200,934	5,741,247	4,916,899		20,257,559
Receivables:							
Property Taxes	541,822						541,822
Provision for Abatements and Exemptions	(753,081)						(753,081)
Tax Liens	69,319	381			1,351		71,051
Water and Sewer Liens					30,862		30,862
Motor Vehicle Excise	290,794						290,794
Septic Assessment Not Yet Due		4,004					4,004
Reserve for Septic Assessment		(4,004)					(4,004)
Department Receivable					387		387
User Charges Receivable					1,716,369		1,716,369
Allowance for Uncollectible					(416,858)		(416,858)
Interest Receivable					31,818		31,818
Community Preservation Surcharge		6,704					6,704
Tax Foreclosures	200,591				59		200,650
Due from Other Funds	9,476	2,286					11,762
Due from Devens	818				6,383		7,201
Due from Commonwealth							0
Due from Developers		36,690					36,690
Due from MIIA	4,646						4,646
Due from Hartnett - Insurance Proceeds		45,833					45,833
Due from Industrial Pretreat		1,296					1,296
Loans Receivable		822,080					822,080
Amount to be Provided for Notes & Bonds			5,737,280		170,344	2,947,159	8,854,783
Total Assets	3,948,942	5,729,192	6,938,214	5,741,247	6,457,614	2,947,159	31,762,368
<u>Liabilities and Fund Equity</u>							
<u>Liabilities:</u>							
Warrants Payable		11,773	32,637		71,917		116,327
Accounts Payable	111,552				1,880		113,432
Accrued Payroll		38,389			35,564		73,953
Payroll Withholdings Payable	237,884						237,884
Due to Others	3,743						3,743
Due to Other Funds	457	1,969	286	9,050			11,762
Accrued Expenses		2,163			109,600		111,763
Deferred Revenue:							
Property Taxes	(211,259)						(211,259)
Tax Liens	69,319	381					69,700
Motor Vehicle Excise	290,794						290,794
Tax Foreclosures	200,591						200,591
Industrial Pretreat		1,296					1,296
Loans to Businesses		822,080					822,080
Insurance Proceeds - Hartnett		45,833					45,833
Developers		36,690					36,690
Community Preservation Surcharge		6,704					6,704
Guaranteed Deposits				37,042			37,042
Bond Anticipation Notes	0		4,337,161		315,000		4,652,161
General Obligation Bonds Payable			5,737,280		170,344	2,947,159	8,854,783
Total Liabilities	703,081	967,278	10,107,364	46,092	704,305	2,947,159	15,475,279
<u>Fund Equity:</u>							
Reserved for Encumbrances	541,985						541,985
Reserved for Expenditures	786,843				1,622,626		2,409,469
Reserved for Endowments				154,783			154,783
Reserved for Extraordinary	282,926						282,926
Reserved for Special Purposes		1,566,446					1,566,446
Reserved for SBA Excluded Debt	83,423						83,423
Reserved for Appropriation Deficits	(344,613)						(344,613)
Reserved for Deficits	0		(3,263,684)		(314,767)		(3,578,451)
Reserved for Borrow Premium	5,398						5,398
							0
Reserved for Debt Exclusion							0
Reserved for Borrow			38,005				38,005
Designated for Capital Projects			56,529				56,529
Undesignated	1,889,899	3,195,468		5,540,372	4,445,450		15,071,189
Total Fund Equity	3,245,861	4,761,914	(3,169,150)	5,695,155	5,753,309	0	16,287,089
Total Liabilities and Fund Equity	3,948,942	5,729,192	6,938,214	5,741,247	6,457,614	2,947,159	31,762,368

**TOWN OF AYER
SPECIAL REVENUE FUNDS
COMBINED BALANCE SHEET
JUNE 30, 2017**

	COMMUNITY PRESERVATION	UDAG/HUD GRANTS	OTHER GRANTS & SPECIAL REV	SMALL CITIES GRANT	REVOLVING FUNDS	TOTAL COMBINED (MEMORANDUM)
<u>Assets</u>						
Cash and Investments	2,061,751	2,607,924	154,372	(110,670)	100,545	4,813,922
Community Preserv'n Surcharge Receivable	6,704					6,704
Tax Liens Receivable	381					381
Septic Assessment Not Yet Due			4,004			4,004
Reserve for Uncollectable Septic			(4,004)			(4,004)
Departmental Accounts Receivable						0
Due from Developers					36,690	36,690
Due from Other Funds					2,286	2,286
Due from Hartnett(Life Insurance Proceeds)		45,833				45,833
IDFA Loans Receivable:						
Page/Moore		62,398				62,398
Nashoba Restaurant		172,971				172,971
Century Carpets		1,463				1,463
Du's Tailor		18,051				18,051
Bonnet Realty (Fletcher Building)		197,679				197,679
Optometrics		146,247				146,247
S.W. Huang		25,000				25,000
Shop 'N Save		197,271				197,271
Sign & Facades Receivables:						
Stancombe		500				500
Century Carpets		500				500
Due from Industrial Pretreat		1,296				1,296
Total Assets	2,068,836	3,477,133	154,372	(110,670)	139,521	5,729,192
<u>Liabilites & Fund Equity</u>						
<u>Liabilities:</u>						
Warrants Payable		4,984	400	4,435	1,954	11,773
Accrued Payroll		1,625	1,362	1,454	33,948	38,389
Accrued Expenses		1,800			363	2,163
Due to Other Funds		362	606	1,001		1,969
Deferred Revenue:						
Intergovernmental						0
Loans to Businesses		822,080				822,080
Insurance Proceeds - Hartnett		45,833				45,833
Industrial Pretreat		1,296				1,296
Developers					36,690	36,690
Community Preservation	6,704					6,704
Tax Liens	381					381
Total Liabilities	7,085	877,980	2,368	6,890	72,955	967,278
<u>Undesignated Fund Equity:</u>						
UDAG Projects:						
Miscellaneous		968,891				968,891
Industrial Devel Finance Authority		1,350,713				1,350,713
Signs & Facades		89,978				89,978
Industrial Pretreat		(5,248)				(5,248)
Surface Parking Lot		266,667				266,667
Ross Relocation Buyout		20,000				20,000
Other Grants & Special Revenue:						
Fire Confined Space			641			641
Memorial Garden Donations			250			250
Devens Disposition			24,073			24,073
43D Permit Grant			17,675			17,675
Cultural Council Grant			4,028			4,028
Cultural Council Donations			589			589
Holiday Lights			4,423			4,423
COA Friends			1,703			1,703
COA Donation			9,197			9,197
DARE (Local)			444			444
Fire Safe Donation			9,038			9,038
Fire Safe Grant			3,024			3,024
Police Donations			3,453			3,453
Police radar gift			225			225
Extra Polling Hours			5,652			5,652

**SPECIAL REVENUE FUNDS
COMBINED BALANCE SHEET
JUNE 30, 2017**

	COMMUNITY PRESERVATION	UDAG/HUD GRANTS	OTHER GRANTS & SPECIAL REV	SMALL CITIES GRANT	REVOLVING FUNDS	TOTAL COMBINED (MEMORANDUM)
Wetlands Protection			48,434			48,434
ConsCom Consultant-Solar 2			3,495			3,495
Library - Gift			250			250
Library State Grant			53,223			53,223
Chapter 90			(239,653)			(239,653)
Developers Share Dam Project			46,000			46,000
Police Federal Revenue			13,135			13,135
By-Law Ridgeview (Planning)			460			460
BOH Region 2			1,142			1,142
BOH, Title V			5,840			5,840
BOH, SRF Septic			35,409			35,409
BOH Tobacco			337			337
Ayer Kiddie Depot			1,910			1,910
Park Community Center			1,526			1,526
Community Compact-Cyber IT			9,225			9,225
Community Compact-WW Security			15,983			15,983
Police 911 Grant FY17			(23,622)			(23,622)
Police 911 Training Grant FY17			(2,473)			(2,473)
Police Evidence Grant FY16			(3,345)			(3,345)
FY15 Underage Alcohol			579			579
Fletcher Donations:						
Police			15,637			15,637
Fire			5,828			5,828
Ambulance			9,459			9,459
Planning			24,636			24,636
Historic			20,968			20,968
Historic Donations			508			508
Fire Decon Trailer			6,810			6,810
Fire Donation			190			190
Treatment Program			80			80
Treatment Program #3			(1,134)			(1,134)
DOER FY17 Lighting			(15,275)			(15,275)
Green Communities Grant			326			326
Stanton Grant, Dog Park			3,591			3,591
Receipts Reserved for Borrow:						
General Fund			1,081			1,081
Sewer			837			837
Water			150			150
Solid Waste			92			92
Youth Works			25,950			25,950
Small Cities				(117,560)		(117,560)
Revolving Funds:						
Police Outside Details					(91,914)	(91,914)
Town Hall Rental					1,016	1,016
Park Department					20,519	20,519
Fire Alarm Repairs					57,757	57,757
Fire HazMat					1,028	1,028
Plumbing Inspections					907	907
Electrical Inspections					(204)	(204)
DPW Inspections					67,650	67,650
Fourth of July					27,593	27,593
Senior Van					(17,786)	(17,786)
Reserved for Special Purposes		(91,848)				(91,848)
Undesignated Community Preservation	353,471					353,471
Budgetary Reserve	141,834					141,834
Reserve for Encumbrances:						
Encumbered for Open Space	51,708					51,708
Encumbered for Historic Resources	858					858
Encumbered for Community Housing						0
Designated Fund Equity:						
Designated for Open Space	1,232,417					1,232,417
Designated for Historic Resources	157,195					157,195
Designated for Community Housing	124,268					124,268
Designated Fund Equity	1,566,446					1,566,446
Fund Equity	495,305	2,599,153	152,004	(117,560)	66,566	3,195,468
Total Liabilities and Fund Equity	2,068,836	3,477,133	154,372	(110,670)	139,521	5,729,192

**TOWN OF AYER
TRUST AND AGENCY FUNDS
COMBINED BALANCE SHEET
JUNE 30, 2017**

	NONEXPENDABLE TRUSTS	EXPENDABLE TRUSTS	OPEB TRUST	AGENCY FUNDS	TOTAL COMBINED (MEMORANDUM)
<u>Assets</u>					
Cash and Investments	191,825	3,913,634	1,635,788		5,741,247
Due from water capital					0
Due from sewer capital					0
Total Assets	191,825	3,913,634	1,635,788	0	5,741,247
<u>Liabilities and Fund Equity</u>					
<u>Liabilities:</u>					
Warrants Payable					0
Due to other funds		9,050			9,050
Deferred Revenue, accounts receivable					0
Guaranteed Deposits	37,042				37,042
Total Liabilities	37,042	9,050	0	0	46,092
<u>Fund Equity:</u>					
Dupont Police Award	3,000	9,866			
A. Page Scholarship	13,007	6,639			
T. Page Scholarship	15,000	8,442			
S. Barker Scholarship	100	990			
Clark/Sherwin Scholarship	30,000	150,228			
Ayer High School Fund	2,352	7,553			
Lt. T. Thompson Scholarship	2,040	3,675			
R. Morrissey Scholarship	10,000	6,404			
M. Whitcomb Scholarship	1,000	3,757			
J. Kaplan Scholarship	4,500	3,686			
F. Fletcher Scholarship	10,000	4,072			
J. Angell Trust Fund	1,000	2,092			
Joe Morris Scholarship	11,300	19,412			
F. Glanz Scholarship	6,484	8,776			
M. Nutting Scholarship	30,000	15,660			
Belitsky Scholarship	15,000	10,479			
R. Artesanie Scholarship		6,854			
Library Trusts:					
Clark/Sherwin		13,868			
Library Book		11,747			
C. Black		65,915			
Ayer Library Landscaping		6,041			
Ayer Library Memorial		76,522			
J. Fitch Moore		744			
Capital Stabilization Fund		1,152,137			
Stabilization Fund		2,309,025			
OPEB Fund			1,635,788		
Fire Details				0	
Deputy Collector Fees				0	
Reserve for Endowments	154,783				154,783
Undesignated		3,904,584	1,635,788	0	5,540,372
Total Fund Equity	154,783	3,904,584	1,635,788	0	5,695,155
Total Liabilities and Fund Equity	191,825	3,913,634	1,635,788	0	5,741,247

**TOWN OF AYER
ENTERPRISE FUNDS
COMBINED BALANCE SHEET
JUNE 30, 2017**

	SEWER FUND	WATER FUND	SOLID WASTE FUND	AMBULANCE FUND	TOTAL COMBINED (MEMORANDUM)
<u>Assets</u>					
Cash and Investments	2,164,941	2,427,125	94,224	230,609	4,916,899
User Charges Receivable	715,575	460,342		540,452	1,716,369
Allowance for Uncollectible	(27,935)	(13,726)		(375,197)	(416,858)
Interest Receivable	22,267	9,551			31,818
Liens Receivable	18,927	11,935			30,862
Tax Titles Receivable	613	738			1,351
Tax Foreclosures		59			59
Departmental Accounts Receivable		387			387
Due from Devens	6,383				6,383
Due from Commonwealth					0
Amount to be Provided for Retirement of Bonds	47,482	35,000	57,862	30,000	170,344
Total Assets	2,948,253	2,931,411	152,086	425,864	6,457,614
<u>Liabilities and Fund Equity</u>					
<u>Liabilities:</u>					
Warrants Payable	29,114	33,330	7,272	2,201	71,917
Accounts Payable	1,613		267		1,880
Accrued Payroll	16,961	13,767	4,836		35,564
Accrued Expenses	100,700	4,971	3,797	132	109,600
Due to Other Funds					0
Bond Anticipation Notes	65,000			250,000	315,000
Bonds Payable	47,482	35,000	57,862	30,000	170,344
Total Liabilities	260,870	87,068	74,034	282,333	704,305
<u>Fund Equity:</u>					
Reserved for Encumbrances					0
Reserved for Borrow Premium					0
Reserved for Deficits	(65,000)			(249,767)	(314,767)
Reserved for Special Purposes					0
Designated for Capital Projects					0
Reserved for Expenditures	750,000	778,000	24,968	69,658	1,622,626
Reserved for Debt					0
Undesignated	2,002,383	2,066,343	53,084	323,640	4,445,450
Total Fund Equity	2,687,383	2,844,343	78,052	143,531	5,753,309
Total Liabilities and Fund Equity	2,948,253	2,931,411	152,086	425,864	6,457,614

Schedule A All Parts
Fiscal Year 2017

Acct. No.	Item Description	Amount
	G. TOTAL SPECIAL ASSESSMENTS	
	H. Fines, and Forefeitures	
4770	Fines and Forfeitures	
	H. TOTAL FINES AND FORFEITURES	
	I. Miscellaneous Revenues	
4800	Miscellaneous Revenues	60,162
4820	Earnings on Investments	17,638
	I. TOTAL MISCELLANEOUS REVENUES	77,800
	TOTAL GENERAL FUND REVENUES	24,715,977
	J. Other Financing Sources	
4990	Other Financing Sources	
	J. TOTAL OTHER FINANCING SOURCES	
	TOTAL GENERAL FUND REVENUES AND OTHER FINANCIAL SOURCES	24,715,977
	K. Interfund Operating Transfers	
4972	Transfers from Special Revenue Funds	
4973	Transfers from Capital Projects Funds	
4975	Transfers from Enterprise Funds	1,039,696
4976	Transfers from Trust Funds	
4977	Transfers from Agency Funds	
	K. TOTAL INTERFUND OPERATING TRANSFERS	1,039,696
	TOTAL GENERAL FUND REVENUES, OTHER FINANCING SOURCES, AND INTERFUND OPERATING TRANSFERS	25,755,673

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 2 - General Government (100)

Acct. No.	Object of Expenditure	Legislative	Executive	Accountant Auditor	Collector	Treasurer	Law Department Town/City Counsel	Public Building/ Properties Maintenance	Assessors	Operations Support	License and Registration	Land Use	Conservation Commission	Other
5100	Salary and Wages	500	204,621	155,258	78,648	54,176		100,144	154,014			33,716	40,640	270,568
5700	Expenditures		12,850	31,430	2,802	22,865	85,664	175,137	24,315	21,095		900	8,427	388,808
5800A	Construction													
5800B	Capital Outlay													
	TOTAL	500	217,471	186,688	81,450	77,041	85,664	275,281	178,329	21,095		34,616	49,067	659,376

Schedule A Part 2 - Public Safety (200)

Acct. No.	Object of Expenditure	Police	Fire	Emerg. Med. Services	Inspection	Other
5100	Salary and Wages	2,062,514	1,508,730		58,617	29,737
5700	Expenditures	194,872	76,839		60,240	242,684
5800A	Construction					
5800B	Capital Outlay	77,766	38,000			
	TOTAL	2,335,152	1,623,569		118,857	272,421

Schedule A Part 2 - Education (300)

Acct. No.	Object of Expenditure	Education	Reg. School Assessment-1	Reg. School Assessment-2	Reg. School Assessment-3	Reg. School Assessment-4
5100	Salary and Wages					
5700	Expenditures	4,000	11,079,744	731,147		
5800A	Construction					
5800B	Capital Outlay					
	TOTAL	4,000	11,079,744	731,147		

Schedule A Part 2 - Public Works (400)

Acct. No.	Object of Expenditure	Hwy/Streets (Snow/Ice)	Hwy/Streets (Other)	Waste Collect/Disp	Sewer Collect/Disp	Water Distribution	Parking Garage	Street Lighting	Other
5100	Salary and Wages	111,972	595,749						62,213
5700	Expenditures	294,213	126,616					83,742	224,193
5800A	Construction		25,680						
5800B	Capital Outlay		18,052						
	TOTAL	406,185	766,097					83,742	286,406

Schedule A Part 2 - Human Services (500)

Acct. No.	Object of Expenditure	Health Services	Clinical Services	Special Program	Veterans Services	Other
5100	Salary and Wages	14,548		101,819	18,367	
5700	Expenditures	17,902	7,971	24,125	147,310	
5800A	Construction					
5800B	Capital Outlay					
	TOTAL	32,450	7,971	125,944	165,677	

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 2 - Culture and Recreation (600)

Acct. No.	Object of Expenditure	Library	Recreation	Parks	Historical Commission	Celebrations	Other
5100	Salary and Wages	341,131		103,143			
5700	Expenditures	205,048		31,166	297	20,280	2,595
5800A	Construction						
5800B	Capital Outlay	29,894					
	TOTAL	576,073		134,309	297	20,280	2,595

Schedule A Part 2 - Debt Service (700)

Acct. No.	Object of Expenditure	Retirement of Debt Principal	Interest on Long Term Debt	Interest on Short Term Debt	Other Interest
5900	Debt Service	947,900	176,090		
	TOTAL	947,900	176,090		

Schedule A Part 2 - Unclassified (900)

Acct. No.	Object of Expenditure	Workers Compensation	Unemployment	Health Insurance	Other Emp. Benefits	Court Judgements	Other Insurance	Intergovt. Assessments	Retirement	Other
0001	Unclassified	46,991	5,342	1,388,407	98,183			94,172	1,429,491	
	TOTAL	46,991	5,342	1,388,407	98,183			94,172	1,429,491	

Schedule A Part 2 - Transfers/Other Financing Uses (0001)

Acct. No.	Object of Expenditure	Amount
5960	Transfers to Other Funds	1,838,849
5990	Other Financing Uses	
	TOTAL	1,838,849

Schedule A Part 2 - Total All General Fund Expenditures

Acct. No.	Object of Expenditure	Total
	Expenditures	
5100	Salary and Wages	6,100,825
5700	Expenditures	14,349,277
5800A	Construction	25,680
5800B	Capital Outlay	163,712
5900	Debt Service	1,123,990
0001	Unclassified	3,062,586
	TOTAL GENERAL FUND EXPENDITURES	24,826,070
	Other Financing Uses	
5960	Transfers to Other Funds	1,838,849
5990	Other Financing Uses	
	TOTAL TRANSFERS AND OTHER FINANCING USES	1,838,849
	TOTAL GENERAL FUND	26,664,919

Schedule A All Parts
Fiscal Year 2017

Acct. No.	Object of Expenditure	Total
	EXPENDITURES AND OTHER FINANCING USES	

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 3 - Federal Grants (FG01)

Acct. No.	Item Description	General Government	Public Safety	Public Works	Education	Federal Emerg. Mgmt. Agency	Culture and Recr.	Community Development Block	Other Housing and Urban Development	Other	Total
	Revenues										
4100	Taxes and Excises										
4200	Charges for Services								59,054		59,054
4500	Federal Revenue		375,256					547,745			923,001
4600	State Revenue										
4800	Miscellaneous Revenues		3,587					48,428	312,970		364,985
4820	Earnings on Investments							172	15,055		15,227
	TOTAL REVENUES		378,843					596,345	387,079		1,362,267
	Other Financing Sources										
4910	Bond Proceeds										
4970	Transfers From Other Funds								655,000		655,000
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES								655,000		655,000
	TOTAL REVENUES AND OTHER FINANCING SOURCES		378,843					596,345	1,042,079		2,017,267
	Expenditures										
5100	Salary and Wages		5,824					36,550	44,683		87,057
5700	Expenditures		369,719					22,851	156,193		548,763
5800A	Construction							675,462			675,462
5800B	Capital Outlay								68,399		68,399
5900	Debt Service										
	TOTAL EXPENDITURES		375,543					734,863	269,275		1,379,681
	Other Financing Uses										
5960	Transfers to Other Funds										
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES										
	TOTAL EXPENDITURES AND OTHER FINANCING USES		375,543					734,863	269,275		1,379,681
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)		3,300					-138,518	772,804		637,586
0002	Fund Balance Beginning of Year		8,781					20,958	1,826,350		1,856,089
0003	Adjustments										
0004	Fund Balance End of Year		12,081					-117,560	2,599,154		2,493,675

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 3 - State Grants (SG01)

Acct. No.	Item Description	General Government	Public Safety	Public Works	Education	Mass. Emerg. Mngmt. Agency	Culture and Recr.	Council on Aging	Library	Other	Total
	Revenues										
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue	108,752	41,388	46,004			4,600	11,790	10,617		223,151
4800	Miscellaneous Revenues									5,380	5,380
4820	Earnings on Investments										
	TOTAL REVENUES	108,752	41,388	46,004			4,600	11,790	10,617	5,380	228,531
	Other Financing Sources										
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES										
	TOTAL REVENUES AND OTHER FINANCING SOURCES	108,752	41,388	46,004			4,600	11,790	10,617	5,380	228,531
	Expenditures										
5100	Salary and Wages		21,555					11,790			33,345
5700	Expenditures	25,417	23,020	63,101			3,449		7,584	2,600	125,171
5800A	Construction			222,555							222,555
5800B	Capital Outlay	69,536									69,536
5900	Debt Service									4,618	4,618
	TOTAL EXPENDITURES	94,953	44,575	285,656			3,449	11,790	7,584	7,218	455,225
	Other Financing Uses										
5960	Transfers to Other Funds										
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES										
	TOTAL EXPENDITURES AND OTHER FINANCING USES	94,953	44,575	285,656			3,449	11,790	7,584	7,218	455,225
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	13,799	-3,187	-239,652			1,151		3,033	-1,838	-226,694
0002	Fund Balance Beginning of Year	1,787	-4,972				2,877		50,191	85,160	135,043
0003	Adjustments		-10,869								-10,869
0004	Fund Balance End of Year	15,586	-19,028	-239,652			4,028		53,224	83,322	-102,520

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 3 - Receipts Reserved for Appropriation (RA01)

Acct. No.	Item Description	Education	Waterways Improvement	Wetlands Protection	Parking Meters	Ambulance	Ins. Reimb over \$150,000	Sale of Real Estate	Sale of Cemetery Lots	Other	Total
	Revenues										
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue										
4800	Miscellaneous Revenues			3,597						2,160	5,757
4820	Earnings on Investments										
	TOTAL REVENUES			3,597						2,160	5,757
	Other Financing Sources										
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES										
	TOTAL REVENUES AND OTHER FINANCING SOURCES			3,597						2,160	5,757
	Expenditures										
5100	Salary and Wages										
5700	Expenditures			1,454							1,454
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
	TOTAL EXPENDITURES			1,454							1,454
	Other Financing Uses										
5960	Transfers to Other Funds										
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES										
	TOTAL EXPENDITURES AND OTHER FINANCING USES			1,454							1,454
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)			2,143						2,160	4,303
0002	Fund Balance Beginning of Year			46,291							46,291
0003	Adjustments										
0004	Fund Balance End of Year			48,434						2,160	50,594

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 3 - Revolving Funds (RF01)

Acct. No.	Item Description	Education	Athletic	Parks and Recreation	Ch. 44, 53E 1/2	Other	Total
	Revenues						
4100	Taxes and Excises						
4200	Charges for Services			48,564	68,819	62,458	179,841
4500	Federal Revenue						
4600	State Revenue						
4800	Miscellaneous Revenues				10,646		10,646
4820	Earnings on Investments						
	TOTAL REVENUES			48,564	79,465	62,458	190,487
	Other Financing Sources						
4910	Bond Proceeds						
4970	Transfers From Other Funds						
4990	Other Financing Sources						
	TOTAL OTHER FINANCING SOURCES						
	TOTAL REVENUES AND OTHER FINANCING SOURCES			48,564	79,465	62,458	190,487
	Expenditures						
5100	Salary and Wages			11,007	15,618	67,174	93,799
5700	Expenditures			34,704	56,311	5,356	96,371
5800A	Construction						
5800B	Capital Outlay						
5900	Debt Service						
	TOTAL EXPENDITURES			45,711	71,929	72,530	190,170
	Other Financing Uses						
5960	Transfers to Other Funds						
5990	Other Financing Uses						
	TOTAL OTHER FINANCING USES						
	TOTAL EXPENDITURES AND OTHER FINANCING USES			45,711	71,929	72,530	190,170
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)			2,853	7,536	-10,072	317
0002	Fund Balance Beginning of Year			17,666	148,210	-7,714	158,162
0003	Adjustments						
0004	Fund Balance End of Year			20,519	155,746	-17,786	158,479

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 3 - Other Special Revenue (OS01)

Acct. No.	Item Description	Water	Sewer	Education	School Lunch	Adult Education	Professional Development	Comm. Preserv. Act	MWPAT	Title V	Gifts and Donations	Other	Total
	Revenues												
4100	Taxes and Excises							178,965					178,965
4200	Charges for Services											3,495	3,495
4500	Federal Revenue												
4600	State Revenue							35,367					35,367
4800	Miscellaneous Revenues										37,425		37,425
4820	Earnings on Investments												
	TOTAL REVENUES							214,332			37,425	3,495	255,252
	Other Financing Sources												
4910	Bond Proceeds												
4970	Transfers From Other Funds												
4990	Other Financing Sources												
	TOTAL OTHER FINANCING SOURCES												
	TOTAL REVENUES AND OTHER FINANCING SOURCES							214,332			37,425	3,495	255,252
	Expenditures												
5100	Salary and Wages												
5700	Expenditures							17,988			7,858	15,309	41,155
5800A	Construction												
5800B	Capital Outlay												
5900	Debt Service												
	TOTAL EXPENDITURES							17,988			7,858	15,309	41,155
	Other Financing Uses												
5960	Transfers to Other Funds												
5990	Other Financing Uses												
	TOTAL OTHER FINANCING USES												
	TOTAL EXPENDITURES AND OTHER FINANCING USES							17,988			7,858	15,309	41,155
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)							196,344			29,567	-11,814	214,097
0002	Fund Balance Beginning of Year							1,865,407			107,257	66,839	2,039,503
0003	Adjustments												
0004	Fund Balance End of Year							2,061,751			136,824	55,025	2,253,600

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 3 - Total All Special Revenue Funds and Expenditures

Acct. No.	Item Description	Total
Revenues		
4100	Taxes and Excises	178,965
4200	Charges for Services	242,390
4500	Federal Revenue	923,001
4600	State Revenue	258,518
4800	Miscellaneous Revenues	424,193
4820	Earnings on Investments	15,227
	TOTAL REVENUES	2,042,294
Other Financing Sources		
4910	Bond Proceeds	
4970	Transfers From Other Funds	655,000
4990	Other Financing Sources	
	TOTAL OTHER FINANCING SOURCES	655,000
	TOTAL REVENUES AND OTHER FINANCING SOURCES	2,697,294
Expenditures		
5100	Salary and Wages	214,201
5700	Expenditures	812,914
5800A	Construction	898,017
5800B	Capital Outlay	137,935
5900	Debt Service	4,618
	TOTAL EXPENDITURES	2,067,685
Other Financing Uses		
5960	Transfers to Other Funds	
5990	Other Financing Uses	
	TOTAL OTHER FINANCING USES	
	TOTAL EXPENDITURES AND OTHER FINANCING USES	2,067,685
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	629,609
0002	Fund Balance Beginning of Year	4,235,088
0003	Adjustments	-10,869
0004	Fund Balance End of Year	4,853,828

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 4 - Capital Project Funds

Acct. No.	Item Description	Water	Sewer	Schools	Municipal Buildings	Landfill	Highways (Chapter 90)	Other	Total
	Revenues								
4100	Taxes and Excises								
4200	Charges for Services								
4500	Federal Revenue								
4600	State Revenue								
4800	Miscellaneous Revenues								
4820	Earnings on Investments								
	TOTAL REVENUES								
	Other Financing Sources								
4910	Bond Proceeds								
4970	Transfers From Other Funds	100,000							100,000
4990	Other Financing Sources								
	TOTAL OTHER FINANCING SOURCES	100,000							100,000
	TOTAL REVENUES AND OTHER FINANCING SOURCES	100,000							100,000
	Expenditures								
5100	Salary and Wages								
5700	Expenditures								
5800A	Construction	1,229,558	874,033		129,511			18,619	2,251,721
5800B	Capital Outlay	17,000	40,805					545,047	602,852
5900	Debt Service								
	TOTAL EXPENDITURES	1,246,558	914,838		129,511			563,666	2,854,573
	Other Financing Uses								
5960	Transfers to Other Funds								
5990	Other Financing Uses								
	TOTAL OTHER FINANCING USES								
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,246,558	914,838		129,511			563,666	2,854,573
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-1,146,558	-914,838		-129,511			-563,666	-2,754,573
0002	Fund Balance Beginning of Year	-141,598	-155,979			-171,600			-469,177
0003	Adjustments	30,300	24,300						54,600
0004	Fund Balance End of Year	-1,257,856	-1,046,517		-129,511	-171,600		-563,666	-3,169,150

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 5 - Enterprise Funds

Acct. No.	Item Description	Water	Sewer	Electric	Landfills	Hospital	Health Care	Airport	Harbor	Golf Courses	Public Recreation	Other	Total
	Revenues												
4100	Taxes and Excises												
4200	Charges for Services	2,136,123	3,102,892		226,548							423,941	5,889,504
4500	Federal Revenue	15,000										24,168	39,168
4600	State Revenue		6,751		3,150								9,901
4800	Miscellaneous Revenues	5,877	53,213		1,585								60,675
4820	Earnings on Investments												
	TOTAL REVENUES	2,157,000	3,162,856		231,283							448,109	5,999,248
	Other Financing Sources												
4910	Bond Proceeds												
4970	Transfers From Other Funds		23,769		243,568								267,337
4990	Other Financing Sources												
	TOTAL OTHER FINANCING SOURCES		23,769		243,568								267,337
	TOTAL REVENUES AND OTHER FINANCING SOURCES	2,157,000	3,186,625		474,851							448,109	6,266,585
	Expenditures												
5100	Salary and Wages	350,013	458,023		114,935								922,971
5700	Expenditures	523,396	965,391		179,200							77,700	1,745,687
5800A	Construction	9,994											9,994
5800B	Capital Outlay		85,744									2,016	87,760
5900	Debt Service	555,433	778,848		103,655							30,480	1,468,416
	TOTAL EXPENDITURES	1,438,836	2,288,006		397,790							110,196	4,234,828
	Other Financing Uses												
5960	Transfers to Other Funds	364,184	327,647		108,732							339,133	1,139,696
5990	Other Financing Uses												
	TOTAL OTHER FINANCING USES	364,184	327,647		108,732							339,133	1,139,696
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,803,020	2,615,653		506,522							449,329	5,374,524
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	353,980	570,972		-31,671							-1,220	892,061
0002	Fund Balance Beginning of Year	2,520,663	2,140,711		109,723							227,035	4,998,132
0003	Adjustments	-30,300	-24,300									-82,284	-136,884
0004	Fund Balance End of Year	2,844,343	2,687,383		78,052							143,531	5,753,309

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 6 - Non-Expendable/Expendable Trusts (NE01)

Acct. No.	Item Description	Non-Expendable	Workers Compensation	Pension Reserve	Stabilization	Spl. Purpose Stabilization	Hlth Claim C/T Share	Hlth Claim Employee	Conservation	OPEB	Other	Total
	Revenues											
4100	Taxes and Excises											
4200	Charges for Services											
4500	Federal Revenue											
4600	State Revenue											
4800	Miscellaneous Revenues										1,050	1,050
4820	Earnings on Investments				21,673					173,401	37,624	232,698
	TOTAL REVENUES				21,673					173,401	38,674	233,748
	Other Financing Sources											
4970	Transfers From Other Funds				616,512					300,000		916,512
4990	Other Financing Sources											
	TOTAL OTHER FINANCING SOURCES				616,512					300,000		916,512
	TOTAL REVENUES AND OTHER FINANCING SOURCES				638,185					473,401	38,674	1,150,260
	Expenditures											
5100	Salary and Wages											
5700	Expenditures										9,961	9,961
5800A	Construction											
5800B	Capital Outlay											
5900	Debt Service											
	TOTAL EXPENDITURES										9,961	9,961
	Other Financing Uses											
5960	Transfers to Other Funds											
5990	Other Financing Uses											
	TOTAL OTHER FINANCING USES											
	TOTAL EXPENDITURES AND OTHER FINANCING USES										9,961	9,961
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)				638,185					473,401	28,713	1,140,299
0002	Fund Balance Beginning of Year	154,783			2,822,977					1,162,387	414,717	4,554,864
0003	Adjustments										-8	-8
0004	Fund Balance End of Year	154,783			3,461,162					1,635,788	443,422	5,695,155

**Schedule A All Parts
Fiscal Year 2017**

Schedule A Part 7 - Agency Funds

Acct. No.	Item Description	Balance July 1,2016	Additions	Deductions	Balance June 30,2017
	Assets				
0005	Cash	-2,838	344,922	396,956	-54,872
0006	Accounts Receivable				
	TOTAL ASSETS	-2,838	344,922	396,956	-54,872
	Liabilities				
0007	Police Outside Detail	-37,698	313,282	367,498	-91,914
0008	Fire Off Duty Detail	-1,568	5,229	3,661	
0009	Tax Due State				
0010	Meals Tax Due State				
0011	Licenses Due State				
0012	Due County/Retirement Systems				
0013	Guarantee Bid Deposits	36,994	48		37,042
0014	Unclaimed Items				
0015	Other Liabilities	-290	25,442	25,152	
	TOTAL LIABILITIES	-2,562	344,001	396,311	-54,872

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 8 - Personnel Expenditures

Total Salaries and Wages as of December 31, -1 as Reported on IRS Form W-2	6,095,478
Total Number of Employees (FTE) for Calendar Year Ending December 31, -1	216

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 9 - Schedule of Cash and Investments

Acct. No.	Item Description	Cash and Investments
	FUNDS	
0016	General Fund	3,584,557
0017	Special Revenue	4,905,836
0018	Debt Service Fund	
0019	Capital Project Funds	1,200,934
0020	Enterprise Funds	4,916,899
0021	Trust Funds	5,704,205
0022	Agency Funds	-54,872
	TOTAL ALL FUNDS	20,257,559

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 10 - Schedule of Debt Outstanding, Issued and Retired this Fiscal Year

Acct. No.	Item Description	Outstanding July 1, 2016	Issued this Fiscal Year	Retired this Fiscal Year	Outstanding June 30, 2017	Interest this Fiscal Year
	A. General Obligation Bonds					
	Inside Debt Limit					
D001	BUILDINGS	3,293,035	2,282,075	3,108,035	2,467,075	146,993
D002	DEPARTMENT EQUIPMENT	703,503		280,503	423,000	24,364
D003	SCHOOL BUILDINGS	170,000		45,000	125,000	5,312
D004	SCHOOL - ALL OTHER	10,000		5,000	5,000	475
D005	SEWER	3,675,144	1,839,890	2,452,144	3,062,890	108,960
D006	SOLID WASTE					
D007	OTHER INSIDE LIMIT	475,718	125,300	244,718	356,300	17,226
	TOTAL INSIDE DEBT LIMIT	8,327,400	4,247,265	6,135,400	6,439,265	303,330
	Outside Debt Limit					
D008	AIRPORT					
D009	HOSPITAL					
D010	ELECTRIC					
D011	GAS					
D012	SCHOOL BUILDINGS					
D013	SEWER	563,900	23,300	88,900	498,300	17,802
D014	SOLID WASTE	300,000	232,000	300,000	232,000	15,060
D015	WATER	2,056,703	307,435	693,700	1,670,438	69,568
D016	OTHER OUTSIDE LIMIT	18,463		3,677	14,786	941
	TOTAL OUTSIDE DEBT LIMIT	2,939,066	562,735	1,086,277	2,415,524	103,371
	TOTAL LONG TERM DEBT	11,266,466	4,810,000	7,221,677	8,854,789	406,701
D023	TOTAL DEBT REFUNDING					
	B. Revenue And Nonguaranteed Bonds					
D021	REVENUE AND NONGUARANTEED BONDS					
	C. Short Term Debt					
D017	TAX ANTICIPATION NOTES					
D018	BOND ANTICIPATION NOTES	2,393,045	4,652,161	2,393,045	4,652,161	28,647
D019	GRANT ANTICIPATION NOTES					
D020	OTHER SHORT TERM DEBT					
	TOTAL SHORT TERM DEBT	2,393,045	4,652,161	2,393,045	4,652,161	28,647
	D. Other Interest					
D022	OTHER INTEREST					

Item Description	Authorized	Issued/Retired Rescinded	Unissued June 30, 2017
Authorized and Unissued - Inside Debt Limit	40,074,093	29,026,857	11,047,236
Authorized and Unissued - Outside Debt Limit	21,439,345	17,959,345	3,480,000
Total Authorized and Unissued	61,513,438	46,986,202	14,527,236

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 11 - Reconciliation of Fund Equity (Retained Earnings) for the Fiscal Year End June 30, 2017

	Item Description	General	Special Revenue	Capital Projects	Enterprise	Trust	Total
1	Total Revenue	24,715,977	2,042,294		5,999,248	233,748	32,991,267
2	Total Expenditures	24,826,070	2,067,685	2,854,573	4,234,828	9,961	33,993,117
3	TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (LINE 1 - LINE 2)	-110,093	-25,391	-2,854,573	1,764,420	223,787	-1,001,850
4	Transfers From Other Funds	1,039,696	655,000	100,000	267,337	916,512	2,978,545
5	Other Financing Sources						
6	Transfers To Other Funds	1,838,849			1,139,696		2,978,545
7	Other Financing Uses						
8	TOTAL OTHER FINANCING SOURCES (USES) SUM OF LINES 4 AND 5 MINUS LINES 6 AND 7	-799,153	655,000	100,000	-872,359	916,512	
9	TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USES) (SUM OF LINES 3 AND 8)	-909,246	629,609	-2,754,573	892,061	1,140,299	-1,001,850
10	Fund Equity (Retained Earnings) Beginning of Year	4,026,094	4,235,088	-469,177	4,998,132	4,554,864	17,345,001
11	Other Adjustments	129,013	-10,869	54,600	-136,884	-8	35,852
12	TOTAL FUND EQUITY (RETAINED EARNINGS) END OF YEAR (SUM OF LINES 9 THROUGH 11)	3,245,861	4,853,828	-3,169,150	5,753,309	5,695,155	16,379,003

Schedule A All Parts
Fiscal Year 2017

Schedule A Part 12 - Personnel Expenditures

Signatures
Town Accountant Lisa Gabree, Accountant , Ayer , acct@ayer.ma.us 978-772-8290 2/23/2018 4:01 PM

Comments
No comments to display.

Schedule A All Parts
Fiscal Year 2017

Schedule A KAR-1

Cash Balance

Fund	Balance Sheet	Schedule A	Variance
General Fund	3,584,557	3,584,557	0
Special Revenue	4,813,922	4,905,836	-91,914
Capital Project Funds	1,200,934	1,200,934	0
Enterprise Funds	4,916,899	4,916,899	0
Trust & Agency Funds	5,741,247	5,649,333	91,914
Debt Service Fund		0	0
Total	20,257,559	20,257,559	0

Fund Equity Balance

Fund	Balance Sheet	Schedule A	Variance
General Fund	3,245,861	3,245,861	0
Special Revenue	4,761,914	4,853,828	-91,914
Capital Project Funds	-3,169,150	-3,169,150	0
Enterprise Funds	5,753,309	5,753,309	0
Trust Funds	5,695,155	5,695,155	0
Total	16,287,089	16,379,003	-91,914

Comments Police Details, which had a deficit balance of \$91,914 at 6/30/17, is recorded as a revolving account in the general ledger but as an agency account for the Schedule A.

Complete both sections for UMAS communities and the cash section for STAT communities.
If there are variances, they must be explained by the Accountant/Auditor.

Bureau of Accounts

Statement of Indebtedness

Ayer, Massachusetts

FY 17

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2016	+ Issued	- Retired	= Outstanding June 30, 2017	Interest Paid in FY 17
--	-----------------------------	----------	-----------	--------------------------------	---------------------------

Building	3,368,035	2,339,675	3,183,035	2,524,675	149,012
Departmental Equipment	703,502	-	280,502	423,000	24,364
School Buildings	170,000	-	45,000	125,000	5,312
School Other	10,000	-	5,000	5,000	475
Sewer	3,675,144	1,839,890	2,452,144	3,062,890	108,960
Solid Waste Landfill	-	-	-	-	-
Other Inside	400,719	67,700	169,719	298,700	15,207
SUB-TOTAL Inside	8,327,400	4,247,265	6,135,400	6,439,265	303,330

Long Term Debt Outside the Debt Limit*					
---	--	--	--	--	--

Airport	-	-	-	-	-
Gas/Electric Utility	-	-	-	-	-
Hospital	-	-	-	-	-
School Buildings	-	-	-	-	-
Sewer	463,900	23,300	63,900	423,300	14,990
Solid Waste Landfill	400,000	232,000	325,000	307,000	17,872
Water	2,056,700	307,435	693,700	1,670,435	69,568
Other Outside	18,461	-	3,677	14,784	941
SUB-TOTAL Outside	2,939,061	562,735	1,086,277	2,415,519	103,371
GRAND TOTAL	11,266,461	4,810,000	7,221,677	8,854,784	406,701

Please complete both sides of this report and return it to the Division of Local Services no later than September 30th.

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: _____ Date: _____

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: _____ Date: _____

Bureau of Accounts

Part Two

Ayer, Massachusetts

FY 17

Short Term Debt *	Outstanding July 1, 2016	+ Issued	- Retired	= Outstanding June 30, 2017	Interest Paid in FY 17
RANs - Revenue Anticipation	-	-	-	-	-
BANs - Bond Anticipation	-	-	-	-	-
Buildings	-	125,000	-	125,000	-
School	-	-	-	-	-
Water	1,298,898	1,873,898	1,298,898	1,873,898	16,061
Other BANs	1,094,147	2,653,263	1,094,147	2,653,263	12,586
SAANs - State Grant Anticipation	-	-	-	-	-
FAANs - Federal Grant Anticipation	-	-	-	-	-
Other Short Term Debt	-	-	-	-	-
TOTAL SHORT TERM DEBT	2,393,045	4,652,161	2,393,045	4,652,161	28,647
TOTAL ALL DEBT	13,659,506	9,462,161	9,614,722	13,506,945	435,348

See Attached

Authorized and Unissued Debt					
Purpose	Date of Vote	Article No.	Amount Authorized	Less New Bond Issues, Retirements and/or Rescissions	=Balance Unissued 6/30/17
TOTAL			-	-	-

*Does not reflect Interim Loan Notes issued through the Massachusetts Clean Water Trust.

Town of Ayer, Massachusetts

Authorized Unissued Debt

Date: 6/30/2017



<u>BAN</u>	art.	Date of Author.	Amount Originally Authorized	Amount Bonded, Rescinded or Paid Down	Date Bonded, Rescinded or Paid Down	Amount Remaining	Purpose	Law Cite.	Maximum Term	Notes Outstanding	Maturity Date	Original Issue Date	Rollover Date	Amount Available for BANs	Status of Legal Approvals	Year BQ
	19	5/14/2012	167,000	100,000 64,771	PD-6/26/15 B-11/19/15	2,229	DPW Dump Truck w/ Plow & Spreader	44 7(9)	5					2,229	RL 4/23/13, PLO 6/4/13	2013
	19	5/14/2012	43,000	25,156 12,578	B-11/19/15 PD-11/19/15	5,266	Fire Department Service Truck	44 7(9)	5					5,266	RL 4/23/13, PLO 6/4/13	2013
	19	5/14/2012	30,000	16,695 8,400	B-11/19/15 PD-11/19/15	4,905	Police Station Security Entrance System Replacement	44 7(9)	5					4,905	RL 4/23/13, PLO 6/4/13	2013
	19	5/14/2012	69,000	50,000 14,575	PD-6/26/15 B-11/19/15	4,425	Water - 1-Ton Cab & Chassis Utility Vehicle	44 7(9)	5					4,425	RL 4/23/13, PLO 6/4/13	2013
	19	5/14/2012	60,000	16,144 8,200	B-11/19/15 PD-11/19/15	35,656	Sewer - #3 RAS Pump & Controls Replacement	44 7(9) and/or 29C	5					35,656	RL 4/23/13, PLO 6/4/13	2013
	19	5/14/2012	81,000	78,042	PD-6/26/15	2,958	Sewer - Hydro-Jetter	44 7(9) and/or 29C	5					2,958	RL 4/23/13, PLO 6/4/13	2013
	19	5/14/2012	50,000	10,000 32,158 6,200	PD-6/26/14 B-11/19/15 PD-11/19/15	1,642	Solid Waste - 1-Ton Dump Truck w/ Plow	44 7(9)	5					1,642	RL 4/23/13, PLO 6/4/13	2013
	20	5/14/2012	43,603	28,041 4,100	B-11/19/15 PD-11/19/15	11,462	Street Signs	44 7(14)	10					11,462	RL 4/23/13, PLO 6/4/13	2013
	18	5/13/2013	45,000	43,814	B-11/19/15	1,186	Fire Chief Vehicle	44 7(9)	5-20					1,186	RL 10/2/13	2014
	18	5/13/2013	30,000	25,928	B-11/19/15	4,072	Police Administration Vehicle	44 7(9)	5-20					4,072	RL 10/2/13	2014
	18	5/13/2013	20,000	19,850	B-11/19/15	150	DPW Asphalt/Recycling Mixer	44 7(9)	5					150	RL 10/2/13	2014
	18	5/13/2013	18,500	16,550	B-11/19/15	1,950	Parks Departmental Equipment (Tractor)	44 7(9)	5					1,950	RL 10/2/13	2014
	20	5/12/2014	35,000	29,900	B-11/19/15	5,100	Fire/Ambulance Cardiac Monitor	44 7(9)	5-20					5,100	RL 5/19/15	2015
	21	5/12/2014	895,088.69			895,089	East Main St. Water Mains	44 8	40	895,088	11/17/2017	6/26/2015	11/20/2015, 11/18/2016	1	RL 5/19/15	2015
	22	5/12/2014	639,147.00	264,884.00	PD-11/18/16	374,263	East Main St. Sewer Mains	44 7(1) or 8(15)	30	374,263	11/17/2017	6/26/2015	11/20/2015, 11/18/2016	-	RL 5/19/15	2015
	21	5/11/2015	50,000			50,000	Meter Radio Read System - Sewer	44 7(9)	5-20	50,000	11/17/2017	6/30/2016	11/18/2016	-	RL 6/23/15	2016
	21	5/11/2015	150,000			150,000	Water Main Replacement	44 8	40	150,000	11/17/2017	6/30/2016	11/18/2016	-	RL 6/23/15	2016
	21	5/11/2015	50,000			50,000	Meter Radio Read System - Water	44 8(7C)	10	50,000	11/17/2017	6/30/2016	11/18/2016	-	RL 6/23/15	2016
	21	5/11/2015	30,000			30,000	Radio Telemetry System - Sewer	44 7(9)	5-20	30,000	11/17/2017	6/30/2016	11/18/2016	-	RL 6/23/15	2016
	21	5/11/2015	175,000			175,000	Paving	44 7(5) or 7(6)	15	175,000	11/17/2017	6/30/2016	11/18/2016	-	RL 6/23/15	2016
	21	5/11/2015	250,000			250,000	Ambulance	44 7(9)	10	250,000	11/17/2017	6/30/2016	11/18/2016	-	RL 6/23/15	2016
	22	5/11/2015	153,810			153,810	Grove Pond WTP Garage	44 7(3)	30	153,810	11/17/2017	6/30/2016	11/18/2016	-	RL 6/23/15	2016
	20	5/9/2016	248,000			248,000	Fire Ladder #1 Rehab	44 7(1)	10	248,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	140,000			140,000	Fire Radio Equipment	44 7(1)	5-20	140,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	240,000			240,000	Police Station Roof	44 7(1)	30	125,000	11/17/2017	5/11/2017		115,000	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	75,000			75,000	DPW Operations Center Study	44 7(7)	5	75,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	135,000			135,000	DPW East Main Street Design - Final Phase	44 7(7)	5	135,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	150,000			150,000	DPW Tractor w/ Snow Blower & Mower	44 7(1)	5-20	150,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	50,000			50,000	DPW Storm Water Bio Filtration/Outfall Improvements	44 7(1)	30	50,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	131,000			131,000	DPW Balch Pond Dam Repairs	44 8(24)	40	131,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	100,000			100,000	Water Enterprise - Spectacle Pond Well #2 Replacement	44 8(5)	40	100,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	50,000			50,000	Water Enterprise - Spectacle Pond Well SCADA Upgrades	44 8(7A)	10	50,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	275,000			275,000	Water Enterprise - Wright Road Water Main Loop	44 8(5)	40	275,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	150,000			150,000	Water Enterprise - Water Main Replacements	44 8(5)	40	150,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	50,000			50,000	Sewer Enterprise - Infiltration Inflow Study & Improvements	44 7(1)	30	50,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	30,000			30,000	Sewer Enterprise - Radio Telemetry System (Phase II & Final)	44 7(1)	5-20	30,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	550,000			550,000	Sewer Enterprise - West Main Street Pump Station	44 7(1)	30	550,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	65,000			65,000	Sewer Enterprise - 1-Ton Utility Body Truck w/ Plow	44 7(1)	5-20	65,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	20	5/9/2016	200,000			200,000	Sewer Enterprise - Wastewater Treatment Plant Upgrades	44 8	5	200,000	11/17/2017	5/11/2017		-	RL 8/10/16, PLO 12/20/16	2017
	5	10/24/2016	222,066			222,066	Police Department Radio Coverage Improvement	44 7(1)	10					222,066	RL 4/28/17	
	13	5/8/2017	5,952,185			5,952,185	Sewer and Departmental Equipment (Sewer Improvements) Sewer and Departmental Equipment (Departmental Equipment)	44 7(1) and/or 29C 44 7(1)	30 5-20					5,952,185	RL9/28/17	
	14	5/8/2017	1,230,000			1,230,000	West Main Street Bridge Replacement	44 7(1)	30					1,230,000	RL9/28/17	
	15	5/8/2017	900,000			900,000	DPW Operations Center Construction	44 7	TBD					900,000		
	16	5/8/2017	750,000			750,000	DPW Highway Storage Garage Construction	44, 7	TBD					750,000		
	17	5/8/2017	600,000			600,000	Parks Department Storage & Maintenance Building Construction	44, 7	TBD					600,000		
TOTALS:			<u>\$ 15,378,400</u>	<u>\$ 875,986</u>		<u>\$ 14,502,414</u>				<u>\$ 4,652,161</u>				<u>\$ 9,850,253</u>		

Bureau of Accounts

Part Three

Ayer, Massachusetts

FY 17

See Attached

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2016	+ Issued	- Retired	= Outstanding June 30, 2017	Interest Paid in FY 17
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
SUB-TOTAL Inside	-	-	-	-	-
Long Term Debt Outside the Debt Limit*					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
SUB-TOTAL Outside	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-

*MCWT subsidies are not reflected.

Town of Ayer, Massachusetts
Long-Term Debt Outstanding as of July 1, 2016
Inside the Debt Limit

Par Amounts of Selected Issues

April 1 2002 -Town Hall Remodeling (I-E).....	525,000.00
April 1 2002 -Town Hall Remodeling 3 (I).....	39,000.00
April 1 2002 -Fire Station Land Acq.(I-E).....	87,500.00
April 1 2002 -Fire Station Remodeling 2 (I).....	37,500.00
April 1 2002 -Sewer (I-E).....	95,000.00
June 15 2004 -Sewer (I).....	1,993,200.00
June 15 2004 -Fire Station (IE).....	1,380,000.00
June 15 2004 -Park Building (I).....	70,000.00
June 15 2004 -Sewer - Groveland Street Extension (I).....	40,000.00
June 15 2004 -Sewer Extension 2 (I).....	76,800.00
June 15 2004 -Sewer Fitchburg Road Extension (I).....	14,000.00
June 15 2004 -New Fire Station (IE).....	896,000.00
November 19 2004 MWPAT Sewer 98-82 (I).....	60,000.00
May 15 2008 -Town Hall Remodeling (IE).....	170,000.00
May 15 2008 -Remodeling (I).....	5,000.00
May 15 2008 -Fire Station (I).....	40,000.00
May 15 2008 -School Remodeling II (I).....	40,000.00
May 15 2008 -Sewer System Rehab (I).....	10,000.00
May 15 2008 -School Auditorium Electric and Lights (I).....	10,000.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I).....	68,000.00
June 15 2010 -Backhoe Loader (I).....	40,000.00
June 15 2010 -Tractor Trailer (I).....	52,000.00
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I).....	651,000.00
March 10 2011 Ayer Refunding -Partial Cur Ref of 6 1 98 - Police (IE).....	155,000.00
March 10 2011 Ayer Refunding -Partial Cur Ref of 6 1 98 - Sewer (I).....	10,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE).....	130,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall (I).....	20,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall 2 (I).....	15,000.00
June 28 2012 -Sewer Equipment (I).....	221,000.00
June 28 2012 -Sewer Pump Station (I).....	138,000.00
June 28 2012 -Departmental Equipment (I).....	81,000.00
June 28 2012 -Computer Hardware & Software (I).....	5,000.00
November 19 2015 -DPW Dump Truck, Plow & Spreader (I).....	64,771.00
November 19 2015 -Town Hall (I).....	15,535.00
November 19 2015 -Fire Dept. Service Truck (I).....	25,156.00
November 19 2015 -Police Security Entrance (I).....	16,695.00
November 19 2015 -Street Signs (I).....	28,041.00
November 19 2015 -Water- One Ton Cab & Chassis (I).....	14,575.00
November 19 2015 -Water- CC Main Transmission Engineering (I).....	50,000.00
November 19 2015 -Sewer- #3 RAS Pump & Controls Replacement (I).....	16,144.00
November 19 2015 -Solid Waste- One Ton Dump Truck (I).....	32,158.00
November 19 2015 -Network Infrastructure Upgrades (I).....	10,000.00
November 19 2015 -Tractor w/ Front-End Loader (I).....	16,550.00
November 19 2015 -Replace Admin Vehicle (I).....	25,928.00
November 19 2015 -Replace Fire Chief Vehicle (I).....	43,814.00
November 19 2015 -Truck Mounted asphalt/recycling mixer (I).....	19,850.00
November 19 2015 -Rehab Engine #4 (I).....	121,382.00
November 19 2015 -Meter Read Radio System Upgrades (I).....	37,801.00
November 19 2015 -WWTP Facility Engineering Evaluation (I).....	100,000.00
November 19 2015 -Meter Read Radio System Upgrade (I).....	31,922.00
November 19 2015 -Culvert Replacement- Victor Dr (I).....	125,178.00
November 19 2015 -Ambulance Software & Laptops (I).....	27,000.00
November 19 2015 -DPW Meter Radio Read System (I).....	50,000.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I).....	29,900.00
November 19 2015 -Stony Brook Pump Station- Additional (I).....	250,000.00
TOTAL.....	8,327,400.00

Town of Ayer, Massachusetts
Long-Term Debt Outstanding as of July 1, 2016
Outside the Debt Limit

Par Amounts of Selected Issues

April 1 2002 -Landfill (O-E).....	300,000.00
April 1 2002 -Water (O).....	231,000.00
April 1 2002 -Sewer 3 (O).....	30,000.00
July 24 2003 MWPAT 97-1132 (OE).....	18,460.91
June 15 2004 -Water - Spec Pond Well (O).....	80,000.00
June 15 2004 -Water Replace Grove Road Well (O).....	80,000.00
May 15 2008 -Water (O).....	100,000.00
May 15 2008 -Water II (O).....	60,000.00
June 15 2010 -Water Enterprise Filter Media Replace. (O).....	55,000.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O).....	34,000.00
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O).....	60,000.00
March 10 2011 Ayer Refunding -Partial Cur Ref of 6 1 98 - Water Treat (O).....	30,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Water Treat (O).....	75,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O).....	100,000.00
June 28 2012 -Water Mains (O).....	5,000.00
June 28 2012 -Water Equipment (O).....	10,000.00
June 28 2012 -Water Treatment Plant (O).....	840,000.00
June 28 2012 -Water Equipment 2 (O).....	86,000.00
June 28 2012 -Water Meter (O).....	6,000.00
June 28 2012 -Spec Pond Media Filter (O).....	18,000.00
November 19 2015 -Water- Valve Replacement (O).....	36,700.00
November 19 2015 -Sewer- Stony Brook Pump Station (O).....	433,900.00
November 19 2015 -Spec Pond Filter Valve Replacement (O).....	50,000.00
November 19 2015 -DPW Spectacle Pond Corrisson Control Equip (O).....	50,000.00
November 19 2015 -DPW Water Main Replacements (O).....	150,000.00
TOTAL.....	2,939,060.91

FirstSouthwest
Public Finance

Town of Ayer, Massachusetts
Long-Term Debt Issued During FY 2017
Inside the Debt Limit

Par Amounts of Selected Issues

May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod (IE).....	406,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod 3 (I).....	30,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Land Acq (IE).....	67,700.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Remod 2 (I).....	29,075.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer (IE).....	73,590.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer (I).....	1,657,400.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Fire Station (IE).....	1,088,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Park Building (I).....	57,600.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Groveland Ext (I).....	33,400.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Expansion 2 (I).....	64,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Fitchburg Rd Exp. (I).....	11,500.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - New Fire Station (IE).....	729,000.00
TOTAL.....	4,247,265.00

FirstSouthwest
Public Finance

Town of Ayer, Massachusetts
Long-Term Debt Issued During FY 2017
Outside the Debt Limit

Par Amounts of Selected Issues

May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Landfill (OE).....	232,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Water (O).....	174,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer 3 (O).....	23,300.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Spec Pond Well (O).....	66,800.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Replace Grove Rd Well (O).....	66,635.00
TOTAL.....	562,735.00

FirstSouthwest
Public Finance

Town of Ayer, Massachusetts
Long-Term Debt Retired During FY 2017
Inside the Debt Limit

Par Amounts of Selected Issues

April 1 2002 -Town Hall Remodeling (I-E).....	525,000.00 (1)
April 1 2002 -Town Hall Remodeling 3 (I).....	39,000.00 (2)
April 1 2002 -Fire Station Land Acq.(I-E).....	87,500.00 (3)
April 1 2002 -Fire Station Remodeling 2 (I).....	37,500.00 (4)
April 1 2002 -Sewer (I-E).....	95,000.00 (5)
June 15 2004 -Sewer (I).....	1,993,200.00 (6)
June 15 2004 -Fire Station (IE).....	1,380,000.00 (7)
June 15 2004 -Park Building (I).....	70,000.00 (8)
June 15 2004 -Sewer - Groveland Street Extension (I).....	40,000.00 (9)
June 15 2004 -Sewer Extension 2 (I).....	76,800.00 (10)
June 15 2004 -Sewer Fitchburg Road Extension (I).....	14,000.00 (11)
June 15 2004 -New Fire Station (IE).....	896,000.00 (12)
November 19 2004 MWPAT Sewer 98-82 (I).....	15,000.00
May 15 2008 -Town Hall Remodeling (IE).....	45,000.00
May 15 2008 -Remodeling (I).....	5,000.00
May 15 2008 -Fire Station (I).....	10,000.00
May 15 2008 -School Remodeling II (I).....	10,000.00
May 15 2008 -Sewer System Rehab (I).....	5,000.00
May 15 2008 -School Auditorium Electric and Lights (I).....	5,000.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I).....	17,000.00
June 15 2010 -Backhoe Loader (I).....	10,000.00
June 15 2010 -Tractor Trailer (I).....	13,000.00
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I).....	89,000.00
March 10 2011 Ayer Refunding -Partial Cur Ref of 6 1 98 - Police (IE).....	155,000.00
March 10 2011 Ayer Refunding -Partial Cur Ref of 6 1 98 - Sewer (I).....	10,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE).....	35,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall (I).....	9,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall 2 (I).....	6,000.00
June 28 2012 -Sewer Equipment (I).....	45,000.00
June 28 2012 -Sewer Pump Station (I).....	28,000.00
June 28 2012 -Departmental Equipment (I).....	22,000.00
June 28 2012 -Computer Hardware & Software (I).....	5,000.00
November 19 2015 -DPW Dump Truck, Plow & Spreader (I).....	34,771.00
November 19 2015 -Town Hall (I).....	5,535.00
November 19 2015 -Fire Dept. Service Truck (I).....	15,156.00
November 19 2015 -Police Security Entrance (I).....	11,695.00
November 19 2015 -Street Signs (I).....	8,041.00
November 19 2015 -Water- One Ton Cab & Chassis (I).....	9,575.00
November 19 2015 -Water- CC Main Transmission Engineering (I).....	25,000.00
November 19 2015 -Sewer- #3 RAS Pump & Controls Replacement (I).....	11,144.00
November 19 2015 -Solid Waste- One Ton Dump Truck (I).....	17,158.00
November 19 2015 -Network Infrastructure Upgrades (I).....	5,000.00
November 19 2015 -Tractor w/ Front-End Loader (I).....	6,550.00
November 19 2015 -Replace Admin Vehicle (I).....	10,928.00
November 19 2015 -Replace Fire Chief Vehicle (I).....	18,814.00
November 19 2015 -Truck Mounted asphalt/recycling mixer (I).....	9,850.00
November 19 2015 -Rehab Engine #4 (I).....	41,382.00
November 19 2015 -Meter Read Radio System Upgrades (I).....	17,801.00
November 19 2015 -WWTP Facility Engineering Evaluation (I).....	10,000.00
November 19 2015 -Meter Read Radio System Upgrade (I).....	11,922.00
November 19 2015 -Culvert Replacement- Victor Dr (I).....	10,178.00
November 19 2015 -Ambulance Software & Laptops (I).....	12,000.00
November 19 2015 -DPW Meter Radio Read System (I).....	15,000.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I).....	14,900.00
November 19 2015 -Story Brook Pump Station- Additional (I).....	20,000.00
TOTAL.....	6,135,400.00

- (1) Includes \$105,000 principal payment based on original schedule and \$420,000 that was refunded on May 11, 2017.
(2) Includes \$8,000 principal payment based on original schedule and \$31,000 that was refunded on May 11, 2017.
(3) Includes \$17,500 principal payment based on original schedule and \$70,000 that was refunded on May 11, 2017.
(4) Includes \$7,500 principal payment based on original schedule and \$30,000 that was refunded on May 11, 2017.
(5) Includes \$19,000 principal payment based on original schedule and \$76,000 that was refunded on May 11, 2017.
(6) Includes \$251,400 principal payment based on original schedule and \$1,741,800 that was refunded on May 11, 2017.
(7) Includes \$230,000 principal payment based on original schedule and \$1,150,000 that was refunded on May 11, 2017.
(8) Includes \$10,000 principal payment based on original schedule and \$60,000 that was refunded on May 11, 2017.
(9) Includes \$5,000 principal payment based on original schedule and \$35,000 that was refunded on May 11, 2017.
(10) Includes \$9,600 principal payment based on original schedule and \$67,200 that was refunded on May 11, 2017.
(11) Includes \$2,000 principal payment based on original schedule and \$12,000 that was refunded on May 11, 2017.
(12) Includes \$112,000 principal payment based on original schedule and \$784,000 that was refunded on May 11, 2017.

Town of Ayer, Massachusetts
Long-Term Debt Retired During FY 2017
Outside the Debt Limit

Par Amounts of Selected Issues

April 1 2002 -Landfill (O-E).....	300,000.00 (1)
April 1 2002 -Water (O).....	231,000.00 (2)
April 1 2002 -Sewer 3 (O).....	30,000.00 (3)
July 24 2003 MWPAT 97-1132 (OE).....	3,677.16
June 15 2004 -Water - Spec Pond Well (O).....	80,000.00 (4)
June 15 2004 -Water Replace Grove Road Well (O).....	80,000.00 (5)
May 15 2008 -Water (O).....	25,000.00
May 15 2008 -Water II (O).....	15,000.00
June 15 2010 -Water Enterprise Filter Media Replace. (O).....	20,000.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O).....	6,000.00
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O).....	15,000.00
March 10 2011 Ayer Refunding -Partial Cur Ref of 6 1 98 - Water Treat (O).....	30,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Water Treat (O).....	40,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O).....	25,000.00
June 28 2012 -Water Mains (O).....	5,000.00
June 28 2012 -Water Equipment (O).....	10,000.00
June 28 2012 -Water Treatment Plant (O).....	55,000.00
June 28 2012 -Water Equipment 2 (O).....	21,000.00
June 28 2012 -Water Meter (O).....	6,000.00
June 28 2012 -Spec Pond Media Filter (O).....	18,000.00
November 19 2015 -Water- Valve Replacement (O).....	6,700.00
November 19 2015 -Sewer- Stony Brook Pump Station (O).....	33,900.00
November 19 2015 -Spec Pond Filter Valve Replacement (O).....	10,000.00
November 19 2015 -DPW Spectacle Pond Corrisson Control Equip (O).....	10,000.00
November 19 2015 -DPW Water Main Replacements (O).....	10,000.00
TOTAL.....	1,086,277.16

- (1) Includes \$60,000 principal payment based on original schedule and \$240,000 that was refunded on May 11, 2017.
(2) Includes \$52,000 principal payment based on original schedule and \$179,000 that was refunded on May 11, 2017.
(3) Includes \$6,000 principal payment based on original schedule and \$24,000 that was refunded on May 11, 2017.
(4) Includes \$10,000 principal payment based on original schedule and \$70,000 that was refunded on May 11, 2017.
(5) Includes \$10,000 principal payment based on original schedule and \$70,000 that was refunded on May 11, 2017.

FirstSouthwest
Public Finance

Town of Ayer, Massachusetts
Long-Term Debt Outstanding as of June 30, 2017
Inside the Debt Limit

Par Amounts of Selected Issues

November 19 2004 MWPAT Sewer 98-82 (I).....	45,000.00
May 15 2008 -Town Hall Remodeling (IE).....	125,000.00
May 15 2008 -Fire Station (I).....	30,000.00
May 15 2008 -School Remodeling II (I).....	30,000.00
May 15 2008 -Sewer System Rehab (I).....	5,000.00
May 15 2008 -School Auditorium Electric and Lights (I).....	5,000.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I).....	51,000.00
June 15 2010 -Backhoe Loader (I).....	30,000.00
June 15 2010 -Tractor Trailer (I).....	39,000.00
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I).....	562,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE).....	95,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall (I).....	11,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall 2 (I).....	9,000.00
June 28 2012 -Sewer Equipment (I).....	176,000.00
June 28 2012 -Sewer Pump Station (I).....	110,000.00
June 28 2012 -Departmental Equipment (I).....	59,000.00
November 19 2015 -DPW Dump Truck, Plow & Spreader (I).....	30,000.00
November 19 2015 -Town Hall (I).....	10,000.00
November 19 2015 -Fire Dept. Service Truck (I).....	10,000.00
November 19 2015 -Police Security Entrance (I).....	5,000.00
November 19 2015 -Street Signs (I).....	20,000.00
November 19 2015 -Water- One Ton Cab & Chassis (I).....	5,000.00
November 19 2015 -Water- CC Main Transmission Engineering (I).....	25,000.00
November 19 2015 -Sewer- #3 RAS Pump & Controls Replacement (I).....	5,000.00
November 19 2015 -Solid Waste- One Ton Dump Truck (I).....	15,000.00
November 19 2015 -Network Infrastructure Upgrades (I).....	5,000.00
November 19 2015 -Tractor w/ Front-End Loader (I).....	10,000.00
November 19 2015 -Replace Admin Vehicle (I).....	15,000.00
November 19 2015 -Replace Fire Chief Vehicle (I).....	25,000.00
November 19 2015 -Truck Mounted asphalt/recycling mixer (I).....	10,000.00
November 19 2015 -Rehab Engine #4 (I).....	80,000.00
November 19 2015 -Meter Read Radio System Upgrades (I).....	20,000.00
November 19 2015 -WWTP Facility Engineering Evaluation (I).....	90,000.00
November 19 2015 -Meter Read Radio System Upgrade (I).....	20,000.00
November 19 2015 -Culvert Replacement- Victor Dr (I).....	115,000.00
November 19 2015 -Ambulance Software & Laptops (I).....	15,000.00
November 19 2015 -DPW Meter Radio Read System (I).....	35,000.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I).....	15,000.00
November 19 2015 -Stony Brook Pump Station- Additional (I).....	230,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod (IE).....	406,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod 3 (I).....	30,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Land Acq (IE).....	67,700.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Remod 2 (I).....	29,075.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer (IE).....	73,590.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer (I).....	1,657,400.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Fire Station (IE).....	1,088,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Park Building (I).....	57,600.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Groveland Ext (I).....	33,400.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Expansion 2 (I).....	64,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Fitchburg Rd Exp. (I).....	11,500.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - New Fire Station (IE).....	729,000.00
TOTAL.....	6,439,265.00

Town of Ayer, Massachusetts
Long-Term Debt Outstanding as of June 30, 2017
Outside the Debt Limit

Par Amounts of Selected Issues

July 24 2003 MWPAT 97-1132 (OE).....	14,783.75
May 15 2008 -Water (O).....	75,000.00
May 15 2008 -Water II (O).....	45,000.00
June 15 2010 -Water Enterprise Filter Media Replace. (O).....	35,000.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O).....	28,000.00
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O).....	45,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Water Treat (O).....	35,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O).....	75,000.00
June 28 2012 -Water Treatment Plant (O).....	785,000.00
June 28 2012 -Water Equipment 2 (O).....	65,000.00
November 19 2015 -Water- Valve Replacement (O).....	30,000.00
November 19 2015 -Sewer- Stony Brook Pump Station (O).....	400,000.00
November 19 2015 -Spec Pond Filter Valve Replacement (O).....	40,000.00
November 19 2015 -DPW Spectacle Pond Corrosion Control Equip (O).....	40,000.00
November 19 2015 -DPW Water Main Replacements (O).....	140,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Landfill (OE).....	232,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Water (O).....	174,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer 3 (O).....	23,300.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Spec Pond Well (O).....	66,800.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Replace Grove Rd Well (O).....	66,635.00
TOTAL.....	2,415,518.75

FirstSouthwest
Public Finance

Town of Ayer, Massachusetts
Interest Paid on Long-Term Debt During FY 2017
Inside the Debt Limit

Issue Description	Interest
April 1 2002 -Town Hall Remodeling (I-E).....	26,355.00
April 1 2002 -Town Hall Remodeling 3 (I).....	1,957.50
April 1 2002 -Fire Station Land Acq.(I-E).....	4,392.50
April 1 2002 -Fire Station Remodeling 2 (I).....	1,882.50
April 1 2002 -Sewer (I-E).....	4,769.00
June 15 2004 -Sewer (I).....	50,638.12
June 15 2004 -Fire Station (IE).....	61,812.50 (1)
June 15 2004 -Park Building (I).....	1,793.75
June 15 2004 -Sewer - Groveland Street Extension (I).....	1,015.63
June 15 2004 -Sewer Extension 2 (I).....	1,950.00
June 15 2004 -Sewer Fitchburg Road Extension (I).....	358.75
June 15 2004 -New Fire Station (IE).....	40,740.00 (2)
November 19 2004 MWPAT Sewer 98-82 (I).....	2,643.48
May 15 2008 -Town Hall Remodeling (IE).....	7,175.00
May 15 2008 -Remodeling (I).....	225.00
May 15 2008 -Fire Station (I).....	1,675.00
May 15 2008 -School Remodeling II (I).....	1,675.00
May 15 2008 -Sewer System Rehab (I).....	475.00
May 15 2008 -School Auditorium Electric and Lights (I).....	475.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I).....	2,698.76
June 15 2010 -Backhoe Loader (I).....	1,587.50
June 15 2010 -Tractor Trailer (I).....	2,063.76
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I).....	24,172.50
March 10 2011 Ayer Refunding -Partial Cur Ref of 6 1 98 - Police (IE).....	3,875.00
March 10 2011 Ayer Refunding -Partial Cur Ref of 6 1 98 - Sewer (I).....	250.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE).....	3,637.50
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall (I).....	532.50
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall 2 (I).....	405.00
June 28 2012 -Sewer Equipment (I).....	6,630.00
June 28 2012 -Sewer Pump Station (I).....	4,140.00
June 28 2012 -Departmental Equipment (I).....	2,430.00
June 28 2012 -Computer Hardware & Software (I).....	150.00
November 19 2015 -DPW Dump Truck, Plow & Spreader (I).....	2,021.57
November 19 2015 -Town Hall (I).....	583.03
November 19 2015 -Fire Dept. Service Truck (I).....	727.34
November 19 2015 -Police Security Entrance (I).....	425.43
November 19 2015 -Street Signs (I).....	1,120.62
November 19 2015 -Water- One Ton Cab & Chassis (I).....	393.63
November 19 2015 -Water- CC Main Transmission Engineering (I).....	1,625.00
November 19 2015 -Sewer- #3 RAS Pump & Controls Replacement (I).....	417.16
November 19 2015 -Solid Waste- One Ton Dump Truck (I).....	1,007.37
November 19 2015 -Network Infrastructure Upgrades (I).....	325.00
November 19 2015 -Tractor w/ Front-End Loader (I).....	598.25
November 19 2015 -Replace Admin Vehicle (I).....	913.92
November 19 2015 -Replace Fire Chief Vehicle (I).....	1,532.21
November 19 2015 -Truck Mounted asphalt/recycling mixer (I).....	647.75
November 19 2015 -Rehab Engine #4 (I).....	4,620.73
November 19 2015 -Meter Read Radio System Upgrades (I).....	1,267.02
November 19 2015 -WWTP Facility Engineering Evaluation (I).....	3,412.50
November 19 2015 -Meter Read Radio System Upgrade (I).....	1,178.83
November 19 2015 -Culvert Replacement- Victor Dr (I).....	3,965.17
November 19 2015 -Ambulance Software & Laptops (I).....	930.00
November 19 2015 -DPW Meter Radio Read System (I).....	1,975.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I).....	973.50
November 19 2015 -Stony Brook Pump Station- Additional (I).....	8,087.50
TOTAL.....	303,329.78

(1) Reflects Town's cash contribution of \$26,018.75 of previously appropriated debt service for fiscal 2017.

(2) Reflects Town's cash contribution of \$17,990.00 of previously appropriated debt service for fiscal 2017.

Town of Ayer, Massachusetts
Interest Paid on Long-Term Debt During FY 2017
Outside the Debt Limit

Issue Description	Interest
April 1 2002 -Landfill (O-E).....	15,060.00
April 1 2002 -Water (O).....	11,577.50
April 1 2002 -Sewer 3 (O).....	1,506.00
July 24 2003 MWPAT 97-1132 (OE).....	941.44
June 15 2004 -Water - Spec Pond Well (O).....	2,031.25
June 15 2004 -Water Replace Grove Road Well (O).....	2,031.25
May 15 2008 -Water (O).....	4,187.50
May 15 2008 -Water II (O).....	2,512.50
June 15 2010 -Water Enterprise Filter Media Replace. (O).....	2,325.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O).....	1,283.76
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O).....	2,381.26
March 10 2011 Ayer Refunding -Partial Cur Ref of 6 1 98 - Water Treat (O).....	750.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Water Treat (O).....	1,962.50
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O).....	2,812.50
June 28 2012 -Water Mains (O).....	150.00
June 28 2012 -Water Equipment (O).....	300.00
June 28 2012 -Water Treatment Plant (O).....	25,500.00
June 28 2012 -Water Equipment 2 (O).....	2,580.00
June 28 2012 -Water Meter (O).....	180.00
June 28 2012 -Spec Pond Media Filter (O).....	540.00
November 19 2015 -Water- Valve Replacement (O).....	1,300.50
November 19 2015 -Sewer- Stony Brook Pump Station (O).....	13,483.50
November 19 2015 -Spec Pond Filter Valve Replacement (O).....	1,700.00
November 19 2015 -DPW Spectacle Pond Corrisson Control Equip (O).....	1,600.00
November 19 2015 -DPW Water Main Replacements (O).....	4,675.00
TOTAL.....	103,371.46

FirstSouthwest
Public Finance

Bureau of Accounts

Part Four

Ayer, Massachusetts

FY 17

Short Term Debt*		Outstanding	+ Issued	- Retired	= Outstanding	Interest
Report by Issuance		July 1, 2016			June 30, 2017	Paid in FY 17
East Main Street Water Mains	11/20/2015	895,088.00	-	895,088	-	13,351.73
East Main Street Sewer Mains	11/20/2015	639,147.00	-	639,147	-	9,533.94
Meter Radio Read System - Sewer	6/30/2016	50,000.00	-	50,000	-	335.42
Water Main Replacement	6/30/2016	150,000.00	-	150,000	-	1,006.25
Meter Radio Read System - Water	6/30/2016	50,000.00	-	50,000	-	335.42
Radio Telemetry System - Sewer	6/30/2016	30,000.00	-	30,000	-	201.25
Paving	6/30/2016	175,000.00	-	175,000	-	1,173.96
Ambulance	6/30/2016	250,000.00	-	250,000	-	1,677.08
Grove Pond WTP Garage	6/30/2016	153,810.00	-	153,810	-	1,031.81
East Main Street Water Mains	11/18/2016	-	895,088	-	895,088	-
East Main Street Sewer Mains	11/18/2016	-	374,263	-	374,263	-
Meter Radio Read System - Sewer	11/18/2016	-	50,000	-	50,000	-
Water Main Replacement	11/18/2016	-	150,000	-	150,000	-
Meter Radio Read System - Water	11/18/2016	-	50,000	-	50,000	-
Radio Telemetry System - Sewer	11/18/2016	-	30,000	-	30,000	-
Paving	11/18/2016	-	175,000	-	175,000	-
Ambulance	11/18/2016	-	250,000	-	250,000	-
Grove Pond WTP Garage	11/18/2016	-	153,810	-	153,810	-
Fire Ladder Truck #1 Rehab	5/11/2017	-	248,000	-	248,000	-
Fire Radio Equipment	5/11/2017	-	140,000	-	140,000	-
Police Station Roof	5/11/2017	-	125,000	-	125,000	-
DPW Operations Center Study	5/11/2017	-	75,000	-	75,000	-
DPW East Main Street Design	5/11/2017	-	135,000	-	135,000	-
DPW Tractor w/ snow blower and mower	5/11/2017	-	150,000	-	150,000	-
DPW Stormwater Bio Filtration	5/11/2017	-	50,000	-	50,000	-
DPW Balch Pond Dam Repairs	5/11/2017	-	131,000	-	131,000	-
Water Enterprise - Spectacle Pond Well #2 Replacement	5/11/2017	-	100,000	-	100,000	-
Water Enterprise - Spectacle Pond Well SCADA Upgrade	5/11/2017	-	50,000	-	50,000	-
Water Enterprise - Wright Road Water Main Loop	5/11/2017	-	275,000	-	275,000	-
Water Enterprise - Water Main Replacement	5/11/2017	-	150,000	-	150,000	-
Sewer Enterprise - Infiltration Inflow Study & Improvement	5/11/2017	-	50,000	-	50,000	-
Sewer Enterprise - Radio Technology System	5/11/2017	-	30,000	-	30,000	-
Sewer Enterprise - West Main Street Pump Station	5/11/2017	-	550,000	-	550,000	-
Sewer Enterprise - 1-Ton Utility Body Truck with plow	5/11/2017	-	65,000	-	65,000	-
Sewer Enterprise - Wastewater Treatment Plant Upgrade	5/11/2017	-	200,000	-	200,000	-
TOTAL SHORT TERM DEBT		2,393,045	4,652,161	2,393,045	4,652,161	28,647

TOWN CLERK

Contact Information:

Office Hours:	Mon, Wed, Thurs: 8am – 4pm; Tuesday: 8am – 7pm; Friday: 8am – 1pm
Address:	1 Main Street
Telephone:	978-772-8215
Email:	scopeland@ayer.ma.us
Fax:	978-772-8222

Staff:

Town Clerk:	Susan E. Copeland
Assistant Town Clerk:	Lauri Fritz

Mission Statement: It is the mission of this office to be a reliable provider of information and quality services to the community and its residents, and to work cooperatively and in concert with all departments, boards and committees while complying with state and local statutes.

Description of Services: The Town Clerk's Office is often considered the doorway to local government. The Town Clerk's Office serves as the central information point for residents and visitors alike. The Town Clerk is the chief election official, recording official, registrar of vital records, public records official, and licensing officer. The Town Clerk oversees the polling place and the conduct of all elections and election-related activity, and records all actions of Town Meetings. The Clerk's Office maintains the municipal code, the official Town bulletin board, and oaths of office, appointments and resignations of all Town Officials. The Clerk's Office issues state licenses and permits, including marriage licenses, business licenses and renewals, dog licenses, raffle permits and certified requests for public documents. This office responds to inquiries from the public as well as from other departments, boards and committees. The Ayer Town Clerk is a notary public and justice of the peace. Please contact the office for availability and fees for services. The office also provides evening hours for residents assistance.

Board of Registrars: The Board of Registrars are Barbara Wilson, Pauline Hamel, Robert Hammond and Susan Copeland. The total number of active voters in Ayer for 2017 was 5504. 2017 had 3 Town Meetings and 2 Town Elections for the year.

Vital Records:

Births: Ninety-Nine (99) births recorded for 2017.

Marriages: Forty-four (44) marriages were duly recorded in the town register.

Deaths: One Hundred seventy-two (172) deaths were recorded for 2017.

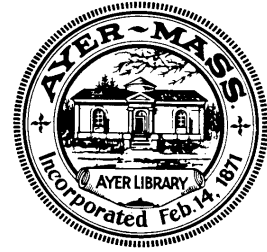
Dog Licenses: The Town Clerk's office issued 650 dog licenses and 1 kennel license for 2017.

Respectfully Submitted,

Susan E Copeland

Town of Ayer

SPECIAL TOWN MEETING WARRANT



Ayer Shirley Regional High School Auditorium
141 Washington Street
Ayer, MA 01432
May 8, 2017
7:00 P.M.



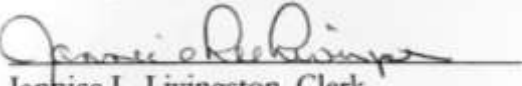
Commonwealth of Massachusetts
Middlesex, ss.

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Eighth (8th) day of May, 2017, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 18th day of April AD 2017.


Gary J. Luca, Chairman

Christopher R. Hillman, Vice-Chairman

Jannice L. Livingston, Clerk
AYER BOARD OF SELECTMEN

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before May 5, 2017. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

For more information, please visit the Town's website: www.ayer.ma.us

Meeting was called to order at 7:00pm by Moderator, Tom Horgan. Quorum was 120. Warrant was read by the Town Clerk, Susan Copeland. Point of Order from Jim Fay, Victor Drive, on the reason for Special vs Annual Town Meeting. Explained both warrants were posted at same time. Special is for prior year bills to be paid in FY 2017.

ARTICLE 1: PAY PRIOR YEAR BILLS

To see if the Town will vote to transfer from Free Cash and appropriate the following amount to pay unpaid bills of Fiscal Year 2016, as authorized under General Laws Chapter 44, or take any action thereon or in relation thereto:

<u>Department</u>	<u>Vendor</u>	<u>Amount</u>
Police & Fire Accident Insurance	Brigham and Women's	\$2,791.95

Explanatory Note: This article would fund prior year bills incurred by the Town for a Police 111F claim.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

9/10ths Vote Required

Motion read by Selectman Hillman

"I move that the Town vote to transfer from free cash the sum of \$2,791.95 to pay unpaid bills of Fiscal Year 2016 as read by the Moderator." Seconded. No Discussion. Passed unanimous.

Moderator invited a motion to adjourn. So moved by quorum. Seconded. No Discussion. Meeting adjourned at 7:04pm.

A True Copy Attest:


Susan E. Copeland
Town Clerk & Tax Collector

Date: April 21, 2017

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.


Constable

Date: April 21, 2017

For more information, please visit the Town's website: www.ayer.ma.us

For more information, please visit the Town's website: www.ayer.ma.us



Town of Ayer

ANNUAL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium
141 Washington Street
Ayer, MA 01432
May 8, 2017
7:05 P.M.

Commonwealth of Massachusetts
Middlesex, ss.

GREETINGS:

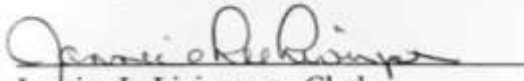
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Eighth (8th) day of May, 2017, at five past seven o'clock in the evening (7:05 PM) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 18th day of April AD 2017.


Gary J. Luca, Chairman


Christopher R. Hillman, Vice-Chairman


Jannice L. Livingston, Clerk

AYER BOARD OF SELECTMEN

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before May 5, 2017. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

For more information, please visit the Town's website: www.ayer.ma.us

Moderator Tom Horgan called the meeting to order at 7:06pm. Town Clerk Susan Copeland read the charge.
A moment of silence was observed for Myrtle MacLeod, former town and school employee.

ARTICLE 1: TOWN ELECTIONS

The Town Elections are the first article of business and were held on Monday, April 24, 2017.

ARTICLE 2: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of elected officers of the Town of Ayer, as provided by Section 108, Chapter 41 off the General Laws, as amended, or take any action thereon or in relation thereto.

	<u>FY-17 SALARY</u>	<u>FY-18 SALARY</u>	<u>% OF CHANGE</u>
Moderator	\$500	\$510	2%
Selectmen: Chair	\$2,506	\$2,556	2%
Selectmen: Members (2)	\$2,235	\$2,280	2%
Assessors: Chair	\$2,480	\$2,530	2%
Assessors: Members (2)	\$2,210	\$2,254	2%
Treasurer	\$39,240.83	\$40,025.65	2%
Town Clerk	\$32,106.13	\$32,748.25	2%
Tax Collector	\$39,240.83	\$40,025.65	2%
Tree Warden	\$5,960	\$6,079	2%

Explanatory Note: This article is required as Town Meeting sets the salaries of elected officials pursuant to MGL Chapter 41, Section 108. The proposed 2% reflects a Cost of Living Adjustment for all paid elected officials, which has not been adjusted since 2012.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN HILLMAN:I move that the Town vote to fix the salaries and compensation of the elected officials as read by the Moderator. Seconded from the floor. No Discussion. Article Passed Unanimous

ARTICLE 3: CONTRACT FUNDING: AFSCME 93 Town Hall Clerical Union Contract

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items of a collective bargaining agreement between the Town of Ayer and the Town Hall Clerical Union (AFSCME 93) for the period of July 1, 2017, through June 30, 2020, or take any action thereon or in relation thereto.

For more information, please visit the Town's website: www.ayer.ma.us

Explanatory Note: Per MGL Chapter 150 E, Union Contracts are subject to the appropriation of funds by Town Meeting. The Board of Selectmen and AFSCME 93 reached a Memorandum of Agreement on April 18, 2017 for a three year contract. The FY 2018 estimated total cost of the Contract is \$13,125. Memorandum of Agreement available on Town's website (www.ayer.ma.us). Presentation to be made at Town Meeting.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LIVINGSTON: I move that the Town vote to raise and appropriate the monies required to fund the first year cost items of collective bargaining agreement between the Town and the AFSCME 93 Town Hall Clerical Union as read by the Moderator. Seconded from the floor. No Discussion. Article Passed Unanimous

ARTICLE 4: OMNIBUS BUDGET

To see if the Town will vote to raise and appropriate the following sum or sums of money for the Omnibus items, or take any action thereon or in relation thereto:

Dept. 100: General Government

Dept. 200: Finance

Dept. 300: Public Safety

Dept. 400: Public Works

Dept. 500: Human Services

Dept. 600: Education

Dept. 700: Management Support

Explanatory Note: Please see insert for Omnibus Budget. Finance Manager and Finance Committee will make a presentation on the budget. Omnibus Budget represents a 2% Cost of Living Adjustment (COLA) as recommended by the Personnel Board and approved by the Board of Selectmen.

Sponsor: Board of Selectmen Recommends

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LUCA: I move that the Town vote to raise and appropriate the sum of money for the FY 2018 Omnibus Budget as read by the Moderator. Seconded from the floor. Moderator read line items with several lines 'passed' from the floor for questions. No amendments made to any line item. Budget passed unanimous. Article Passed.

ARTICLE 5: ESTABLISHING AND APPROPRIATING SPECIAL EDUCATION RESERVE FUND

To see if the Town will vote to accept the provisions of Massachusetts General Laws Chapter 40, Section 13E, which allows the establishment of, and appropriation or transfer of money to, a reserve

For more information, please visit the Town's website: www.ayer.ma.us

fund to be utilized in the upcoming fiscal years to pay, without further appropriation, unanticipated or unbudgeted costs of special education, out-of-district tuition or transportation, or take any action thereon or in relation thereto.

Explanatory Note: This article would establish a Special Education Reserve Fund for the ASRSD.

Sponsor: Ayer Shirley Regional School Committee

Board of Selectmen: Recommends

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN HILLMAN: I move that the Town vote to accept the provision of Massachusetts General Laws Chapter 40, Section 13 E for the establishment and appropriation of a special education reserve fund as read by the Moderator. Seconded from the floor. Discussion included Pat Kelly, ASRSD School Committee to offer comment. Brief discussion from the floor. Article Passed Unanimous.

ARTICLE 6: FY 2018 AYER SHIRLEY REGIONAL SCHOOL DISTRICT ASSESSMENT

To see if the Town will vote to raise and appropriate the sum of \$10,368,599 required to fund the Town's FY 2018 assessment for the Ayer Shirley Regional School District, and to raise and appropriate the sum of \$984,707 for the Town's portion of the ASRSD High School Building Project debt service, or take any action thereon or in relation thereto.

Sponsor: Ayer Shirley Regional School Committee

Board of Selectmen: Recommends

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LIVINGSTON: I move that the Town vote to raise and appropriate the sum of \$10,368,599 to fund the Town's FY 2018 assessment for the Ayer Shirley Regional School District and the sum of \$984,707 for the Town's portion of the ASRSD High School Building Project debt service as read by the Moderator. Pat Kelly, ASRSD School Committee to offer comment. Brief discussion from the floor. Article Passed Unanimous.

ARTICLE 7: FY 2018 NASHOBA VALLEY TECHNICAL VOCATIONAL SCHOOL ASSESSMENT

To see if the Town will vote to raise and appropriate the sum of \$632,697 required to fund the FY 2018 assessment for the Nashoba Valley Regional Technical High School, or take any action thereon or in relation thereto.

Sponsor: Nashoba Valley Technical Vocational School Committee

For more information, please visit the Town's website: www.ayer.ma.us

Board of Selectmen: Recommends
Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LUCA: I move that the Town vote to raise and appropriate the sum of \$632,697 required to fund the FY 2018 assessment for the Nashoba Valley Regional Technical High School as read by the Moderator. Seconded from the floor. Brief discussion. Article Passed Unanimous.

ENTERPRISE FUND ARTICLES

Handouts will be provided at Town Meeting with further detail on Articles No. 8 – 11

ARTICLE 8: SOLID WASTE

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the solid waste department:

Direct costs of \$436,897 of which \$282,000 is to come from solid waste revenue, \$24,968 is to come from solid waste retained earnings and \$129,929 is to come from the tax levy, and indirect costs of \$110,978 to come from the tax levy; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN HILLMAN: I move that the Town vote to appropriate \$436,987 for direct costs, of which \$282,000 is to come from solid waste revenue, \$24,968 from solid waste retained earnings, and \$129,929 from the tax levy; and indirect costs of \$110,978 from the tax levy to operate the solid waste department as read by the Moderator. Seconded from the floor. No Discussion. Article Passed Unanimous

ARTICLE 9: AMBULANCE

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the ambulance department:

Direct costs of \$163,493 is to come from ambulance revenue, and indirect costs of \$356,165 of which \$286,507 is to come from ambulance revenue and \$69,658 from ambulance retained earnings; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

For more information, please visit the Town's website: www.ayer.ma.us

SELECTMAN LIVINGSTON:

**I move that the Town vote appropriate \$163,493 for direct costs from ambulance revenue; and appropriate \$356,165 for indirect costs of which \$286,507 is to come from ambulance revenue and \$69,658 from ambulance retained earnings to operate the ambulance department as read by the Moderator. Seconded from the floor. No Discussion.
Article Passed Unanimous**

ARTICLE 10: SEWER

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the sewer department:

Direct costs of \$2,577,083 of which \$2,554,264 is to come from sewer revenue and \$22,819 to come from the tax levy, wastewater treatment plant improvements of \$750,000 to come from sewer retained earnings, and indirect costs of \$329,837 to come from sewer revenue; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LUCA:

I move that the Town vote to appropriate \$2,577,083 for direct costs of which \$2,554,264 is to come from sewer revenue and \$22,819 is to come from the tax levy; wastewater treatment plant improvements of \$750,000 to come from sewer retained earnings, and indirect costs of \$329,837 to come from sewer revenue to operate the sewer department as read by the Moderator. Seconded from the floor. Brief discussion included explanation of indirect costs being liability insurance, workman's comp, and employee benefits. Article Passed Unanimous

ARTICLE 11: WATER

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the water department:

Direct costs of \$1,646,119 of which \$1,646,119 is to come from water revenue, \$778,000 in capital projects to come from water retained earnings, and indirect costs of \$270,009 to come from water revenue; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

For more information, please visit the Town's website: www.ayer.ma.us

SELECTMAN HILLMAN:

I move that the Town vote to appropriate the sum of \$1,646,119 of which \$1,646,119 is to come from water revenue; \$778,000 in capital projects to come from water retained earnings and the sum of \$270,009 for indirect costs which is to come from water revenue to operate the water department as read by the Moderator. Seconded from the floor. No Discussion.

Article Passed Unanimous

REVOLVING FUNDS ARTICLE**ARTICLE 12: REVOLVING FUNDS ARTICLE – NEW BYLAW**

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to (1) establish the following revolving funds and fiscal year spending limits as set forth below, and further (2) to amend the General By-laws by inserting a new by-law, Article LV: Revolving Funds, establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as follows:

Article LV - Revolving Funds

Section 1 - There are hereby established in the Town of Ayer pursuant to the provisions of G.L. c.44, §53E½, the following Revolving Funds, from which the specified department head, board, committee, or officer may incur liabilities against and spend monies from without appropriation in accordance with the limitations set forth in this by-law.

Section 2 - Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.

Section 3 - No liability shall be incurred in excess of the available balance of the fund.

Section 4 - The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting or any increase therein as may later be authorized by the Board of Selectmen and Finance Committee in accordance with G.L. c.44, §53E½.

Section 5 - Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the General Fund.

Section 6 - Authorized Revolving Funds

<u>REVOLVING FUND PROGRAM OR PURPOSE</u>	<u>DEPARTMENT RECEIPTS TO BE CREDITED TO FUND</u>	<u>REPRESENTATIVE OR BOARD ENTITY AUTHORIZED TO SPEND</u>
FIRE ALARM FUND- fire alarm repairs and replacement	Fire alarm box assessment fees and fines for needless and false alarms	Fire Chief
HAZARDOUS MATERIALS FUND - replacement of supplies and expenses	Fees and charges from Hazardous Materials incidents	Fire Chief
FOURTH OF JULY FUND - purchasing and promoting the event	Receipts from vendor fees	4th of July Committee, with the approval of the Board of Selectmen

For more information, please visit the Town's website: www.ayer.ma.us

DPW INSPECTION FEES FUND - funding inspections of road construction, drainage facilities, and water and sewer line installations	Fees and charges from developers and contributions	Superintendent of Public Works
TOWN HALL MAINTENANCE FUND -costs related to operation, maintenance, repair and/or reconstruction at Town Hall and its grounds	Fees assessed for use of Town Hall facilities	Board of Selectmen

Section 7 - Procedures and Reports - Except as provided in General Laws Chapter 44, §53E½ and this by-law, all applicable state and local laws and regulations that govern the receipt, custody, expenditure and payment of town funds shall apply to the use of revolving funds established and authorized by this by-law.

And, further, to establish the following fiscal year spending limit for such funds:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
FIRE ALARM FUND	\$ 35,000
HAZARDOUS MATERIALS FUND	\$ 10,000
FOURTH OF JULY FUND	\$ 25,000
DPW INSPECTION FEES FUND	\$100,000
TOWN HALL MAINTENANCE FUND	\$ 10,000

Or take any action thereon or in relation thereto.

Explanatory Note: The provisions of the Municipal Modernization Act include revisions to G.L. c.44, §53E ½. Revolving funds must now be established by bylaw and will not need an annual vote of Town Meeting unless a revolving fund is added/ deleted or a limit needs to be changed.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LIVINGSTON:

I move that the Town vote to establish the following revolving funds and fiscal year spending limits as set forth in the article as read by the Moderator, and further amend the General By-laws by inserting a new by-law, Article LV: Revolving Funds, establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as read by the Moderator. Seconded from the floor. Brief Discussion. No amendments. Article Passed Unanimous

BORROW ARTICLE

For more information, please visit the Town's website: www.ayer.ma.us

ARTICLE 13: CAPITAL BUDGET REQUESTS

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sums set out in the Warrant and hereby listed for the purposes of funding the following equipment, services, and public works projects as contained in the **Capital Budget**, each sum hereafter to be voted on separately, or take any action thereon or in relation thereto.

<u>Department</u>	<u>Item</u>	<u>Amount</u>
DPW - Storm Water	Street Sweeper	\$220,000
Police	Radio Infrastructure (phase II)	\$207,185
Sewer Enterprise	Infiltration/Inflow Improvements	\$243,000
	Wastewater Treatment Plant Improvements	\$5,250,000
Ambulance Enterprise	Replace Cardiac Monitor	<u>\$32,000</u>
Total:		\$5,952,185.00

Sponsor: Capital Planning Committee

Board of Selectmen: Recommends

Finance Committee: To report at Town Meeting

Two Thirds Vote Required

SELECTMAN LUCA:

I move that the Town vote to authorize the borrowing of the total sum of \$5,952,185 for the purposes of funding the equipment, services, and projects as contained in the Article as read by the Moderator. Seconded from the floor. Brief Discussion. No amendments. Article Passed Unanimous

DEBT EXCLUSION ARTICLES

ARTICLE 14: AUTHORIZATION FOR DEBT EXCLUSION FOR THE WEST MAIN STREET BRIDGE REPLACEMENT

To see if the Town will vote to appropriate the sum of one million two hundred and thirty thousand dollars (\$1,230,000) for the purpose of replacing the West Main Street bridge, including any design, engineering, and incidental and related costs and expenses; and that to meet this appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to the provisions of MGL c. 44, §7 or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided that any borrowing or expenditure hereunder shall be contingent upon the passage of a debt exclusion ballot question, pursuant to the provisions of MGL c. 59 §21C; said

For more information, please visit the Town's website: www.ayer.ma.us

funds to be expended under the direction of the Board of Selectmen; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Two Thirds Vote Required

SELECTMAN HILLMAN:

I move that the Town vote to appropriate the sum of \$1,230,000 for the purpose of replacing the West Main Street Bridge and to authorize the Treasurer with the approval of the Board of Selectmen, to borrow said sum pursuant to the provision of MGL Chapter 44, Section 7 or any enabling authority as read by the Moderator. Seconded from the floor. Discussion included Finance Committee giving approval. Article Passed Unanimous

**ARTICLE 15: AUTHORIZATION FOR DEBT EXCLUSION FOR THE
DEPARTMENT OF PUBLIC WORKS OPERATIONS
CENTER**

To see if the Town will vote to appropriate the sum of nine hundred thousand dollars (\$900,000) for the construction of the DPW Operations Center, including any design, engineering, and incidental and related costs and expenses; and that to meet this appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to the provisions of MGL c. 44, §7 or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided that any borrowing or expenditure hereunder shall be contingent upon the passage of a debt exclusion ballot question pursuant to the provisions of MGL c. 59 §21C; said funds to be expended under the direction of the Board of Selectmen; or take any action thereon or in relation thereto

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Two Thirds Vote Required

SELECTMAN LIVINGSTON:

I move that the Town vote to appropriate the sum of \$900,000 for the construction of the DPW Operations Center and to authorize the Treasurer with the approval of the Board of Selectmen, to borrow said sum pursuant to the provision of MGL Chapter 44, Section 7 or any enabling authority as read by the Moderator. Seconded from the floor. No Discussion. Article Passed Unanimous

For more information, please visit the Town's website: www.ayer.ma.us

**ARTICLE 16: AUTHORIZATION FOR DEBT EXCLUSION FOR THE
DEPARTMENT OF PUBLIC WORKS HIGHWAY
STORAGE GARAGE**

To see if the Town will vote to appropriate the sum of seven hundred and fifty thousand dollars (\$750,000) for the construction of the DPW Highway Storage Garage, including any design, engineering, and incidental and related costs and expenses; and that to meet this appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to the provisions of MGL c. 44, §7 or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided that any borrowing or expenditure hereunder shall be contingent upon the passage of a debt exclusion ballot question pursuant to the provisions of MGL c. 59 §21C ;said funds to be expended under the direction of the Board of Selectmen; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Two Thirds Vote Required

SELECTMAN LUCA:

I move that the Town vote to appropriate the sum of \$750,000 for the construction of the DPW Highway Storage Center and to authorize the Treasurer with the approval of the Board of Selectmen, to borrow said sum pursuant to the provision of MGL Chapter 44, Section 7 or any enabling authority as read by the Moderator. Seconded from the floor. No Discussion. Article Passed Unanimous

**ARTICLE 17: AUTHORIZATION FOR DEBT EXCLUSION FOR THE
PARKS DEPARTMENT STORAGE AND
MAINTENANCE BUILDING**

To see if the Town will vote to appropriate the sum of six hundred thousand dollars (\$600,000) for the construction of the Parks Department Storage and Maintenance Building, including any design, engineering, and incidental and related costs and expenses; and that to meet this appropriation, to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow said sum pursuant to the provisions of MGL c. 44, §7 or any other enabling authority, and to issue bonds or notes of the Town therefor, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; provided that any borrowing or expenditure hereunder shall be contingent upon the passage of a debt exclusion ballot question pursuant to the provisions of MGL c. 59 §21C; said

For more information, please visit the Town's website: www.ayer.ma.us

funds to be expended under the direction of the Board of Selectmen; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Two Thirds Vote Required

SELECTMAN HILLMAN:

I move that the Town vote to appropriate the sum of \$600,000 for the construction of the Parks Department Storage and Maintenance Building and to authorize the Treasurer with the approval of the Board of Selectmen, to borrow said sum pursuant to the provision of MGL Chapter 44, Section 7 or any enabling authority as read by the Moderator. Seconded from the floor. No Discussion. Article Passed Unanimous

TRANSFER ARTICLES

ARTICLE 18: CAPITAL BUDGET REQUESTS

To see if the Town will vote to transfer from Capital Stabilization the following sums hereby listed for the purpose of funding the following equipment, services and public works projects as contained in the Capital Budget, each sum hereafter to be voted on separately, or take any action thereon or in relation thereto:

Facilities	Fire Station HVAC	\$29,500
Fire Department	Phone System	\$11,000
	Flood Control Engineering	\$20,000
	Replace Training Room Furniture	\$16,000
Planning & Development	Railroad Fence (materials only)	\$15,000
Parks Department	Perimeter Path Survey (Pirone Park)	\$15,000
DPW Highway	Main Street Conceptual Design	<u>\$20,000</u>
	Total	\$126,500

Sponsor: Capital Planning Committee

Board of Selectmen: Recommends

Finance Committee: To report at Town Meeting

Two Thirds Vote Required

SELECTMAN LIVINGSTON:

I move that the Town vote to transfer the amount of \$126,500 from Capital Stabilization for the purposes of funding the equipment, services and projects as contained in the Article as read by the Moderator. Seconded from the floor. No Discussion. Moderator read each line and dollar value. All passed unanimous. Article Passed Unanimous

ARTICLE 19: UDAG REPLENISHMENTS

To see if the Town will vote to transfer \$338,426 from Free Cash to replenish the Urban Development Action Grant (UDAG) account for the following:

For more information, please visit the Town's website: www.ayer.ma.us

Street Signs (voted FY15)	\$13,590
Additional 111F Costs (voted FY16)	\$22,597
Environmental Impact – Old Fire Station (voted FY15 and FY16)	\$4,039
Removal of Fuel Tank – Old Fire Station (voted FY16)	\$3,200
Remaining Depot Square and Access Building costs (voted FY16)	<u>\$295,000</u>
Total	\$338,426

Or take any action thereon or in relation thereto.

Explanatory Note: This article will replenish the Town's UDAG Fund in the amounts set forth in the article. These funds were used from the UDAG's unrestricted funds for purposes that did not have a repayment mechanism in place.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LUCA:

I move that the Town vote to transfer from Free Cash the sum of \$338,426 for the purposes of replenishing the Urban Development action Grant (UDAG) Account as contained in the Article and read by the Moderator. Seconded from the floor. No Discussion. Article Passed Unanimous

ARTICLE 20: GASB-45/OPEB (Post-Employment Benefits) FUND

To see if the Town will vote to raise and appropriate \$133,700 and transfer \$166,300 from Free Cash, totaling the sum of \$300,000, to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligation for the cost of other post-employment benefits (OPEB), or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN HILLMAN:

I move that the Town vote to raise and appropriate the sum of \$133,700 and transfer the sum of \$166,300 from Free Cash, for a total of \$300,000 to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 for the purposes of funding the Town's future obligation for the cost of other post-employment benefits (OPEB) as contained in the Article and read by the Moderator. Seconded from the floor. No Discussion. Article Passed Unanimous

RAISE & APPROPRIATE ARTICLES

ARTICLE 21: FIRST YEAR'S INTEREST-GENERAL FUND BORROWING

For more information, please visit the Town's website: www.ayer.ma.us

To see if the Town will vote to raise and appropriate the sum of \$293,039 required to provide for the first year's interest charges and associated administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LIVINGSTON:

I move that the Town vote to raise and appropriate the sum of \$293,039 required to provide for the first year's interest charges and associated administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting as contained in the Article and read by the Moderator. Seconded from the floor. No Discussion. Article Passed Unanimous

**ARTICLE 22: FUNDING FOR GENERAL CODE REVIEW AND
UPDATE SERVICES OF TOWN BYLAWS**

To see if the Town will vote to raise and appropriate the sum of \$20,000 for the purpose of funding the professional services for the code review and update of the Town's Bylaws, and any incidental and related costs and expenses, or take any action thereon or in relation thereto. Funds are to be spent by June 30, 2021; unexpended funds on June 30, 2021 to close and revert to general fund balance.

Explanatory Note: Funding from this Article will be used to professionally review, update, and codify all of the Town's Bylaws and traffic regulations.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LUCA:

I move that the Town vote to raise and appropriate the sum of \$20,000 for the purpose of funding the professional services for the code review and update of the Town's Bylaws as contained in the Article and read by the Moderator. Seconded from the floor. Brief discussion. No amendments. Article Passed Unanimous

**ARTICLE 23: FUNDING FOR AQUATIC WEED CONTROL FOR
TOWN PONDS**

To see if the Town will vote to raise and appropriate the sum of \$25,000 for the purpose of funding the aquatic weed control program for the Town's ponds, and any incidental and related costs and

For more information, please visit the Town's website: www.ayer.ma.us

expenses; or take any action thereon or in relation thereto. Funds are to be spent by June 30, 2021; unexpended funds on June 30, 2021, to close and revert to general fund balance.

Explanatory Note: Funding from this Article will be used by the Conservation Commission for the purposes of the aquatic weed control of all the Town's ponds.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN HILLMAN:

I move that the Town vote to raise and appropriate the sum of \$25,000 for the purpose of funding the aquatic weed control program for the Town's ponds as contained in the Article and read by the Moderator. Seconded from the floor. Brief discussion. No amendments. Article Passed Unanimous

ARTICLE 24: MEMORIAL GARDEN

To see if the Town will vote to raise and appropriate the sum of \$15,000 for the purposes of installing an additional monument and/or plaque(s) including additional landscape improvements in the Memorial Garden adjacent to the Town Hall, and any incidental and related costs and expenses, or take any action thereon or in relation thereto. Funds are to be spent by June 30, 2021; unexpended funds on June 30, 2021, to close and revert to general fund balance.

Explanatory Note: Funding from this Article will be used by the Memorial Garden Committee for the purposes of installing an additional monument/plaque(s) for additional Veterans' names in the Memorial Garden adjacent to Town Hall. The Memorial Garden Committee will be fundraising additional funds for this project.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LIVINGSTON:

I move that the Town vote to raise and appropriate the sum of \$15,000 for the purposes of installing an additional monument and/or plaque(s) including additional landscape improvements in the Memorial Garden adjacent to Town Hall as contained in the Article and read by the Moderator. Seconded from the floor. Brief discussion with thanks for support. Article Passed Unanimous

ARTICLE 25: FIRE EQUIPMENT GRANT MATCH

To see if the Town will vote to raise and appropriate the sum of \$2,794 as the Town's matching share of a grant to be used for the purchase of fire equipment, and any incidental and related costs and expenses, or take any action thereon or in relation thereto. Funds are to be spent by June 30, 2021; unexpended funds on June 30, 2021, to close and revert to general fund balance.

For more information, please visit the Town's website: www.ayer.ma.us

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LUCA:

I move that the Town vote to raise and appropriate the sum of \$2,749 as the Town's matching share of a grant to be used for the purchase of fire equipment as contained in the Article and read by the Moderator. Seconded from the floor. No Discussion. Article Passed Unanimous

ARTICLE 26: STABILIZATION FUND

To see if the Town will vote to raise and appropriate \$178,933 and transfer \$282,117 from Free Cash, totaling the sum of \$461,050, or such other sum or sums of money, with \$61,050 to be credited to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws, and \$400,000 to be credited to the Capital Stabilization Fund per the Town's Financial Policies or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN HILLMAN:

I move that the Town vote to raise and appropriate \$178,933 and transfer \$282,117 from Free Cash, totaling the sum of \$461,050, with \$61,050 to be credited to the Stabilization Fund and \$400,000 to be credited to the Capital Stabilization Fund as contained in the Article and read by the Moderator. Seconded from the floor. Question on balance on accounts. Town Accountant provided. Article Passed Unanimous

OTHER BUSINESS ARTICLES

ARTICLE 27: COMMUNITY PRESERVATION ACT

To see if the Town will hear and act on the report of the Community Preservation Committee on the Fiscal Year 2018 Community Preservation Act budget, and appropriate from the estimated FY 2018 Community Preservation Fund revenues:

- A sum of money equal to five percent, and not to exceed five thousand dollars (\$5,000), to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2018.

And further, to reserve for future appropriation from the estimated FY 2018 Community Preservation Fund revenues the following sums of money, as recommended by the Community Preservation Committee, for each of the following purposes:

- A sum of money equal to \$81,878, more or less, for acquisition, creation and preservation of

For more information, please visit the Town's website: www.ayer.ma.us

- open space excluding land for recreational use, and
- A sum of money equal to \$22,595, more or less, for acquisition, preservation, restoration and rehabilitation of historic resources, and
- A sum of money equal to \$22,595, more or less, for acquisition, creation and preservation and support of community housing.

And the remainder sum of \$81,877 for the Community Preservation FY 2018 Budgeted Reserve.

Or take any action thereon or in relation thereto.

Explanatory Note: Disbursement required by the Commonwealth of Massachusetts under M.G.L. Chapter 44B for the estimated FY 2018 Community Preservation Fund revenues.

Sponsor: Community Preservation Committee

Board of Selectmen: Recommends

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LIVINGSTON:

I move that the Town vote to appropriate the estimated FY 2018 Community Preservation Funds as contained in the Article and read by the Moderator, and approved by the Community Preservation Committee. Seconded from the floor. No Discussion. Article Passed Unanimous

**ARTICLE 28: COMMUNITY PRESERVATION FUNDING OF
PIRONE PARK PERIMETER WALKING PATH**

To see if the Town will vote to transfer from the Community Preservation Undesignated Fund Balance a sum of money not to exceed \$72,000 to the Ayer Parks Department for the construction of an ADA-compliant perimeter path around portions of Pirone Park; or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee

Board of Selectmen: Recommends

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LUCA:

I move that the Town vote to transfer the sum of \$72,000 from the Community Preservation Undesignated Fund Balance to the Ayer Parks Department for the construction of an ADA-compliant perimeter path around portions of Pirone Park as contained in the Article and read by the Moderator, and approved by the Community Preservation Committee. Seconded from the floor. Brief discussion of Parks Department Chair offering explanation and overview of project. Article Passed Unanimous

For more information, please visit the Town's website: www.ayer.ma.us

ARTICLE 29: COMMUNITY PRESERVATION FUNDING OF LOCAL MATCH PORTION OF AYER DOG PARK GRANT

To see if the Town will vote to transfer from the Community Preservation Undesignated Fund Balance a sum of money not to exceed \$20,000 to the Ayer Department of Public Works for the construction of a Dog Park on Snake Hill Road adjacent to the Pingry Hill subdivision, as the Town's required share for a grant, or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee

Board of Selectmen: Recommends

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN HILLMAN:

I move that the Town vote to transfer the sum of \$20,000 for the Community Preservation Undesignated Fund to the Ayer Department of Public Works for the construction of a Dog Park on Snake Hill Road adjacent to the Pingry Hill subdivision as contained in the Article and read by the Moderator, and approved by the Community Preservation Committee. Seconded from the floor. No Discussion. Article Passed Unanimous

ARTICLE 30: COMMUNITY PRESERVATION FUNDING OF PLEASANT STREET SCHOOL GENERATOR

To see if the Town will vote to transfer from the Community Preservation Reserve for Historic Resources a sum of money not to exceed \$120,000 as a grant to the Ayer Elderly Housing Partnership/Ayer Housing Authority for the purchase and installation of a generator at the Historical Pleasant Street School Apartments; or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee

Board of Selectmen: Recommends

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LIVINGSTON:

I move that the Town vote to transfer the sum of \$120,000 from the Community Preservation Reserve for Historic Resources as a grant to the Ayer Elderly Housing Partnership/Ayer Housing Authority for the purchase and installation of a generator at the Historical Pleasant Street School Apartments as contained in the Article and read by the Moderator, and approved by the Community Preservation Committee. Seconded from the floor. Brief discussion on why funds are being used for Historic Resources. Article Passed Unanimous

For more information, please visit the Town's website: www.ayer.ma.us

ARTICLE 31: COMMUNITY PRESERVATION FUND FY 2018 TRANSFER OF FUNDS

To see if the Town will vote to transfer from Community Preservation Fund FY 2018 estimated annual revenues, the sum of \$12,000 to be added to that appropriated for the Community Preservation Committee FY 2018 administrative expenses under Article 32, such sum to be used for due diligence, including title searches and related administrative tasks, for potential open space acquisitions; or take any action thereon or in relation thereto.

Explanatory Note: Due diligence for future appropriations by the Community Preservation Committee for general open space purposes.

Sponsor: Community Preservation Committee

Board of Selectmen: Recommends

Finance Committee: To report at Town Meeting

Simple Majority Vote Required

SELECTMAN LUCA:

I move that the Town vote to transfer the sum of \$12,000 from the Community Preservation Fund FY 2018 estimated annual revenues to be added to that appropriated for the Community Preservation Committee FY 2018 administrative expenses under Article 32 for the purposes of due diligence including title searches and related administrative tasks for potential open space acquisitions as contained in the Article and read by the Moderator, and approved by the Community Preservation Committee. Seconded from the floor. Janet Providakes motion to amend article 32 strike out and replace with Article 27. Seconded. No Discussion. Passed Unanimous on amendment. No further discussion. Article passed unanimous as amended.

ARTICLE 32: ADOPTION OF THE PROVISIONS OF MGL CHAPTER 90, SECTION 17C

To see if the Town will vote to accept the provisions of G.L. c.90, §17C, which allows the Board of Selectmen to establish a speed limit of 25 miles per hour in any thickly settled or business district in the Town that is not a state highway; or take any action thereon or in relation thereto.

Explanatory Note: With the passage of the Massachusetts Modernization Act, this article would authorize that the statutory speed limit within a thickly settled or business district will reduce from 30 mph to 25 mph without the need to receive approval from MassDOT. This does not affect areas that are already posted and such postings cannot be changed.

Sponsor: Board of Selectmen

Simple Majority Vote Required

For more information, please visit the Town's website: www.ayer.ma.us

SELECTMAN HILLMAN:

I move that the Town vote to accept the provision of G.L. Chapter 90, Section 17C as stated in the Article and read by the Moderator. Seconded from the floor. No Discussion. Article Passed Unanimous

ARTICLE 33: SOLAR LEASE FOR LANDFILL SITE

To see if the Town will vote to transfer the care, custody, and control of the parcel(s) of land located at 100 Groton Harvard Road and known as the “Closed Town Landfill” as shown on Assessors’ Map 13 as Lot 3, from the Department of Public Works for DPW purposes jointly to such board for the purposes for which such land is held and to the Board of Selectmen for the purpose of leasing such parcel of land and granting easements on, over or under such parcel of land for the installation of renewable energy facilities; and further, to authorize the Board of Selectmen to (i) lease, through one or more lease agreements, all or a portion of said parcel(s) of land for the installation of one or more renewable energy facilities for terms of up to 30 years commencing on the date on which such facilities achieve commercial operation, as determined by the Board of Selectmen; (ii) grant such easements on, over and/or under such parcel of land and any contiguous parcels of land as necessary or convenient to serve the facilities; and (iii) take any actions and execute any other documents or ancillary agreements necessary or convenient to accomplish the foregoing, and to implement and administer the lease agreements and easements, all of which agreements, easements and documents shall be on such terms and conditions and for such consideration as the Board of Selectmen deems in the best interests of the Town; or take any action thereon or in relation thereto.

Explanatory Note: This article would authorize the Board of Selectmen to enter into a lease agreement for the Town-owned land located at 100 Groton Harvard Road and known as the “Closed Town Landfill” as shown on Assessor’s Map 13 as Lot 3 for the purposes of the Town’s solar field project.

Sponsor: Board of Selectmen

Two Thirds Vote Required

SELECTMAN LIVINGSTON:

I move that the Town vote to transfer the care, custody, and control of the parcel(s) of land located at 100 Groton Harvard Road and known as the “Closed Town Landfill” from the Department of Public Works for DPW purposes jointly to the Department of Public Works for DPW purposes and the Board of Selectmen for the purpose of leasing such parcel of land and granting easements on, over or under such parcel of land for the installation of renewable energy facilities as stated in the Article and read by the Moderator. Seconded from the floor. Brief discussion. Article Passed Unanimous

ARTICLE 34: SOLAR LEASE DPW WASTEWATER SITE

To see if the Town will vote to transfer the care, custody, and control of the parcel(s) of land located at 25 Brook Street known as the “Closed Wastewater Sludge Landfill” as shown on Assessors’ Map

For more information, please visit the Town’s website: www.ayer.ma.us

25 as Lot 23, from the Department of Public Works for DPW purposes jointly to such board for the purposes for which such land is held and to the Board of Selectmen for the purpose of leasing such parcel of land and granting easements on, over or under such parcel of land for the installation of renewable energy facilities; and further, to authorize the Board of Selectmen to (i) lease, through one or more lease agreements, all or a portion of said parcel(s) of land for the installation of one or more renewable energy facilities for terms of up to 30 years commencing on the date on which such facilities achieve commercial operation, as determined by the Board of Selectmen; (ii) grant such easements on, over and/or under such parcel of land and any contiguous parcels of land as necessary or convenient to serve the facilities; and (iii) take any actions and execute any other documents or ancillary agreements necessary or convenient to accomplish the foregoing, and to implement and administer the lease agreements and easements, all of which agreements, easements and documents shall be on such terms and conditions and for such consideration as the Board of Selectmen deems in the best interests of the Town; or take any action thereon or in relation thereto.

Explanatory Note: This article would authorize the Board of Selectmen to enter into a lease agreement for the Town-owned land located at 25 Brook Street known as the "Closed Wastewater Sludge Landfill" as shown on Assessor's Map 25 as Lot 23 for the purposes of the Town's solar field project.

Sponsor: Board of Selectmen

Two Thirds Vote Required

SELECTMAN LUCA:

I move that the Town vote to transfer the care, custody, and control of the parcel(s) of land located at 25 Brook Street known as the "Closed Wastewater Sludge Landfill" from the Department of Public Works for DPW purposes jointly to the Department of Public Works for DPW purposes and the Board of Selectmen for the purpose of leasing such parcel of land and granting easements on, over or under such parcel of land for the installation of renewable energy facilities as stated in the Article and read by the Moderator. Seconded from the floor. Discussion followed with questions on lease. No amendments or further discussion. Article Passed by Moderator with 1 no.

For more information, please visit the Town's website: www.ayer.ma.us

ARTICLE 35: AGREEMENTS FOR PAYMENTS IN LIEU OF TAXES (PILOTs) FOR SOLAR FACILITIES

To see if the Town will vote to authorize the Board of Selectmen to (i) enter into one or more agreements for “payments in lieu of taxes” (or “PILOTs”) pursuant to G.L. c. 59, § 38H(b), or any other enabling authority, for real and personal property taxes with the owners of renewable energy facilities to be installed on Town-owned land at the locations set forth below, each for a term of up to 30 years commencing on the date on which such facilities achieve commercial operation, as determined by the Board of Selectmen, and (ii) take any actions and execute any other documents or ancillary agreements necessary or convenient to accomplish the foregoing and to implement and administer the PILOT agreements, all of which agreements and documents shall be on such other terms and conditions and for such consideration as the Board of Selectmen deems in the best interests of the Town:

1. Parcel(s) of land located at 100 Groton Harvard Road and known as the “Closed Town Landfill” as shown on Assessor’s Map 13 as Lot 3; and
2. Parcel(s) of land located at 25 Brook Street known as the “Closed Wastewater Sludge Landfill” as shown on Assessor’s Map 25 as Lot 23.

Or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen


Simple Majority Vote Required

SELECTMAN HILLMAN:

I move that the Town vote to authorize the Board of Selectmen to enter into one or more agreements for “payments in lieu of taxes” (or “PILOTs”) pursuant to G.L. c. 59, § 38H(b), or any other enabling authority, for real and personal property taxes with the owners of renewable energy facilities to be installed on Town-owned land as stated in the Article and read by the Moderator. Seconded from the floor. Discussion included a question on input from Finance Committee. Lack of quorum limited input. No further discussion. Article Passed Unanimous

Daniel Swanfeldt motion to adjourn. Seconded from the floor. Motion passed unanimous. 9:06pm

A True Copy Attest:


Susan E. Copeland
Town Clerk & Tax Collector

Date: April 21, 2017

For more information, please visit the Town’s website: www.ayer.ma.us

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.

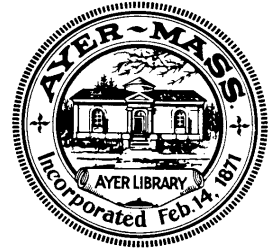
A handwritten signature in blue ink, reading "Samuel A. Lundy", written over a horizontal line.

Constable

Date: April 21, 2017

For more information, please visit the Town's website: www.ayer.ma.us

**Town of Ayer
SPECIAL TOWN MEETING
WARRANT**



Great Hall, 2nd Floor, Ayer Town Hall
1 Main Street, Ayer, MA 01432
September 25, 2017 at 7:00 P.M.

Moderator Tom Horgan called the meeting to order at 7:00pm with a quorum of 89. Town Clerk Susan Copeland read the charge.

Commonwealth of Massachusetts
Middlesex, ss.

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet in the Great Hall of the Ayer Town Hall located at 1 Main Street, Ayer, Massachusetts on Monday, the Twenty-fifth (25th) day of September, 2017, at seven o'clock in the evening (7:00 P.M.) then and there to act on the following article:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 5th day of September AD 2017.

*Special Town Meeting Warrant
September 25, 2017, 7:00pm*

ARTICLE 1: Special Tax Assessment Agreement between the Town and American Superconductor Corporation and 114 East Main Street, LLC

To see if the Town will vote to authorize the Board of Selectmen to enter into a Special Tax Assessment Agreement pursuant to the provisions of G.L. c. 23A, §3E(c) and subject to the provisions of G.L. c. 23A, §§ 3A-3F inclusive, G.L. c. 40, §59, and G.L. c. 59, §5, as may be amended from time to time, between the Town and American Superconductor Corporation and 114 East Main Street, LLC for property located at 114 East Main Street/14 Sandy Pond Road, shown as Parcel 119 on Assessor's Map 28 and Parcel 75 on Assessor's Map 34, substantially in the form as on file with the Town Clerk; and to authorize the Board of Selectmen to enter into any agreements and execute any documents relative thereto, and to take such other actions as are necessary or appropriate to effectuate the purpose of this article; or take any other action thereon or in relation thereto.

Or take any action thereon or in relation thereto.

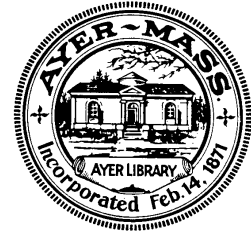
Explanatory Note: This Article will authorize the Board of Selectmen to enter into a Special Tax Assessment Agreement (STAA) with American Superconductor Corporation and 114 East Main Street, LLC. For more information including a copy of the proposed STAA and the cost impacts visit the Town's webpage at www.ayer.ma.us. A Public Information Forum on the STAA will be held on Thursday, September 14, 2017 at 6:00 PM at the Ayer Town Hall. Presentation to be made at the Special Town Meeting.

Sponsor: Board of Selectmen
Simple Majority Vote Required
Finance Committee: To Report at Town Meeting

*Special Town Meeting Warrant
September 25, 2017, 7:00pm*

Moderator read the motion. Selectmen Livingston read and moved the motion. Seconded from the floor. Discussion followed with over views from Robert Pontbriand, Tom Hogan, Scott Houde, Alan Manoian from the Town of Ayer. Dan McGowan; CEO of American Superconductor spoke. Several residents with comments, suggestions, insight on the company, questions, including: Nathan King, Brian Gill, Jim McClellan, Mr. and Mrs. Bodurtha, Frank Maxant, Susan Kennedy, James Fa, Mark Miller, Geoff Tillotson, Patrick Diamond, Christopher Hillman, Michael Pattendon, Jannice Livingston, John Cadigan, and Gary Luca. Jane Morriss called the question. Seconded from the floor. Simple Majority. Aye's have it. Moderator called the Motion Passed.

**Scott Houde motion to adjourn at 8:16pm. Seconded from the floor. Motion passed.
Meeting adjourned.**



Town of Ayer

SPECIAL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium
141 Washington Street, Ayer, MA 01432
October 23, 2017 @ 7:00 P.M.

Moderator Tom Horgan called the meeting to order at 7:00pm with a quorum of 146. Town Clerk Susan Copeland read the charge.


Commonwealth of Massachusetts
Middlesex, ss.

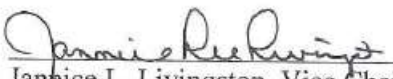
GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Twenty-third (23rd) day of October, 2017, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 3rd day of October AD 2017.


Christopher R. Hillman, Chairman


Jannice L. Livingston, Vice Chairman


Gary J. Luca, Clerk

AYER BOARD OF SELECTMEN

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before October 20, 2017. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

For More Information Visit: www.ayer.ma.us

*Special Fall Town Meeting Warrant
October 23, 2017
Page 1 of 15*

ARTICLE 1: AN ACT ESTABLISHING AN APPOINTED TOWN CLERK

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation changing the office of Town Clerk from elected to appointed, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment, and to authorize the Board of Selectmen to approve amendments within the scope of the general public objectives of the petition:

An Act Establishing the Appointed Office of Town Clerk in the Town of Ayer

SECTION 1. Notwithstanding any general or special law to the contrary, there shall be established in the town of Ayer the appointed position of town clerk. The town clerk shall be appointed and may be removed by the Ayer board of selectmen, and shall serve at its pleasure. The town clerk shall have all the powers and duties and be subject to the liabilities and penalties imposed by law on town clerks.

SECTION 2. As of the effective date of this act, the elected office of town clerk shall be abolished and the term of the elected incumbent terminated, provided, however, that the incumbent holding the office of town clerk as of the effective date of this act shall become the first appointed town clerk, and shall serve in such capacity for a period of time equivalent to the remainder of the incumbent's elected term or sooner vacating of office. Thereafter, appointments to the position of town clerk shall be made in accordance with section 1.

SECTION 3. This act shall take effect upon its passage.

Or take any other action relative thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)
Finance Committee: Recommends 3-0 (Voted 10/4/17)

Simple Majority Vote

Explanatory Note: Upon passage of this article by Town Meeting, the matter would be sent to the State Legislature for their approval. Upon approval, the incumbent elected Town Clerk will become the appointed, full-time Town Clerk. Public Information Forum on Articles 1 - 4 to be held on October 10, 2017 at 6pm at the Ayer Town Hall. Presentation to be at Town Meeting. This change has been recommended by the Massachusetts Division of Local Services; Massachusetts Department of Revenue; the DRAFT 2017 Master Plan and the 2010 Government Study Committee. Presentation to be made at Town Meeting.

Selectman Chris Hillman: I move that the Town vote to authorize the Board of Selectmen to petition the General Court for special legislation changing the office of Town Clerk from elected to appointed as set forth in Article 1. Seconded from the floor. There was no discussion. Voice vote was taken and question to vote with a second from the floor. Actual count resulted in 74 yes and 24 no. The article passed.

ARTICLE 2: AN ACT CREATING A COMBINED, APPOINTED POSITION OF TREASURER-COLLECTOR

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation creating the combined, appointed position of Treasurer-Collector, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment, and to authorize the Board of Selectmen to approve amendments within the general public objectives of the petition:

An Act Establishing the Appointed Position of Treasurer-Collector in the Town of Ayer

SECTION 1. Notwithstanding any general or special law to the contrary, there shall be established in the town of Ayer the appointed position of treasurer-collector. Said treasurer-collector shall be appointed and may be removed by the Ayer board of selectmen, and shall serve at its pleasure. The treasurer-collector shall have all the powers and duties and be subject to the liabilities and penalties imposed by law on town treasurers and town collectors of taxes. The board of selectmen may establish an employment contract with the treasurer-collector for salary, fringe benefits and other conditions of employment, including, but not limited to, severance pay, reimbursement for expenses incurred in performance of the duties of office, liability insurance and conditions of discipline, termination, dismissal, reappointment, performance standards and leave.

SECTION 2. Upon the effective date of this act, the positions of elected town treasurer and elected tax collector shall be abolished and the terms of the officer or officers holding said offices shall be terminated. The elected incumbent holding the office with the longer term remaining shall become the first appointed treasurer-collector and shall serve for a period equivalent to the remainder of such elected term or sooner vacating of office. Thereafter, appointments to the position of treasurer-collector shall be made in accordance with section 1.

SECTION 3. As of the effective date of this act, all records, property and equipment of the offices of the treasurer and collector, shall be transferred to the combined office. All official bonds, obligations, contracts and other instruments entered into or executed by or on behalf of the town before adoption of this act and all taxes, assessments, fines, penalties and forfeitures incurred or imposed, due or owing to the town, shall, notwithstanding any provision of this act, continue to be enforced and collected without abatement, except as otherwise provided by law. No contracts or liabilities in force on the effective date of this act shall be affected by the adoption of this act or the abolition of the elected offices of treasurer and collector. The appointed treasurer-collector position created by section 1 shall, in all respects, be the lawful successor of the elected offices of town treasurer and tax collector.

SECTION 4. This act shall take effect upon its passage.

Or take any other action relative thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)
Finance Committee: Recommends 3-0 (Voted 10/4/17)

Simple Majority Vote

Explanatory Note: Upon approval by Town Meeting this article will be submitted to the State Legislature for approval. Upon approval by the State Legislature, the position of elected Treasurer will become the full-time, appointed position of Treasurer/Tax Collector. Public Information Forum on Articles 1 - 4 to be held on October 10, 2017 at 6pm at the Ayer Town Hall. Presentation to be made at Town Meeting. This change has been recommended by the Massachusetts Division of Local Services; Massachusetts Department of Revenue; the DRAFT 2017 Master Plan and the 2010 Government Study Committee. Presentation to be made at Town Meeting.

SELECTMAN LIVINGSTON: I move that the Town vote to authorize the Board of Selectmen petition the General Court for special legislation creating the combined, appointed position of Treasurer-Collector, as set forth by Article 2. Seconded from the floor. Discussion was brief. Voice vote was taken with the Ayes having the vote with a scattering of No. Moderator declared motion is passed.

ARTICLE 3: AN ACT ESTABLISHING A TOWN MANAGER

To see if the Town will vote to authorize the Board of Selectmen to file a petition with the General Court for special legislation establishing the position of Town Manager, as set forth below; provided that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of the petition, or take any action thereon or in relation thereto:

An Act Establishing the Position of Town Manager in the Town of Ayer

SECTION 1. TOWN MANAGER

There shall be established in the town of Ayer the office of town manager, who shall be appointed by the board of selectmen for a term not to exceed 3 years. The town manager shall be a person of demonstrated ability with administrative experience in public management or business administration and who is qualified by reason of education and experience. The town manager shall devote full time to the duties of said office and shall not engage in any other business or occupation during the term of the town manager's employment unless approved by the board of selectmen in advance. The town manager shall hold no elective office in the town during the town manager's tenure as town manager, but the board of selectmen may appoint the town manager to any non-elective office or position consistent with the responsibilities of the town manager, and such office or position shall be deemed to be part of the position of town manager. The board of selectmen shall annually set the compensation of the town manager in an amount not to exceed that appropriated by town meeting for such purposes. Additional terms and conditions of employment may be established by contract between the Ayer board of selectmen and the town manager in accordance with section 108N of chapter 41 of the General Laws.

SECTION 2. POWERS AND DUTIES

The town manager shall be the chief administrative officer of the town, responsible to the board of selectmen for the effective management of all town affairs placed in the town manager's charge by this act, bylaw, the board of selectmen, or town meeting. The town manager shall be responsible for the implementation of town policies established by the board of selectmen. The powers and duties of the town manager shall include, but not be limited to, the following:

*Special Fall Town Meeting Warrant
October 23, 2017
Page 4 of 15*

- (A) Appoint and remove members of multiple-member bodies as well as all department heads, officers, subordinates and employees, except employees of the school committee and firefighters. The town manager shall, prior to appointing a department head subject to the policy direction of a multiple-member body, consult with such multiple-member body. Appointment or removal of a department head or member of a multiple member body shall take effect 15 days following notice to the board of selectmen of such action, unless the board of selectmen shall sooner vote to approve or reject such appointment or removal. All appointments and removals made by a temporary or acting town manager under section 3 of this act shall be approved by the board of selectmen;
- (B) Manage, supervise and be responsible for the efficient and coordinated administration of all town functions under the town manager's control by this act, bylaw, town meeting or the board of selectmen, including all appointed officers and their respective departments, and coordinate the activities of all town agencies, including those under the control of other officers and multiple-member bodies elected by the voters, and to authorize the town manager to reasonably require persons so-elected or appointed, or their representatives, to meet with the town manager for such purposes, or, at the town manager's request, to provide such information as may be necessary and appropriate to have available for purposes of such coordination;
- (C) Be responsible for the town personnel system, including but not limited to, administering personnel policies and practices, rules and regulations, personnel by-laws and collective bargaining agreements;
- (D) Fix the compensation of all appointed officers and employees within the limits established by town meeting;
- (E) Attend all regular and special meetings of the board of selectmen unless excused in advance by the chair of the board of selectmen, and the town manager shall have a voice, but no vote, in all of the proceedings of the board of selectmen;
- (F) Keep the board of selectmen fully advised concerning the status of all matters referred by the board of selectmen to the town manager and as to the needs of the town; and recommend to the board of selectmen and other elected and appointed town officers and agencies such measures requiring action by them or town meeting as the town manager may deem necessary or desirable;
- (G) Attend all town meetings and, as authorized by the moderator, answer questions that relate to matters over which the town manager exercises supervision;
- (H) Have full jurisdiction over the rental and use of all town facilities and property except property under the control of the school committee, conservation commission, and board of library trustees; provided, however, that the town manager shall be responsible for the maintenance and repair of all town buildings and facilities placed under the town manager's control by this act, by by-law, by vote of town meeting, or otherwise;
- (I) Establish and maintain a full and complete inventory of all real and personal property of the town;

- (J) Serve as the chief procurement officer for purposes of chapter 30B of the General Laws and be responsible for purchasing all services, supplies, material and equipment for all departments and activities of the town, including execution of contracts therefor; provided, however, that the town manager shall examine, or cause to be examined, the quantity, quality and condition of all supplies, material and equipment delivered to or received by any town agency; and provided further, that the town manager shall be responsible for the disposal of all supplies, material and equipment that have been declared surplus by any town agency. All contracts for purchase of services, supplies, material and equipment negotiated by a temporary or acting town manager under section 3 of this act shall be approved by the board of selectmen;
- (K) Negotiate collective bargaining agreements and all other contracts involving any subject within the jurisdiction of the office of the town manager, including contracts with town employees other than employees of the school department involving wages, hours and other terms and conditions of employment; provided, however, that all such contracts shall be subject to ratification and execution by the board of selectmen;
- (L) Assure that full and complete records of the financial and administrative activities of the town are kept and render, as often as may be required by the board of selectmen, a full report of all town administrative operations during the period reported on;
- (M) Sign warrants for payment prepared and signed by the town accountant in accordance with section 56 of chapter 41 of the General Laws; provided, however, that 1 selectman designated by vote of the board of selectmen shall approve all warrants for payment in the absence of the town manager or in the event an acting or interim town manager has been appointed in accordance with section 3 of this act;
- (N) Inquire or make investigation, at any time, into the conduct of office or performance of duties of any officer or employee, department, board, commission or other town agency;
- (O) Ensure that all provisions of the general laws and any special laws applicable to the town, town by-laws and other votes of town meeting and the board of selectmen that require enforcement by the town manager or officers subject to the direction and supervision of the town manager, are faithfully executed, performed or otherwise carried out;
- (P) Act as the liaison with and represent the board of selectmen before state, federal and regional authorities;
- (Q) Delegate to any subordinate officer or employee authority to exercise any power or perform any function or duty which is assigned to the office of the town manager, other than the signing of warrants for payment; provided, however, that all acts performed under any such delegation shall be deemed to be the acts of the town manager; and
- (R) Perform any other duties as are required to be performed by the town manager by town by-laws, town meeting, the board of selectmen or otherwise.

SECTION 3. TEMPORARY ABSENCE OR VACANCY

- (A) Temporary absence—By letter filed with the town clerk and board of selectmen, the town manager shall designate a qualified town administrative officer or employee to exercise the powers and perform the duties of town manager during a temporary absence or disability not in excess of ten business days, which person shall, when acting in that capacity, be known as the acting town manager. Following the expiration of such period, the board of selectmen may revoke such designation and appoint another qualified town administrative officer or employee to serve as the temporary town manager until the town manager returns. The powers of an acting town manager shall be limited to matters not permitting of delay and shall include authority to make temporary, emergency appointments or designations to town office or employment but not to make permanent appointments or designations.
- (B) Vacancy—Any vacancy in the office of town manager shall be filled as soon as possible by the board of selectmen; provided, however, that pending such permanent appointment, the board of selectmen shall appoint a qualified town administrative officer or employee to perform the duties of the office on an acting basis, which person shall be known as the interim town manager. Such appointment shall not exceed 6 months, but 1 renewal may be voted by the board of selectmen not to exceed a second 6 months. Compensation for such person shall be set by the board of selectmen within the appropriation made by town meeting for the office of town manager.

SECTION 4. REMOVAL AND SUSPENSION

The board of selectmen by majority vote of the entire board may terminate, remove or suspend the town manager from office; provided, however, that further conditions applicable to termination, removal and suspension may be addressed by the terms of any contract between the board of selectmen and the town manager.

SECTION 5. TRANSITIONAL PROVISIONS

The office of town administrator shall be abolished upon the effective date of this act, and the office of the town manager shall in all respects be its lawful successor. The appointed town administrator holding office as of the effective date of this act shall become the first Ayer town manager and shall serve for a period of time equivalent to the remainder of his appointed term as town administrator or sooner vacating of office. A town manager shall thereafter be appointed by the board of selectmen in accordance with section 1 of this act, and previous service as the town administrator shall not disqualify such person from being appointed as the town manager under this act.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)
Finance Committee: Recommends 3-0 (Voted 10/4/2017)

Simple Majority Vote

Explanatory Note: Upon approval of the article, it will be submitted to the State Legislature for approval. Upon approval by the State Legislature, the incumbent Town Administrator shall become the Town Manager. Public Information Forum on Articles 1 - 4 to be held on October 10, 2017 at 6pm at the Ayer Town Hall Presentation to be made at Town Meeting. This change has been recommended by the Massachusetts Division of Local Services; Massachusetts Department of Revenue; and the DRAFT 2017 Master Plan. Presentation to be made at Town Meeting.

SELECTMAN LUCA: I move that the Town vote to authorize the Board of Selectmen to file a petition with the General Court for special legislation establishing the position of Town Manager, as set forth by Article 3. Seconded from the floor. Discussion included an overview of the changes in job description. Motion to vote on the question from the floor. Seconded. Motion Passed. Article was voted on with Ayes having the vote and a scattering of no's. The Moderator declared the article Passed.

ARTICLE 4: AN ACT ESTABLISHING AN APPOINTED TREE WARDEN

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation changing the office of Tree Warden from elected to appointed, as set forth below; provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment, and to authorize the Board of Selectmen to approve such amendments as are within the scope of the general public objectives of the petition:

An Act Establishing the Appointed Office of Tree Warden in the Town of Ayer

SECTION 1. Notwithstanding any general or special law to the contrary, there shall be established in the town of Ayer the appointed position of tree warden. The tree warden shall be appointed and may be removed by the Ayer board of selectmen, and shall have all the powers and duties and be subject to the liabilities and penalties imposed by law on tree wardens.

SECTION 2. As of the effective date of this act, the elected office of tree warden shall be abolished and the term of the elected incumbent terminated, provided, however, that the incumbent holding the office of tree warden as of the effective date of this act, shall become the first appointed tree warden, and shall serve in such capacity for a period of time equivalent to the remainder of the incumbent's elected term or sooner vacating of office. Thereafter, appointments to the position of tree warden shall be made in accordance with section 1.

SECTION 3. This act shall take effect upon its passage.

Or take any other action therein or in relation thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)

Simple Majority Vote

Finance Committee: Recommends 3-0 (Voted 10/4/17)

Explanatory Note: Upon approval by Town Meeting, this article will be submitted to the State Legislature for approval. Upon approval by the State Legislature, the incumbent elected Tree Warden shall become the appointed Tree Warden. Public Information Forum on Articles 1 - 4 to be held on October 10, 2017 at 6pm at the Ayer Town Hall. Presentation to be made at Town Meeting.

SELECTMAN HILLMAN: I move that the Town vote to authorize the Board of Selectmen to petition the General Court for special legislation changing the office of Tree Warden from elected to appointed, as set forth by Article 4.

Seconded from the floor. Discussion included residents both in favor and against this position being appointed. Motion to move the question from the floor. Seconded. Motion passed. Voice vote was taken and Moderator called a hand count of votes. Ayes 100 and No 18. Article Passed.

ARTICLE 5: AYER CULTURAL COUNCIL MEMBERSHIP

To see if the Town will vote to establish a local cultural council to consist of nine (9) members to be appointed by the Board of Selectmen for staggered terms of three years, any such member not to be appointed to more than two consecutive terms, with members having demonstrated scholarship or creativity in, or distinguished service to, the arts, humanities, or interpretive sciences, in accordance with the requirements of G.L. c. 10, § 58;) or take any other action therein or in relation thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)

Simple Majority Vote

Explanatory Note: The number of members of the Cultural Council was never officially set. The Council has acted as a 12 member body which has proven to be challenging in terms of reaching a quorum. The Cultural Council has therefore requested that the membership number be set at nine (9).

SELECTMEN LIVINGSTON READ THE MOTION; Seconded from the floor; no discussion. Article Passed Unanimous

ARTICLE 6: ESTABLISHMENT OF A CONSERVATION FUND

To see if the Town will, vote pursuant to the provisions of G.L. c. 40, § 8C, to establish a conservation fund, with the treasurer to be the custodian thereof and authorized to deposit or invest the proceeds thereof in accordance with the statute; and income therefrom shall be credited to the fund. Money in said fund may be expended by said Commission without further authorization for any purpose authorized by said statute, except that no expenditure for a taking by eminent domain shall be made unless such expenditure has been approved in accordance with said statute. The fund may receive gifts and donations, and the town may appropriate money in any year to the fund; or take any action thereon or related thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)

Simple Majority Vote

Finance Committee: Recommends 3-0 (Voted 10/4/17)

Explanatory Note: At the request of the Community Preservation Committee, with the support of the Conservation Commission and Open Space Committee, this article would create a Conservation Fund of which funds would be used for the purpose of acquiring lands for the purposes of conservation, open space, and/or passive recreation. The Fund will be overseen by the Conservation Commission and the Town Treasurer shall serve as the custodian of the funds. Community Preservation Committee to hold Public Hearing on article on October 18, 2017 at 7pm at Town Hall.

SELECTMEN LUCA READ THE MOTION; Seconded from the floor; Discussion included residents in favor. Request for list of lands to be made available to public. Article Passed.

ARTICLE 7: TRANSFER ARTICLE: TRANSFER OF FUNDS FROM THE COMMUNITY PRESERVATION FUND TO THE CONSERVATION FUND

To see if the Town will vote to transfer the sum of \$500,000 from the Community Preservation Open Space Fund to the Conservation Fund, or take any action thereon or related thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)
Finance Committee: Recommends 3-0 (Voted 10/4/17)

Simple Majority Vote

Explanatory Note: This article would transfer \$500,000 from the Community Preservation Committee's Open Space Fund to the Conservation Fund as established by the previous article (Article 6). Community Preservation Committee to hold Public Hearing on article on October 18, 2017 at 7pm at Town Hall.

SELECTMEN HILLMAN READ THE MOTION; Seconded from the floor; explanation from Janet Providakes and Bill Daniels. Article Passed.

ARTICLE 8: ARTICLE TO SUPPLEMENT PRIOR BORROWING VOTES TO PERMIT THE APPLICATION OF BOND PREMIUM TO PAY PROJECT COSTS

To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied, or take any action thereon or related thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)
Finance Committee: Recommends 3-0 (Voted 10/4/17)

Simple Majority Vote

Explanatory Note: The Municipal Modernization Act made changes to Chapter 44, section 20 regarding the permitted use of bond and note premiums. The article will give the Town the flexibility to apply premium to project costs at the time of issue of any bonds or notes for borrowing authorizations that have already been approved but not yet permanently financed. Town will not be required to apply the premium, but would have the option if it wanted to do so. This article is recommended by the Town's Bond Counsel.

SELECTMEN LIVINGSTON READ THE MOTION; Seconded from the floor; no discussion. Article Passed Unanimous.

ARTICLE 9: TRANSFER ARTICLE: TRANSFER OF FUNDS FROM STABILIZATION ACCOUNT FOR THE PURPOSES OF FUNDING MANDATED RETIREMENT CONTRIBUTIONS FOR TOWN PERSONNEL WHO ACTIVELY SERVED IN THE MILITARY

To see if the Town will vote to transfer the amount of \$16,577.23 from the Town's Stabilization Account for the purpose of funding the mandated retirement contributions of two Town Employees who actively served in the military while employed by the Town, or take any action thereon or related thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)
Finance Committee: Recommends 3-0 (Voted 10/4/17)

Two-Thirds Majority Vote

Explanatory Note: Per MGL Chapter 32, Section 22 (4), the Town is mandated to pay the employer contribution to the retirement system for any Town Employee who is actively deployed with the U.S. Military.

SELECTMEN LUCA READ THE MOTION: Seconded from the floor; explanation from Luca that changes in law mandated a local acceptance. No further discussion. Article Passed Unanimous.

ARTICLE 10: COMMUNITY PRESERVATION FUNDS FOR THE HISTORIC RENOVATION OF THE FORMER FIRE STATION CUPOLA AND ROOF

To see if the Town will vote to transfer the amount of \$30,000 from the Community Preservation Historic Fund for the purpose of funding the historic restoration of the cupola and roof of the former Fire Station on Washington Street, or take any action thereon or in relation thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)
Finance Committee: Recommends 3-0 (Voted 10/4/17)

Simple Majority Vote

Explanatory Note: This article would authorize the funding of \$30,000 from the CPC historic preservation fund to the developer of the Former Fire Station for the purpose of the historic restoration of the cupola and roof. Community Preservation Committee to hold Public Hearing on article on October 18, 2017 at 7pm at Town Hall.

SELECTMEN HILLMAN READ THE MOTION: Seconded from the floor; Question on why the town would pay for this. Brief explanation from Economic and Development Director Alan Manoian. Article Passed with 1 opposed.

ARTICLE 11: TRANSFER BORROWING AUTHORIZATION FOR DPW OPERATIONS CENTER

To see if the Town will vote to transfer the unexpended borrowing authorization totaling \$126,570 from Article 20 of the May 9, 2016 Annual Town Meeting, DPW-Sewer Enterprise W. Main Pump Station Construction to pay the additional costs of constructing and equipping/furnishing the DPW Operations Center, or take any action thereon or in relation thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)
Finance Committee: Recommends 3-0 (Voted 10/4/17)

Simple Majority Vote

Explanatory Note: This article will authorize the transfer of an unexpended borrowing in the amount of \$126,570 from the completed W. Main Pump Station construction project to pay the additional costs for constructing and equipping/furnishing the DPW Operations Center. Presentation to be made at Town Meeting.

SELECTMEN LIVINGSTON READ THE MOTION; SECONDED FROM THE FLOOR; discussion included Mark Wetzel – DPW Superintendent giving a brief explanation for the reason for this change in amount. Article Passed.

ARTICLE 12: TRANSFER OF UNEXPENDED BOND PROCEEDS FOR DPW OPERATIONS CENTER

To see if the Town will vote to transfer the following amounts that were previously appropriated and raised by borrowing under the following votes of the Town, as such amounts are no longer needed to complete the projects for which they were initially borrowed, to pay the additional costs of constructing and equipping/furnishing the DPW Operations Center:

Amount to be

<u>Transferred</u>	<u>Warrant Article</u>	<u>Meeting Date</u>	<u>Original Purpose</u>
\$35,035	2	June 8, 2015	Stony Brook Pump Station
\$24,822	18	May 13, 2013	Culvert Replacement Victor Dr

Or take any action thereon or in relation thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)
Finance Committee: Recommends 3-0 (Voted 10/4/17)

Simple Majority Vote

Explanatory Note: This article would authorize the transfer of unexpended bond proceeds from the completed projects above (in the amounts) above to pay the additional costs of constructing and equipping/furnishing the DPW Operations Center. Presentation to be made at Town Meeting.

SELECTMEN LUCA READ THE MOTION; Seconded from the floor; Luca clarified the funds were already appropriated. Needing approval from Town Meeting to move from one account to another. No further discussion. Article Passed.

ARTICLE 13: RECREATIONAL MARIJUANA RETAILERS GENERAL BYLAW

To see if the Town will vote to adopt the following recreational marijuana retailer general bylaw and to authorize the Town Clerk, in consultation with the Town Administrator, to assign appropriate numbering for this Bylaw so that it may be in compliance with the numbering format of the Town bylaws:

Non-Medical Marijuana Retailer. There shall be no more than one (1) non-medical “marijuana retailer”, as defined in G.L. c. 94G, §1 as “an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers,” permitted to locate and operate within the Town of Ayer.

Or take any action thereon or in relation thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)

Simple Majority Vote

Explanatory Note: The Town may by statute limit the number of recreational marijuana retailers to fewer than 20% of the number of licenses issued within the Town for the retail sale of alcoholic beverage not to be drunk on the premises (which is 8); therefore the Town may limit the number to one (1) license. If this article passes Town Meeting it must also pass by a ballot vote at a Special Election.

Selectmen Hillman: I move that the Town vote to adopt the recreational marijuana retailer general bylaw as set forth by Article 13. Seconded from the floor. Discussion followed. Call the question from the floor. Yes. Voice vote was taken with Aye’s in favor. Scatter of No’s. Motion passed. Article Passed.

ARTICLE 14: RECREATIONAL MARIJUANA RETAILERS ZONING BYLAW

To see if the Town will vote to adopt the following recreational marijuana retailer zoning bylaw. and to authorize the Town Clerk, in consultation with the Town Administrator, to assign appropriate numbering for this Bylaw so that it may be in compliance with the numbering format of the Town bylaws:

Non-Medical Marijuana Retailer. There shall be no more than one (1) non-medical “marijuana retailer”, as defined in G.L. c. 94G, §1 as “an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers,” permitted to locate and operate within the Town of Ayer.

Or take any action thereon or in relation thereto.

Board of Selectmen: Recommends 3-0 (Voted 10/3/17)
Planning Board: To Report at Town Meeting

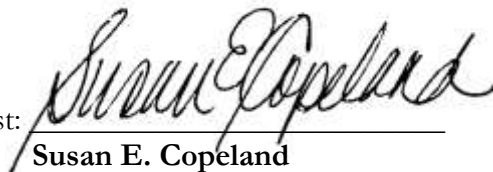
Two-Thirds Majority Vote

Explanatory Note: The Town may by statute limit the number of recreational marijuana retailers to fewer than 20% of the number of licenses issued within the Town for the retail sale of alcoholic beverage not to be drunk on the premises (which is 8); therefore the Town may limit the number to one (1) license. If this article passes Town Meeting it must also pass by a ballot vote at a Special Election. Planning Board to hold Public Hearing on October 19, 2017 at 6:15 PM at the Ayer Town Hall.

Selectmen Livingston: I move that the Town vote to adopt the following recreational marijuana retailer zoning bylaw as set forth by Article 14. Seconded from the floor. Discussion followed. Motion to vote on article. Aye's had the vote. Scatter of no. Motion Passed. Moderator called article Passed.

Daniel Swanfeldt motion to adjourn. Seconded from the floor. Motion passed to adjourn meeting at 9:57pm

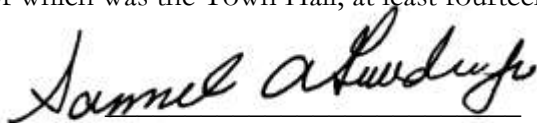
A True Copy Attest:



Susan E. Copeland
Town Clerk, Tax Collector and Treasurer

Date: October 6, 2017

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall, at least fourteen days before said meeting, all as herein directed.



Constable

Date: October 6, 2017

Ayer Annual Town Election Results for Monday, April 24, 2017

313 voters out of 5465 voters participated in the election

Selectman 3 years (Vote for One)	Precinct 1	Precinct 2	Candidate Totals
Jannice L Livingston (candidate for re-election)	144	118	262
Write-in: Frank Maxant	3	2	5
Write-in: Scatterings	4	0	4
Blanks:	26	16	42
Ayer Vote Totals:	177	136	313

Commissioner of Trust Funds 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Write-in: Steve Slarsky	0	5	5
Write – In: Scatterings	9	5	14
Blanks:	168	126	294
Ayer Vote Totals:	177	136	313

Constable 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Richard W Skoczylas (candidate for re-election)	150	115	265
Write-in:	3	1	4
Blanks	24	20	44
Ayer Vote Totals	177	136	313

Assessor 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
C. Edward Cornellier (candidate for re-election)	154	117	271
Write-in:	1	0	1
Blanks	22	19	41
Ayer Vote Totals	177	136	313

Park Commissioner 3 years (Vote for two)	Precinct 1	Precinct 2	Candidate Totals
Richard P Durand (candidate for re-election)	142	101	243
Kevin M Williams	132	103	235
Write-in:	5	0	5
Blanks	75	68	143
Ayer Vote Totals	354	272	626

Planning Board 3 years (Vote for two)	Precinct 1	Precinct 2	Candidate Totals
Susan M Kennedy (candidate for re-election)	149	104	253
Geoffrey L Tillotson (candidate for re-election)	140	103	243
Write-in:	5	0	5
Blanks	60	65	125
Ayer Vote Totals	354	272	626

Board of Health 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Pamela L Papineau (candidate for re-election)	149	108	257
Write-in:			
Blanks	28	28	56
Ayer Vote Totals	177	136	313

Library Trustee 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Dana L Bresnahan (candidate for re-election)	150	116	266
Write-in:			
Blanks	27	20	47
Ayer Vote Totals	177	136	313

Regional School District Committee 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Michele L Granger (candidate for re-election)	146	112	258
Write-in:		1	1
Blanks	31	23	54
Ayer Vote Totals	177	136	313

Housing Authority 5 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Brian T Anderson (candidate for re-election)	152	118	270
Write-in:			
Blanks	25	18	43
Ayer Vote Totals	177	136	313

Tax Collector 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Susan E Copeland (candidate for re-election)	155	120	275
Write-In:	1	0	1
Blanks	21	16	37
Ayer Vote Totals	177	136	313

Town Clerk 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Susan E Copeland (candidate for re-election)	156	121	277
Write-In:	1	0	1
Blank:	20	15	35
Ayer Vote Totals	177	136	313

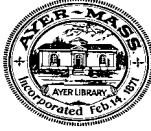
Tree Warden 3 years (Vote for One)	Precinct 1	Precinct 2	Candidate Totals
Mark A Dixon (candidate for re-election)	157	116	273
Write – In:	2	0	2
Blank:	18	20	38
Ayer Vote Totals	177	136	313

Question 1	Precinct 1	Precinct 2	Question Totals
Yes	139	96	235
No	31	35	66
Blanks	7	5	12
Ayer Vote Totals	177	136	313

Question 2	Precinct 1	Precinct 2	Question Totals
Yes	103	79	182
No	65	51	116
Blanks	9	6	15
Ayer Vote Totals	177	136	313

Question 3	Precinct 1	Precinct 2	Question Totals
Yes	106	81	187
No	61	49	110
Blanks	10	6	16
Ayer Vote Totals	177	136	313

Question 4	Precinct 1	Precinct 2	Question Totals
Yes	115	93	208
No	55	38	93
Blanks	7	5	12
Ayer Vote Totals	177	136	313



Town of Ayer, Massachusetts
Special Town Election
November 28th, 2017
Warrant

COMMONWEALTH OF MASSACHUSETTS
MIDDLESEX COUNTY, ss.

To any Constable of the Town of Ayer

Greetings:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to assemble in the Great Hall 2nd Floor of the Town Hall at 1 Main Street on Tuesday, the Twenty-eighth of November 2017, between the hours of 7:00 a.m. and 8:00 p.m. then and there to cast their votes on one ballot for the following Question:

Shall this Town adopt the following bylaws:

Summary: In accordance with Massachusetts law, this ballot question seeks to determine if voters support a limitation on the number of non-medical marijuana commercial establishments that can conduct business within the Town, said limit being one (1) such establishment.

General Bylaw:

Non-Medical Marijuana Retailer. There shall be no more than one (1) non-medical “marijuana retailer”, as defined in G.L. c. 94G, §1 as “an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers,” permitted to locate and operate within the Town of Ayer.

Zoning Bylaw

Non-Medical Marijuana Retailer. There shall be no more than one (1) non-medical “marijuana retailer”, as defined in G.L. c. 94G, §1 as “an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers,” permitted to locate and operate within the Town of Ayer.

Yes __

No __

And you will serve this Warrant by posting true and attested copies in three (3) or more public places, one of which shall be the Town Hall, seven (7) days at least before the time appointed for said election.

Hereof fail not and make due return of this Warrant with your doings thereon to one of the Selectmen, on or before the date of the Election.

Given under our hands this 24th day of October 2017.

A true copy attest:

Susan E. Copeland, Ayer Town Clerk

Date: _____

Christopher R Hillman, Chairman

Jannice L Livingston, Vice Chair

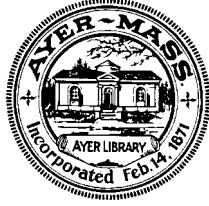
Gary J Luca, Clerk

As directed in the foregoing warrant, I have this day posted three (3) attested copies in three (3) public places, one of which was the Town Hall at least seven (7) days before said election, all as herein directed.

Constable's Signature

Constable's Printed Name

Date



Town of Ayer
1 Main Street
Ayer, MA 01432

Special Election Results for Tuesday, November 28, 2017

A total of 302 out of 5505 voters
participated in the election. For a voter turnout of 5.48%

Ballot Question	Precinct 1	Precinct 2	Totals
Yes	122	113	235
No	30	37	67
Ayer Vote Totals	152	150	302

Susan E. Copeland
Ayer Town Clerk
November 28, 2017

TAX COLLECTOR

Contact Information:

Office Hours:	Mon, Wed, Thurs: 8am – 4pm Tuesday: 8am – 7pm Friday: 8am – 1pm
Address:	1 Main Street
Telephone:	978-772-8209
Email:	scopeland@ayer.ma.us
Fax:	978-772-8222

Staff:

Tax Collector:	Susan E. Copeland
Assistant Tax Collector:	Christina Roberts

Mission Statement:

It is the mission of this office to be a reliable provider of information and quality services to the community and its residents, and to work cooperatively with all departments, boards and committees while complying with state and local statutes.

Services Provided:

The Tax Collector's office is responsible for collecting all taxes and committed bills issued by the Assessor's department. All payments are recorded, posted, updated and deposited daily. The Collectors staff is committed to providing our customers with up to date information on their accounts in an effective and efficient manner – using guidelines established by the Department of Revenue and City Ordinance.

Additional Services:

Lock Box Location outside Town Hall, on line bill payments, remote lockbox for processing, check scanning in office, evening office hours and paid tax statements for real estate, personal property, and excise.

TREASURER

Contact Information:

Office Hours:	Mon, Wed, Thurs: 8am – 4pm Tuesday: 8am – 7pm Friday: 8am – 1pm
Address:	1 Main Street
Telephone:	978-772-8209
Email:	scopeland@ayer.ma.us
Fax:	978-772-8222

Staff:

Treasurer:	Susan E. Copeland
Finance Assistant:	Michelle Bishara

Mission Statement:

The Treasurer is responsible for the receiving and accounting of town funds and town investments. The Treasurer works with the Benefits and Payroll office to process payroll, maintains employee benefits, and personnel records.

TREASURER'S REPORT

CASH RECONCILIATION - JUNE 30, 2017

Cash in Banks and Investments - Beginning of Year (7/1/16)	\$ 17,662,896
Receipts	\$ 38,710,075
Subtotal	<u>\$ 56,372,971</u>
Disbursements	<u>\$ 36,510,987</u>
Cash in Banks and Investments - End of Year (6/30/17)	\$ 19,861,984

BONDS PAYABLE - JUNE 30, 2017

6/30/2018	\$ 1,813,677
6/30/2019	\$ 2,098,677
6/30/2020	\$ 1,868,677
6/30/2021	\$ 1,583,752
6/30/2022	\$ 1,200,000
6/30/2023	\$ 830,000
6/30/2024	\$ 685,000
6/30/2025	\$ 310,000
6/30/2026	\$ 305,000
6/30/2027	\$ 265,000
6/30/2028	\$ 235,000
6/30/2029	\$ 210,000
6/30/2030	\$ 205,000
6/30/2031	\$ 200,000
6/30/2032	\$ 115,000
6/30/2033	\$ 65,000
6/30/2034	\$ 60,000
6/30/2035	\$ 60,000
6/30/2036	\$ 60,000
6/30/2037	\$ 55,000
6/20/2038	\$ 50,000
Total	\$ 12,274,784
Short Term Debt. -	<u>\$ 4,652,161</u>
Total	\$ 16,926,945
Authorized and Unissued	<u>\$ 9,850,253</u>

Treasurer's Report of Trust Fund Activity: July 1, 2016 to June 30, 2017

1. JESSE J. ANGELL FUND:	
BALANCE JUNE 30, 2016	\$2,868.80
RECEIPTS:	
INTEREST FY17	<u>\$262.26</u>
	\$3,131.06
DISBURSEMENTS:	
	<u>\$0.00</u>
BALANCE JUNE 30, 2017	<u><u>\$3,131.06</u></u>
2. AYER HIGH SCHOOL SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2016	\$9,771.94
RECEIPTS:	
INTEREST FY17	<u>\$865.87</u>
	\$10,637.81
DISBURSEMENTS:	
SCHOLARSHIP - BRYAN DU	<u>(\$300.00)</u>
SCHOLARSHIP - JULIE MAILLET	<u>(\$300.00)</u>
BALANCE JUNE 30, 2017	<u><u>\$10,037.81</u></u>
3. FRANK C. FLETCHER SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2016	\$14,024.03
RECEIPTS:	
INTEREST FY17	<u>\$1,259.14</u>
	\$15,283.17
DISBURSEMENTS:	
SCHOLARSHIP - RYLEIGH LEVENSAILOR	<u>(\$500.00)</u>
BALANCE JUNE 30, 2017	<u><u>\$14,783.17</u></u>
4. JOSEPH KAPLAN TEACHING SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2016	\$8,369.00
RECEIPTS:	
INTEREST FY17	<u>\$746.76</u>
	\$9,115.76
DISBURSEMENTS:	
SCHOLARSHIP - COLIN FORD	<u>(\$400.00)</u>
BALANCE JUNE 30, 2017	<u><u>\$8,715.76</u></u>
5. ALFRED PAGE TOWN FARM FUND:	
BALANCE JUNE 30, 2016	\$20,163.63
RECEIPTS:	
INTEREST FY17	<u>\$1,797.54</u>
	\$21,961.17
DISBURSEMENTS:	
DONATION TO LOAVES & FISHES	<u>(\$500.00)</u>
DONATION TO AYER HOUSING AUTHORITY	<u>(\$500.00)</u>
BALANCE JUNE 30, 2017	<u><u>\$20,961.17</u></u>
6. THOMAS PAGE FUND:	
BALANCE JUNE 30, 2016	\$22,718.29
RECEIPTS:	
INTEREST FY17	<u>\$2,053.92</u>
	\$24,772.21
DISBURSEMENTS:	
DONATION TO AYER SCHOOL ATHLETIC FUND	<u>(\$500.00)</u>
BALANCE JUNE 30, 2017	<u><u>\$24,272.21</u></u>
7. 1ST.LT. THEODORE A. THOMPSON, JR. SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2016	\$5,302.99

RECEIPTS:	
INTEREST FY17	<u>\$484.77</u>
	<u>\$5,787.76</u>
DISBURSEMENTS:	
SCHOLARSHIP -	<u>\$0.00</u>
BALANCE JUNE 30, 2017	<u><u>\$5,787.76</u></u>
8. SUSAN M. BARKER SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2016	\$1,059.80
RECEIPTS:	
INTEREST FY17	<u>\$96.88</u>
	<u>\$1,156.68</u>
DISBURSEMENTS:	
SCHOLARSHIP -	<u></u>
BALANCE JUNE 30, 2017	<u><u>\$1,156.68</u></u>
9. RICHARD T. ARTESANI SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2016	\$6,823.14
RECEIPTS:	
INTEREST FY17	<u>\$623.73</u>
	<u>\$7,446.87</u>
DISBURSEMENTS:	
SCHOLARSHIP -	<u></u>
BALANCE JUNE 30, 2017	<u><u>\$7,446.87</u></u>
10. MARION D. WHITCOMB MATHEMATICS PRIZE FUND:	
BALANCE JUNE 30, 2016	\$4,462.30
RECEIPTS:	
INTEREST FY17	<u>\$406.78</u>
	<u>\$4,869.08</u>
DISBURSEMENTS:	
AWARD TO JULIE WILSON	<u>(\$25.00)</u>
BALANCE JUNE 30, 2017	<u><u>\$4,844.08</u></u>
11. ROBERT MORRISSEY SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2016	\$15,703.07
RECEIPTS:	
INTEREST FY17	<u>\$1,435.49</u>
	<u>\$17,138.56</u>
DISBURSEMENTS:	
SCHOLARSHIP -	<u></u>
BALANCE JUNE 30, 2017	<u><u>\$17,138.56</u></u>
12. IRENE E. AND JOSEPH DUPONT POLICEMAN OF THE YEAR AWARD:	
BALANCE JUNE 30, 2016	\$11,986.42
RECEIPTS:	
INTEREST FY17	<u>\$1,094.59</u>
	<u>\$13,081.01</u>
DISBURSEMENTS	
AWARD TO - ERIC PEARSON	<u>(\$25.00)</u>
BALANCE JUNE 30, 2017	<u><u>\$13,056.01</u></u>
13. JOE MORRIS SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2016	\$28,999.75
RECEIPTS:	
INTEREST FY17	<u>\$2,628.14</u>
	<u>\$31,627.89</u>
DISBURSEMENTS:	
SCHOLARSHIP - KARLA MORALES	<u>(\$500.00)</u>

BALANCE JUNE 30, 2017	<u><u>\$31,127.89</u></u>
14. FRANK M. GLANTZ MEMORIAL SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2016	\$14,641.30
RECEIPTS:	
INTEREST FY17	<u>\$1,338.42</u>
	\$15,979.72
DISBURSEMENTS:	
SCHOLARSHIP -	<u> </u>
BALANCE JUNE 30, 2017	<u><u>\$15,979.72</u></u>
15. HENRY S. NUTTING II SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2016	\$45,267.92
RECEIPTS:	
INTEREST FY17	<u>\$4,069.58</u>
	\$49,337.50
DISBURSEMENTS:	
SCHOLARSHIP - MICHAEL TONELLI	<u>(\$1,500.00)</u>
BALANCE JUNE 30, 2017	<u><u>\$47,837.50</u></u>
16. SHERWIN SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2016	\$171,098.69
RECEIPTS:	
INTEREST FY17	<u>\$15,503.75</u>
	\$186,602.44
4TH INSTALLMENT OF FOUR:	
SCHOLARSHIP -	\$0.00
3RD INSTALLMENT OF FOUR:	
SCHOLARSHIP - MEGAN PRAZNOVSKY	(\$1,000.00)
2ND INSTALLMENT OF FOUR:	
SCHOLARSHIP -	
1ST INSTALLMENT OF FOUR:	
SCHOLARSHIP - ALEXANDER DU	(\$1,000.00)
SCHOLARSHIP - CLAUDIA YAO	<u>(\$1,000.00)</u>
BALANCE JUNE 30, 2017	<u><u>\$183,602.44</u></u>
17. BELITZKY SCHOLARSHIP FUND	
BALANCE JUNE 30, 2016	\$24,610.60
RECEIPTS:	
INTEREST FY17	<u>\$2,204.05</u>
	\$26,814.65
DISBURSEMENTS:	
SCHOLARSHIP - ELIZABETH STOCKS	(\$500.00)
SCHOLARSHIP - KRISTEN BREMER	<u>(\$500.00)</u>
BALANCE JUNE 30, 2017	<u><u>\$25,814.65</u></u>
 BALANCE ALL FUNDS JUNE 30, 2016	 \$407,871.67
BALANCE ALL FUNDS JUNE 30, 2017	\$435,693.34

SUSAN E COPELAND, TOWN TREASURER

GROSS WAGES CALENDAR YEAR 2017

TOWN HALL

Administrative Assistant	\$16,229.96
Administrative Assistant	\$45,766.66
Administrative Coordinator	\$21,447.26
Adminstrative Coordinator	\$13,186.59
Assessor	\$2,392.50
Assessor	\$2,344.50
Assessor	\$2,232.00
Assistant Building Inspector	\$650.00
Assistant Tax Collector	\$13,229.82
Assistant Tax Collector	\$26,280.42
Assistant to the Town Administrator	\$77,735.80
Assistant Town Accountant	\$50,169.39
Assistant Town Clerk	\$47,023.69
Barn Inspector	\$3,433.00
Benefits & Payroll Manager	\$64,474.21
Building Commissioner	\$75,875.20
Conservation Administrator	\$26,948.04
Conservation Administrator	\$10,944.60
Custodian	\$35,157.41
Department Assistant	\$19,942.62
Department Assistant	\$555.63
Economic & Community Development Director	\$70,061.17
Facilities Director	\$60,785.25
Facilities Director	\$6,799.68
IT Director	\$83,312.39
Moderator	\$500.00
Plumbing/Gas Inspector	\$18,494.83
Principal Assessor	\$101,446.60
Program Coordindor	\$46,668.20
Registrar of Voters	\$324.00
Registrar of Voters	\$324.00
Selectman	\$2,440.66
Selectman	\$2,257.50
Selectman	\$2,347.82
Senior Work Off Program	\$1,094.50
Senior Work Off Program	\$1,025.75
Senior Work Off Program	\$539.00
Senior Work Off Program	\$1,500.00
Senior Work Off Program	\$1,500.00
Town Accountant	\$107,405.43
Town Administrator	\$121,924.36
Town Clerk/Tax Collector/Treasurer	\$111,322.67
Town Planner	\$14,956.29
Tree Warden	\$9,619.50
Veterans Agent	\$18,536.88

LIBRARY

Library Director	\$86,319.62
Assistant Director	\$5,967.50

GROSS WAGES CALENDAR YEAR 2017

Assistant Director	\$56,547.00
Circulation Librarian I	\$48,076.70
Senior Library Technician	\$41,622.75
Circulation Librarian I	\$12,541.76
Adult Services Technician	\$7,260.00
Head of Children's & Young Adult Services	\$41,582.82
Circulation Librarian II/Asst.Children's & Young Adult Svcs.	\$32,579.36
Youth Services Technician	\$12,510.12
Youth Services Technician	\$7,920.00

POLICE DEPARTMENT

Police Chief	\$125,564.40
Police Lieutenant	\$100,023.52
Office Manager	\$57,312.87
Records Clerk	\$30,192.82
Police Sergeant	\$126,261.85
Police Sergeant	\$132,984.50
Police Sergeant	\$117,286.01
Patrolman	\$87,473.13
Police Detective	\$82,279.06
Police Detective	\$95,097.80
Patrolman	\$74,765.03
Patrolman	\$5,943.17
Patrolman	\$70,366.39
Patrolman	\$93,014.84
Patrolman	\$92,333.06
Patrolman	\$47,052.61
Patrolman	\$86,542.73
Patrolman	\$77,844.92
Patrolman	\$70,294.55
Patrolman	\$69,132.77
Patrolman	\$48,342.93
Patrolman	\$123,538.20
Patrolman	\$89,973.31
Animal Control Officer	\$12,053.00
Detail Police Officer	\$186.00
Detail Police Officer	\$9,336.50
Detail Police Officer	\$813.40
Detail Police Officer	\$5,264.00
Detail Police Officer	\$813.40
Detail Police Officer	\$194.28
Detail Police Officer	\$706.48
Detail Police Officer	\$8,990.05
Detail Police Officer	\$37,662.89
Detail Police Officer	\$8,511.32
Detail Police Officer	\$2,509.80
Detail Police Officer	\$7,543.16
Detail Police Officer	\$9,767.28
Detail Police Officer	\$1,676.72
Detail Police Officer	\$24,404.38

GROSS WAGES CALENDAR YEAR 2017

Detail Police Officer	\$5,820.84
Detail Police Officer	\$7,969.47
Detail Police Officer	\$232.40
Detail Police Officer	\$9,076.90
Detail Police Officer	\$4,059.20
Detail Police Officer	\$32,233.46
Detail Police Officer	\$381.04
Detail Police Officer	\$2,117.12
Detail Police Officer	\$8,142.09
Detail Police Officer	\$3,456.54
Detail Police Officer	\$6,236.08
Detail Police Officer	\$8,805.86
Detail Police Officer	\$1,155.24
Detail Police Officer	\$1,626.80
Detail Police Officer	\$14,170.49
Detail Police Officer	\$3,482.45
Detail Police Officer	\$8,478.16
Detail Police Officer	\$9,091.92
Dispatcher	\$61,484.94
Dispatcher	\$240.00
Dispatcher	\$1,324.17
Dispatcher	\$71,185.04
Dispatcher	\$73,925.10
Dispatcher	\$5,546.23
Dispatcher	\$62,511.55
Dispatcher	\$57,766.54
Dispatcher	\$76,217.84
Dispatcher	\$298.25
Prisoner Watch	\$1,125.00

FIRE DEPARTMENT

Fire Chief	\$116,695.20
Administrative Assistant	\$33,099.75
Captain	\$103,014.38
Captain	\$114,410.72
Captain	\$114,660.36
Captain	\$133,140.21
Lieutenant	\$112,507.36
Lieutenant	\$102,619.13
Lieutenant	\$117,563.75
Lieutenant	\$106,794.29
Lieutenant	\$103,574.43
Firefighter	\$86,923.51
Firefighter	\$85,488.76
Firefighter	\$96,186.41
Firefighter	\$92,718.56
Call Captain	\$1,593.28
Call Lieutenant	\$3,519.96
Call Lieutenant	\$860.81
Call Lieutenant	\$784.57

GROSS WAGES CALENDAR YEAR 2017

Call Firefighter	\$1,069.80
Call Firefighter	\$6,072.27
Call Firefighter	\$17.62
Call Firefighter	\$1,741.40
Call Firefighter	\$642.02
Call Firefighter	\$1,348.22
Call Firefighter	\$4,073.13
Call Firefighter	\$2,691.77
Call Firefighter	\$2,260.84
Call Firefighter	\$473.41
Call Firefighter	\$33.00
Call Firefighter	\$77.00
Call Firefighter	\$3,429.94
Call Firefighter	\$8,316.67
Call Firefighter	\$391.84
Call Firefighter	\$77.00
Call Firefighter	\$657.76
Call Firefighter	\$165.00
Call Firefighter	\$4,663.20
Call Firefighter	\$1,128.26
Call Firefighter	\$107.82
Call Firefighter	\$3,903.23
EMT	\$71.18
EMT	\$105.72
EMT	\$320.31

DEPARTMENT OF PUBLIC WORKS

DPW Superintendent	\$116,501.08
Town Engineer	\$80,505.60
Business Manager	\$68,783.16
Office Assistant	\$11,441.02
Office Assistant	\$31,358.04
GIS Intern	\$6,570.00
Foreman - Highway Division	\$90,163.99
Assistant Foreman - Highway Division	\$85,765.71
Equipment Operator - Highway Division	\$76,858.33
Equipment Operator - Highway Division	\$61,502.86
Utility Person - Highway Division	\$51,580.65
Mechanic - Highway Division	\$68,363.07
Foreman - Water Division	\$99,172.19
Assistant Foreman - Water Division	\$96,998.63
Plant Operator - Water Division	\$93,912.58
Water Distribution Operator - Water Division	\$58,420.65
Meter Reader - Water Division	\$55,767.06
Foreman - Wastewater Division	\$97,585.70
Assistant Foreman - Wastewater Division	\$94,759.36
Plant Operator - Wastewater Division	\$87,072.86
Wastewater Attendant - Wastewater Division	\$68,052.37
Collection System Operator - Wastewater Division	\$62,723.02
Mechanic - Wastewater Division	\$63,256.21

GROSS WAGES CALENDAR YEAR 2017

Foreman - Solid Waste Division	\$72,041.80
Operator - Solid Waste Division	\$47,754.38
Snow Removal Worker	\$4,205.11
Youth Works Program	\$1,215.50
Youth Works Program	\$1,358.50
Youth Works Program	\$1,177.00
Youth Works Program	\$1,292.50
Youth Works Program	\$1,364.00
Youth Works Program	\$1,430.00
Youth Works Program	\$1,347.50
Youth Works Program	\$1,331.00
Youth Works Program Supervisor	\$6,743.00

PARKS AND RECREATION

Parks Director	\$64,026.72
Waterfront Director	\$4,207.18
Lifeguard	\$3,239.00
Lifeguard	\$2,652.25
Lifeguard	\$2,940.99
Lifeguard	\$931.87
Lifeguard	\$2,658.21
Lifeguard	\$3,615.16
Lifeguard	\$1,348.66
Lifeguard	\$4,260.62
Lifeguard	\$4,019.58
Lifeguard	\$6,718.04
Lifeguard	\$2,742.59
Lifeguard	\$1,843.75
Lifeguard	\$2,454.09
Lifeguard	\$1,363.34
Maintenance Worker	\$3,882.28
Maintenance Worker	\$3,351.26
Maintenance Worker	\$2,592.00
Maintenance Worker	\$654.40

COUNCIL ON AGING

COA Director	\$62,041.44
Outreach Coordinator	\$32,053.79
Nutrition Coordinator	\$26,623.28
MART Van Coordinator	\$22,812.07
MART Van Coordinator	\$10,033.02
MART Van Coordinator	\$36,604.29
MART Van Coordinator	\$6,463.50

TREE WARDEN

Contact Information:

Name:	Mark A. Dixon, Tree Warden
Address:	Ayer Town Hall 1 Main Street Ayer, MA 01432
Telephone:	978-772-7445

Mission Statement:

A Tree Warden is a person who cares for shade trees on public town land such as parks, town commons, public streets, schools, town forests and conservation land. Tree Wardens communicate with the general public, government departments, and outside organizations such as National Grid, Verizon and Cable Companies to investigate and resolve a broad range of citizens concerns.

Report:

This year I have had many dead or dying problem trees taken down. I've worked with Arborists from National Grid on a Hazardous Tree Mitigation Program targeting dead, dying or bug infested trees as well as trimming trees with dead, dying or low hanging branches close to the electric wires or the roadway and sidewalks. I will be planting some new trees in town this spring, budget allowing. I welcome the publics concerns and ideas on how to make our town a better and more beautiful place.

I would also like to thank the DPW's Highway Department with their help during this past year and always.

Respectfully Submitted,

Mark A. Dixon, Tree Warden.

VETERAN'S SERVICES

Contact Information:

Veteran's Service Officer:	Dwight Detillion
Office Hours:	Tuesdays 4:30PM – 7:00PM and Thursday 8:30AM-12noon
Address:	Ayer Town Hall - 1 Main Street
Telephone:	978-772-8212
Email:	vet@ayer.ma.us
Fax:	978-772-3017
Web Page:	http://www.ayer.ma.us/Pages/AyerMA_Veterans/index

Mission Statement:

- Assist veterans and dependents in the preparation of claims for VA benefits and Social Security Disability.
- Process applications for financial assistance under Massachusetts General Laws, Chapter 115.
- Authorize financial assistance for qualified veterans and/or their dependents under Massachusetts General Laws, Chapter 115.

Summary of Accomplishments:

Two hundred and one (201) cases were processed in 2017 for financial assistance under the provisions of Massachusetts General Laws, Chapter 115 at a cost of \$148,700 of which 75% will be reimbursed by the Department of Veterans' Services. Of the total cases processed, forty one (41) were from the Transitional House at Devens. The Town of Ayer is reimbursed 100% for veterans in the transitional house program.

Other:

Veterans that were awarded the Silver Star, Bronze Star, and/or the Purple Heart are entitled to special Massachusetts automobile license plates at no cost to the veteran. Contact the Veterans Service Office for applications.

Applications for the Massachusetts Bonus paid to veterans returning from Iraq and Afghanistan are available at the Veterans Office.

All honorably discharged veterans are entitled to the provisions of Article 15 of the Massachusetts General Laws to include peace time veterans.

The Veterans Office is open every Tuesday from 4:30 to 7:00 pm and Thursday from 8:30 AM to 12 Noon for veterans and their dependents. For appointments call 978-772-8212.

Respectfully submitted,

Dwight Detillion, Veterans' Service Officer

ZONING BOARD OF APPEALS

Contact Information:

Office Hours:	Zoning Board of Appeals matters are handled in the Town Administrator's Office during regular business hours
Meeting Times:	3 rd Wednesday of each month at 6:00 PM at Town Hall
Address:	1 Main Street
Telephone:	978-772-8220
Email:	zba@ayer.ma.us
Fax:	978-772-3017
ZBA Administrator:	Carly Antonellis, Assistant to the Town Administrator

Members:

Chair:	Samuel A. Goodwin, Jr.
Vice - Chair:	Michael Gibbons
Clerk:	Ronald Defilippo
Members:	John Ellis
	Jess Gugino (Appointed 2/7/17)

Variances

• JAR Realty/1 Nemco Way	Granted	2/15/17
• JAR Realty/3 Nemco Way	Granted	2/15/17
• Saydah/41 East Main Street	Withdrawn	2/15/17
• Berry/18 Main Street	Granted	4/19/17
• Griffin/20 Lincoln Street	Granted	4/19/17
• Rengard, LLC/126 West Main Street	Denied	6/21/17
• White Horse Builders/231 Snake Hill Road	Granted	6/21/17
• Adams & Walker/5 Fourth Street	Granted	6/21/17
• C. Donnell Homes/14 Washington Street	Granted	9/20/17
• Rogers/4A Pierce Avenue	Granted	9/20/17

Special Permits

• The Homescout, LLC/28 Central Avenue	Granted	2/15/17
• Tiernan/229 Old Farm Way	Denied	3/15/17
• Seal Harbor, LLC/9 Shaker Road	Withdrawn	Scheduled for 5/17/17
• Air 22, LLC/22 Fitchburg Road	Granted	7/19/17
• Gibby 5, LLC/15 Fitchburg Road	Granted	9/20/17
• MB Realty/0 Groton Harvard Road	Withdrawn	12/20/17
• Calco, LLC/217 West Main Street	Granted	12/20/17

Appeals

• Horgan/0 Washington Street	Bld. Commissioner Overturned	7/19/17
• Saydah/41 East Main Street	Bld. Commissioner Upheld	11/15/17

Extensions

• Global Montello/15 Littleton Road	Special Permit Extended	7/19/17
-------------------------------------	--------------------------------	---------

CONTACT INFORMATION

Accounting	Town Accountant	978-772-8290
Assessments	Board of Assessors	978-772-8211
Birth, Death, and Marriage Certificates	Town Clerk	978-772-8215
Building Permits	Building Commissioner	978-772-8214
Community & Economic Development	Economic Development Office	978-772-8206
Conservation Issues	Conservation Commission	978-772-8249
Department of Public Works	DPW Office	978-772-8240
Dog Licenses	Town Clerk	978-772-8215
Dog Problems	Dog Officer	978-772-8200
Education Information	School Superintendent's Office	978-772-8600
Elderly Information	Council on Aging	978-772-8260
Elections and Voting Registration	Town Clerk	978-772-8215

Fire & Ambulance Emergencies	Fire Department	978-772-3111
---	------------------------	---------------------

Fire Permits-General Calls	Fire Department	978-772-8231
Garbage and Refuse	Board of Health	978-772-8213
Gas Permits	Gas Inspector	978-772-7354
Health and Sanitation	Board of Health	978-772-8213
Housing for the Elderly	Housing Authority	978-772-2771
Information Technology Office	IT Director	978-772-8252
Library	Ayer Library	978-772-8250
Marriage Licenses	Town Clerk	978-772-8215
Parks Department	Parks & Recreation	978-772-8217

Police & Ambulance Emergencies	Police Department	9-1-1
---	--------------------------	--------------

Police General Calls & Info	Police Department	978-772-8200
Planning Board	Planning Board	978-772-8218
Plumbing Permits	Plumbing Inspector	978-772-7354
Recreation	Park & Recreation	978-772-8217
Schools	Ayer Shirley Regional High School	978-772-8600
	Ayer Shirley Regional Middle School	978-772-8600
	Lura A. White Elementary	978-772-8600
	Page-Hilltop School	978-772-8600
	Superintendent Ayer Shirley Regional	978-772-8600
	Nashoba Valley Technical High School	978-692-4711
Selectmen	Town Administrator	978-772-8220
Streets and Highways	Highway Department	978-772-8240
Tax Collections	Tax Collector	978-772-8209
Town Administrator	Town Administrator	978-772-8220
Transfer Station Stickers	Transfer Station	978-772-8240
Treasurer	Town Treasurer	978-772-8216
Tree Warden	Town Tree Warden	978-772-7445
Veterans Services	Veterans Agent	978-772-8212
Vital Records	Town Clerk	978-772-8215
Water	Water Department	978-772-8242
Wiring Permits	Electrical Inspector	978-772-0843
Zoning	Building Commissioner	978-772-8214
Zoning Decision Appeals	Zoning Board of Appeals	978-772-8220

Ayer Town Hall - 1 Main Street - Ayer, Massachusetts 01432

www.ayer.ma.us

