

# Town of Ayer, Massachusetts

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## 2018 Annual Report



# *In Memoriam*

*The Town of Ayer remembers the following  
individuals who served the Town  
in various capacities  
and passed away in 2018*

*Harvey Flagg*

*Pauline Hamel*

*James Horgan*

*Victoria Roche*



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# ELECTED OFFICIALS

## ASSESSORS (3 Years)

Denis J. Callahan, Chair	2019
C. Edward Cornellier, Clerk	2020
Paul D. Bresnahan	2021

## BOARD OF HEALTH (3 Years)

Mary E. Spinner	2021
Pamela L. Papineau	2020
Patricia A. Peters, Chair	2019

## COMMISSIONER OF TRUST FUNDS (3 Years)

James D. Stephen, Chair	2019
Steve Slarsky	2020
Murray W. Clark	2021

## CONSTABLE (3 Years)

Clark W. Paige	2019
Richard W. Skoczylas	2020
Samuel A. Goodwin Jr.	2021

## HOUSING AUTHORITY (5 Years)

Judith Pinard	<i>appointed</i>
Robert M Moore	2023
Janet K. Providakes	2020
Kathleen E. O'Sullivan	2021
Brian T. Anderson	2017

## LIBRARY TRUSTEES (3 Years)

Debbie Pedrazzi	<i>Permanent</i>
Dana Bresnahan	<i>Permanent</i>
Debbie Clancy – Faust	2021
Penelope H. Kelley	<i>Permanent</i>
Timothy F. Holland	<i>Permanent</i>
Cindy Lavin	2019
Marilyn Beaudreau	2019
Joann Quigley	<i>Permanent</i>
Louise A. Bresnahan	<i>Permanent</i>

## MODERATOR (3 Years)

Thomas P. Horgan, Jr.	2019
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## PARK COMMISSIONER (3 Years)

Sarah A. Gibbons	2019
Richard P. Durand	2020
Kevin Williams	2020
Jason M. Mayo, Chair	2021
Eric Hebert	2021

## PLANNING BOARD (3 Years)

Jonathan Kranz	2019
Julie Murray	2021
Ken Diskin	2021
Susan Kennedy	2020
Geoffrey Tillotson, Vice Chair	2020

## REGIONAL SCHOOL DISTRICT COMMITTEE (3 Years)

Cheryl Alfieri Simmons	2019
Michele L. Granger	2020
Daniel W. Gleason	2021

## SELECTMEN (3 Years)

Scott A. Houde, Clerk	2021
Christopher R. Hillman, Vice Chair	2019
Jannice L. Livingston, Chair	2020

## TAX COLLECTOR (3 Years)

Susan E. Copeland	Appointed July 2018
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## TOWN CLERK (3 Years)

Susan E. Copeland	Appointed July 2018
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## TREASURER (3 Years)

Susan E. Copeland	Appointed July 2018
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## TREE WARDEN (3 Years)

Mark A. Dixon	Appointed July 2018
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## BOARD OF SELECTMEN

### Contact Information:

<b>Meeting Times:</b>	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday of each month at 7:00pm at Town Hall, 1 <sup>st</sup> Floor Meeting Room
<b>Address:</b>	Town Hall, 1 Main Street, Ayer, MA 01432
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	cantonellis@ayer.ma.us
<b>Fax:</b>	978-772-3017

### Members:

<b>Chair:</b>	Jannice L. Livingston
<b>Vice Chair:</b>	Christopher R. Hillman
<b>Clerk:</b>	Scott A. Houde

Dear Citizens of Ayer,

We are pleased to provide this 2018 Annual Report highlighting the major accomplishments, initiatives, and projects of the Ayer Board of Selectmen.

The Board would first like to welcome Selectman Scott A. Houde who was elected to the Board at the April 2018 Town Election. Scott comes to the Board with years of experience from the Ayer Fin Com and various other Town activities. The Board would also like to thank former Selectman Gary J. Luca for his years of dedicated service on the Board and on numerous Town committees over the years. We thank Gary for his service and wish him all the best with his future endeavors.

2018 was another year of progress for the Town. The Board continued its commitment to strong financial stability and fiscal responsibility by not only balance the budget but by implementing a budget with another \$1 million dollar surplus (this was the fourth consecutive year with a budget surplus). Additionally, working with the Board of Assessors, the Board supported and maintained a tax rate which continues to make Ayer's one of the lowest residential tax rates in Central Massachusetts. Under the leadership of the Board, the Town continued to provide comprehensive municipal services of the highest quality at an affordable rate.

The Board completed a comprehensive review of all Board licenses and fees as well as a review and update of all Board policies and procedures. A town-wide Budget and Town Meeting Calendar has been implemented by the Town to facilitate the budget process and the Board is focusing on increasing public awareness and outreach with respect to the municipal budget and Town Meeting.

We continued our commitment to public safety in 2018 by continuing to support and fund the personnel and equipment of our Ambulance, Fire, and Police Departments who do an excellent providing for the safety of our residents and businesses. In 2018 the Board negotiated an inter-municipal agreement with the Town of Shirley to create a regional dispatch center to be housed in the Ayer Police Station. The regionalization of dispatch has provided increased services to both Ayer and Shirley with economies of scale and financial savings for Ayer. The Town also completed the Public Safety Radio Infrastructure Improvement Project which has significantly improved the communications network of our public safety personnel throughout Town.

The Board continues its commitment to infrastructure improvements for the Town. In 2018, working with the DPW the Board has supported the funding (including various grants) for the paving and repair of streets, sidewalks as well as water and drainage infrastructure improvements across Town.

Public education continues to be an ongoing priority of the Board as exemplified by the Board's continued support and funding for the Ayer Shirley Regional School District and the Nashoba Valley Technical School District. One of the highlights for the Board in 2018 was recognizing our students for their academic, artistic, athletic and community contributions to the Town. The Board looks forward to continuing to work with both of our School Districts in 2019.

The Board was pleased to support and see many major projects come to fruition in 2018 which included the new DPW Administration Building; DPW Water Garage; Pirone Park Perimeter Path; the completion of the Phase I Wastewater Treatment Plant improvements; sale of the historic fire station and the repaving and sidewalks on Washington Street. The Board remains committed to the construction of the Ayer Commuter Rail Parking and Access Improvement Project and was pleased to see further progress on the project which included the demolition of the Advocates Building in Depot Square, the final transfer of the rail trail lot to the Town and the installation of the infrastructure for the Depot Square bathroom facilities. Construction of the rail trail parking deck is anticipated to commence in 2019.

The Board was pleased to continue to support, celebrate and participate in various community projects and events in 2018 which included the Memorial Day Parade; Fourth of July Parade and Fireworks; Veterans Day Ceremonies and the Third Annual Holiday Stroll and Tree Lighting at Town Hall. We look forward to many more celebrations of our great Town in 2019.

We would like to thank all of the Town's Department Heads; Employees; Elected and Appointed Boards, Commissions and Committee and our many Volunteers for their continued support of a vibrant, transparent Town Government. A special thanks to our Town Manager, Robert A. Pontbriand and our Assistant Town Manager Carly M. Antonellis for all of their dedication and hard work in support of the Board and the Town of Ayer.

In conclusion, it remains our distinct honor and privilege to serve you as the Ayer Board of Selectmen as we continue to work together for the betterment and progress of the Town of Ayer. Thank you for your continued trust and continued support. We look forward to another successful year for the Town of Ayer!

On behalf of the 2018 Ayer Board of Selectmen

Jannice L. Livingston, Chair  
Christopher R. Hillman, Vice Chair  
Scott A. Houde, Clerk

The Ayer Board of Selectmen

## TOWN MANAGER

### Contact Information:

<b>Office Hours:</b>	Monday, Wednesday, Thursday, 8am-4pm; Tuesday: 8am-7pm; Friday: 8am-1pm
<b>Meeting Times:</b>	Board of Selectmen: Meet 1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday of each month at 7pm – Town Hall
<b>Address:</b>	Town Hall, 1 Main Street, Ayer, MA 01432
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	rpontbriand@ayer.ma.us
<b>Fax:</b>	978-772-3017

### Staff:

<b>Town Manager:</b>	Robert A. Pontbriand
<b>Assistant Town Manager:</b>	Carly M. Antonellis

### Opportunities for Citizens:

Volunteer Opportunities: Anyone interested in assisting the Board of Selectmen or undertaking special projects may Contact Carly Antonellis at 978-772-8220.

The Town Manager is the chief administrative and procurement officer for the Town of Ayer and implements the policy directives of a three-member, elected Board of Selectmen.

Dear Citizens of Ayer,

It gives me great pleasure to report to you that 2018 was another successful year of great progress for the Town of Ayer. This is my ninth Annual Report to you since arriving as Town Administrator in 2010 and my first Annual Report to you as Town Manager as a result of the implementation of the four Special Acts passed by the Ayer Town Meeting and State Legislature which created a Town Manager form of government for Ayer in 2018. These positive changes to Ayer's municipal form of government have created a professional, centralized administration which has improved service delivery, customer services, and municipal efficiencies for the benefit of the citizens and businesses of Ayer.

The Town maintains its highly advantageous "AAA3" bond rating which is a true testament to the Town's strong, stable, financial condition. In 2018, the Town achieved another balanced budget with a surplus of over \$1 million dollars. Ayer continues to have one of the lowest residential real estate tax rates in all of Central Massachusetts. Keeping the Town of Ayer an affordable place to live has and continues to be a primary goal. The Town's administration continues to provide citizens and businesses with the highest level of service at an affordable price.

2018 was another year of significant progress and many successes for the Town of Ayer. The following are the major initiatives and accomplishments of 2018:

- Worked with all Departments and coordinated the Town's efforts to secure millions of dollars in grant funding for various public works, community development, economic development, and public safety projects and initiatives.
- Continued to work with the MART, the Commonwealth of Massachusetts, and the Board of Selectmen on the Ayer Commuter Rail Parking and Access Improvement Project. Highlights for 2018 were the official transfer of the rail trail parking lot from the State to the Town as well as the demolition of the Advocates Building in Depot Square and the installation of the infrastructure for the Depot Square bathroom building. Construction of the parking deck at the rail trail lot is expected to commence in the June of 2019.
- Successfully negotiated host agreement with Gage Cannabis which includes the funding for the DPW Youth Works Program; DARE Program; SAFE Program; as well as a "Welcome to Ayer Sign" all at no cost to the Town. Additionally Gage Cannabis retail recreational marijuana establishment in accordance with State law will pay 3% of all retail sales to the Town of Ayer upon opening in 2019.

- Working with the Board of Selectmen and the Town of Shirley, successfully negotiated and implemented an inter-municipal agreement creating an Ayer Shirley Regional Dispatch Center located in the Ayer Police Department. The regionalization of dispatch has improved dispatch services for both Ayer and Shirley while maintaining all dispatch services in Ayer and with improved efficiencies and savings.
- Officially and successfully implemented the government reorganization as passed by four special acts approved by Town Meeting and the State Legislature which created a Town Manager form of government along with an appointed Town Clerk; appointed Treasurer/Tax Collector; and appointed Tree Warden. Implementation has resulted in improved municipal administration best practices; improved customer service; and various administrative efficiencies.
- Successfully worked with the Master Plan Steering Committee to finalize Ayer's Master Plan which was approved by the State in 2018. Implementation of the Master Plan's vision and goals are ongoing in 2019. Additionally, in 2018, the Town updated its zoning bylaw with the approval of a comprehensive zoning bylaw amendment modernizing the Town's out of date zoning bylaw.
- Worked with the Board of Selectmen to conduct a comprehensive review of all Board of Selectmen licenses and fees; to review and update all of the Board's policies and procedures; and worked with the Board and I.T. to update the Town's I.T. Policies.
- Working with the Board of Selectmen, developed and implemented an official Town-wide Budget and Town Meeting Calendar designed to codify the budget development process and to provide more public outreach with the Budget. Conducted a "Setting the Tax Rate Forum" to educate and inform the public about the tax rate and budget processes and how they are interrelated.
- Worked with the DPW to bring to fruition several major projects which included the new DPW Administrative Office Building and the DPW Water Department Garage. Successfully negotiated a lease agreement with Citizen's Energy to develop a solar array on the capped landfill site which will generate lease revenue for the Town's Solid Waste Enterprise Fund. Construction of the solar array to commence in late Spring of 2019.
- 2018 marked another year of effective municipal management and improved customer service with the primary goal of ensuring that all residents and businesses receive high quality municipal services.

In conclusion, 2018 was another very productive and successful year for the Town of Ayer consisting of numerous new projects, community events, and overall progress. The future of Ayer remains very promising. I would like to thank the Board of Selectmen and all of the town's elected and appointed boards, commissions, and committees for their continued service and support. It is through their dedication and volunteerism that Ayer is such a special place. I would also like to thank all of the Department Heads and Employees for their commitment to public service and for their professionalism in all that they do for Ayer. It is truly appreciated!

I look forward to working with all of you as we continue to improve the quality of life in Ayer for all residents, students, and businesses. Thank you for your continued trust and I look forward to continuing to work for you and with you in the years to come.

Respectfully submitted,

Robert A. Pontbriand  
Town Manager



## ANIMAL CONTROL OFFICER

### Contact Information:

<b>Animal Control Officer</b>	Julie Thomas
<b>Telephone:</b>	(978) 772-8200 ext. 559
<b>Email:</b>	aco@ayer.ma.us
<b>Website:</b>	www.ayer.ma.us/animal-control

There is one on-call Animal Control Officer who handles all animal incidents and is responsible for enforcing animal control laws. The Animal Control Officer may issue violations to pet owners based upon Mass General Law and the bylaws of the Town of Ayer.

Calls	493
Dog licensed	675
Kennel license	2
Dogs hit by car	3
Dogs reported missing	37
Dogs found and returned	46
Cats reported missing	18
Cats found and returned	8
Animal bites	17
Wild animal calls	112
Violation notices issued	22

Typical calls for the ACO involve missing pets or wild animals found on the premises of homes or businesses where residents are unsure what to do with them. One such call this year involved a large red tail hawk that was hobbling around a Calvin Street neighborhood. Residents were quick to contact the APD, which allowed the ACO to capture the hawk before it could cause injury to itself or others and bring it to Tufts Wildlife for rehabilitation. We applaud the residents of this neighborhood for their diligence and hope others will continue to keep respectable boundaries between themselves and wildlife that dwell within our community.

While there has been a significant improvement in residents registering their dogs, there continues to be a number of unlicensed dogs in town. Licensing is a state law that assures owners will keep their dogs current on their vaccinations. These vaccinations prevent rabies and distemper among animals in the community. Perhaps most important, licensing helps identify the owner of a lost dog.

The department would like to thank the responsible dog owners who control their pets and keep their licenses and vaccinations current. We will continue to strive to keep the costs of doing so to a minimum and help create a happy and healthy environment for the residents of Ayer.

Respectfully submitted,  
Julie Thomas, Animal Control Officer  
Ayer Police Department  
54 Park Street  
Ayer, Massachusetts

## ANIMAL INSPECTOR

### Contact Information:

<b>Contact:</b>	Julie Thomas
<b>Telephone:</b>	978-772-8200, ext. 559
<b>Email:</b>	boh@ayer.ma.us
<b>Fax:</b>	978-772-8237

### Statement of Purpose:

Julie Thomas was hired by the Ayer Board of Health, and Massachusetts Department of Agriculture (MDAR), as the Municipal Animal Inspector on July 31, 2018, following the resignation of former Animal Inspector Carlene Purdy.

### Functions:

As Animal Inspector, Ms. Thomas is responsible for keeping a census of livestock and fowl kept in Town, ensuring that animals are in good health and free from disease, in order to protect and improve the health and quality of life of those who reside within the Town of Ayer. As Animal Inspector, Ms. Thomas is also responsible for Rabies control and responding to complaints regarding animals.

### Summary 2018:

During 2018, the Animal Inspector completed the following:

- Inspected a total of 18 properties in Ayer, consisting of one (1) small farm, one (1) horse owner, two (2) goat owners, and eighteen (18) residents who keep chickens, goats, and waterfowl.
- Responded to complaints regarding animal wellbeing.
- Maintained accurate records of all animal inspections and attended Board of Health and MDAR-sponsored classes.
- Responded to notifications sent in by hospitals and veterinarians regarding animal bites and/or possible rabies exposures.
- Issued and enforced rabies quarantine orders as required by law.
- Maintained records of all rabies-related incidences, forms, investigations and quarantines.
- Submitted rabies quarantine orders issued in the Town in compliance with the MDAR.
- As the Animal Control Officer, (ACO), Ms. Thomas works with the Police Department to resolve issues involving animals, domestic and wild.

Overall, animals in the Town of Ayer were found to be in good health with proper housing accommodations and quality of care. In the last five months that Ms. Thomas has held this position, she has issued eight (8) quarantine orders with no positive rabies tests reported.

The Animal Inspector wishes to thank the citizens of Ayer for their continued cooperation in the wellbeing of their animals, and the health of their community.

Respectfully Submitted,

Julie Thomas, Animal Inspector

## BENEFITS AND PAYROLL OFFICE

### Contact Information:

<b>Benefits &amp; Payroll Manager</b>	Kevin A. Johnston
<b>Office Hours:</b>	Monday 8:00am - 4:00pm Tuesday 8:00 am - 7:00pm Wednesday 8:00am – 4:00pm Thursday 8:00am – 4:00pm Friday 8:00am – 1:00pm
<b>Appointments:</b>	Appointments & meetings outside of business hours are scheduled as needed
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8248
<b>Email:</b>	kjohnston@ayer.ma.us
<b>Fax:</b>	978-772-3017

### Mission Statement:

Our town, its employees, residents and businesses are our first priority. We welcome visitors and will treat everyone with courtesy, dignity, and respect. We will perform our duties in a knowledgeable and responsible manner while maintaining the highest standard of integrity, and will work together with our colleagues, appreciate their unique individual talents and value, and recognize that it is through our combined efforts that we are able to best serve our community.

### Payroll and Benefits Administration:

The Town began using Harpers Payroll Services for payroll in FY 2018. Harpers provides an integrated secure payroll software platform for payroll processing and reporting, Federal and State quarterly reporting, and preparation and delivery of year end reports including IRS Forms W-2 and Affordable Care Act (ACA) Forms 1095. Following the initial implementation in July 2017, electronic delivery of payroll vouchers was implemented providing employees with a secure individual portal at Harpers with access to bi-weekly payroll vouchers, payroll deductions, leave accrual balances, and W-2 forms.

Benefits fairs were held for both active and retired employees providing an opportunity to meet with insurance representatives about health insurance, dental insurance, life insurance and other voluntary employee benefits.

### Retiree Benefits:

Health and life insurance benefits for retirees, specifically Medicare supplement health insurance and coordination of benefits is a significant piece of our customer service work; the Town works to provide retirees with the best value in health benefits plans. Membership on the Sub-Committee on Assessments and Investments at the Middlesex County Retirement System provides the opportunity for participation in the administration of the retirement system and to receive timely information about retirement benefits to assist employees in preparing and planning for retirement.

### Senior Citizen Property Tax Work-off Abatement Program:

The Senior Citizens Property Tax Work-off Program continued this year; participating Senior Citizens received a reduction in real estate taxes in FY 2019. This program will continue next year and new participants are welcome!

### Employee Training Program:

In conjunction with the Massachusetts Interlocal Insurance Association (MIIA) Employee Assistance Program (EAP) professional development training for the staff was conducted in FY 2018. Scheduled training included *Customer Service Excellence: Reaching Down Deep*; *Performance Discussions: Timely Feedback and Performance Appraisals*; *Riding the Waves of Workplace Uncertainty and Change: Managing Through Change*; and *E-Mail Etiquette*.

## BOARD OF ASSESSORS

### Contact Information:

<b>Office Hours:</b>	Mon-Wed-Thu 8:00-4:00 Tue 8:00-7:00 Fri 8:00-1:00
<b>Meeting Times:</b>	Bi-weekly on Wednesdays @ 2:00PM
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8211
<b>Email:</b>	assessor@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Members / Employees:

<b>Chair:</b>	Denis J. Callahan
<b>Clerk:</b>	C. Edward Cornellier
<b>Member:</b>	Paul D. Bresnahan
<b>Employees:</b>	Thomas Hogan, Assessing Administrator
	Jacquelyn Ann Guthrie, Assessing Department Assistant

In 2018, the Assessing Department completed an interim year update of all Ayer's real and personal property valuations. Property values were adjusted to reflect their full and fair cash valuation as of January 1, 2018. This update was completed to insure that Ayer remains in compliance with the Commissioner of Revenue's standards as they relate to assessment level and uniformity.

For FY2019, the total taxable valuation of Ayer is \$1,231,751,070 with a property tax levy of \$23,036,173. The Assessing Department reported \$33,906,900 in new growth valuation resulting in an additional \$740,493 in allowable tax levy growth. The FY2019 tax rate for residential property is \$13.63 per thousand dollars of value and the commercial/ industrial/personal property tax rate is \$28.80. The current valuation and levy percentages based upon property class are as follows:

<u>Class</u>	<u>Valuation</u>	<u>%</u>	<u>Tax</u>	<u>%</u>
<b>Residential</b>	819,924,700	66.6%	\$11,175,574	48.5%
<b>Commercial</b>	116,819,900	9.5%	\$3,364,413	14.6%
<b>Industrial</b>	158,111,200	12.8%	\$4,553,603	19.8%
<b>Personal</b>	<u>136,895,270</u>	<u>11.1%</u>	<u>\$3,942,584</u>	<u>17.1%</u>
<b>Totals:</b>	1,231,751,070	100%	\$23,036,173	100%

The Board of Assessors declared an overlay surplus of \$295,162. This surplus was returned to the town for FY2019 budgetary purposes.

The Assessing Department inspected, valued and committed \$12,211.64 in supplemental tax revenue resulting from post July 1 construction activity.

The Board of Assessors reorganized and voted Denis J. Callahan Chairman of the Board.

The Assessing Administrator was notified by the Massachusetts Association of Assessing Officers (MAAO) that he had successfully completed all continuing education requirements needed for recertification of his professional assessment designations.

The Assessing Administrator participated in a public forum on municipal finance, budgeting and taxation held September 25<sup>th</sup> at the Ayer Public Library.

The Assessing Department successfully converted to Real Estate Research Consultant's cloud-based personal property system.

Administratively, the Assessing Department processed the following items in 2018:

- Mailed Income & Expense Information Requests to 215 commercial, industrial and apartment property owners
- Mailed Forms of Lists to 158 personal property tax accounts
- Managed a State Appellate Tax Board docket of 16 real and personal property cases
- Processed 22 Real Estate and Personal Property Abatement Applications
- Processed 112 Statutory Exemption Applications
- Processed 8 Automobile Excise Commitments totaling \$1,243,575.04
- Calculated 315 Automobile Excise Adjustments
- Prepared 20 Lists of Abutters

Respectively submitted,

Denis J. Callahan, Chairman  
C. Edward Cornellier, Clerk  
Paul D. Bresnahan, Member



<b>BOARD OF HEALTH</b>
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**Contact Information**

<b>Office Hours:</b>	Tuesday and Thursday, 9 AM to 2 PM
<b>Meeting Time:</b>	2 <sup>nd</sup> and 4 <sup>th</sup> Mondays of each month at 5:30 PM at Town Hall
<b>Address:</b>	Town Hall, One Main Street, 3 <sup>rd</sup> Floor, Ayer, MA 01432
<b>Telephone:</b>	978-772-8213
<b>Email:</b>	boh@ayer.ma.us
<b>Fax:</b>	978-772-8222

**Members / Employees**

<b>Chair:</b>	Patricia Peters
<b>Clerk:</b>	Mary Spinner
<b>Member</b>	Pamela Papineau
<b>Administrative Assistant</b>	Jane Morriss

**Statement of Purpose:**

The Ayer Board of Health is the legally designated health authority of the Town. It is responsible for implementing and overseeing policies as mandated by the Massachusetts Department of Public Health and the Department of Environmental Protection to protect the public health of the Town. The Board accomplishes this by enforcing state laws and BOH regulations.

**Functions:**

Together with the Nashoba Associated Boards of Health, the Ayer Board of Health oversees, monitors, and enforces regulations regarding food service, housing, water, septic, rubbish disposal, recycling, noise, tobacco, animal inspections, and miscellaneous public health matters, including occasionally reviewing building plans. The Board provides information about local beach closings, annual flu clinics, and mosquito control. Both Boards continue to work with the Massachusetts Department of Environmental Protection, U.S. Army Corps of Engineers and other agencies to closely monitor ongoing remediation activities at Shepley's Hill Landfill and other sites located on or near the former Fort Devens.

**Summary 2018:**

- The Board approved a level-funded budget for FY 2019 at its January 8, 2018, meeting, excepting the line-items covering a small increase to cover increased NABOH service charges.
- A Board member continues to attend and represent the Ayer Board of Health at the regular meetings of the Devens Restoration Advisory Board (RAB), which monitors and reports on remediation work at Shepley's Hill and other sites located on the former Fort Devens. The discovery of PFOAs in the town drinking water has been a major concern of the Board this year.
- With input from Tobacco Agent Joan Hamlett, the Board updated its Tobacco Regulation to address a number of new tobacco products not covered in the 2008 regulation. A public hearing was held on Monday, April 30<sup>th</sup>. Following the Public Hearing, the Board voted unanimously to adopt the new regulation at its May 7, 2018, meeting, and the new regulation became effective on July 1, 2018. The new regulation changed the minimum smoking age from 18 to 21, capped the number of local permits to no more than two above the number that are permitted as of the effective date of the new regulation, and prohibited the sale of flavored tobacco products in all but adult specialty stores.
- The Board of Health belongs to the Central MA Regional Public Health Alliance and is part of the Worcester Regional Tobacco Control Collaborative (WRTCC), a collaborative of nineteen Boards of Health in Central Massachusetts, hosted by the Worcester Division of Public Health. In 2018 the Ayer Board of Health issued 16 tobacco permits to town merchants.
- The Board was reorganized at its meeting May 7, 2018, voting to create a position of "vice chair." Patricia Peters was voted to serve as chairman, Pamela Papineau was voted to serve as vice-chairman, and Mary Spinner was voted to serve as clerk.
- To support the Ayer Board of Selectmen's request for compensation from the US Army to cover the costs associated with remediating PFAS contamination of the town's drinking water, the Board sent a letter to Alexandra Dunn, Regional Administrator of EPA Region 1. Copies of the letter were also sent to each of the legislators who represent Ayer at the State House and US Congress.

- The Board oversees the Animal Inspector, who performs duties as defined by the Massachusetts Department of Animal Health, which includes animal inspections as well as investigations of human and/or domestic animal exposures to mammals potentially infected with the rabies virus, and the issuance of quarantine orders related to possible rabies exposures. Carlene Purdy resigned her position as Ayer's Animal Inspector on July 30, 2018, and the Board appointed Julie Thomas to the position effective July 31, 2018. J. Thomas also serves as the town's Animal Control Officer.
- In August, 2018, the Board began reviewing its current Regulation Governing the Keeping of Animals and Fowl, which led to a review of all of its regulations, continuing into 2019. The Board of Health's Solid Waste Hauler Regulations went into effect on January 1, 2016, and permits were issued to thirteen companies providing services in Ayer for 2018.
- A Board member continues to attend and represent the Ayer Board of Health at the regular meetings of the Devens Restoration Advisory Board (RAB), which monitors and reports on remediation work at Shepley's Hill and other sites located on the former Fort Devens. For the better part of this year, RAB has been involved in monitoring and mitigating PFOA contamination of the aquifer. Patricia Peters was named as the representative from the BOH, and began attending and following RAB meetings and events.
- Clerk Mary Spinner continues to serve on the Executive Board of the Nashoba Associated Boards of Health in the capacity of Secretary.
- The Board issued 18 Permits under its Regulations Governing the Keeping of Animals and Fowl in 2018.
- The Ayer Board of Health is a member of the Massachusetts Association of Health Boards.

Respectfully submitted,

Patricia Peters, Chair  
 Pamela Papineau, Vice-chair  
 Mary Spinner, Clerk

Ayer Board of Health

## BUILDING DEPARTMENT

### Contact Information:

<b>Building Office Hours:</b>	M, W, TH 8AM-4PM, Tuesday 8AM-7 PM and Friday 8AM-1PM
<b>Building Commissioner Hours:</b>	M, W, TH 8AM -11AM Tue. 8AM-11AM and 3PM- 6PM Fri. 8AM-10AM
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8214
<b>Email:</b>	Charles R. Shultz Jr.: cshultz@ayer.ma.us Heather Hampson: hhampson@ayer.ma.us
<b>Fax:</b>	978-772-3017

### Members:

<b>Building Commissioner:</b>	Charles R. Shultz Jr.
<b>Zoning Enforcement Officer:</b>	Charles R. Shultz Jr.
<b>Building Administrative Coordinator:</b>	Heather Hampson
<b>Alternate Building Commissioner:</b>	Gabe Vellante
<b>Electrical Inspector:</b>	Alan Parker 978-877-6323 ( <i>call between 7AM &amp; 9AM</i> ) Inspections are performed on Monday, Wednesday and Friday.
<b>Assistant Electrical Inspector:</b>	Phil Horgan 978-870-5023
<b>Plumbing Inspector:</b>	Robert Friedrich 978-772-7354 ( <i>call between 7AM &amp; 9AM</i> ) Inspections are performed on Monday, Wednesday and Friday.
<b>Alternate Plumbing Inspector:</b>	Jim Bakum: 508-831-8372 ( <i>call Monday – Thursday between 7AM &amp; 8AM</i> ) Inspections are done day of call
<b>Sealer of Weights and Measures:</b>	Eric Aaltonen: 978-597-8855

### Mission Statement:

It is the mission of the Building Department is to serve Ayer's residents by enforcing the State Building Code and Town By-laws. Ayer must achieve the life safety standards of the Code and the quality of life as defined in the Town By-laws and as approved at Annual Town Meeting.

### The year in review:

The Building Department saw a busy year and is pleased to report that during 2018, fees were collected from 353 building permits totaling \$223,961.90 with a construction cost of \$21,678,510.44. The following represents the number of permits reviewed and issued by the Building Commissioner.

New Single Family Home	42
New Two Family Home	1
Renovations / Additions	134
Business Certificate	9
Commercial Construction / Signs	27
Demolition	9
Woodstoves	4
Pools	2
New Roofs	52
Solar	35
Windows / Insulation	31
Misc.	2

The Building Commissioner also issued 66 Certificates of Occupancy and 107 Certificates of Complication. Along with reviewing of applications and issuing of permits the Building Commissioner also conducted approximately 830 building and safety inspections.

New residential single family homes saw an increase this year with the majority of new residential construction took place within the Pingry Hill Subdivision, along Littleton Rd and Nashua St. Commercial construction consisted of improvements to Nasoya, and Ardent Mills located off of Westford Road and Epic off of Littleton Road.

The Building Department with the help of the Electrical, Plumbing and Gas Inspectors also issues and inspects all electrical, plumbing, gas and sheet metal work conducted within the Town of Ayer. In 2018 the Electrical Inspector issued 293 electrical permits totaling \$39,400.90 in fees. The Plumbing Inspector issued 146 plumbing permits totaling \$21,821.00 in fees, 140 Gas permits totaling \$12,872.85 in fees and issued 47 Mechanical permits totaling \$10,046.24 in fees.

The Building Department is also serviced by Administrative Coordinator, Heather Hampson who assists the Building Commissioner in the office along with the Planning Board.

## AYER OFFICE OF COMMUNITY & ECONOMIC DEVELOPMENT (AOCED)

### Contact Information:

<b>Office Hours:</b>	Mon., Wed. & Thurs. 8:00AM-4:00PM/Tues. 8:00AM-7:00PM/Fri. 8:00AM-1:00PM
<b>Meeting Times:</b>	N/A
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8206 / 978-772-8221
<b>Email:</b>	amanoian@ayer.ma.us / ahersey@ayer.ma.us
<b>Fax:</b>	978-772-8220

### Staff:

<b>Director:</b>	Alan S. Manoian AICP
<b>Community Development Program Manager:</b>	Alicia Hersey

The year of 2018 proved to be a most energetic and productive year for the Ayer Office of Community & Economic Development (AOCED) with the following projects & programs delivered:

Successful formulation, production, submission and award recipient of a \$750,000 US Dept. of HUD Community Development Block Grant (CDBG) for the Prospect & Oak Street Infrastructure Improvement Project in Ayer's Historic Grove Pond Neighborhood. Project to begin in Spring 2019.

Successful production & issuance of the "Request For Proposals" (RFP) for the sale, preservation & redevelopment of the Historic (1934) Ayer Central Fire Station Ayer. Process resulted in (6) bid submissions and the awarding of the selected bid in the amount of \$50,000 by Mr. Calvin Moore of Ayer, MA. The redevelopment plan will deliver a restored historic Fire Station Building with 4-6 new high-quality residential units designated as "affordable" dwellings; increasingly needed in Ayer as both local sales/rental costs have escalated rapidly in the past two-years.

Completion and delivery of the 3-year long Town of Ayer Master Plan process and product. The Director of AOCED served as the Chairman of the Master Plan Committee, and working together with the entire community of Ayer, the Master Plan Committee, in partnership with our Master Plan consultants, Community Opportunities Group, Inc., produced an outstanding new municipal Master Plan that will serve as the primary road-map and/or blueprint for Ayer's future sustainable & healthful growth/development over the next 8-10 years. The year of 2019 will be the "Year of Master Plan Implementation".

Successful management, design and delivery of "The Carton Circle" (Ayer Rotary) "Adopt-A-Visibility-Site" Traffic Island Beautification Project. The Town of Ayer & AOCED thanks our civic sponsors Gervais Ford, Ayer Moving & Storage, American Superconductor & Pinard's Landscaping; and thanks to our partners at MassDOT. This project advances our municipal efforts to substantially improve the quality and visual design presentation of the Ayer Rotary District & primary Gateway to the Town of Ayer, MA to encourage high-quality new commercial & residential development.

Innovative and energetic formulation, civic engagement, production and preparation of the Downtown Ayer/Park St. Corridor Form-Based Code (FBC) zoning regulation. The Dir. of AOCED, an experienced and credentialed Form-Based Code zoning expert, has led the effort in fulfilling the directive of past Master Plans & Downtown Development Plans for 30+ years to transform the harsh, unsightly, poorly-arranged, and intensely auto-oriented Park Street Corridor into a more traditional, welcoming, walkable, impressively-arranged, and high-quality/value "downtown street"; meaning Park St. is to be woven into the traditional building & street form of Ayer's beloved Main Street in Downtown Ayer. The Form-Based Code product shall be completed and delivered to a Special Town Meeting scheduled for June 2019.

The envisioned transformation of Ayer's West Main Street Corridor (in proximity to Devens Verbeck Gate & the Devens Shopping Plaza) was energetically advanced through the planning, organizing, promoting, and conducting of the "Ayer West Main Street Corridor Visioning Day" Event in July 2018. The landmark civic planning & development event, conducted at the magnificent Ice House/Grady Research Building, brought together property-owners, real estate professionals, regional developers, business-owners, municipal officials, Mass Development officials, state legislative representatives, regional banking officials, regional planning professionals and local residents for a day-long event including visual presentations, panel discussions, group sessions, and West main St. Corridor Mobile Workshops/Walking Tours. The event proved a great success, and follow-up meetings between resource partners and contributors have been ongoing through



the year. The “West Main Street Corridor Form-Based Code” zoning product will begin production in Spring 2019 with open civic Public Design Charrettes and strategic development partnership sessions scheduled for Summer 2019.

The (AOCED) has demonstrated leadership in the application of innovative social media platforms to advance and broaden our Town of Ayer municipal “Civic Engagement” efforts and platform. During the year of 2018 the (AOCED) produced and posted in excess of twenty (20) Video Messages, posted on the municipal Facebook page, Twitter, & Vimeo social media platforms. These engaging and captivating Video Messages have effectively connected the work of our municipal office with thousands of Ayer residents and Greater Ayer residents. The average “views” on each of our AOCED Videos totals 1,500 views; which have resulted in escalated attendance and active participation at municipal meetings and community gatherings. The AOCED continually and consistently seeks new and innovative methods in engaging, informing and connecting with the residents of the Town of Ayer, MA.

The Dir. of (AOCED), working in partnership with officials of American Superconductor, has successfully engaged with both the Ayer/Shirley School District & Nashoba Valley Technical School in launching a most promising and important public/private partnership for Ayer’s rising young generation – The American Superconductor/Town of Ayer “Innovation Technology Apprenticeship Program”. A series of program formulation and coordination meetings were conducted during Fall/Winter of 2018 at Global Headquarters of American Superconductor in Ayer, and the Program is scheduled for its first “student apprentices” in 2019.

Ayer’s emerging new growth industry in 2018 – the “Movies”. Motion Picture/Movie/Film Production dramatically escalated during the year of 2018 in Ayer with the production and filming of a major Netflix Television Series titled “The Society” in and around the Town of Ayer; this as New England Studios located at Devens is growing in its reputation and excellence in the national movie production industry. The (AOCED) is designated and responsible as Ayer’s “Movie Production Office”. The Dir. of (AOCED) was the point-person in coordinating and managing all aspects of a successful movie production industry experience with the Film Producers & Production/Filming Team. The Film Industry will continue emerge as one of Ayer’s most vibrant & profitable new industries and local economic drivers of the 21<sup>st</sup> century.

In accordance with the 2017-18 Ayer Master Plan the (AOCED) is in the process of establishing a new “Ayer Affordable Housing Committee”. The Committee will be charged with reviewing affordable housing needs within our community. In the planning and development of this committee the Director & Community Development Program Manager have attended various state housing conferences & sessions, visited and reviewed neighboring town’s Affordable Housing Committees, including their programs and goals. The (AOCED) has identified and is engaging with a diverse group of residents who offer both personal and professional experience and perspective; we look forward to a very productive upcoming year regarding adequate Affordable Housing in Ayer.

The Community Development Program Manager in partnership with the Office of the Town Manager and Town Planner are actively working to update Ayer’s ADA (Americans with Disabilities Act) Transition Plan.

The Ayer Community Development Program administers the Ayer Housing Rehabilitation Program (AHRP). The AHRP is a 20-year municipal program in which funds are made available through CDBG grants and Program Income to rehabilitate the homes of Ayer residents which are designated as “low-to-moderate income”. Through this program we are able to replace furnaces, roofs, and weatherization and lead paint mitigations in the homes of some of our most needy and vulnerable local residents, who deserve a home that is fundamentally safe, healthy, warm and comfortable.

## COMMUNITY PRESERVATION COMMITTEE

### Contact Information:

<b>Meeting Times:</b>	1 <sup>st</sup> Wednesday of each month at 7:00 pm at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	cpc@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Members:

<b>Chair:</b>	Janet Providakes (Ayer Housing Authority)
<b>Co-Chair/Clerk:</b>	Jessica Gugino (Conservation Commission)
<b>Members:</b>	Beth Suedmeyer (Citizen-at-Large)
	Barry Schwarzel (Historical Commission)
	Richard Durand (Parks and Recreation Board)
	Julie Murray (Planning Board)
	Colleen Krieser (Citizen-at-Large)

### Statement of Purpose:

The Community Preservation Act (CPA) was signed into law in the Commonwealth on September 14, 2000 (Massachusetts General Law, Chapter 44B, Section 5). The Community Preservation Act (CPA) was adopted by Ayer voters in April 2001. In the first two years of the program, Ayer's local property tax surcharge was 3% - it was reduced to 1% by ballot vote in Fiscal Year 2003. The Ayer CPA receives funds through the local property tax surcharge, plus a variable state match, based on local receipts, which doubles when the local surcharge is at 3%.

The CPA was designed as a smart growth tool to help participating communities with four general types of projects: the acquisition and preservation of open space; the creation and support of affordable housing; the acquisition and preservation of historic resources; and the creation and support of outdoor recreational uses. Each community determines its own priorities and can more readily plan for its future knowing what funds it has available.

To facilitate projects and recommend the allotment of annual funds in accordance with CPA requirements, participating communities must create a local Community Preservation Committee (CPC). The role of a CPC is to review and recommend CPA projects to Town Meeting which, in turn, makes the final decision on uses of CPA funds. Members are appointed by the Board of Selectmen and comprised, by statutory requirement, of representatives from the Planning Board, Conservation Commission, Historical Commission, Housing Authority, and Parks Commission, and also includes two citizens at large. Meetings are held at 7:00 pm the first Wednesday of the month at Town Hall.

At Spring Town Meeting, the Ayer CPC makes recommendations for the distribution of its annual CPA revenues from the surcharge and the State. By law, open space, housing, and historic preservation must each receive a minimum 10% distribution from these revenues. The CPC also makes recommendations for the distribution of the remaining funds towards other open space and recreation, housing, and historic preservation projects, as well reserves and administrative uses.

Previously, Ayer CPC has made Open Space purchases expanding the Town's conservation land holdings, as well as funding the Conservation Fund to expedite the purchase of land. Additionally, CPA funds have supported projects for affordable and elderly housing, including multiple housing units with Habitat for Humanity. CPA funds have allowed projects at Sandy Pond Beach, Pleasant Street Pocket Park, Ayer Dog Park, and Pirone Park. Historical renovations of Town Hall, Fletcher Building, Central Fire Station and Sandy Pond School have also been funded by CPA Funds.

### Projects Completed in 2018:

Fiscal Year 2019 CPC Funds are being used to support the priority structural restoration of Sandy Pond School, a National Historic building located at the corner of Sandy Pond, Willow and Westford Roads.

### Future Prospective Projects:

The Ayer Garden Committee will be requesting funding the first community garden located at the old dog pound off of Barnum Road. This request will be presented at the 2019 Annual Town Meeting in May.

## CONSERVATION COMMISSION

### Contact Information:

<b>Office Hours:</b>	The office is open during normal town hall business hours except when the administrator is conducting occasional site visits.
<b>Meeting Times:</b>	2 <sup>nd</sup> & 4 <sup>th</sup> Thursday of each month at 7:00 at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8249
<b>Email:</b>	concom@ayer.ma.us
<b>Website:</b>	www.ayer.ma.us/boards_conservation

### Members:

<b>Chair:</b>	George Bacon
<b>Vice-Chair:</b>	Bonnie Tillotson
<b>Clerk:</b>	Jessica Gugino
<b>Members:</b>	Jon Schmalenberger
	Mark Phillips
<b>Administrator:</b>	Jo-Anne Crystoff

### MISSION STATEMENT:

Wetlands protect drinking water, prevent flood damage and provide fish, shellfish, wildlife and plant habitat. Although wetlands are found on private property, their benefits are important to everyone. Since colonial times, Massachusetts has lost nearly one-third of its wetlands, and continues to lose more every year. In accordance with Massachusetts General Law, c40 §8C, the Conservation Commission's mission is the "promotion and development of the natural resources and for the protection of watershed resources." The Commission is also charged by State law to protect the town's wetlands resources by administering the Massachusetts Wetlands Protection Act, Rivers Protection Act and their regulations, as well as the Ayer Wetlands Protection Bylaw. The Commission also manages the Pine Meadow Conservation Land abutting Groton Harvard Road and Oakridge Drive as well as a small parcel on Snake Hill Road. Signage and walking trails are maintained to allow residents to enjoy the beauty and serenity of the forest, marsh, ponds and wildlife there. Landowners have an important role in protecting wetlands. Several landowners have granted conservation restrictions on their properties. These properties remain in private ownership, but use of the land is limited to prevent alteration as well as preserve open space, and conservation functions. The Commission monitors these properties to ensure adherence to the terms of the restrictions.

### ADMINISTRATIVE SUMMARY

During 2018, the Commission

- Oversaw the treatment of aquatic weeds in Sandy Pond, Pine Meadow, and Flannagan's Pond;
- Adopted policies and procedures for administering the Conservation Fund;
- Engaged a consultant to assist with permitting the clean-up of fuel oil from a leaking underground tank at Page-Hilltop School;
- Welcomed new Commissioner, Mark Phillips;
- Amended policies and procedures regarding field changes;
- Using grant funding, engaged MRPC to identify and rank open space parcels for conservation land values;
- Worked with an Eagle Scout candidate who constructed a footbridge on the Pine Meadow conservation land;
- Attended professional development training and conferences;
- Outside of regular meetings, conducted 10 group site walks to inspect 23 properties;

The Commission took the following regulatory actions:

6	Determinations of Applicability	13	Orders of Conditions (OOC)
13	Certificates of Compliance	8	Enforcement Orders/Violation Notices
1	Field Changes to Existing OOCs	8	Extensions of Order of Conditions
2	Emergency Certifications		

The Commission appreciates the support of the citizens of Ayer as it strives to better serve the community.

## COUNCIL ON AGING

### Contact Information:

Hours of Operation	Facility HOURS: Monday & Wednesday 8am-3pm Tuesday & Thursday 8am-3:30pm Friday 8am-2pm MART Van appointments 8am-3pm Second Monday Dinner at Tiny's 4-7pm Third Wednesday Dinner at Marko's 4-7pm Tuesdays Walmart 3pm-5pm Wednesday Market Basket 3pm-5pm Friday Loaves and Fishes 8:30am Second Wed of the month at 3:30pm At The Center
Address	18 Pond Street rear entrance
Phone	978-772-8260
Transportation	Dial a ride MART Van 978-772-8261 Must have <b>24 hours</b> notice for any transportation appointment.
Web Page	<a href="http://www.ayer.ma.us">www.ayer.ma.us</a>
Fax	978-772-8246

### Employees:

Executive Director	Karin Dynice-Swanfeldt
Outreach Coordinator	Jean Wesinger
Nutrition Coordinator	Michael Murphy
MART Van Coordinators	Sam Parr, Ericka Trinqué, Michael Murphy
Exercise Instructor	Amanda Norton
Housekeeping	Rita Pederson
Meals on Wheels Coordinator	Ann Doe
Police Liason	Officer Rogers Ayer Police Department
COA Center Volunteers	Sr. Paula McCrea, Sally Balcom, Carol Tillis

### Executive Board Members

#### Meetings the third Wednesday of the month at 3pm @The Center

Chair	Sister Paula McCrea
Member	Robert Hammond
Member	Sally Balcom
Member	Susan Copeland

**Mission or Statement of Purpose:** The Council on Aging is here to serve the community of Ayer and its residents that are 60+ years of age. The COA is a serve based department to help increase quality of life. We are here to also help family members caring for their loved ones.

### Daily Activities:

MART Van Transportations Daily, Meals on Wheels delivered daily, On Site Lunch Program daily, as well as two HOME COOKED MEALS per week from our COA Cafe!  
Outreach Service on site daily.

### On Going Weekly and Monthly Activities:

(Most are FREE) Walmart of Lunenburg, Hannaford's Shopping Lunenburg MA, Market Basket of Littleton MA, Loaves and Fishes Trips, Groton CVS trips, Shop and Save of AYER, Free Baked Goods delivered to Center 2X per week, The Family Dollar Store of Ayer, Christmas Tree Shoppe 2X a year, Cribbage, Exercise Class, Bingo, Knitting, Playing Cards,

Movies weekly, Blood Pressure Clinic, Flu Clinic, AARP Tax Program, Fuel Assistance Program, FREE SHINE Counselor available to address insurance issues, outreach assistance on- going for senior and their caregivers.

### Monthly Activities:

(**Most are FREE**) out of town trips scheduled with travel companies, overnight trips and weekends, functions with the Police, Fire and Public School Departments. 800 newsletters printed per month, newsletter available on the website and distributed throughout the community, monthly menu available on local cable TV. Holiday parties with Sean Patrick's of Lunenburg MA, special events such as a Super Bowl Luncheon, and Mexican Happy Jack's of Leominster MA, Annual Italian Night with the Ayer Fire Department, May Day Celebration and our Holiday supper with the Ayer Childcare Program at the Page Hilltop School and so much, much more!!!!!!

### Special Recognition:

2018 was another GREAT year for us here at The COA. We are continuing to grow in all areas of what this COA has to offer and also growing in numbers. It has taken 19 years to grow this COA the way it is today but I was always told **slow and steady WINS**. As we approached spring of 2018 this COA was granted money to conduct a feasibility study through the town meeting process and tax payers. This amount of money is the first step to moving ahead in creating a new site for The Center. The process for a new Center does not happen overnight, there is a huge process that must be followed in order to reach this goal. There was also a huge change in staffing here for the first time in Years!!!! And I must report all this new young blood has fit in very well and have truly brought a new energy to The Center. I am so happy with the changes here throughout the COA and can only see our future as a really wonderful one and great opportunities for our community. Once again, ALL events held in 2018 were MAXED out and had a waiting list. This is the goal I have been working towards since my arrival here as the COA Executive Director. It is wonderful to see so many folks from MY community becoming involved not just the folks living in housing. This COA is for everyone over 60+ living in the community of AYER!!! **EVERYONE!!!!!!** This is what **WE DO and WHY WE ARE HERE.....TO HELP YOU!**

So here is looking at a very busy, bright 2019!! And the beginning of our new journey for The COA....creating a new, bigger home for the Ayer Council on Aging and many new exciting events and activities.

### Statistics:

The population in the community of Ayer is just under 7,000. Our Statistics do not change very much in total numbers because we are always dealing with folks moving into assisted living, nursing homes and the hardest one for all of us death. So as we loss people we are always adding new faces. It does balance itself out but it is still one of the hardest issues we deal with work at the COA. Of our population number, 1,900 are 60+ years of age and older which is about the same as last year. At The Center, on average, we service between 375-400 people per week. That is an average week. When we have a function, event, workshops or trips those weekly numbers can increase by an additional 200 people per week. In round numbers, we service on average in a year up to 20,000 people. This is not just people 60+ but also their caregivers and family members. We also transport the many disabled members of our community. We are a service based department and offer much to many. We are a very active facility with countless services. We have an open door policy and no one is turned away or goes without! We work together as a TEAM and will continue to offer quality in ALL we do. As we move into 2019 we look forward to bringing new and exciting activities to our 60+ers and many more services. Make PLANS in 2019 to stop by the check us out, you will not be disappointed!!!!!!!!!!!!!!!!!! **THERE is NOTHING OLD** about the Ayer Council on Aging!!



**DEVENS ENTERPRISE COMMISSION**

**Annual Report: 2018  
Town of Ayer  
DEVENS ENTERPRISE COMMISSION**

The Devens Enterprise Commission (DEC) is a regulatory and permit-granting authority for the Devens Regional Enterprise Zone.

A full copy of the DEC 2018 Annual Report can be found under Annual Reports 2018  
<http://www.devensec.com/meetings.html>

Respectfully submitted by Ayer's DEC Commissioners:

Martin Poutry  
Jim Pinard

## DEPARTMENT OF PUBLIC WORKS

### Contact Information:

<b>Office Hours:</b>	7:30am - 3:30pm
<b>Address:</b>	25 Brook Street
<b>Telephone:</b>	978-772-8240
<b>Email:</b>	dpw@ayer.ma.us , mwetzel@ayer.ma.us
<b>Fax:</b>	978-772-8244

The Department of Public Works provides essential services to the Town of Ayer that affect public health, safety, education, as well as economic vitality, the aesthetic appeal of our town and the overall quality of life. The Ayer DPW has six divisions; Engineering and Administration, Highway, Water, Wastewater, Stormwater, and Solid Waste. The goal as the DPW is to improve the public services and infrastructure for the residents and businesses of the town. We appreciate public input, new ideas and the DPW staff will work hard to improve our community.

The exciting news for the DPW was the construction of our new Administration and Operations Building at 25 Brook Street. This building was constructed in the spring and staff moved in in May. It has all of the modern needs and room to for growth and for other town offices.

2018 was a challenging year for the DPW and Water Division. Due to PFAS chemical contamination, Grove Pond Well No. 8 was shut off and old Well No. 1 was reactivated. This change put a stress on the water treatment and supply capacity. This change, along with the hot summer weather, resulted in many water quality problems, customer complaints and potential for bacteria contamination. The Water Division staff responded by increasing chlorination dosages, frequent water main flushing and significantly more filter maintenance. We are working diligently to design and construct a treatment system so that we can continue to provide safe and reliable drinking water to the Town.

### Engineering and Administration:

Mark Wetzel, P.E - Superintendent, Daniel Van Schalkwyk, P.E. - Town Engineer, Pamela Martin - Business Manager, Ramona Bean – Department Assistant

The DPW Engineering staff designs and manages GIS systems, capital projects, operations, obtains grants and provides engineering support for other Town departments. The Administrative staff support the Department operations with water and sewer billing, procurement administration, Transfer Station Permits and bags, procurement, invoice and payroll processing and response to public inquiries and concerns regarding DPW areas of responsibility.

### Significant Projects:

- Completed construction of new DPW Administration / Operations building and moved in in May
- Completed design of New Highway Storage Garage for construction in 2019
- Completed design of CDBG funded Prospect Street and Oak Street for new utilities, sidewalks drainage and paving for construction in 2019
- Completed construction of Ayer Community Dog Park
- Completed design of West Main St Bridge Replacement for construction in 2019
- Completed the design of East Main Street Roadway improvements for construction by MassDOT
- Completed water main replacement and drainage improvements on Pearl Street
- Installed new curbing, sidewalks with ADA ramps and repaved Washington Street from Nashua Street to Highland Avenue
- Completed drainage improvements on Washington Street and Willard Street
- Completed construction of High Street Culvert replacement
- Completed water main interconnection on Barnum Road for emergency water supply from Devens

- Completed preliminary design, pilot testing and are finalizing the design of the water treatment system to remove PFAS chemicals from the Grove Pond Wellfield water supply
- Working with Army Corp., Pace, MassDEP and EPA to investigate contamination of groundwater up gradient of the Grove Pond Wellfield
- Assisted Town Hall / MART with design for Depot Square and Commuter Parking Lot project
- Active involvement in Master Plan Committee and began implementation of Transportation and Infrastructure recommendations
- Completed LED Streetlight Upgrade with Green Community Grant funding
- Managing the construction of Wastewater Treatment Plant Improvements – Phase 1 (Safety, Code, Electrical related)
- Completed Phase 2 of CCTV sewer inspection program for inflow and infiltration study
- Assisted Recreation Department with construction of Pirone Park Walking Path project
- Completed and submitted EPA Stormwater Permit Notice of Intent

### **Highway Division:**

Doug Jaspersen – Foreman, Walter Wood - Asst Foreman, Bruce Burns – Equipment Operator, David Malatos – Equipment Operator, Ryan Januskiewicz – Utility Person, Michael Winters – Mechanic

- Completed site work and utility installation for new DPW Administration Building
- Completed 725 Work Orders
- Regraded and paved Washington St from Nashua St to Highland Avenue
- Repaired over 350 potholes throughout Town
- 910 catch basins were cleaned by a private contractor.
- 26 catch basins were repaired.
- Marked out 433 Dig Safe requests
- Painted 42 crosswalks and 4 handicap parking spaces
- Installed 20 new signs
- Repaired or replaced 20 signs at various locations.
- Maintained lawns / grass at DPW Administrative offices/garage, Police Station, Town Hall, Rail Trail, Rotary
- Set-up and clean-up for the 4th of July Celebration at Pirone Park.
- Purchased a new state of the art 6 wheel “hook lift” dump truck for road maintenance and snow plowing
- American Flags were mounted on the Main Street light poles for the various appropriate events
- Street Sweeping on all Town streets in spring and fall and Main Street every Friday
- Beaver Control at culverts throughout Town
- Maintenance of Ayer Community Dog Park
- Snow and Ice Removal Operations -81 inches of snow and 12 storms

### **Water Division:**

Richard Linde – Foreman, Greg Cormier –Asst Foreman, Brian Boomgaarden - Treatment Operator, Scott Schwinger – Distribution System Operator, Tim Lahtinen

- Pumped and treated 558 million gallons from 5 wells
- Average Day Demand was 1.53 MGD
- Installed water mixing system in Washington St tank to improve water quality
- Completed 1700 work orders for the year
- Shut off Grove Pond Well 8 and reactivated Well 1 due to groundwater contamination
- Completed monthly water quality sampling and met all water quality standards
- Completed all required regulatory submittals and permits

- Completed water main replacement on Pearl Street
- Completed Barnum Road water main interconnection with Devens
- Investigated / flushed 77 water quality complaints
- Completed 561 Dig-Safe mark-outs
- 39 final meter reads
- Flushed 21 locations
- Repaired / replaced 16 hydrants
- Repaired 21 leaks
- Installed 55 new water meters
- Repaired /replaced 56 water services

#### **Solid Waste Division:**

Andrew Jackson-Foreman, Frank Mavilia-Operator

- Transfer Permits sold 1274
- 823 tons trash
- 265 tons single stream recycle material
- 62 tons cardboard
- 20 tons rigid plastic
- 107 tons scrap metal
- 39 tons of textile / used clothing
- 16.5 tons of food waste
- 75 tons of yard waste
- 9 tons electronics waste

#### **Wastewater Division:**

Richard Hudson - Foreman, Kenneth Harwood - Asst Foreman, David Nelson, Jr. - Plant Operator, John Shanahan - Plant Mechanic, Bryan Copeland - Collection System Operator, John Loomer - Plant Attendant

- Wastewater Statistics
 

Average Daily Flow	1.67 Million Gallons per Day
Total annual flow to the treatment plant	583 Million Gallons
Total annual flow to Devens	58.4 Million Gallons
Peak annual daily flow (November)	2.89 Million Gallons
- Operated the 1.8 MGD wastewater treatment plant in accordance with NPDES discharge permit requirements
- Operating plant during construction of Phase 1 upgrade to the Wastewater Treatment Plant
- Responded to 7 sewer line blockages where the lines were jetted and cleaned.
- Worked with contractor to TV inspect sewers and manholes for SSES investigation
- Installed sewer service to new DPW Administration Building
- Performed 10 days of Hydro-Jet cleaning of sewers throughout the Town
- Replaced main pump at Main Station
- Replaced sewer comminuter at Main Pumping Station
- Cleaned 15 wetwells in pumping stations
- Routine maintenance and repairs to vehicles, process equipment and the collection system and eighteen wastewater pumping stations were performed by Division staff.
- Completed 448 Dig Safe mark outs

Respectfully Submitted,  
Mark L. Wetzal P.E., Superintendent

## AYER FIRE DEPARTMENT

### Contact Information:

<b>Address</b>	1 West Main Street
<b>Telephone</b>	978-772-8231
<b>Email</b>	firechief@ayer.ma.us
<b>Fax</b>	978-772-8230

### Members / Employees:

<b>Chief/EMD</b>	Robert J. Pedrazzi*
<b>Admin. Asst. to the Fire Chief</b>	Janet Poitras
<b>Fulltime Capt.</b>	Sean Farley*, Paul Fillebrown, Jr.***, Jeremy Januskiewicz**, Timothy Johnston*
<b>Fulltime Lieut.</b>	Robert Bozek*, John Bresnahan***, Charles Dillion***, David Greenwood***, Timothy Shea***
<b>Fulltime FF.</b>	Brenton Bourne***, Frank Fowler*, Brendan Hurley***, Jeffrey Swenson***
	EMT *    ADVANCED EMT **    PARAMEDIC***

### Officers and Members, Combination Company No. 1

Lt. Gerald Peter\*

Capt. Richard Ressijac\*

Lt. John Whalen\*

FF Andrew Anderson\*  
 FF Mathew Boutilier\*\*\*  
 FF Zachary Broderick\*  
 FF John Delcore  
 FF Tyler Farley\*\*\*  
 FF Andrew Gambrell  
 FF Andrew Harland\*  
 FF Christopher Herrstrom\*

FF Ian Hurley\*  
 FF David McGloughlin\*\*\*  
 FF Lindsay McGloughlin\*\*\*  
 FF Riley Murphy  
 FF Zachary Rolfe\*  
 FF Tyler Schwabe\*\*\*  
 FF Robert Soultanian\*  
 FF Judson Swiminer\*

FF Mitchell Taylor\*  
 FF Jared Wayne\*  
 FF Robert Williams\*\*\*  
 FF Stephen Wright \*

### Emergency Medical Technicians

Stephen Slarsky\*, Tara Bozek\*, Leeann Mavilia\*,

### Statement of Purpose or Mission Statement

The mission of the Ayer Fire Department is to provide to the citizens, visitors and business community the highest level of fire suppression, emergency medical service, bio-terrorism response, fire prevention education and public service. We are committed to finding better ways of protecting our citizens in the event of fire or other disasters and continue to work for the betterment of our community.

### Statistics

Emergency Calls: 722 Fire incidents; 1,547 Ambulance responses for a total of 2,269 emergency responses.

Inspections: 482

Permits: 385 permits issued

Revenue: Total revenue received of inspections and permits \$9,950

**Equipment-** At the FY-18 Annual Town Meeting \$20,000 was approved for the Fire Department for Flood Wall Engineering, \$ 37,000 for a new Cardiac Monitor was approved out of the Ambulance Enterprise fund, \$10,000 was approved for a new phone system at the Fire Station. In addition \$10,000 was approved as a one-time expense to purchase new furniture for the Fire Department training room. This necessary equipment will help us serve the public. I would like to thank the voters of the Town for their continuing support.

**Major Fires** – In FY-18 the fire department responded to two major structure fires at Advanced Vacuum Systems 60 Fitchburg Rd. and at 10 East Main St. resulting in \$3,400,000 in property damage.

**Fire Deaths** – There was one fire death in FY-18 resulting from the explosion and fire at Advanced Vacuum Systems.

**Specialized Training** – The department received specialized training from GATX in train tank cars. Training in hazardous commodity tank car construction and valves showing emergency shutoff procedures and tank car construction features.

**Staff** –On Call Lieutenant Richard Ressijac was promoted to Captain of the Call Department. No new staff was hired.

**Special Recognition** – Captain Richard Ressijac 45 years on the call department. Captain Sean Farley 35 years of service on the fulltime department. Firefighter Mitchel Taylor graduated from the recruit training program at the Massachusetts Fire Academy.

**Emergency Management- Citizen Community Response Team-** The CERT Team continues to meet the second Monday of each month. Training to assist the Fire Department with non-emergency tasks.

**S.A.F.E.** – Ayer’s Student Awareness of Fire Safety (S.A.F.E.) programs goal is to provide students with knowledge and understanding of the dangers of fire and also work with our senior citizens with lectures regarding smoke detectors, smoking materials and File of Life. Working directly with the schools and local assisted living facility we were able to work on fire drills, and evacuation plans. I would like to thank the State Fire Marshal’s Office for their dedication to the program.

**Solicitations** - The Ayer Fire Department does not solicit donations by telephone. We are not connected with any organization that uses telemarketing. Any Ayer resident or business owner with questions should call Chief Pedrazzi.

**Thank you** - I wish to thank the officers and members of the Ayer Fire Department and Combination Company #1 for their dedication and support, the citizens of Ayer, our business community and the Ayer Board of Selectmen and Town Manager Robert Pontbriand and all department heads for their support.

Respectfully Submitted,

Robert J. Pedrazzi  
Fire Chief / Emergency Management Director

## INFORMATION TECHNOLOGY

### Contact Information:

<b>Contact:</b>	Cindy Knox
<b>Office Hours:</b>	Monday, Wednesday, and Thursday: 8-4; Tuesday: 8-7; Friday 8-1
<b>Address:</b>	Town Hall, 1 Main Street, Ayer MA 2 <sup>nd</sup> floor
<b>Telephone:</b>	978-772-8252
<b>Email:</b>	it@ayer.ma.us
<b>Website:</b>	www.ayer.ma.us

The Town of Ayer's Information Technology Department is committed to providing secure, proven technology that enhances the effectiveness of employees and allow convenient access to government information and services for citizens, visitors, and businesses.

I would like to thank the people of Ayer for their continued support of the technology budget. This department supports technology at Town Hall, the Fire Department, the Department of Public Works, and the Council on Aging.

### Security

Securing private information is the number one priority of this department. All employees are required to participate in mandatory security awareness training. This training consists of monthly video training and email reminders. We have several security policies in place including the Written Information Security program, the Electronic Communication Policy, and the Portable Storage Device Policy. The Portable Storage Device Policy prohibits employees from storing any personal information on portable storage devices such as flash drives. We have implemented the top five CIS Critical Security Controls as recommended by the SANS Institute. Implementation of these five controls can reduce the risk of cyberattacks by about 85%.

Phishing email, viruses, spam, and malware continue to be an area we stay on top of. The government industry phish-prone average is over 12%. This is a measurement of users clicking on spoofed or phishing email. I am happy to report that since the implementation of the Town's cyber security training, the Town of Ayer's phish-prone percent has been reduced from 35% to 1.8%.

### Grants

We have nearly completed the cyber security upgrades at our Wastewater Treatment plant through a grant from the State of Massachusetts Community Compact Grant program. We had received a grant in the amount of \$40,000 to secure this plant. Completion of these upgrades is expected in February 2019.

The award of \$7,000 through the Massachusetts Community Compact Grant will be used to implement redundant backups at Town Hall, the Ayer Fire Station, and the Department of Public Works.

## Projects

Information Technology and Facilities Departments are working closely on many projects: 1) Installation of an electronic sign at the Fire Station; 2) Automatic door locking mechanisms at Town Hall; 3) Network infrastructure at Town Hall; and 4) Electronic bulletin boards in municipal buildings.

We continue to offer new on-line forms to our residents. This year, we worked with the Metropolitan Area Planning Council (MAPC) to develop on-line road opening and trench permits. In addition to the on-line forms, we are able to take on-line payments for most services.

## Website & Social Media

The Town's website is a great source for residents to find out what is going on in our local government and in our community. Facebook followers increased by 12% and Twitter by 13%. These two-way methods of communication are a convenient way for the Town to circulate information and for residents to contact the Town.

## Digitizing Documents

We continue using the senior work-off program to digitize documents. Documents include plans, old records, and files. Upon authorization by the Secretary of State's Office, the documents can be destroyed. This not only reduces the amount of physical space these records take up, but retrieving information is faster and more efficient.

## **HOW TO RECEIVE ELECTRONIC INFORMATION FROM THE TOWN:**

- **Email** – You can sign up to receive email alerts from the Town. Sign up on the website from the home page, just click on the E-Alerts / Signup Button.
- **Facebook** – “Like” The Town of Ayer on Facebook at [www.facebook.com/AyerMA](http://www.facebook.com/AyerMA) or click the Social Media tab on the home page.
- **Twitter** – Follow us on Twitter @TownOfAyer. Our Twitter feed is also on our website.
- **CodeRed** – Residents are encouraged to enter their contact information so they may be contacted by the system in the event of an emergency. Sign up on the Town's website, or the staff at the Fire Station will be happy to assist you with this.

*If you do not have a Facebook or Twitter account, you can still read our pages and notices; they are available on the Town's home page at [www.ayer.ma.us](http://www.ayer.ma.us), click on the Social Media Tab.*

We are happy to promote non-profit activities on our website and Social Media. You can place your request using the “Contact Us” link on the website. You may also email me directly at [it@ayer.ma.us](mailto:it@ayer.ma.us).

Respectfully Submitted

Cindy Knox  
Information Technology Director



## AYER LIBRARY

### Contact Information:

<b>Hours:</b>	Tues - Thur 10 AM- 8 PM, Fri 10 AM – 5 PM, Sat 10 AM - 2 PM. Closed Sun & Mon.
<b>Address:</b>	26 E. Main Street
<b>Telephone:</b>	978-772-8250
<b>Email:</b>	ayerlibrary@cwmars.org
<b>Fax:</b>	978-772-8251
<b>Website:</b>	www.ayerlibrary.org
<b>Facebook:</b>	Facebook.com/ayerlibrary
<b>Instagram:</b>	@ayerlibrary or @ayerlibraryteens

### Library Board of Trustees:

<b>Meeting Time:</b>	3 <sup>rd</sup> Tuesday of each month at 6:00 PM at the Library
<b>President:</b>	Debra Faust-Clancy
<b>Vice-president:</b>	Debra Pedrazzi
<b>Treasurer:</b>	Dana Bresnahan
<b>Secretary:</b>	Cyndi Lavin
	Marilyn Beaudreau
	Tim Holland
	Penny Kelly
	(vacant)
	(vacant)

### Library Staff:

<b>Library Director:</b>	Tim Silva	<b>Assistant Director:</b>	Samantha Benoit
<b>Head of Technical Services:</b>	Nancy Askin	<b>Head of Youth Services:</b>	Amy Leonard
<b>Circulation Librarian:</b>	Thomas Tagliavento	<b>Circulation Librarian:</b>	Justine Paulson
<b>Circulation &amp; Outreach Librarian:</b>	Christina Zoller	<b>Young Adult Librarian:</b>	Autumn Dore
<b>Library Clerk:</b>	Barbara Breese	<b>Library Clerk:</b>	Nadia Nalesnik
<b>Library Clerk:</b>	Keith Ugles	<b>Library Clerk:</b>	Sumedha Chandra Sekhar

### Friends of the Ayer Library:

<b>Meeting Time:</b>	Quarterly, usu 3 <sup>rd</sup> Thursday of January, April, July, and October, 6-8 PM at the Library
<b>Email:</b>	friendsoftheayerlibrary@gmail.com
<b>President:</b>	Liz Nonis
<b>Vice-president:</b>	Carol Horgan
<b>Treasurer:</b>	Liz Nonis
<b>Secretary:</b>	Laurie Sabol
<b>Member at Large:</b>	Jeanne Bombara
<b>Member at Large:</b>	Mary Metzger
<b>Member at Large:</b>	Elaine Sullivan

“Freedom is found through the portals of our nation’s libraries.” - Historian David McCullough, Speech at the Library of Congress about his book *John Adams*, aired on C-Span, June 10, 2001<sup>1</sup>.

### Greetings from Tim Silva, Ayer Library’s new Library Director

I am thrilled to have the opportunity to serve as Library Director of the Ayer Library and I’m grateful for all of the support and good wishes that I’ve received from the community since joining the staff in September. I look forward to

<sup>1</sup> Kranich, Nancy. “Quotes about Libraries and Democracy” Spring 2001. American Library Association. [www.ala.org/aboutala/governance/officers/past/kranich/demo/quotes](http://www.ala.org/aboutala/governance/officers/past/kranich/demo/quotes). Accessed 29 January 2019.

working with the library staff, the Board of Trustees, the Town of Ayer, and the community to deliver the best library services possible. I'd like to encourage Ayer residents, especially if you haven't visited the Ayer Library recently, to stop by and say hello. I'd love to meet you and learn how the Library can better serve the community. If you need more encouragement, here are just a few reasons to visit the Ayer Library:

- Get answers to your questions and assistance on a wide variety of topics from our friendly and knowledgeable staff.
- The ability to borrow books, magazines, music, and videos in multiple formats (large print, e-books, CD audiobook, from hundreds of libraries throughout the Commonwealth through our membership in the C/WMARS library network and the Massachusetts Library System.
- A growing collection of online resources, many of which can be accessed from anywhere there's an internet connection. These resources are suitable for schoolwork, consumer product research, genealogy, and more.
- Free WiFi, public computers with color printing, faxing, photocopying, and document scanning.
- Free educational and entertaining programs for people of all ages. Sign up for our email list or follow us on Facebook or Burbio to receive notice of upcoming programs.

It takes great people to support a great public library, so I would like to take this opportunity to recognize and thank some of the people and organizations that contributed to the Ayer Library's success in 2018:

- Library volunteers Jeanne Bombara, Dorothy Cohn, Don Comeau, Nadia Nalesnik, Sumedha Chandra Sekhar, Jared Simmons, Jason Ugles, and Keith Ugles helped with the daily tasks of keeping the Library running smoothly.
- The Friends of the Ayer Library were instrumental in supporting our free public programming at the Library. For example, the Friends' Craft Show and Plant Sale in September raised more than \$1,100 for Library programs.
- Library staff members Amy Leonard, Nancy Askin, Thomas Tagliavento, Justine Paulson, Christina Zoller, Autumn Dore, Brenda Jones, and former Acting Director Samantha Benoit maintained consistently excellent library service during a six-month period between my predecessor's departure and my arrival.
- The Ayer Cultural Council funded the *Awesome Robb Pirate Show* and *Animal Craze Petting Zoo*. These programs drew audiences of 162 and 97 attendees respectively!
- The Ayer Fire Department made the Library's *Touch-a-Truck* program in June a draw for 53 people.

Speaking of great people, I'm pleased to say that the Library was able to hire four new part-time Library Clerks at the end of the year. Three of our new staff members came from the ranks of our volunteers. Welcome Barbara, Sumedha, Nadia, and Keith!

Finally, thanks and best wishes to the staff members and volunteer Trustees who concluded their time of service with the Library in 2018:

- Library Director Mary Anne Lucht and Circulation Librarian Brenda Jones, both of whom retired in 2018 after more than 30 years in Ayer.
- Library Trustees Louise Bresnahan, Joann Quigley, and Jack Wool.

In 2019, we'll be seeking to learn more about the materials, services and programs that you like or that you would like to see provided by the Ayer Library in the coming years. While you should expect to see a community survey and other opportunities to give input, please feel free to stop by, call, or email me if you have a question or concern, a suggestion, or praise to share. I'm always happy to listen to what you have to say about the Ayer Library.

Respectfully submitted,

Tim Silva  
Library Director



## NASHOBA ASSOCIATED BOARDS OF HEALTH

### AYER ANNUAL REPORT 2018

**Nashoba Associated Boards of Health** continues to serve the local Board of Health in meeting the challenges of environmental and public health needs in **Ayer**. In addition to the day to day public health work we conduct for Ayer we also provide the following services:

- Maintaining Nashoba's internet web site to provide information for the public. (See *nashoba.org*)
- Response to state mandated changes in regulations requiring more frequent beach sampling through sample collection, submittal for analysis, and follow-up when results were obtained.

We look forward to continuing our work with **Ayer's Board of Health**. Included in highlights of 2018 are the following:

- Through membership in the Association, **Ayer** benefited from the services of Nashoba staff including: **Registered Sanitarians, Certified Health Officers, Registered Nurses, Registered Physical & Occupational Therapists, Licensed Social Workers, Nutritionists, Certified Home Health Aides, and Registered Dental Hygienists.**

By the **Ayer** Board of Health's continued participation in the **Association** you can shape your future local public health programs and share in the benefits of quality service at a reasonable cost!

### TOWN OF AYER

#### Environmental Health Department

##### **Environmental Information Responses**

**Ayer Office (days).....44**

The Nashoba sanitarian is available for the public once a week at the Ayer Board of Health Office and during the week at the Nashoba office on 30 Central Ave, Ayer.

*(Sanitarian are available in the Nashoba office in Ayer, M-F 8:00AM – 4:30PM)*

##### **Food Service Licenses & Inspections..... 48**

Nashoba annually mails out and receives applications from both restaurants and retail food businesses. Licenses are renewed for existing facilities. Plans are submitted and

reviewed prior to initial licensing. All licensees are inspected at a minimum twice a year. Where deficiencies are found, a re-inspection is scheduled to insure compliance. When a complaint from the public is received an inspection is also conducted. During this inspection health factors of food handlers is also investigated, and where appropriate medical consultation and laboratory testing may be required.

**Beach/Camp/Tanning Inspections..... 12**

Public swimming beaches are sampled for water quality every week during the summer and more often if a problem is suspected. Tanning salons are inspected annually. Recreational camps for children are inspected before they open.

**Housing & Nuisance Investigations.....14**

Nashoba, as agent for the Ayer Board of Health, inspects dwellings for conformance with State Sanitary Code, 105 CMR 410.00, issues orders for correction, and re-inspect for compliance. Similarly, complaints from residents concerning unsanitary conditions or pollution events are investigated.

**Septic System Test Applications.....3**

Applications from residents proposing to build or upgrade a septic system are accepted, a file created, and testing dates are coordinated with the applicants engineer.

**Septic System Lot Tests.....14**

Nashoba sanitarian witnesses soil evaluations, deep hole tests, and, usually on a separate date, percolation tests conducted by the applicant's engineer which serve as the basis of the design of the septic system.

**Rabies Clinics - Animals Immunized .....10**

Nashoba arranges for local clinics with cooperating veterinarians, arranging for dates and location, placing ads in local newspapers, and sending home flyers through local schools. In addition, since the recent raccoon rabies epizootic Nashoba has arranged for delivery of over 500 animal specimens to the State lab in Boston for analysis and has counseled possible exposure victims to seek medical assistance.

**Nashoba Nursing Service & Hospice**

**Home Health**

**Nursing Visits..... 3111**

Nashoba's Certified Home Health Registered Nurses visits provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24 hour basis, catheter care, case management and referral to other services as needed.

**Home Health Aide Visits ..... 718**

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

**Rehabilitative Therapy Visit ..... 1543**

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

**Medical Social Service Visits .....48**

Nashoba Social Workers provide short-term assistance to patients at home for counseling and referral to community resources.

**Hospice Volunteer and Spiritual Care Visits .....87**

Nashoba's Volunteers and Clergy provide patients with emotional and spiritual support, companionship and guidance.

**Community Health Nursing**

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways.

- We conduct regular well-being clinics for health assessment, screenings and education to all, especially the underserved and at-risk populations.
- We report and investigate communicable diseases to formulate and implement control guidelines and strategies that protect the health of individual and the community at large (mandated by the Massachusetts Department of Public Health).
- We make well-being visits to assess needs, coordinate appropriate care and services and provide case management as needed (health promotion).
- We provide public health education.
- We address psych-social issues that may impact general health and safety (i.e. hoarding).
- We are available to collaborate with all municipal staff to address public health nursing questions, work closely with Councils on Aging to assist elders in the communities and are available for consultation with school nurses caring for children and families. The nursing staff also works with the Sanitarian for your community, as needed, to address issues of unhealthy living conditions.

Listed below is summary of the activities of the Community Health Nursing program.

Nashoba conducted 60 clinics/programs in your community; those clinics offered your citizens: blood pressure screening, flu shots and an opportunity to consult with the nurse to address questions. Programs on hoarding and Lyme disease were presented and/or facilitated.

Our staff conducted 98 health promotion/well-being/social worker/volunteer visits in your communities.

We administered 198 flu shots through our annual clinics.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases from your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease.

Investigated.....163  
Confirmed.....116

- Babesiosis .....1
- Group A Strep.....1
- Group B Strep.....1
- Hepatitis C .....5
- Influenza .....99
- Legionella .....2
- Norovirus .....2
- Salmonella .....3
- Streptococcus Pneumonia.....1
- Vibrio .....1

## **Dental Health Department**

### **Examination, Cleaning & Fluoride - Grades K, 2 & 4**

Nashoba's Registered Dental Hygienists, operating out of the school nurse's office and records, provide these services to those children whose parents have given written consent.

**Students Eligible.....246**  
**Students Participating..... 118**  
**Referred to Dentist.....15**

### **Instruction - Grades K, 1 & 5**

Nashoba's Registered Dental Hygienists also provide classroom instruction of cleaning and maintaining health teeth to all children in these grades.

**Number of Programs.....12**

## AYER PARKS DEPARTMENT

### Contact Information:

<b>Office Hours:</b>	Wednesdays and Fridays, 12:00-2:00 PM or by appointment
<b>Meeting Times:</b>	3rd Thursday of each month at 7:30 at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8217
<b>Email:</b>	parks@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Parks Commission Members / Employees:

<b>Parks Commission Chair:</b>	Jason Mayo
<b>Vice-Chair:</b>	Kevin Williams
<b>Members:</b>	Eric Hebert
	Sarah Gibbons
	Rich Durand
<b>Director</b>	Jeff Thomas
<b>Lifeguard Director</b>	Heidi Januskiewicz
<b>WSI Certified Lifeguards</b>	Jillian Folger
	Ross Cote
<b>Red Cross Certified Lifeguards</b>	Nick Blood
	Erika Esielionis
	Jillian Folger
	Katherine Blood
	Ben Hebert
	Molly Cadogan
	Jennifer McGrath
	Jasmine McGillicuddy
	Matthew Blood
	Andre Aaronson
	Jillian Deshler
	Meghan O'Neil
	Natalie Kalgren
	Cailidh Houde
<b>Gate Attendants</b>	Brittany Gibbons
	Jocelyn Breault
<b>Maintenance</b>	Alex Calebrese
	Tyler Mayo
	Hannah Saltzman
	Ben Hebert
	Amy Esielionis

The Ayer Park Department consists of five commissioners each elected for three year terms charged with the responsibility of seeing to the recreational needs of the town by providing clean and well groomed park and beach facilities as well as safe, appealing recreational programs for members of the community. The department employs a full time Director, as well as seasonal swimming instructors, lifeguards and maintenance personnel responsible for overseeing the management and maintenance of Pirone Park and Sandy Pond Public Beach. The Parks Commission also delegates subcommittees to run town sponsored recreational activities such as Ayer Youth Basketball and Ayer Youth Soccer.

The Park Commission meets once each month or as posted at the Town Hall on 1 Main St. The public is invited to attend, and any input from the community is welcome. If you wish to contact the Parks Department, the office is located on the third floor of the town hall. Please call **978-772-8217** or email us at **parks@ayer.ma.us**.

### **Volunteers: We could not function without you!**

The Ayer Park Department was once again greatly aided by volunteers who gave their time to coach and administrate sports programs as well as assist in preparing and maintaining fields at Pirone Park. In an age where volunteerism has been steadily receding in many of our surrounding towns, we have benefited from a countless number of selfless individuals who offered their services, expecting nothing in return except the satisfaction of helping their community. We would not be able to function as a department without such contributions. The town owes you all a great deal of thanks, not just for your efforts, but for showing that volunteerism remains a major part of the small town dynamic. While impossible to pay tribute to all the individuals who have volunteered their time throughout the year, the Park Commission established the Gibson Award in 2008 as a means of recognizing outstanding volunteer contributions to our department and the community. The 2018 recipient was Mike Ernst. Mike been a big part of the Parks Department going back to his youth when he volunteered his time while his father was a Parks Commissioner. That has continued over the decades, with his most recent contribution serving as the softball coordinator for AYBS. During that time, enrollment has almost doubled and the program has seen numerous championship teams at different levels. Our great thanks go out to Mike for his many years of service to the youth of our community, as well as all those who gave so generously of their time in 2018.

### **2018 Highlights**

This past year saw continued enhancements at Pirone Park and the Sandy Pond Beach. Several projects were seen through, including a new dock system at Sandy Pond Beach and the construction of a perimeter path around Pirone Park. We were also fortunate to be the beneficiary of several Eagle Scout projects: Greg Kidder, who built several flower boxes along the entrance way to Pirone Park, Ryan Kilcommins, who enhanced the new perimeter path with three waterfront benches that have been extremely popular, and Matthew Blood, who made flower boxes around the Sandy Pond Beach facility.

The new storage/office building at Pirone Park was delayed due to cost overages, which we hope to rectify with a new design plan in 2019. Ideally we will have the new building up by the end of the year, as well as a new irrigation system at Sandy Pond Beach and an extension to the perimeter path at Pirone Park.

### **Nashoba Valley Unlimited Program**

2018 was another successful year for the Nashoba Valley Unlimited sports program. This is open to players of all ages and offers a level of play at various sports to those who might prefer a less structured and competitive environment than traditional venues. With the assistance of her family and other volunteers, Kerry Bremer has coordinated this from its onset in 2009. It has relied heavily on donations from local businesses and individuals to keep things running. Currently there are teams for baseball in the spring and basketball in the winter. One of the greatest aspects of this program is the utilization of “buddies”, players and coaches from various local school and recreational teams who come out each week to work with the unlimited players. Those who have participated as buddies have found it to be a rewarding, sometimes even life-changing, experience. If you have a desire to participate in this program, please contact the Parks Department for more information.



## Recreational Programs

The Ayer Park Department offers several programs throughout the year for the benefit of the children in our community. While all programs require a fee, financial aid is available to anyone who needs it. For registration dates and other information, please call **978-772-8217** or visit the **Town of Ayer website**. Some programs require early registration, so it's best to sign up as soon as possible. Registrations for all programs can be picked up at the Parks office.

We hope to offer more programs in the future, including those for adults and younger children. If you have any suggestions or input as to what you would like to see, please let us know. We work for you and welcome public input! The following are programs that are currently available:

**Fall and spring soccer:** Open to players ages 2-18. The Ayer Youth Soccer Board has done an excellent job overseeing youth soccer in Ayer and has developed a program for all levels of play. Children under eight can participate in the in-town U4, U6 and U8 developmental programs, and those nine and older are eligible for the Ayer/Shirley travel teams. Please note registration for travel programs take place several months before the seasons begin.

**Little Diggers Volleyball:** Open to players grades 3rd-8th. This is a program introduces volleyball to those just getting started and preps more experienced players for higher levels of competition. Session are once a week starting in late April and run through early June.

**Basketball:** Programs available for grades PreK-8. These include the Miniballers Pre-K program, the K-2 Skills and Drills program, the 3<sup>rd</sup>-4<sup>th</sup> grade in-town instructional league and the 5<sup>th</sup>-8<sup>th</sup> grade travel league. Registrations close in mid October and the season runs from November through February.

**Swimming lessons:** Open to all levels, coordinated by Heidi Januskiewicz. Registrations are available in May, with programs starting in July and running through August. Day time and evening sessions are available for levels one through six.

**Baseball/Softball:** Ayer Youth Baseball and Softball, run independently in cooperation with the Parks Department. Open to players ages 3-18. Registrations close in February, with season running from April through the summer. For more information, visit the AYBS website at [www.leaguelineup.com/aybs](http://www.leaguelineup.com/aybs).

**Football/Cheer:** Ayer/Shirley Youth Football and Cheer, run independently through the ASYFC board. Registrations close in spring and the sessions starts the first week in August, running through November. For more information, visit the ASYFC website at [www.leaguelineup.com/asyfc](http://www.leaguelineup.com/asyfc).

**YO!:** An event based outdoors program for children and families. Events are put together by YO! organizers and made open to the public, often at little or no fee. These include hikes, campouts, anything kids and families want to try!

**Tech Kids:** A STEM program for girls in 4<sup>th</sup> and 5<sup>th</sup> grade, put on in the springtime. The program introduces girls to female mentors in the STEM fields and offers experiments and projects that are fun and stimulating.

**Summer Camps:** The Parks Department offers a variety of camps for children during the summer. The 2018 summer camp schedule is expected to include camps for soccer, baseball, softball, football and basketball. If you have an interest in any of these, please contact the Parks office for more information, or visit the Town website for updates and registration forms.

Respectfully submitted,

Ayer Parks Commission

## AYER YOUTH BASEBALL AND SOFTBALL

### Contact Information:

Meeting Times	As posted on the AYBS website
Address	P.O Box 541, Ayer, MA 01432
Phone	978-772-4760
E-Mail	ayerbaseball@yahoo.com
Web Page	www.ayerbaseball.com

### Board Members:

President	Jason Mayo
Parks Liaison/Field Coordinator	Jeff Thomas
VP/Player Representative	Rich Simpson
Umpire Coordinator	Rich Simpson
Equipment Manager	Kevin Malantic
Treasurer	Jason Mayo
Softball Coordinator	Andrew Solitro
Secretary/Website Manager	Kristin Mayo
Tee Ball/Rookie Coordinator	Bill Effler
Mac League Representative	Keith Leighton
Travel Baseball Coordinator	Nate Bowolick
Concession Stand Manager	Anne Connors

### Ayer Youth Baseball & Softball

#### What is Ayer Youth Baseball & Softball?

Ayer Youth Baseball & Softball is a private, non-profit organization dedicated to providing opportunities for boys and girls to learn and play the great American pastime. While Ayer Youth Baseball & Softball works in cooperation with the Ayer Park Department, its funding, organization and operation is done by volunteers like you who wish to perform a service to the youth of their community. The AYBS Board of Directors is charged with the task of overseeing the registration, scheduling and formation of teams as well as selecting coaches, ordering equipment and organizing finances. AYBS offers various levels of baseball and softball for boys and girls ages 5-18. Those ages 4-7 under can play at the fun and instructive T-ball/Rookie levels, and players between the ages of 8-12 are eligible for the town travel teams in the Macintosh League.

#### Macintosh League

The Macintosh League is comprised of teams from the towns of Ayer, Shirley, Littleton, Groton, Dunstable, Townsend, Ashby, Pepperell Harvard, Bolton and Tyngsboro. It consists of Minor and Major Leagues for 9-12 year olds played on the smaller diamond in two different formats. The format for Minors and Majors 60 is played on a diamond with 60 foot base paths and has pitchers throwing for either 42 or 46 feet. The second format is for more advanced players and features 70 foot base paths and a mound at 50 feet. This format is for the Majors 70 level and has more "real" baseball like rules such as leading and stealing. The league is well established, offering a high level of inter-league competition, patched umpires and playoffs leading to the Mac World Series.

#### Softball

Girls ages 8-16 have the option of signing up for either baseball or softball. AYBS offers three levels: U11, U12 and 16U. All are competitive travel teams within well organized leagues. The U11 level is mostly instructional, yet involves travel and inter-town play. The U12 level offers a more competitive style of play. The U16 teams play at an advanced level comparable to local Middle School/JV teams. All teams play in the North Central Mass League with surrounding towns, including Shirley, Pepperell, Townsend and Fitchburg.

#### AYBS History

Ayer Youth Baseball & Softball was founded in 1999 to be run as a privately funded, independent program. Up to that point and as far back as anyone could remember, youth baseball in Ayer had been run through the Park & Rec Department. The change was made in hopes of allowing the program a greater ability to make decisions in regards to its finances and overall objectives. As a private entity, AYBS has been able to flourish, more than doubling the total number of teams since its inception eleven years ago. The organization has had to overcome considerable debt from the time it became independent, as

all equipment and uniforms were in need of replacement. Through the help of sponsors, whose signs can be seen along the outfield fences, AYBS now has the funding to offer kids greater opportunities for development and enjoyment of the game.

2018 was another excellent year for AYBS. The organization as a whole was very competitive at all levels of travel baseball & softball while seeing strong enrollment in our Rookie and Tee Ball levels. We launched rookie softball for 1<sup>st</sup> and 2<sup>nd</sup> grade girls. We also had two summer travel baseball teams compete in different competitive leagues in Central Mass with some success.

AYBS was able to once again collaborate with the Nashoba Valley Unlimited Baseball program. This league is designed for youths with disabilities that wouldn't otherwise have an opportunity to play ball. Our organization was able to provide equipment and support as needed, as well as offering many of our players the opportunity to act as "Buddies" within the program.

### **AYBS in 2019 and Beyond**

Ayer Youth Baseball & Softball hopes to continue its growth through the 2016 season and beyond. This can only be achieved through the ongoing support of volunteers, local businesses and townspeople that has buoyed AYBS over the last eleven years.

As there is every year, we have seen some turnover in the board, which welcomes a new member for the upcoming season. Keith Leighton and Bill Effler are new to the board this year and will look to bring the same hard work as his predecessors. This will also be Jason Mayo's last season as full-time president. We will be looking for a good candidate to work with Jason on a transition as he will be stepping down after the 2020 season. AYBS is always looking to recruit new people in order to continue the success of our program for years to come. If you would like more information about Ayer Youth Baseball & Softball, feel free to call Jason Mayo at **772-4760**, visit our website at **[www.ayerbaseball.com](http://www.ayerbaseball.com)** or email us at **[ayerbaseball@yahoo.com](mailto:ayerbaseball@yahoo.com)**.

Youth baseball and softball games are one of the most beautiful, underrated events going on in our community. If you haven't been out to see a ballgame in a while, come down to Pirone on a late spring evening, grab a hot dog and a soda, and watch the rising stars of Ayer show off their talents. We guarantee it'll make you smile.

## AYER YOUTH BASKETBALL

### Contact Information:

<b>Meeting Times:</b>	As posted at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8217
<b>Email:</b>	parks@ayer.ma.us
<b>Fax:</b>	978-772-8222

### Members / Employees:

<b>Chair:</b>	Kevin Williams
<b>ASYB Representative</b>	Jeff Testa
<b>ASYB Representative</b>	Randy Clemence
<b>AYB Coordinator</b>	Jeff Thomas

### What is Ayer Youth Basketball?

Ayer Youth Basketball is an organization run through the Parks Department by a subcommittee, the Ayer Youth Basketball Board. It consists of volunteers interested in helping kids learn how to play and enjoy the game of basketball. AYB is charged with the task of overseeing the registration, scheduling and formation of teams as well as selecting coaches, ordering equipment and organizing finances. AYB is self-funding, relying only on registration fees, sponsorships and fundraisers for its financial needs. The AYB board meets throughout the year to discuss various ways to improve the program. These meetings are open to the public. Dates and times can be found posted at the Town Hall or by calling the Park Department office.

### AYB History

The Ayer Youth Basketball organization was formed in 2003 to allow more individuals who are directly involved with the program to participate in the decision making and operations of youth basketball in our community. This helped generate greater interest among children in town and improve the overall aspects of the program. With the formation of the AYB board and the ongoing support of the Parks Department, coaches at all levels are able to offer more thorough instruction, enabling players to both improve their level of play and maximize their enjoyment of the game. Improved financial planning has allowed upgrades in uniforms and equipment. In 2012, Ayer and Shirley agreed to combine their 5th-8th grade programs, which are now overseen by the ASYB Board, consisting of three AYB members and three Shirley representatives.

### Levels of Play

There are basically four levels of play offered for basketball. These include the Miniball preschool program, K-2 Skills and Drills program, the 3<sup>rd</sup>-4<sup>th</sup> grade in-town instructional league and the 5<sup>th</sup>-8<sup>th</sup> grade travel teams. Registrations close in mid-October and the season runs from December through February. The Miniball and K-2 programs are a great way for younger players to get introduced to basketball and give them a nice indoor activity for the winter season. While there are eventually some actual game situations, the K-2 groups generally are more about developing fundamental skills through various fun drills and games. The 3<sup>rd</sup>-4<sup>th</sup> grade program is the first level boys and girls play structured games. Instruction and fundamentals are still stressed, but coach-refereed games are played and occasional scrimmages with other towns are scheduled. The 5<sup>th</sup>-8<sup>th</sup> grade level is overseen by the Ayer/Shirley Youth Basketball Board and involves more intense competition.

### Ayer/Shirley Youth Basketball

Ayer/Shirley Youth Basketball consists of 5<sup>th</sup>-6<sup>th</sup> grade levels and 7<sup>th</sup>-8<sup>th</sup> grade levels for both girls and boys and offers inter-town competition, quality referees and playoffs. 2017-18 was the first season Ayer/Shirley Youth Basketball played games against Townsend, Ashby and Pepperell (TAP). The partnership with TAP allowed for inter-town play for ASYB's 14 teams after Littleton withdrew from the Nashoba Valley Youth Basketball League.

### **Ayer/Shirley Central Mass Teams**

The Ayer/Shirley Youth Basketball Board also oversees the Ayer/Shirley Central Mass basketball teams, a separately funded and operated entity that puts together players in grades 5<sup>th</sup>-8<sup>th</sup> from Ayer and Shirley to participate in the Central Mass League and various tournaments throughout the year. Teams are formed in the fall through a tryout process and additional fees are required for those who are selected for each team. If you would like more information about the Central Mass Travel program, contact the Parks office or one of the ASYB representatives.

### **Unlimited Basketball**

This program was initially proposed by Kristen Bremer, who at the time was a 5<sup>th</sup> grader from Ayer who wanted to see a level of play available to those who might prefer a less structured and competitive environment. 2017-18 was the ninth year the program ran, once again being coordinated by Kristen's mother, Kerry Bremer. The unlimited program consists of players ranging in age from four to young adults. They play on Saturday mornings and afternoons with the assistance of a different set of "buddies" each week. Buddies are volunteers, players and coaches from teams in the area (some school, some recreation) who volunteer their time and skills to play with the unlimited players as they work their way through various skills stations each session. Many of the buddies who come enjoyed it so much that they want to come back each week! While there are countless people and organizations who make significant contributions to keep this program going, no one can dispute it is the Bremer family who make this program such a success!

### **AYB in 2019 and Beyond**

Ayer Youth Basketball hopes to continue its growth through the 2018-19 season and beyond. Clinics conducted annually by High School Varsity Boys and Girls teams offer excellent opportunities for young players to get additional instruction through the AYB program. Summer basketball camps, offered for a nominal fee to town residents, give kids of all levels of play a fun and instructive summer activity.

The AYB organization feels it can honestly say we have one of the strongest, most complete and devoted set of coaches in the entire region, no small task for such a small town. We are confident that anyone would be pleased with the results of enrolling their child in our program. If you would like more information about Ayer Youth Basketball, feel free to call the Jeff Thomas at the Parks Department office at **772-8217**.

Respectfully submitted,

Ayer Parks Department

## PLANNING BOARD

### Contact Information:

Office Hours:	Mon, Wed, Thur, 8:00 am – 4:00 pm, Tue: 8:00 am – 7:00 pm, Fri: 8:00 am – 1:00 pm
Meeting Times:	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesdays of each month at 6:15 pm at Town Hall
Address:	1 Main Street
Telephone:	978-772-8218
Email:	planning@ayer.ma.us
Fax:	978-772-3017

### Members:

Chairman	Jim Fay ( <i>resigned July 2018</i> )
Vice-Chairman	Geof Tillotson
Clerk:	Sue Kennedy
Members:	Ken Diskin
	Julie Murray ( <i>elected May 2018</i> )
	Jonathan Kranz ( <i>December 2018</i> )
Administrative Coordinator:	Heather Hampson
Town Planner:	Mark Archambault

**Mission Statement:** The Planning Board is responsible for enforcing and amending the Zoning Bylaws and Zoning District Map. The Planning Board reviews all site plan and subdivision plans for compliance with zoning and the site plan and subdivision regulations.

### Approval Not Required (ANR) Plans endorsed in 2018:

- Three (3) Lots on Wright Road, Paul Bresnahan
- Two (2) Lots on Washington Street, Triple AE LLC
- Two (2) Lots on Rosewood Ave, Maple Sugar LLC
- Two (2) Lots on Littleton Road, Revised Lot lines, Ridge View Realty Trust
- Riley Jane Farm, Ayer Solar II, LLC (conditional approved)
- Two (2) Lots Sandy Pond Road, McGaune
- Three (3) Lots Sandy Pond and Central Ave, Alfred Bergin
- Three (3) Lots Sandy Pond Road, David Schwartz
- Seven (7) Lots on Shaker Road, The Homescout, LLC

### Subdivision Plans (with new roads) approved in 2018:

Fourteen (14) Lots Preliminary Subdivision Approval for 54, 56 and 64 Littleton Road, LR Properties, LLC

### Site Plans approved in 2018:

- Commercial Development, 217 West Main Street, Calco, LLC
- Amended Site Plan Review, 41 East Main Street, Mark Saydah
- Commercial Telecommunication Tower, 54 Park Street, Town of Ayer
- Commercial Telecommunication Tower, Highland Ave, Page Hilltop Water Tank Site, Town of Ayer
- Commercial Telecommunication Tower, Woodland Way and Hemlock Drive, Town of Ayer
- Residential Unit, 4 Pearl Street, Lewis Frampton
- Commercial Development 66 Westford Road, Joe Cataldo
- Commercial Development, 28 Harvard Road, Global Montello
- Commercial Development, 13 Park Street, Ayer Family Pharmacy

### **Special Permits submitted in 2018**

- New Construction within the Aquifer Overlay District, 186 Littleton Road, Brent Routhier, withdrawn
- Parking within a Downtown Business District, 13 Park Street, Ayer Family Pharmacy, approved

### **New Regulations and Application Forms and Fees:**

In 2018 the Planning Board adopted new application fees for ANRs, Site Plan and Subdivision Applications, as well as adopting a revised set of Site Plan Regulations in conformity with the Ayer Zoning Bylaw adopted by Town Meeting on March 19, 2018

Fees in Ayer have lagged behind average regional fees for applications in north-central Massachusetts and were increased. Fee schedule adopted:

- ANRs - \$155 plus \$50 per lot
- Preliminary Subdivision applications - \$500 plus \$50 per lot,
- Definitive Subdivision applications - \$1,000 plus per \$250 per lot
- Fees for Site Plan Review, with or without a Special Permit to \$500
- Site plan modification fees were added \$250
- Special Permit Application fee, without Site Plan Review is \$300

**Zoning Bylaw Updates:** In the fall of 2017 Mark Archambault was tasked with reviewing the draft Zoning Bylaw and guiding it through the Public Hearing and Town Meeting approval processes. Per Law, the Planning Board held Public Hearings on the proposed Bylaw on October 5, 2017 and again on February 15, 2018. The Zoning Bylaw was adopted by two-thirds majority vote at a Special Town Meeting held on March 19, 2018. The Town Planner also prepared a new Solar Energy Systems Overlay District bylaw which was also approved at the March 19, 2018 STM.

For the fall 2018 Special Town Meeting held on October 13, 2018, the Town Planner prepared several minor zoning bylaw amendments to clarify the intent of sections of the new Zoning Bylaw that was adopted at the March 19, 2018 STM.

The amendments included the addition of several Definitions, clarification of the Home Occupations section, a formula for calculating the number of multi-family dwellings in Site Plan review cases, and a limit on the amount of wetlands and steep slopes that can count towards the 50% minimum required open space in Open Space Residential Development (OSRD) subdivisions.

Respectfully submitted,

Geof Tillotson, Acting Chair

## AYER POLICE DEPARTMENT

### Contact Information:

<b>Address:</b>	54 Park Street
<b>Telephone:</b>	978-772-8200
<b>Email:</b>	police@ayer.ma.us
<b>Fax:</b>	978-772-8202

### Members / Employees:

<b>Chief:</b>	William A. Murray
<b>Office Manager:</b>	Heather Sherry
<b>Deputy Chief:</b>	Brian Gill
<b>Sergeants:</b>	Michael Edmonds
	Austin Cote
	John MacDonald
	Eric Pearson
<b>Detectives:</b>	Andrew Kularski
	Kellie Barhight
<b>Patrol:</b>	Todd Crumpton
	Brian Cunningham
	Matthew Harty
	Jennifer Bigelow
	George Fichter
	Stephen Lucier
	Casey Scott
	David Lansing
	Brent Davis
	Christopher Rogers
	Michael Nicolo
<b>Reserve Officers:</b>	
<b>Records Clerk:</b>	
<b>Comm. Supervisor</b>	Christopher Herrstrom
<b>Communicators:</b>	Johnna Brissette
	Erin McNulty
	Danielle Priest
	Max Goodwin
	Darlene Buelow
	Matthew Cauley
	Janet Providakes
	Donald Trinqu
	Monica Maciel
<b>Per Diem Comm:</b>	Colleen Sheehy
	Kyle Gordon
<b>Animal Control:</b>	Julie Thomas



**Mission Statement:**

To enhance the quality of life in the Town of Ayer through progressive police service in partnership with the community we serve.

**Summary of Accomplishments:**

On January 25, 2018 we lost a most beloved friend and colleague Victoria Roche who died unexpectedly after being taken to the hospital. Vicky proudly served the Town of Ayer for 34 years as a Dispatcher and has risen to the position of Lead Dispatcher. She was a staunch supporter of the Department and always visible at community and charitable events. She will be sorely missed.

The largest endeavor embarked upon by the Department this year was the Regionalization of the Ayer and Shirley Public Safety Communications Centers under the roof of the Ayer Police Department. It took the entire year and required many changes but by the years end we were nearly complete. The final piece, merging of Records data, will occur the first week of the new year and then complete the project. This is a great benefit to the Town of Ayer and secures the retaining of your dispatchers rather than see the Town forced to join some other center.

Michael Nicolo was added to the roles this year as a patrolman leaving one position to still be filled. In support of the Regionalization effort and to fill vacant positions in the previous staff the Town promoted Christopher Herrstrom to Communications Supervisor and hired Danielle Priest, Max Goodwin, Darlene Buelow, Matthew Cauley, Janet Providakes, Donald Trinke, and Monica Maciel to the full time Communicator Roster and Kyle Gordon as a per diem Communicator.

We received \$41,873.00 in grants for 2018 through the efforts of Deputy Brian Gill and Heather Sherry. Two, from State 911, were for Dispatch training, in the amount of \$10,000.00, and Dispatch Center equipment, in the amount of \$23,623.00. Two from EOPSS were a Pedestrian Safety Enforcement Grant, in the amount of \$5,625.00, and a Car Seat Purchase Grant, \$2,625.00.

The Public Safety Radio Upgrade project, begun in 2016 with the appropriation of funding by Town Meeting, moved forward this year to near completion. By years end all the necessary equipment was in and running crating a vast improvement to our radio communications. One small power source installation remains but temporary power was found until this can be accomplished.

The Department's School Resource Officer has proven to be an invaluable investment for both the Town and Department. This officer is embedded in the schools and works full time there creating positive relationships and dealing with any school related issues that are of concern to the Department. Additionally over the course of the school year the Department continued to work closely with the Ayer Shirley Regional School District and the Shirley Police Department to develop safety protocols to be followed in the event of a major incident at the schools. This regional partnership and collaboration has increased the bonds between agencies and better equipped us to handle situations should they arise.

In the spring and fall, as we have done for several years, we took on an intern student from Fitchburg State College and this year added one from MWCC. This is a program that gives college students a chance to integrate theory and practice learned in the classroom with real life work experience. Historically interns are assigned to the Detective Bureau where they perform many of the same tasks as the detectives while shadowing them in non-dangerous situations. The uniqueness of the Town of Ayer gives interns a real world view that other Towns cannot provide; a fact consistently commented on by the schools and interns who apply to come here.

**Statistics:**

Offense	2013	2014	2015	2016	2017	2018
Murder and Non-Negligent Manslaughter	0	0	0	0	0	0
Kidnapping/Abduction	0	0	3	1	2	0
Rape	1	5	5	3	1	2
Robbery	1	0	1	1	3	4
Aggravated Assault	10	22	28	30	19	23
Simple Assault	70	72	82	62	46	62
Intimidation	6	6	8	3	8	22
Arson	0	1	0	0	0	1
Extortion/Blackmail	0	0	0	0	1	1
Burglary/Breaking & Entering	51	55	29	33	22	8
Pocket-picking	0	0	0	0	0	1
Shoplifting	3	4	1	11	7	3
Theft From Building	4	2	5	4	7	3
Theft From Coin Operated Machine	0	0	0	0	0	0
Theft From Motor Vehicle	0	0	0	0	4	3
Theft of Motor Vehicle Parts/Accessories	0	0	0	0	0	1
All Other Larceny	78	67	65	51	44	35
Motor Vehicle Theft	2	5	2	3	2	3
Counterfeiting/Forgery	7	4	3	6	2	3
False Pretenses/Swindle/Confidence Game	10	18	32	16	20	9
Credit Card/Automatic Teller Fraud	2	2	3	3	4	3
Impersonation	1	0	0	0	2	10
Wire Fraud	0	0	0	0	0	0
Embezzlement	0	0	0	0	0	1
Stolen Property Offenses	0	1	0	0	2	0
Destruction/Damage/Vandalism of Property	52	50	41	47	37	39
Drug/Narcotic Violations	15	14	7	10	11	3
Drug Equipment Violations	0	0	0	0	0	0
Statutory Rape	0	0	0	0	1	1
Pornography/Obscene Material	0	1	0	3	2	0
Prostitution	0	0	1	0	3	0
Weapon Law Violations	5	5	10	23	5	4

I would like to thank the men and women of the Ayer Police Department for their dedication and hard work throughout the year. I thank the citizens and businesses of Ayer for their continued support of the Police Department. I also wish to thank the Board of Selectmen, Town Manager, and all the other Town Departments for their continued support of the Police Department and for their positive teamwork approach towards making the Town a better place to live and work.

## Ayer Shirley Regional School District

### Contact Information:

<b>Office Hours:</b>	Monday-Friday 8:00am-4:00pm
<b>Meeting Times:</b>	
<b>Address:</b>	115 Washington Street
<b>Telephone:</b>	978-772-8600 Ext. 1508
<b>Email:</b>	mtowne@asrsd.org
<b>Fax:</b>	978-772-1863

### Administration:

<b>Superintendent:</b>	Mary E. Malone, Ed.D.
<b>Administrative Assistant:</b>	Michelle Towne
<b>Assistant Superintendent:</b>	Charlie Caliri
<b>Finance Director:</b>	William Plunkett
<b>Director of Special Education:</b>	Tara Bozek
<b>Coordinator of Operations:</b>	Robert Briggs
<b>Building Operations:</b>	
<b>ASRHS Principal:</b>	Spencer Christie
<b>ASRMS Principal:</b>	Roberta Aikey
<b>Page Hilltop Principal:</b>	Frederick Deppe
<b>Lura A. White Principal:</b>	Varsha Desai

### Regional School Committee:

<b>Chair:</b>	Jonathan Deforge (Shirley)
<b>Vice-Chair:</b>	Michele Granger (Ayer)
<b>Secretary:</b>	Joyce Reischutz (Shirley)
<b>Member:</b>	Dan Gleason (Ayer)
<b>Member:</b>	Jim Quinty (Shirley)
<b>Member:</b>	Cheryl Simmons (Ayer)

Dear Citizens of Ayer:

The Ayer Shirley Regional School District is committed to academic excellence, equity, and equality for each and every student we serve. We continue to strive for excellence and continuous improvement through the processes of inquiry and reflection. Through a cycle of data analysis, curricula review, and assessment of student learning, we are able to inform our decisions about teaching and learning. After the safety of students and staff, improved student achievement is our top priority.

Parents/guardians and the community are our thoughtful partners and it is through these vital partnerships we continue on the trajectory of improvement to ensure the Ayer Shirley Regional School District is one of the top performing districts in the Commonwealth.

Through the unwavering support of our towns and the School Committee, we have acquired new and updated curricula resources, provided high quality professional development, and improved the physical learning environments. We have highly qualified, excellent, dedicated, and passionate staff that truly cares for each and every student.

There is cause to celebrate and to be proud of all that has been accomplished. It would not be possible without our excellent educators, elected officials, our business partners, all community members, and our wonderful parents/guardians. We truly appreciate your commitment and partnership in support of education. A thriving school district creates a thriving community. Your support gives our students hope and promise for the future. You make possible their dreams and goals.

On behalf of the students and staff, we thank you and appreciate your support of education in the Ayer Shirley Regional School District.

Sincerely,

A handwritten signature in cursive script that reads "Mary Malone".

Mary Malone, Ed.D.  
Superintendent of Schools

### **Our Vision**

Our vision is to connect, engage, and inspire all students in the Ayer Shirley Regional School District to reach academic excellence. We, the educators of the Ayer Shirley Regional School District, will instill habits of reflection and inquiry to challenge our students in setting ambitious academic and personal goals. Students will develop a strong voice to express their thoughts and ideas in the community, and the confidence to showcase their talents and successes in preparation for entry into college and the world of work.

### **Theory of Action**

#### **If We:**

- implement high quality aligned curriculum and instruction monitored by performance assessments in each and every classroom
- ensure educator effectiveness through a common understanding and shared vision of effective research-based instructional strategies, responsive to academic and non-academic needs
- promote a culture of continuous and actionable feedback, reflection, and inquiry
- maintain high expectations for student learning for meeting and exceeding grade level standards
- partner with stakeholders to maximize and strategically allocate resources to teaching and learning ...

#### **Then:**

- students will reach their potential
- achieve academic excellence
- engage as active, productive citizens prepared for success and entry into college and the world of work

### **Core Beliefs**

- We have high expectations for all students. Every student deserves a quality education.
- We believe in a personalized learning environment.
- Successful students are independent thinkers and doers, and persevere in finding solutions to problems.
- An educated child is one who has developed and evolved as a “whole child”— in the academic, social, emotional, personal and cultural domains.
- Habits of reflection, setting goals, and measuring one’s progress support lifelong learning.
- Respect for self, property, and others are essential to a healthy learning community.
- Psychological and physical safety are necessary conditions for learning.
- Service to others builds character, is supportive of personal growth and career development, and connects students to the real world.
- Educators, students, families and communities collaborating together results in high quality educational programming.

### **Ayer Shirley Regional High School Graduating Class of 2018**

<b>*** Highest Honors</b>	<b>** High Honors</b>	<b>*Honors</b>
Aydan Cannon Bahe	Jared Paul Magno *	
Natalie Simone Battle	Meryem Majaoudou	
Jonathan William Bremer	Amanda Joan Martin *	
Peter William Bryant	Ethan Bradley Matthews	
Molly Jean Cadogan ***	Nathan Michael Matthews-Taylor	
Kimberly Ann Cantino	Kelsie Ann McAllister ***	
Carissa Brianne Cantwell	Jarod Paul McPherson	
Nicholas Anthony Casavecchia	Casey Marie Megan *	
Angelina Kathryn Cooper *	Jake Kelly Minear	
Eliza Marie Cuoco	Isabella Maggio Monteiro *	
Avery William DeBeaucourt	Christian Thomas Montowski	
Stephanie Julia Defoe	Liam Gregory Mountford *	
Manoel Neto Desouza	Shannon Lee Mountford **	
Dasia Alexandria Dobbs	Nadia Ruth Nalesnik **	
William James Doyle ***	Isabella Louisa Maria Oliveira	
Jacob Avery Drinkwater	Meghan Rose O’Neil	
Jean-Paul Joseph Dube	Nicole Kelley Patano ***	
Ryan James Dupell	Yasiris Eleousa Perez	
Edward Joseph Ernst	Kathryn Allysia Pollack-Hinds ***	
William Alva Ernst	Karedis Enid Robles-Mercado **	
Iziah Te-jon Ferguson	Xavier Demetri Rodriguez	
Andrew Joseph Ferrie	Victoria Susan Royds	
Marcus John Fields	Matthew Orlando Sabatino **	
Trevor James Fields **	Brennen White Salters	
Nikki Lynn Gerace **	Austin Wayne Shelton	
Kevin Antonio Gomez	Mayden Marie Shelton	
Sydney Ellen Greeno **	Matthew John Silva	

Alexis Diane Grovo  
 Jaden Christopher Hamilton  
 Corey Wayne Harrower  
 Delaney Elizabeth House \*  
 Kristina Leigh Indeglia  
 Matthew Stephen Johnson  
 Sean Tyler Jordan  
 Joseph Jonathan Robert Komperda  
 Katherine Anne Krieger  
 Kylie Joanna Landers \*  
 Hernyde Laurole \*\*  
 Shayla Nicole Lavigueur  
 Steven Christopher Lawton  
 Abigail Williams Lee \*  
 Anette Leemarpilab \*  
 Brian Walter Levensailor  
 Kimberly Anne Lloret  
 Matthew Robert Lombardo

Jared Louis Simmons \*\*  
 Maxwell Allen Simmons  
 Mitchell Harrison Spencer  
 Jacob Alexander Stone  
 Desiree Jasmine Taylor \*  
 Nicholas James Taylor  
 Mark Keith Terhune  
 Samantha Leigh Thiers  
 Keith Andrew Ugles  
 Tyreise Luke Vaira-Tidmore  
 Scott Gerald Walters  
 Jessica Carol Warila \*  
 Sabrina Marie West  
 Pamela Shavon Williams  
 Michele Nicole Woodland \*\*\*  
 Jorden Alekzandra Young  
 Kevin Earle Young

### **Acceptances to Colleges and Universities from 2010-2018**

Albany College of Pharmacy	Alfred University	Allegheny University
American University	Andrews University	Anna Maria College
Art Institute of Boston	Assumption College	Auburn University at Montgomery
Babson College	Barry University	Bay State College
Becker College	Bentley University	Bingham University
Boston College	Boston University	Brandies University
Bridgewater State University	Bryant University	Case Western Reserve University
Castleton State College	Cedar Crest College	Central Connecticut State University
Champlain College	Clark University	Clarkson University
Clemson University	Cleveland State University	Coastal Carolina University
Colby-Sawyer College	Colgate University	College of New Rochelle
College of New Rochelle	Columbia College	Concordia University
Culinary Institute of America	Curry College	Daniel Webster College
Dominican College	Drexel University	Duquesne University
Eastern Nazarene College	Eckerd College	Elmira College
Elms College	Emmanuel College	Endicott College
Fashion Institute of Technology	Fisher College	Fitchburg State University
Florida Atlantic University	Florida Gulf Coast University	Florida Institute of Technology
Florida International University	Florida State University	Fordham University
Framingham State University	Franklin Pierce University	Fredonia State University of New York
Full Sail University	Georgia Institute of Technology	Gordon College
Green Mountain College	Hallmark Institute of Photography	Hartwick College
Hawaii Pacific University	High Point University	Hofstra University
Howard University	Husson University	Indiana University
ITT Technical Institute	Johns Hopkins University	Johnson and Wales University

Kansas State University	Keene State College	Lasell College
Lehigh University	Lesley College	Liberty University
LIM College	Lydon State College	Lynn University
Lycoming College	Maine Maritime Academy	Manhattanville College
Massachusetts College of Art and Design	Massachusetts College of Liberal Arts	Massachusetts College of Pharmacy and Health Sciences
Massachusetts Maritime Academy	Merrimack College	Michigan State University
Middlesex Community College	Mississippi State University	Montana State University
Montclair State University	Mount Ida College	Mount Wachusett Community College
New England College	New England Institute of Art	New England Institute of Technology
New England School of Communications	New Paltz State University	New York University
Newbury College	Nichols College	North Carolina State University
North Park University	North Shore Community College	Northeastern University
Norwich University	Nova Southeastern University	Olivet Nazarene University
PACE University	Pennsylvania State University	Plymouth State University
Pratt Institute	Providence College	Purdue University
Quinnipiac University	Quinsigamond Community College	Regis College
Rensselaer Polytechnic Institute	Rhode Island College	Rivier University
Rochester Institute of Technology	Roger Williams University	Rutgers University
Sacred Heart University	Sage College of Albany	Saint Anselm College
Saint Michael's College	Salem State University	Salve Regina University
San Diego State University	Savannah College of Art and Design	School of Visual Arts
Seattle Pacific University	Seton Hall University	Simmons College
Slippery Rock University	Smith College	Southern Connecticut State University
Southern New Hampshire University	Southern Maine Community College	Southern Vermont College
Springfield College	St. Anselm College	St. John's University
St. Mary's College of California	St. Michael's College	State University of New York Plattsburgh
State University of New York Postdam	Stevens Institute of Technology	Stockton University
Stonehill College	Suffolk University	SUNY New Paltz
Syracuse University	Temple University	The College of New Jersey
Trinity University	United States Military Academy	University of Albany
University of Arizona	University of Connecticut	University of Delaware
University of Hartford	University of Hawaii	University of Houston
University of Maine	University of Maine, Farmington	University of Maine, Presque Island
University of Maine, Orono	University of Maryland	University of Massachusetts Amherst
University of Massachusetts Boston	University of Massachusetts Dartmouth	University of Massachusetts Lowell
University of Miami	University of New England	University of New Hampshire
University of New Haven	University of Pittsburg	University of Rhode Island
University of Scranton	University of Southern Maine	University of Tampa
University of Tennessee	University of The Arts	University of Vermont

Virginia Polytechnic Institute	Wentworth Institute of Technology	West Virginia University
Western New England College	Western New England University	Westfield State University
William Patterson University	Worcester Polytechnic Institute	Worcester State University
Yale University		

### **Ayer Shirley Regional Middle School 2017-2018 Annual Awards**

#### **Presented to Graduates of the Eighth Grade**

##### ***Academic Boosters Good Samaritan Award***

Given to two students who are genuine in their efforts to assist teachers, staff and students in ways that sometimes go unnoticed by their peers as well as staff here at school.

Donated by Ayer Shirley PTO

**Presented by: Kelly Reed**

WINNER: Savannah Caldbeck

WINNER: Mario Choi

---

##### ***PTA History of Academic Excellence Awards***

To the boy and girl who maintained the highest scholastic average for Donated by the Ayer Shirley PTO grades 6, 7 and 8 combined.

**Presented by: Kelly Reed**

WINNER: Lorelei Folger

WINNER: Jackson Ehwa

---

##### ***American Legion, Post No. 183 Award***

To the most outstanding student in the Eighth grade

**Presented by: Joe Landry & Paul Wilson**

WINNER: Alicia Towne

---

##### ***Ayer Shirley Education Foundation Award (ASEF)***

Donated by ASEF

To the boy and girl who demonstrated academic commitment throughout grades 6 through 8 and participated as an active member of the ASRMS community throughout grades 6 through 8

**Presented by: Roberta Aikey**

WINNER: Emma Ravgiala

WINNER: Mason Pyatt

---

##### ***The Bull Run Restaurant Award***

Donated by the Guercio Family

Given to a student excelling in History

**Presented by: Roberta Aikey**

WINNER: Emily Granger

---

##### ***Jeffrey P. Drobish Memorial Award***

To the boy or girl attending vocational school exhibiting a generous spirit toward others and a Donated by Peter Drobish zest for life.

**Presented by: Roberta Aikey**

WINNER: Fynn Pinault

---



***Keith M. Kidder Memorial Awards***  
Donated by the Shirley Fire Department

**Presented by: Bill Poitras**

To the girl excelling in qualities of character, citizenship and leadership

WINNER: Katherine Kilcommins

To the girl who exemplifies the qualities of generosity, kindness and a helpful attitude toward others

WINNER: Olivia Pampinella

---

***Kristina Marcinkewicz Memorial Awards***

Donated by the Marcinkewicz Family

**Presented by: Meredith Marcinkewicz**

To the boy and girl showing special effort in the Eighth grade.

WINNER: Ryan Wade  
WINNER: Claire Hefti

---

***Lambert's True Value Hardware Award***

Donated by Mr. James D. Thibault

**Presented by: Roberta Aikey**

To the student excelling in the study of creative writing.

WINNER: Samantha LeMay

---

***Laura Belle Minott Memorial Award***

Donated by the Minott Family

**Presented by: Roberta Aikey**

To the students who are consistently hardworking, strong academically and characterize modesty

WINNER: Joseph Rezendes  
WINNER: Katherine Brauckmiller

---

***Leonard W. Quinty Memorial Award***

Donated by James Quinty

**Presented by: James Quinty**

To the 8<sup>th</sup> grade student athletes who best exemplify a spirit of courage, determination and perseverance in the classroom and on the baseball and softball field

WINNER: Anthony Casto  
WINNER: Edna Brown

---

***The Louis G. Buratti Jr. Memorial Award***

Presented to the student who exhibits a zest for life, a good sense of humor, a love for family and friends, generosity of spirit and is an encourager, especially to those who need a helping hand

Donated by the Buratti Family

**Presented by: Louis Buratti Sr. & Jacquelyn Aikey**

WINNER: Abby Carpenter

---

***Louise E. Gaskins Award***

Donated by Mrs. Louise Gaskins

Named for the beloved, former middle school principal. This award is presented to a student who demonstrates character, integrity, loyalty, hard work, and goes above and beyond the call of duty. Academic Excellence in paramount

**Presented by: Louise Gaskins**

WINNER: Emily Granger

---

***Massachusetts Junior Conservation Camp Award***

Sponsored by Shirley Rod & Gun Club

**Presented by: Lee Blakely / Frank Esielionis**

WINNER: Alex Buddington  
WINNER: Christian Broadie

---

***Officer Ben Jackvony Award***

Donated by Shirley Police Dept.

To a boy for generosity, kindness and helpfulness

**Presented by: Lt. Alfreda Cromwell**

WINNER: Connor Finlay

---

***Peggy Montesion Memorial Award***

Donated by Roberta Aikey

**Presented by: Roberta Aikey**

Donated to the student who demonstrates determination, and a strong work ethic while maintaining a kind and helpful attitude toward others.

WINNER: Isabelle Cody

---

***Richard D. Shea Memorial Awards***

Donated by Burt Cofman

**Presented by: Roberta Aikey**

To the boy and girl excelling in physical fitness and education.

WINNER: Joseph Rezendes  
WINNER: Isabelle Winslow

---

***Sandy Pond School Association Award***

Donated by Sandy Pond School Assoc.

Given to a student who has ***shown*** scholastic abilities, character, ***and*** most importantly, COMMUNITY INVOLVEMENT (Youth Venture; Duval Patrick's Project 351, Student Council)

**Presented by: Christopher Prehl**

WINNER: Marissa Muldoon

---

***Shirley H. Griffin Scholastic Excellence Awards***

Donated by Her Family

To the boy and girl excelling in scholastic excellence

**Presented by: Roberta Aikey**

WINNER: Jackson Ehwa  
WINNER: Annika Preston

---

***Taylor D. Flagg Memorial Award***

To the most outstanding Math student.

Donated by the Flagg Family

WINNER: Lorelei Folger

**Presented by: Roberta Aikey**

---

***William McSheehy Memorial Award***

Donated by His Family

To the girl or boy demonstrating a  
unique ability to persevere while  
maintaining a positive attitude.

**Presented by: Benjamin McSheehy**

---

WINNER: Riley Wilson

---

***Women's Auxiliary, Trinity Chapel Awards***

Donated by Womens Auxiliary Trinity Chapel

To the boy & girl excelling in Art

**Presented by: Meredith Marcinkewicz & Donna King**

---

WINNER: Katherine Kilcommins  
WINNER: Nashley Guerrier

---

***World Language Award***

Donated by World Language Department

Give to two students excelling in  
Spanish and French.

**Present by: Rosa Swisczc**

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WINNER SPANISH: Isabelle Cody  
WINNER FRENCH: Emily Granger

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## NASHOBA VALLEY TECHNICAL SCHOOL DISTRICT

### Contact Information:

<b>Meeting Times:</b>	2 <sup>nd</sup> Tuesday of every month at 7:00pm in the Conference Room
<b>Address:</b>	100 Littleton Road, Westford, MA
<b>Telephone:</b>	978-692-4711
<b>Fax:</b>	978-692-0570
<b>Superintendent:</b>	Dr. Denise Pigeon

### School Committee:

<b>Chair:</b>	Charlie Ellis, Littleton
<b>Vice-Chair:</b>	Karen Chapman, Townsend
<b>Secretary:</b>	Donald Ayer, Chelmsford
<b>Members:</b>	Chris Prehl, Ayer
	Andrea Fontaine, Ayer alternate
	Richard DeFreitas, Chelmsford
	Lawrence MacDonald, Chelmsford
	Maria Karafelis, Chelmsford alternate
	Robert Flynn, Groton
	Patricia Madigan, Groton alternate
	Carl Melberg, Littleton alternate
	Al Buckley, Pepperell
	Michael Tang, Pepperell
	Sandra Proctor, Pepperell
	Michael Morgan, Pepperell alternate
	Brian Fulmer, Shirley
	Tanya Clark, Shirley alternate
	Sheldon Chapman, Townsend
	Emanuel Manolopoulos, Westford
	Ronald Deschenes, Westford
	Warren Adam, Westford alternate

### Paragraph I

The Nashoba Valley Technical School District was founded in 1965 by the towns of Chelmsford, Groton, Littleton and Westford to provide career and technical education to students of this area. By 1979, the Nashoba Valley Technical School District expanded to incorporate the three additional towns of Shirley, Pepperell, and Townsend. In 2012, the District grew once more with the addition of Ayer.

The Mission of Nashoba Valley Technical High School is to provide the highest quality academic and technical education possible to prepare our students for college and career paths leading to success in an ever-changing technological world. The school strives to promote citizenship through a safe and inclusive atmosphere encouraging a diverse population of students to become positive and productive members of the community.

### Paragraph II

During the 2017-2018 school year, Nashoba Valley Technical High School continued to focus on updating program areas and maintaining a state of the art facility that is in line with industry standards. During the school year, the following Chapter 74 state approved technical programs were offered to enrolled students.

Auto Collision Repair & Refinishing  
 Automotive Technology  
 Banking, Marketing & Retail  
 Carpentry/Cabinet Making  
 Cosmetology  
 Culinary Arts  
 Dental Assisting  
 Design & Visual Communications  
 Early Childhood Education  
 Electrical Technology

Engineering Academy	}	Electronics/Robotics
		Engineering Technology
		Bio-Manufacturing

Health Assisting  
 Hotel Restaurant Management  
 Machine Tool Technology  
 Plumbing/Heating  
 Programming & Web Development  
 TV & Media Production/Theatre Arts  
 Veterinary Assisting

During the school year, numerous academic and special programs were also offered to enrolled students. This included courses at the Advanced Placement, Honors and College Preparatory level in all core subjects. Foreign language, music, theatre arts and additional elective courses were also offered for all interested students. We continued to actively participate in the state sponsored college Dual Enrollment program that allowed eligible NVTHS students the opportunity to enroll in courses at a local college while they are still in high school. In addition, college courses are offered on campus, known as concurrent college enrollment. Many Nashoba students in recent years have graduated with an Associate Degree from a college and their high school diploma simultaneously.

## FINANCE MANAGER/TOWN ACCOUNTANT

### Contact Information:

<b>Office Hours:</b>	Monday, Wednesday, Thursday 8:00 am – 4:00pm, Tuesday 8:00 am – 7:00 pm, Friday 8:00 am – 1:00 pm
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8290
<b>Email:</b>	lgabree@ayer.ma.us
<b>Fax:</b>	978-772-3017

### Members:

<b>Finance Manager/Town Accountant</b>	Lisa Gabree
<b>Assistant Accountant</b>	Kerry Cooper

In accordance with Massachusetts General Laws, I am submitting the following documents for the Annual Town Report:

1. Balance Sheet of all funds as of June 30, 2018
2. Schedule A, the annual report of receipts and disbursements for the Town of Ayer for the fiscal year 2018
3. Statement of Indebtedness as of June 30, 2018

The firm of Giusti & Hingston, Certified Public Accountants, of Georgetown, MA will be conducting an audit of the fiscal 2018 financial records for the Town of Ayer. Once the audit and related statements are completed, they will be available for review in the office of the Finance Manager/Town Accountant, or in electronic version upon request.

CITY/TOWN OF \_\_\_\_\_ AYER \_\_\_\_\_, MASSACHUSETTS  
Combined Balance Sheet - All Fund Types and Account Groups  
as of June 30, 2018  
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
<b>ASSETS</b>								
Cash and cash equivalents	4,654,595.38	4,378,224.58	6,130,687.58	4,431,128.18		6,985,565.05		26,580,200.77
Investments								-
Receivables:								-
Personal property taxes	76,813.35							76,813.35
Real estate taxes	419,034.57							419,034.57
Deferred taxes	-							-
Allowance for abatements and exemptions	(680,310.25)							(680,310.25)
Rollback taxes	4,347.14							4,347.14
Special assessments								-
Septic Assessment Not Yet Due		2,974.00						2,974.00
Reserve for Uncollectable Septic		(2,974.00)						(2,974.00)
Tax liens	61,914.89	339.60		550.45				62,804.94
Tax foreclosures	200,590.54			58.68				200,649.22
Liens receivable				34,462.22				34,462.22
Motor vehicle excise	278,115.15							278,115.15
Other excises								-
User charges receivable				637,346.15				637,346.15
Utility Charges				1,356,050.98				1,356,050.98
Allowance for uncollectible receivables				(482,952.25)				(482,952.25)
Utility Interest receivable				29,960.98				29,960.98
Community Preservation Surcharge		6,231.92						6,231.92
Departmental				1,000.00				1,000.00
Other receivables								-
Due to/from other funds	(1,571.38)	5,863.36	(4,291.98)					-
Due from other governments				15,872.00				15,872.00
Due from Developers		36,690.00						36,690.00
Due from Hartnett - Insurance Proceeds		45,833.20						45,833.20
Due from Industrial Pretreat		11,438.22						11,438.22
Loans Receivable		481,025.78						481,025.78
Prepays								-
Inventory								-
Fixed assets, net of accumulated depreciation								-
Amounts to be provided - payment of bonds				6,866,600.00			3,594,506.59	10,461,106.59
Amounts to be provided - vacation and sick leave								-
Total Assets	5,013,529.39	4,965,646.66	6,126,395.60	12,890,077.39	-	6,985,565.05	3,594,506.59	39,575,720.68
<b>LIABILITIES AND FUND EQUITY</b>								
Liabilities:								
Deferred revenue								-
Real and personal property taxes	(184,462.33)							(184,462.33)
Deferred taxes	-							-
Rollback taxes	4,347.14							4,347.14
Prepaid taxes/fees								-
Special assessments								-
Tax liens	61,914.89	339.60						62,254.49
Tax foreclosures	200,590.54							200,590.54
Motor vehicle excise	278,115.15							278,115.15
Other excises								-
Utility Charges								-
Community Preservation Surcharge		6,231.92						6,231.92
Departmental								-
Deposits receivable								-
Other receivables								-
Due from other governments								-
Due from Developers		36,690.00						36,690.00
Due from Hartnett - Insurance Proceeds		45,833.20						45,833.20
Due from Industrial Pretreat		11,438.22						11,438.22
Loans Receivable		481,025.78						481,025.78
Due to other governments								-
Accounts payable	3,120.84			12,182.37				15,303.21
Warrants payable	226,471.63	72,488.92	141,149.47	280,423.31		754.00		721,287.33
Accrued payroll and withholdings	238,215.09	26,511.15		36,620.55				301,346.79
Accrued expenses		190.66		52,734.44				52,925.10
Other liabilities						43,336.43		43,336.43
IBNR								-
Bonds payable				6,866,600.00			3,594,506.59	10,461,106.59
Notes payable			7,198,351.00					7,198,351.00
Vacation and sick leave liability								-
Total Liabilities	828,312.95	680,749.45	7,339,500.47	7,248,560.67	-	44,090.43	3,594,506.59	19,735,720.56
Fund Equity:								
Reserved for encumbrances	566,999.23	237,609.47						804,608.70
Reserved for expenditures	1,074,562.00			604,456.00				1,679,018.00
Reserved for endowments						154,783.25		154,783.25
Reserved for expenditures-overlay surplus	295,162.00							295,162.00
Reserved for continuing appropriations								-
Reserved for petty cash								-
Reserved for appropriation deficit	(14,788.84)							(14,788.84)
Reserved for snow and ice deficit	(41,620.87)							(41,620.87)
Reserved for deficits			(3,226,351.26)					(3,226,351.26)
Reserved for debt Service (excluded debt)	403,805.00							403,805.00
Reserved for excluded debt SBA funds	55,615.29							55,615.29
Reserved for premiums	3,548.89							3,548.89
Reserved for borrow			76,064.26					76,064.26
Reserved fund balance		990,948.29						990,948.29
Undesignated fund balance	1,841,933.74	3,056,339.45		5,037,060.72		6,786,691.37		16,722,025.28
Unreserved retained earnings								-
Investment in capital assets			1,937,182.13					1,937,182.13
Total Fund Equity	4,185,216.44	4,284,897.21	(1,213,104.87)	5,641,516.72	-	6,941,474.62	-	19,840,000.12
Total Liabilities and Fund Equity	5,013,529.39	4,965,646.66	6,126,395.60	12,890,077.39	-	6,985,565.05	3,594,506.59	39,575,720.68

CITY/TOWN OF AYER, MASSACHUSETTS  
Combining Balance Sheet - Special Revenue  
as of June 30, 2018  
(Unaudited)

	Community Preser Fund (23)	CDBG Fund (24)	Special Revenue Fund (26)	MSCP Fund (27)	Revolving Fund (29)	UDAG Fund (30)	(Memorandum Only)
<b><u>ASSETS</u></b>							
Cash and cash equivalents	1,720,878.16	4,110.15	59,779.25	50,878.87	164,570.82	2,378,007.33	4,378,224.58
Investments							-
Receivables:							
Personal property taxes							-
Real estate taxes							-
Deferred taxes							-
Allowance for abatements and exemptions							-
Special assessments							-
Septic Assessment Not Yet Due			2,974.00				2,974.00
Reserve for Uncollectable Septic			(2,974.00)				(2,974.00)
Tax liens	339.60						339.60
Tax foreclosures							-
Liens receivable							-
Motor vehicle excise							-
Other excises							-
User charges receivable							-
Utility Charges							-
Allowance for uncollectible receivables							-
Utility interest receivable							-
Community Preservation Surcharge	6,231.92						6,231.92
Departmental							-
Other receivables							-
Due to/from other funds			(291.42)	(121.98)	6,641.57	(364.81)	5,863.36
Due from other governments							-
Due from Developers					36,690.00		36,690.00
Due from Hartnett - Insurance Proceeds						45,833.20	45,833.20
Due from Industrial Pretreat						11,438.22	11,438.22
Loans Receivable						481,025.78	481,025.78
Prepays							-
Inventory							-
Fixed assets, net of accumulated depreciation							-
Amounts to be provided - payment of bonds							-
Amounts to be provided - vacation and sick leave							-
Total Assets	<u>1,727,449.68</u>	<u>4,110.15</u>	<u>59,487.83</u>	<u>50,756.89</u>	<u>207,902.39</u>	<u>2,915,939.72</u>	<u>4,965,646.66</u>
<b><u>LIABILITIES AND FUND EQUITY</u></b>							
Liabilities:							
Deferred revenue							-
Real and personal property taxes							-
Deferred taxes							-
Prepaid taxes/fees							-
Special assessments							-
Tax liens	339.6						339.60
Tax foreclosures							-
Motor vehicle excise							-
Other excises							-
Utility Charges							-
Community Preservation Surcharge	6231.92						6,231.92
Departmental							-
Deposits receivable							-
Other receivables							-
Due from other governments							-
Due from Developers					36,690.00		36,690.00
Due from Hartnett - Insurance Proceeds						45,833.20	45,833.20
Due from Industrial Pretreat						11,438.22	11,438.22
Loans Receivable						481,025.78	481,025.78
Accounts payable							-
Warrants payable	91.67		52,455.94		14,069.49	5,871.82	72,488.92
Accrued payroll and withholdings			7,376.26	1,299.50	16,144.27	1,691.12	26,511.15
Accrued expenses			50.99		88.43	51.24	190.66
Other liabilities							-
IBNR							-
Bonds payable							-
Notes payable							-
Vacation and sick leave liability							-
Total Liabilities	<u>6,663.19</u>	<u>-</u>	<u>59,883.19</u>	<u>1,299.50</u>	<u>66,992.19</u>	<u>545,911.38</u>	<u>680,749.45</u>
Fund Equity:							
Reserved for encumbrances	237,609.47						237,609.47
Reserved for expenditures							-
Reserved for endowments							-
Reserved for continuing appropriations							-
Reserved for petty cash							-
Reserved for appropriation deficit							-
Reserved for snow and ice deficit							-
Reserved for deficits							-
Reserved for debt Service							-
Reserved for premiums							-
Reserved fund balance	990,948.29						990,948.29
Undesignated fund balance	492,228.73	4,110.15	(395.36)	49,457.39	140,910.20	2,370,028.34	3,056,339.45
Unreserved retained earnings							-
Investment in capital assets							-
Total Fund Equity	<u>1,720,786.49</u>	<u>4,110.15</u>	<u>(395.36)</u>	<u>49,457.39</u>	<u>140,910.20</u>	<u>2,370,028.34</u>	<u>4,284,897.21</u>
Total Liabilities and Fund Equity	<u>1,727,449.68</u>	<u>4,110.15</u>	<u>59,487.83</u>	<u>50,756.89</u>	<u>207,902.39</u>	<u>2,915,939.72</u>	<u>4,965,646.66</u>



CITY/TOWN OF AYER, MASSACHUSETTS  
Special Revenue Fund Balance Detail  
as of June 30, 2018  
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2018	Receipts thru 9/30/2018	BAN's	Remaining Deficit 6/30/2018
							0.00
23	Community Preservation	6,571.52	6,571.52	1,720,786.49	0.00	0.00	0.00
24	Community Development	0.00	0.00	4,110.15	0.00	0.00	0.00
26	Grants & Special Revenue						0.00
	F.B.-DEVENS DISPOSITIVE	0.00	0.00	\$24,072.50			0.00
	F.B.-PARK YOUTH CENTR	0.00	0.00	\$1,526.42			0.00
	F.B.-COA FRIENDS	0.00	0.00	\$0.00			0.00
	F.B.-COA DONATIONS (C	0.00	0.00	\$0.00			0.00
	F.B.-POLICE DONATIONS	0.00	0.00	\$3,452.64			0.00
	F.B.-BOH TOBACCO	0.00	0.00	\$337.25			0.00
	F.B.-FIRE SAFE DONATI	0.00	0.00	\$9,843.65			0.00
	F.B.-COUNCIL ON AGING	0.00	0.00	\$0.00			0.00
	F.B.-ARTS LOTTERY GRA	0.00	0.00	\$2,773.71			0.00
	F.B.-EXTRA POLLING HO	0.00	0.00	\$6,238.13			0.00
	F.B.-DARE GIFT ACCOUN	0.00	0.00	\$1,583.43			0.00
	F.B.-TREATMENT PROG	0.00	0.00	\$79.62			0.00
	F.B.-BOH, TITLE V	0.00	0.00	\$5,840.40			0.00
	F.B.-WETLANDS PROTEC	0.00	0.00	\$55,612.95			0.00
	F.B.-CHAP 90 ROADS & S	0.00	0.00	(\$466,635.41)	465,798.20		(837.21)
	F.B.-LIBRARY GIFT ACCO	0.00	0.00	\$250.00			0.00
	LIBRARY-STATE AID	0.00	0.00	\$53,787.43			0.00
	F.B.-AYER KIDDIE DEPOT	0.00	0.00	\$1,909.77			0.00
	F.B.-BY-LAW RIDGEVIEW	0.00	0.00	\$460.13			0.00
	F.B.-FIRE SAFE	0.00	0.00	\$1,180.20			0.00
	F.B.-BOH SRF SEPTIC	0.00	0.00	\$5,581.47			0.00
	F.B.-SRF SEPTIC	0.00	0.00	\$27,215.33			0.00
	F.B.-AYER HISTORIC COM	0.00	0.00	\$586.60			0.00
	F.B.-POLICE FEDERAL RE	0.00	0.00	\$13,135.12			0.00
	F.B.-FIRE CONFINED SPA	0.00	0.00	\$640.69			0.00
	FB-DEVEL SHARE DAM P	0.00	0.00	\$46,000.00			0.00
	F.B.-FIRE DECON TRAIL	0.00	0.00	\$3,037.20			0.00
	FB-CULTURAL COUNCIL	0.00	0.00	\$1,409.40			0.00
	F.B.-AMBULANCE FLECT	0.00	0.00	\$9,459.01			0.00
	FB-MEMORIAL GARDEN	0.00	0.00	\$250.00			0.00
	FB-HOLIDAY LIGHTS	0.00	0.00	\$7,169.67			0.00
	FB-43D PERMIT GRANT	0.00	0.00	\$14,815.53			0.00
	FB-RAIL TRAIL PARKING	0.00	0.00	\$0.00			0.00
	FB-GREEN COMMUNITY	0.00	0.00	\$326.53			0.00
	FB-PLANNG DONATION	0.00	0.00	\$22,435.95			0.00
	FB-DPU TRANSP NETWC	0.00	0.00	\$214.90			0.00
	FB-CONSCOM CONSULT	0.00	0.00	\$0.00			0.00
	FB-POLICE RADAR	0.00	0.00	\$225.00			0.00
	FB-POLICE FLETCHER	0.00	0.00	\$15,636.50			0.00
	FB-FIRE FLETCHER	0.00	0.00	\$5,828.14			0.00
	FB-STANTON GRANT, DI	0.00	0.00	\$30,191.50			0.00
	FB-BOH REGION 2 GRAN	0.00	0.00	\$1,141.91			0.00
	FB-HISTORIC DONATION	0.00	0.00	\$19,267.97			0.00
	RCPTS RES'D GENERAL E	0.00	0.00	\$92,435.41			0.00
	RCPTS RES'D SEWER BOI	0.00	0.00	\$66,466.35			0.00
	RCPTS RES'D WATER BO	0.00	0.00	\$48,931.20			0.00
	RCPTS RES'D SOLID WAS	0.00	0.00	\$9,480.96			0.00
	RESERVE FOR AMBULAN	0.00	0.00	\$13,460.05			0.00
	FB-ADOPT AN ISLAND D	0.00	0.00	\$500.00			0.00
	FB-FIRE DONATION	0.00	0.00	\$189.97			0.00
	FB-TREATMENT GRANT	0.00	0.00	(\$662.00)	87,430.16		0.00
	FB-FY15 UNDERAGE ALC	0.00	0.00	\$578.68			0.00
	FB-COMM COMPACT CY	0.00	0.00	\$225.00			0.00
	FB-COMMUNITY COMP	0.00	0.00	\$12,496.77			0.00
	FB-FY16 EVIDENCE GRAI	0.00	0.00	\$0.00			0.00
	FB-FY17 DOER LIGHTING	0.00	0.00	(\$12,999.50)			(12,999.50)
	FB-FY17 911 GRANT	0.00	0.00	\$0.00			0.00
	FB-FY17 911 TRAINING	0.00	0.00	\$0.00			0.00
	FB-FY18 BEST PRACTICE	0.00	0.00	\$6,285.00			0.00
	FB-FY18 DOER ST LIGHT	0.00	0.00	(\$41,262.00)			(41,262.00)
	FB-FY18 911 GRANT	0.00	0.00	(\$159,500.24)	69,178.42		(90,321.82)
	FB-FY18 911 TRAINING	0.00	0.00	(\$2,697.96)			(2,697.96)
	FB-FY18 PEDESTRIAN GF	0.00	0.00	(\$960.72)	1,212.16		0.00
	FB-YOUTH WORKS	0.00	0.00	\$39,756.43			0.00
29	Revolving Funds						
	FB-DPW INSPECTIONS	36,690.00	36,690.00	\$69,424.98			0.00
	F.B.-POLICE OUTSIDE DT	0.00	0.00	(\$40,051.01)	38,390.33		(1,660.68)
	F.B.-SENIOR VAN SERV	0.00	0.00	(\$7,146.42)	5,357.08		(1,789.34)
	F.B.-PLUMB/GAS INSPE	0.00	0.00	\$703.12			0.00
	F.B.-WIRING INSPECTOR	0.00	0.00	(\$851.40)	851.40		0.00
	F.B.-FIRE ALARM REPAIR	0.00	0.00	\$59,017.38			0.00
	F.B.-PARK DEPT REV ACC	0.00	0.00	\$25,679.18			0.00
	F.B.-4TH OF JULY	0.00	0.00	\$31,890.49			0.00
	F.B.-FIRE HAZMAT	0.00	0.00	\$1,028.34			0.00
	FB-TOWN HALL RENTAL	0.00	0.00	\$1,215.64			0.00
27	Mass Small Cities progr	0.00	0.00	\$49,457.39			0.00
30	Urban Action Developm	538,297.20	538,297.20	\$2,370,028.34			0.00
							0.00
Total Special Revenue Fund Balance		581,558.72	581,558.72	4,284,897.31	668,217.75	0.00	(151,568.51)

CITY/TOWN OF AYER, MASSACHUSETTS  
Combining Balance Sheet - Capital Projects  
as of June 30, 2018  
(Unaudited)

	General Fund Capital	Sewer Capital	Water Capital	Solid Waste Capital	Ambulance Capital	(Memorandum Only)
<b>ASSETS</b>						
Cash and cash equivalents	3,085,279.61	2,358,874.15	682,505.02	3,400.10	628.70	6,130,687.58
Investments						-
Receivables:						
Personal property taxes						-
Real estate taxes						-
Deferred taxes						-
Allowance for abatements and exemptions						-
Special assessments						-
Tax liens						-
Tax foreclosures						-
Liens receivable						-
Motor vehicle excise						-
Other excises						-
User charges receivable						-
Utility Charges						-
Allowance for uncollectible receivables						-
Utility interest receivable						-
Departmental						-
Other receivables						-
Due to/from other funds	(291.42)	(388.56)	(3,612.00)			(4,291.98)
Due from other governments						-
Prepaids						-
Inventory						-
Fixed assets, net of accumulated depreciation						-
Amounts to be provided - payment of bonds						-
Amounts to be provided - vacation and sick leave						-
Total Assets	<u>3,084,988.19</u>	<u>2,358,485.59</u>	<u>678,893.02</u>	<u>3,400.10</u>	<u>628.70</u>	<u>6,126,395.60</u>
<b>LIABILITIES AND FUND EQUITY</b>						
Liabilities:						
Deferred revenue						-
Real and personal property taxes						-
Deferred taxes						-
Prepaid taxes/fees						-
Special assessments						-
Tax liens						-
Tax foreclosures						-
Motor vehicle excise						-
Other excises						-
Utility Charges						-
Departmental						-
Deposits receivable						-
Other receivables						-
Due from other governments						-
Accounts payable						-
Warrants payable	36,386.62	5,475.00	99,287.85			141,149.47
Accrued payroll and withholdings						-
Accrued expenses						-
Other liabilities						-
IBNR						-
Bonds payable						-
Notes payable	3,678,000.00	2,617,263.00	871,088.00		32,000.00	7,198,351.00
Vacation and sick leave liability						-
Total Liabilities	<u>3,714,386.62</u>	<u>2,622,738.00</u>	<u>970,375.85</u>	<u>0.00</u>	<u>32,000.00</u>	<u>7,339,500.47</u>
Fund Equity:						
Reserved for encumbrances						-
Reserved for expenditures						-
Reserved for continuing appropriations						-
Reserved for petty cash						-
Reserved for appropriation deficit						-
Reserved for snow and ice deficit						-
Reserved for deficits	(1,277,450.49)	(1,022,440.78)	(895,088.69)		(31,371.30)	(3,226,351.26)
Reserved for debt Service						-
Reserved for premiums						-
Reserved for borrow	1,548.68	2,019.77	69,095.71	3,400.10		76,064.26
Reserved fund balance						-
Undesignated fund balance						-
Unreserved retained earnings				0.00		-
Designated for capital						-
Investment in capital assets	646,503.38	756,168.60	534,510.15			1,937,182.13
Total Fund Equity	<u>(629,398.43)</u>	<u>(264,252.41)</u>	<u>(291,482.83)</u>	<u>3,400.10</u>	<u>(31,371.30)</u>	<u>(1,213,104.87)</u>
Total Liabilities and Fund Equity	<u>3,084,988.19</u>	<u>2,358,485.59</u>	<u>678,893.02</u>	<u>3,400.10</u>	<u>628.70</u>	<u>6,126,395.60</u>

CITY/TOWN OF AYER, MASSACHUSETTS  
Capital Project Fund Balance Detail  
as of June 30, 2018  
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2018	Receipts thru 9/30/2018	BAN's	Remaining Deficit 6/30/2018
general fund	31 Police station roof	0.00	0.00	568.66			0.00
	Police radio infrastructure	0.00	0.00	374,986.10		207,185.00	0.00
	DPW operations center	0.00	0.00	32,640.00			0.00
	DPW operations center design & construction	0.00	0.00	(865,939.70)		900,000.00	0.00
	DPW stormwater biofiltration/outfall improvements	0.00	0.00	0.00			0.00
	Street sweeper	0.00	0.00	(215,516.67)		217,815.00	0.00
	DPW highway garage	0.00	0.00	(37,765.57)		750,000.00	0.00
	West Main St culvert/bridge replacement	0.00	0.00	(109,168.25)		1,003,000.00	0.00
	Main St conceptual design	0.00	0.00	2,000.00			0.00
	Parks building	0.00	0.00	(15,000.00)		600,000.00	0.00
	Fire ladder truck	0.00	0.00	0.00			0.00
	Fire radio equipment	0.00	0.00	980.02			0.00
	DPW East Main St design	0.00	0.00	81,000.00			0.00
	DPW tractor with snow blower	0.00	0.00	7,765.00			0.00
	Balch Pond dam repairs	0.00	0.00	114,051.56			0.00
	subtotal fund 31	0.00	0.00	(629,398.85)	0.00	3,678,000.00	0.00
sewer	32 West Main St pump station construction	0.00	0.00	0.00			0.00
	Stony Brook pump station	0.00	0.00	2,019.77			0.00
	SCADA upgrades	0.00	0.00	6,168.32			0.00
	East Main St sewer mains	0.00	0.00	(374,263.00)		374,263.00	0.00
	Radio telemetry system	0.00	0.00	0.00			0.00
	Meter radio read system	0.00	0.00	0.00			0.00
	Infiltration inflow improvements	0.00	0.00	0.00			0.00
	Wastewater treatment plant upgrades	0.00	0.00	0.00			0.00
	Wastewater treatment plant improvements	0.00	0.00	172,322.22		2,000,000.00	0.00
	Infiltration inflow improvements	0.00	0.00	(70,500.00)		243,000.00	0.00
	subtotal fund 32	0.00	0.00	(264,252.69)	0.00	2,617,263.00	0.00
water	33 Grove Pond treatment plant expansion	0.00	0.00	0.00			0.00
	Replace well#2 Spectacle Pond	0.00	0.00	0.00			0.00
	Newton St water mains	0.00	0.00	(0.17)			(0.17)
	Water main transmission engineering	0.00	0.00	950.55			0.00
	Spectacle Pond filter replacement	0.00	0.00	24,628.85			0.00
	East Main St water mains	0.00	0.00	(895,088.69)	24,000.69	871,088.00	0.00
	Pingry/Willows water storage tank	0.00	0.00	0.00			0.00
	Meter radio read system	0.00	0.00	0.00			0.00
	Water main replacements	0.00	0.00	0.00			0.00
	Grove Pond garage	0.00	0.00	0.00			0.00
	Water main replacements	0.00	0.00	0.00			0.00
	Wright Road loop	0.00	0.00	43,516.48			0.00
	Spectacle Pond SCADA upgrades	0.00	0.00	33,000.00			0.00
	Barnum Road interconnection	0.00	0.00	219,800.00			0.00
	Water main replacements	0.00	0.00	156,711.27			0.00
	Pleasant St/Doug Rd main loop	0.00	0.00	125,000.00			0.00
	Mini-excavator with trailer	0.00	0.00	0.00			0.00
	Water valve meter trailer with vac excavator	0.00	0.00	0.00			0.00
	subtotal fund 33	0.00	0.00	(291,481.71)	24,000.69	871,088.00	(0.17)
solid waste	34 Resurfacing parking lot	0.00	0.00	3,400.10	0.00	0.00	0.00
ambulance	35 replace cardiac monitor	0.00	0.00	(31,371.30)	0.00	32,000.00	0.00
Total Capital Projects Fund Balance		0.00	0.00	(1,213,104.45)	24,000.69	7,198,351.00	(0.17)

CITY/TOWN OF AYER, MASSACHUSETTS  
Combining Balance Sheet - Enterprise Funds  
as of June 30, 2018  
(Unaudited)

	SEWER Enterprise Fund	WATER Enterprise Fund	SOLID WASTE Enterprise Fund	AMBULANCE Enterprise Fund	(Insert Name) Enterprise Fund	(Insert Name) Enterprise Fund	(Insert Name) Enterprise Fund	(Insert Name) Enterprise Fund	(Memorandum Only)
<b>ASSETS</b>									
Cash and cash equivalents	2,032,467.42	2,074,455.02	99,339.13	224,866.61					4,431,128.18
Investments									-
Receivables:									
Personal property taxes									-
Real estate taxes									-
Deferred taxes									-
Allowance for abatements and exemptions									-
Special assessments									-
Tax liens	355.82	194.63							550.45
Tax foreclosures		58.68							58.68
Liens receivable	21,961.27	12,500.95							34,462.22
Motor vehicle excise									-
Other excises									-
User charges receivable				637,346.15					637,346.15
Utility Charges	812,434.66	543,616.32							1,356,050.98
Allowance for uncollectible receivables	(27,935.00)	(13,726.00)		(441,291.25)					(482,952.25)
Utility interest receivable	21,232.20	8,728.78							29,960.98
Departmental		1,000.00							1,000.00
Other receivables									-
Due to/from other funds									-
Due from other governments	15,872.00								15,872.00
Prepays									-
Inventory									-
Fixed assets, net of accumulated depreciation									-
Amounts to be provided - payment of bonds	3,926,661.44	2,344,759.68	348,078.88	247,100.00					6,866,600.00
Amounts to be provided - vacation and sick leave									-
Total Assets	<u>6,803,049.81</u>	<u>4,971,588.06</u>	<u>447,418.01</u>	<u>668,021.51</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,890,077.39</u>
<b>LIABILITIES AND FUND EQUITY</b>									
Liabilities:									
Deferred revenue									-
Real and personal property taxes									-
Deferred taxes									-
Prepaid taxes/fees									-
Special assessments									-
Tax liens									-
Tax foreclosures									-
Motor vehicle excise									-
Other excises									-
Utility Charges									-
Departmental									-
Deposits receivable									-
Other receivables									-
Due from other governments									-
Accounts payable	10,359.19	1,484.74	338.44						12,182.37
Warrants payable	196,924.00	68,820.63	9,366.01	5,312.67					280,423.31
Accrued payroll and withholdings	18,609.19	13,394.60	4,616.76						36,620.55
Accrued expenses	47,912.57	2,952.14	552.50	1,317.23					52,734.44
Other liabilities									-
IBNR									-
Bonds payable	3,926,661.44	2,344,759.68	348,078.88	247,100.00					6,866,600.00
Notes payable									-
Vacation and sick leave liability									-
Total Liabilities	<u>4,200,466.39</u>	<u>2,431,411.79</u>	<u>362,952.59</u>	<u>253,729.90</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,248,560.67</u>
Fund Equity:									
Reserved for encumbrances									-
Reserved for expenditures		500,000.00	12,489.00	91,967.00					604,456.00
Reserved for continuing appropriations									-
Reserved for petty cash									-
Reserved for appropriation deficit									-
Reserved for snow and ice deficit									-
Reserved for debt Service									-
Reserved for premiums									-
Undesignated fund balance	2,602,583.42	2,040,176.27	71,976.42	322,324.61					5,037,060.72
Unreserved retained earnings									-
Investment in capital assets									-
Total Fund Equity	<u>2,602,583.42</u>	<u>2,540,176.27</u>	<u>84,465.42</u>	<u>414,291.61</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,641,516.72</u>
Total Liabilities and Fund Equity	<u>6,803,049.81</u>	<u>4,971,588.06</u>	<u>447,418.01</u>	<u>668,021.51</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,890,077.39</u>

CITY/TOWN OF AYER, MASSACHUSETTS  
Combining Balance Sheet - Trust & Agency  
as of June 30, 2018  
(Unaudited)

	Non-expendable Trust (81)	Expendable Trust (82)	Guaranteed Deposits (83)	Conservation Trust (84)	Stabilization Fund (85)	Capital Stabilization Fund (86)	OPEB Trust (87)	Agency (89)	(Memorandum Only)
<b>ASSETS</b>									
Cash and cash equivalents	154,783.25	445,359.67	37,090.31	498,033.20	2,330,969.05	1,416,736.84	2,095,592.61	7,000.12	6,985,565.05
Investments									-
Receivables:									
Personal property taxes									-
Real estate taxes									-
Deferred taxes									-
Allowance for abatements and exemptions									-
Special assessments									-
Tax liens									-
Tax foreclosures									-
Liens receivable									-
Motor vehicle excise									-
Other excises									-
User charges receivable									-
Utility Charges									-
Allowance for uncollectible receivables									-
Utility interest receivable									-
Departmental									-
Other receivables									-
Due to/from other funds									-
Due from other governments									-
Prepays									-
Inventory									-
Fixed assets, net of accumulated depreciation									-
Amounts to be provided - payment of bonds									-
Amounts to be provided - vacation and sick leave									-
Total Assets	<u>154,783.25</u>	<u>445,359.67</u>	<u>37,090.31</u>	<u>498,033.20</u>	<u>2,330,969.05</u>	<u>1,416,736.84</u>	<u>2,095,592.61</u>	<u>7,000.12</u>	<u>6,985,565.05</u>
<b>LIABILITIES AND FUND EQUITY</b>									
Liabilities:									
Deferred revenue									-
Real and personal property taxes									-
Deferred taxes									-
Prepaid taxes/fees									-
Special assessments									-
Tax liens									-
Tax foreclosures									-
Motor vehicle excise									-
Other excises									-
Utility Charges									-
Departmental									-
Deposits receivable									-
Other receivables									-
Due from other governments									-
Accounts payable									-
Warrants payable								754.00	754.00
Accrued payroll and withholdings									-
Accrued expenses									-
Other liabilities			37,090.31					6,246.12	43,336.43
IBNR									-
Bonds payable									-
Notes payable									-
Vacation and sick leave liability									-
Total Liabilities	<u>-</u>	<u>-</u>	<u>37,090.31</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>7,000.12</u>	<u>44,090.43</u>
Fund Equity:									
Reserved for encumbrances									-
Reserved for expenditures									-
Reserved for endowments	154,783.25								154,783.25
Reserved for continuing appropriations									-
Reserved for petty cash									-
Reserved for appropriation deficit									-
Reserved for snow and ice deficit									-
Reserved for deficits									-
Reserved for debt Service									-
Reserved for premiums									-
Reserved fund balance									-
Undesignated fund balance		445,359.67		498,033.20	2,330,969.05	1,416,736.84	2,095,592.61		6,786,691.37
Unreserved retained earnings									-
Investment in capital assets									-
Total Fund Equity	<u>154,783.25</u>	<u>445,359.67</u>	<u>-</u>	<u>498,033.20</u>	<u>2,330,969.05</u>	<u>1,416,736.84</u>	<u>2,095,592.61</u>	<u>-</u>	<u>6,941,474.62</u>
Total Liabilities and Fund Equity	<u>154,783.25</u>	<u>445,359.67</u>	<u>37,090.31</u>	<u>498,033.20</u>	<u>2,330,969.05</u>	<u>1,416,736.84</u>	<u>2,095,592.61</u>	<u>7,000.12</u>	<u>6,985,565.05</u>
PROOF	-	-	-	-	-	-	-	-	-



**CITY/TOWN OF AYER, MASSACHUSETTS**  
**Expendable Trust Fund Balance Detail**  
**as of June 30, 2018**  
**(Unaudited)**

[illegible]

**Agency Fund Balance Detail  
as of June 30, 2018  
(Unaudited)**

**Total Agency Fund Balance**



**CITY/TOWN OF \_\_\_\_\_ AYER \_\_\_\_\_, MASSACHUSETTS**  
**Undesignated Fund Balance Roll-forward**  
**as of June 30, 2018**  
**(Unaudited)**

<b>Beginning Undesignated Fund Balance</b>		<b>1,889,899.35</b>
<u>Add:</u>		
Prior Year Reserved for Encumbrance		541,985.06
Prior Year Reserved for Expenditures		786,843.05
Prior Year Reserved for Continuing Appropriations		
Prior Year Reserved for Petty Cash		
Prior Year Reserved for	Extraordinary & Unforeseen	282,926.00
Prior Year Reserved for	Borrow Premium	5,397.65
Prior Year Reserved for	Excluded Debt (SBA Funds)	83,422.96
Prior Year Reserved for		
Prior Year Reserved for		
Prior Year Reserved for		
<u>Less:</u>		
Prior Year Reserved for Appropriation Deficits		200,714.52
Prior Year Reserved for Snow and Ice Deficits		143,898.31
<b>Prior Year Total Fund Balance</b>		<b>3,245,861.24</b>
<u>Deduct:</u>		
Current Year Reserved for Encumbrance		566,999.23
Current Year Reserved for Expenditures		1,079,562.00
Current Year Reserved for Continuing Appropriations		
Current Year Reserved for Petty Cash		
Current Year Reserved for	Unexpended Debt Exclusion	403,805.00
Current Year Reserved for	Extraordinary & Unforeseen	295,162.00
Current Year Reserved for	Borrow Premium	3,548.90
Current Year Reserved for	Excluded Debt (SBA Funds)	55,615.29
Current Year Reserved for		
Current Year Reserved for		
<u>Add:</u>		
Current Year Reserved for Appropriation Deficits		14,788.84
Current Year Reserved for Snow and Ice Deficits		41,620.87
<u>Add:</u>		
Current Year Revenue Closeouts		26,517,159.73
Other Financing Sources		
Audit Adjustments		92,770.58
<u>Less:</u>		
Current Year Expenditure Closeouts		25,670,575.11
Other Financing Uses		
Audit Adjustments		
<b>Current Year Undesignated Fund Balance</b>		<b>1,836,933.73</b>

## Schedule A Part 1

## General Fund Revenues and Other Financing Sources (Fund 01) - Fiscal Year 2018

## Schedule A Part 1 - General Fund Revenues and Other Financing Sources (Fund 01)

Acct. No.	Item Description	Amount
<b>A. Taxes</b>		
4110	Personal Property Taxes	4,142,878
4120	Real Estate Taxes	19,055,652
4150	Excise Taxes	1,240,376
4179	Penalties and Interest	81,513
4180	In Lieu of Taxes	7,474
4191	Other Taxes - Hotel/Motel	
4198	Urban Redevelopment Excises	
4199	Other Taxes	130,288
<b>A. TOTAL TAXES (NET OF REFUNDS)</b>		<b>24,658,181</b>
<b>B. Charges for Services/Other Departmental Revenues</b>		
4211	Water Charges	
4212	Other Utility Charges	
4229	Other Charges	
4243	Parking Charges	7,117
4244	Park and Recreation Charges	
4246	Sewerage Charges	
4247	Trash Collection Charges	
4248	Transit Charges	
4370	Other Department Revenue	193,773
<b>B. TOTAL CHARGES FOR SERVICES/OTHER DEPARTMENTAL REVENUES</b>		<b>200,890</b>
<b>C. Licenses, Permits and Fees</b>		
4322	Fees Retained from Tax Collection	
4400	Licenses and Permits	245,529
<b>C. TOTAL LICENSES, PERMITS AND FEES</b>		<b>245,529</b>
<b>D. Federal Revenue</b>		
4540	Unrestricted - Direct	
4580	Unrestricted - Through the State	
<b>D. TOTAL FEDERAL REVENUE</b>		
<b>E. Revenues From State</b>		
4600	State Revenue	915,653
<b>E. TOTAL REVENUES FROM STATE</b>		<b>915,653</b>
<b>F. Revenues From Other Governments</b>		
4695	Court Fines	1,025
4720	Received From the County for Services Performed	
4730	Received From Other Municipalities for Services Performed	
<b>F. TOTAL REVENUES FROM OTHER GOVERNMENTS</b>		<b>1,025</b>
<b>G. Special Assessments</b>		
4750	Special Assessments	

**Schedule A Part 1**  
**General Fund Revenues and Other Financing Sources (Fund 01) - Fiscal Year 2018**

Acct. No.	Item Description	Amount
<b>G. TOTAL SPECIAL ASSESSMENTS</b>		
<b>H. Fines, and Forefeitures</b>		
4770	Fines and Forfeitures	
<b>H. TOTAL FINES AND FORFEITURES</b>		
<b>I. Miscellaneous Revenues</b>		
4800	Miscellaneous Revenues	313,195
4820	Earnings on Investments	39,610
<b>I. TOTAL MISCELLANEOUS REVENUES</b>		<b>352,805</b>
<b>TOTAL GENERAL FUND REVENUES</b>		<b>26,374,083</b>
<b>J. Other Financing Sources</b>		
4990	Other Financing Sources	74,016
<b>J. TOTAL OTHER FINANCING SOURCES</b>		<b>74,016</b>
<b>TOTAL GENERAL FUND REVENUES AND OTHER FINANCIAL SOURCES</b>		<b>26,448,099</b>
<b>K. Interfund Operating Transfers</b>		
4972	Transfers from Special Revenue Funds	
4973	Transfers from Capital Projects Funds	
4975	Transfers from Enterprise Funds	1,059,077
4976	Transfers from Trust Funds	143,077
4977	Transfers from Agency Funds	
<b>K. TOTAL INTERFUND OPERATING TRANSFERS</b>		<b>1,202,154</b>
<b>TOTAL GENERAL FUND REVENUES, OTHER FINANCING SOURCES, AND INTERFUND OPERATING TRANSFERS</b>		<b>27,650,253</b>

**Schedule A Part 2**  
**Fiscal Year 2018**

**Schedule A Part 2 - General Government (100)**

Acct. No.	Object of Expenditure	Legislative	Executive	Accountant Auditor	Collector	Treasurer	Law Department Town/City Counsel	Public Building/ Properties Maintenance	Assessors	Operations Support	License and Registration	Land Use	Conservation Commission	Other
5100	Salary and Wages	510	210,772	170,309	85,704	58,305		107,147	155,191			90,759	38,935	271,478
5700	Expenditures		106,966	42,097	2,596	87,361	195,858	224,127	16,021	17,261		2,893	61,524	334,014
5800A	Construction													
5800B	Capital Outlay		15,000									15,000		
<b>TOTAL</b>		<b>510</b>	<b>332,738</b>	<b>212,406</b>	<b>88,300</b>	<b>145,666</b>	<b>195,858</b>	<b>331,274</b>	<b>171,212</b>	<b>17,261</b>		<b>108,652</b>	<b>100,459</b>	<b>605,492</b>

**Schedule A Part 2 - Public Safety (200)**

Acct. No.	Object of Expenditure	Police	Fire	Emerg. Med. Services	Inspection	Other
5100	Salary and Wages	2,194,949	1,572,527		81,196	29,368
5700	Expenditures	229,925	93,204		18,050	41,683
5800A	Construction					
5800B	Capital Outlay	43,403	27,000			
<b>TOTAL</b>		<b>2,468,277</b>	<b>1,692,731</b>		<b>99,246</b>	<b>71,051</b>

**Schedule A Part 2 - Education (300)**

Acct. No.	Object of Expenditure	Education	Reg. School Assessment-1	Reg. School Assessment-2	Reg. School Assessment-3	Reg. School Assessment-4
5100	Salary and Wages					
5700	Expenditures	4,000	11,353,306	632,697		
5800A	Construction					
5800B	Capital Outlay					
<b>TOTAL</b>		<b>4,000</b>	<b>11,353,306</b>	<b>632,697</b>		

**Schedule A Part 2 - Public Works (400)**

Acct. No.	Object of Expenditure	Hwy/Streets (Snow/Ice)	Hwy/Streets (Other)	Waste Collect/Disp	Sewer Collect/Disp	Water Distribution	Parking Garage	Street Lighting	Other
5100	Salary and Wages		102,130						64,663
5700	Expenditures		239,491					44,246	130,149
5800A	Construction								98,357
5800B	Capital Outlay								
<b>TOTAL</b>			<b>341,621</b>	<b>798,469</b>				<b>44,246</b>	<b>293,169</b>

**Schedule A Part 2 - Human Services (500)**

Acct. No.	Object of Expenditure	Health Services	Clinical Services	Special Program	Veterans Services	Other
5100	Salary and Wages	14,748		130,594	18,734	
5700	Expenditures	14,488	6,277	25,548	142,110	
5800A	Construction					
5800B	Capital Outlay					
<b>TOTAL</b>		<b>29,236</b>	<b>6,277</b>	<b>156,142</b>	<b>160,844</b>	

Schedule A Part 2  
Fiscal Year 2018

Schedule A Part 2 - Culture and Recreation (600)

Acct. No.	Object of Expenditure	Library	Recreation	Parks	Historical Commission	Celebrations	Other
5100	Salary and Wages	358,342		116,677			
5700	Expenditures	225,339		33,846	750	20,246	1,962
5800A	Construction			15,000			
5800B	Capital Outlay						
TOTAL		583,681		165,523	750	20,246	1,962

Schedule A Part 2 - Debt Service (700)

Acct. No.	Object of Expenditure	Retirement of Debt Principal	Interest on Long Term Debt	Interest on Short Term Debt	Other Interest
5900	Debt Service	820,041	131,448	8,168	
TOTAL		820,041	131,448	8,168	

Schedule A Part 2 - Unclassified (900)

Acct. No.	Object of Expenditure	Workers Compensation	Unemployment	Health Insurance	Other Emp. Benefits	Court Judgements	Other Insurance	Intergovt. Assessments	Retirement	Other
0001	Unclassified	54,420	31,384	1,487,542	104,248			96,054	1,379,843	
TOTAL		54,420	31,384	1,487,542	104,248			96,054	1,379,843	

Schedule A Part 2 - Transfers/Other Financing Uses (0001)

Acct. No.	Object of Expenditure	Amount
5960	Transfers to Other Funds	1,457,218
5990	Other Financing Uses	
TOTAL		1,457,218

Schedule A Part 2 - Total All General Fund Expenditures

Acct. No.	Object of Expenditure	Total
<b>Expenditures</b>		
5100	Salary and Wages	6,511,641
5700	Expenditures	14,453,443
5800A	Construction	167,815
5800B	Capital Outlay	100,403
5900	Debt Service	959,657
0001	Unclassified	3,153,491
TOTAL GENERAL FUND EXPENDITURES		25,346,450
<b>Other Financing Uses</b>		
5960	Transfers to Other Funds	1,457,218
5990	Other Financing Uses	
TOTAL TRANSFERS AND OTHER FINANCING USES		1,457,218
TOTAL GENERAL FUND		26,803,668

Schedule A Part 3  
Fiscal Year 2018

Schedule A Part 3 - Federal Grants (FG01)

Acct. No.	Item Description	General Government	Public Safety	Public Works	Education	Federal Emerg. Mgmt. Agency	Culture and Recr.	Community Development Block	Other Housing and Urban Development	Other	Total
<b>Revenues</b>											
4100	Taxes and Excises										
4200	Charges for Services								54,310		54,310
4500	Federal Revenue		380,639					335,480			716,119
4600	State Revenue										
4800	Miscellaneous Revenues							42,932	367,828		410,760
4820	Earnings on Investments							80	8,602		8,682
	<b>TOTAL REVENUES</b>		<b>380,639</b>					<b>378,492</b>	<b>430,740</b>		<b>1,189,871</b>
<b>Other Financing Sources</b>											
4910	Bond Proceeds										
4970	Transfers From Other Funds								338,426		338,426
4990	Other Financing Sources										
	<b>TOTAL OTHER FINANCING SOURCES</b>								<b>338,426</b>		<b>338,426</b>
	<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>		<b>380,639</b>					<b>378,492</b>	<b>769,166</b>		<b>1,528,297</b>
<b>Expenditures</b>											
5100	Salary and Wages		5,800					36,413	43,820		86,033
5700	Expenditures		374,367					21,383	754,472		1,150,222
5800A	Construction							149,568			149,568
5800B	Capital Outlay										
5900	Debt Service										
	<b>TOTAL EXPENDITURES</b>		<b>380,167</b>					<b>207,364</b>	<b>798,292</b>		<b>1,385,823</b>
<b>Other Financing Uses</b>											
5960	Transfers to Other Funds								200,000		200,000
5990	Other Financing Uses										
	<b>TOTAL OTHER FINANCING USES</b>								<b>200,000</b>		<b>200,000</b>
	<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>380,167</b>					<b>207,364</b>	<b>998,292</b>		<b>1,585,823</b>
	<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>		<b>472</b>					<b>171,128</b>	<b>-229,126</b>		<b>-57,526</b>
0002	Fund Balance Beginning of Year		12,081					-117,560	2,599,154		2,493,675
0003	Adjustments										
0004	Fund Balance End of Year		12,553					53,568	2,370,028		2,436,149

Schedule A Part 3  
Fiscal Year 2018

Schedule A Part 3 - State Grants (SG01)

Acct. No.	Item Description	General Government	Public Safety	Public Works	Education	Mass. Emerg. Mngmt. Agency	Culture and Recr.	Council on Aging	Library	Other	Total
<b>Revenues</b>											
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue	116,338	51,411	288,887			4,600	11,436	10,847		483,519
4800	Miscellaneous Revenues									1,812	1,812
4820	Earnings on Investments										
	<b>TOTAL REVENUES</b>	<b>116,338</b>	<b>51,411</b>	<b>288,887</b>			<b>4,600</b>	<b>11,436</b>	<b>10,847</b>	<b>1,812</b>	<b>485,331</b>
<b>Other Financing Sources</b>											
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
	<b>TOTAL OTHER FINANCING SOURCES</b>										
	<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>116,338</b>	<b>51,411</b>	<b>288,887</b>			<b>4,600</b>	<b>11,436</b>	<b>10,847</b>	<b>1,812</b>	<b>485,331</b>
<b>Expenditures</b>											
5100	Salary and Wages		52,161					11,436			63,597
5700	Expenditures	13,215	22,521	18,651			5,854		10,283	2,858	73,382
5800A	Construction			497,217							497,217
5800B	Capital Outlay	147,511	116,064								263,575
5900	Debt Service									4,425	4,425
	<b>TOTAL EXPENDITURES</b>	<b>160,726</b>	<b>190,746</b>	<b>515,868</b>			<b>5,854</b>	<b>11,436</b>	<b>10,283</b>	<b>7,283</b>	<b>902,196</b>
<b>Other Financing Uses</b>											
5960	Transfers to Other Funds										
5990	Other Financing Uses										
	<b>TOTAL OTHER FINANCING USES</b>										
	<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<b>160,726</b>	<b>190,746</b>	<b>515,868</b>			<b>5,854</b>	<b>11,436</b>	<b>10,283</b>	<b>7,283</b>	<b>902,196</b>
	<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>	<b>-44,388</b>	<b>-139,335</b>	<b>-226,981</b>			<b>-1,254</b>		<b>564</b>	<b>-5,471</b>	<b>-416,865</b>
0002	Fund Balance Beginning of Year	15,586	-19,028	-239,652			4,028		53,224	83,322	-102,520
0003	Adjustments										
0004	Fund Balance End of Year	-28,802	-158,363	-466,633			2,774		53,788	77,851	-519,385

**Schedule A Part 3**  
**Fiscal Year 2018**

**Schedule A Part 3 - Receipts Reserved for Appropriation (RA01)**

Acct. No.	Item Description	Education	Waterways Improvement	Wetlands Protection	Parking Meters	Ambulance	Ins. Reimb over \$150,000	Sale of Real Estate	Sale of Cemetery Lots	Other	Total
<b>Revenues</b>											
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue										
4800	Miscellaneous Revenues			8,290						228,614	236,904
4820	Earnings on Investments										
<b>TOTAL REVENUES</b>				<b>8,290</b>						<b>228,614</b>	<b>236,904</b>
<b>Other Financing Sources</b>											
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
<b>TOTAL OTHER FINANCING SOURCES</b>											
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>				<b>8,290</b>						<b>228,614</b>	<b>236,904</b>
<b>Expenditures</b>											
5100	Salary and Wages										
5700	Expenditures			1,111							1,111
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
<b>TOTAL EXPENDITURES</b>				<b>1,111</b>							<b>1,111</b>
<b>Other Financing Uses</b>											
5960	Transfers to Other Funds										
5990	Other Financing Uses										
<b>TOTAL OTHER FINANCING USES</b>											
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>				<b>1,111</b>							<b>1,111</b>
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>				<b>7,179</b>						<b>228,614</b>	<b>235,793</b>
0002	Fund Balance Beginning of Year			48,434						2,160	50,594
0003	Adjustments										
0004	Fund Balance End of Year			55,613						230,774	286,387



Schedule A Part 3  
Fiscal Year 2018

Schedule A Part 3 - Revolving Funds (RF01)

Acct. No.	Item Description	Education	Athletic	Parks and Recreation	Ch. 44, 53E 1/2	Other	Total
<b>Revenues</b>							
4100	Taxes and Excises						
4200	Charges for Services			41,170	65,334	83,299	189,803
4500	Federal Revenue						
4600	State Revenue						
4800	Miscellaneous Revenues				9,007		9,007
4820	Earnings on Investments						
	<b>TOTAL REVENUES</b>			<b>41,170</b>	<b>74,341</b>	<b>83,299</b>	<b>198,810</b>
<b>Other Financing Sources</b>							
4910	Bond Proceeds						
4970	Transfers From Other Funds						
4990	Other Financing Sources						
	<b>TOTAL OTHER FINANCING SOURCES</b>						
	<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>			<b>41,170</b>	<b>74,341</b>	<b>83,299</b>	<b>198,810</b>
<b>Expenditures</b>							
5100	Salary and Wages			4,937	15,490	67,149	87,576
5700	Expenditures			30,913	52,169	5,510	88,592
5800A	Construction						
5800B	Capital Outlay						
5900	Debt Service						
	<b>TOTAL EXPENDITURES</b>			<b>35,850</b>	<b>67,659</b>	<b>72,659</b>	<b>176,168</b>
<b>Other Financing Uses</b>							
5960	Transfers to Other Funds						
5990	Other Financing Uses						
	<b>TOTAL OTHER FINANCING USES</b>						
	<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>			<b>35,850</b>	<b>67,659</b>	<b>72,659</b>	<b>176,168</b>
	<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>			<b>5,320</b>	<b>6,682</b>	<b>10,640</b>	<b>22,642</b>
0002	Fund Balance Beginning of Year			20,519	155,746	-17,786	158,479
0003	Adjustments			-160			-160
0004	Fund Balance End of Year			25,679	162,428	-7,146	180,961

**Schedule A Part 3**  
**Fiscal Year 2018**

**Schedule A Part 3 - Other Special Revenue (OS01)**

Acct. No.	Item Description	Water	Sewer	Education	School Lunch	Adult Education	Professional Development	Comm. Preserv. Act	MWPAT	Title V	Gifts and Donations	Other	Total
<b>Revenues</b>													
4100	Taxes and Excises							187,125					187,125
4200	Charges for Services												
4500	Federal Revenue												
4600	State Revenue							30,866					30,866
4800	Miscellaneous Revenues										53,103	172,016	225,119
4820	Earnings on Investments												
<b>TOTAL REVENUES</b>								<b>217,991</b>			<b>53,103</b>	<b>172,016</b>	<b>443,110</b>
<b>Other Financing Sources</b>													
4910	Bond Proceeds												
4970	Transfers From Other Funds												
4990	Other Financing Sources												
<b>TOTAL OTHER FINANCING SOURCES</b>													
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>								<b>217,991</b>			<b>53,103</b>	<b>172,016</b>	<b>443,110</b>
<b>Expenditures</b>													
5100	Salary and Wages										17,703		17,703
5700	Expenditures							20,099			30,304	3,495	53,898
5800A	Construction											145,416	145,416
5800B	Capital Outlay							38,857					38,857
5900	Debt Service												
<b>TOTAL EXPENDITURES</b>								<b>58,956</b>			<b>48,007</b>	<b>148,911</b>	<b>255,874</b>
<b>Other Financing Uses</b>													
5960	Transfers to Other Funds							500,000					500,000
5990	Other Financing Uses												
<b>TOTAL OTHER FINANCING USES</b>								<b>500,000</b>					<b>500,000</b>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>								<b>558,956</b>			<b>48,007</b>	<b>148,911</b>	<b>755,874</b>
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>								<b>-340,965</b>			<b>5,096</b>	<b>23,105</b>	<b>-312,764</b>
0002	Fund Balance Beginning of Year							2,061,751			136,824	55,025	2,253,600
0003	Adjustments												
0004	Fund Balance End of Year							1,720,786			141,920	78,130	1,940,836

Schedule A Part 3  
Fiscal Year 2018

Schedule A Part 3 - Total All Special Revenue Funds and Expenditures

Acct. No.	Item Description	Total
<b>Revenues</b>		
4100	Taxes and Excises	187,125
4200	Charges for Services	244,113
4500	Federal Revenue	716,119
4600	State Revenue	514,385
4800	Miscellaneous Revenues	883,602
4820	Earnings on Investments	8,682
<b>TOTAL REVENUES</b>		<b>2,554,026</b>
<b>Other Financing Sources</b>		
4910	Bond Proceeds	
4970	Transfers From Other Funds	338,426
4990	Other Financing Sources	
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>338,426</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>		<b>2,892,452</b>
<b>Expenditures</b>		
5100	Salary and Wages	254,909
5700	Expenditures	1,367,205
5800A	Construction	792,201
5800B	Capital Outlay	302,432
5900	Debt Service	4,425
<b>TOTAL EXPENDITURES</b>		<b>2,721,172</b>
<b>Other Financing Uses</b>		
5960	Transfers to Other Funds	700,000
5990	Other Financing Uses	
<b>TOTAL OTHER FINANCING USES</b>		<b>700,000</b>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>3,421,172</b>
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>		<b>-528,720</b>
0002	Fund Balance Beginning of Year	4,853,828
0003	Adjustments	-160
0004	Fund Balance End of Year	4,324,948

**Schedule A Part 4**  
**Capital Project Funds - Fiscal Year 2018**

**Schedule A Part 4 - Capital Project Funds**

Acct. No.	Item Description	Water	Sewer	Schools	Municipal Buildings	Landfill	Highways (Chapter 90)	Other	Total
<b>Revenues</b>									
4100	Taxes and Excises								
4200	Charges for Services								
4500	Federal Revenue								
4600	State Revenue								
4800	Miscellaneous Revenues								
4820	Earnings on Investments								
<b>TOTAL REVENUES</b>									
<b>Other Financing Sources</b>									
4910	Bond Proceeds	884,300	874,850		189,500	164,300		1,012,550	3,125,500
4970	Transfers From Other Funds	916,571	785,150		172,105	10,700		283,516	2,168,042
4990	Other Financing Sources								
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>1,800,871</b>	<b>1,660,000</b>		<b>361,605</b>	<b>175,000</b>		<b>1,296,066</b>	<b>5,293,542</b>
<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>		<b>1,800,871</b>	<b>1,660,000</b>		<b>361,605</b>	<b>175,000</b>		<b>1,296,066</b>	<b>5,293,542</b>
<b>Expenditures</b>									
5100	Salary and Wages								
5700	Expenditures								
5800A	Construction	692,435	716,130		1,117,590			260,786	2,786,941
5800B	Capital Outlay	142,063						246,888	388,951
5900	Debt Service								
<b>TOTAL EXPENDITURES</b>		<b>834,498</b>	<b>716,130</b>		<b>1,117,590</b>			<b>507,674</b>	<b>3,175,892</b>
<b>Other Financing Uses</b>									
5960	Transfers to Other Funds		161,605						161,605
5990	Other Financing Uses								
<b>TOTAL OTHER FINANCING USES</b>			<b>161,605</b>						<b>161,605</b>
<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>		<b>834,498</b>	<b>877,735</b>		<b>1,117,590</b>			<b>507,674</b>	<b>3,337,497</b>
<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>		<b>966,373</b>	<b>782,265</b>		<b>-755,985</b>	<b>175,000</b>		<b>788,392</b>	<b>1,956,045</b>
0002	Fund Balance Beginning of Year	-1,257,856	-1,046,517		-129,511	-171,600		-563,666	-3,169,150
0003	Adjustments								
0004	Fund Balance End of Year	-291,483	-264,252		-885,496	3,400		224,726	-1,213,105

Schedule A Part 5  
Enterprise Funds - Fiscal Year 2018

Schedule A Part 5 - Enterprise Funds

Acct. No.	Item Description	Water	Sewer	Electric	Landfills	Hospital	Health Care	Airport	Harbor	Golf Courses	Public Recreation	Other	Total
<b>Revenues</b>													
4100	Taxes and Excises												
4200	Charges for Services	2,327,812	3,253,159		263,180							505,493	6,349,644
4500	Federal Revenue												
4600	State Revenue		6,539		5,570								12,109
4800	Miscellaneous Revenues	32,766											32,766
4820	Earnings on Investments												
	<b>TOTAL REVENUES</b>	<b>2,360,578</b>	<b>3,259,698</b>		<b>268,750</b>							<b>505,493</b>	<b>6,394,519</b>
<b>Other Financing Sources</b>													
4910	Bond Proceeds												
4970	Transfers From Other Funds		22,819		240,907								263,726
4990	Other Financing Sources	44,510	100,150		10,700							250,000	405,360
	<b>TOTAL OTHER FINANCING SOURCES</b>	<b>44,510</b>	<b>122,969</b>		<b>251,607</b>							<b>250,000</b>	<b>669,086</b>
	<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>	<b>2,405,088</b>	<b>3,382,667</b>		<b>520,357</b>							<b>755,493</b>	<b>7,063,605</b>
<b>Expenditures</b>													
5100	Salary and Wages	363,345	462,511		118,682								944,538
5700	Expenditures	610,480	1,089,713		172,591							82,387	1,955,171
5800A	Construction	40,695											40,695
5800B	Capital Outlay												
5900	Debt Service	516,062	799,381		105,144							42,355	1,462,942
	<b>TOTAL EXPENDITURES</b>	<b>1,530,582</b>	<b>2,351,605</b>		<b>396,417</b>							<b>124,742</b>	<b>4,403,346</b>
<b>Other Financing Uses</b>													
5960	Transfers to Other Funds	1,178,463	1,115,668		117,427							359,940	2,771,498
5990	Other Financing Uses												
	<b>TOTAL OTHER FINANCING USES</b>	<b>1,178,463</b>	<b>1,115,668</b>		<b>117,427</b>							<b>359,940</b>	<b>2,771,498</b>
	<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>	<b>2,709,045</b>	<b>3,467,273</b>		<b>513,844</b>							<b>484,682</b>	<b>7,174,844</b>
	<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>	<b>-303,957</b>	<b>-84,606</b>		<b>6,513</b>							<b>270,811</b>	<b>-111,239</b>
0002	Fund Balance Beginning of Year	2,844,343	2,687,383		78,052							143,531	5,753,309
0003	Adjustments	-210	-194		-100							-50	-554
0004	Fund Balance End of Year	2,540,176	2,602,583		84,465							414,292	5,641,516

Schedule A Part 6  
Trust Funds (Non expendable/expendable trusts) - Fiscal Year 2018

Schedule A Part 6 - Non-Expendable/Expendable Trusts (NE01)

Acct. No.	Item Description	Non-Expendable	Workers Compensation	Pension Reserve	Stabilization	Spl. Purpose Stabilization	Hlth Claim C/T Share	Hlth Claim Employee	Conservation	OPEB	Other	Total
<b>Revenues</b>												
4100	Taxes and Excises											
4200	Charges for Services											
4500	Federal Revenue											
4600	State Revenue											
4800	Miscellaneous Revenues										93	93
4820	Earnings on Investments				-31,429				-1,967	159,804	10,798	137,206
	<b>TOTAL REVENUES</b>				<b>-31,429</b>				<b>-1,967</b>	<b>159,804</b>	<b>10,891</b>	<b>137,299</b>
<b>Other Financing Sources</b>												
4970	Transfers From Other Funds				461,050				500,000	300,000		1,261,050
4990	Other Financing Sources											
	<b>TOTAL OTHER FINANCING SOURCES</b>				<b>461,050</b>				<b>500,000</b>	<b>300,000</b>		<b>1,261,050</b>
	<b>TOTAL REVENUES AND OTHER FINANCING SOURCES</b>				<b>429,621</b>				<b>498,033</b>	<b>459,804</b>	<b>10,891</b>	<b>1,398,349</b>
<b>Expenditures</b>												
5100	Salary and Wages											
5700	Expenditures										8,953	8,953
5800A	Construction											
5800B	Capital Outlay											
5900	Debt Service											
	<b>TOTAL EXPENDITURES</b>										<b>8,953</b>	<b>8,953</b>
<b>Other Financing Uses</b>												
5960	Transfers to Other Funds				143,077							143,077
5990	Other Financing Uses											
	<b>TOTAL OTHER FINANCING USES</b>				<b>143,077</b>							<b>143,077</b>
	<b>TOTAL EXPENDITURES AND OTHER FINANCING USES</b>				<b>143,077</b>						<b>8,953</b>	<b>152,030</b>
	<b>Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)</b>				<b>286,544</b>				<b>498,033</b>	<b>459,804</b>	<b>1,938</b>	<b>1,246,319</b>
0002	Fund Balance Beginning of Year	154,783			3,461,162					1,635,788	443,422	5,685,155
0003	Adjustments											
0004	Fund Balance End of Year	154,783			3,747,706				498,033	2,095,592	445,360	6,941,474

**Schedule A Part 7**  
**Agency Funds - Fiscal Year 2018**

**Schedule A Part 7 - Agency Funds**

Acct. No.	Item Description	Balance July 1, 2017	Additions	Deductions	Balance June 30, 2018
<b>Assets</b>					
0005	Cash	-54,872	372,578	313,667	4,039
0006	Accounts Receivable				
<b>TOTAL ASSETS</b>		<b>-54,872</b>	<b>372,578</b>	<b>313,667</b>	<b>4,039</b>
<b>Liabilities</b>					
0007	Police Outside Detail	-91,914	334,554	282,691	-40,051
0008	Fire Off Duty Detail		3,452	3,452	
0009	Tax Due State				
0010	Meals Tax Due State				
0011	Licenses Due State				
0012	Due County/Retirement Systems				
0013	Guarantee Bid Deposits	37,042	48		37,090
0014	Unclaimed Items				
0015	Other Liabilities		34,524	28,278	6,246
<b>TOTAL LIABILITIES</b>		<b>-54,872</b>	<b>372,578</b>	<b>314,421</b>	<b>3,285</b>

**Schedule A Part 8**  
**Personnel Expenditures - Fiscal Year 2018**

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Total Salaries and Wages as of December 31, 2017 as Reported on IRS Form W-2	6,633,903
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Total Number of Employees (FTE) for Calendar Year Ending December 31, 2017	229
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**Schedule A Part 9**

**Schedule of Cash and Investments - Fiscal Year 2018**

**Schedule A Part 9 - Schedule of Cash and Investments**

Acct. No.	Item Description	Cash and Investments
<b>FUNDS</b>		
0016	General Fund	4,654,595
0017	Special Revenue	4,418,276
0018	Debt Service Fund	
0019	Capital Project Funds	6,130,688
0020	Enterprise Funds	4,431,128
0021	Trust Funds	6,941,475
0022	Agency Funds	4,039
<b>TOTAL ALL FUNDS</b>		<b>26,580,201</b>

Schedule A Part 10

Schedule of Debt Outstanding, Issued and Retired this Fiscal Year - Fiscal Year 2018

Schedule A Part 10 - Schedule of Debt Outstanding, Issued and Retired this Fiscal Year

Acct. No.	Item Description	Outstanding July 1, 2017	Issued this Fiscal Year	Retired this Fiscal Year	Outstanding June 30, 2018	Interest this Fiscal Year
<b>A. General Obligation Bonds</b>						
<b>Inside Debt Limit</b>						
D001	BUILDINGS	2,467,075	261,000	529,325	2,198,750	93,213
D002	DEPARTMENT EQUIPMENT	423,000	1,054,250	219,000	1,258,250	35,861
D003	SCHOOL BUILDINGS	125,000		45,000	80,000	3,988
D004	SCHOOL - ALL OTHER	5,000		5,000		250
D005	SEWER	3,062,890	683,250	498,740	3,247,400	120,154
D006	SOLID WASTE					
D007	OTHER INSIDE LIMIT	356,300	367,300	98,700	624,900	19,382
<b>TOTAL INSIDE DEBT LIMIT</b>		<b>6,439,265</b>	<b>2,365,800</b>	<b>1,395,765</b>	<b>7,409,300</b>	<b>272,848</b>
<b>Outside Debt Limit</b>						
D008	AIRPORT					
D009	HOSPITAL					
D010	ELECTRIC					
D011	GAS					
D012	SCHOOL BUILDINGS					
D013	SEWER	498,300	191,600	60,800	629,100	18,499
D014	SOLID WASTE	232,000		60,000	172,000	8,249
D015	WATER	1,670,438	739,800	293,435	2,116,803	68,490
D016	OTHER OUTSIDE LIMIT	14,786	122,800	3,677	133,909	3,010
<b>TOTAL OUTSIDE DEBT LIMIT</b>		<b>2,415,524</b>	<b>1,054,200</b>	<b>417,912</b>	<b>3,051,812</b>	<b>98,248</b>
<b>TOTAL LONG TERM DEBT</b>		<b>8,854,789</b>	<b>3,420,000</b>	<b>1,813,677</b>	<b>10,461,112</b>	<b>371,096</b>
D023	TOTAL DEBT REFUNDING					
<b>B. Revenue And Nonguaranteed Bonds</b>						
D021	REVENUE AND NONGUARANTEED BONDS					
<b>C. Short Term Debt</b>						
D017	TAX ANTICIPATION NOTES					
D018	BOND ANTICIPATION NOTES	4,652,161	8,443,702	5,897,512	7,198,351	57,376
D019	GRANT ANTICIPATION NOTES					
D020	OTHER SHORT TERM DEBT					
<b>TOTAL SHORT TERM DEBT</b>		<b>4,652,161</b>	<b>8,443,702</b>	<b>5,897,512</b>	<b>7,198,351</b>	<b>57,376</b>
<b>D. Other Interest</b>						
D022	OTHER INTEREST					
Item Description			Authorized	Issued/Retired Rescinded	Unissued June 30, 2018	
<b>Authorized and Unissued - Inside Debt Limit</b>			<b>45,505,232</b>	<b>32,446,857</b>	<b>13,058,375</b>	
<b>Authorized and Unissued - Outside Debt Limit</b>			<b>21,439,345</b>	<b>17,959,345</b>	<b>3,480,000</b>	
<b>Total Authorized and Unissued</b>			<b>66,944,577</b>	<b>50,406,202</b>	<b>16,538,375</b>	

**Schedule A Part 11**  
**Reconciliation of Fund Equity (Retained Earnings) for the Fiscal Year End June 30, 2018**

**Schedule A Part 11 - Reconciliation of Fund Equity (Retained Earnings) for the Fiscal Year End June 30, 2018**

	Item Description	General	Special Revenue	Capital Projects	Enterprise	Trust	Total
1	Total Revenue	26,374,083	2,554,026		6,394,519	137,299	35,459,927
2	Total Expenditures	25,346,450	2,721,172	3,175,892	4,403,346	8,953	35,655,813
3	<b>TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (LINE 1 - LINE 2)</b>	<b>1,027,633</b>	<b>-167,146</b>	<b>-3,175,892</b>	<b>1,991,173</b>	<b>128,346</b>	<b>-195,886</b>
4	Transfers From Other Funds	1,202,154	338,426	2,168,042	263,726	1,261,050	5,233,398
5	Other Financing Sources	74,016		3,125,500	405,360		3,604,876
6	Transfers To Other Funds	1,457,218	700,000	161,605	2,771,498	143,077	5,233,398
7	Other Financing Uses						
8	<b>TOTAL OTHER FINANCING SOURCES (USES) SUM OF LINES 4 AND 5 MINUS LINES 6 AND 7</b>	<b>-181,048</b>	<b>-361,574</b>	<b>5,131,937</b>	<b>-2,102,412</b>	<b>1,117,973</b>	<b>3,604,876</b>
9	<b>TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USES) (SUM OF LINES 3 AND 8)</b>	<b>846,585</b>	<b>-528,720</b>	<b>1,956,045</b>	<b>-111,239</b>	<b>1,246,319</b>	<b>3,408,990</b>
10	Fund Equity (Retained Earnings) Beginning of Year	3,245,861	4,853,828	-3,169,150	5,753,309	5,695,155	16,379,003
11	Other Adjustments	92,770	-160		-554		92,056
12	<b>TOTAL FUND EQUITY (RETAINED EARNINGS) END OF YEAR (SUM OF LINES 9 THROUGH 11)</b>	<b>4,185,216</b>	<b>4,324,948</b>	<b>-1,213,105</b>	<b>5,641,516</b>	<b>6,941,474</b>	<b>19,880,049</b>

**Schedule A Part 12**  
**Fiscal Year 2018**

Signatures

Town Accountant

Lisa Gabree, Accountant , Ayer , acct@ayer.ma.us 978-772-8290 | 12/31/2018 2:15 PM

**Schedule A KAR - 1**  
**Fiscal Year 2018**

**Schedule A KAR-1**

**Cash Balance**

<b>Fund</b>	<b>Balance Sheet</b>	<b>Schedule A</b>	<b>Variance</b>
General Fund	4,654,595	4,654,595	0
Special Revenue	4,378,225	4,418,276	-40,051
Capital Project Funds	6,130,688	6,130,688	0
Enterprise Funds	4,431,128	4,431,128	0
Trust & Agency Funds	6,985,565	6,945,514	40,051
Debt Service Fund		0	0
<b>Total</b>	<b>26,580,201</b>	<b>26,580,201</b>	<b>0</b>

**Fund Equity Balance**

<b>Fund</b>	<b>Balance Sheet</b>	<b>Schedule A</b>	<b>Variance</b>
General Fund	4,185,216	4,185,216	0
Special Revenue	4,284,897	4,324,948	-40,051
Capital Project Funds	-1,213,105	-1,213,105	0
Enterprise Funds	5,641,516	5,641,516	0
Trust Funds	6,941,474	6,941,474	0
<b>Total</b>	<b>19,839,998</b>	<b>19,880,049</b>	<b>-40,051</b>

**Comments** The \$40,051 is the balance in Police Details which is accounted for as a Revolving Account on the General Ledger but is included as an Agency account for Schedule A purposes.

Complete both sections for UMAS communities and the cash section for STAT communities.  
If there are variances, they must be explained by the Accountant/Auditor.

**NOTE : The information has not been Approved and is subject to change.**

**Massachusetts Department of Revenue****Division of Local Services****Bureau of Accounts****Statement of Indebtedness****Ayer, Massachusetts****FY 18**

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2017	+ Issued	- Retired	= Outstanding June 30, 2018	Interest Paid in FY 18
Building	2,524,675	261,000	539,325	2,246,350	95,261
Departmental Equipment	423,000	1,054,250	219,000	1,258,250	35,861
School Buildings	125,000	-	45,000	80,000	3,988
School Other	5,000	-	5,000	-	250
Sewer	3,062,890	683,250	498,740	3,247,400	120,154
Solid Waste Landfill	-	-	-	-	-
Other Inside	298,700	367,300	88,700	577,300	17,334
<b>SUB-TOTAL Inside</b>	<b>6,439,265</b>	<b>2,365,800</b>	<b>1,395,765</b>	<b>7,409,300</b>	<b>272,848</b>
Long Term Debt Outside the Debt Limit*					
Airport	-	-	-	-	-
Gas/Electric Utility	-	-	-	-	-
Hospital	-	-	-	-	-
School Buildings	-	-	-	-	-
Sewer	423,300	191,600	35,800	579,100	16,311
Solid Waste Landfill	307,000	-	85,000	222,000	10,436
Water	1,670,435	739,800	293,435	2,116,800	68,491
Other Outside	14,784	122,800	3,677	133,907	3,010
<b>SUB-TOTAL Outside</b>	<b>2,415,519</b>	<b>1,054,200</b>	<b>417,912</b>	<b>3,051,807</b>	<b>98,248</b>
<b>GRAND TOTAL</b>	<b>8,854,784</b>	<b>3,420,000</b>	<b>1,813,677</b>	<b>10,461,107</b>	<b>371,096</b>

Please complete both sides of this report and return it to the Division of Local Services no later than September 30th.

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: \_\_\_\_\_ Date: \_\_\_\_\_

## Bureau of Accounts

## Part Two

## Ayer, Massachusetts

FY 18

Short Term Debt *	Outstanding July 1, 2017	+ Issued	- Retired	= Outstanding June 30, 2018	Interest Paid in FY 18
RANs - Revenue Anticipation	-	-	-	-	-
BANs - Bond Anticipation	-	-	-	-	-
Buildings	125,000	2,250,000	125,000	2,250,000	969
School	-	-	-	-	-
Water	1,873,898	1,742,176	2,744,986	871,088	28,069
Other BANs	2,653,263	4,451,526	3,027,526	4,077,263	28,338
SAANs - State Grant Anticipation	-	-	-	-	-
FAANs - Federal Grant Anticipation	-	-	-	-	-
Other Short Term Debt	-	-	-	-	-
<b>TOTAL SHORT TERM DEBT</b>	<b>4,652,161</b>	<b>8,443,702</b>	<b>5,897,512</b>	<b>7,198,351</b>	<b>57,376</b>
<b>TOTAL ALL DEBT</b>	<b>13,506,945</b>	<b>11,863,702</b>	<b>7,711,189</b>	<b>17,659,458</b>	<b>428,472</b>

\*See Attached\*

Authorized and Unissued Debt					
Purpose	Date of Vote	Article No.	Amount Authorized	Less New Bond Issues, Retirements and/or Rescissions	=Balance Unissued 6/30/18
<b>TOTAL</b>			-	-	-

# Town of Ayer, Massachusetts

Authorized Unissued Debt

Date: 6/30/2018

BAN#	est.	Date of Author.	Amount Original/Authorized	Amount Bonded, Rescinded or Paid Down	Date Bonded, Rescinded or Paid Down	Amount Remaining	Purpose	Law Cite.
19		5/14/2012	167,000	100,000 64,771	PD-6/26/15 B-11/19/15	2,229	DPW Dump Truck w/ Plow & Soreader	44 7(9)
19		5/14/2012	43,000	25,156 12,578	B-11/19/15 PD-11/19/15	5,266	Fire Department Service Truck	44 7(9)
19		5/14/2012	30,000	16,695 8,400	B-11/19/15 PD-11/19/15	4,905	Police Station Security Entrance System Replacement	44 7(9)
19		5/14/2012	69,000	50,000 14,575	PD-6/26/15 B-11/19/15	4,425	Water - 1-Ton Cab & Chassis Utility Vehicle	44 7(9)
19		5/14/2012	60,000	16,144 8,200	B-11/19/15 PD-11/19/15	35,656	Sewer - #3 RAS Pump & Controls Replacement	44 7(9) and/or 29C
19		5/14/2012	81,000	78,042	PD-6/26/15	2,958	Sewer - Hydro-Jetter	44 7(9) and/or 29C
19		5/14/2012	50,000	10,000 32,158 6,200	PD-6/26/14 B-11/19/15 PD-11/19/15	1,642	Solid Waste - 1-Ton Dump Truck w/ Plow	44 7(9)
20		5/14/2012	43,603	28,041	B-11/19/15	11,462	Street Signs	44 7(14)
18		5/13/2013	45,000	43,814	B-11/19/15	1,186	Fire Chief Vehicle	44 7(9)
18		5/13/2013	30,800	25,928	B-11/19/15	4,072	Police Administration Vehicle	44 7(9)
18		5/13/2013	20,000	19,850	B-11/19/15	150	DPW Asphalt/Recycling Mixer	44 7(9)
18		5/13/2013	18,500	16,550	B-11/19/15	1,950	Parks Departmental Equipment (Tractor)	44 7(9)
20		5/12/2014	35,000	29,900	B-11/19/15	5,100	Fire/Ambulance Cardiac Monitor	44 7(9)
21		5/12/2014	895,088.69	24,000	PD - 11/17/17	871,089	East Main St. Water Mains	44 8
22		5/12/2014	639,147.66	264,884	PD-11/18/16	374,264	East Main St. Sewer Mains	44 7(1) or 8(15)
21		5/11/2015	50,000	48,600 1,400	B- 11/17/17 BP-11/17/17	-	Meter Radio Read System - Sewer	44 7(9)
21		5/11/2015	150,000	142,750 7,250	B- 11/17/17 BP-11/17/17	-	Water Main Replacement	44 8
21		5/11/2015	50,000	48,000 2,000	B- 11/17/17 BP-11/17/17	-	Meter Radio Read System - Water	44 8(7C)
21		5/11/2015	30,000	29,350 650	B- 11/17/17 BP-11/17/17	-	Radio Telemetry System - Sewer	44 7(9)
21		5/11/2015	175,000	164,300 10,700	B- 11/17/17 BP-11/17/17	-	Paving	44 7(5) or 7(6)
21		5/11/2015	250,000	233,100 17,900	B- 11/17/17 BP-11/17/17	-	Ambulance	44 7(9)
22		5/11/2015	153,810	144,500 8,500 810	B- 11/17/17 BP-11/17/17 PD - 11/17/17	-	Grove Pond WTP Garage	44 7(3)
2		6/8/2015	250,000	250,000	B-11/19/15	-	Stony Brook Pumping Station Project	44 7(1) and/or 8(15) and/or 29C
20		5/9/2016	248,000	229,000 19,000	B- 11/17/17 BP-11/17/17	-	Fire Ladder #1 Rehab	44 7(1)
20		5/9/2016	140,000	135,000 5,000	B- 11/17/17 BP-11/17/17	-	Fire Radio Equipment	44 7(1)
20		5/9/2016	240,000	116,500 8,500	B- 11/17/17 BP-11/17/17	115,000	Police Station Roof	44 7(1)
20		5/9/2016	75,000	73,000 2,000	B- 11/17/17 BP-11/17/17	-	DPW Operations Center Study	44 7(7)
20		5/9/2016	135,000	130,000 5,000	B- 11/17/17 BP-11/17/17	-	DPW East Main Street Design - Final Phase	44 7(7)
20		5/9/2016	150,000	143,950 6,050	B- 11/17/17 BP-11/17/17	-	DPW Tractor w/ Snow Blower & Mower	44 7(1)
20		5/9/2016	50,000	47,800 2,200	B- 11/17/17 BP-11/17/17	-	DPW Storm Water Bio Filtration/Outfall Improvements	44 7(1)
20		5/9/2016	131,000	122,800 8,200	B- 11/17/17 BP-11/17/17	-	DPW Balch Pond Dam Repairs	44 8(24)
20		5/9/2016	100,000	95,800 4,200	B- 11/17/17 BP-11/17/17	-	Water Enterprse - Soectacle Pond Well #2 Replacement	44 8(5)
20		5/9/2016	50,000	47,800 2,200	B- 11/17/17 BP-11/17/17	-	Water Enterprse - Soectacle Pond Well SCADA Upgrades	44 8(7A)
20		5/9/2016	275,000	262,650 12,350	B- 11/17/17 BP-11/17/17	-	Water Enterprse - Wriah Road Water Main Loop	44 8(5)
20		5/9/2016	150,000	142,800 7,200	B- 11/17/17 BP-11/17/17	-	Water Enterprse - Water Main Replacements	44 8(5)
20		5/9/2016	50,000	47,800 2,200	B- 11/17/17 BP-11/17/17	-	Sewer Enterprse - Infiltration Inflow Study & Improvements	44 7(1)
20		5/9/2016	30,000	29,100 900	B- 11/17/17 BP-11/17/17	-	Sewer Enterprse - Radio Telemetry System (Phase II & Final)	44 7(1)
20		5/9/2016	550,000	528,400 21,600	B- 11/17/17 BP-11/17/17	-	Sewer Enterprse - West Main Street Pump Station	44 7(1)
20		5/9/2016	65,000	62,400 2,600	B- 11/17/17 BP-11/17/17	-	Sewer Enterprse - 1-Ton Utility Body Truck w/ Plow	44 7(1)
20		5/9/2016	200,000	191,600 8,400	B- 11/17/17 BP-11/17/17	-	Sewer Enterprse - Wastewater Treatment Plant Upgrades	44 8
5		10/24/2016	222,066	204,000 18,000	B- 11/17/17 BP-11/17/17	66	Police Department Radio Coverage Improvement	44 7(1)
13		5/8/2017	5,250,000 243,000 207,185 220,000 32,000			5,250,000 243,000 207,185 220,000 32,000	Sewer Decentralized WWTP Improvements Sewer Infiltration Inflow Improvements Police Radio Infrastructure Improvements Street Sweeper Ambulance Cardiac Monitor	44 7(1) and/or 29C 44 7(1)
14		5/8/2017	1,230,000			1,230,000	West Main Street Bridge Replacement - EXEMPT	44 7(1)
15		5/8/2017	900,000 (2)			900,000	DPW Operations Center - EXEMPT	44 7(1)
16		5/8/2017	750,000 (2)			750,000	DPW Highway Storage Garages - EXEMPT	44 7(1)
17		5/8/2017	600,000 (2)			600,000	Parks Department Storage and Maintenance - EXEMPT	44 7(1)
13		5/14/2018	35,000 (2)			35,000	Department vehicle	44 7(1)
13		5/14/2018	40,000 (2)			40,000	Electric Door lockins system for Town Hall	44 7(1)
13		5/14/2018	35,000 (2)			35,000	External LED Display for Fire Station	44 7(1)
13		5/14/2018	45,950 (2)			45,950	Automated HVAC system for Police Station	44 7(1)
13		5/14/2018	44,000 (2)			44,000	Replace Forestry 2 service truck	44 7(1)
13		5/14/2018	65,000 (2)			65,000	Upgrade evidence/property storage	44 7(1)
13		5/14/2018	150,000 (2)			150,000	Road paving	44 7(1)
13		5/14/2018	240,000 (2)			240,000	Hooklift truck	44 7(1)
13		5/14/2018	50,000 (2)			50,000	Biofiltration/outfall improvements	44 7(1)
13		5/14/2018	300,000 (2)			300,000	Ambulance	44 7(1)
13		5/14/2018	200,000 (2)			200,000	Water Main Replacements	44 8
13		5/14/2018	50,000 (2)			50,000	Water storage tank mixing system	44 7(1)
13		5/14/2018	65,000 (2)			65,000	Utility Truck	44 7(1)
13		5/14/2018	50,000 (2)			50,000	Collection system repair/refine	44 7(1)
13		5/14/2018	100,000 (2)			100,000	Wriahway pumping station	44 7(1)
14		5/14/2018	4,170,000 (2)			4,170,000	Water Treatment Plant	44/29C
Sub-Total			\$ 36,461,936	\$ 19,948,381		\$ 16,513,555		



[illegible]

## Bureau of Accounts

## Part Three

Ayer, Massachusetts

FY 18

\*See Attached\*

Long Term Debt Inside the Debt Limit*	Outstanding July 1, 2017	+ Issued	- Retired	= Outstanding June 30, 2018	Interest Paid in FY 18
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>SUB-TOTAL Inside</b>	-	-	-	-	-
Long Term Debt Outside the Debt Limit*					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>SUB-TOTAL Outside</b>	-	-	-	-	-
<b>GRAND TOTAL</b>	-	-	-	-	-

**Town of Ayer, Massachusetts**  
Long-Term Debt Outstanding as of July 1, 2017  
Inside the Debt Limit

**Par Amounts of Selected Issues**

November 19 2004 MWPAT Sewer 98-82 (I).....	45,000.00
May 15 2008 -Town Hall Remodeling (IE).....	125,000.00
May 15 2008 -Fire Station (I).....	30,000.00
May 15 2008 -School Remodeling II (I).....	30,000.00
May 15 2008 -Sewer System Rehab (I).....	5,000.00
May 15 2008 -School Auditorium Electric and Lights (I).....	5,000.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I).....	51,000.00
June 15 2010 -Backhoe Loader (I).....	30,000.00
June 15 2010 -Tractor Trailer (I).....	39,000.00
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I).....	562,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE).....	95,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall (I).....	11,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall 2 (I).....	9,000.00
June 28 2012 -Sewer Equipment (I).....	176,000.00
June 28 2012 -Sewer Pump Station (I).....	110,000.00
June 28 2012 -Departmental Equipment (I).....	59,000.00
November 19 2015 -DPW Dump Truck, Plow & Spreader (I).....	30,000.00
November 19 2015 -Town Hall (I).....	10,000.00
November 19 2015 -Fire Dept. Service Truck (I).....	10,000.00
November 19 2015 -Police Security Entrance (I).....	5,000.00
November 19 2015 -Street Signs (I).....	20,000.00
November 19 2015 -Water- One Ton Cab & Chassis (I).....	5,000.00
November 19 2015 -Water- CC Main Transmission Engineering (I).....	25,000.00
November 19 2015 -Sewer- #3 RAS Pump & Controls Replacement (I).....	5,000.00
November 19 2015 -Solid Waste- One Ton Dump Truck (I).....	15,000.00
November 19 2015 -Network Infrastructure Upgrades (I).....	5,000.00
November 19 2015 -Tractor w/ Front-End Loader (I).....	10,000.00
November 19 2015 -Replace Admin Vehicle (I).....	15,000.00
November 19 2015 -Replace Fire Chief Vehicle (I).....	25,000.00
November 19 2015 -Truck Mounted asphalt/recycling mixer (I).....	10,000.00
November 19 2015 -Rehab Engine #4 (I).....	80,000.00
November 19 2015 -Meter Read Radio System Upgrades (I).....	20,000.00
November 19 2015 -WWTP Facility Engineering Evaluation (I).....	90,000.00
November 19 2015 -Meter Read Radio System Upgrade (I).....	20,000.00
November 19 2015 -Culvert Replacement- Victor Dr (I).....	115,000.00
November 19 2015 -Ambulance Software & Laptops (I).....	15,000.00
November 19 2015 -DPW Meter Radio Read System (I).....	35,000.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I).....	15,000.00
November 19 2015 -Stony Brook Pump Station- Additional (I).....	230,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod (IE).....	406,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod 3 (I).....	30,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Land Acq (IE).....	67,700.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Remod 2 (I).....	29,075.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer (IE).....	73,590.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer (I).....	1,657,400.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Fire Station (IE).....	1,088,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Park Building (I).....	57,600.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Groveland Ext (I).....	33,400.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Expansion 2 (I).....	64,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Fitchburg Rd Exp. (I).....	11,500.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - New Fire Station (IE).....	729,000.00
<b>TOTAL.....</b>	<b>6,439,265.00</b>

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**Town of Ayer, Massachusetts**  
Long-Term Debt Outstanding as of July 1, 2017  
Outside the Debt Limit

**Par Amounts of Selected Issues**

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July 24 2003 MWPAT 97-1132 (OE).....	14,783.75
May 15 2008 -Water (O).....	75,000.00
May 15 2008 -Water II (O).....	45,000.00
June 15 2010 -Water Enterprise Filter Media Replace. (O).....	35,000.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O).....	28,000.00
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O).....	45,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Water Treat (O).....	35,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O).....	75,000.00
June 28 2012 -Water Treatment Plant (O).....	785,000.00
June 28 2012 -Water Equipment 2 (O).....	65,000.00
November 19 2015 -Water- Valve Replacement (O).....	30,000.00
November 19 2015 -Sewer- Stony Brook Pump Station (O).....	400,000.00
November 19 2015 -Spec Pond Filter Valve Replacement (O).....	40,000.00
November 19 2015 -DPW Spectacle Pond Corrison Control Equip (O).....	40,000.00
November 19 2015 -DPW Water Main Replacements (O).....	140,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Landfill (OE).....	232,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Water (O).....	174,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer 3 (O).....	23,300.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Spec Pond Well (O).....	66,800.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Replace Grove Rd Well (O).....	66,635.00
<b>TOTAL.....</b>	<b>2,415,518.75</b>

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**Town of Ayer, Massachusetts**  
Long-Term Debt Issued During FY 2018  
Inside the Debt Limit

**Par Amounts of Selected Issues**

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November 17 2017 -Fire Ladder #1 Rehab (I)	229,000.00
November 17 2017 -Fire Radio Equipment (I)	135,000.00
November 17 2017 -Police Station Roof (I)	116,500.00
November 17 2017 -DPW Operations Center Study (I)	73,000.00
November 17 2017 -DPW E. Main St. Design Final Phase (I)	130,000.00
November 17 2017 -DPW Tractor w/ Snow Blower & Mower (I)	143,950.00
November 17 2017 -DPW Storm Water Filtration/Outflow (I)	47,800.00
November 17 2017 -Police Dept. Radio Coverage (I)	204,000.00
November 17 2017 -Grove Pond WTP Garage (I)	144,500.00
November 17 2017 -Meter Radio Read System - Sewer (I)	48,600.00
November 17 2017 -Radio Telemetry System - Sewer I (I)	29,350.00
November 17 2017 -I & I Study/Improvements (I)	47,800.00
November 17 2017 -Radio Telemetry System - Sewer II (I)	29,100.00
November 17 2017 -West Main Street Pump Station (I)	528,400.00
November 17 2017 -1-Ton Utility Truck w/ Plow (I)	62,400.00
November 17 2017 -Paving (I)	164,300.00
November 17 2017 -Ambulance (I)	232,100.00
<b>TOTAL</b>	<b>2,365,800.00</b>

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**Town of Ayer, Massachusetts**  
Long-Term Debt Issued During FY 2018  
Outside the Debt Limit

**Par Amounts of Selected Issues**

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November 17 2017 -DPW Balch Pond Dam Repairs (O)	122,800.00
November 17 2017 -Water Main Replacement (O)	142,800.00
November 17 2017 -Meter Radio Read System - Water (O)	48,000.00
November 17 2017 -Spectacle Pond Well #2 Replacement (O)	95,800.00
November 17 2017 -Spectacle Pond Well SCADA Upgrades (O)	47,800.00
November 17 2017 -Wright Road Water Main Loop (O)	262,650.00
November 17 2017 -Water Main Replacements (O)	142,750.00
November 17 2017 -WTP Upgrades (O)	191,600.00
<b>TOTAL</b>	<b>1,054,200.00</b>

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**Town of Ayer, Massachusetts**  
**Long-Term Debt Retired During FY 2018**  
**Inside the Debt Limit**

**Par Amounts of Selected Issues**

November 19 2004 MWPAT Sewer 98-82 (I)	15,000.00
May 15 2008 -Town Hall Remodeling (IE)	45,000.00
May 15 2008 -Fire Station (I)	10,000.00
May 15 2008 -School Remodeling II (I)	10,000.00
May 15 2008 -Sewer System Rehab (I)	5,000.00
May 15 2008 -School Auditorium Electric and Lights (I)	5,000.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I)	17,000.00
June 15 2010 -Backhoe Loader (I)	10,000.00
June 15 2010 -Tractor Trailer (I)	13,000.00
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I)	89,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE)	35,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall (I)	9,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall 2 (I)	6,000.00
June 28 2012 -Sewer Equipment (I)	45,000.00
June 28 2012 -Sewer Pump Station (I)	28,000.00
June 28 2012 -Departmental Equipment (I)	16,000.00
November 19 2015 -DPW Dump Truck, Plow & Spreader (I)	30,000.00
November 19 2015 -Town Hall (I)	5,000.00
November 19 2015 -Fire Dept. Service Truck (I)	10,000.00
November 19 2015 -Police Security Entrance (I)	5,000.00
November 19 2015 -Street Signs (I)	5,000.00
November 19 2015 -Water- One Ton Cab & Chassis (I)	5,000.00
November 19 2015 -Water- CC Main Transmission Engineering (I)	25,000.00
November 19 2015 -Sewer- #3 RAS Pump & Controls Replacement (I)	5,000.00
November 19 2015 -Solid Waste- One Ton Dump Truck (I)	15,000.00
November 19 2015 -Network Infrastructure Upgrades (I)	5,000.00
November 19 2015 -Tractor w/ Front-End Loader (I)	5,000.00
November 19 2015 -Replace Admin Vehicle (I)	10,000.00
November 19 2015 -Replace Fire Chief Vehicle (I)	15,000.00
November 19 2015 -Truck Mounted asphalt/recycling mixer (I)	5,000.00
November 19 2015 -Rehab Engine #4 (I)	40,000.00
November 19 2015 -Meter Read Radio System Upgrades (I)	10,000.00
November 19 2015 -WWTP Facility Engineering Evaluation (I)	10,000.00
November 19 2015 -Meter Read Radio System Upgrade (I)	10,000.00
November 19 2015 -Culvert Replacement- Victor Dr (I)	10,000.00
November 19 2015 -Ambulance Software & Laptops (I)	10,000.00
November 19 2015 -DPW Meter Radio Read System (I)	15,000.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I)	5,000.00
November 19 2015 -Stony Brook Pump Station- Additional (I)	20,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod (IE)	105,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod 3 (I)	8,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Land Acq (IE)	16,700.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Remod 2 (I)	7,325.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer (IE)	18,840.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer (I)	246,400.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Fire Station (IE)	225,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Park Building (I)	10,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Groveland Ext (I)	4,500.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Expansion 2 (I)	10,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Fitchburg Rd Exp. (I)	2,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - New Fire Station (IE)	109,000.00
<b>TOTAL</b>	<b>1,395,765.00</b>

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**Town of Ayer, Massachusetts**  
**Long-Term Debt Retired During FY 2018**  
**Outside the Debt Limit**

**Par Amounts of Selected Issues**

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July 24 2003 MWPAT 97-1132 (OE)	3,677.16
May 15 2008 -Water (O)	25,000.00
May 15 2008 -Water II (O)	15,000.00
June 15 2010 -Water Enterprise Filter Media Replace. (O)	20,000.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O)	6,000.00
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O)	15,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Water Treat (O)	35,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O)	25,000.00
June 28 2012 -Water Treatment Plant (O)	55,000.00
June 28 2012 -Water Equipment 2 (O)	21,000.00
November 19 2015 -Water- Valve Replacement (O)	5,000.00
November 19 2015 -Sewer- Stony Brook Pump Station (O)	30,000.00
November 19 2015 -Spec Pond Filter Valve Replacement (O)	10,000.00
November 19 2015 -DPW Spectacle Pond Corrosion Control Equip (O)	5,000.00
November 19 2015 -DPW Water Main Replacements (O)	10,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Landfill (OE)	60,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Water (O)	52,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer 3 (O)	5,800.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Spec Pond Well (O)	9,800.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Replace Grove Rd Well (O)	9,635.00
<b>TOTAL</b>	<b>417,912.16</b>

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**Town of Ayer, Massachusetts**  
**Long-Term Debt Outstanding as of June 30, 2018**  
**Inside the Debt Limit**

**Par Amounts of Selected Issues**

November 19 2004 MWPAT Sewer 98-82 (I)	30,000.00
May 15 2008 -Town Hall Remodeling (IE)	80,000.00
May 15 2008 -Fire Station (I)	20,000.00
May 15 2008 -School Remodeling II (I)	20,000.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I)	34,000.00
June 15 2010 -Backhoe Loader (I)	20,000.00
June 15 2010 -Tractor Trailer (I)	26,000.00
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I)	473,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE)	60,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall (I)	2,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall 2 (I)	3,000.00
June 28 2012 -Sewer Equipment (I)	131,000.00
June 28 2012 -Sewer Pump Station (I)	82,000.00
June 28 2012 -Departmental Equipment (I)	43,000.00
November 19 2015 -Town Hall (I)	5,000.00
November 19 2015 -Street Signs (I)	15,000.00
November 19 2015 -Tractor w/ Front-End Loader (I)	5,000.00
November 19 2015 -Replace Admin Vehicle (I)	5,000.00
November 19 2015 -Replace Fire Chief Vehicle (I)	10,000.00
November 19 2015 -Truck Mounted asphalt/recycling mixer (I)	5,000.00
November 19 2015 -Rehab Engine #4 (I)	40,000.00
November 19 2015 -Meter Read Radio System Upgrades (I)	10,000.00
November 19 2015 -WWTP Facility Engineering Evaluation (I)	80,000.00
November 19 2015 -Meter Read Radio System Upgrade (I)	10,000.00
November 19 2015 -Culvert Replacement- Victor Dr (I)	105,000.00
November 19 2015 -Ambulance Software & Laptops (I)	5,000.00
November 19 2015 -DPW Meter Radio Read System (I)	20,000.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I)	10,000.00
November 19 2015 -Stony Brook Pump Station- Additional (I)	210,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod (IE)	301,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod 3 (I)	22,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Land Acq (IE)	51,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Remod 2 (I)	21,750.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer (IE)	54,750.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer (I)	1,411,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Fire Station (IE)	863,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Park Building (I)	47,600.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Groveland Ext (I)	28,900.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Expansion 2 (I)	54,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Fitchburg Rd Exp. (I)	9,500.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - New Fire Station (IE)	620,000.00
November 17 2017 -Fire Ladder #1 Rehab (I)	229,000.00
November 17 2017 -Fire Radio Equipment (I)	135,000.00
November 17 2017 -Police Station Roof (I)	116,500.00
November 17 2017 -DPW Operations Center Study (I)	73,000.00
November 17 2017 -DPW E. Main St. Design Final Phase (I)	130,000.00
November 17 2017 -DPW Tractor w/ Snow Blower & Mower (I)	143,950.00
November 17 2017 -DPW Storm Water Filtration/Outflow (I)	47,800.00
November 17 2017 -Police Dept. Radio Coverage (I)	204,000.00
November 17 2017 -Grove Pond WTP Garage (I)	144,500.00
November 17 2017 -Meter Radio Read System - Sewer (I)	48,600.00
November 17 2017 -Radio Telemetry System - Sewer I (I)	29,350.00
November 17 2017 -I & I Study/Improvements (I)	47,800.00
November 17 2017 -Radio Telemetry System - Sewer II (I)	29,100.00
November 17 2017 -West Main Street Pump Station (I)	528,400.00
November 17 2017 -1-Ton Utility Truck w/ Plow (I)	62,400.00
November 17 2017 -Paving (I)	164,300.00
November 17 2017 -Ambulance (I)	232,100.00
<b>TOTAL</b>	<b>7,409,300.00</b>

**Town of Ayer, Massachusetts**  
**Long-Term Debt Outstanding as of June 30, 2018**  
**Outside the Debt Limit**

**Par Amounts of Selected Issues**

July 24 2003 MWPAT 97-1132 (OE)	11,106.59
May 15 2008 -Water (O)	50,000.00
May 15 2008 -Water II (O)	30,000.00
June 15 2010 -Water Enterprise Filter Media Replace. (O)	15,000.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O)	22,000.00
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O)	30,000.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O)	50,000.00
June 28 2012 -Water Treatment Plant (O)	730,000.00
June 28 2012 -Water Equipment 2 (O)	44,000.00
November 19 2015 -Water- Valve Replacement (O)	25,000.00
November 19 2015 -Sewer- Stony Brook Pump Station (O)	370,000.00
November 19 2015 -Spec Pond Filter Valve Replacement (O)	30,000.00
November 19 2015 -DPW Spectacle Pond Corrosion Control Equip (O)	35,000.00
November 19 2015 -DPW Water Main Replacements (O)	130,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Landfill (OE)	172,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Water (O)	122,000.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer 3 (O)	17,500.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Spec Pond Well (O)	57,000.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Replace Grove Rd Well (O)	57,000.00
November 17 2017 -DPW Balch Pond Dam Repairs (O)	122,800.00
November 17 2017 -Water Main Replacement (O)	142,800.00
November 17 2017 -Meter Radio Read System - Water (O)	48,000.00
November 17 2017 -Spectacle Pond Well #2 Replacement (O)	95,800.00
November 17 2017 -Spectacle Pond Well SCADA Upgrades (O)	47,800.00
November 17 2017 -Wright Road Water Main Loop (O)	262,650.00
November 17 2017 -Water Main Replacements (O)	142,750.00
November 17 2017 -WTP Upgrades (O)	191,600.00
<b>TOTAL</b>	<b>3,051,806.59</b>

**Town of Ayer, Massachusetts**  
Interest Paid on Long-Term Debt During FY 2018  
Inside the Debt Limit

Issue Description	Interest
November 19 2004 MWPAT Sewer 98-82 (I).....	1,805.87
May 15 2008 -Town Hall Remodeling (IE).....	5,150.00
May 15 2008 -Fire Station (I).....	1,225.00
May 15 2008 -School Remodeling II (I).....	1,225.00
May 15 2008 -Sewer System Rehab (I).....	250.00
May 15 2008 -School Auditorium Electric and Lights (I).....	250.00
June 15 2010 -Water Enterprise Grove Pond Treatment Plant (I).....	2,210.00
June 15 2010 -Backhoe Loader (I).....	1,300.00
June 15 2010 -Tractor Trailer (I).....	1,690.00
June 15 2010 -Sewer Enterprise Pump Station - Central Ave. (I).....	21,613.76
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - School Roof (IE).....	2,762.50
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall (I).....	307.50
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Town Hall 2 (I).....	255.00
June 28 2012 -Sewer Equipment (I).....	5,280.00
June 28 2012 -Sewer Pump Station (I).....	3,300.00
June 28 2012 -Departmental Equipment (I).....	1,770.00
November 19 2015 -DPW Dump Truck, Plow & Spreader (I).....	750.00
November 19 2015 -Town Hall (I).....	375.00
November 19 2015 -Fire Dept. Service Truck (I).....	250.00
November 19 2015 -Police Security Entrance (I).....	125.00
November 19 2015 -Street Signs (I).....	875.00
November 19 2015 -Water- One Ton Cab & Chassis (I).....	125.00
November 19 2015 -Water- CC Main Transmission Engineering (I).....	625.00
November 19 2015 -Sewer- #3 RAS Pump & Controls Replacement (I).....	125.00
November 19 2015 -Solid Waste- One Ton Dump Truck (I).....	375.00
November 19 2015 -Network Infrastructure Upgrades (I).....	125.00
November 19 2015 -Tractor w/ Front-End Loader (I).....	375.00
November 19 2015 -Replace Admin Vehicle (I).....	500.00
November 19 2015 -Replace Fire Chief Vehicle (I).....	875.00
November 19 2015 -Truck Mounted asphalt/recycling mixer (I).....	375.00
November 19 2015 -Rehab Engine #4 (I).....	3,000.00
November 19 2015 -Meter Read Radio System Upgrades (I).....	750.00
November 19 2015 -WWTP Facility Engineering Evaluation (I).....	3,012.50
November 19 2015 -Meter Read Radio System Upgrade (I).....	750.00
November 19 2015 -Culvert Replacement- Victor Dr (I).....	3,562.50
November 19 2015 -Ambulance Software & Laptops (I).....	500.00
November 19 2015 -DPW Meter Radio Read System (I).....	1,375.00
November 19 2015 -Fire/Ambulance Cardiac Monitor (I).....	625.00
November 19 2015 -Stony Brook Pump Station- Additional (I).....	7,287.50
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod (IE)	14,435.56
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Town Hall Remod 3 (I)	1,066.67
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Land Acq (IE)	2,407.11
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Fire Station Remod 2 (I)	1,033.78
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer (IE)	2,616.53
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer (I)	58,929.78
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Fire Station (IE)	38,684.44
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Park Building (I)	2,048.00
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Groveland Ext (I)	1,187.56
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Expansion 2 (I)	2,275.56
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Sewer Fitchburg Rd Exp. (I)	408.89
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - New Fire Station (IE)	25,920.00
November 17 2017 -Fire Ladder #1 Rehab (I)	4,529.11
November 17 2017 -Fire Radio Equipment (I)	2,670.00
November 17 2017 -Police Station Roof (I)	2,186.68
November 17 2017 -DPW Operations Center Study (I)	1,443.78
November 17 2017 -DPW E. Main St. Design Final Phase (I)	2,571.11
November 17 2017 -DPW Tractor w/ Snow Blower & Mower (I)	2,847.01
November 17 2017 -DPW Storm Water Filtration/Outflow (I)	945.38
November 17 2017 -Police Dept. Radio Coverage (I)	4,034.67
November 17 2017 -Grove Pond WTP Garage (I)	2,573.58
November 17 2017 -Meter Radio Read System - Sewer (I)	961.20
November 17 2017 -Radio Telemetry System - Sewer I (I)	580.48
November 17 2017 -I & I Study/Improvements (I)	945.38
November 17 2017 -Radio Telemetry System - Sewer II (I)	575.53
November 17 2017 -West Main Street Pump Station (I)	8,998.15
November 17 2017 -1-Ton Utility Truck w/ Plow (I)	1,234.13
November 17 2017 -Paving (I)	3,014.63
November 17 2017 -Ambulance (I)	4,590.42
<b>TOTAL</b>	<b>272,847.25</b>

**Town of Ayer, Massachusetts**  
Interest Paid on Long-Term Debt During FY 2018  
Outside the Debt Limit

<b>Issue Description</b>	<b>Interest</b>
July 24 2003 MWPAT 97-1132 (OE).....	748.48
May 15 2008 -Water (O).....	3,062.50
May 15 2008 -Water II (O).....	1,837.50
June 15 2010 -Water Enterprise Filter Media Replace. (O).....	1,750.00
June 15 2010 -Water - Grove Pond Well #3 Construct. (O).....	1,111.26
June 15 2010 -Water - Spectacle Pond Media Filter Replace. (O).....	1,950.00
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Water Treat (O).....	962.50
March 10 2011 Ayer Refunding -Cur Ref of 4 15 00 - Landfill Cap (O).....	2,187.50
June 28 2012 -Water Treatment Plant (O).....	23,850.00
June 28 2012 -Water Equipment 2 (O).....	1,950.00
November 19 2015 -Water- Valve Replacement (O).....	1,075.00
November 19 2015 -Sewer- Stony Brook Pump Station (O).....	12,225.00
November 19 2015 -Spec Pond Filter Valve Replacement (O).....	1,300.00
November 19 2015 -DPW Spectacle Pond Corrosion Control Equip (O).....	1,325.00
November 19 2015 -DPW Water Main Replacements (O).....	4,275.00
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Landfill (OE)	8,248.89
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Water (O)	6,186.67
May 11 2017 Refunding Bonds -Cur Ref 4 1 02 - Sewer 3 (O)	828.44
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Spec Pond Well (O)	2,375.11
May 11 2017 Refunding Bonds -Cur Ref 6 15 04 - Water Replace Grove Rd Well (O)	2,369.24
November 17 2017 -DPW Balch Pond Dam Repairs (O)	2,261.84
November 17 2017 -Water Main Replacement (O)	2,533.78
November 17 2017 -Meter Radio Read System - Water (O)	949.33
November 17 2017 -Spectacle Pond Well #2 Replacement (O)	1,628.95
November 17 2017 -Spectacle Pond Well SCADA Upgrades (O)	945.38
November 17 2017 -Wright Road Water Main Loop (O)	4,520.95
November 17 2017 -Water Main Replacements (O)	2,532.79
November 17 2017 -WTP Upgrades (O)	3,257.89
<b>TOTAL</b>	<b>98,249.00</b>

## Bureau of Accounts

## Part Four

## Ayer, Massachusetts

FY 18

Short Term Debt* Report by Issuance		Outstanding July 1, 2017	+ Issued	- Retired	= Outstanding June 30, 2018	Interest Paid in FY 18
East Main Street Water Mains	11/18/2016	895,088	-	895,088	-	13,389.02
East Main Street Sewer Mains	11/18/2016	374,263	-	374,263	-	5,598.35
Meter Radio Read System - Sewer	11/18/2016	50,000	-	50,000	-	747.92
Water Main Replacement	11/18/2016	150,000	-	150,000	-	2,243.75
Meter Radio Read System - Water	11/18/2016	50,000	-	50,000	-	747.92
Radio Telemetry System - Sewer	11/18/2016	30,000	-	30,000	-	448.75
Paving	11/18/2016	175,000	-	175,000	-	2,617.71
Ambulance	11/18/2016	250,000	-	250,000	-	3,739.58
Grove Pond WTP Garage	11/18/2016	153,810	-	153,810	-	2,300.74
Fire Ladder Truck #1 Rehab	5/11/2017	248,000	-	248,000	-	1,922.00
Fire Radio Equipment	5/11/2017	140,000	-	140,000	-	1,085.00
Police Station Roof	5/11/2017	125,000	-	125,000	-	988.75
DPW Operations Center Study	5/11/2017	75,000	-	75,000	-	581.25
DPW East Main Street Design	5/11/2017	135,000	-	135,000	-	1,046.25
DPW Tractor w/ snow blower and mower	5/11/2017	150,000	-	150,000	-	1,162.50
DPW Stormwater Bio Filtration	5/11/2017	50,000	-	50,000	-	387.50
DPW Balch Pond Dam Repairs	5/11/2017	131,000	-	131,000	-	1,015.25
Water Enterprise - Spectacle Pond Well #2 Replacement	5/11/2017	100,000	-	100,000	-	775.00
Water Enterprise - Spectacle Pond Well SCADA Upgrades	5/11/2017	50,000	-	50,000	-	387.50
Water Enterprise - Wright Road Water Main Loop	5/11/2017	275,000	-	275,000	-	2,131.25
Water Enterprise - Water Main Replacement	5/11/2017	150,000	-	150,000	-	1,162.50
Sewer Enterprise - Infiltration Inflow Study & Improvements	5/11/2017	50,000	-	50,000	-	387.50
Sewer Enterprise - Radio Technology System	5/11/2017	30,000	-	30,000	-	232.50
Sewer Enterprise - West Main Street Pump Station	5/11/2017	550,000	-	550,000	-	4,262.50
Sewer Enterprise - 1-Ton Utility Body Truck with plow	5/11/2017	65,000	-	65,000	-	503.75
Sewer Enterprise - Wastewater Treatment Plant Upgrades	5/11/2017	200,000	-	200,000	-	1,550.00
East Main Street Water Mains	11/17/2017	-	871,088	871,088	-	4,183.64
East Main Street Sewer Mains	11/17/2017	-	374,263	374,263	-	1,797.50
East Main Street Water Mains	3/30/2018	-	871,088	-	871,088	-
East Main Street Sewer Mains	3/30/2018	-	374,263	-	374,263	-
Sewer Departmental WWTP Improvements	6/22/2018	-	2,000,000	-	2,000,000	-
Sewer Infiltration Inflow Improvements	6/22/2018	-	243,000	-	243,000	-
Police Radio Infrastructure Improvements	6/22/2018	-	207,185	-	207,185	-
Street Sweeper	6/22/2018	-	217,815	-	217,815	-
Ambulance Cardiac Monitor	6/22/2018	-	32,000	-	32,000	-
West Main Street Bridge Replacement	6/22/2018	-	1,003,000	-	1,003,000	-
DPW Operations Center	6/22/2018	-	900,000	-	900,000	-
DPW Highway Storage Garage	6/22/2018	-	750,000	-	750,000	-
Parks Department Storage and Maintenance	6/22/2018	-	600,000	-	600,000	-
<b>TOTAL SHORT TERM DEBT</b>		<b>4,652,161</b>	<b>8,443,702</b>	<b>5,897,512</b>	<b>7,198,351</b>	<b>57,376</b>

## TOWN CLERK

### Contact Information:

<b>Office Hours:</b>	Mon, Wed, Thurs: 8am – 4pm; Tuesday: 8am – 7pm; Friday: 8am – 1pm
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8215
<b>Email:</b>	<a href="mailto:scopeland@ayer.ma.us">scopeland@ayer.ma.us</a>
<b>Fax:</b>	978-772-3017

### Staff:

<b>Town Clerk:</b>	Susan E. Copeland
<b>Assistant Town Clerk:</b>	Lauri Fritz

**Mission Statement:** It is the mission of this office to be a reliable provider of information and quality services to the community and its residents, and to work cooperatively and in concert with all departments, boards and committees while complying with state and local statutes.

**Description of Services:** The Town Clerk's Office is often considered the doorway to local government. The Town Clerk's Office serves as the central information point for residents and visitors alike. The Town Clerk is the chief election official, recording official, registrar of vital records, public records official, and licensing officer. The Town Clerk oversees the polling place and the conduct of all elections and election-related activity, and records all actions of Town Meetings. The Clerk's Office maintains the municipal code, the official Town bulletin board, and oaths of office, appointments and resignations of all Town Officials. The Clerk's Office issues state licenses and permits, including marriage licenses, business licenses and renewals, dog licenses, raffle permits and certified requests for public documents. This office responds to inquiries from the public as well as from other departments, boards and committees. The Ayer Town Clerk is a notary public and justice of the peace. Please contact the office for availability and fees for services. The office also provides evening hours for residents assistance.

**Board of Registrars:** The Board of Registrars are Barbara Wilson, Pauline Hamel, Robert Hammond and Susan Copeland. 2018 found two new Board of Registrars due to the resignation of Robert Hammond and untimely passing of Pauline Hamel. The Board of Selectmen appointed Carolyn McCreary and Kathleen O'Connor as their replacements from their letters of interest.

The total number of active voters in Ayer for 2018 was 5749. In 2018, there were three Town Meetings in March, May and October. The total number of Elections was five for the year. We also completed a recount of the 3<sup>rd</sup> Congressional District in the September Primary.

### Vital Records:

**Births:** Eighty-six (86) births recorded for 2018.

**Marriages:** Thirty-nine (39) marriages were duly recorded in the town register.

**Deaths:** One Hundred fifty-nine (159) deaths were recorded for 2018.

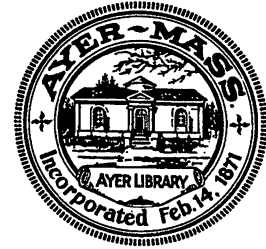
**Dog Licenses:** The Town Clerk's office issued 675 dog licenses and 2 kennel license for 2018.

Respectfully Submitted,

Susan E Copeland

# Town of Ayer

## SPECIAL TOWN MEETING WARRANT



Ayer Shirley Regional High School Auditorium  
141 Washington Street, Ayer, MA 01432  
March 19, 2018 at 7:00 P.M.

Town Moderator Tom Horgan called the meeting to order at 7:00pm. Town Clerk Susan Copeland read the charge. Quorum was 87.

In attendance for the Board of Selectmen was Gary Luca and Jannice Livingston. In attendance for the Planning Board was Susan Kennedy, Ken Diskin, and Geof Tillotson.

Commonwealth of Massachusetts  
Middlesex, ss.

### GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Nineteenth (19<sup>th</sup>) day of March, 2018, at seven o'clock in the evening (7:00 P.M.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 20<sup>th</sup> day of February AD 2018.

Christopher R. Hillman, Chair

Jannice L. Livingston, Vice-Chair

Gary J. Luca, Clerk

**AYER BOARD OF SELECTMEN**

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before March 16, 2018. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

## **ARTICLE 1. PROPOSED REVISED AYER ZONING BYLAW**

To see if the Town will vote to amend the Ayer Zoning Bylaw, by replacing the text of the zoning bylaw in its entirety with the new text as found in the document labeled "Proposed Ayer Zoning Bylaw" dated February 15, 2018, as available for review on the Town Website, and as on file in the Offices of the Town Clerk and the Planning Board, and further to amend the Zoning Map as on file in the Offices of the Town Clerk and the Planning Board, and to authorize the Town Clerk, in consultation with the Town Administrator, to assign appropriate numbering for this Bylaw so that it may be in compliance with the numbering format of the Town bylaws, or take any action thereon or in relation thereto.

Sponsor: Ayer Planning Board (4-0; Feb. 15, 2018)

**Two-Thirds Majority Vote Required**

Ayer Board of Selectmen: Recommends (3-0; Feb. 20, 2018)

*Explanatory Note: This article seeks to replace the existing Ayer Zoning Bylaw dated October 6, 2006 and as reorganized in 2009, with a completely new Zoning Bylaw dated February 15, 2018. The proposed Zoning Bylaw is comprehensively updated and reorganized, and includes the establishment of a new district, the Mixed-Use Transition District on Central Avenue, the purpose of which is to encourage revitalization of that corridor. It also changes the name "Heavy Industrial District" to "Industrial District" and designates the Planning Board as special permit granting authority in the Aquifer Protection Overlay District and for several uses requiring Site Plan review. The proposed Zoning Bylaw clarifies the requirements and streamlines the permitting process for Open Space Residential Development, Multi-family developments and Affordable Housing. Additionally, revisions have been made to Section 9.5.5 (Size of signs), Section 5.2 (Table of use regulations) and Section 6.2 (Table of dimensional requirements), though these changes do not affect lot area, frontage, setback or use requirements for land uses presently listed in the existing Ayer Zoning Bylaw. Other than for the Mixed Use Transitional District, no zoning district boundary changes are being proposed. District boundaries for the Mixed-Use Transition District and all other districts are shown on the proposed Zoning Map. For more information go to [www.ayer.ma.us](http://www.ayer.ma.us) Presentation to be made at Town Meeting.*

Selectmen Livingston read the motion: To see if the Town will vote to amend the Ayer Zoning Bylaw, by replacing the text of the zoning bylaw in its entirety with the new text as found in the document labeled "Proposed Ayer Zoning Bylaw" dated February 15, 2018, as available for review on the Town Website, and as on file in the Offices of the Town Clerk and the Planning Board, and further to amend the Zoning Map as on file in the Offices of the Town Clerk and the Planning Board, and to authorize the Town Clerk, in consultation with the Town Administrator, to assign appropriate numbering for this Bylaw so that it may be in compliance with the numbering format of the Town bylaws. Seconded. Discussion followed. Geoff Tillotson of the Planning Board read the recommendation and dates of public hearings. Mark Archambault, Town Planner, gave a brief power point presentation of the proposed changes. Several amendments were presented but defeated. The following



amendment was seconded and voted: ( the amended words are in italics and underlined for reference)

Section 9.1.5 B.4 (page 62) on 'Access Driveways and Interior Circulation' reads:

Wherever feasible, access drives shall be designed to minimize curb cuts on existing public ways. Subject to approval by the Planning Board, shared access to two or more adjoining parcels may be provided through one or more of the following methods: (a) a cul-de-sac or loop road or common driveway shared by adjacent lots or premises, (b) joint and cross access between the lot and adjacent uses, (c) an existing side or rear street, (d) a cul-de-sac or loop road shared by adjacent lots or premises. Shared driveways serving residential lots are allowed and encouraged to reduce pavement and impervious surfaces.

**LOT FRONTAGE:** A lot line coinciding with the sideline of a street which provides both legal rights of vehicular access and physical vehicular access to the lot, said line to be measured continuously along a single street or along two (2) intersecting streets if their angle of intersection is greater than one hundred and twenty (120) degrees. *Unless otherwise approved by the Planning Board.* Vehicular access to a building site on the lot shall be exclusively through the frontage of the lot. On a lot with frontage on more than one street, frontage on one street only may be used to satisfy the minimum lot frontage.

This amendment was seconded from the floor. Brief discussion was followed. Vote was taken on the amendment and passed by Moderator. Vote was taken on article with amendment. And was passed 2/3 by Moderator.

## **ARTICLE 2. PROPOSED AYER SOLAR ENERGY SYSTEMS OVERLAY DISTRICT BYLAW**

To see if the Town will vote to adopt the new Zoning Bylaw Section 8.5 entitled "Solar Energy Systems Overlay District Zoning Bylaw", as available for review on the Town Website, and as on file in the Offices of the Town Clerk and the Planning Board, said bylaw regulating the installation, siting and approval of solar energy systems within the various zoning districts of the Town, or take any action thereon or in relation thereto.

Sponsor: Ayer Planning Board (4-0; Feb. 15, 2018)

**Two-Thirds Majority Vote Required**

Ayer Board of Selectmen: Recommends (3-0; Feb. 20, 2018)

*Explanatory Note: This Bylaw will regulate the placement of both ground-mounted and roof-mounted Solar Energy Systems within the Town of Ayer. These systems are classified as either small, medium or large-scale depending on their size and the amount of electricity they generate. Depending on their scale and the zoning district in which they are located, these systems will either be allowed by right through a building permit, require site plan review, require special permit review or are prohibited in certain districts. For more information go to [www.ayer.ma.us](http://www.ayer.ma.us) Presentation to be made at Town Meeting.*

Selectmen Luca read the motion: To see if the Town will vote to adopt the new Zoning Bylaw Section 8.5 entitled "Solar Energy Systems Overlay District Zoning Bylaw".  
Seconded from the floor. Discussion as follows: Geoff Tillotson read the recommendation from the Planning Board. Mark Archambault, Town Planner, gave brief presentation of proposed by law and significance. There were no amendments to the bylaw as written. Vote was taken on article with a scattering of no's and Moderator called 2/3 votes. Article Passed.

Motion to adjourn meeting from Selectmen Livingston and seconded from floor. All in favor passed unanimous.  
Town Meeting was adjourned at 8:11pm.

A True Copy Attest:



Date: February 23, 2018

Susan E. Copeland

Town Clerk, Tax Collector and Treasurer

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.



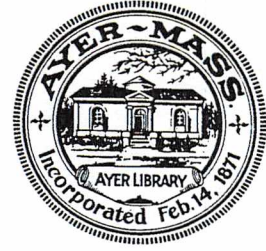
Date: February 23, 2018

Constable

Town of Ayer

# Town of Ayer

## SPECIAL TOWN MEETING WARRANT



Ayer Shirley Regional High School Auditorium  
141 Washington Street  
Ayer, MA 01432  
May 14, 2018 at 7:00 PM

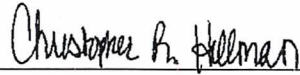
Commonwealth of Massachusetts  
Middlesex, ss.


### GREETINGS:

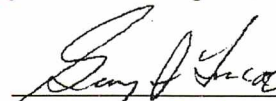
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Fourteenth (14<sup>th</sup>) day of May, 2018, at seven o'clock in the evening (7:00 PM) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 17<sup>th</sup> day of April AD 2018.

  
Christopher R. Hillman, Chair

  
Jannice L. Livingston, Vice-Chair

  
Gary J. Luca, Clerk

### AYER BOARD OF SELECTMEN

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before May 1, 2018. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

The Special Town Meeting was called to order at 7:04pm. The Pledge of Allegiance was said. Town Clerk Susan Copeland read the charge. Quorum was 153.

**ARTICLE 1: TEENAGE ANXIETY AND DEPRESSION SOLUTIONS (TADS)**

To see of the Town will vote to transfer from Free Cash and appropriate the sum of \$4,000 to fund the second year of the Town's portion of the Teenage Anxiety and Depression Solutions (TADS) two (2) year contract (November 1, 2016 – October 31, 2018); or take any action thereon or in relation thereto.

***Explanatory Note:** This article would fund the Town of Ayer's portion of the TADS contract; which provides mental health services in the areas of teenage anxiety and depression to all students, and their families, in the ASRSD.*

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

Selectman Livingston read the motion: "I move that the Town vote to transfer from Free Cash and appropriate the sum of \$4,000 to fund the second year of the Town's portion of the Teenage Anxiety Depression Solutions (TADS) contract as read by the Moderator."

Seconded from the floor. No discussion. None opposed. Motion passed unanimous.

Motion to adjourn from the floor. No discussion. None opposed. Special Town Meeting was closed at 7:08pm.

A True Copy Attest:



Susan E. Copeland  
Town Clerk, Treasurer, Tax Collector

Date: April 20, 2018

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.



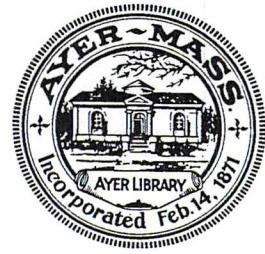
Constable

Date: April 20, 2018

For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)

# Town of Ayer

## ANNUAL TOWN MEETING WARRANT



Ayer Shirley Regional High School Auditorium  
141 Washington Street  
Ayer, MA 01432  
May 14, 2018 at 7:05 PM

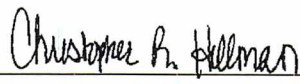
Commonwealth of Massachusetts  
Middlesex, ss.

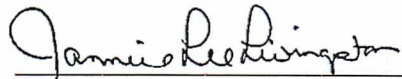
### GREETINGS:

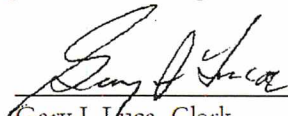
In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Fourteenth (14<sup>th</sup>) day of May, 2018, at five past seven o'clock in the evening (7:05 PM) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 17<sup>th</sup> day of April AD 2018.

  
Christopher R. Hillman, Chair

  
Jannice L. Livingston, Vice-Chair

  
Gary J. Luca, Clerk

### AYER BOARD OF SELECTMEN

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before May 1, 2018. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

Annual Town Meeting was called to order at 7:11pm. Moderator Tom Horgan introduced the stage of attendees' included Board of Selectmen and Finance Committee. There was a moment of silence in memoriam of Neville Markham and Murdo Macleod who had passed. Town Clerk Susan Copeland read the charge. Quorum was 153.

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*



## ARTICLE 1: TOWN ELECTIONS

The Town Elections are the first article of business and were held on Monday, April 23, 2018.

## ARTICLE 2: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of elected officers of the Town of Ayer, as provided by Section 108, Chapter 41 off the General Laws, as amended, or take any action thereon or in relation thereto.

	<u>FY-18 SALARY</u>	<u>FY-19 SALARY</u>	<u>% OF CHANGE</u>
Moderator	\$510	\$520	2%
Selectmen: Chair	\$2,556	\$2,607	2%
Selectmen: Members (2)	\$2,280	\$2,326	2%
Assessors: Chair	\$2,530	\$2,581	2%
Assessors: Members (2)	\$2,254	\$2,299	2%

***Explanatory Note:** This article is required as Town Meeting sets the salaries of elected officials pursuant to MGL Chapter 41, Section 108. The proposed 2% reflects a Cost of Living Adjustment for all paid elected officials.*

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectman Livingston read the motion. Seconded from the floor. No discussion. Motion Passed unanimous.**

## ARTICLE 3: CONTRACT FUNDING: Ayer Police Patrolmen's Association (APPOA)

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items of a collective bargaining agreement between the Town of Ayer and the Ayer Police Patrolmen's Association (APPOA) for the period of July 1, 2018, through June 30, 2021, or take any action thereon or in relation thereto.

***Explanatory Note:** Per MGL Chapter 150 E, union contracts are subject to the appropriation of funds by Town Meeting. The Board of Selectmen and the APPOA reached a Memorandum of Agreement for a three year contract. The FY 2019 total cost of the Contract is \$48,373.33. Memorandum of Agreement available on Town's website at [www.ayer.ma.us](http://www.ayer.ma.us).*

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectman Houde read the motion. Seconded. No discussion. Motion passed unanimous.**

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

**ARTICLE 4: CONTRACT FUNDING: Ayer Police Patrolmen's Association (APPOA) – Communications Division**

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first year cost items of a collective bargaining agreement between the Town of Ayer and the Ayer Police Patrolmen's Association (APPOA) – Communications Division for the period of July 1, 2018, through June 30, 2021, or take any action thereon or in relation thereto.

***Explanatory Note:** Per MGL Chapter 150 E, union contracts are subject to the appropriation of funds by Town Meeting. The Board of Selectmen and the APPOA – Communications Division reached a Memorandum of Agreement for a three year contract. The FY 2019 total cost of the Contract is \$8,719.06. Memorandum of Agreement available on Town's website at [www.ayer.ma.us](http://www.ayer.ma.us).*

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectmen Houde read the motion. Seconded from the floor. No discussion. Motion passed unanimous.**

**ARTICLE 5: OMNIBUS BUDGET**

To see if the Town will vote to raise and appropriate the following sum or sums of money for the Omnibus items, or take any action thereon or in relation thereto:

Dept. 100: General Government  
Dept. 200: Finance  
Dept. 300: Public Safety  
Dept. 400: Public Works  
Dept. 500: Human Services  
Dept. 600: Education  
Dept. 700: Management Support

***Explanatory Note:** Please see insert for Omnibus Budget. Finance Manager and Finance Committee will make a presentation on the budget. Omnibus Budget represents a 2% Cost of Living Adjustment (COLA) as recommended by and approved by the Board of Selectmen.*

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectmen Livingston read the motion. Seconded from the floor. Discussion of various line items were discussed. No amendments or changes from the floor were voted. Budget was voted as presented. Motion was passed unanimous.**

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*



## **ARTICLE 6: FY 2019 AYER SHIRLEY REGIONAL SCHOOL DISTRICT ASSESSMENT**

To see if the Town will vote to raise and appropriate the sum of \$10,693,991 required to fund the Town's FY 2019 assessment for the Ayer Shirley Regional School District, and to raise and appropriate the sum of \$976,899 for the Town's portion of the ASRSD High School Building Project debt service, or take any action thereon or in relation thereto.

Sponsor: Ayer Shirley Regional School Committee

Board of Selectmen: Recommends

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectmen Houde read the motion. Seconded from the floor. Pat Kelly of ASRSD School Committee gave a brief presentation. No further discussion. Motion passed unanimous.**

## **ARTICLE 7: FY 2019 NASHOBA VALLEY TECHNICAL VOCATIONAL SCHOOL ASSESSMENT**

To see if the Town will vote to raise and appropriate the sum of \$680,545 required to fund the FY 2019 assessment for the Nashoba Valley Regional Technical High School, or take any action thereon or in relation thereto.

Sponsor: Nashoba Valley Technical Vocational School Committee

Board of Selectmen: Recommends

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectmen Houde read the motion. Seconded from the floor. No discussion. Motion passed unanimous.**

### **ENTERPRISE FUND ARTICLES**

*Handouts will be provided at Town Meeting with further detail on Articles No. 8 – 11*

## **ARTICLE 8: SOLID WASTE**

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the solid waste department:

Direct costs of \$394,119 of which \$264,157 is to come from solid waste revenue, \$12,489 is to come from solid waste retained earnings and \$117,473 is to come from the tax levy, and indirect costs of \$115,067 to come from the tax levy; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

**Selectmen Livingston read the motion. Seconded from the floor. Brief discussion on requesting an explanation of the breakdown of costs. Town Accountant Lisa Gabree to give further breakdown. No further discussion. Motion is passed.**

#### **ARTICLE 9: AMBULANCE**

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the ambulance department:

Direct costs of \$190,472 is to come from ambulance revenue, and indirect costs of \$370,791 of which \$278,824 is to come from ambulance revenue and \$91,967 from ambulance retained earnings; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectmen Livingston read the motion. Seconded from the floor. No discussion. Motion passed unanimous.**

#### **ARTICLE 10: SEWER**

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the sewer department:

Direct costs of \$2,722,159 of which \$2,701,219 is to come from sewer revenue and \$20,940 to come from the tax levy, and indirect costs of \$337,377 to come from sewer revenue; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectmen Houde read the motion. Seconded from the floor. No discussion. Motion passed unanimous.**

#### **ARTICLE 11: WATER**

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the water department:

Direct costs of \$1,904,239 of which \$1,682,843 is to come from water revenue, \$221,396 to come from water retained earnings and indirect costs of \$278,604 to come from water revenue; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectmen Livingston read the motion. Seconded from the floor. Brief discussion with inquires on breakdown of funds to be available to public. No further discussion. Motion passed unanimous.**

## REVOLVING FUNDS ARTICLE

### **ARTICLE 12: REVOLVING FUNDS ARTICLE**

To see if the Town will vote, pursuant to the provisions of G.L. c. 44, sec. 53E ½, to establish the Fiscal Year 2019 spending limits for each revolving fund, as established in Article LV of the Town's General Bylaws:

Authorized Revolving Funds	Fiscal Year Expenditure Limit
<b>FIRE ALARM FUND</b>	\$ 75,000
<b>HAZARDOUS MATERIALS FUND</b>	\$ 10,000
<b>FOURTH OF JULY FUND</b>	\$ 25,000
<b>DPW INSPECTION FEES FUND</b>	\$100,000
<b>TOWN HALL MAINTENANCE FUND</b>	\$ 10,000

Or take any action thereon or in relation thereto.

***Explanatory Note:** The provisions of the Municipal Modernization Act include revisions to G.L. c.44, §53E ½. Revolving funds must now be established by bylaw and will not need an annual vote of Town Meeting unless a revolving fund is added/ deleted or a limit needs to be changed. All of the above Revolving Funds were established by bylaw at the 2017 Annual Town Meeting. However, the expenditure limit for the Fire Alarm Fund is being increased from \$35,000 to \$75,000.*

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectmen Houde read the motion. Seconded from the floor. Brief discussion included the Fire Chief Pedrazzi explaining the increase in costs. No further discussion. Motion passed unanimous.**

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*



## BORROW ARTICLE

### **ARTICLE 13: CAPITAL BUDGET REQUESTS**

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sums set out in the Warrant and hereby listed for the purposes of funding the following equipment, services, and public works projects as contained in the **Capital Budget**, each sum hereafter to be voted on separately. Any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action thereon or in relation thereto.

<u>Department</u>	<u>Item</u>	<u>Amount</u>
Building Inspection Facilities	Department vehicle	\$35,000
	Electric door locking system for Town Hall	\$40,000
	External LED display for Fire Station	\$35,000
	Automated HVAC system for Police Station	\$45,950
Fire Department	Replace Forestry 2 service truck	\$44,000
Police Department	Upgrade evidence/property storage	\$65,000
DPW – Highway	Road paving	\$150,000
	Hooklift truck	\$240,000
DPW – Stormwater	Biofiltration/outfall improvements	\$50,000
Ambulance Enterprise	Ambulance	\$300,000
Water Enterprise	Water main replacements	\$200,000
	Water storage tank mixing system	\$50,000
	Utility truck	\$65,000
	Collection system repair/reline	\$50,000
Sewer Enterprise	Wrightway pumping station	\$100,000
<b>Total:</b>		<b>\$1,469,950</b>

Sponsor: Capital Planning Committee

Board of Selectmen: Recommends

Finance Committee: Recommends (3-1)

Two Thirds Vote Required

Selectmen Houde read the motion. Seconded from the floor. Discussion included questions on DPW projects answered by Mark Wetzel. Police Chief Murray explained need for upgrade of evidence storage. No further discussion. Motion passed unanimous.

### **ARTICLE 14: BORROW AUTHORIZATION FOR GROVE POND WATER TREATMENT PLANT – IMPROVEMENTS FOR REMOVAL OF PERFLUORINATED ALKYL SUBSTANCES (PFAS)**

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow the sum of \$4,170,000 for the purposes of funding the construction of the Grove Pond Water Treatment Plant – Improvements for Treatment of PFAS, including costs

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

incidental or related thereto; that to meet this appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$4,170,000 and issue bonds or notes therefor under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws, or any other enabling authority; that such bonds or notes shall be general obligations of the Town unless the Treasurer, with the approval of the Board of Selectmen, determines that they should be issued as limited obligations and may be secured by local system revenues as defined in Section 1 of Chapter 29C; that the Treasurer, with the approval of the Board of Selectmen, is authorized, but not required to, to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C and in connection therewith to enter into a financing agreement and/or security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Two Thirds Vote Required

***Explanatory Note:** The US Environmental Protection Agency (EPA) and Massachusetts Department of Environmental Protection (MassDEP) requires water systems to test the drinking water for a series of unregulated contaminants. One of these unregulated contaminants, Per and Polyfluoroalkyl Substances (PFAS) was found in one of Ayer's drinking water wells and has been taken out of service. The DPW has evaluated treatment options for removal of these contaminants and this will require an addition to the existing Grove Pond Water Treatment Plant to add filters with specialized PFAS removal media. Without the treatment for these wells, the town will not have adequate water supply to meet the existing and future water demands.*

**SELECTMAN LIVINGSTON:**

**"I move that the Town vote to authorize the borrowing of \$4,170,000 for the purposes of funding the construction of the Grove Pond Water Treatment Plant – Improvements for Treatment of PFAS including costs incidental or related thereto as contained in the Article as read by the Moderator."**

**Seconded from the Floor. No discussion. Vote taken, no one opposed. Motion passed unanimous per Moderator.**

**TRANSFER ARTICLES**

**ARTICLE 15: CAPITAL BUDGET REQUESTS**

To see if the Town will vote to transfer from Capital Stabilization the following sums hereby listed for the purpose of funding the following equipment, services and public works projects as contained

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

in the Capital Budget, each sum hereafter to be voted on separately, or take any action thereon or in relation thereto:

Council on Aging	Senior Center feasibility study	\$30,000
Town Clerk	Voting machines	\$20,000
Information Technology	Infrastructure upgrades	\$25,000
Parks	Dock system	\$25,000
Fire Department	Replace hoses, nozzles & appliances	\$25,000
DPW – Highway	Flail mower for trackless municipal tractor	\$30,000
<b>Total:</b>		<b>\$155,000</b>

Sponsor: Capital Planning Committee

Board of Selectmen: Recommends

Finance Committee: Recommends (3-1)

Two Thirds Vote Required

**Selectmen Livingston read the motion. Seconded from the floor. Discussion included a question of why there was a need for new voting machines. Explained from Town Clerk that the machines are 20+ years old and no longer in production. Question on where the dock would be installed. Sandy Pond Beach. No further discussion. Motion passed unanimous.**

## **ARTICLE 16: UDAG REPLENISHMENTS**

To see if the Town will vote to transfer \$200,000 from Free Cash to replenish the Urban Development Action Grant (UDAG) account for the following:

Police Radio Infrastructure Project	\$200,000
<b>Total:</b>	<b>\$200,000</b>

Or take any action thereon or in relation thereto.

***Explanatory Note:** This article will replenish the Town's UDAG Fund in the amounts set forth in the article. These funds were used from the UDAG's unrestricted funds for the purpose stated in the article and did not have a repayment mechanism.*

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectmen Houde read the motion. Seconded from the floor. No discussion. Passed unanimous.**

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*



**ARTICLE 17:      GASB-45/OPEB (Post-Employment Benefits) FUND**

To see if the Town will vote to raise and appropriate \$128,000 and transfer \$172,000 from Free Cash, totaling the sum of \$300,000, to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligation for the cost of other post-employment benefits (OPEB), or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

**Selectman Livingston read the motion. Seconded from the floor. No discussion. Passed unanimous.**

**ARTICLE 18:                      FUNDING OF CONSERVATION FUND**

To see if the Town will vote to transfer the amount \$5,000.00 from Free Cash for the purposes of funding the Town's Conservation Fund established pursuant to the provisions of G.L. c. 40, § 8C, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

***Explanatory Note:** Town Meeting established the Town's Conservation Fund at the 2017 Special Fall Town Meeting with funding in the amount of \$500,000 from Community Preservation Funds for the purposes of acquiring land for open space and/or conservation purposes. This Article would fund \$5,000 into the Town's Conservation Fund.*

**Selectmen Houde read the motion. Seconded from the floor. Brief discussion. Passed unanimous.**

**RAISE & APPROPRIATE ARTICLES**

**ARTICLE 19:      FIRST YEAR'S INTEREST- GENERAL FUND  
BORROWING**

To see if the Town will vote to raise and appropriate the sum of \$55,671 required to provide for the first year's interest charges and associated administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

***Explanatory Note:** This Article will provide the funding associated with the administrative expenses on all General Fund borrowing/ bonding authorized by Town Meeting.*

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

Selectmen Houde read the motion. Seconded from the floor. No discussion. Passed unanimous.

## **ARTICLE 20: FUNDING FOR AQUATIC WEED CONTROL FOR TOWN PONDS**

To see if the Town will vote to raise and appropriate the sum of \$40,000 for the purpose of funding the aquatic weed control program for the Town's ponds, and any incidental and related costs and expenses; or take any action thereon or in relation thereto. Funds are to be spent by June 30, 2022; unexpended funds on June 30, 2022, to close and revert to general fund balance; or take any action thereon or related to.

***Explanatory Note:** Funding from this Article will be used by the Conservation Commission for the purpose of the aquatic weed control of all the Town's ponds.*

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

Selectmen Livingston read the motion. Seconded from the floor. Brief discussion and explanation on the process and why this is an ongoing process. Moderator declared passed unanimous.

## **ARTICLE 21: START-UP FUNDING FOR "ADOPT AN ISLAND" PROGRAM**

To see if the Town will vote to raise and appropriate the sum of \$10,000 for the purpose of providing start-up funding for the local "Adopt An Island" Program, or take any action thereon or in relation thereto. Funds to be spent by June 30, 2022; unexpended funds on June 30, 2022, to close and revert to general fund balance or take any action thereon or related to.

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Vote

***Explanatory Note:** This Article would provide the start-up funding for the "Adopt An Island" Program which would make landscaping/ beautification improvements to the traffic islands at the Carlton Circle Rotary in cooperation with MassDOT.*

Selectmen Houde read the motion. Seconded from the floor. Discussion on the process and why this is a town issue or being completed. There was a point of order when discussion of sidewalks in a different part of town was being questioned. Jim Fay motion to move the question from the floor and seconded from the floor. Passed unanimous. Article was voted as written and passed with a scattering of no's. Moderator declared passed.

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*



## **ARTICLE 22: AYER CULTURAL COUNCIL FUNDING**

To see if the Town will vote to appropriate \$4,600 to provide funding for the Ayer Cultural Council (ACC), or take any action thereon or related to.

Sponsor: Board of Selectmen

Simple Majority Vote Required

Finance Committee: Recommends (3-1)

***Explanatory Note:** This Article requested by the Ayer Cultural Council (ACC) will supplement their funding from the Massachusetts Cultural Council to support a variety of cultural programs in the Town of Ayer. This amount matches funds allocated from the Massachusetts Cultural Council. These funds allow the ACC to provide additional support to local artistic and cultural exhibitions, performances and events that benefit Ayer residents. The Ayer Cultural Council estimates, using 2016 Census Data, that the cost of this request per resident would be approximately .58 cents per person.*

**Selectmen Houde read the motion. Seconded from the floor. No discussion. Motion passed unanimously.**

## **ARTICLE 23: FIRE EQUIPMENT GRANT MATCH**

To see if the Town will vote to raise and appropriate the sum of \$1,158.00 as the Town's matching share of a grant to be used for the training of pump operators and any incidental and related costs and expenses, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Simple Majority Vote Required

Finance Committee: Recommends (3-1)

**Selectmen Livingston read the motion. Seconded from the floor. No discussion. Motion passed unanimously.**

## **ARTICLE 24: STABILIZATION FUND**

To see if the Town will vote to raise and appropriate \$697,562 from Free Cash or such other sum or sums of money, with \$97,562 to be credited to the Stabilization Fund under the provisions of Chapter 40, Section 5B of the General Laws, and \$600,000 to be credited to the Capital Stabilization Fund per the Town's Financial Policies, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Simple Majority Vote Required

Finance Committee: Recommends (3-1)

**Selectmen Livingston read the motion. Seconded from the floor. Brief discussion. Motion passed unanimously.**

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

## COMMUNITY PRESERVATION ARTICLES

### **ARTICLE 25: COMMUNITY PRESERVATION ACT**

To see if the Town will hear and act on the report of the Community Preservation Committee on the Fiscal Year 2019 Community Preservation Act budget, and appropriate from the estimated FY 2019 Community Preservation Fund revenues:

- A sum of money equal to five percent, and not to exceed five thousand dollars (\$5,000), to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2019.

And further, to reserve for future appropriation from the estimated FY 2019 Community Preservation Fund revenues the following sums of money, as recommended by the Community Preservation Committee, for each of the following purposes:

- A sum of money equal to \$124,715, more or less, for acquisition, creation and preservation of open space excluding land for recreational use, and
- A sum of money equal to \$21,986 more or less, for acquisition, preservation, restoration and rehabilitation of historic resources, and
- A sum of money equal to \$21,986 more or less, for acquisition, creation and preservation and support of community housing.

And the remainder sum of \$34,174 for the Community Preservation FY 2019 Budgeted Reserve.

Or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee

Board of Selectmen: Recommends

Finance Committee: Recommends (3-1)

Simple Majority Vote Required

***Explanatory Note:** Disbursement required by the Commonwealth of Massachusetts under M.G.L. Chapter 44B for the estimated FY 2019 Community Preservation Fund revenues.*

<b>Selectmen Houde read the motion. Seconded from the floor. No discussion. Motion passed unanimous.</b>
--

### **ARTICLE 26: COMMUNITY PRESERVATION FUND FY 2019 TRANSFER OF FUNDS**

To see if the Town will vote to transfer from Community Preservation Fund FY 2019 estimated annual revenues, the sum of \$12,000 to be added to that appropriated for the Community Preservation Committee FY2019 administrative expenses under Article 25, such sum to be used for due diligence, including title searches and related administrative tasks, for potential open space acquisitions; or take any action thereon or in relation thereto.

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

Sponsor: Community Preservation Committee  
Board of Selectmen: Recommends  
Finance Committee: Recommends (3-1)

Simple Majority Vote Required

***Explanatory Note:** Due diligence for future appropriations by the Community Preservation Committee for general open space purposes.*

**Selectmen Livingston read the motion. Seconded from the floor. No discussion. Motion passed unanimous.**

**ARTICLE 27: COMMUNITY PRESERVATION FUND FY 2019  
TRANSFER OF FUNDS TO HISTORICAL RESOURCE  
CATEGORY**

To see if the Town will vote to transfer from the Community Preservation Fund FY 2019 Undesignated Fund Balance, General Fund Category a sum of money not to exceed \$108,000 to Community Preservation Fund FY 2019 Historical Resource Category; or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee  
Historical Commission: Recommends  
Board of Selectmen: Recommends  
Finance Committee: Recommends (3-1)

Simple Majority Vote Required

***Explanatory Note:** To transfer the funds needed for the Sandy Pond School Association's priority structural project request from the General Fund Category to the Historical Resource Category.*

**Selectmen Houde read the motion. Seconded from the floor. Brief discussion. Janet Providakes of the CPC gave an explanation. Motion passed.**

**ARTICLE 28: COMMUNITY PRESERVATION FUNDING OF SANDY  
POND SCHOOL ASSOCIATION PRIORITY  
STRUCTURAL RESTORATION PROJECT**

To see if the Town will vote to transfer from the Community Preservation Fund FY 2019 Balance Reserve from Historic Resources a sum of money not to exceed \$108,000 as a grant to the Sandy Pond School Association for the structural restoration of the National Historic building located at the corner of Sandy Pond, Willow, and Westford Roads, and to authorize the Board of Selectmen to enter into a grant agreement with the Sandy Pond School Association for such purposes and accept a historic preservation restriction in the property, all consistent with the requirements of the Community Preservation Act; or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*



Historical Commission: Recommends  
Board of Selectmen: Recommends  
Finance Committee: Recommends (3-1)

Simple Majority Vote Required

***Explanatory Note:*** To support the priority structural restoration of the Sandy Pond School House (a National Historic building) located at the corner of Sandy Pond, Willow and Westford Roads.

Selectmen Livingston read the motion. Seconded from the floor. No discussion. Motion passed unanimous.

### OTHER BUSINESS ARTICLES

#### **ARTICLE 29: GRANT OF EASEMENT AT DEPOT SQUARE**

To see if the Town will vote to authorize the Board of Selectmen to grant an easement over a portion of the property located at 7 Depot Square and 12-50 Main Street, as shown on a sketch plan entitled "Depot Square," dated March 19, 2018, on file with the Town Clerk, being portions of Parcel D and Parcel E as shown on a plan entitled "Plan of Lands of Worthen Dale Realty Corp. Access Corridor and Advocates Building to be Acquired by the Town of Ayer, Massachusetts," dated May 6, 2016, recorded with the Middlesex South District Registry of Deeds as Plan 461 of 2016, as on file with the Town Clerk, for the purpose of pedestrian and vehicular travel, and to authorize the Board of Selectmen to do and take any and all actions and execute all documents necessary or appropriate to carry out the intent of this Article on such terms and conditions as the Board of Selectmen deems appropriate, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Simple Majority Vote Required

***Explanatory Note:*** This Article will grant an easement over a portion of Depot Square to permit Worthen Dale Realty Corp. to have improved access to their property for truck traffic.

**SELECTMAN LIVINGSTON:** "I move that the Town vote to authorize the Board of Selectmen to grant an easement over a portion of the property located at 7 Depot Square and 12-50 Main Street for the purpose of pedestrian and vehicular travel and to further authorize the Board of Selectmen to do and take any and all actions and execute all documents necessary or appropriate to carry out the intent of this Article as read by the Moderator." Seconded from the floor. Brief discussion followed. Vote was taken with no opposition. Article passed unanimous.

#### **ARTICLE 30: RESOLUTION OF RAIL TRAIL LOT PARCELS**

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise, a fee interest in three parcels of land, being Parcels B, C and D as shown on a plan entitled "Plan of Land in the Town of Ayer South Middlesex Registry Owned by the Commonwealth of Massachusetts and Others Prepared for the Division of Capital Asset

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

Management & Maintenance on Behalf of the Department of Conservation and Recreation,” dated October 31, 2017, prepared by Northeast Survey Consultants, recorded with the Middlesex South District Registry of Deeds as Plan 63 of 2018, on file with the Town Clerk, and, further, to authorize the Board of Selectmen to grant easements and other interests in said parcels to the Department of Conservation and Recreation for conservation purposes, including, but not limited to, recreational rail trail, utilities, pedestrian and vehicular travel, and to subject said parcels to such restrictions, affirmative and negative covenants and conditions, including a right of reverter for the benefit of the Department of Conservation and Recreation, on the same terms and conditions as set forth in a deed from the Commonwealth of Massachusetts to the Town, recorded with the Middlesex South District Registry of Deeds in Book 70578, Page 306; and to authorize the Board of Selectmen to do and take any and all actions and execute all documents necessary or appropriate to carry out the intent of this Article as the Board of Selectmen deems appropriate, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Simple Majority Vote Required

***Explanatory Note:** Chapter 228 of the Acts of 2006 authorizes the transfer of the Rail Trail Parking Lot from the Commonwealth to the Town of Ayer. When the Commonwealth of Massachusetts originally took possession of the Rail Trail Lot they took portions of three private parcels off of Pearl Street for which they did not have clear title. Chapter 228 of the Acts of 2006 did not authorize the acquisition of these three parcels off of Pearl Street from the private property owners as the Commonwealth never had clear title. This Article authorizes the Board of Selectmen to proceed with resolving this issue with the private property owners of these three parcels.*

Selectmen Houde: “I move that the Town vote to authorize the Board of Selectmen to acquire by gift, purchase, eminent domain or otherwise a fee interest in three parcels of land being Parcels B, C and D as shown on a plan “Plan of Land in the Town of Ayer South Middlesex Registry Owned by the Commonwealth of Massachusetts and Others Prepared for the Division of Capital Asset Management & Maintenance on Behalf of the Department of Conservation and Recreation,” dated October 31, 2017, prepared by Northeast Survey Consultants, recorded with the Middlesex South District Registry of Deeds as Plan 63 of 2018, on file with the Town Clerk and further authorize the Board of Selectmen to grant easements and other interests in said parcels to the Department of Conservation and Recreation for conservation purposes, including, but not limited to, recreational rail trail, utilities, pedestrian and vehicular travel, and to subject said parcels to such restrictions, affirmative and negative covenants and conditions, including a right of reverter for the benefit of the Department of Conservation and Recreation, on the same terms and conditions as set forth in a deed from the Commonwealth of Massachusetts to the Town, recorded with the Middlesex South District Registry of Deeds in Book 70578, Page 306 and to authorize the Board of Selectmen to do and take any and all actions and execute all documents necessary or appropriate to carry out the intent of this Article as the Board of Selectmen deems appropriate, as contained in the Article and read by the Moderator.”  
Seconded from the floor.

Discussion included questions on values of land and potential costs to the Town. TM Pontbriand explained that the article would give the town the permission to speak with land

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owners to move forward with the process. Any financial actions would need to come back to Town Meeting at a later date. Move the Question from the floor. Seconded. No discussion. Move the Question was Passed. Article was voted on as written. Passed unanimous.

### **ARTICLE 31: NASHUA RIVER WILD AND SCENIC DESIGNATION**

To see if the Town will vote to accept the Nashua, Squannacook, and Nissitissit Rivers Stewardship Plan developed by the Nashua River Wild and Scenic River Study Committee, together with its recommendation to seek Wild and Scenic River designation, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Simple Majority Vote Required

***Explanatory Note:** This article would accept the Nashua, Squannacook and Nissitissit Rivers Stewardship Plan as developed by the Nashua River Wild and Scenic River Study Committee and recommend the designation by the U.S. Parks Service of the portions of these rivers in the Stewardship Plan as Wild and Scenic. This designation will enable the River Study Committee to seek federal grant funds to implement the Stewardship Plan. This designation does not change local control of the rivers; does not change private property rights; and does not have any cost impact to the Town of Ayer. For more information on the Stewardship Plan and the Wild and Scenic Designation, please visit [www.wildandscenicnashuarivers.org](http://www.wildandscenicnashuarivers.org).*

Selectmen Houde read the motion. Seconded from the floor. Town Manager Robert Pontbriand gave brief explanation of project. Several residents spoke in favor. No further discussion. Motion passed unanimous.

### **ARTICLE 32: LOCAL SALES TAX FOR THE SALE OF RETAIL MARIJUANA PRODUCTS**

To see if the Town will vote to accept the provisions of G.L. c. 64N, sec. 3 to impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other than a marijuana establishment at a rate of three percent (3%) of the total sale price received by the marijuana retailer as consideration for the sale of marijuana or marijuana products, or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen

Finance Committee: Recommends (3-1)

Simple Majority Required

***Explanatory Note:** This Article would enable the Town of Ayer to tax up to 3% of the total sale price received by marijuana retailers for the sale of marijuana products. The Town approved to limit retail marijuana licenses to one (1) by ballot and Special Town Meeting in 2017.*

Selectman Livingston read the motion: "I move that the Town vote to accept the provisions of G.L. c. 64N, sec. 3 to impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town to anyone other than a

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*

marijuana establishment at a rate of three percent (3%) of the total sale price received by the marijuana retailer as contained in the Article and read by the Moderator.”  
Seconded from the floor. Brief discussion followed. Vote was taken with no opposition.  
Article passed unanimous.

**ARTICLE 33:      AUTHORIZATION TO GRANT ONE ADDITIONAL  
ALL ALCOHOL LICENSE FOR THE VINEYARD  
LOCATED AT 63 PARK STREET**

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court to authorize the Town to grant one additional license for the sale of all alcoholic beverages not to be drunk on the premises for the Vineyard, located at 63 Park Street, in the form set forth below; and provided further that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of the petition:

*AN ACT AUTHORIZING THE TOWN OF AYER TO GRANT AN ADDITIONAL  
LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON  
THE PREMISES FOR THE VINEYARD*

*Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:*

Section 1. Notwithstanding Section 17 of Chapter 138 of the General Laws, the licensing authority of the Town of Ayer may grant an additional license for the sale of all alcoholic beverages not to be drunk on the premises pursuant to Section 15 of said Chapter 138 to The Vineyard, located at 63 Park Street, Ayer, MA 01432. The license shall be subject to all of said Chapter 138, except said Section 17. The licensing authority shall not approve the transfer of the license to any other location, person, or entity, but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the Department of Revenue and a letter from the Department of Unemployment Assistance indicating that the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid. If the license granted under this act is cancelled, revoked, or no longer in use, it shall be returned physically, with all of the legal rights, privileges, and restrictions pertaining thereto to the licensing authority, which may then grant the license to a new applicant at the same location and under the same conditions as specified in this act.

Section 2. This act shall take effect upon passage.

Or take any action thereon or in relation thereto.

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*



Sponsor: Board of Selectmen

Simple Majority Vote Required

***Explanatory Note:*** *If passed this Article would petition the State Legislature to authorize the Board of Selectmen to issue one (1) additional all-alcohol license specifically for The Vineyard, located at 63 Park Street. If passed the total number of all-alcohol licenses for the Town of Ayer would increase from three (3) to four (4).*

Selectmen Livingston moved the article: "I move that the Town vote to authorize the Board of Selectmen to petition the General Court to authorize the Town to grant one additional license for the sale of all alcoholic beverages not to be drunk on the premises for the Vineyard, located at 63 Park Street, Ayer as contained in the Article and read by the Moderator."

Seconded from the floor. Discussion followed to include explanation that the Town is allotted 2 licenses based on population with and additional already grandfathered to the town for a total of 3 All Alcohol licenses available. Several Residents spoke in favor and against the additional license. Clarification that the Town voting yes the process still needs to go to the State Legislature. Motion to move the question from the floor. Seconded from the floor. Passed with no opposition. The Article was voted on the floor as written. Voice vote was taken. Question the vote from the floor. Hand count was taken. Yes 57 and No 49. The Aye's have it and the motion passed.

## CITIZENS PETITIONS

### **CITIZEN'S PETITION #1: TRANSFER STATION HOURS**

Make the Transfer Station closing time three o'clock in the afternoon, 3:00p.m., 15:00hrs.

***Explanatory Note:*** *This Citizens Petition was submitted to the Town Clerk on March 29, 2018 and certified at that time by the Town Clerk to contain the required signatures to be placed on the Annual Town Meeting Warrant as a Citizens Petition. Citizens Petitions are advisory.*

Citizen's petition was seconded from the floor. Discussion followed with statements from multiple residents. Many residents unhappy with the hours and don't find them to be convenient. A few questioned if the employee contracts/union contracts would be an issue. A discussion that tax payers pay their salaries to be open. This will be a continued issue to look into and find common ground between residents and employees.

Motion to move the question. Seconded. No discussion. Motion to move the question passed unanimous.


Motion passed unanimous.

*For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)*



Motion to adjourn the meeting from the floor. Seconded from the floor. Passed unanimous.

Meeting adjourned at 9:56pm.

A True Copy Attest: \_\_\_\_\_  \_\_\_\_\_ Date: April 20, 2018  
Susan E. Copeland  
Town Clerk, Treasurer, Tax Collector

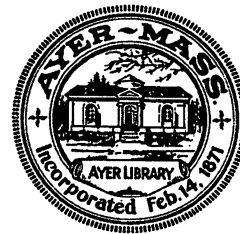
As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least fourteen days before said meeting, all as herein directed.

\_\_\_\_\_  \_\_\_\_\_ Date: April 20, 2018  
Constable

For more information, please visit the Town's website: [www.ayer.ma.us](http://www.ayer.ma.us)

# Town of Ayer

## SPECIAL TOWN MEETING WARRANT



**Town Meeting was called to order at 7:00pm by the Town Moderator, Tom Horgan with a quorum of 169 voters. The Pledge of Allegiance was completed. Town Clerk Susan Copeland read the charge.**

Ayer Shirley Regional High School Auditorium  
141 Washington Street, Ayer, MA 01432  
October 22, 2018 @ 7:00 P.M.

Commonwealth of Massachusetts  
Middlesex, ss.

### GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Twenty-second (22<sup>nd</sup>) day of October, 2018, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 2<sup>nd</sup> day of October AD 2018.

Jannice L. Livingston, Chair

Christopher R. Hillman, Vice Chair

Scott A. Houde, Clerk

### AYER BOARD OF SELECTMEN

Any persons needing disability related assistance (such as signing, etc.) at the town meeting please contact the Selectmen's Office at 978-772-8220 before October 19, 2018. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

# **ARTICLE 1: GENERAL BYLAW AMENDMENT, ARTICLE XLV (45) STREET OPENING AND DRIVEWAY/ACCESSWAY**

**PERMITS** To see if the Town will vote to amend the Ayer General Bylaws, Article XLV Street Opening and Driveway/Accessway Permits by replacing the text of the Article in its entirety with the new text as follows and as on file in the Offices of the Town Clerk and the Department of Public Works, and to authorize the Town Clerk, in consultation with the Town Manager, to assign appropriate numbering for this Bylaw so that it may be in compliance with the numbering format of the Town bylaws, or take any action thereon or in relation thereto.

## **Section 1. Street Opening Permits:**

### **A. Permit Required:**

1. No person shall perform any work requiring the opening of the road surface or work within the right of way of a public way, way approved pursuant to subdivision control procedures, or any existing way which the Town is obligated to maintain, without first obtaining a street opening permit as herein provided.
2. The fee for a street opening permit shall be established by the Board of Selectmen pursuant to MGL Ch. 40 § 22F, and a schedule of said fees shall be kept on file at the Department of Public Works and with the Town Clerk.
3. The Board of Selectmen shall adopt regulations as deemed necessary to carry out the intent of this Bylaw.

## **Section 2. Driveway and Access way Permits:**

### **A. Permit Required:**

1. No person shall construct, alter, relocate or resurface a driveway or access way (exclusive of sealing, sealcoating, and patching) which provides vehicular access to or egress from a Town road, public way, way approved pursuant to subdivision control procedures, or any existing way which the Town is obligated to maintain without first obtaining a driveway/access way permit as herein provided.
2. Any person constructing, altering, or relocating a driveway or access way servicing a single or two family dwelling shall obtain a driveway/access way permit, but shall not be subject to the remaining provisions of this bylaw with respect to insurance and bonds.
3. The fee for a driveway and access way permit shall be established by the Board of Selectmen pursuant to MGL Ch. 40 § 22F, and a schedule of said fees shall be kept on file at the Department of Public Works and with the Town Clerk.
4. The Board of Selectmen and the Planning Board shall adopt regulations as deemed necessary to carry out the intent of this Bylaw.

## **Section 3. Regulations**

The Board of Selectmen and /or the Planning Board shall adopt and may from time to time amend reasonable Regulations in order to facilitate the proper operation of this bylaw, the safety of persons, the protection of public and private property, and regulate the work carried out under permits issued pursuant hereto.

## **Section 4. Waivers**

Any requests for waivers shall be directed to the Board of Selectmen, who shall have the authority to grant or deny said requests, in light of the purposes of this Bylaw and public necessity.

**Section 5. Performance Bond**

A satisfactory bond of a surety company authorized to do business in the Commonwealth of Massachusetts, in a sum required by the Board of Selectmen or the Regulations, conditioned substantially that the applicant shall guarantee the faithful and satisfactory performance of the work in all respects, and shall replace or restore that portion of any public way in which said applicant, his employees or agents make an excavation, shall be required from any permittee hereunder. Bonds from Utility Companies that are self-insured will be acceptable if the terms and conditions are similar.

**Section 6. Liability**

Liability for damage to private property abutting the construction and caused by permittee, his agents or servants, shall be borne solely by the permittee performing the work. The application for any permit and the issuance of a permit thereunder shall constitute an agreement between said permittee and the Town of Ayer, whereby the permittee shall indemnify, hold harmless and defend the Town of Ayer against any and all claims for damages for injuries to or death of persons or injury or damage to property, and against all costs, suits, expenses and losses occasioned by or arising from said permittee or his agents or servants entering upon the public ways of the Town and from occupancy and use of said public ways for purposes of construction, disturbance of the surface of a public way, or reconstruction or paving of a driveway, and said permittee shall further be required to provide a policy or policies of insurance issued by a company authorized to issue such insurance in the Commonwealth of Massachusetts, providing bodily injury liability coverage and property damage liability coverage with limits as required in the Regulations. The Town of Ayer shall be named as an additional insured in such policies.

**Section 7. Inspections and Fees**

The Department of Public Works Superintendent or Agent reserves the right to inspect the proposed site before, during and after construction. The Board of Selectmen may establish reasonable fees for applications and inspections.

**Section 8. Enforcement and Penalties**

a. This Bylaw shall be enforced by the Board of Selectmen or its designated agent, and may be enforced by non-criminal disposition pursuant to the Non-Criminal Disposition Bylaw and Section 21D of Chapter 40 of the General Laws.

b. Any person who violates or refuses to comply with any provision of this Bylaw or with any order or orders hereunder promulgated shall forfeit and pay to the Town of Ayer a sum of three hundred (\$300.00) dollars for each violation.

c. Each day, or portion of a day, that any violation is allowed to continue shall constitute a separate violation of this Bylaw.

**Section 9. Emergency**

a. Nothing in this Bylaw shall be construed to prevent the making of such excavations as may be necessary for the preservation of life or property or the location of trouble in conduit, cable, or pipe, or for making repairs, provided that the person making such excavation shall first obtain the authorization of the Superintendent of Public Works, and shall apply for an emergency permit on the first working day after such emergency work is commenced.

b. The person engaged in emergency action shall notify the Department of Public Works, Police Department and Fire Department of the Town and any pertinent Public Utility Companies at the start of the emergency work.

#### **Section 10. Severability**

Each of these sections shall be construed as separate to the end that if any section or paragraph, sentence, clause or phrase thereof shall be held invalid for any reason, the remainder of that section and all other sections of this Bylaw shall continue in full force.

#### **Section 11. Inconsistencies**

All provisions of this Bylaw, insofar as possible, shall be read and construed to be consistent with other existing bylaws or Rules and Regulations of the Town. Insofar as there are or appear to be inconsistencies in such regard, the provisions of such other existing Bylaws or Rules and Regulations shall be deemed insofar as permissible by law to be inapplicable, but only to the extent that they bear directly upon permits issued therefore pursuant to this Bylaw.

Sponsor: Board of Selectmen (Recommends 3-0 on 10/2/18) Simple Majority Vote Required

*Explanatory Note: This Article would amend the existing bylaw which is outdated and does not meet current methods and materials by updating the Street Opening Bylaw to conform to current practices and allow for modifications through the establishment of regulations.*

**Selectmen Livingston: I move that the Town vote to amend the Ayer General Bylaws, Article XLV (45) Street Opening and Driveway/Access way Permits by replacing the text of the Article in its entirety with the new text as printed in the Warrant and read by the Moderator. Seconded. Discussion as follows with questions from residents on fines and follow through. Mark Wetzel from the DPW explained fine amounts. Vote taken and Question the Vote from the floor. Counted Vote 89 Yes and 22 No. Moderator called the motion.**

## **ARTICLE 2: AMEND SECTION 2.0 OF THE AYER ZONING BYLAW (Definitions)**

To see if the Town will vote to amend the Ayer Zoning Bylaw, Section 2.0, Definitions, by inserting the **underlined bold text** as follows:

**Accessory Apartment: a dwelling unit subordinate in size and accessory to a detached single-family dwelling, which may be located within an owner-occupied single-family dwelling or in a structure accessory thereto on the same lot, such as in an attached or detached garage or barn.**

**Home Occupation: An occupation conducted as an accessory use in an owner-occupied dwelling or a detached accessory structure, by the resident owner or members of the owner's family. Any home occupation that requires outdoor equipment to be stored in the yard must obtain a Special Permit from the ZBA, with the exception of Class II vehicles and one-ton pick-up trucks, as approved by the Building Commissioner.**

**Lot, Corner:** A lot with two **or three** adjacent sides abutting upon streets or other public spaces.

**Lot, Frontage:** A lot line coinciding with the sideline of a street which provides both legal rights of vehicular access and physical vehicular access to the lot, said line to be measured continuously along a single street or along two (2) intersecting streets if their angle of intersection is greater than one hundred and twenty (120) degrees. Unless otherwise approved by the Planning Board, vehicular access to a building site on the lot shall be exclusively through the frontage of the lot. On a lot with frontage on more than one street, frontage on one street only may be used to satisfy the minimum lot frontage. **For setback purposes in the case of lots fronting on multiple streets, the front yard shall correspond to the street with the longest frontage, though vehicular access can be obtained via either the front or side yard lot lines.**

Or to take any action thereon or in relation thereto.

Planning Board: To report at Town Meeting

Two-Thirds Majority Vote

Board of Selectmen: Recommends 3-0 on 10/2/18

*Explanatory Note: This Article would amend Section 2.0 of the Ayer Zoning Bylaw to modify several existing definitions in the Bylaw as indicated in **underlined bold text**. This article is recommended by the Building Commissioner to the Planning Board.*

**Selectmen Houde: I move that the Town vote to amend Section 2.0 of the Ayer Zoning Bylaw by inserting the underlined bold text as printed in the Warrant and read by the Moderator. Seconded from the floor. Discussion followed with Mark Archambault, Town Planner, giving explanations and clarification. Kevin Bresnahan called from the floor to move the vote. Second. The ayes had it to move the vote. Vote taken on the article as amended. 2/3 vote and the Ayes had it. Moderator called vote passed.**

**Motion from the Floor to the Moderator from Kevin Bresnahan to move Article 11 to be considered now. Seconded. Counted Vote taken 57 Yes and 38 No. Article 11 was moved to be next article.**

*Please see Article 11 for motion, discussion and vote.*

## **ARTICLE 3: AMEND SECTION 3.5.1 OF THE AYER ZONING BYLAW (Applicability and Exceptions)**

To see if the Town will vote to amend the Ayer Zoning Bylaw, Section 3.5.1, Site Plan Review Applicability, by deleting the strikethrough bold text and inserting the **underlined bold text** as follows:

### **3.5 SITE PLAN REVIEW**

#### **3.5.1 Applicability**

A. Site plan review by the Planning Board shall be required for the following uses or activities in all districts:

1. Construction, alteration or expansion of or change of use within a municipal, institutional, commercial, industrial, or multi-family structure;
2. Construction or expansion of any parking lot for a municipal, institutional, commercial, industrial, or multi-family structure or purpose involving five (5) or more new or additional parking spaces;

3. Clearing or grading more than 10,000 sq. ft. of land, unless specifically exempt under Section 9.6 of this Bylaw;
4. Any use requiring a special permit, except that where a single-family or a two-family dwelling requires a special permit, site plan review shall not apply.
5. All new commercial or industrial construction.

B. Exceptions.

1. Any activity, construction or installation conducted solely for the purpose of environmental remediation, approved by the United States Environmental Protection Agency (EPA) or the Massachusetts Department of Environmental Protection (DEP), shall not be subject to this Section 3.5.
2. New construction or alteration of a detached single-family dwelling or two-family dwelling shall not be subject to this Section 3.5 except when such alteration is associated with any use other than a single-family dwelling or two-family dwelling.
3. **Pre-existing, non-conforming, multi-family structures adding four (4) or fewer additional parking spaces.**

Or to take any action thereon or in relation thereto.

Planning Board: To report at Town Meeting

Two Thirds Majority Vote

Board of Selectmen: Recommends 3-0 on 10/2/18

*Explanatory Note: This Article would amend Section 3.5.1 of the Ayer Zoning Bylaw by adding a new exception for pre-existing, non-conforming, multi-family structures adding four (4) or fewer additional parking spaces as indicated in **underlined bold text**.*

**Selectmen Houde: I move that the Town vote to amend the Ayer Zoning Bylaw, Section 3.5.1, Site Plan Review Applicability, by deleting the strikethrough bold text and inserting the underlined bold text as printed in the Warrant and read by the Moderator. Seconded from the floor. No discussion. Unanimous Vote. Moderator called article passed.**

## ARTICLE 4: AMEND SECTION 3.5 OF THE AYER ZONING BYLAW (Calculating the Number of Units in residential developments approved through Site Plan Review)

To see if the Town will vote to amend the Ayer Zoning Bylaw, Section 3.5, Site Plan Review, by inserting the **underlined bold text** as a new Section 3.5.8 as follows:

### **3.5.8 Calculating the Number of Units in developments approved through Site Plan Review**

1. **Residential developments, whether single-family, duplex or multi-family, approved through Site Plan Review and not requiring Subdivision Approval under MGL Chapter 41 sec. 81K – 81GG and the provisions of this Bylaw, shall calculate the number of dwelling units allowed therein by the following process:**

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2. The maximum number of residential units in a development requiring Site Plan Review but not Subdivision approval, is calculated by a formula based on the net area of the property. This calculation involves two steps; calculating the net developable area and then dividing that number by the allowable density of the applicable zoning district. These units are to be located in either single-family dwellings, two-family dwellings or multi-family dwellings as the case may be. To determine the net area, subtract the following from the total (gross) area of the site:
  - a. Half of the area of land with slopes of 20 percent or greater (2,000 sq. or more of contiguous sloped area at least 10 feet in width); and
  - b. The total acreage of lakes, ponds, land subject to easements or restrictions prohibiting development, FEMA 100-year floodplains, and all freshwater wetlands as defined in G.L. c. 131, § 40, as delineated by an accredited wetlands specialist and approved by the Ayer Conservation Commission.
  - c. At the Planning Board's discretion, any of the information described above may be taken from current geographic information systems data available from the Massachusetts Department of Environmental Protection, Mass GIS, and other credible sources including delineations registered by the use of global positioning systems.
3. Unit Count Calculation. To determine the base maximum number of allowable residential dwelling units on the site, divide the net area calculated above by the minimum lot area for the applicable zoning district. Fractional units of less than 0.5 shall be rounded down and 0.5 or more shall be rounded up. The number of units thereby calculated may not necessarily be realized due to the distribution of wetlands, ledge outcroppings and other physical constraints of the land as well as applicable requirements of the Ayer Zoning Bylaw, Site Plan Regulations, Board of Health Regulations, the Massachusetts Building Code and other requirements.

Or to take any action thereon or in relation thereto.

Planning Board: To report at Town Meeting  
Board of Selectmen: Recommends 3-0 on 10/2/18

Two-Thirds Majority Vote

*Explanatory Note: This Article would amend Section 3.5 of the Ayer Zoning Bylaw to provide a formula for the calculation of dwelling units in residential developments subject to Site Plan Review, which the Zoning Bylaw is presently lacking. The formula is the same as that provided for in Open Space Residential Developments approved through the Subdivision Approval process.*

**LIVINGSTON: I move that the Town vote to amend the Ayer Zoning Bylaw, Section 3.5, Site Plan Review, by inserting the underlined bold text as a new Section 3.5.8 as printed in the Warrant and read by the Moderator. Seconded. No discussion. 2/3 majority vote required and vote was unanimous. Motion passed.**

**Point of Order from the Floor for a quorum check. Minimum for Town Meeting is fifty (50) and the count was 137.**



## ARTICLE 5: AMEND SECTION 6.3 OF THE AYER ZONING BYLAW (Additional Requirements for certain types of development)

To see if the Town will vote to amend the Ayer Zoning Bylaw, Section 6.3, Additional Requirements, by deleting strikethrough bold text and inserting the underlined bold text, as follows:

**6.3 C. Corner Lots.** On a corner lot, the yard fronting on each street shall meet the minimum front yard requirement of the applicable district. **For setback purposes in the case of lots fronting on multiple streets, the front yard shall correspond to the street with the longest frontage.**

**6.3 D. Cornices and Eaves.** Nothing herein shall prevent the projection of cornices or eaves not exceeding eighteen (18) inches in width, or of uncovered steps, ~~unroofed porches~~, or window sills into a required minimum yard or other open space.

### **6.3 G. Location of Accessory Structures**

The minimum yard requirements for principal structures shall apply to accessory structures, both detached and attached to the principal structure, when used for human occupancy.

A detached accessory structure of one (1) story shall not be closer to the principal structure than ten (10) feet. A detached accessory structure of two (2) stories or more shall not be closer to the principal structure than fifteen (15) feet. No accessory structure shall be closer to the front lot line than the front building line of the principal building on the lot, **unless approved by the Building and Fire Departments.**

Accessory structure or structures shall not occupy more than twenty-five (25) percent of the required rear or side yard areas.

Accessory structures shall be no closer than five (5) feet to any side or rear lot line, **unless approved by the Building and Fire Departments.**

**6.3 K. Decks:** Front, side and rear setback for attached decks shall be at least half the required setback distance from all property lines as for the principal structure on a lot.  
Or take any action thereon or in relation thereto.

Planning Board: To report at Town Meeting  
Board of Selectmen: Recommends 3-0 on 10/2/18

Two-Thirds Majority Vote

**Selectmen Houde: I move that the Town vote to amend the Ayer Zoning Bylaw, Section 6.3, Additional Requirements, by deleting strikethrough bold text and inserting the underlined bold text, as printed in the Warrant and read by the Moderator. Seconded from the floor. Discussion began with Mark Archambault explaining proposed amendments. Continued discussion and various attempts to further amend the article. Motion from the floor to Table the Question. Seconded. (A point of order was called but the motion to table the question was active). Motion to table vote was unanimous. No further action on the article.**

*Explanatory Note: This Article would amend several misc. items in Section 6.3 pertaining to dimensional standards and other requirements for Corner Lots, Cornices and Eaves, Decks and the location of Accessory Structures. This article is recommended by the Building Commissioner to the Planning Board.*

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## ARTICLE 6: AMEND SECTION 10.1.3 OF THE AYER ZONING BYLAW (Open Space in Open Space Residential Developments)

To see if the Town will vote to amend Section 10.1.3 C. of the Ayer Zoning Bylaw, Development Impact Statement and Conservation Analysis, by inserting the underlined bold text as follows:

- C. Minimum Preserved Open Space. The Plan shall show that at least fifty (50) percent of the tract will be preserved by a conservation restriction for a tract of land served by public sewer or forty (40) percent if the tract of land is not served by sewer. The proportion of jurisdictional wetlands and steep slopes, as defined below, which can be included in the minimum required preserved area of open space shall be directly proportional (1:1) to the percentage of such areas found in the parent parcel. For example, if jurisdictional wetlands and steep slopes comprise 25% of the parent parcel, then up to 25% of the required protected open space can contain such jurisdictional wetlands and steep slopes.  
Or take any action thereon in relation thereto.

Planning Board: To report at Town Meeting

Two-Thirds Majority Vote

Board of Selectmen: Recommends 3-0 on 10/2/18

Selectmen Houde: I move that the Town vote to amend Section 10.1.3 C of the Ayer Zoning Bylaw, Development Statement and Conservation Analysis by inserting the underlined bold text as printed in the Warrant and read by the Moderator. Seconded. Brief Discussion included Mark Archambault, Town Planner, offering explanation. Vote taken and was unanimous. Vote passed.

*Explanatory Note: This Article would amend Section 10.1.3 of the Ayer Zoning Bylaw for the purposes of clarifying the nature of the open space to be preserved in open space residential development subdivisions as indicated in underlined bold text.*

## ARTICLE 7: AMEND SECTION 7.2 OF THE AYER ZONING BYLAW (Dwellings)

To see if the Town will vote to amend the Ayer Zoning Bylaw, Section 7.2, Non-Conforming Single-Family and Two-Family Dwellings, by deleting strikethrough text and inserting the underlined bold text as follows:

### 7.2 Nonconforming Single-Family and Two-Family Dwellings

- A. In accordance with G.L. c. 40A, § 6, the Building Inspector may issue a building permit to allow an alteration, reconstruction, extension, or structural change to a lawfully pre-existing nonconforming single-family or two-family dwelling, provided that the alteration, reconstruction, extension, or structural change meets the following criteria:
1. On a lot that does not conform to the current minimum lot area requirement:
    - a. Dwellings. Alteration, reconstruction, extension or structural change that complies with all current setback, lot coverage, and building height requirements. ~~provided that such alteration,~~

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~~reconstruction, extension or structural change does not increase the footprint or height of the existing dwelling and does not include demolition of the existing dwelling, including the foundation.~~

b. Accessory Buildings and Structures.

- i. **If the non-conforming single-family or two-family dwelling's gross floor area is under 1,500 square feet,** the gross floor area of sheds and other outbuildings shall not exceed ~~ten (10)~~ **twenty (20)** percent of the dwelling's gross floor area as determined by information on file in the Assessors' Office. Such ~~ten (10)~~ **twenty (20)** percent shall be cumulative to include the gross floor area of existing sheds and other outbuildings.
- ii. ~~Attached decks and~~ **In-ground** swimming pools shall meet all current setback requirements.

2. On a lot that conforms to the minimum lot area requirement but is nonconforming due to insufficient frontage or is **not in conformance with the Zoning Bylaw's dimensional requirements setbacks:**

- a. Dwellings. Alteration, reconstruction, extension or structural change that complies with all current setback, building coverage, and building height requirements. ~~provided that such alteration, reconstruction, extension or structural change does not increase the footprint or height of the existing dwelling and does not include demolition of the existing dwelling, including the foundation.~~

b. Accessory Buildings and Structures.

- i. **If the non-conforming single-family or two-family dwelling's gross floor area is under 1,500 square feet,** the gross floor area of sheds and other outbuildings shall not exceed ~~ten (10)~~ **twenty (20)** percent of the dwelling's gross floor area as determined by information on file in the Assessors' office. Said sheds and other outbuildings shall meet all current setback requirements and be no taller than the dwelling.
- ii. ~~Attached decks and~~ **In-ground** swimming pools shall meet all current setback requirements.

Or take any action thereon in relation thereto.

Planning Board: To report at Town Meeting  
Board of Selectmen: Recommends 3-0 on 10/2/18

Two-Thirds Majority Vote

**POINT OF ORDER. ASKED TO PASS ON ARTICLE AND REFER TO PLANNIN BOARD FOR FIRTHIER REVIEW. SECONDED. NO DISCUSSION. MOTION PASSED UNANIMOUS. ARTICLE SEVEN (7) WAS REMOVED.**

*Explanatory Note: This article would amend Section 7.2 of the Ayer Zoning Bylaw to provide for more flexibility in alterations or changes made to non-conforming single-family and two-family dwellings and their accessory structures. This article is recommended by the Building Commissioner to the Planning Board.*

## **ARTICLE 8: AMEND SECTION 9.1.5 OF THE AYER ZONING BYLAW AMENDMENT (Off-Street Parking Standards)**

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To see if the Town will vote to amend the Ayer Zoning Bylaw, Section 9.1.5, Off-Street Parking Design Standards, by inserting the **underlined bold text** as follows:

#### 9.1.5 Off-Street Parking Design Standards

9.1.5 C. 2: Except for parking within an enclosed structure, e.g., a parking garage, **or for existing multi-family dwellings**, no parking space shall be located within eight feet of a building wall or ten feet of a lot line. No access aisle, entrance or exit driveway shall be located within five feet of a building. Loading docks are exempt from this requirement.

Or take any action thereon in relation thereto.

Planning Board: To report at Town Meeting  
Board of Selectmen: Recommends 3-0 on 10/2/18

Two-Thirds Majority Vote

**Selectmen Houde: I move that the Town vote to amend the Ayer Zoning Bylaw, Section 9.1.5, Off-Street Parking Design Standards by inserting the underlined bold text as printed in the warrant and read by the Moderator. Seconded from the floor. No discussion. Motion passed unanimous.**

*Explanatory Note: The purpose of this article is to exempt existing multi-family structures from the parking space setback requirements that apply to new construction. The setback requirements of section 9.15 C. 2 were intended for new construction, not pre-existing dwellings.*

## ARTICLE 9: AMEND SECTION 5.3 OF THE AYER ZONING BYLAW (ACCESSORY USES)

To see if the Town will vote to amend the Ayer Zoning Bylaw, Section 5.3.2, Residential Accessory Uses, by inserting the **underlined bold text** as a new subsection C. and renumber the remainder of the existing section accordingly as follows:

### **C. Accessory apartment, subject to the following requirements:**

- 1. An accessory apartment is allowed only by special permit from the Board of Appeals except in the Downtown Business and Mixed-Use Transitional District, where they are allowed by right;**
- 2. There shall be not more than one accessory apartment on a lot;**
- 3. The owners of the dwelling with the accessory apartment shall occupy one of the units as their principal residence, except for temporary absences of not more than six months. For the purposes of this Bylaw, "owners" shall be one or more individuals holding title to the property, and "principal residence" shall mean the owner's residence for voting and tax purposes;**
- 4. The maximum gross floor area of the accessory apartment shall not exceed twenty-five (25) percent of the gross floor area of the existing dwelling or 750 sq. ft., whichever is greater;**
- 5. The accessory apartment shall be designed so as to preserve the appearance of the existing single-family dwelling on the lot. Unless prohibited by the State Building Code, all stairways to second or third stories shall be enclosed within the exterior walls of the dwelling, and any new entrance shall be located on the side or in the rear of the dwelling; and**

**5. There shall be provided at least one off-street parking space for the accessory apartment in addition to parking for the principal dwelling. Off-street parking shall be located in a garage or carport, or in the driveway. In no event shall off-street parking for an accessory apartment be located within a required yard area.**

And further to amend Appendix A, Section 5.2.1, Table of Use Regulations, 1.0 Residential Uses, to incorporate Accessory Apartments by insertion of the new language as follows:

Appendix A, Section 5.2.1 Table of Use Regulations:

**1.14 Accessory Apartments:**

A1: SPZ, A2: SPZ, GR: SPZ, DB: P, MUT: P, GB: SPZ, LI: N, I: N, HCS: N

Or take any action thereon in relation thereto.

Planning Board: To report at Town Meeting

Two-Thirds Majority Vote

Board of Selectmen: Recommends 3-0 on 10/2/18

**POINT OF ORDER. ASKED TO PASS ON ARTICLE AND REFER TO PLANNING BOARD FOR FURTHER REVIEW. SECONDED. NO DISCUSSION. MOTION PASSED UNANIMOUS. ARTICLE NINE (9) WAS REMOVED.**

*Explanatory Note: This article specifies the standards and application procedures for Accessory Apartments, sometimes known as "In-Law Apartments", in applicable Zoning Districts in the Town of Ayer.*

## **ARTICLE 10: ACCEPT GIFT OF LAND (On Hemlock Drive)**

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift for general municipal purposes and to accept a deed of a fee interest in the following described parcel of land located on Hemlock Drive in the Ridge View Heights Subdivision now or formerly owned by B. Duke Pointer, Louis L. Frank, Richard D. Roper and J. Paul Routhier, Trustees of Ridge View Realty Trust, being more particularly bounded and described as follows: that certain parcel of land located in Ayer, Middlesex County, Massachusetts, containing 24,410 square feet and being shown as Parcel "I" "on a plan entitled "Modification of Definitive Subdivision of Land in Ayer, Mass. Owned by Ridge View Realty Trust," dated April 2016, prepared by David E. Ross Associates, Inc., and recorded with Middlesex South District Registry of Deeds as Plan No. 143 of 2017; and to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, or to take any action thereon or in relation thereto.

Sponsor: Board of Selectmen (Recommends 3-0 on 10/2/18)      Simple Majority Vote Required

*Explanatory Note: This Article would authorize the Board of Selectmen to accept a gift of land located on Hemlock Drive as part of the Ridgeview Subdivision.*

**Selectmen Houde motioned. Seconded from the floor. Brief discussion followed. Aye's have it. Passed unanimous.**

## **ARTICLE 11: REGIONAL SCHOOL DISTRICT DEBT INCURRENCE FOR ASRSD HIGH SCHOOL ATHLETIC FIELD COMPLEX**


To see if the Town will vote to approve the borrowing by the Ayer Shirley Regional School District for the costs of designing, constructing and originally equipping a new athletic field complex to be located at 141 Washington Street, Ayer, including the payment of all costs incidental and related thereto; provided, however, that the vote taken hereunder shall be expressly contingent upon approval by the voters of the Town at an election to exempt from the provisions of Proposition 2 ½, so-called, the amounts required to pay the Town's allocable share of the principal and interest on such borrowing; or take any action thereon or in relation thereto.

Sponsor: Board of Selectmen (Recommends 3-0 on 10/2/18)      Simple Majority Vote Required

**Article 11 was moved and heard on the floor in between Articles 2 and 3.**

**Selectmen Livingston: I move that the Town vote to approve the borrowing by the Ayer Shirley Regional School District for the costs of designing, constructing and originally equipping a new athletic field complex to be located at 141 Washington Street, Ayer, and that the vote taken hereunder be expressly contingent upon approval by the voters of the Town at an election to exempt from the provisions of Proposition 2 ½, so-called, the amounts required to pay the Town's allocable share of the principal and interest on such borrowing. Seconded from the floor. Discussion as follows. Selectmen Livingston gave an outline of meetings and a brief time line of events/votes leading up to this evenings vote. Residents voiced concerns of the Town of Shirley's lack of support. Previous and Current members of the ASRSD School Committee as well as members of the ASRHS Field Committee were on hand for information. Point of Order was exercised for comments were not germane to the article question. Jim Fay from the floor request to move the question: hand count 150 yes and 4 no. Motion passed to move the question. No further discussion. Vote taken with Motion passed with a majority vote.**

*Explanatory Note: This Article seeks approval of the debt to be incurred by the ASRSD for the construction of the ASRSD High School Athletic Field Complex. This is not a Town borrowing Article but addresses the provisions set forth by the ASRSD School Committee for the ASRSD to borrow.*

A True Copy Attest:  Date: October 3, 2018  
Susan E. Copeland, Town Clerk

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall, at least fourteen days before said meeting, all as herein directed.

  
Constable

Date: October 3, 2018

**Motion from the floor to adjourn the meeting. Seconded. Unanimous vote to adjourn the meeting at 8:51pm. Motion passed and meeting adjourned.**



Town of Ayer, Massachusetts  
Annual Town Election  
April 23, 2018  
Warrant

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COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX COUNTY, ss.

To any Constable of the Town of Ayer

Greetings:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to assemble in the Great Hall 2<sup>nd</sup> Floor of the Town Hall at 1 Main Street on Monday, the Twenty-third of April 2018, between the hours of 7:00 a.m. and 8:00 p.m. then and there to cast their votes on one ballot for the election of the following Officers of the Town:

For a Term of Five Years –

One member of the Housing Authority

For Terms of Three Years –

One member of the Board of Selectmen, One member of the Board of Assessors, One member of the Board of Health, One Constable, One member of the Board of Library Trustees, Two members of the Parks Commission, One member of the Regional School District Committee, Two members of the Planning Board, and One member of the Commissioner of Trust Funds.

For a Term of One Year –

One member of the Board of Library Trustees

And you will serve this Warrant by posting true and attested copies in three (3) or more public places, one of which shall be the Town Hall, seven (7) days at least before the time appointed for said election.

Hereof fail not and make due return of this Warrant with your doings thereon to one of the Selectmen, on or before the date of the Election.

Given under our hands this 3rd day of April 2018.

A true copy attest:

\_\_\_\_\_  
Susan E. Copeland, Ayer Town Clerk

Date: \_\_\_\_\_

\_\_\_\_\_  
Christopher R Hillman, Chairman

\_\_\_\_\_  
Jannice L Livingston, Vice Chair

\_\_\_\_\_  
Gary J Luca, Clerk

*As directed in the foregoing warrant, I have this day posted three (3) attested copies in three (3) public places, one of which was the Town Hall at least seven (7) days before said election, all as herein directed.*

\_\_\_\_\_  
Constable's Signature

Date : \_\_\_\_\_

\_\_\_\_\_  
Constable's Printed Name



**Ayer Annual Town Election Results for Monday, April 23, 2018**

There were a total of 455 voters out of 5517 registered voters that participated in today's election. That is just over 8% voter turnout.

<b>Selectman 3 years (Vote for One)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Gary J Luca (candidate for re-election)	90	64	154
Scott A Houde	134	103	237
Michael George Pattenden	19	27	46
Write-in: Pauline Conley	2	3	5
Write-in:	0	0	0
Blanks:	10	3	13
<b>Ayer Vote Totals:</b>	<b>255</b>	<b>200</b>	<b>455</b>

<b>Commissioner of Trust Funds 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-In: Murray Clark Jr	5	8	13
Write-in: Kathleen O'Connor	5	5	10
Blanks:	245	187	432
<b>Ayer Vote Totals:</b>	<b>255</b>	<b>200</b>	<b>455</b>

<b>Constable 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Samuel A Goodwin Jr (candidate for re-election)	197	141	338
Write-in: Marie Bergman	0	2	2
Philip Ferges	1	0	1
Blanks	58	56	114
<b>Ayer Vote Totals</b>	<b>255</b>	<b>200</b>	<b>455</b>

<b>Assessor 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Paul D Bresnahan (candidate for re-election)	220	157	377
Write-in:	0	0	0
Blanks	35	43	78
<b>Ayer Vote Totals</b>	<b>255</b>	<b>200</b>	<b>455</b>

<b>Park Commissioner 3 years (Vote for two)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Eric J Hebert (candidate for re-election)	189	141	330
Jason M Mayo (candidate for re-election)	205	138	343
Write-in: Jeff Thomas	0	1	1
Blanks	116	120	236
<b>Ayer Vote Totals</b>	<b>510</b>	<b>400</b>	<b>910</b>

<b>Planning Board 3 years (Vote for two)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Kenneth D Diskin	192	136	328
Write-in: Julie Murray	53	38	91
Write-in:	0	0	0
Blanks	265	226	491
<b>Ayer Vote Totals</b>	<b>510</b>	<b>400</b>	<b>910</b>

<b>Board of Health 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Mary E Spinner	194	130	324
Write-in:	2	0	2
Blanks	59	70	129
<b>Ayer Vote Totals</b>	<b>255</b>	<b>200</b>	<b>455</b>

<b>Library Trustee 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Debra Faust Clancy (candidate for re-election)	193	136	329
Write-in:			
Jack Wool	0	3	3
Cynthia Lavin	2	0	2
Blanks	60	61	121
<b>Ayer Vote Totals</b>	<b>255</b>	<b>200</b>	<b>455</b>

<b>Library Trustee 1 year (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Cynthia M Lavin	143	116	259
Jack M Wool	93	54	147
Write-in:	0	0	0
Blanks:	19	30	49
<b>Ayer Vote Totals</b>	<b>255</b>	<b>200</b>	<b>455</b>

<b>Regional School District Committee 3 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Daniel W Gleason (candidate for re-election)	207	144	351
Write-in:			
Chris Prehl	0	2	2
Frank Maxant	0	1	1
Mary Spinner	0	1	1
Blanks	48	52	100
<b>Ayer Vote Totals</b>	<b>255</b>	<b>200</b>	<b>455</b>

<b>Housing Authority 5 years (Vote for one)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Robert M Moore (candidate for re-election)	213	150	363
Write-in:	0	0	0
Blanks	42	50	92
<b>Ayer Vote Totals</b>	<b>255</b>	<b>200</b>	<b>455</b>

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

**Middlesex County, SS.**  
To the Constables of the Town of Ayer

**GREETINGS:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in Primaries to vote at:

**Precinct 1 & 2**

**Ayer Town Hall  
1 Main Street Ayer, MA 01432**

on **TUESDAY, THE FOURTH DAY OF SEPTEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS. ....	FOR THIS COMMONWEALTH
GOVERNOR. ....	FOR THIS COMMONWEALTH
LIEUTENANT GOVERNOR. ....	FOR THIS COMMONWEALTH
ATTORNEY GENERAL. ....	FOR THIS COMMONWEALTH
SECRETARY OF STATE. ....	FOR THIS COMMONWEALTH
TREASURER AND RECEIVER GENERAL. ....	FOR THIS COMMONWEALTH
AUDITOR. ....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS. ....	THIRD DISTRICT
COUNCILLOR. ....	THIRD DISTRICT
SENATOR IN GENERAL COURT. ....	MIDDLESEX & WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT. ....	FIRST MIDDLESEX DISTRICT
DISTRICT ATTORNEY. ....	NORTHERN DISTRICT
CLERK OF COURTS. ....	MIDDLESEX COUNTY
REGISTER OF DEEDS. ....	MIDDLESEX SOUTHERN DISTRICT

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this 20th day of August, 2018.

Jannice L Livingston \_\_\_\_\_

Christopher R Hillman \_\_\_\_\_

Scott A Houde \_\_\_\_\_

**Selectmen of Ayer**

Given in hand

\_\_\_\_\_, 2018.  
Constable (month and day)

Warrant must be posted by **August 28, 2018**, (at least *seven days* prior to the **September 4, 2018** State Primary).

**Ayer Massachusetts**

**State Primary Tally for Tuesday, September 4, 2018**

**Democratic**

<b>Senator in Congress</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Elizabeth A. Warren	371	336	707
Write-in:	0	0	0
Write-in:	0	0	0
Blanks	59	53	110
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Governor</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Jay M. Gonzalez	203	193	396
Bob Massie	128	117	245
Write-In: Charlie Baker	13	9	22
Write-In:	0	0	0
Blanks	86	70	156
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Lieutenant Governor</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Quentin Palfrey	207	178	385
Jimmy Tingle	138	132	270
Write-In:	0	0	0
Write-In:	0	0	0
Blanks	85	79	164
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Attorney General</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Maura Healey	385	348	733
Write-In:	0	0	0
Write-In:	0	0	0
Blanks	45	41	86
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Secretary of State</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
William Francis Galvin	285	279	564
Josh Zakim	122	95	217
Write-In:	0	0	0
Write-In:	0	0	0
Blank	23	15	36
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Treasurer</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Deborah B. Goldberg	355	328	683
Write-in:	0	0	0
Write-in:	0	0	0
Blank	75	61	136
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Auditor</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Suzanne M. Bump	349	325	674
Write-In:	0	0	0
Write-In:	0	0	0
Blank	81	64	145
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Representative in Congress – Third District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Jeffrey D. Ballinger	8	8	16
Alexandra E. Chandler	40	25	65
Beej Das	7	7	14
Rufus Gifford	51	53	104
Leonard H. Golder	2	1	3
Daniel Arrigg Koh	81	80	161
Barbara A. L'Italien	86	58	144
Bopha Malone	10	9	19
Juana B. Matias	29	24	53
Lori Loureiro Trahan	108	111	219
Write-In:	0	0	0
Write-in:	0	0	0
Blanks	8	13	21
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Councillor – Third District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Marilyn M. Petitto Devaney	257	244	501
Nick Carter	93	81	174
Write-in:	0	0	0
Write-in:	0	0	0
Blanks	80	64	144
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Senator in General Court – Middlesex &amp; Worcester District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
James B. Eldridge	363	335	698
Write-in:	0	0	0
Blanks	67	54	120
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Representative in General Court – First Middlesex District</b>	<b>Precinct 1</b>	<b>Candidate Totals</b>
Write-In:	0	0
Write-in:	0	0
Blanks	430	430
<b>Ayer Vote Totals</b>	<b>430</b>	<b>430</b>

<b>Representative in General Court – Thirty-Seventh Middlesex District</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Jennifer E. Benson	326	326
Write-in:	0	0
Blanks	63	63
<b>Ayer Vote Totals</b>	<b>389</b>	<b>389</b>

<b>District Attorney – Northern District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Marian T. Ryan	208	229	437
Donna Patalano	164	114	278
Write-In:	0	0	0
Write-In:	0	0	0
Blanks	58	46	104
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Clerk of Courts – Middlesex County</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Michael A. Sullivan	343	328	671
Write-in:	0	0	0
Write-in:	0	0	0
Blanks	87	61	148
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>

<b>Register of Deeds – Middlesex Southern District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Maria C. Curtatone	347	326	673
Write-In:	0	0	0
Write-In:	0	0	0
Blanks:	83	63	145
<b>Ayer Vote Totals</b>	<b>430</b>	<b>389</b>	<b>819</b>



**Ayer Massachusetts**

**State Primary Election Results for Tuesday, September 4, 2018**

**Liberatarian**

<b>Senator in Congress</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-in:	0	1	1
Write-in:	1	0	1
Blanks	0	0	0
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>Governor</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-In:	0	1	1
Write-In:	1	0	1
Blanks	0	0	0
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>Lieutenant Governor</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write -In:	1	0	1
Write-In:	0	0	0
Blanks	0	1	1
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>Attorney General</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-In:	1	0	1
Write-In:	0	0	0
Blanks	0	1	1
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>Secretary of State</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-In:	1	0	1
Write-In:	0	0	0
Blank	0	1	1
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>Treasurer</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-In:	0	0	0
Write-in:	0	0	0
Blank	1	1	2
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>Auditor</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Daniel Fishman	0	1	1
Write-In:	0	0	0
Blank	1	0	1
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>Representative in Congress – Third District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-In:	0	0	0
Write-in:	0	0	0
Blanks	1	1	2
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>Councillor – Third District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-in:	0	0	0
Blanks	1	1	2
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>Senator in General Court – Middlesex &amp; Worcester District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-in:	0	0	0
Blanks	1	1	2
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>Representative in General Court – First Middlesex District</b>	<b>Precinct 1</b>	<b>Candidate Totals</b>
Write-in:	0	0
Blanks	1	1
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>

<b>Representative in General Court – Thirty-Seventh Middlesex District</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-in:	0	0
Blanks	1	1
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>

<b>District Attorney – Northern District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-In:	1	0	1
Blanks	0	1	1
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

<b>Clerk of Courts – Middlesex County</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
<b>Write-In:</b>	0	0	0
<b>Blanks</b>	1	1	2
<b>Ayer Vote Totals</b>	1	1	2

<b>Register of Deeds – Southern Middlesex District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-in:	0	0	0
Write-in:	0	0	0
Blanks	1	1	2
<b>Ayer Vote Totals</b>	<b>1</b>	<b>1</b>	<b>2</b>

**Ayer Massachusetts**

**State Primary Tally for Tuesday, September 4, 2018**

**Republican**

<b>Senator in Congress</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Geoff Diehl	81	94	175
John Kingston	57	44	101
Beth Joyce Lindstrom	83	61	144
Write-in:	0	0	0
Write-in:	0	0	0
Blanks	9	6	15
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Governor</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Charles D. Baker	134	133	267
Scott D. Lively	92	71	163
Write-In:	0	0	0
Write-In:	0	0	0
Blanks	4	1	5
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Lieutenant Governor</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Karyn E. Polito	183	156	339
Write-In:	0	0	0
Write-In:	0	0	0
Blanks	47	49	96
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Attorney General</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
James R. McMahon, III	135	91	226
Daniel L. Shores	62	79	141
Write-In:	0	0	0
Write-In:	0	0	0
Blanks	33	35	68
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Secretary of State</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Anthony M. Amore	179	149	328
Write-In:	0	0	0
Write-In:	0	0	0
Blank	51	56	107
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Treasurer</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Keiko M. Orrall	175	138	313
Write-in:	0	0	0
Write-in:	0	0	0
Blank	55	67	122
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Auditor</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Helen Brady	181	140	321
Write-In:	0	0	0
Write-In:	0	0	0
Blank	49	65	114
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Representative in Congress – Third District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Rick Green	188	151	339
Write-In:	0	0	0
Write-in:	0	0	0
Blanks	42	54	96
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Councillor – Third District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-in: Aaron Hutchins	3	10	13
Write-in:	0	0	0
Blanks	227	195	422
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Senator in General Court – Middlesex &amp; Worcester District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Margaret W. Busse	186	145	331
Write-in:	0	0	0
Blanks	44	60	104
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Representative in General Court – First Middlesex District</b>	<b>Precinct 1</b>	<b>Candidate Totals</b>
Sheila C. Harrington	193	193
Write-In:	0	0
Write-in:	0	0
Blanks	37	37
<b>Ayer Vote Totals</b>	<b>230</b>	<b>230</b>

<b>Representative in General Court – Thirty-Seventh Middlesex District</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-In:	0	0
Write-in:	0	0
Blanks	205	205
<b>Ayer Vote Totals</b>	<b>205</b>	<b>205</b>

<b>District Attorney – Northern District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-In:	0	0	0
Write-in:	0	0	0
Blanks	230	205	435
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Clerk of Courts – Middlesex County</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-in:	0	0	0
Write-in:	0	0	0
Blanks	230	205	435
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>

<b>Register of Deeds – Middlesex Southern District</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Write-In:	0	0	0
Write-In:	0	0	0
Blanks:	230	205	435
<b>Ayer Vote Totals</b>	<b>230</b>	<b>205</b>	<b>435</b>



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TOWN OF AYER  
TOWN CLERK

1:45pm

*M. E. Copeland*

Board of Registrars  
Town of Ayer  
1 Main Street  
Ayer, MA 01432

Monday, September 17<sup>th</sup>, 2018  
Great Hall  
Ayer Town Hall  
1 Main Street, Ayer, MA

9:00AM

Agenda:

Orientation to Third Congressional District Recount

Recount activities

Conclusion of Recount

*The listing of topics that the Board reasonably anticipates will be discussed at the meeting is not intended as a guarantee of the topics that will have been discussed. Not all topics listed may in fact be discussed, and other topics not listed may also be brought up for discussion to the extent permitted by law.*

Recount 3<sup>rd</sup> Congressional District  
Democratic Ballot

Monday, September 17<sup>th</sup> 2018  
9:00am

**Board of Registrars:**

Carolyn McCreary  
Kathleen O'Connor

**Town Clerk/Registrar/Election Official:**

Susan E Copeland

**Assistant Town Clerk:**

Lauri Fritz

**Ballot Runner/Tally Official:**

Barry Schwarzel

**Constable:**

Samuel Goodwin

**Election Tally Workers:**

Carole Tillis  
Patricia Lyons  
Maryanne Jordy  
James Sherry  
Carolyn Duff  
Janet Jeffords  
Ted Jeffords  
Paula Sullivan

**Town Counsel:**

Kopelman and Paige, P.C.



Date September 17, 2018

City Town	Ward (if applicable)	Precinct	Candidate	ORIGINAL TALLY	NEW TALLY
AYER		2	JEFFREY D. BALLINGER	8	8
AYER		2	ALEXANDRA E. CHANDLER	25	25
AYER		2	BEEJ DAS	7	7
AYER		2	RUFUS GIFFORD	53	52
AYER		2	LEONARD H. GOLDER	1	2
AYER		2	DANIEL ARRIGG KOH	80	80
AYER		2	BARBARA A. L'ITALIEN	58	58
AYER		2	BOPHA MALONE	9	9
AYER		2	JUANA B. MATIAS	24	24
AYER		2	LORI LOUREIRO TRAHAN	111	111
AYER		2	All Others	0	0
AYER		2	Blanks	13	13
AYER		2 Total	TOTAL VOTES CAST	389	389

Local Election Official Signature *Susan Copeland*

Date September 17, 2018

City Town	Ward (if applicable)	Precinct	Candidate	ORIGINAL TALLY	NEW TALLY
AYER		1	JEFFREY D. BALLINGER	8	8
AYER		1	ALEXANDRA E. CHANDLER	40	40
AYER		1	BEEJ DAS	7	7
AYER		1	RUFUS GIFFORD	51	51
AYER		1	LEONARD H. GOLDER	2	2
AYER		1	DANIEL ARRIGG KOH	81	81
AYER		1	BARBARA A. L'ITALIEN	86	86
AYER		1	BOPHA MALONE	10	10
AYER		1	JUANA B. MATIAS	29	29
AYER		1	LORI LOUREIRO TRAHAN	108	108
AYER		1	All Others	0	0
AYER		1	Blanks	8	8
AYER		1 Total	TOTAL VOTES CAST	430	430

Local Election Official Signature





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SEP 10 2018

TOWN OF AYER  
TOWN CLERK

*mmEopland*

## ELECTION WARRANT

The Commonwealth of Massachusetts

### AYER SHIRLEY REGIONAL SCHOOL DISTRICT

Ayer, MA.

To the registered voters of the Town of Ayer, Massachusetts,

#### GREETINGS:

You are hereby notified and warned that the inhabitants of the Town of Ayer registered to vote in said Town, said Town being a member town of the Ayer Shirley Regional School District, are to meet at their respective polling place, to wit,

In the TOWN OF AYER, at Ayer Town Hall, 1 Main Street Ayer, MA 01432, all in said Town, on Saturday, October 6, 2018, at 8:00 o'clock in the morning to vote by BALLOT on the following question:

"Do you approve of the vote of the Regional District School Committee of the Ayer Shirley Regional School District adopted on August 15, 2018, to authorize the borrowing of \$7,100,000.00 to pay costs of designing, constructing and equipping a new athletic complex, including, but not limited to a new artificial turf field, a new track with 8 lanes, a new plaza and concession stand with bathrooms, new bleachers and lights, upgraded soccer fields, addition of a new soccer field, a new softball field and new fencing, backstops and dugouts for softball and baseball, including the payment of all costs incidental and related thereto, which vote provides, in relevant part, as follows:

"VOTED: That the Ayer Shirley Regional School District (the "District") hereby appropriates the amount of \$7,100,000.00 for the purpose of paying costs of designing, constructing and equipping a new athletic complex, including, but not limited to a new artificial turf field, a new track with 8 lanes, a new plaza and concession stand with bathrooms, new bleachers and lights, upgraded soccer fields, addition of a new soccer field, a new softball field and new fencing, backstops and dugouts for softball and baseball, including the payment of all costs incidental and related thereto. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or

notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.”

The debt authorized by this vote of the Committee shall be submitted to the registered voters of the District’s member towns for approval at a District-wide election to be held on October 6, 2018 in accordance with the provisions of Chapter 71, Section 16(n) of the General Laws and the District Agreement.”

Yes \_\_\_\_\_ No \_\_\_\_\_

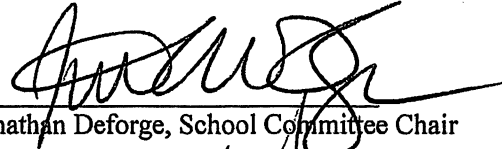
The polls will be open from 8:00 o’clock in the morning, to 4:00 o’clock in the afternoon.

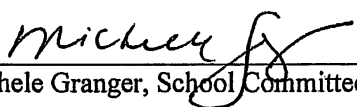
The District Secretary is hereby directed to serve this Warrant by posting an attested copy thereof in at least one public place in the Town of Ayer, and by publishing a copy thereof at least once in a newspaper of general circulation in the District, said posting and publication to occur at least ten days before the day of election as aforesaid.


The District Secretary shall make due return of this Warrant with her doings thereon, on or before the day of the election aforesaid.


Given under our hands and the seal of the Ayer Shirley Regional School District this

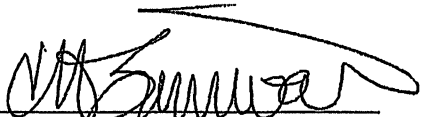
5 day of September 2018.

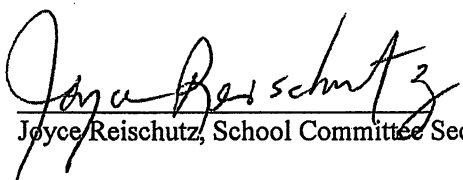
  
Jonathan Deforge, School Committee Chair

  
Michele Granger, School Committee Vice-Chair

  
Dan Gleason, School Committee Member

  
Jim Quinty, School Committee Member

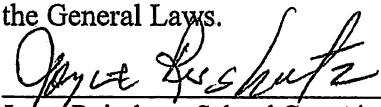
  
Cheryl Simmons, School Committee Member

  
Joyce Reischutz, School Committee Secretary

Ayer Shirley Regional School District School Committee

#### RETURN OF SERVICE

The undersigned, Secretary of the Regional District School Committee of the Ayer Shirley Regional School District, certifies that at least 10 days prior to Saturday, October 6, 2018, I posted or caused to be posted, a true and attested copy of this warrant in the Town Clerk's office in the Town of Ayer (collectively, the District's "Member Town"), and in addition, that I caused a copy of the within warrant to be published in a newspaper of general circulation within the Member Towns of the District on Wednesday, September 26, 2018, which date was also at least 10 days prior to Saturday, October 6, 2018, all as required by Chapter 71, Section 16(n) of the General Laws.

  
Joyce Reischutz, School Committee Secretary

DATE: 9/5/2018

A True Copy Attest:

  
District Secretary

DATE: 9/5/2018



Town of Ayer  
1 Main Street  
Ayer, MA 01432

Special Election Results for Saturday, October 6, 2018

Ballot Question	Precinct 1	Precinct 2	Totals
Yes	196	229	425
No	127	111	238
<b>Ayer Vote Totals</b> 9% Voter Turnout	<b>323</b>	<b>341</b>	<b>663</b>

Town of Shirley	Yes	350
	No	394
Total Shirley Votes:		744
17.5% turnout		

---

District Totals:	Yes	775
	No	632
	Total	1407

<b>FINAL RESULT OF REGIONAL SCHOOL DISTRICT BALLOT QUESTION (COMBINED COUNT) – PASSED</b>
---

**COMMONWEALTH OF MASSACHUSETTS  
WILLIAM FRANCIS GALVIN  
SECRETARY OF THE COMMONWEALTH**

**Middlesex County, SS.**

To the Constables of the Town of Ayer

**GREETINGS:**

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said city or town who are qualified to vote in the State Election to vote at

Precinct 1 & 2  
2<sup>nd</sup> Floor Great Hall  
Ayer Town Hall  
1 Main Street  
Ayer MA 01432

on **TUESDAY, THE SIXTH DAY OF NOVEMBER, 2018**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Election for the candidates for the following offices and questions:

SENATOR IN CONGRESS. ....	FOR THIS COMMONWEALTH
GOVERNOR and LIEUTENANT GOVERNOR. ....	FOR THIS COMMONWEALTH
ATTORNEY GENERAL. ....	FOR THIS COMMONWEALTH
SECRETARY OF STATE. ....	FOR THIS COMMONWEALTH
TREASURER AND RECEIVER GENERAL. ....	FOR THIS COMMONWEALTH
AUDITOR. ....	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS. ....	THIRD DISTRICT
COUNCILLOR. ....	THIRD DISTRICT
SENATOR IN GENERAL COURT. ....	MIDDLESEX & WORCESTER DISTRICT
REPRESENTATIVE IN GENERAL COURT. ....	FIRST MIDDLESEX DISTRICT
REPRESENTATIVE IN GENERAL COURT. ....	THIRTY-SEVENTH MIDDLESEX DISTRICT
DISTRICT ATTORNEY. ....	NORTHERN DISTRICT
CLERK OF COURTS. ....	MIDDLESEX COUNTY
REGISTER OF DEEDS. ....	MIDDLESEX SOUTHERN DISTRICT

**QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

**SUMMARY**

This proposed law would limit how many patients could be assigned to each registered nurse in Massachusetts hospitals and certain other health care facilities. The maximum number of patients per registered nurse would vary by type of unit and level of care, as follows:

- In units with step-down/intermediate care patients: 3 patients per nurse;
- In units with post-anesthesia care or operating room patients: 1 patient under anesthesia per nurse; 2 patients post-anesthesia per nurse;

- In the emergency services department: 1 critical or intensive care patient per nurse (or 2 if the nurse has assessed each patient's condition as stable); 2 urgent non-stable patients per nurse; 3 urgent stable patients per nurse; or 5 non-urgent stable patients per nurse;
- In units with maternity patients: (a) active labor patients: 1 patient per nurse; (b) during birth and for up to two hours immediately postpartum: 1 mother per nurse and 1 baby per nurse; (c) when the condition of the mother and baby are determined to be stable: 1 mother and her baby or babies per nurse; (d) postpartum: 6 patients per nurse; (e) intermediate care or continuing care babies: 2 babies per nurse; (f) well-babies: 6 babies per nurse;
- In units with pediatric, medical, surgical, telemetry, or observational/outpatient treatment patients, or any other unit: 4 patients per nurse; and
- In units with psychiatric or rehabilitation patients: 5 patients per nurse.

The proposed law would require a covered facility to comply with the patient assignment limits without reducing its level of nursing, service, maintenance, clerical, professional, and other staff.

The proposed law would also require every covered facility to develop a written patient acuity tool for each unit to evaluate the condition of each patient. This tool would be used by nurses in deciding whether patient limits should be lower than the limits of the proposed law at any given time.

The proposed law would not override any contract in effect on January 1, 2019 that set higher patient limits. The proposed law's limits would take effect after any such contract expired.

The state Health Policy Commission would be required to promulgate regulations to implement the proposed law. The Commission could conduct inspections to ensure compliance with the law. Any facility receiving written notice from the Commission of a complaint or a violation would be required to submit a written compliance plan to the Commission. The Commission could report violations to the state Attorney General, who could file suit to obtain a civil penalty of up to \$25,000 per violation as well as up to \$25,000 for each day a violation continued after the Commission notified the covered facility of the violation. The Health Policy Commission would be required to establish a toll-free telephone number for complaints and a website where complaints, compliance plans, and violations would appear.

The proposed law would prohibit discipline or retaliation against any employee for complying with the patient assignment limits of the law. The proposed law would require every covered facility to post within each unit, patient room, and waiting area a notice explaining the patient limits and how to report violations. Each day of a facility's non-compliance with the posting requirement would be punishable by a civil penalty between \$250 and \$2,500.

The proposed law's requirements would be suspended during a state or nationally declared public health emergency.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

**A YES VOTE** would limit the number of patients that could be assigned to one registered nurse in hospitals and certain other health care facilities.

**A NO VOTE** would make no change in current laws relative to patient-to-nurse limits.



## QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 2, 2018?

### SUMMARY

This proposed law would create a citizens commission to consider and recommend potential amendments to the United States Constitution to establish that corporations do not have the same Constitutional rights as human beings and that campaign contributions and expenditures may be regulated.

Any resident of Massachusetts who is a United States citizen would be able to apply for appointment to the 15-member commission, and members would serve without compensation. The Governor, the Secretary of the Commonwealth, the state Attorney General, the Speaker of the state House of Representatives, and the President of the state Senate would each appoint three members of the commission and, in making these appointments, would seek to ensure that the commission reflects a range of geographic, political, and demographic backgrounds.

The commission would be required to research and take testimony, and then issue a report regarding (1) the impact of political spending in Massachusetts; (2) any limitations on the state's ability to regulate corporations and other entities in light of Supreme Court decisions that allow corporations to assert certain constitutional rights; (3) recommendations for constitutional amendments; (4) an analysis of constitutional amendments introduced to Congress; and (5) recommendations for advancing proposed amendments to the United States Constitution.

The commission would be subject to the state Open Meeting Law and Public Records Law. The commission's first report would be due December 31, 2019, and the Secretary of the Commonwealth would be required to deliver the commission's report to the state Legislature, the United States Congress, and the President of the United States.

The proposed law states that, if any of its parts were declared invalid, the other parts would stay in effect. The proposed law would take effect on January 1, 2019.

**A YES VOTE** would create a citizens commission to advance an amendment to the United States Constitution to limit the influence of money in elections and establish that corporations do not have the same rights as human beings.

**A NO VOTE** would not create this commission.

## QUESTION 3: REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives and the Senate on July 7, 2016?

### SUMMARY

This law adds gender identity to the list of prohibited grounds for discrimination in places of public accommodation, resort, or amusement. Such grounds also include race, color, religious creed, national origin, sex, disability, and ancestry. A "place of public accommodation, resort or amusement" is defined in existing law

as any place that is open to and accepts or solicits the patronage of the general public, such as hotels, stores, restaurants, theaters, sports facilities, and hospitals. "Gender identity" is defined as a person's sincerely held gender-related identity, appearance, or behavior, whether or not it is different from that traditionally associated with the person's physiology or assigned sex at birth.

This law prohibits discrimination based on gender identity in a person's admission to or treatment in any place of public accommodation. The law requires any such place that has separate areas for males and females (such as restrooms) to allow access to and full use of those areas consistent with a person's gender identity. The law also prohibits the owner or manager of a place of public accommodation from using advertising or signage that discriminates on the basis of gender identity.

This law directs the state Commission Against Discrimination to adopt rules or policies and make recommendations to carry out this law. The law also directs the state Attorney General to issue regulations or guidance on referring for legal action any person who asserts gender identity for an improper purpose.

The provisions of this law governing access to places of public accommodation are effective as of October 1, 2016. The remaining provisions are effective as of July 8, 2016.

**A YES VOTE** would keep in place the current law, which prohibits discrimination on the basis of gender identity in places of public accommodation.

**A NO VOTE** would repeal this provision of the public accommodation law.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2018.  
(month)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Selectmen of: AYER

\_\_\_\_\_  
IN HAND  
(Indicate method of service of warrant.)

\_\_\_\_\_, 2018.  
Constable (month and day)

Warrant must be posted by **October 30, 2018**, (at least *seven days prior* to the **November 6, 2018** State Election).

**Ayer Massachusetts**

**General Election Results for Tuesday, November 6, 2018**

There was a total turnout of 3412 voters (59%) out of 5749 registered voters.

<b>Senator in Congress for One)</b>	<b>(Vote</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Elizabeth A. Warren		894	966	1860
Geoff Diehl		671	693	1364
Shiva Ayyadurai		72	70	142
Write-in:		0	1	1
Blanks:		18	27	45
<b>Ayer Vote Totals</b>		<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Governor and Lieutenant Governor for One)</b>	<b>(Vote</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Baker and Polito		1152	1244	2396
Gonzalez and Palfrey		451	476	927
Write-In:		9	2	11
Blanks		43	35	78
<b>Ayer Vote Totals</b>		<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Attorney General One)</b>	<b>(Vote for</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Maura Healey		1092	1159	2251
James R. McMahon, III		536	553	1089
Write-In:		0	0	0
Blanks		27	45	72
<b>Ayer Vote Totals</b>		<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Secretary of State One)</b>	<b>(Vote for</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
William Francis Galvin		1113	1179	2292
Anthony M. Amore		428	457	885
Juan G. Sanchez, Jr.		72	74	146
Write-In:		0	0	0
Blank		42	47	89
<b>Ayer Vote Totals</b>		<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Treasurer (Vote for One)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Deborah B. Goldberg	1045	1110	2155
Keiko M. Orrall	474	516	990
Jamie M. Guerin	68	57	125
Write-in:	0	0	0
Blank	68	74	142
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Auditor (Vote for One)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Suzanne M. Bump	924	966	1890
Helen Brady	560	579	1139
Daniel Fishman	60	84	144
Edward J. Stamas	37	45	82
Write-In:	3	0	3
Blank	71	83	154
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Representative in Congress Third District (Vote for One)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Rick Green	568	600	1168
Lori Loureiro Trahan	965	1034	1999
Michael P. Mullen	87	90	177
Write-in:	0	0	0
Blanks	35	33	68
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Councillor Third District (Vote for One)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Marilyn M. Petitto Devaney	1219	1276	2495
Write-in:	23	27	50
Blanks	413	454	867
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Senator in General Court – Middlesex &amp; Worcester District (Vote for One)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
James B. Eldridge	978	1024	2002
Margaret W. Busse	578	640	1218
Terra Friedrichs	54	33	87
Write-in:	0	0	0
Blanks	45	60	105
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Representative in General Court – First Middlesex District (Vote for One)</b>	<b>Precinct 1</b>	<b>Candidate Totals</b>
Sheila C. Harrington	1203	1203
Write-in:	36	36
Blanks	416	416
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1655</b>

<b>Representative in General Court – Thirty-Seventh Middlesex District (Vote for One)</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Jennifer E. Benson	1298	1298
Write-in:	39	39
Blanks	420	420
<b>Ayer Vote Totals</b>	<b>1757</b>	<b>1757</b>

<b>District Attorney (Vote for One)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Marian T. Ryan	1249	1307	2556
Write-In:	26	35	61
Blanks	380	415	795
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Clerk of Courts – Middlesex County (Vote for One)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Michael A Sullivan	1249	1304	2553
Write-in:	17	32	49
Blanks	389	421	810
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Register of Deeds Middlesex Southern District (Vote for One)</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Candidate Totals</b>
Maria C. Curtatone	1229	1283	2512
Write-in:	17	13	30
Blanks	409	461	870
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Question #1</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Totals</b>
Yes	490	498	988
No	1108	1181	2289
Blanks	57	78	135
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Question #2</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Totals</b>
Yes	1176	1234	2410
No	421	475	896
Blanks	58	48	106
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1757</b>	<b>3412</b>

<b>Question #3</b>	<b>Precinct 1</b>	<b>Precinct 2</b>	<b>Totals</b>
Yes	1070	1170	2240
No	549	548	1097
Blank	36	39	75
<b>Ayer Vote Totals</b>	<b>1655</b>	<b>1757</b>	<b>3412</b>



Town of Ayer, Massachusetts  
Special Town Election  
December 11th, 2018  
Warrant

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX COUNTY, ss.

To any Constable of the Town of Ayer

Greetings:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to assemble in the Great Hall 2<sup>nd</sup> Floor of the Town Hall at 1 Main Street on Tuesday, the Eleventh of December 2018, between the hours of 8:00 a.m. and 7:00 p.m. then and there to cast their votes on one ballot for the following Question:

Shall the Town of Ayer be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay the Town's allocable share of the bond issued by the Ayer Shirley Regional School District in order to pay the costs of designing, constructing and originally equipping a new athletic field complex to be located at 141 Washington Street, Ayer, including the payment of all costs incidental and related thereto?

Yes \_\_\_\_ No \_\_\_\_

And you will serve this Warrant by posting true and attested copies in three (3) or more public places, one of which shall be the Town Hall, seven (7) days at least before the time appointed for said election.

Hereof fail not and make due return of this Warrant with your doings thereon to one of the Selectmen, on or before the date of the Election.

Given under our hands this 13th day of November 2018.

A true copy attest:

\_\_\_\_\_  
Jannice L Livingston, Chairman

\_\_\_\_\_  
Susan E. Copeland, Ayer Town Clerk

\_\_\_\_\_  
Christopher R Hillman, Vice Chair

Date: \_\_\_\_\_

\_\_\_\_\_  
Scott A Houde, Clerk

*As directed in the foregoing warrant, I have this day posted three (3) attested copies in three (3) public places, one of which was the Town Hall at least seven (7) days before said election, all as herein directed.*

\_\_\_\_\_  
Constable's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Constable's Printed Name



Town of Ayer  
1 Main Street  
Ayer, MA 01432

Special Election Results for Tuesday, December 11, 2018

*A total of 713 voters out of 5808 registered voters participated in this election for a 12% turnout.*

Ballot Question	Precinct 1	Precinct 2	Totals
Yes	233	263	496
No	112	105	217
<b>Ayer Vote Totals</b>	<b>345</b>	<b>368</b>	<b>713</b>



## TREASURER/TAX COLLECTOR

### Contact Information:

<b>Office Hours:</b>	Mon. Wed. Thurs. 8am – 4 pm Tues 8am – 7 pm Fri 8am – 1 pm
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8209
<b>Email:</b>	tax@Ayer.ma.us
<b>Fax:</b>	978-772-3017

### Staff:

<b>Treasurer/Tax Collector</b>	Barbara Tierney, C.M.M.T
<b>Asst. Treasurer/Tax Collector</b>	Christina Roberts
<b>Finance Assistant</b>	Michelle Bishara

### Mission:

The Treasurer/Tax Collectors mission is providing quality customer service and support to its Boards, Committees, Citizens and Town departments while satisfying the legal requirements of Massachusetts General Laws and the Town of Ayer Bylaws.

### Responsibilities:

Managing and directing the tax collection process to include, real estate through to the tax taking process, personal property, motor vehicle excise tax, water/sewer liens, and betterments. Serves as Custodian of Funds for all Town monies. Cash management, investment management, and debt management, tax title collections are also a portion of the Treasurer's responsibilities. Working with the Benefits and Payroll office in processing of payroll.

### Additional Services:

Lock box collection, Drop-box located outside Columbia Street entrance, online bill payment, payment statements, Municipal Lien Certificates.

### Highlights:

Effective July 1, 2018 the Treasurer and Tax Collector offices have merged. Over the last 6 months the new Treasurer/Tax Collector's office has successfully transitioned into its combined space located across the hall from the Board of Selectman's office in Town Hall. The Assistant Tax Collector is also now the Assistant. Treasurer in training with the position fully converting effective July 1, 2019. We have also worked with the Benefits and Payroll Manager, starting the conversion to Time and Attendance, making payroll function with less paper. A successful tax taking was performed in December with another in the planning stages.

## TREASURER'S REPORT

### CASH RECONCILIATION - JUNE 30, 2018

Cash in Banks and Investments - Beginning of Year (7/1/17)	\$	17,662,896
Receipts	\$	48,435,330
Subtotal	\$	56,372,971
Disbursements	\$	39,752,013
Cash in Banks and Investments - End of Year (6/30/18)	\$	26,346,213
Cash in hands of the Library Trustees	\$	175,666

### BONDS PAYABLE - JUNE 30, 2018

6/30/2019	\$	2,098,677	
6/30/2020	\$	1,868,677	
6/30/2021	\$	1,583,752	
6/30/2022	\$	1,200,000	
6/30/2023	\$	830,000	
6/30/2024	\$	685,000	
6/30/2025	\$	310,000	
6/30/2026	\$	305,000	
6/30/2027	\$	265,000	
6/30/2028	\$	235,000	
6/30/2029	\$	210,000	
6/30/2030	\$	205,000	
6/30/2031	\$	200,000	
6/30/2032	\$	115,000	
6/30/2033	\$	65,000	
6/30/2034	\$	60,000	
6/30/2035	\$	60,000	
6/30/2036	\$	60,000	
6/30/2037	\$	55,000	
6/20/2038	\$	50,000	\$ 10,461,107
Total			\$ 10,461,107
Short Term Debt. -			\$ 7,198,351
Total			\$ 17,659,458
Authorized and Unissued			\$ 3,675,254


**Treasurer's Report of Trust Fund Activity: July 1, 2017 to June 30, 2018**

1. JESSE J. ANGELL FUND:	
BALANCE JUNE 30, 2017	\$3,096.48
RECEIPTS:	
INTEREST FY18	\$72.86
	<u>\$3,169.34</u>
DISBURSEMENTS:	<u>\$0.00</u>
 BALANCE JUNE 30, 2018	 <u><u>\$3,169.34</u></u>
2. AYER HIGH SCHOOL SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2017	\$9,919.16
RECEIPTS:	
INTEREST FY18	\$229.87
	<u>\$10,149.03</u>
DISBURSEMENTS:	
SCHOLARSHIP - BRYAN DU	(\$300.00)
	<u><u>\$9,849.03</u></u>
BALANCE JUNE 30, 2018	<u><u>\$9,849.03</u></u>
3. FRANK C. FLETCHER SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2017	\$14,044.52
RECEIPTS:	
INTEREST FY18	\$324.59
	<u>\$14,369.11</u>
DISBURSEMENTS:	
SCHOLARSHIP - RYLEIGH LEVENSAILOR	(\$500.00)
	<u><u>\$13,869.11</u></u>
BALANCE JUNE 30, 2018	<u><u>\$13,869.11</u></u>
4. JOSEPH KAPLAN TEACHING SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2017	\$8,159.20
RECEIPTS:	
INTEREST FY18	\$191.99
	<u>\$8,351.19</u>
DISBURSEMENTS:	
SCHOLARSHIP - COLIN FORD	<u>\$0.00</u>
BALANCE JUNE 30, 2018	<u><u>\$8,351.19</u></u>
5. ALFRED PAGE TOWN FARM FUND:	
BALANCE JUNE 30, 2017	\$19,578.91
RECEIPTS:	
INTEREST FY18	\$448.93
	<u>\$20,027.84</u>

DISBURSEMENTS:	
DONATION TO LOAVES & FISHES	(\$500.00)
DONATION TO AYER HOUSING AUTHORITY	(\$500.00)
	<hr/>
BALANCE JUNE 30, 2018	\$19,027.84
	<hr/>
6. THOMAS PAGE FUND:	
BALANCE JUNE 30, 2017	\$23,428.76
RECEIPTS:	
INTEREST FY18	\$545.40
	<hr/>
	\$23,974.16
	<hr/>
DISBURSEMENTS:	
DONATION TO AYER SCHOOL ATHLETIC FUND	(\$500.00)
	<hr/>
BALANCE JUNE 30, 2018	\$23,474.16
	<hr/>
7. 1ST.LT. THEODORE A. THOMPSON, JR.	
SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2017	\$5,723.83
RECEIPTS:	
INTEREST FY18	\$134.68
	<hr/>
	\$5,858.51
	<hr/>
DISBURSEMENTS:	
SCHOLARSHIP -	\$0.00
	<hr/>
BALANCE JUNE 30, 2018	\$5,858.51
	<hr/>
8. SUSAN M. BARKER SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2017	\$1,087.02
RECEIPTS:	
INTEREST FY18	\$25.58
	<hr/>
	\$1,112.60
	<hr/>
DISBURSEMENTS:	
BALANCE JUNE 30, 2018	\$1,112.60
	<hr/>
9. RICHARD T. ARTESANI SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2017	\$7,364.63
RECEIPTS:	
INTEREST FY18	\$168.58
	<hr/>
	\$7,533.21
	<hr/>
DISBURSEMENTS:	(\$400.00)
	<hr/>
BALANCE JUNE 30, 2018	\$7,133.21
	<hr/>
10. MARION D. WHITCOMB MATHEMATICS PRIZE FUND:	
BALANCE JUNE 30, 2017	\$4,761.77
RECEIPTS:	
INTEREST FY18	\$111.75
	<hr/>

	\$4,873.52
DISBURSEMENTS:	
AWARD TO JULIE WILSON	<u>(\$25.00)</u>
BALANCE JUNE 30, 2018	<u><u>\$4,848.52</u></u>
11. ROBERT MORRISSEY SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2017	\$16,380.39
RECEIPTS:	
INTEREST FY18	<u>\$385.43</u>
	\$16,765.82
DISBURSEMENTS:	\$0.00
BALANCE JUNE 30, 2018	<u><u>\$16,765.82</u></u>
12. IRENE E. AND JOSEPH DUPONT POLICEMAN OF THE YEAR AWARD:	
BALANCE JUNE 30, 2017	\$12,883.04
RECEIPTS:	
INTEREST FY18	<u>\$302.84</u>
	\$13,185.88
DISBURSEMENTS	
AWARD TO - ERIC PEARSON	<u>(\$25.00)</u>
BALANCE JUNE 30, 2018	<u><u>\$13,160.88</u></u>
13. JOE MORRIS SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2017	\$30,208.73
RECEIPTS:	
INTEREST FY18	<u>\$704.93</u>
	\$30,913.66
DISBURSEMENTS:	
SCHOLARSHIP - KARLA MORALES	<u>(\$500.00)</u>
BALANCE JUNE 30, 2018	<u><u>\$30,413.66</u></u>
14. FRANK M. GLANTZ MEMORIAL SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2017	\$15,234.36
RECEIPTS:	
INTEREST FY18	<u>\$346.70</u>
	\$15,581.06
DISBURSEMENTS:	(\$1,000.00)
BALANCE JUNE 30, 2018	<u><u>\$14,581.06</u></u>

15. HENRY S. NUTTING II SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2017	\$45,583.04
RECEIPTS:	
INTEREST FY18	<u>\$1,054.92</u>
	\$46,637.96
DISBURSEMENTS:	
SCHOLARSHIP - MICHAEL TONELLI	<u>(\$1,500.00)</u>
BALANCE JUNE 30, 2018	<u><u>\$45,137.96</u></u>
16. SHERWIN SCHOLARSHIP FUND:	
BALANCE JUNE 30, 2017	\$180,397.93
RECEIPTS:	
INTEREST FY18	<u>\$4,209.48</u>
	\$184,607.41
4TH INSTALLMENT OF FOUR:	
SCHOLARSHIP - MEGAN PRAZNOVSKY	(\$1,000.00)
3RD INSTALLMENT OF FOUR:	
2ND INSTALLMENT OF FOUR:	
SCHOLARSHIP - ALEXANDER DU	(\$1,000.00)
1ST INSTALLMENT OF FOUR:	
SCHOLARSHIP -ALLISON STEEVES	(\$1,000.00)
BALANCE JUNE 30, 2018	<u><u>\$181,607.41</u></u>
17. BELITZKY SCHOLARSHIP FUND	
BALANCE JUNE 30, 2017	\$25,516.55
RECEIPTS:	
INTEREST FY18	<u>\$600.41</u>
	\$26,116.96
DISBURSEMENTS:	
	\$0.00
BALANCE JUNE 30, 2018	<u><u>\$26,116.96</u></u>
BALANCE ALL FUNDS JUNE 30, 2017	\$423,368.32
BALANCE ALL FUNDS JUNE 30, 2018	\$424,477.26

  
 BARBARA TIERNEY, TREASURER/TAX COLLECTOR

**TREASURER'S REPORT - GROSS WAGES**  
**CALENDAR YEAR 2018**

<b><u>TOWN HALL</u></b>	<b><u>CY 2018</u></b> <b><u>Gross Wages</u></b>
Administrative Assistant	\$15,009.96
Administrative Assistant	\$47,864.97
Adminstrative Coordinator	\$42,264.00
Administrative Support	\$2,237.50
Administrative Support	\$3,388.00
Administrative Support	\$1,683.00
Assessor	\$2,414.46
Assessor	\$2,417.46
Assessor	\$2,276.46
Assistant Building Inspector	\$240.00
Assistant Tax Collector	\$47,616.00
Assistant Town Manager	\$86,766.88
Assistant Town Accountant	\$18,057.90
Assistant Town Accountant	\$45,198.55
Assistant Town Clerk	\$51,370.42
Barn Inspector	\$2,600.00
Benefits & Payroll Manager	\$67,161.63
Building Commissioner	\$82,932.80
Conservation Administrator	\$53,202.06
Custodian	\$37,424.32
Finance Department Assistant	\$16,837.68
Economic & Community Development Director	\$73,315.00
Election Worker	\$536.25
Election Worker	\$253.00
Election Worker	\$77.00
Election Worker	\$300.00
Election Worker	\$385.00
Election Worker	\$310.75
Election Worker	\$379.50
Election Worker	\$269.50
Election Worker	\$235.75
Election Worker	\$82.50
Election Worker	\$176.00
Election Worker	\$214.50
Election Worker	\$214.50
Election Worker	\$181.50
Election Worker	\$423.50
Election Worker	\$159.50
Election Worker	\$159.50
Election Worker	\$335.50
Election Worker	\$310.75

Election Worker	\$99.00
Election Worker	\$432.00
Election Worker	\$412.50
Election Worker	\$390.50
Election Worker	\$368.00
Election Worker	\$206.25
Election Worker	\$38.50
Election Worker	\$357.50
Election Worker	\$335.50
Election Worker	\$308.00
Election Worker	\$280.50
Facilities Director	\$66,851.20
IT Director	\$87,419.21
Moderator	\$510.00
Plumbing/Gas Inspector	\$18,196.93
Principal Assessor	\$103,220.12
Program Coordinador	\$48,619.62
Selectman	\$2,394.98
Selectman	\$1,542.98
Selectman	\$2,489.50
Selectman	\$760.00
Senior Work Off Program	\$1,496.00
Senior Work Off Program	\$1,187.45
Senior Work Off Program	\$1,496.00
Town Accountant	\$116,513.23
Town Manager	\$128,302.80
Town Clerk/Tax Collector/Treasurer	\$98,065.29
Treasurer/Tax Collector	\$27,302.59
Town Planner	\$77,275.21
Tree Warden	\$9,619.92
Veterans Agent	\$18,907.60

### **LIBRARY**

Library Director	\$32,271.36
Library Director	\$20,842.68
Assistant Director	\$61,141.12
Circulation Librarian I	\$50,035.08
Senior Library Technician	\$44,369.48
Circulation Librarian I	\$506.24
Adult Services Technician	\$25,116.12
Head of Children's & Young Adult Services	\$42,290.93
Circulation Librarian II/Asst.Children's & Young Adult Svcs.	\$33,474.47
Youth Services Technician	\$18,231.05
Youth Services Technician	\$16,704.16

### **POLICE DEPARTMENT**



Police Chief	\$131,950.00
Police Deputy Chief	\$113,552.54
Office Manager	\$45,051.28
Office Manager	\$37,460.17
Police Sergeant	\$112,254.98
Police Sergeant	\$122,590.14
Police Sergeant	\$126,168.81
Police Sergeant	\$106,979.19
Police Detective	\$81,260.15
Police Detective	\$92,548.73
Patrolman	\$80,370.25
Patrolman	\$46,695.82
Patrolman	\$92,728.74
Patrolman	\$91,831.33
Patrolman	\$75,076.08
Patrolman	\$90,290.67
Patrolman	\$74,726.97
Patrolman	\$40,002.22
Patrolman	\$88,171.86
Patrolman	\$140,507.36
Patrolman	\$12,345.92
Patrolman	\$83,995.96
Patrolman	\$84,898.85
Animal Control Officer	\$12,448.88
Detail Police Officer	\$3,223.64
Detail Police Officer	\$198.20
Detail Police Officer	\$1,218.20
Detail Police Officer	\$909.32
Detail Police Officer	\$1,113.84
Detail Police Officer	\$474.08
Detail Police Officer	\$14,622.04
Detail Police Officer	\$2,427.40
Detail Police Officer	\$836.72
Detail Police Officer	\$2,028.32
Detail Police Officer	\$2,344.14
Detail Police Officer	\$6,521.66
Detail Police Officer	\$8,442.52
Detail Police Officer	\$4,439.38
Detail Police Officer	\$478.80
Detail Police Officer	\$190.72
Detail Police Officer	\$957.60
Detail Police Officer	\$12,823.72
Detail Police Officer	\$2,389.28
Detail Police Officer	\$2,902.22
Detail Police Officer	\$474.08
Detail Police Officer	\$10,883.94
Detail Police Officer	\$725.28

Detail Police Officer	\$8,233.94
Dispatcher	\$62,446.70
Dispatcher	\$42,480.74
Dispatcher	\$39,854.95
Dispatcher	\$5,141.72
Dispatcher	\$46,929.66
Dispatcher	\$6,132.72
Dispatcher	\$60,066.00
Dispatcher	\$80,775.11
Dispatcher	\$1,308.26
Dispatcher	\$5,427.96
Dispatcher	\$61,094.93
Dispatcher	\$58,662.93
Dispatcher	\$49,553.47
Dispatcher	\$25,294.15
Dispatcher	\$39,095.48
Prisoner Watch	\$826.50
Prisoner Watch	\$120.00

#### **FIRE DEPARTMENT**

Fire Chief	\$126,108.96
Administrative Assistant	\$36,958.40
Captain	\$102,278.25
Captain	\$121,963.76
Captain	\$126,320.18
Captain	\$133,234.57
Lieutenant	\$117,434.57
Lieutenant	\$108,418.31
Lieutenant	\$115,471.88
Lieutenant	\$105,538.72
Lieutenant	\$111,339.19
Firefighter	\$105,684.24
Firefighter	\$90,613.82
Firefighter	\$100,664.14
Firefighter	\$93,755.32
Call Captain	\$3,012.33
Call Captain	\$279.27
Call Lieutenant	\$4,343.59
Call Lieutenant	\$1,118.38
Call Firefighter	\$2,435.19
Call Firefighter	\$4,208.98
Call Firefighter	\$3,146.79
Call Firefighter	\$427.52
Call Firefighter	\$968.30
Call Firefighter	\$978.66
Call Firefighter	\$5,776.54

Call Firefighter	\$2,200.45
Call Firefighter	\$1,506.63
Call Firefighter	\$542.62
Call Firefighter	\$280.50
Call Firefighter	\$3,228.89
Call Firefighter	\$8,813.83
Call Firefighter	\$849.99
Call Firefighter	\$372.16
Call Firefighter	\$269.12
Call Firefighter	\$2,865.28
Call Firefighter	\$4,895.93
Call Firefighter	\$2,878.66
Call Firefighter	\$107.82
Call Firefighter	\$5,133.32
EMT	\$305.49
EMT	\$342.34

### **DEPARTMENT OF PUBLIC WORKS**

DPW Superintendent	\$124,796.28
Town Engineer	\$84,868.43
Business Manager	\$71,094.03
Office Assistant	\$50,855.29
GIS Intern	\$1,380.00
GIS Intern	\$701.25
Foreman - Highway Division	\$89,934.14
Assistant Foreman - Highway Division	\$87,107.86
Equipment Operator - Highway Division	\$78,307.65
Equipment Operator - Highway Division	\$62,240.36
Utility Person - Highway Division	\$55,653.06
Mechanic - Highway Division	\$68,566.14
Foreman - Water Division	\$101,321.75
Assistant Foreman - Water Division	\$102,579.50
Plant Operator - Water Division	\$97,841.45
Water Distribution Operator - Water Division	\$59,792.39
Meter Reader - Water Division	\$62,493.09
Foreman - Wastewater Division	\$99,758.93
Assistant Foreman - Wastewater Division	\$94,714.12
Plant Operator - Wastewater Division	\$87,381.78
Wastewater Attendant - Wastewater Division	\$69,899.07
Collection System Operator - Wastewater Division	\$72,306.72
Mechanic - Wastewater Division	\$51,395.45
Foreman - Solid Waste Division	\$72,427.84
Operator - Solid Waste Division	\$48,375.07
Snow Removal Worker	\$3,977.76
Youth Works Program	\$1,427.25
Youth Works Program	\$1,358.50

Youth Works Program	\$1,237.50
Youth Works Program	\$1,358.50
Youth Works Program	\$1,215.50
Youth Works Program	\$1,355.75
Youth Works Program	\$1,355.75
Youth Works Program	\$1,430.00
Youth Works Program Supervisor	\$6,583.50

### **PARKS AND RECREATION**

Parks Director	\$67,488.40
Waterfront Director	\$5,930.11
Lifeguard	\$3,415.14
Lifeguard	\$2,776.38
Lifeguard	\$3,708.25
Lifeguard	\$145.86
Lifeguard	\$3,564.90
Lifeguard	\$3,824.01
Lifeguard	\$1,000.23
Lifeguard	\$1,599.00
Lifeguard	\$234.68
Lifeguard	\$4,846.70
Lifeguard	\$4,586.82
Lifeguard	\$48.00
Lifeguard	\$401.40
Lifeguard	\$143.29
Lifeguard	\$1,764.00
Gate Worker	\$2,722.50
Maintenance Worker	\$6,515.02
Maintenance Worker	\$1,702.00
Maintenance Worker	\$1,894.75
Maintenance Worker	\$3,473.20
Maintenance Worker	\$100.00

### **COUNCIL ON AGING**

COA Director	\$65,998.40
Outreach Coordinator	\$38,588.28
MART Van Coordinator	\$36,154.51
Nutrition Coordinator	\$32,768.04
MART Van Coordinator	\$31,273.77

**Total Gross Wages Paid in CY 2018      \$8,326,474.53**

## TREE WARDEN

### Contact Information:

<b>Name and Title:</b>	Mark A. Dixon
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-804-6684
<b>Email:</b>	mdixon@ayer.ma.us
<b>Fax:</b>	978-772-3017

### Mission Statement:

A Tree Warden is a person who cares for shade trees on public town land such as parks, town commons, public streets, schools, town forests and conservation land. Tree Wardens communicate with the general public, government departments, and outside organizations such as National Grid, Verizon and Cable Companies to investigate and resolve a broad range of citizen's concerns.

### Report:

This year I have had many dead or dying trees taken down. I have worked with Arborist from National Grid on a Hazardous Tree Mitigation Program targeting dead, dying or bug infested trees as well as trimming trees with dead, dying or low hanging branches close to electrical wires or the roadways and sidewalks. I have removed fourteen dead and dying pine trees. I have planted four new maple trees at the Carlton Rotary Circle across from the McDonald's Restaurant. I have also planted three new maple trees at the new town dog park on Snake Hill Road. I am still working with the Arborist from National Grid about removing or trimming dead or dying trees and branches along the roads and near any electrical wires. I welcome the public's concerns and any ideas on how to make our town a better and more beautiful place. I would also like to thank the DPW's Highway Department with their help during this past year and always.

Respectfully Submitted,

Mark A. Dixon, Tree Warden

## VETERAN'S SERVICES

### Contact Information:

<b>Veteran's Service Officer:</b>	Dwight Detillion
<b>Office Hours:</b>	Tuesdays 4:30PM – 7:00PM and Thursday 8:30AM-12noon
<b>Address:</b>	Ayer Town Hall - 1 Main Street
<b>Telephone:</b>	978-772-8212
<b>Email:</b>	vet@ayer.ma.us
<b>Fax:</b>	978-772-3017
<b>Web Page:</b>	<a href="http://www.ayer.ma.us/Pages/AyerMA_Veterans/index">http://www.ayer.ma.us/Pages/AyerMA_Veterans/index</a>

### Mission Statement:

- Assist veterans and dependents in the preparation of claims for VA benefits and Social Security Disability.
- Process applications for financial assistance under Massachusetts General Laws, Chapter 115.
- Authorize financial assistance for qualified veterans and/or their dependents under Massachusetts General Laws, Chapter 115.

### Summary of Accomplishments:

Two hundred and twenty one (221) cases were processed in 2018 for financial assistance under the provisions of Massachusetts General Laws, Chapter 115 at a cost of \$152,900 of which 75% will be reimbursed to the Town of Ayer by the Department of Veterans' Services. Of the total cases processed, forty four (44) were from the Transitional House at Devens. The Town of Ayer is reimbursed 100% for veterans in the transitional house program.

### Other:

Veterans that were awarded the Silver Star, Bronze Star, and/or the Purple Heart are entitled to special Massachusetts automobile license plates at no cost to the veteran. Contact the Veterans Service Office for applications.

Applications for the Massachusetts Bonus paid to veterans returning from Iraq and Afghanistan are available at the Veterans Office.

All honorably discharged veterans are entitled to the provisions of Article 15 of the Massachusetts General Laws to include peace time veterans.

The Veterans Office is open every Tuesday from 4:30 to 7:00 pm and Thursday from 8:30 AM to 12 Noon for veterans and their dependents. For appointments call 978-772-8212.

Respectfully submitted,

Dwight Detillion, Veterans' Service Officer

## ZONING BOARD OF APPEALS

### Contact Information:

<b>Office Hours:</b>	Zoning Board of Appeals matters are handled in the Town Manager's Office during regular business hours
<b>Meeting Times:</b>	3 <sup>rd</sup> Wednesday of each month at 6:00 PM at Town Hall
<b>Address:</b>	1 Main Street
<b>Telephone:</b>	978-772-8220
<b>Email:</b>	zba@ayer.ma.us
<b>Fax:</b>	978-772-3017
<b>ZBA Administrator:</b>	Carly Antonellis, Assistant Town Manager

### Members:

<b>Chair:</b>	Samuel A. Goodwin, Jr.
<b>Vice - Chair:</b>	Michael Gibbons
<b>Clerk:</b>	Ronald Defilippo
<b>Members:</b>	John Ellis
	Jess Gugino
<b>Alternate Member:</b>	Gary Luca (June – October)

### Variances

• Global Partners, LP/26-28 Harvard Road	<b>Granted</b>	1/17/18
• Daniel Duprez & Ernie Merrill/100 Park Street	<b>Granted with Conditions</b>	2/21/18
• Town of Ayer/0 Rear Highland Ave/115 Washington St	<b>Granted with Special Permit</b>	3/21/18
• Town of Ayer/54 Park Street	<b>Granted with Special Permit</b>	3/21/18
• Lewis Frampton/4 Pearl Street	<b>Granted</b>	3/21/18
• Brent Routhier/186 Littleton Road	<b>Granted</b>	4/18/18
• Horgan Properties/5 Fletcher Street	<b>Granted</b>	4/18/18
• Global Partners, LP/26-28 Harvard Road	<b>Granted</b>	5/16/18
• Nasoya Foods USA, LLC./1 New England Way	<b>Granted</b>	6/20/18
• Epic Enterprises/11 Copeland Drive	<b>Denied</b>	6/20/18
• Michael Cusano/37 Willard Street	<b>Granted</b>	7/18/18
• Jeanne DiSanto/3 Calvin Street	<b>Granted with Conditions</b>	7/18/18
• Ridge View Realty Trust/219 Woodland Way	<b>Granted</b>	12/19/18
• Ridge View Realty Trust/207 Woodland Way	<b>Granted</b>	12/19/18

### Special Permits

• Town of Ayer/Off of Woodland Way and Hemlock Drive	<b>Granted</b>	2/21/18
• Calco, LLC./217 West Main Street	<b>Granted</b>	2/21/18
• The Home Scout, LLC/9 Shaker Road	<b>Withdrawn</b>	6/20/18
• Michael Kennedy/67 Groton School Road	<b>Granted</b>	10/17/18

### Appeals

• Ayer Solar II, LLC/0 Pleasant Street/0 Washington Street	<b>Denied</b>	8/15/18
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### Extensions

• Global Montello Group Corp./15 Littleton Road	<b>Withdrawn</b>	9/28/18
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## CONTACT INFORMATION

Accounting	Town Accountant	978-772-8290
Assessments	Board of Assessors	978-772-8211
Birth, Death, and Marriage Certificates	Town Clerk	978-772-8215
Building Permits	Building Commissioner	978-772-8214
Community & Economic Development	Economic Development Office	978-772-8206
Conservation Issues	Conservation Commission	978-772-8249
Department of Public Works	DPW Office	978-772-8240
Dog Licenses	Town Clerk	978-772-8215
Dog Problems	Dog Officer	978-772-8200
Education Information	School Superintendent's Office	978-772-8600
Elderly Information	Council on Aging	978-772-8260
Elections and Voting Registration	Town Clerk	978-772-8215

<b>Fire &amp; Ambulance Emergencies</b>	<b>Fire Department</b>	<b>978-772-3111</b>
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Fire Permits-General Calls	Fire Department	978-772-8231
Garbage and Refuse	Board of Health	978-772-8213
Gas Permits	Gas Inspector	978-772-7354
Health and Sanitation	Board of Health	978-772-8213
Housing for the Elderly	Housing Authority	978-772-2771
Information Technology Office	IT Director	978-772-8252
Library	Ayer Library	978-772-8250
Marriage Licenses	Town Clerk	978-772-8215
Parks Department	Parks & Recreation	978-772-8217

<b>Police &amp; Ambulance Emergencies</b>	<b>Police Department</b>	<b>9-1-1</b>
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Police General Calls & Info	Police Department	978-772-8200
Planning Board	Town Planner	978-772-8218
Plumbing Permits	Plumbing Inspector	978-772-7354
Recreation	Park & Recreation	978-772-8217
Schools	Ayer Shirley Regional High School	978-772-8600
	Ayer Shirley Regional Middle School	978-772-8600
	Lura A. White Elementary	978-772-8600
	Page-Hilltop School	978-772-8600
	Superintendent Ayer Shirley Regional	978-772-8600
	Nashoba Valley Technical High School	978-692-4711
Selectmen	Town Manager	978-772-8220
Streets and Highways	Highway Department	978-772-8240
Tax Collections / Treasurer	Tax Collector / Treasurer	978-772-8209
Town Manager	Town Manager	978-772-8220
Transfer Station Stickers	Transfer Station	978-772-8240
Tree Warden	Town Tree Warden	978-772-7445
Veterans Services	Veterans Agent	978-772-8212
Vital Records	Town Clerk	978-772-8215
Water	Water Department	978-772-8242
Wiring Permits	Electrical Inspector	978-772-0843
Zoning	Building Commissioner	978-772-8214
Zoning Decision Appeals	Zoning Board of Appeals	978-772-8220