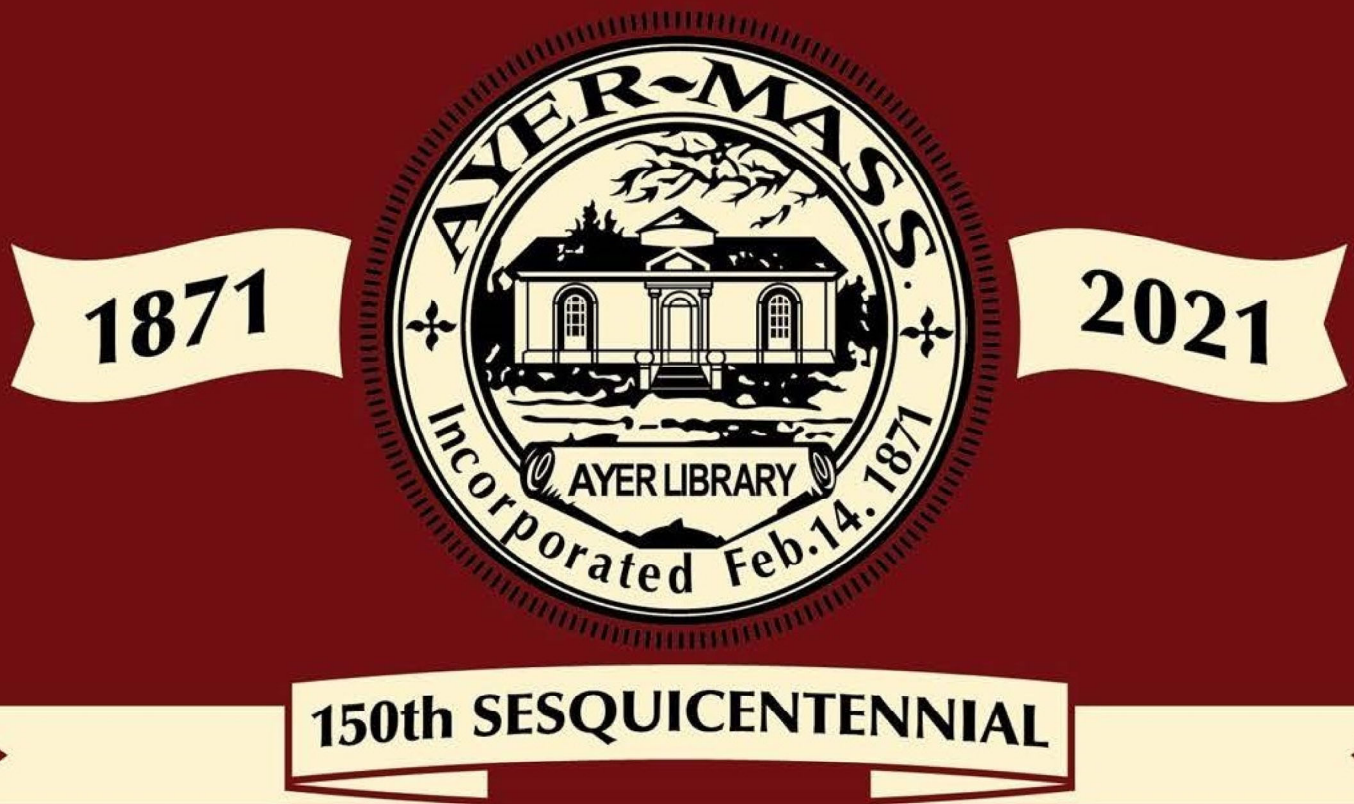


Town of Ayer, Massachusetts

2021 Annual Report





In Memoriam

*The Town of Ayer remembers the following
individuals who served the Town in various
capacities and passed away in 2021.*

Barbara Alderman

Marie Almy

Paul Bresnahan

Sara Bush

Laura Callahan

Marie Carpenter

Ruth Drew

Robert Hammond

John Horgan

Theodore Januskiewicz

Janet Lewis

Bruce Rollins

Therese Vincent



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ELECTED OFFICIALS

ASSESSORS (3 Years)

	TERM		
C. Edward Cornellier	2023	Jonathan Kranz	2022
Nicholas P Laggis	2024	Julie Murray	2024
John Kilcommins, Chair	2022	Ken Diskin	2024
		Nathanael King	2023
		Geoffrey Tillotson, Chair	2023

BOARD OF HEALTH (3 Years)

Stephen M Slarsky, Chair	2024
Pamela L. Papineau	2023
Patricia A. Peters	2022

REGIONAL SCHOOL DISTRICT COMMITTEE (3 Years)

Cheryl Alfieri Simmons	2022
Michele L Granger	2023
Erica R Spann	2024

COMMISSIONER OF TRUST FUNDS (3 Years)

James D. Stephen, Chair	2022
Stephen M Slarsky	2023
Patricia Lynch	2021

SELECT BOARD (3 Years)

	TERM
Shaun C Copeland, Chair	2022
Scott A Houde, Vice Chair	2024
Jannice L Livingston	2023

CONSTABLE (3 Years)

Clark W. Paige	2022
Richard W. Skoczylas	2023
Samuel A. Goodwin Jr.	2024

HOUSING AUTHORITY (5 Years)

Judith Pinard	<i>appointed</i>
Robert M Moore	2023
Janet K. Providakes	2025
Kathleen E. O'Sullivan	2026
Brian T. Anderson	2022

LIBRARY TRUSTEES (3 Years)

Sharon Slarsky, President	<i>Permanent</i>
Debbie Clancy – Faust	<i>Permanent</i>
Cyndi Lavin, Secretary	<i>Permanent</i>
Robert Gardner	<i>Permanent</i>
Rebecca Campaner, Vice President	<i>Permanent</i>
Susan Kennedy, Treasurer	<i>Permanent</i>
Rebecca Myers	2022
Margaret Durand	2024

MODERATOR (3 Years)

James O.Conor	2022
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PARK COMMISSIONER (3 Years)

	TERM
Sarah A. Gibbons	2022
Scott N Copeland	2023
Gerald E Amenta	2023
Jason M. Mayo, Chair	2024
Christopher Tavares	2024

PLANNING BOARD (3 Years)

AYER SELECT BOARD

Shaun C. Copeland, Chair
Scott A. Houde, Vice-Chair
Jannice L. Livingston, Clerk

Dear Citizens of Ayer,

This 2021 Annual Report is provided on the momentous occasion of the Town's Sesquicentennial (150th Anniversary: 1871 to 2021). In addition to being the Town's 150th Anniversary, 2021 was another year of progress for the Town as we continued to successfully navigate through what became the second year of the COVID-19 Pandemic. The future for the Town is promising and filled with future opportunities. We would like to share with you some of the major accomplishments of the Town in 2021.

The Town continued its ongoing commitment to financial stability and fiscal responsibility by implementing another balanced budget with a budget surplus of more than \$1,000,000 (this was the seventh consecutive year with a budget surplus). Working with the Board of Assessors, the Select Board supported and maintained a tax rate that continues to be affordable and sustains the full municipal services for our residents, schools, and businesses. The Town was also awarded \$2.4 million dollars in American Rescue Plan Act (ARPA) Funds which the Town can use for variety of municipal purposes to mitigate the impacts from COVID-19. The Board looks forward to developing a Town ARPA Policy and Plan in 2022 to maximize the use of these funds for the betterment of the Town.

We would like to thank our business community for not only their support but for continuing to weather the impacts of the COVID-19 Pandemic. 2021 was another challenging year. The Town continued to rally behind our many restaurants and small businesses. For a second consecutive year, the Select Board implemented outside dining for restaurants, as well as reduced all license renewals for restaurants and businesses by 75% due to the COVID-19 Pandemic.

The Select Board continued its commitment to public safety in 2021 by continuing to support and fund the personnel and equipment of our Ambulance, Fire, and Police Departments. The Select Board supported a federal SAFER Grant which was secured by the Fire Department which will pay for the salaries of four additional firefighters for the next three years. The addition of these four positions will enable the Department to meet federal staffing standards and improved response times to provide increased emergency medical response and fire services to the Town. The Board continued to support the Police Department and Regional Emergency Dispatch Center which is housed and administered at the Ayer Police Station. The Select Board would like to acknowledge the dedicated service and retirement of Police Chief William Murray who retired on July 1, 2021, from a distinguished career of service to the Town. Police Chief Brian Gill was promoted from Deputy Chief to Chief and we look forward to continuing to work with him.

The Department of Public Works continued to do an excellent job this past year in maintaining the Town's various infrastructure including our roads, water system, sewer system, transfer

station, and other public infrastructure. The Select Board would like to acknowledge the dedicated service and retirement of DPW Director Mark Wetzel who officially retired as DPW Director in October of 2021. The Select Board welcomed DPW Director Dan Van Schalkwyk who was promoted from Town Engineer to DPW Director, and the Board looks forward to maintaining our shared vision of providing premiere public works service in the future.

Public education remained a priority for the Select Board as demonstrated by our ongoing support of the Ayer Shirley Regional School District and Nashoba Valley Technical High School. In 2021 the debt exclusion for the funding of the Ayer Shirley Regional High School Field Complex passed in the Town of Shirley, which will now enable this important project to commence in 2022 and result in a new, modern field complex for the high school. This will further enhance our education and student experience and will be available for use by the residents for walking, running, and other recreational opportunities. High school seniors of the Class of 2021 should be commended for their achievements and graduation, and we wish them all the best with their future endeavors.

We would like to thank all the Town's department heads, employees, elected and appointed boards, commissions and committees and our many volunteers for their continued support of an effective and transparent town government. Working together we continued to ensure the highest quality operations, programs, and services for our Town. A special thanks to our Town Manager, Robert A. Pontbriand and our Assistant Town Manager Carly M. Antonellis for their dedication and hard work in support of the Select Board and the Town.

In conclusion, we are pleased to report that despite the second year of the COVID-19 Pandemic, the Town of Ayer had a successful 150th year. Two special highlights for the 150th Celebration were the special ceremony raising the Town's Sesquicentennial Flag on the deck of the *U.S.S. Constitution* in Boston Harbor on February 14, 2021, to commemorate the Town's official 150th Anniversary. A second event held in October, "The Heart of Hometown Festival" was a community celebration held outside on Newtown Street which brought our Town together to enjoy live entertainment, local vendors, local food, and to celebrate in-person as a community in our 150th Year. It was the first major public celebration of the Town since the Pandemic began in 2020.

The Ayer Select Board is grateful for the distinct honor and privilege to continue to serve the Town and we look forward to another year of positive progress for the Town of Ayer in 2022!

On behalf of the 2021 Ayer Select Board:

Shaun C. Copeland, Chair

Scott A. Houde, Vice Chair

Jannice L. Livingston, Clerk

The Ayer Select Board

TOWN MANAGER

Robert A. Pontbriand, Town Manager
Carly M. Antonellis, Assistant Town Manager

Dear Citizens of Ayer,

I am pleased to transmit to you the following 2021 Annual Town Report for the Office of the Town Manager. 2021 was another year of positive progress for the Town in its 150th year and the second year of the COVID-19 Pandemic. The Town continued to take proactive measures to ensure the health and safety of the Town while ensuring the continuity of all municipal operations and services. I am pleased to report that because of the ongoing dedication and professionalism of the Town's employees, with the support and understanding of the citizenry, the Town continued to successfully persevere through the COVID-19 Pandemic.

2021 marked the 150th Anniversary of the Town of Ayer (1871-2021). The Town marked this Sesquicentennial Celebration with various activities throughout the year including the development of a Sesquicentennial Town Flag; the raising of that flag by members of the Select Board on the *U.S.S. Constitution* and an outdoor community festival in October which brought the community physically together for the first time since the Pandemic to celebrate Ayer's 150th Anniversary. 2021 was also a year of progress in terms of the COVID-19 Pandemic. The Town was a key partner with the Nashoba Associated Boards of Health in establishing the Nashoba Valley Regional Vaccination Clinic, which was located at Clear Path for Veterans on Devens. The regional clinic served the 17 Towns of the Nashoba Valley of which Ayer is one. The Town also established an Employee COVID-19 Testing Center at the Ayer Fire Department. Working together on the distribution and administration of the COVID-19 vaccination was a significant factor in reducing the spread of COVID-19 which enabled us to begin to return to pre-Pandemic life in Ayer.

After fourteen months of being closed to the Public due to the COVID-19 Pandemic and with the end of the State of Emergency in June, we were able to reopen the Town Hall to the public. We were even able to return to in-person meetings briefly during the summer months before the Fall surge of COVID-19 which necessitated that the Town return to remote participation meetings. It is anticipated that in 2022 the Town will return to in-person public meetings.

The Town continues to be professionally managed as demonstrated by the Town's strong, stable, financial condition. The FY 2022 Budget was balanced and had a budget surplus of more than \$1 million dollars. The Town successfully weathered the impacts of the Pandemic in part by increasing the Town's Reserve Fund from \$150,000 to \$300,000, as well as effectively applying and receiving CARES Act funding for pandemic related costs. Due to the budget surplus, the Town was able to put \$795,607 into stabilization reserves and fund its annual contribution of the Town's post-employment benefits. Additionally, the Town maintained its highly advantageous" Aa2 bond rating which is a further testament to the Town's strong financial condition. The Town's proactive long-term financial planning, conservative budgeting, and overall fiscal strength continues to serve the Town and ensure that we can provide the highest quality of municipal services.

2021 was another year of considerable progress for the Town. The following are some of the major initiatives and accomplishments of 2021:

- Worked with all Town departments and coordinated the Town's efforts to secure millions of dollars in grant funding for various public works, community, development, economic development and public safety projects and initiatives. The Town also received \$2.4 million dollars in American Recovery Plan Act (ARPA) funding which will be used to mitigate the impacts of COVID-19.
- Successfully completed the study and authorization for the transfer of the Woodlawn Cemetery to the Town. At the request of the Woodlawn Cemetery Company, which owned and operated the Woodlawn Cemetery for over 150 years, could no longer afford to operate and maintain the cemetery, the Ayer Town Meeting voted in April of 2021 to authorize a feasibility study for the cemetery to be transferred to the Town. At the Fall Town Meeting in October, Town Meeting voted to officially authorize the transfer of the Woodlawn Cemetery effective in 2022, as well as the creation of an appointed Cemetery Commission subject to approval by the voters at the 2022 Annual Town Election. The Town will continue the legacy of the Woodlawn Cemetery Company in maintaining and operating this special and historic cemetery.
- Successfully negotiated the terms of a 10-year tax incremental finance agreement with Catania Oils for a \$14.4 million-dollar plant expansion which will retain 120 jobs and create thirty new jobs. This expansion represents a significant economic development investment in Ayer. The agreement was approved by the Annual Town Meeting and executed by the Select Board.
- Successfully negotiated and concluded contract negotiations with the Police Patrol and Dispatchers Union. Working with the Select Board and the Town of Shirley, successfully renegotiated the Ayer-Shirley Regional Dispatch Inter-Municipal Agreement.

I would like to take this opportunity to thank the Select Board and all the Town's elected and appointed boards, commissions, and committees for their continued service and support. It is their dedication and volunteerism which is the foundation of our Town and our many successes. I would also like to thank all the department heads and employees for their continued commitment to public service and for their professionalism in all that they do for Ayer. It is truly appreciated!

I look forward to working with all of you as we continue to improve the quality of life in Ayer for all residents, students, and businesses. Thank you for your continued support.

Respectfully submitted,

Robert A. Pontbriand
Town Manager

AFFORDABLE HOUSING COMMITTEE

Members: Janet Providakes, Chair; Ken Diskin; Ron Morrison; James Stephen

The Affordable Housing Committee evolved through the request of the 2017-2018 Ayer Master Plan. The Ayer Affordable Housing Committee works toward guiding the process of creating more affordable housing opportunities in the community. The committee aspires to continue developing local capacity to plan, develop and manage housing units that meet local needs. The committee plans to increase the variety of housing opportunities for Ayer residents. We hope to encourage housing development that is sustainable, affordable, and serves all members of the population; plus work towards preserving the affordability and diversity of Ayer's existing housing stock.

The Affordable Housing Committee is currently seeking individuals as committee members.

2021 Achievements

- Ayer Housing Production Plan approved by the state;
- Won town approval for the Ayer Affordable Housing Trust Bylaws;
- Assisted the Ayer Affordable Housing Trust with the creation of the Rental Assistance Program;
- Attended multiple housing seminars regarding housing opportunities;

Future Goals

- Review and research Tax-Title properties for acquisition possibilities;
- Maintain relationships with town departments to continue the improvement of affordable housing projects;
- Work with the Community Preservation Committee to seek funds for housing rehab projects for deed restricted affordable housing units;
- Assist the Ayer Affordable Housing Trust Board of Trustees with their effort towards creating more affordable housing opportunities;
- Continue with informational outreach gatherings for feedback on housing needs within the community.

AFFORDABLE HOUSING TRUST – BOARD OF TRUSTEES

Members: Jake Driscoll-Chair; James Stephen-Co-Chair; Cyndi Lavin-Clerk; Geoff Tillotson; Patricia Bagni-Latimer; Colleen Krieser; Shaun Copeland.

The Affordable Housing Trust was created after the Bylaws, developed by the Ayer Affordable Housing Committee, were approved at the 2021 Annual Town Meeting. The Board of Trustees is made up of the required members from the Select Board, the Community Preservation Committee, the Planning Board as well the Ayer Affordable Housing Committee, plus three at-large members.

The Affordable Housing Trust will be funded by monies from the Community Preservation Fund, as well as In-lieu of fees from the Inclusionary Housing Zoning Bylaws and by private donations. The Affordable Housing Trust primary goal is manage the Trust Fund for projects such as rental assistance. The hope for the Affordable Housing Trust is to expand its assistance to first time home buyers as well as assist the creation of affordable housing units in the town of Ayer

2021 Achievements

- Creation of the Affordable Housing Trust along with passing of the Bylaws and the appointment of the 7 member Board of Trustees;
- Worked with the Ayer Affordable Housing Committee in the creation of the Rental Assistance Program;
- Released the applications for the rental assistance program;
- Attended multiple housing seminars regarding housing opportunities.

Future Goals

-
- Work with the Community Preservation Committee to seek additional funds for the Ayer Affordable Housing Rental Assistance Program;
- Expand the rental assistance programs to 10 families, \$500/month, for 1 year – with payments sent directly to the landlord;
- Maintain relationships with town departments to continue the improvement of affordable housing projects;
- Assist the Ayer Affordable Housing Committee with their effort towards creating more affordable housing opportunities;
- Continue with informational outreach gatherings for feedback on housing needs within the community.

ASSESSING DEPARTMENT

Thomas S. Hogan, Assessing Administrator
Jacquelyn Ann Guthrie, Assessing Department Assistant
John Kilcommins, Chairman Board of Assessors
C. Edward Cornellier, Clerk
Nicholas Laggis, Member

The function of the Assessing Department is to value real and personal property efficiently, fairly, and equitably, in accordance with the laws of the Commonwealth of Massachusetts; to administer motor vehicle excise, exemption, and abatement programs; and to address concerns of members of the community quickly and courteously.

2021 Departmental Achievements

- The Board of Assessors completed a revaluation of all real and personal property in the town of Ayer. The Board's assessing practices and procedures were audited by the Department of Revenue's Bureau of Local Assessment to ensure that the town remains in compliance with the Commissioner of Revenue's standards as they relate to assessment level and uniformity. Ayer received final certification of the new values in December. This revaluation was the first comprehensive update of Ayer's assessed valuations since 2017.
- The Assessing Department inspected, valued, and reported \$32,907,970 in new growth valuation resulting in an additional \$760,824 of tax levy capacity.
- The Board of Assessors declared an overlay surplus of \$402,770. This surplus was returned to the town for FY2022 budgetary purposes.
- The Assessing Department inspected, valued, and committed \$27,012 in supplemental tax revenue resulting from post July 1 construction activity.
- Ayer's FY2022 Tax rates were certified as \$13.42 for residential and \$28.28 for commercial, industrial, and personal property.

Future Departmental Goals

- The Assessing Department's primary goal for 2022 is the successful completion of the town's FY2023 interim year update of assessed valuations program.
- Timely certification of the town's FY2023 tax rates.
- Timely mailing of FY2023 real and personal property tax bills.

BENEFITS AND PAYROLL OFFICE

Kevin A. Johnston – Benefits and Payroll Manager

The Benefits and Payroll Office is responsible for payroll processing, Federal and State reporting, benefits administration for active and retired employees, assisting the Town Manager with collective bargaining negotiations, development of personnel policies and procedures, and other duties and responsibilities at the direction of the Town Manager.

Achievements

- Reconcile Families First Coronavirus Response Act (FFCRA) records.
- Maintain COVID-19 employee policies.
- Established an Employee COVID-19 toolbox on the Benefits and Payroll Office website
- Establish and maintain administrative procedures for the employee COVID-19 testing site.
- Serve as Vice Chairman of the Minuteman Nashoba Health Group.
- Expanded the use of electronic timesheets for the Parks Department seasonal staff.
- Received Seasonal Employment Certification for summer seasonal employees to help control unemployment expenses.
- Manage remote health benefits open enrollment periods for both active employees and retirees.

Future Goals

- Develop administrative procedures for the COVID-19 Massachusetts Emergency Paid Sick Leave program.
- Expand the use of electronic payroll submission for Public Safety personnel.
- Complete a review and update of the Personnel System.

AYER BOARD OF HEALTH

Stephen Slarsky, Chair; Patricia Peters, Secretary; Pam Papineau, Member; Heather Hampson, Administrator Coordinator.

Duties and Responsibilities

The Ayer Board of Health (ABOH) is a three member duly elected board serving three years per term on a staggered three year schedule. The BOH is a legally designated department of the Town of Ayer operating under the General Laws of the Commonwealth of Massachusetts and the bylaws of the Town of Ayer for the promotion of public health. The BOH implements and oversees the policies and regulations as mandated by the Massachusetts Department of Public Health, the Massachusetts Department of Agriculture and the Massachusetts Department of Environmental Protection. The Board works with the Nashoba Associated Boards of Health (NABH) by providing qualified professionals that inspect and advise the Ayer BOH on all issues related to public health.

Bridgette Brailey R.S. (Massachusetts Registered Sanitarian) continues to serve as the NABH inspector assigned to the Town of Ayer. It is with much appreciation directed toward the NABH that allows the ABOH to provide the scope of services as needed.

The ABOH oversees licensing, monitoring and enforcing regulations regarding food service, housing, water, septic, rubbish disposal, recycling, noise, tobacco, keeping of animals, and miscellaneous health matters to include epidemic and pandemic response. The BOH provides guidance regarding beach closings, flu clinics, mosquito control and emerging public health concerns. The BOH oversees the animal inspector who performs duties as required by the Massachusetts Department of Animal Health. Julie Thomas serves as the Animal Control Officer for the Town of Ayer under the Ayer Police Department's guidance and is also the Animal Inspector under the Ayer Board of Health. As the Animal Inspector, her duties include animal inspections, investigations of possible human and/or domestic animal exposure to rabies virus and issuance of rabies quarantine orders.

2021 Departmental Achievements

- Pandemic response. Since March of 2020 much of the attention of the BOH has been focused on the continuing COVID pandemic. The Board's primary concern is keeping the public health of the residents of Ayer as their top priority through monitoring COVID cases in our community. The Board's guidance has been through the latest recommendations of the Center for Disease Control (CDC), the Massachusetts Department of Public Health, NABH and the government of the Town of Ayer. The

Board made recommendations on social distancing, masking, quarantine and contact tracing as recommended by the CDC and continues to monitor the latest guidelines.

- The BOH worked with NABH and the Town of Ayer Parks Department to allow the reopening of the Sandy Pond public beach in a manner that is consistent with ensuring the safety of the users as related to transmission of the COVID virus. The ABOH working with and through NABH established numerous clinics for the administration of vaccines. This would not have happened without the diligence of the team members of the NABH.
- The BOH permits issued: Solid waste hauler permits 11; Keeping of animals/chicken permits 22; Tobacco sales 15.
- Continuation of licensing process regarding the change of ownership of the former Casa Manor Hotel (currently in litigation).
- Continue working with People Concerned About the Environment (PACE) and the Silent Spring Institute (SSI) on a study to investigate the level of PolyFluoroAlkyl Substances (PFAS) (persistent contaminants) contamination. SSI and PACE working through a grant are establishing study clinics in the Town of Ayer and Hyannis to investigate resident exposure.
- The Board appreciates the Town of Ayer providing three laptops for members' use because of the remote nature of meetings created by COVID protocols.

Future Departmental Goals

- COVID : Continue to support and implement the recommendations of the CDC, NABH and the local government with the goal of returning to normalcy as soon as responsibly possible.
- Continue support for PACE and SSI for public awareness of PFAS and the PFAS study.
- Continue monitoring of Devens remediation activities.
- Review and update trash hauler regulations as necessary
- Member participation in local, regional and state educational opportunities that will increase Board members' applicable knowledge to assure the residents of the Town of Ayer the latest in public health recommendations.

NASHOBA ASSOCIATED BOARDS OF HEALTH

Nashoba Associated Boards of Health continues to serve the Ayer Board of Health in meeting the challenges of environmental and public health needs in your community. As your Health Agent, entering the second year of the pandemic, this office continued our adaptation to the changes brought on by COVID-19 while we continued to provide the normal public health services for your communities.

- Informed, educated and stayed current with the information from the Department of Public Health to assist residents, schools and businesses.
- We inspected businesses for compliance, upon complaint, in accordance with the ever-changing guidance from the Governor, Department of Labor Standards and Executive Office of Environmental Affairs and provided interpretation and education to improve compliance.
- We provided guidance to our existing licensed businesses to help them operate safely during the pandemic.
- We added additional public health nursing staff and contact tracers to help with contact tracing and outreach.
- We have provided COVID-19 vaccination clinics, along with our well adult and flu clinics.
- Our VNA continued their home health activities throughout the pandemic adjusting to the requirements imposed by COVID-19

We look forward to continuing our work with **Ayer's Board of Health** to meet the public health, environmental and nursing needs of your community as the pandemic continues, including assistance with the roll out of the COVID-19 vaccine.

Included in highlights of 2021 are the following:

Environmental Health Department

The Nashoba Sanitarian is available in the Ayer office and as Town Halls have re-opened we have returned to office hours.

Food Service Licensing and Inspections

44

This office licenses, inspects, responds to complaints and conducts follow up on concerns in licensed operations. Many of the inspection done this year were in response to COVID complaints; also affecting inspections: some businesses were closed or closed part of the year (schools). As more businesses opened this office has increased inspections.

Recreational Permitting and Inspections

11

This office licenses, inspects and responds to complaints for recreational camps for children, bathing beaching and public and semi-pools. We arrange for the sampling of bathing beaches on a weekly basis. Though COVID-19 restrictions were being reduced, and ultimately lifted in June, many camps didn't open. Many of the town beaches and public & semi-public pool resumed operation.

Housing & Nuisance Investigation

29

This office inspects dwelling units for compliance with the State Sanitary Code upon compliant and prior to occupancy. We issue orders to affect corrective actions, reinspect and initiate legal action if necessary. Similarly, complaints from residents concerning unsanitary conditions or pollution are investigated.

Title 5 related work – On-site Sewage Disposal

Application for soil testing (testing necessary for the design of a sewage disposal system)	1
Tests performed (perc tests and soil evaluation holed witnessed)	4
Sewage disposal system consultations/reviewed Title 5 inspection reports	5

Private Well related services

Water Quality/ Well Construction	75
<i>(Private wells are regulated by local regulations: construction plans are reviewed, wells sampled and results reviewed/interpreted)</i>	

Rabies Clinics – Animals Immunized (Due to COVID-19, clinics were limited in 2021)

Nashoba Nursing Service & Hospice

Nashoba's Certified Home Health Registered Nurses visit and provide skilled services to patients in their home under physician's orders. These services include assessment of physical, psychological, and nutritional needs. Skills include teaching/supervision of medications, wound care, ostomy care, IV therapy on a 24-hour basis, catheter care, case management and referral to other services as needed.

Nashoba's Certified Home Care Aides provide assistance with daily activities of daily living including bathing dressing, exercises and meal preparation.

Nashoba Therapists provide skilled physical, occupational, speech, and dietary therapeutic interventions through assessment, treatment and education. Their integration of client, caregiver, and medical outcomes aims at attaining maximum functional dependence.

<u>Nursing Visits</u>	1555
<u>Home Health Aide Visits</u>	214
<u>Rehabilitative Therapy Visits</u>	1651
<u>Medical Social Work/Spiritual Care Visits</u>	82

Community Health Nursing

Nashoba's Community Health Nursing program provides an essential public health service to its member communities guided by the American Nurses Association (ANA) 16 Standards of Public Nursing Practice.

Our staff serves as a resource to the community, addressing questions and concerns from the public on a variety of health and safety issues (immunizations, head lice, chronic disease management, safe drug/sharps disposal etc.) in a variety of ways. This year was very different due to COVID-19. This office provided the following services for District.

- We conducted contact tracing for our member communities and managed the contact tracing efforts of the Contact Tracing Collaborative.
- We served as a resource for individuals and businesses interpreting the everchanging information on the disease and the State's response to the pandemic.
- We instructed individuals who tested positive and those who were close contacts on the processes of Isolation and Quarantine, providing release letters for those who completed each process.
- We worked with the State laboratory to identify and manage clusters of disease/exposures in the District.
- We served as a resource for daycare facilities regarding infections in their facilities and interpreting the ever-changing guidance.
- We worked with the school nurses in the District to provide information, offer advice and supporting contact tracing in the schools.
- We are available to collaborate with all municipal staff, including Councils on Aging to address questions on COVID-19, exposures and actions which may be necessary to address these exposures.
- Conducted flu clinic your community, the State didn't require vaccinations for school children this year.
 - We administered 100 flu shots through our annual clinics.
- We conducted COVID-19 vaccination clinics open for all Ayer residents.

Nashoba reviewed, investigated and reported on the following cases of communicable diseases, reported to us from the Department of Public, for your community. Though the daily reporting and investigating work is not always visible it is vital to protect the public from the spread of disease. In addition to the cases listed below the nurse investigate suspect and probable cases of communicable diseases to provide education for individuals and information for the State.

Communicable Disease Number of Cases:

Campylobacteriosis	1
Hepatitis C	5
Human Granulocytic Anaplasmosis	1
Influenza	12
Legionellosis	2
Listeriosis	1

Lyme Disease	13
Novel Coronavirus (SARS, MERS, etc)	867
Salmonellosis	2
Shigellosis	1

BUILDING DEPARTMENT

Charles Shultz, Building Commissioner 978-772-8214
Heather Hampson, Administrative Coordinator, 978-772-8214
Scott Hayes, Alternate Building Commissioner
Alex Flores, Alternate Building Inspector
Department Personnel: Alan Parker, Electrical Inspector, 978-877-6232
David Theide Plumbing, Gas and Mechanical Inspector, 978-772-7354
Phil Horgan, Alternate Electrical Inspector, 978-870-5023
Scott Theide, Alternate Plumbing Inspector, 508-831-8372
Erik Aaltonen, Sealer of Weights and Measures, 978-597-8855

The mission of the Building Department is to serve Ayer's residents by enforcing the State Building Code and Town By-laws. Ayer must achieve the life safety standards of the Code and the quality of life as defined in the Town By-laws and as approved at Annual Town Meeting.

2021 Departmental Achievements

- The Building Department reviewed and issued 423 permits, 25 single family homes and 4 two-family homes and 1 four-family home
- The fees collected totaled \$383,192.15
- Estimated cost of Building permits \$27,697,774.94
- 35 Occupancy's and 128 Certificates of Completion
- The Building Commissioner conducted approximately 817 building and safety inspections.
- Electrical permits – 292 and fees collected \$55,012.19
- Plumbing permits – 167 and fees collected \$26,723.00
- Gas permits – 175 and fees collected \$19,009.50
- Mechanical permits – 105 and fees collected \$21,002.20

Future Departmental Goals

- Continue to review and issue building permit applications as they are received by the department in a timely manner
- Continue to work with the Planning Department and other Town Department in the review of Zoning Bylaws
- Review and update the Building Department website
- Continue to enforce all Zoning Bylaws

AYER OFFICE OF COMMUNITY & ECONOMIC DEVELOPMENT

Alan S. Manoian, Director

Alicia Hersey, Community Development Program Manager

The (AOCED) is focused on visioning, developing, and sustaining a healthy, connective, and vibrant local/regional economy and lifestyle, equally benefiting business-owners and employees; designing and investing in strong neighborhoods; and assuring broad local housing opportunity and choice for all residents of the Town of Ayer. The AOCED strives to maintain and grow a diversified tax base and housing stock that well-positions the Town of Ayer to socio-economically compete and sustainably grow within the 21st century economy.

2021 Achievements

- Advanced the comprehensive future development of West Ayer Village on West Main Street as a traditional/livable New England village.
- Awarded \$108,000 Housing Choice Capital Grant to re-design/re-engineer Park Street into a traditional/complete/livable downtown street.
- Formed & established the Town of Ayer Affordable Housing Trust.
- Awarded \$310,000 COVID-19 Relief Community Development Block Grant (CDBG) to provide funding support to local social service agencies and qualified local Low-to-Moderate Income microbusiness-owners.
- Produced & delivered the updated and mandatory Town of Ayer ADA Self- Evaluation and Transition Plan to the Commonwealth of Massachusetts & re-established the Town of Ayer Disabilities Commission.

Future Goals

- Management & completion of the \$4million “West Main Street Public Infrastructure Improvement Project” supporting the creation of West Ayer Village.
- Lead & advance the \$4million “Downtown Ayer Main Street Re-Design & Re-Construction Project”.
- Lead & advance the Downtown Ayer “Park Street” traditional street transformation project.
- Administer & evaluate the performance of the newly created “Town of Ayer Rental Assistance Program” in partnership with the Ayer Affordable Housing Trust.
- Grow the successful “Downtown Ayer Heart of Hometown Festival on Newton Street” into a regional landmark heritage annual event.

COMMUNITY PRESERVATION COMMITTEE

Members: Janet Providakes, Chair; Julie Murray , Co-Chair; Jessica Gugino, Clerk; Beth Suedmeyer; Barry Schwarzel; Colleen Krieser; Jason Mayo

The Community Preservation Act (CPA) was signed into law in the Commonwealth on September 14, 2000 (Massachusetts General Law, Chapter 44B, Section 5). The CPA was designed as a smart growth tool to help participating communities with three general types of projects: the creation and support of affordable housing; the acquisition and preservation of historic resources; the acquisition and preservation of open space along with the creation and support of outdoor active recreational-use projects. Funds are distributed annually among these categories through a majority vote at Town Meeting. Town Meeting votes must also be taken to approve or reject the use of CPA funds for each project deemed eligible by the CPC.

The Community Preservation Committee appreciates the support of Ayer residents in our continued work towards preserving the diversity and the charm of the Town of Ayer.

2021 Achievements

- Provided \$300,000 to finance the Ayer portion of the new track area as part of the larger Ayer-Shirley Regional School District Athletic Field project;
- Began the process of updating the 5yr Community Preservation Plan with the funding of \$21,000;
- Continued supporting the Ayer Community Garden and the historical renovations of the Sandy Pond Schoolhouse;
- Worked with other department, committees and boards to keep researching possible opportunities for affordable housing, open space and historical projects.

Future Goals

- Develop the 5yr Community Preservation Plan;
- Promote additional funding for the Ayer Affordable Housing Trust;
- Using CPA funds for the remediation and rebuilding of the Pirone Park Playground/Kiddie Junction;
- Maintain relationships with Habitat for Humanity to support the creation of new housing;
- Research and create public access to Flanagan's Pond;
- Fund the digitization of the Public Spirit/Nashoba Valley Voice (from 1869-2021) with the Ayer Public Library for public access;
- Work with the Affordable Housing Committee and Affordable Housing Trust in the creation of new affordable housing units.

CONSERVATION COMMISSION

Jon Schmalenberger, Chair; Mark Phillips, Vice Chair; Jessica Gugino, Clerk; George Bacon, member; Jennifer Amaya, member; Scott Murray, associate member.

The Conservation Commission protects Ayer's wetland resources by administering the State Wetlands Protection Act (MGL Ch. 131, Sec. 40), its Regulations (CMR 310 10.00), as well as Ayer's local wetlands protection bylaw (Article XXVI) and regulations. The five-member appointed Commission issues permits and monitors work in wetland resource areas and their buffer zones. The Commission manages the 125-acre Pine Meadow Conservation Area for both wildlife habitat and public access to maintained walking trails. The Conservation office provides information to residents about Ayer's waterways, wildlife, and other environmental resources.

2021 Departmental Achievements

- Continued to assist the Planning Board with review of OSRD subdivisions
- Negotiated a contract with North County Land Trust to monitor and steward Ayer's Conservation Restrictions
- Adopted an administrative approval process to relieve homeowners of the requirement to file a permit application and appear before the Commission for small projects
- Managed the treatment of nuisance aquatic plants in Sandy, Pine Meadow, and Flannagan Ponds; maintained beaver control devices on town property to prevent flooding
- Received a Wild and Scenic Waterways Council grant to install signage identifying ponds and streams in Ayer
- Supported a local Girl Scout's project to create and distribute a brochure on non-point source pollution
- Proposed a fertilizer use bylaw which was approved by fall town meeting
- Completed the following regulatory or supervisory actions:

ACTION	2020	2021
Determinations of Applicability	13	27
Notices of Intent/Orders of Conditions (NOI/OOC)	11	26
Resource Area Delineations (ANRAD/ORAD)	2	0
Commission Site walks to review project applications	12	14
Amendments to Orders of Conditions	1	0
Enforcement Orders/Violation Notices	9	0
Emergency Certifications		6
Extensions of Orders of Conditions	7	2
Certificates of Compliance	7	12
OSRD Conservation Recommendations	2	0

Future Departmental Goals

- Continue to treat Sandy, Pine Meadow, and Flannagan Ponds for nuisance aquatic plants; continue to manage beaver activity on town property
- Acquire and protect conservation land using the Conservation Fund
- Provide improved public access to town ponds for boating and fishing
- Support regional environmental protection and conservation efforts

COUNCIL ON AGING

Staff: Katie Petrossi, Ph.D., Director

Debbie Keohane, Outreach Coordinator, Sam Parr, MART Van Coordinator

Board of Directors: Carolyn L. McCreary, Chair; Janine Nichipor, Clerk; Carole Tillis; Dennis Curran; Sr. Paula A. McCrea

The Ayer Council on Aging (COA) is a service department for members of the community 60 years of age and older. We provide comprehensive information and quality services to help seniors, their caregivers, and adult children. Our goal at the Ayer COA is to empower individuals and families as they make life choices in support of aging with dignity, health, and personal fulfillment. We provide a variety of programs and services to bring together our senior citizens in a safe and nourishing environment, including meals, transportation, social service assistance, fitness classes, health education and screening, activities, and social opportunities.

2021 Achievements

It was a year of transition for the Council on Aging, staff and clients. The physical space of the Senior Center continued to be closed to the public from January thru October due to COVID-19, though staff were working hard each day providing critical information and referrals, delivering Meals on Wheels to homebound seniors, and providing transportation for medical appointments, grocery shopping, and general errands.

COA Director, Karin Dynice-Swanfeldt, retired in July, 2021. Town Manager Robert Pontbriand and the Select Board presented a certificate, flowers and gift at the July 14th Select Board meeting to honor Karin's 20 years of dedicated service to seniors in the town of Ayer. HR & Benefits Manager Kevin Johnston served as Interim Director until new COA Director Katie Petrossi, Ph.D. came on board in September. She was welcomed with a Meet and Greet that was well attended by local officials and seniors at Pirone Park. Sadly, Robert Hammond, a COA Board member for many years, passed away in April, 2021. As others moved away, new members joined, allowing us to reach the full contingent of five COA Board members.

Our new director oversaw a refreshing of the current Center including new paint, flooring, and furniture before reopening the Senior Center in November with COVID safety protocols in place. The Senior Center offered meals and programs to a growing number of participants each month supporting senior's physical, social, intellectual, and emotional wellbeing.

Katie resumed publication of the monthly Newsletter for the Senior Center, now the *Longevity Ledger*, distributed in print at several outlets in town and online at the Town's website.

Future Goals for 2022 for the Ayer COA/Senior Center

- Increase participation in the Senior Center's existing senior center programs and services.
- Create additional programs targeting specific subsets of seniors, such as those recently retired, women's and men's groups, grandparents raising grandchildren, caregivers, etc.
- Expand the service area of the MART van.
- Collaborate with organizations and grant agencies to strengthen our senior network.
- Continue efforts with the Building Committee to identify, acquire, and develop appropriate land for a new Senior Center and work collaboratively with the community to build a new Senior Center better able to serve the needs of our seniors, now one-fourth of the population.

AYER CULTURAL COUNCIL

Chair: JulieAnn Govang

Members:

Ginette Brockway

Claudia Abbes

Marianne Cooper

Henry Pare

Catherine Marino-Dobosz

Diane Miller

Mission:

The Ayer Cultural Council's mission is to promote, nurture and maintain the vitality of the cultural resources within the Ayer community. With the annual grant from the State, our role is to distribute the funding appropriately to support various activities that would enhance cultural awareness in the Ayer community.

Achievements:

1. Partnered with the Ayer Library to host successful Arts Fair.
2. Created and sold Calendars to raise funds.
3. Raised community awareness through participation in Ayer Town Festival.

Goals:

1. To continue community reach to artists and non-profits.
2. To complete two full fundraising campaigns.
3. To continue working with the Ayer Library on Community enrichment opportunities

DEPARTMENT OF PUBLIC WORKS

Dan Van Schalkwyk, Director of Public Works

The goal as the DPW is to improve the public services and infrastructure for the residents and businesses of the town. We appreciate public input, new ideas and the DPW staff will work hard to improve our community.

The Department of Public Works provides essential services to the Town of Ayer that affect public health, safety, education, as well as economic vitality, the aesthetic appeal of our town and the overall quality of life. The Ayer DPW has six divisions: Engineering and Administration, Highway, Water, Wastewater, Stormwater, and Solid Waste. The DPW is also responsible for maintaining Town streetlights and managing the fuel depot for all Town Departments.

Engineering and Administration Division

Pamela Martin - Business Manager, Ramona Bean – Department Assistant, Mark Wetzel – Special Project Manager, Natalie Goodwin – Water and Sewer Billing Clerk

After 9 years as the DPW Director, Mark Wetzel stepped down from the position this Fall and took a reduced role as Special Project Manager. Dan Van Schalkwyk moved from the Town Engineer position to the Director position. Mark has been providing project management support and transition assistance for the DPW and will be retiring this Spring. In September 2021, the DPW hired Natalie Goodwin as the Water and Sewer Billing Clerk.

The Administration and Engineering Division provides administrative and technical support for all DPW operations and other Town Departments, Boards, and Committees as requested. The staff is involved in customer service, water and sewer billing, transfer station permits and PAYT bags, and DPW payables. The Town Engineer designs, bids and manages capital projects and reviews / supports projects for the Planning Board and Conservation Commission.

2021 Departmental Achievements

- Began construction of treatment system to remove PFAS chemicals from the Spectacle Pond Wellfield water supply
- Began construction of the East Main Street Road Reconstruction Project
- Managing the Wastewater Treatment Plant Improvements
- Completed Phase 2 Sewer System repairs to reduce inflow and infiltration into the sewer system
- Began design of Main Street reconstruction project
- Awarded MassWorks grant to reconstruct West Main Street, designed and procured Contractor
- Began design to replace sewer on Westford Road
- Began developing Stormwater Asset Management Plan
- Awarded Tree Management Grant and developed a town-wide Tree Management Plan
- Awarded and assisted in implementation of Green Community Grant
- Designed and bid stormwater outfall improvements on Groton Harvard Road and Oak Ridge Drive

- Assisted Parks Department with Kiddie Junction Playground project
- Awarded Shared Streets and Spaces Grant and installed wayfinding parking signage downtown and rectangular rapid flashing beacons (RRFBs) at the Rail Trail crossing of Groton Street
- Joined the ASRSD Fields Committee to provide expertise for the project
- Developed the study for transfer of the Woodlawn Cemetery to the Town
- Updated the Town's Stormwater Bylaws and Regulations
- Began design and easement process for Doug Road to Pleasant Street water main loop
- Updated Water Emergency Response Plan
- Updated Water Master Plan
- Began design of undergrounding electrical on Park Street, obtained through grant with AOCED
- Began negotiations of a new wastewater disposal agreement with Devens

Future Departmental Goals

- Complete Water Treatment project at Spectacle Pond Wellfield to remove PFAS chemicals from the water
- Complete the reconstruction of East Main Street
- Complete the reconstruction of West Main Street
- Complete water main replacement on Birch and McDowell Streets
- Evaluate the potential for forming a Stormwater Enterprise Utility
- Continue water, sewer and drainage replacements throughout town
- Implement the Tree Management Program
- Operate Woodlawn Cemetery
- Continue seeking grants and infrastructure funds to benefit Ayer

Highway / Stormwater Division

Doug Jaspersen – Foreman, Walter Wood - Asst Foreman, Bruce Burns – Equipment Operator, Steve Julius – Equipment Operator, Robert Tremblay – Mechanic

The Highway Division is responsible for all repairs and repaving of public roads, sidewalk construction and repair, drainage, snow plowing removal and other matters having to do with the proper maintenance of the Town's road system. The Highway Division also mows /maintains the public lawn areas throughout town and assists in town wide events.

2021 was also a transition year as long time DPW employee Dave Malatos retired. Good luck Dave!

2021 Division Achievements

- Reconstructed Groton Shirley Road and installed traffic calming devices
- Reconstructed High Street with new sidewalks and curbing
- Repaved a portion of Mulberry Circle

Water Division

Greg Cormier – Foreman, Ryan Januskiewicz – Assistant Foreman, Jamie Pinard – Treatment Plant Operator, Max Goodwin – Distribution System Operator, Jeff deHorsey – Senior Meter Technician

The Water Division operates and maintains the Town's public water system. This is a highly regulated utility and all Water Division staff are licensed water operators. The Water Division is responsible for managing the Town's 5 wells, 2 water treatment plants and miles of distribution pipes. The Water Division also installs, maintains and reads the water meters used in the billing of water and sewer.

2021 Division Achievements

- Pumped and treated 539 million gallons of water
- Replaced poor condition water main on Wright Road
- Began construction on PFAS treatment at Spectacle Pond Water Treatment Plant
- Continued to upgrade water meters
- Located and repaired leaks / breaks on Rosewood Ave, Mark Street

Wastewater Division

Richard Hudson - Foreman, David Nelson, Jr. - Asst Foreman, Tim Lahtinen- Plant Operator, Mike Winters - Plant Mechanic, Carl Johnson - Collection System Operator

The Wastewater Divisions operate, maintain and develop the Town's public sewer and wastewater treatment systems. The sewer collection system serves approximately 90% of the Town and requires 18 pumping stations to transport the wastewater to the treatment plant. The treatment plant is an advance treatment system that discharges to the Nashua River.

2021 was also a transition year as long time DPW employee John Loomer retired. Good luck John!

2021 Division Achievements

- Treated 510 million gallons of domestic and industrial wastewater
- Continued multiyear sewer system rehab program
- Upgraded the Wastewater Division SCADA system to provide better monitoring and upgrade cyber-security
- Designed and bid Phase 3 of wastewater treatment plant upgrade
- Completed sewer replacement on a portion of Westford Road
- Constructed alum chemical dosing improvements

Solid Waste Division

Andrew Jackson – Foreman, Frank Mavilia – Operator

The Solid Waste Division operates the Town Transfer Station. Residents can dispose of household waste, zero-sort recycling, yard waste, food waste, electronics and bulk items. The popular “take it or leave it” shed at the Transfer Station reopened June 2nd after being closed due to COVID restrictions!

2021 Division Achievements

- Provides Solid Waste disposal to 1321 Ayer households
- Disposed of 708 tons of solid waste, 243 tons of recycling, 18.5 tons of compostable food waste, 72 tons of cardboard, 20.5 tons of rigid plastic, 99 tons of scrap metal and 18.3 tons of E-waste.
- Improved signage and monitoring at Transfer Station

Annual Report: 2021
Town of Ayer
DEVENS ENTERPRISE COMMISSION

The Devens Enterprise Commission (DEC) is a regulatory and permit-granting authority for the Devens Regional Enterprise Zone.

A full copy of the DEC 2021 Annual Report can be found at <http://www.devensec.com/meetings.html> under Annual Reports 2021. The Ayer Alternate Commissioner slot remains vacant at this time.

Respectfully submitted by Ayer's DEC Commissioners:

Martin Poutry
Jim Pinard

FACILITIES DEPARTMENT

Charles Shultz, Facilities Director of Maintenance

Facilities Department is to support the Town of Ayer by enhancing the quality of its facilities and to maximize service life of facilities and equipment, protecting valuable public assets, through regular preventive maintenance and collaboratively prepared long-term capital plans.

Recognizing the uniqueness of each buildings operational needs and accomplishes our work in a way that minimized service interruption.

Provide the maintenance, custodial and construction management services in a cost effective, customer-oriented manner needed to protect the investments made by the residents of Ayer and to maintain a safe, comfortable and functional environment for all building occupants.

2021 Departmental Achievements

- Installed LED lighting and controls at the Fire Station, Police Station, and Library
- Completed 30-B supplies and services MCPPO certification
- Installed Weatherization kits to all exterior doors and garage doors at the Fire Station
- Installed new LED lighting and controls at the library and completed capital improvements to the HVAC system
- Completed preventive maintenance and energy saving measures on all the equipment at the Police Station, Town Hall, Fire Station, DPW Admin building, Library, and Parks building

Future Departmental Goals

- Secure a Green Community Grant in FY23
- Install new HVAC RTU and up grade controls at the Police Station
- Continue all Property improvement plans for all Town operated properties
- Complete I.P phones and media up-dates for the Library, COA, Parks, and DPW Admin buildings
- Complete the capital assessment of the Town Hall roof and gutters. Repair all interior wall bubbling

FINANCE/ACCOUNTING**Lisa Gabree, Finance Manager/Town Accountant****Kerry Cooper, Assistant Accountant**

The Accounting and Finance Department is responsible for maintaining the financial records of the town in accordance with Massachusetts General Laws, Generally Accepted Accounting Principles and By-Laws of the town. This includes reviewing and validating cash receipts and examining and approving expenditures. The department is also responsible for all financial reporting to outside authorities as well as internal departments. The Finance Manager supports and assists other financial departments of the town, develops financial forecasts for the town, works with the Town Manager and departments of the town to prepare the annual budget and coordinates and reviews the annual audit. The Finance Manager/Town Accountant assists in the development of the town's financial policies as well as financial strategies and solutions. The position is a member of several town committees, including the Bi-Board, the Capital Planning Committee, the Rate Committee and the OPEB (Other Post-Employment Benefits) Committee.

Ayer

Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2021
(Unaudited)

	Governmental Fund Types			Proprietary Fund Types		Fiduciary Fund Types	Account Groups	Totals
	General	Special Revenue	Capital Projects	Enterprise	Internal Services	Trust and Agency	Long-term Debt	(Memorandum Only)
ASSETS								
Cash and cash equivalents	5,484,525.79	6,044,586.76	3,696,108.21	7,525,416.76		10,967,924.57		33,718,562.09
Investments								0.00
Receivables:								
Personal property taxes	90,486.01							90,486.01
Real estate taxes	364,402.79							364,402.79
Deferred taxes								0.00
Allowance for abatements and exemptions	(788,633.08)							(788,633.08)
Special assessments								0.00
Community Preservation Surcharge		15,607.07						15,607.07
Tax liens	170,457.76	1,141.74		1,565.88				173,165.38
Tax foreclosures	200,590.54			58.68				200,649.22
Motor vehicle excise	371,901.18							371,901.18
Other excises								0.00
User fees				2,222,272.29				2,222,272.29
Allowance for uncollectible receivables				(23,982.00)				(23,982.00)
Utility interest receivable				15,642.46				15,642.46
Utility liens added to taxes				19,803.65				19,803.65
Backflow charges receivable				3,900.00				3,900.00
Septic Assessment Not Yet Due								0.00
Departmental	7,105.77							7,105.77
Other receivables								0.00
Due from other governments	637.19			30,758.00				31,395.19
Due from Industrial Pretreat		1,400.00						1,400.00
Loans Receivable		93,289.29						93,289.29
Due to/from other funds	882.75	10,833.11						11,715.86
Amount to be provided - MCWT			983,209.00					983,209.00
Amounts to be provided - payment of bonds				13,791,440.00			6,055,558.00	19,846,998.00
Amounts to be provided - vacation/sick leave								0.00
Total Assets	5,902,356.70	6,166,857.97	4,679,317.21	23,586,875.72	0.00	10,967,924.57	6,055,558.00	57,358,890.17
LIABILITIES AND FUND EQUITY								
Liabilities:								
Accounts payable				31,988.39				31,988.39
Warrants payable	178,533.17	73,928.91	369,784.11	141,929.14		1,019.00		765,194.33
Accrued payroll and withholdings	202,915.35	3,690.08		20,050.01				226,655.44
Accrued expenses				190,522.43				190,522.43
Other liabilities								0.00
Agency Funds						107,088.99		107,088.99
Deferred revenue:								
Real and personal property taxes	(333,744.28)							(333,744.28)
Deferred taxes								0.00
Prepaid taxes/fees	1,330.89	39.54						1,370.43
Special assessments								0.00
Community Preservation Surcharge		15,607.07						15,607.07
Tax liens	170,457.76	1,141.74						171,599.50
Tax foreclosures	200,590.54							200,590.54
Motor vehicle excise	371,901.18							371,901.18
Other excises								0.00
User fees				916,108.83				916,108.83
Utility liens added to taxes								0.00
Departmental								0.00
Other receivables								0.00
Due from other governments								0.00
Due from Industrial Pretreat		1,400.00						1,400.00
Loans Receivable		93,289.29						93,289.29
Due to other governments								0.00
Due to/from other funds	945.97	882.75	9,887.14					11,715.86
MCWT temporary borrowing			983,209.00					983,209.00
Bonds payable				13,791,440.00			6,055,558.00	19,846,998.00
Notes payable								0.00
Vacation and sick leave liability								0.00
Total Liabilities	792,930.58	189,979.38	1,362,880.25	15,092,038.80	0.00	108,107.99	6,055,558.00	23,601,495.00
Fund Equity:								
Reserved for encumbrances	135,483.39							135,483.39
Reserved for expenditures	1,553,607.00			1,035,000.00				2,588,607.00
Reserved for endowments						210,514.79		210,514.79
Reserved for continuing appropriations		425,531.88						425,531.88
Reserved for appropriation deficit								0.00
Reserved for snow and ice deficit								0.00
Reserved for COVID-19 deficit								0.00
Reserved for premiums	496.03							496.03
Reserved for working deposit								0.00
Reserved for borrow			32,295.45					32,295.45
Reserved for deficits								0.00
Reserved fund balance		1,373,852.32						1,373,852.32
Undesignated fund balance	3,419,839.70	4,177,494.39	3,284,141.51	7,459,836.92		10,649,301.79		28,990,614.31
Investment in capital assets								0.00
Total Fund Equity	5,109,426.12	5,976,878.59	3,316,436.96	8,494,836.92	0.00	10,859,816.58	0.00	33,757,395.17
Total Liabilities and Fund Equity	5,902,356.70	6,166,857.97	4,679,317.21	23,586,875.72	0.00	10,967,924.57	6,055,558.00	57,358,890.17

Ayer
General Fund Accounts Receivable Detail
as of June 30, 2021
(Unaudited)

Account Number	Account Name	Accounts Receivable	Deferred Revenue	Receipts thru 9/30/2020	Remaining Receivable 6/30/2020
					0.00
12611	M/V EXCISE - 1991	10.00	10.00		0.00
12612	M/V EXCISE - 1992	0.21	0.21		0.00
12613	M/V EXCISE - 1993	10.00	10.00		0.00
12614	M/V EXCISE - 1994	(142.54)	(142.54)		0.00
12615	M/V EXCISE - 1995	(80.48)	(80.48)		0.00
12617	M/V EXCISE - 1997	(117.95)	(117.95)		0.00
12618	M/V EXCISE - 1998	(216.38)	(216.38)		0.00
12620	M/V EXCISE - 2000	43.81	43.81		0.00
12621	M/V EXCISE-2001	(8.47)	(8.47)		0.00
12622	M/V EXCISE-2002	124.52	124.52		0.00
12623	M/V EXCISE-2003	(23.41)	(23.41)		0.00
12624	M/V EXCISE-2004	4,154.91	4,154.91		0.00
12625	M/V EXCISE-2005	5,967.95	5,967.95		0.00
12626	M/V EXCISE-2006	8,040.02	8,040.02		0.00
12627	M/V EXCISE-2007	8,908.72	8,908.72		0.00
12628	M/V EXCISE-2008	8,274.66	8,274.66		0.00
12629	M/V EXCISE-2009	7,513.11	7,513.11		0.00
12630	M/V EXCISE-2010	7,225.84	7,225.84		0.00
12631	M/V EXCISE 2011	7,458.18	7,458.18		0.00
12632	M/V EXCISE 2012	4,675.44	4,675.44		0.00
12633	M/V EXCISE 2013	5,178.94	5,178.94		0.00
12634	M/V EXCISE 2014	8,959.60	8,959.60		0.00
12635	M/V EXCISE 2015	7,134.06	7,134.06		0.00
12636	M/V EXCISE 2016	12,019.31	12,019.31		0.00
12637	M/V EXCISE 2017	12,381.25	12,381.25		0.00
12638	M/V EXCISE 2018	14,322.96	14,322.96		0.00
12639	M/V EXCISE 2019	15,326.78	15,326.78		0.00
12640	M/V EXCISE 2020	46,883.04	46,883.04		0.00
12641	M/V EXCISE 2021	187,877.10	187,877.10		0.00
17400	DUE FROM DEVENS	505.47		505.47	0.00
17460	DUE FROM AYER HOUSING AUTH	131.72		131.72	0.00
20150	ACCOUNTS RECEIVABLE (PAYABLE)				
	National Grid G/F net metering				
	accounts with net credit balance	7,105.77		6,734.43	371.34
					0.00
Total General Fund Accounts Receivable Detail		379,644.14	371,901.18	7,371.62	371.34

Ayer
Special Revenue Fund Balance Detail
as of June 30, 2021
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
23	Community Preservation	16,748.81	16,748.81	2,540,696.99	0.00	0.00	0.00
24	Community Development	0.00	0.00	4,110.15	0	0.00	0.00
	CDF COVID 19 Grant	0.00	0.00	(11,121.47)	11,766.65	0.00	0.00
26	Grants & Special Revenue:						
	CARES Act Relief	0.00	0.00	(152,667.75)	11,770.14	0.00	(140,897.61)
	COVID Postage	0.00	0.00	1,145.02	0.00	0.00	0.00
	COVID 19 vaccinations	0.00	0.00	(3,639.03)	0.00	0.00	(3,639.03)
	COVID 19 ARPA funds (CLFRF)	0.00	0.00	428,931.74	0.00	0.00	0.00
	Memorial Garden	0.00	0.00	250.00	0.00	0.00	0.00
	Holiday Lights - donations	0.00	0.00	5,353.65	0.00	0.00	0.00
	Devens Disposition Grant	0.00	0.00	24,072.50	0.00	0.00	0.00
	FY20 ADA Grant	0.00	0.00	(22,000.00)	22,000.00	0.00	0.00
	Bylaw Shaker Mill Parking	0.00	0.00	2,504.90	0.00	0.00	0.00
	Bylaw Solar 2B	0.00	0.00	2,227.71	0.00	0.00	0.00
	Community Impact Grant (WW security)	0.00	0.00	1,031.26	0.00	0.00	0.00
	Cultural Counsel Grant	0.00	0.00	7,305.71	0.00	0.00	0.00
	Cultural Counsel Donations	0.00	0.00	3,435.81	0.00	0.00	0.00
	Receipts reserved for approp DARE Hillier	0.00	0.00	2,571.46	0.00	0.00	0.00
	Police Federal Sharing (Drug)	0.00	0.00	9,372.36	0.00	0.00	0.00
	Police radar gift	0.00	0.00	225.00	0.00	0.00	0.00
	Police Donations	0.00	0.00	1,937.04	0.00	0.00	0.00
	Police-Donation (Fletcher Estate)	0.00	0.00	4,304.16	0.00	0.00	0.00
	Police - 911 grant (FY21)	0.00	0.00	(52,277.74)	0.00	0.00	(52,277.74)
	Police 911 training grant (FY21)	0.00	0.00	(2,873.96)	0.00	0.00	(2,873.96)
	Police 911 EMD grant (FY21)	0.00	0.00	(2,697.71)	2,697.71	0.00	0.00
	Police Justice Assistance (JAG) (FY21)	0.00	0.00	(8,793.00)	8,793.00	0.00	0.00
	Underage alcohol grant FY15	0.00	0.00	578.68	0.00	0.00	0.00
	COA-Friends Donations	0.00	0.00	1,670.00	0.00	0.00	0.00
	COA-donations outreach	0.00	0.00	3,250.00	0.00	0.00	0.00
	MOC Meal (COA)	0.00	0.00	266.00	0.00	0.00	0.00
	43D Planning Grant	0.00	0.00	8,061.53	0.00	0.00	0.00
	By-Law Ridgeview (Planning Bd)	0.00	0.00	460.13	0.00	0.00	0.00
	By-Law Stratton Hill	0.00	0.00	601.30	0.00	0.00	0.00
	By-Law Washington St	0.00	0.00	105.00	0.00	0.00	0.00
	Wetlands Protection	0.00	0.00	66,774.65	0.00	0.00	0.00
	Chapter 90 Roads	0.00	0.00	(328,247.03)	328,247.03	0.00	0.00
	Police Toy Drive	0.00	0.00	2,552.03	0.00	0.00	0.00
	Complete Streets Grant (FY21)	0.00	0.00	(162,148.24)	162,148.24	0.00	0.00
	Historic Donation	0.00	0.00	673.93	0.00	0.00	0.00
	Historic-Donation (Fletcher Estate)	0.00	0.00	19,267.97	0.00	0.00	0.00
	Planning-Donation (Fletcher Estate)	0.00	0.00	22,435.95	0.00	0.00	0.00
	Fire-Donation (Fletcher Estate)	0.00	0.00	2,713.62	0.00	0.00	0.00
	Ambulance-Donation (Fletcher Estate)	0.00	0.00	4,246.78	0.00	0.00	0.00
	Developers' Share of Dam project	0.00	0.00	46,000.00	0.00	0.00	0.00
	BOH Title V	0.00	0.00	5,840.40	0.00	0.00	0.00
	BOH SRF Septic Program	0.00	0.00	5,581.47	0.00	0.00	0.00
	BOH SRF Septic	0.00	0.00	19,380.07	0.00	0.00	0.00
	BOH - Tobacco Fines	0.00	0.00	337.25	0.00	0.00	0.00
	BOH region 2 grant	0.00	0.00	1,141.91	0.00	0.00	0.00
	Library Building	0.00	0.00	250.00	0.00	0.00	0.00
	Library Grant	0.00	0.00	51,360.58	0.00	0.00	0.00
	Park - Ayer Kiddie Depot	0.00	0.00	1,909.77	0.00	0.00	0.00
	Park - Youth Center	0.00	0.00	1,526.42	0.00	0.00	0.00
	Extra Polling Hours Grant	0.00	0.00	9,043.55	0.00	0.00	0.00
	Emergency Management CERT (FY21)	0.00	0.00	(2,500.00)	0.00	0.00	(2,500.00)
	MEMA Fire (FY21)	0.00	0.00	(2,900.00)	2,900.00	0.00	0.00
	Fire PPE 2 Grant	0.00	0.00	(3,353.33)	3,353.33	0.00	0.00
	Fire SAFE Grant	0.00	0.00	7,781.46	0.00	0.00	0.00
	Fire - Safe Donation	0.00	0.00	6,084.99	0.00	0.00	0.00
	Fire-Donations	0.00	0.00	189.97	0.00	0.00	0.00
	Fire - Confined Space	0.00	0.00	640.69	0.00	0.00	0.00
	Fire - Decon Trailer	0.00	0.00	1,981.38	0.00	0.00	0.00
	Fire Safety Equip Grant (FY21)	0.00	0.00	(8,435.00)	8,435.00	0.00	0.00
	DPU- TNC	0.00	0.00	2,271.40	0.00	0.00	0.00
	Receipts Reserved for Borrow (future capital)						0.00
	General Fund	0.00	0.00	95,613.34	0.00	0.00	0.00
	Sewer	0.00	0.00	3,284.76	0.00	0.00	0.00
	Water	0.00	0.00	1,542.08	0.00	0.00	0.00
	Solid Waste	0.00	0.00	9,480.96	0.00	0.00	0.00
	Ambulance	0.00	0.00	13,553.14	0.00	0.00	0.00
	Donation Pulpit Rock	0.00	0.00	500.00	0.00	0.00	0.00
29	Police Details	0.00	0.00	(38,802.83)	38,936.04	0.00	0.00
	Recycling Revolving	0.00	0.00	1,385.59	0.00	0.00	0.00
	Senior Van (MART)	0.00	0.00	(6,641.37)	5,848.17	0.00	(793.20)
	Senior Activities Revolving	0.00	0.00	1,787.88	0.00	0.00	0.00
	Senior Store Account	0.00	0.00	215.00	0.00	0.00	0.00
	Plumbing Inspections	0.00	0.00	716.22	0.00	0.00	0.00
	Park Department	0.00	0.00	36,840.76	0.00	0.00	0.00
	Fire Alarm	0.00	0.00	58,241.23	0.00	0.00	0.00
	Fire Hazmat	0.00	0.00	1,028.34	0.00	0.00	0.00
	4th of July	0.00	0.00	18,712.13	0.00	0.00	0.00
	DPW - Inspections	0.00	0.00	141,572.48	0.00	0.00	0.00
	Police law enforcement trust revolving	0.00	0.00	3,587.26	0.00	0.00	0.00
	Town Hall rental	0.00	0.00	6,815.64	0.00	0.00	0.00
27	Mass Small Cities program	0.00	0.00	78,942.92	0.00	0.00	0.00
30	Urban Action Development	94,689.29	94,689.29	2,977,702.98			0.00
							0.00
Total Special Revenue Fund Balance		111,438.10	111,438.10	5,976,878.59	606,895.31	0.00	(202,981.54)

Ayer
Capital Project Fund Balance Detail
as of June 30, 2021
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
							0.00
general fund	31 Police station roof	0.00	0.00	568.66			0.00
	DPW operations center	0.00	0.00	10,348.72			0.00
	DPW operations center design & c	0.00	0.00	70.00			0.00
	Street sweeper	0.00	0.00	2,298.33			0.00
	West Main St culvert/bridge repla	0.00	0.00	1,000,000.60			0.00
	Parks building	0.00	0.00	14,452.53			0.00
	Fire radio equipment	0.00	0.00	980.02			0.00
	DPW tractor with snow blower	0.00	0.00	7,765.00			0.00
	Balch Pond dam repairs	0.00	0.00	109,151.56			0.00
	External LED display	0.00	0.00	576.69			0.00
	Police upgrade evidence/property	0.00	0.00	0.43			0.00
	Building Inspection vehicle	0.00	0.00	(0.18)			(0.18)
	auto HVAC police dept/town wide	0.00	0.00	600.84			0.00
	town hall electric door locking syst	0.00	0.00	10.00			0.00
	stormwater biofiltration/outfall impr	0.00	0.00	46,400.00			0.00
	senior center feasibility study	0.00	0.00	12,000.00			0.00
	Road paving	0.00	0.00	15,242.20			0.00
	IT replace/upgrade to W10	0.00	0.00	888.50			0.00
	Main St & Columbia design phase	0.00	0.00	187,555.00			0.00
	Town wide server upgrades	0.00	0.00	33,028.73			0.00
	Parks pickup truck	0.00	0.00	1,171.00			0.00
	Main St & Columbia design phase	0.00	0.00	250,000.00			0.00
	Road paving	0.00	0.00	150,000.00			0.00
	Town Hall boiler/HVAC replace	0.00	0.00	2,430.50			0.00
	Parks remediation study Kiddie Ju	0.00	0.00	20,000.00			0.00
	DPW Barnum Rd bridge repairs	0.00	0.00	30,000.00			0.00
	DPW Stormwater utility implement	0.00	0.00	25,000.00			0.00
	Police high risk prevention equipm	0.00	0.00	508.40			0.00
	subtotal fund 31	0.00	0.00	1,921,047.53	0.00	0.00	0.00
sewer	32 Wastewater treatment plant impr	0.00	0.00	208,913.60			0.00
	Replace/reline collection system	0.00	0.00	25,750.00			0.00
	Wrightway pumping station	0.00	0.00	100,000.00			0.00
	Infiltration inflow repairs	0.00	0.00	325,461.00			0.00
	Groton Shirley Rd low pressure se	0.00	0.00	172,226.38			0.00
	1 ton utility truck	0.00	0.00	416.00			0.00
	subtotal fund 32	0.00	0.00	832,766.98	0.00	0.00	0.00
water	33 Replace well#2 Spectacle Pond	0.00	0.00	0.64			0.00
	Newton St water mains	0.00	0.00	(0.17)			(0.17)
	Water main transmission engineer	0.00	0.00	(0.45)			(0.45)
	Spectacle Pond filter replacement	0.00	0.00	(0.15)			(0.15)
	Wright Road loop	0.00	0.00	951.48			0.00
	Spectacle Pond SCADA upgrades	0.00	0.00	24,000.00			0.00
	Grove Pond TP PFAS improvement	0.00	0.00	122,636.86			0.00
	Pleasant St/Doug Rd main loop	0.00	0.00	107,319.99			0.00
	Water utility truck	0.00	0.00	78.25			0.00
	Spec Pond TP PFAS improvemen	0.00	0.00	(328,580.40)	746,756.00	983,209.00	0.00
	Ground water supply	0.00	0.00	34,826.28			0.00
	Grove Pond media filter	0.00	0.00	2,000.00			0.00
	Water main replacements	0.00	0.00	24,513.09			0.00
	Groton Shirley Rd water main loop	0.00	0.00	220,324.25			0.00
	Spec Pond filter media replaceme	0.00	0.00	350,000.00			0.00
	subtotal fund 33	0.00	0.00	558,069.67	746,756.00	983,209.00	(0.77)
solid waste	34 Resurfacing parking lot	0.00	0.00	3,400.10	0.00	0.00	0.00
ambulance	35 replace cardiac monitor	0.00	0.00	628.70	0.00	0.00	0.00
	ambulance	0.00	0.00	523.98	0.00	0.00	0.00
	subtotal fund 35	0.00	0.00	1,152.68	0.00	0.00	0.00
				3,316,436.96			

Ayer
Combining Balance Sheet - Enterprise Funds
as of June 30, 2021
(Unaudited)

	Sewer Enterprise Fund	Water Enterprise Fund	Solid Waste Enterprise Fund	Ambulance Enterprise Fund	Totals (Memorandum Only)
<u>ASSETS</u>					
Cash and cash equivalents	3,238,926.65	3,980,869.23	172,255.61	133,365.27	7,525,416.76
Investments					0.00
Receivables:					
User Fees	758,802.20	547,361.26		916,108.83	2,222,272.29
Allowance for uncollectible receivables	(16,158.00)	(7,824.00)			(23,982.00)
Utility interest receivable	11,134.81	4,507.65			15,642.46
Special assessments					0.00
Utility liens added to taxes	12,636.63	7,167.02			19,803.65
Backflow charges receivable		3,900.00			3,900.00
Tax Titles	964.89	600.99			1,565.88
Tax foreclosures		58.68			58.68
Departmental					0.00
Other receivables					0.00
Due from other governments	30,758.00				30,758.00
Due to/from other funds					0.00
Prepays					0.00
Inventory					0.00
Fixed assets, net of accumulated depreciation					0.00
Amounts to be provided - payment of bonds	8,448,821.28	4,882,618.72	115,000.00	345,000.00	13,791,440.00
Amounts to be provided - vacation and sick leave					0.00
Total Assets	12,485,886.46	9,419,259.55	287,255.61	1,394,474.10	23,586,875.72
<u>LIABILITIES AND FUND EQUITY</u>					
Liabilities:					
Accounts payable	17,766.30	12,871.06	1,351.03		31,988.39
Warrants payable	62,271.41	54,744.62	19,757.11	5,156.00	141,929.14
Accrued payroll and withholdings	10,535.26	6,584.90	2,929.85		20,050.01
Accrued expenses	181,512.43	9,010.00			190,522.43
Other liabilities					0.00
Deferred revenue:					
User Charges				916,108.83	916,108.83
Special assessments					0.00
Utility liens added to taxes					0.00
Tax foreclosures					0.00
Departmental					0.00
Other receivables					0.00
Due from other governments					0.00
Due to other governments					0.00
Due to/from other funds					0.00
Bonds payable	8,448,821.28	4,882,618.72	115,000.00	345,000.00	13,791,440.00
Vacation and sick leave liability					0.00
Total Liabilities	8,720,906.68	4,965,829.30	139,037.99	1,266,264.83	15,092,038.80
Fund Equity:					
Reserved for encumbrances					0.00
Reserved for expenditures	1,000,000.00	0.00	35,000.00		1,035,000.00
Reserved for continuing appropriations					0.00
Reserved for petty cash					0.00
Reserved for appropriation deficit					0.00
Reserved for debt service					0.00
Unreserved retained earnings	2,764,979.78	4,453,430.25	113,217.62	128,209.27	7,459,836.92
Investment in capital assets					0.00
Total Fund Equity	3,764,979.78	4,453,430.25	148,217.62	128,209.27	8,494,836.92
Total Liabilities and Fund Equity	12,485,886.46	9,419,259.55	287,255.61	1,394,474.10	23,586,875.72

Ayer
Trust Fund Balance Detail
as of June 30, 2021
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Fund Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
80	Affordable Housing Trust	0.00	0.00	30,000.00	0.00	0.00	0.00
81	Non-Expendable Trusts:						0.00
	Dupont Police Award	0.00	0.00	3,000.00	0.00	0.00	0.00
	A. Page Scholarship	0.00	0.00	13,007.32	0.00	0.00	0.00
	T. Page Scholarship	0.00	0.00	15,000.00	0.00	0.00	0.00
	S. Barker Scholarship	0.00	0.00	100.00	0.00	0.00	0.00
	Clark Sherwin Scholarship	0.00	0.00	30,000.00	0.00	0.00	0.00
	Ayer High School Scholarship	0.00	0.00	2,351.93	0.00	0.00	0.00
	Lt. T. Thompson Scholarship	0.00	0.00	2,040.00	0.00	0.00	0.00
	R. Morrissey Scholarship	0.00	0.00	10,000.00	0.00	0.00	0.00
	M. Whitcomb Scholarship	0.00	0.00	1,000.00	0.00	0.00	0.00
	J. Kaplan Scholarship	0.00	0.00	4,500.00	0.00	0.00	0.00
	F. Fletcher Scholarship	0.00	0.00	10,000.00	0.00	0.00	0.00
	J. Angell Scholarship	0.00	0.00	1,000.00	0.00	0.00	0.00
	Joe Morris Scholarship	0.00	0.00	11,300.00	0.00	0.00	0.00
	F. Glanz Scholarship	0.00	0.00	6,484.00	0.00	0.00	0.00
	M. Nutting Scholarship	0.00	0.00	30,000.00	0.00	0.00	0.00
	Belitsky Scholarship	0.00	0.00	15,000.00	0.00	0.00	0.00
	Children of Ayer	0.00	0.00	55,731.54	0.00	0.00	0.00
82	Expendable Trusts:						0.00
	Dupont Police Award	0.00	0.00	10,914.79	0.00	0.00	0.00
	A. Page Scholarship	0.00	0.00	5,571.92	0.00	0.00	0.00
	T. Page Scholarship	0.00	0.00	8,858.42	0.00	0.00	0.00
	S. Barker Scholarship	0.00	0.00	1,037.92	0.00	0.00	0.00
	Clark Sherwin Scholarship	0.00	0.00	155,441.62	0.00	0.00	0.00
	Ayer High School Scholarship	0.00	0.00	7,387.36	0.00	0.00	0.00
	Lt. T. Thompson Scholarship	0.00	0.00	4,195.08	0.00	0.00	0.00
	R. Morrissey Scholarship	0.00	0.00	7,660.32	0.00	0.00	0.00
	M. Whitcomb Scholarship	0.00	0.00	4,066.98	0.00	0.00	0.00
	J. Kaplan Scholarship	0.00	0.00	3,653.32	0.00	0.00	0.00
	F. Fletcher Scholarship	0.00	0.00	4,548.11	0.00	0.00	0.00
	J. Angell Scholarship	0.00	0.00	2,368.00	0.00	0.00	0.00
	Joe Morris Scholarship	0.00	0.00	20,587.90	0.00	0.00	0.00
	F. Glanz Scholarship	0.00	0.00	8,589.92	0.00	0.00	0.00
	M. Nutting Scholarship	0.00	0.00	15,774.06	0.00	0.00	0.00
	Belitsky Scholarship	0.00	0.00	12,133.28	0.00	0.00	0.00
	R. Artesani Scholarship	0.00	0.00	6,824.21	0.00	0.00	0.00
82	Library Trust Funds:						0.00
	Clark Sherwin Library Trust	0.00	0.00	14,694.24	0.00	0.00	0.00
	Library Book Trust	0.00	0.00	11,787.42	0.00	0.00	0.00
	C. Black Library Trust	0.00	0.00	68,200.71	0.00	0.00	0.00
	Library Landscaping Trust	0.00	0.00	5,541.56	0.00	0.00	0.00
	Library Memorial Trust	0.00	0.00	80,497.61	0.00	0.00	0.00
	J. Fitch Moore Library Trust	0.00	0.00	783.99	0.00	0.00	0.00
84	Conservation Trust	0.00	0.00	570,225.95	0.00	0.00	0.00
85	Stabilization Trust	0.00	0.00	2,687,322.25	0.00	0.00	0.00
86	Capital Stabilization Trust	0.00	0.00	2,787,812.34	0.00	0.00	0.00
87	OPEB Trust	0.00	0.00	4,064,382.01	0.00	0.00	0.00
88	Reserve Fund for Compensated Absences	0.00	0.00	50,004.79	0.00	0.00	0.00
Total Trust Fund Balance		0.00	0.00	10,861,380.87	0.00	0.00	0.00

Ayer
Agency Fund Detail
as of June 30, 2021
(Unaudited)

Fund Number	Fund Name	Accounts Receivable	Deferred Revenue	Balance 6/30/2021	Receipts thru 9/30/2021	BAN's	Remaining Deficit 6/30/2021
							0.00
89	Agency Fund:						0.00
	Deputy Collector Fees	0.00	0.00	(256.00)	256.00	0.00	0.00
	Fire Details	0.00	0.00	(1,308.29)	1,308.29	0.00	0.00
	Police Evidence:						0.00
	Case 20-129	0.00	0.00	2,450.00	0.00	0.00	0.00
	Case 20-200	0.00	0.00	20.00	0.00	0.00	0.00
	Case 21-103	0.00	0.00	1,780.00	0.00	0.00	0.00
	Case 21-22	0.00	0.00	5.20	0.00	0.00	0.00
	Case 21-75	0.00	0.00	13,882.00	0.00	0.00	0.00
	Case 21-77	0.00	0.00	5,226.00	0.00	0.00	0.00
	Case 12-24	0.00	0.00	3.00	0.00	0.00	0.00
	Case 12-25	0.00	0.00	38.00	0.00	0.00	0.00
	Case 12-26	0.00	0.00	300.00	0.00	0.00	0.00
	Case 12-29	0.00	0.00	43.00	0.00	0.00	0.00
	Case 12-111	0.00	0.00	180.00	0.00	0.00	0.00
	Case 12-112	0.00	0.00	20.00	0.00	0.00	0.00
	Case 12-178	0.00	0.00	310.00	0.00	0.00	0.00
	Case 12-179	0.00	0.00	380.00	0.00	0.00	0.00
	Case 14-101	0.00	0.00	190.00	0.00	0.00	0.00
	Case 15-13	0.00	0.00	1,500.00	0.00	0.00	0.00
	Case 16-86	0.00	0.00	407.00	0.00	0.00	0.00
	Case 16-156	0.00	0.00	2,406.00	0.00	0.00	0.00
	Case 16-525	0.00	0.00	4.12	0.00	0.00	0.00
	Case 17-127	0.00	0.00	141.00	0.00	0.00	0.00
	Case 17-196	0.00	0.00	17.00	0.00	0.00	0.00
	Case 17-219	0.00	0.00	21.00	0.00	0.00	0.00
	Case 17-239	0.00	0.00	28.00	0.00	0.00	0.00
	Case 17-264	0.00	0.00	50.00	0.00	0.00	0.00
	Case 18-128	0.00	0.00	0.00	0.00	0.00	0.00
							0.00
							0.00
83	Guaranteed Deposits:						0.00
	Bruce Homes	0.00	0.00	10,129.46	0.00	0.00	0.00
	Long Pond Estates	0.00	0.00	1,198.10	0.00	0.00	0.00
	Elizabeth Estates	0.00	0.00	4.86	0.00	0.00	0.00
	Riley J. Farm	0.00	0.00	66,355.25	0.00	0.00	0.00
							0.00
							0.00
Total Agency Balance		0.00	0.00	105,524.70	1,564.29	0.00	0.00
Please enter amount reported in the agency fund liability cell of the combined balance sheet.				107,088.99	Does Not Equal Combined Balance Sheet		
Please enter amount reported in the fund balance section of the combined balance sheet.				(1,564.29)			
Total Agency Balance				105,524.70			

Ayer
Undesignated Fund Balance Roll-forward
as of June 30, 2021
(Unaudited)

Beginning Undesignated Fund Balance	<u>4,234,731.22</u>
Add:	
Prior Year Reserved for Encumbrance	<u>255,890.12</u>
Prior Year Reserved for Expenditures	<u>248,298.00</u>
Prior Year Reserved for Continuing Appropriations	
Prior Year Reserved for Petty Cash	
Prior Year Reserved for Borrow Premium	<u>1,128.04</u>
Prior Year Reserved for	
Prior Year Reserved for	
Prior Year Reserved for	
Prior Year Reserved for	
PPA prior year reserve for encumbrance adjustment	
Less:	
Prior Year Reserved for Appropriation Deficits	<u>20,821.40</u>
Prior Year Reserved for Snow and Ice Deficits	
Prior Year Total Fund Balance	<u>4,719,225.98</u>
Deduct:	
Current Year Reserved for Encumbrance	<u>135,483.39</u>
Current Year Reserved for Expenditures	<u>1,553,607.00</u>
Current Year Reserved for Continuing Appropriations	
Current Year Reserved for Petty Cash	
Current Year Reserved for Borrow premium	<u>496.03</u>
Current Year Reserved for	
Current Year Reserved for	
Current Year Reserved for	
Current Year Reserved for	
Current Year Reserved for	
Add:	
Current Year Reserved for Appropriation Deficits	
Current Year Reserved for Snow and Ice Deficits	
Add:	
Current Year Revenue Closeouts	<u>29,296,726.66</u>
Other Financing Sources	<u>95,114.66</u>
Audit Adjustments	
Less:	
Current Year Expenditure Closeouts	<u>29,000,972.35</u>
Other Financing Uses	<u>668.83</u>
Audit Adjustments	
Current Year Undesignated Fund Balance	<u>3,419,839.70</u>

Schedule A All Parts
Schedule A Part 1 - Fiscal Year 2021

Schedule A Part 1 - General Fund Revenues and Other Financing Sources (Fund 01)

Acct. No.	Item Description	Amount
A. Taxes		
4110	Personal Property Taxes	4,197,301
4120	Real Estate Taxes	21,314,605
4150	Motor Vehicle Excise	1,221,691
4179	Penalties and Interest	116,231
4180	In Lieu of Taxes	21,231
4191	Hotel/Motel Excise	
4192	Meals Excise	118,905
4193	Cannabis Excise	530,837
4194	Boat Excise	
4198	Urban Redevelopment Excises	
4199	Other Taxes	69,880
A. TOTAL TAXES (NET OF REFUNDS)		27,590,681
B. Charges for Services/Other Departmental Revenues		
4211	Water Charges	
4212	Other Utility Charges	
4229	Other Charges	
4243	Parking Charges	4,275
4244	Park and Recreation Charges	
4246	Sewerage Charges	
4247	Trash Collection Charges	
4248	Transit Charges	
4370	Other Department Revenue	230,866
B. TOTAL CHARGES FOR SERVICES/OTHER DEPARTMENTAL REVENUES		235,141
C. Licenses, Permits and Fees		
4322	Fees Retained from Tax Collection	
4323	Cannabis Impact Fee	9,000
4324	Short-term Rental Community Impact Fee	
4400	Licenses and Permits	260,713
C. TOTAL LICENSES, PERMITS AND FEES		269,713
D. Federal Revenue		
4540	Unrestricted - Direct	
4580	Unrestricted - Through the State	
D. TOTAL FEDERAL REVENUE		
E. Revenues From State		
4600	State Revenue	1,000,564
E. TOTAL REVENUES FROM STATE		1,000,564
F. Revenues From Other Governments		
4695	Court Fines	105
4720	Received From the County for Services Performed	

Schedule A All Parts
Schedule A Part 1 - Fiscal Year 2021

Acct. No.	Item Description	Amount
4730	Received From Other Municipalities for Services Performed	145,000
	F. TOTAL REVENUES FROM OTHER GOVERNMENTS	145,105
	G. Special Assessments	
4750	Special Assessments	
	G. TOTAL SPECIAL ASSESSMENTS	
	H. Fines, and Forefeitures	
4770	Fines and Forfeitures	
	H. TOTAL FINES AND FORFEITURES	
	I. Miscellaneous Revenues	
4800	Miscellaneous Revenues	
4820	Earnings on Investments	55,523
	I. TOTAL MISCELLANEOUS REVENUES	55,523
	TOTAL GENERAL FUND REVENUES	29,296,727
	J. Other Financing Sources	
4990	Other Financing Sources	
	J. TOTAL OTHER FINANCING SOURCES	
	TOTAL GENERAL FUND REVENUES AND OTHER FINANCIAL SOURCES	29,296,727
	K. Interfund Operating Transfers	
4972	Transfers from Special Revenue Funds	
4973	Transfers from Capital Projects Funds	
4975	Transfers from Enterprise Funds	1,193,573
4976	Transfers from Trust Funds	
4977	Transfers from Agency Funds	
	K. TOTAL INTERFUND OPERATING TRANSFERS	1,193,573
	TOTAL GENERAL FUND REVENUES, OTHER FINANCING SOURCES, AND INTERFUND OPERATING TRANSFERS	30,490,300

Schedule A All Parts
Schedule A Part 2 - Fiscal Year 2021

Schedule A Part 2 - General Government (100)

Acct. No.	Object of Expenditure	Legislative	Executive	Accountant Auditor	Collector	Treasurer	Law Department Town/City Counsel	Public Building/ Properties Maintenance	Assessors	Operations Support	License and Registration	Land Use	Conservation Commission	Other
5100	Salary and Wages	541	263,636	182,921		162,880		118,506	172,424			127,328	62,201	385,680
5700	Expenditures		14,298	36,454		108,626	51,197	244,324	20,242	20,501		1,882	61,990	360,206
5800A	Construction													
5800B	Capital Outlay													
TOTAL		541	277,934	219,375		271,506	51,197	362,830	192,666	20,501		129,210	124,191	745,886

Schedule A Part 2 - Public Safety (200)

Acct. No.	Object of Expenditure	Police	Fire	Emerg. Med. Services	Inspection	Other
5100	Salary and Wages	2,491,335	1,784,966		95,737	39,986
5700	Expenditures	235,127	127,229		7,739	36,517
5800A	Construction					
5800B	Capital Outlay	50,322				
TOTAL		2,776,784	1,912,195		103,476	76,503

Schedule A Part 2 - Education (300)

Acct. No.	Object of Expenditure	Education	Reg. School Assessment-1	Reg. School Assessment-2	Reg. School Assessment-3	Reg. School Assessment-4
5100	Salary and Wages					
5700	Expenditures		12,459,325	870,317		
5800A	Construction					
5800B	Capital Outlay					
TOTAL			12,459,325	870,317		

Schedule A Part 2 - Public Works (400)

Acct. No.	Object of Expenditure	Hwy/Streets (Snow/Ice)	Hwy/Streets (Other)	Waste Collect/Disp	Sewer Collect/Disp	Water Distribution	Parking Garage	Street Lighting	Other
5100	Salary and Wages	77,647	705,808						67,786
5700	Expenditures	177,229	107,450					31,918	179,369
5800A	Construction								74,354
5800B	Capital Outlay								
TOTAL		254,876	813,258					31,918	321,509

Schedule A Part 2 - Human Services (500)

Acct. No.	Object of Expenditure	Health Services	Clinical Services	Special Program	Veterans Services	Other
5100	Salary and Wages			98,857	20,272	
5700	Expenditures	21,382	9,689	15,294	112,634	
5800A	Construction					
5800B	Capital Outlay					
TOTAL		21,382	9,689	114,151	132,906	

Schedule A All Parts
Schedule A Part 2 - Fiscal Year 2021

Schedule A Part 2 - Culture and Recreation (600)

Acct. No.	Object of Expenditure	Library	Recreation	Parks	Historical Commission	Celebrations	Other
5100	Salary and Wages	389,525		109,998			
5700	Expenditures	211,645		37,524		15,000	600
5800A	Construction						
5800B	Capital Outlay						
TOTAL		601,170		147,522		15,000	600

Schedule A Part 2 - Debt Service (700)

Acct. No.	Object of Expenditure	Retirement of Debt Principal	Interest on Long Term Debt	Interest on Short Term Debt	Other Interest
5900	Debt Service	969,600	219,119	14,800	
TOTAL		969,600	219,119	14,800	

Schedule A Part 2 - Unclassified (900)

Acct. No.	Object of Expenditure	Workers Compensation	Unemployment	Health Insurance	Other Emp. Benefits	Court Judgements	Other Insurance	Intergovt. Assessments	Retirement	Other
0001	Unclassified	56,616	12,831	1,701,696	119,626			102,640	2,087,745	
TOTAL		56,616	12,831	1,701,696	119,626			102,640	2,087,745	

Schedule A Part 2 - Transfers/Other Financing Uses (0001)

Acct. No.	Object of Expenditure	Amount
5960	Transfers to Other Funds	1,851,453
5990	Other Financing Uses	
TOTAL		1,851,453

Schedule A Part 2 - Total All General Fund Expenditures

Acct. No.	Object of Expenditure	Total
Expenditures		
5100	Salary and Wages	7,358,034
5700	Expenditures	15,575,708
5800A	Construction	74,354
5800B	Capital Outlay	50,322
5900	Debt Service	1,203,519
0001	Unclassified	4,081,154
TOTAL GENERAL FUND EXPENDITURES		28,343,091
Other Financing Uses		
5960	Transfers to Other Funds	1,851,453
5990	Other Financing Uses	
TOTAL TRANSFERS AND OTHER FINANCING USES		1,851,453
TOTAL GENERAL FUND		30,194,544

Schedule A All Parts
Schedule A Part 2 - Fiscal Year 2021

Acct. No.	Object of Expenditure	Total
	EXPENDITURES AND OTHER FINANCING USES	

Schedule A All Parts
Schedule A Part 3 - Fiscal Year 2021

Schedule A Part 3 - Federal Grants (FG01)

Acct. No.	Item Description	General Government	Public Safety	Public Works	Education	Federal Emerg. Mgmt. Agency	Culture and Recr.	Community Development Block	Other Housing and Urban Development	Other	Total
Revenues											
4100	Taxes and Excises										
4200	Charges for Services								73,174		73,174
4500	Federal Revenue	560,112	2,857					178,629			741,598
4600	State Revenue										
4800	Miscellaneous Revenues							29,065	182,447		211,512
4820	Earnings on Investments							3	80,756		80,759
	TOTAL REVENUES	560,112	2,857					207,697	336,377		1,107,043
Other Financing Sources											
4910	Bond Proceeds										
4970	Transfers From Other Funds								230,000		230,000
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES								230,000		230,000
	TOTAL REVENUES AND OTHER FINANCING SOURCES	560,112	2,857					207,697	566,377		1,337,043
Expenditures											
5100	Salary and Wages	46,343						52,257	52,232		150,832
5700	Expenditures	208,284	15,003					99,109	93,872		416,268
5800A	Construction							47,649			47,649
5800B	Capital Outlay										
5900	Debt Service										
	TOTAL EXPENDITURES	254,627	15,003					199,015	146,104		614,749
Other Financing Uses											
5960	Transfers to Other Funds								68,490		68,490
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES								68,490		68,490
	TOTAL EXPENDITURES AND OTHER FINANCING USES	254,627	15,003					199,015	214,594		683,239
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	305,485	-12,146					8,682	351,783		653,804
0002	Fund Balance Beginning of Year	-32,858	9,628					63,249	2,625,920		2,665,939
0003	Adjustments		-256								-256
0004	Fund Balance End of Year	272,627	-2,774					71,931	2,977,703		3,319,487

Schedule A All Parts
Schedule A Part 3 - Fiscal Year 2021

Schedule A Part 3 - State Grants (SG01)

Acct. No.	Item Description	General Government	Public Safety	Public Works	Education	Mass. Emerg. Mngmt. Agency	Culture and Recr.	Council on Aging	Library	Other	Total
Revenues											
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue	48,827	534,446	628,538			6,000	14,148	14,204	1,229	1,247,392
4800	Miscellaneous Revenues										
4820	Earnings on Investments										
	TOTAL REVENUES	48,827	534,446	628,538			6,000	14,148	14,204	1,229	1,247,392
Other Financing Sources											
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
	TOTAL OTHER FINANCING SOURCES										
	TOTAL REVENUES AND OTHER FINANCING SOURCES	48,827	534,446	628,538			6,000	14,148	14,204	1,229	1,247,392
Expenditures											
5100	Salary and Wages		280,548					14,148			294,696
5700	Expenditures	23,880	25,304	8,509			2,200		298		60,191
5800A	Construction	78,438		490,395							568,833
5800B	Capital Outlay		233,458								233,458
5900	Debt Service									3,940	3,940
	TOTAL EXPENDITURES	102,318	539,310	498,904			2,200	14,148	298	3,940	1,161,118
Other Financing Uses											
5960	Transfers to Other Funds			200,000							200,000
5990	Other Financing Uses										
	TOTAL OTHER FINANCING USES			200,000							200,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES	102,318	539,310	698,904			2,200	14,148	298	3,940	1,361,118
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	-53,491	-4,864	-70,366			3,800		13,906	-2,711	-113,726
0002	Fund Balance Beginning of Year	44,982	-56,204	-420,275			3,506		37,454	65,974	-324,563
0003	Adjustments		-274	246						-327	-355
0004	Fund Balance End of Year	-8,509	-61,342	-490,395			7,306		51,360	62,936	-438,644

Schedule A All Parts
Schedule A Part 3 - Fiscal Year 2021

Schedule A Part 3 - Receipts Reserved for Appropriation (RA01)

Acct. No.	Item Description	Education	Waterways Improvement	Wetlands Protection	Parking Meters	Ambulance	Ins. Reimb over \$150,000	Sale of Real Estate	Sale of Cemetery Lots	Other	Total
Revenues											
4100	Taxes and Excises										
4200	Charges for Services										
4500	Federal Revenue										
4600	State Revenue										
4800	Miscellaneous Revenues			4,002						4,281	8,283
4820	Earnings on Investments										
TOTAL REVENUES				4,002						4,281	8,283
Other Financing Sources											
4910	Bond Proceeds										
4970	Transfers From Other Funds										
4990	Other Financing Sources										
TOTAL OTHER FINANCING SOURCES											
TOTAL REVENUES AND OTHER FINANCING SOURCES				4,002						4,281	8,283
Expenditures											
5100	Salary and Wages										
5700	Expenditures			161						29,957	30,118
5800A	Construction										
5800B	Capital Outlay										
5900	Debt Service										
TOTAL EXPENDITURES				161						29,957	30,118
Other Financing Uses											
5960	Transfers to Other Funds										
5990	Other Financing Uses										
TOTAL OTHER FINANCING USES											
TOTAL EXPENDITURES AND OTHER FINANCING USES				161						29,957	30,118
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)				3,841						-25,676	-21,835
0002	Fund Balance Beginning of Year			62,934						155,840	218,774
0003	Adjustments									-4,118	-4,118
0004	Fund Balance End of Year			66,775						126,046	192,821

Schedule A All Parts
Schedule A Part 3 - Fiscal Year 2021

Schedule A Part 3 - Revolving Funds (RF01)

Acct. No.	Item Description	Education	Athletic	Parks and Recreation	Ch. 44, 53E 1/2	Other	Total
Revenues							
4100	Taxes and Excises						
4200	Charges for Services			15,073	114,432		129,505
4500	Federal Revenue						
4600	State Revenue						
4800	Miscellaneous Revenues					61,828	61,828
4820	Earnings on Investments						
TOTAL REVENUES				15,073	114,432	61,828	191,333
Other Financing Sources							
4910	Bond Proceeds						
4970	Transfers From Other Funds						
4990	Other Financing Sources						
TOTAL OTHER FINANCING SOURCES							
TOTAL REVENUES AND OTHER FINANCING SOURCES				15,073	114,432	61,828	191,333
Expenditures							
5100	Salary and Wages			546	5,419	54,812	60,777
5700	Expenditures			9,730	68,583	3,297	81,610
5800A	Construction						
5800B	Capital Outlay						
5900	Debt Service						
TOTAL EXPENDITURES				10,276	74,002	58,109	142,387
Other Financing Uses							
5960	Transfers to Other Funds						
5990	Other Financing Uses						
TOTAL OTHER FINANCING USES							
TOTAL EXPENDITURES AND OTHER FINANCING USES				10,276	74,002	58,109	142,387
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)				4,797	40,430	3,719	48,946
0002	Fund Balance Beginning of Year			36,794	189,951	-6,773	219,972
0003	Adjustments			-4,750	93		-4,657
0004	Fund Balance End of Year			36,841	230,474	-3,054	264,261

Schedule A All Parts
Schedule A Part 3 - Fiscal Year 2021

Schedule A Part 3 - Other Special Revenue (OS01)

Acct. No.	Item Description	Water	Sewer	Education	School Lunch	Adult Education	Professional Development	Comm. Preserv. Act	MWPAT	Title V	Gifts and Donations	Other	Total
Revenues													
4100	Taxes and Excises							630,550					630,550
4200	Charges for Services												
4500	Federal Revenue												
4600	State Revenue							59,412					59,412
4800	Miscellaneous Revenues										13,715	10,185	23,900
4820	Earnings on Investments							1,083					1,083
TOTAL REVENUES								691,045			13,715	10,185	714,945
Other Financing Sources													
4910	Bond Proceeds												
4970	Transfers From Other Funds												
4990	Other Financing Sources												
TOTAL OTHER FINANCING SOURCES													
TOTAL REVENUES AND OTHER FINANCING SOURCES								691,045			13,715	10,185	714,945
Expenditures													
5100	Salary and Wages											3,745	3,745
5700	Expenditures							10,745			12,542	14,186	37,473
5800A	Construction							26,035					26,035
5800B	Capital Outlay												
5900	Debt Service												
TOTAL EXPENDITURES								36,780			12,542	17,931	67,253
Other Financing Uses													
5960	Transfers to Other Funds							30,000					30,000
5990	Other Financing Uses												
TOTAL OTHER FINANCING USES								30,000					30,000
TOTAL EXPENDITURES AND OTHER FINANCING USES								66,780			12,542	17,931	97,253
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)								624,265			1,173	-7,746	617,692
0002	Fund Balance Beginning of Year							1,916,432			82,245	61,390	2,060,067
0003	Adjustments												
0004	Fund Balance End of Year							2,540,697			83,418	53,644	2,677,759

Schedule A All Parts
Schedule A Part 3 - Fiscal Year 2021

Schedule A Part 3 - Total All Special Revenue Funds and Expenditures

Acct. No.	Item Description	Total
Revenues		
4100	Taxes and Excises	630,550
4200	Charges for Services	202,679
4500	Federal Revenue	741,598
4600	State Revenue	1,306,804
4800	Miscellaneous Revenues	305,523
4820	Earnings on Investments	81,842
TOTAL REVENUES		3,268,996
Other Financing Sources		
4910	Bond Proceeds	
4970	Transfers From Other Funds	230,000
4990	Other Financing Sources	
TOTAL OTHER FINANCING SOURCES		230,000
TOTAL REVENUES AND OTHER FINANCING SOURCES		3,498,996
Expenditures		
5100	Salary and Wages	510,050
5700	Expenditures	625,660
5800A	Construction	642,517
5800B	Capital Outlay	233,458
5900	Debt Service	3,940
TOTAL EXPENDITURES		2,015,625
Other Financing Uses		
5960	Transfers to Other Funds	298,490
5990	Other Financing Uses	
TOTAL OTHER FINANCING USES		298,490
TOTAL EXPENDITURES AND OTHER FINANCING USES		2,314,115
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)		1,184,881
0002	Fund Balance Beginning of Year	4,840,189
0003	Adjustments	-9,386
0004	Fund Balance End of Year	6,015,684

Schedule A All Parts
Schedule A Part 4 - Fiscal Year 2021

Schedule A Part 4 - Capital Project Funds

Acct. No.	Item Description	Water	Sewer	Schools	Municipal Buildings	Landfill	Highways (Chapter 90)	Other	Total
Revenues									
4100	Taxes and Excises								
4200	Charges for Services								
4500	Federal Revenue	960,613							960,613
4600	State Revenue								
4800	Miscellaneous Revenues								
4820	Earnings on Investments								
TOTAL REVENUES		960,613							960,613
Other Financing Sources									
4910	Bond Proceeds	1,900,091	2,912,351		345,000			1,017,558	6,175,000
4970	Transfers From Other Funds	300,000			88,490			151,000	539,490
4990	Other Financing Sources	1,123,209	195,000					97,442	1,415,651
TOTAL OTHER FINANCING SOURCES		3,323,300	3,107,351		433,490			1,266,000	8,130,141
TOTAL REVENUES AND OTHER FINANCING SOURCES		4,283,913	3,107,351		433,490			1,266,000	9,090,754
Expenditures									
5100	Salary and Wages								
5700	Expenditures								
5800A	Construction	3,927,809	2,133,508		246,247			168,573	6,476,137
5800B	Capital Outlay		80,752		79,944			984,586	1,145,282
5900	Debt Service								
TOTAL EXPENDITURES		3,927,809	2,214,260		326,191			1,153,159	7,621,419
Other Financing Uses									
5960	Transfers to Other Funds	4,426						19,598	24,024
5990	Other Financing Uses								
TOTAL OTHER FINANCING USES		4,426						19,598	24,024
TOTAL EXPENDITURES AND OTHER FINANCING USES		3,932,235	2,214,260		326,191			1,172,757	7,645,443
Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)		351,678	893,091		107,299			93,243	1,445,311
0002	Fund Balance Beginning of Year	206,393	-60,324		-128,237	3,400		1,849,895	1,871,127
0003	Adjustments				61,419			-61,419	
0004	Fund Balance End of Year	558,071	832,767		40,481	3,400		1,881,719	3,316,438

Schedule A All Parts
Schedule A Part 5 - Fiscal Year 2021

Schedule A Part 5 - Enterprise Funds

Acct. No.	Item Description	Water	Sewer	Electric	Landfills	Hospital	Health Care	Airport	Harbor	Golf Courses	Public Recreation	Other	Total
Revenues													
4100	Taxes and Excises												
4200	Charges for Services	2,716,310	3,642,731		305,145							409,604	7,073,790
4500	Federal Revenue											78,887	78,887
4600	State Revenue												
4800	Miscellaneous Revenues	9,009			22,837								
4820	Earnings on Investments												31,846
	TOTAL REVENUES	2,725,319	3,642,731		327,982							488,491	7,184,523
Other Financing Sources													
4910	Bond Proceeds												
4970	Transfers From Other Funds	4,426	18,720		212,573							86,021	321,740
4990	Other Financing Sources												
	TOTAL OTHER FINANCING SOURCES	4,426	18,720		212,573							86,021	321,740
	TOTAL REVENUES AND OTHER FINANCING SOURCES	2,729,745	3,661,451		540,555							574,512	7,506,263
Expenditures													
5100	Salary and Wages	375,961	486,402		121,486								983,849
5700	Expenditures	678,315	1,249,498		219,956							78,592	2,226,361
5800A	Construction												
5800B	Capital Outlay												
5900	Debt Service	445,339	1,047,725		80,977							77,450	1,651,491
	TOTAL EXPENDITURES	1,499,615	2,783,625		422,419							156,042	4,861,701
Other Financing Uses													
5960	Transfers to Other Funds	397,781	371,956		119,161							404,675	1,293,573
5990	Other Financing Uses												
	TOTAL OTHER FINANCING USES	397,781	371,956		119,161							404,675	1,293,573
	TOTAL EXPENDITURES AND OTHER FINANCING USES	1,897,396	3,155,581		541,580							560,717	6,155,274
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	832,349	505,870		-1,025							13,795	1,350,989
0002	Fund Balance Beginning of Year	3,621,082	3,258,055		149,242							114,414	7,142,793
0003	Adjustments		1,055										1,055
0004	Fund Balance End of Year	4,453,431	3,764,980		148,217							128,209	8,494,837

Schedule A All Parts
Schedule A Part 6 - Fiscal Year 2021

Schedule A Part 6 - Non-Expendable/Expendable Trusts (NE01)

Acct. No.	Item Description	Non-Expendable	Workers Compensation	Pension Reserve	Stabilization	Spl. Purpose Stabilization	Hlth Claim C/T Share	Hlth Claim Employee	Conservation	OPEB	Other	Total
Revenues												
4100	Taxes and Excises											
4200	Charges for Services											
4500	Federal Revenue											
4600	State Revenue											
4800	Miscellaneous Revenues											
4820	Earnings on Investments	3,649			93,889	86,768			19,791	881,315	14,708	1,100,120
	TOTAL REVENUES	3,649			93,889	86,768			19,791	881,315	14,708	1,100,120
Other Financing Sources												
4970	Transfers From Other Funds				9,139	959,598			5,000	300,000	80,000	1,353,737
4990	Other Financing Sources											
	TOTAL OTHER FINANCING SOURCES				9,139	959,598			5,000	300,000	80,000	1,353,737
	TOTAL REVENUES AND OTHER FINANCING SOURCES	3,649			103,028	1,046,366			24,791	1,181,315	94,708	2,453,857
Expenditures												
5100	Salary and Wages											
5700	Expenditures											
5800A	Construction										5,400	5,400
5800B	Capital Outlay											
5900	Debt Service											
	TOTAL EXPENDITURES										5,400	5,400
Other Financing Uses												
5960	Transfers to Other Funds					171,000						171,000
5990	Other Financing Uses											
	TOTAL OTHER FINANCING USES					171,000						171,000
	TOTAL EXPENDITURES AND OTHER FINANCING USES					171,000					5,400	176,400
	Excess (Deficiency) of Revenues Over Expenditures and Other Financing Sources (Uses)	3,649			103,028	875,366			24,791	1,181,315	89,308	2,277,457
0002	Fund Balance Beginning of Year	154,783			2,584,294	1,912,446			545,435	2,883,067	503,898	8,583,923
0003	Adjustments	52,083									-52,083	
0004	Fund Balance End of Year	210,515			2,687,322	2,787,812			570,226	4,064,382	541,123	10,861,380

Schedule A All Parts
Schedule A Part 7 - Fiscal Year 2021

Schedule A Part 7 - Agency Funds

Acct. No.	Item Description	Balance July 1,2020	Additions	Transfer From	Deductions	Transfer To	Balance June 30,2021
Assets							
0005	Cash	3,988	411,408		347,655		67,741
0006	Accounts Receivable						
TOTAL ASSETS		3,988	411,408		347,655		67,741
Liabilities							
0007	Police Outside Detail	-54,457	328,032		312,378		-38,803
0008	Fire Off Duty Detail	-259	11,045		12,094		-1,308
0009	Tax Due State						
0010	Meals Tax Due State						
0011	Licenses Due State						
0012	Due County/Retirement Systems						
0013	Guarantee Bid Deposits	52,666	25,022				77,688
0014	Unclaimed Items						
0015	Other Liabilities	6,038	47,309		23,183		30,164
TOTAL LIABILITIES		3,988	411,408		347,655		67,741

Schedule A All Parts

Schedule A Part 8 - Fiscal Year 2021

Schedule A Part 8 - Personnel Expenditures

Total Salaries and Wages as of December 31, -1 as Reported on IRS Form W-2	7,522,635
Total Number of Employees (FTE) for Calendar Year Ending December 31, -1	206

Schedule A All Parts
Schedule A Part 9 - Fiscal Year 2021

Schedule A Part 9 - Schedule of Cash and Investments

Acct. No.	Item Description	Cash and Investments
FUNDS		
0016	General Fund	5,484,526
0017	Special Revenue	6,083,390
0018	Debt Service Fund	
0019	Capital Project Funds	3,696,108
0020	Enterprise Funds	7,525,417
0021	Trust Funds	10,939,068
0022	Agency Funds	-9,947
TOTAL ALL FUNDS		33,718,562

Schedule A All Parts
Schedule A Part 10 - Fiscal Year 2021

Schedule A Part 10 - Schedule of Debt Outstanding, Issued and Retired this Fiscal Year

Acct. No.	Item Description	Outstanding July 1,2020	Issued this Fiscal Year	Retired this Fiscal Year	Outstanding June 30,2021	Interest this Fiscal Year
A. General Obligation Bonds						
Inside Debt Limit						
D001	BUILDINGS	2,748,000	345,000	523,000	2,570,000	104,488
D002	DEPARTMENT EQUIPMENT	1,302,000	503,074	317,000	1,488,074	54,010
D003	SCHOOL BUILDINGS					
D004	SCHOOL - ALL OTHER					
D005	SEWER	5,433,900	2,837,351	705,900	7,565,351	202,070
D006	SOLID WASTE					
D007	OTHER INSIDE LIMIT	2,209,600	797,558	231,600	2,775,558	84,319
	TOTAL INSIDE DEBT LIMIT	11,693,500	4,482,983	1,777,500	14,398,983	444,887
Outside Debt Limit						
D008	AIRPORT					
D009	HOSPITAL					
D010	ELECTRIC					
D011	GAS					
D012	SCHOOL BUILDINGS					
D013	SEWER	849,367		55,897	793,470	23,931
D014	SOLID WASTE	57,000		57,000		2,280
D015	WATER	3,146,311	1,692,017	273,781	4,564,547	102,665
D016	OTHER OUTSIDE LIMIT	103,755		13,752	90,003	3,650
	TOTAL OUTSIDE DEBT LIMIT	4,156,433	1,692,017	400,430	5,448,020	132,526
	TOTAL LONG TERM DEBT	15,849,933	6,175,000	2,177,930	19,847,003	577,413
D023	TOTAL DEBT REFUNDING					
B. Revenue And Nonguaranteed Bonds						
D021	REVENUE AND NONGUARANTEED BONDS					
C. Short Term Debt						
D017	TAX ANTICIPATION NOTES					
D018	BOND ANTICIPATION NOTES	3,480,425		3,480,425		69,609
D019	GRANT ANTICIPATION NOTES	1,700,000		1,700,000		34,000
D020	OTHER SHORT TERM DEBT					
	TOTAL SHORT TERM DEBT	5,180,425		5,180,425		103,609
D. Other Interest						
D022	OTHER INTEREST					
	Item Description	Authorized		Issued/Retired Rescinded	Unissued June 30, 2021	
	Authorized and Unissued - Inside Debt Limit	48,609,926		47,161,785	1,448,141	
	Authorized and Unissued - Outside Debt Limit	3,050,000			3,050,000	
	Total Authorized and Unissued	51,659,926		47,161,785	4,498,141	

Schedule A All Parts
Schedule A Part 11 - Fiscal Year 2021

Schedule A Part 11 - Reconciliation of Fund Equity (Retained Earnings) for the Fiscal Year End June 30, 2021

	Item Description	General	Special Revenue	Capital Projects	Enterprise	Trust	Total
1	Total Revenue	29,296,727	3,268,996	960,613	7,184,523	1,100,120	41,810,979
2	Total Expenditures	28,343,091	2,015,625	7,621,419	4,861,701	5,400	42,847,236
3	TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES (LINE 1 - LINE 2)	953,636	1,253,371	-6,660,806	2,322,822	1,094,720	-1,036,257
4	Transfers From Other Funds	1,193,573	230,000	539,490	321,740	1,353,737	3,638,540
5	Other Financing Sources			7,590,651			7,590,651
6	Transfers To Other Funds	1,851,453	298,490	24,024	1,293,573	171,000	3,638,540
7	Other Financing Uses						
8	TOTAL OTHER FINANCING SOURCES (USES) SUM OF LINES 4 AND 5 MINUS LINES 6 AND 7	-657,880	-68,490	8,106,117	-971,833	1,182,737	7,590,651
9	TOTAL EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES AND OTHER FINANCING SOURCES (USES) (SUM OF LINES 3 AND 8)	295,756	1,184,881	1,445,311	1,350,989	2,277,457	6,554,394
10	Fund Equity (Retained Earnings) Beginning of Year	4,719,226	4,840,189	1,871,127	7,142,793	8,583,923	27,157,258
11	Other Adjustments	94,446	-9,386		1,055		86,115
12	TOTAL FUND EQUITY (RETAINED EARNINGS) END OF YEAR (SUM OF LINES 9 THROUGH 11)	5,109,428	6,015,684	3,316,438	8,494,837	10,861,380	33,797,767

Schedule A All Parts
Schedule A Submission - Fiscal Year 2021

Schedule A Submission

Signatures

Town Accountant

Lisa Gabree, Accountant , Ayer , lgabree@ayer.ma.us 978-772-8220 | 12/23/2021 9:13 AM

Documents

Documents have been uploaded.

Schedule A All Parts
Schedule A KAR-1 - Fiscal Year 2021

Schedule A KAR-1

Cash Balance

Fund	Balance Sheet	Schedule A	Variance
General Fund	5,484,526	5,484,526	0
Special Revenue	6,044,587	6,083,390	-38,803
Capital Project Funds	3,696,108	3,696,108	0
Enterprise Funds	7,525,417	7,525,417	0
Trust & Agency Funds	10,967,924	10,929,121	38,803
Debt Service Fund		0	0
Total	33,718,562	33,718,562	0

Fund Equity Balance

Fund	Balance Sheet	Schedule A	Variance
General Fund	5,109,426	5,109,428	-2
Special Revenue	5,976,878	6,015,684	-38,806
Capital Project Funds	3,316,437	3,316,438	-1
Enterprise Funds	8,494,837	8,494,837	0
Trust Funds	10,861,381	10,861,380	1
Total	33,758,959	33,797,767	-38,808

Comments The balance sheet reports the \$38,803 deficit balance in Police Details as a Special Revenue Account; while the Schedule A reports the deficit as an Agency Account. The other differences are just rounding.

Complete both sections for UMAS communities and the cash section for STAT communities.
If there are variances, they must be explained by the Accountant/Auditor.

Massachusetts Department of Revenue, Division of Local Services
Bureau of Accounts ~ Automated Statement of Indebtedness

City/Town/District of : Ayer

FY2021

Long Term Debt Inside the Debt Limit	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	Outstanding July 1, 2021	Interest Paid in FY2021
Buildings A	2,775,600.00	345,000.00	532,600.00	2,588,000.00	105,592.00
Departmental Equipment B	1,297,000.00	503,074.00	322,000.00	1,478,074.00	53,760.00
School Buildings C	0.00	0.00	0.00	0.00	0.00
School - All Other D	0.00	0.00	0.00	0.00	0.00
Sewer E	5,433,900.00	2,837,351.00	705,900.00	7,565,351.00	202,070.00
Solid Waste F	0.00	0.00	0.00	0.00	0.00
Other Inside G	2,187,000.00	797,558.00	217,000.00	2,767,558.00	83,465.00
SUB - TOTAL Inside	\$11,693,500.00	\$4,482,983.00	\$1,777,500.00	\$14,398,983.00	\$444,887.00

Long Term Debt Outside the Debt Limit	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	Outstanding July 1, 2021	Interest Paid in FY2021
Airport	0.00			0.00	
Gas/Electric Utility	0.00			0.00	
Hospital	0.00			0.00	
School Buildings 1	0.00			0.00	
Sewer 2	849,367.00	0.00	55,896.00	793,471.00	23,931.00
Solid Waste 3	57,000.00	0.00	57,000.00	0.00	2,280.00
Water 4	3,170,089.00	1,692,017.00	276,158.74	2,893,930.26	103,488.53
Other Outside 5	79,972.00	0.00	11,374.27	68,597.73	2,826.73
SUB - TOTAL Outside	\$4,156,428.00	\$1,692,017.00	400,429.01	3,755,998.99	\$132,526.26
TOTAL Long Term Debt	\$15,849,928.00	\$6,175,000.00	2,177,929.01	19,846,998.99	\$577,413.26

Please complete all sections of this report and return it to the Public Finance Section no later than September 30, 2020.

I certify to the best of my knowledge that this information is complete and accurate as of this date.

Treasurer: _____

Date: _____

I certify that long and short term debt as identified in this Statement of Indebtedness is in agreement with the general ledger controls in my department and are also reflected on the balance sheet.

Accounting Officer: _____

Date: _____

Delivery By U.S. Mail	Phone/Fax	FedEx, UPS, Other Delivery
Public Finance Section	(617) 626-2399	Public Finance Section
Division of Local Services	(617) 626-2382	Division of Local Services
PO Box 9569	(617) 626-4110	100 Cambridge St.
Boston MA 02114-9569	Fax (617) 626-3916	Boston MA 02114

Short Term Debt	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	Outstanding July 1, 2021	Interest Paid in FY2021
RANs - Revenue Anticipation	0			0	
BANs - Bond Anticipation:					
Buildings	340,000		340,000	0	6,800.00
School Buildings	0		0	0	0.00
Sewer	0		0	0	0.00
Water	708,074		708,074	0	14,161.48
Other BANs	2,432,351		2,432,351	0	48,647.02
SANs - State Grant Anticipation	1,700,000	0	1,700,000	0	34,000.00
FANs - Federal Gr. Anticipation				0	
Other Short Term Debt				0	
TOTAL Short Term Debt	5,180,425	0	5,180,425	0	\$103,608.50
GRAND TOTAL All Debt	21,030,353	6,175,000	7,358,354	19,846,999	\$681,021.76

Short Term Debt Report by Issuance	Outstanding July 1, 2020	+ New Debt Issued	- Retirements	Outstanding July 1, 2021	Interest Paid in FY2021
Town Hall HVAC Replacer	\$ 90,000	0.00	\$ 90,000	0.00	1,800.00
Main St. & Columbia St. E	250,000	0.00	250,000	0.00	5,000.00
Road Paving	150,000	0.00	150,000	0.00	3,000.00
Parks Building Addition	250,000	0.00	250,000	0.00	5,000.00
Wastewater Treatment Pla	1,750,000	0.00	1,750,000	0.00	35,000.00
Infiltration & Inflow Improve	282,351	0.00	282,351	0.00	5,647.02
Grove Pond Filter Media R	158,074	0.00	158,074	0.00	3,161.48
Groton Shirley Rd. Water I	50,000	0.00	50,000	0.00	1,000.00
Spectacle Pond Water Tre	500,000	0.00	500,000	0.00	10,000.00
Environmental Services G	1,700,000	0.00	1,700,000	0.00	34,000.00
				0.00	0.00
		0.00		0.00	0.00
		0.00		0.00	0.00
TOTAL	5,180,425.00	0.00	5,180,425.00	0.00	103,608.50
				Must equal page 2 Total	

Purpose	Date of Vote	Article Number	Authorized and Unissued Debt		
			Amount Authorized	- Issued - Retired - Rescinded	= Unissued 6/30/2021
DPW Dump Truck w/ Plow & S	5/14/2012	19	167,000	164,771	2,229
Fire Department Service Truck	5/14/2012	19	43,000	37,734	5,266
Police Station Security Entrance	5/14/2012	19	30,000	25,095	4,905
Water - 1-Ton Cab & Chassis U	5/14/2012	19	69,000	64,575	4,425
Sewer - #3 RAS Pump & Contr	5/14/2012	19	60,000	24,344	35,656
Sewer - Hydro-Jetter	5/14/2012	19	81,000	78,042	2,958
Solid Waste - 1-Ton Dump Tru	5/14/2012	19	50,000	48,358	1,642
Street Signs	5/14/2012	20	43,603	32,141	11,462
Fire Chief Vehicle	5/13/2013	18	45,000	43,814	1,186
Police Administration Vehicle	5/13/2013	18	30,000	25,928	4,072
DPW Asphalt/Recycling Mixer	5/13/2013	18	20,000	19,850	150
Parks Departmental Equipment	5/13/2013	18	18,500	16,550	1,950
Fire/Ambulance Cardiac Monit	5/12/2014	20	35,000	29,900	5,100
Police Station Roof	5/9/2016	20	240,000	125,000	115,000
Police Department Radio Cover	10/24/2016	5	222,066	222,000	66
Sewer Departmental WWTP Im	5/8/2017	13	5,250,000	5,250,000	-
Street Sweeper	5/8/2017	13	220,000	217,815	2,185
Department Vehicle	5/14/2018	13	35,000	28,690	6,310
Evidence/Property Storage Upg	5/14/2018	13	65,000	65,000	-
Hooklift Truck	5/14/2018	13	240,000	238,987	1,013
Town Hall HVAC Replacement	5/13/2019	15	90,000	90,000	-
Main St. & Columbia St. Desig	5/13/2019	15	250,000	250,000	-
Road Paving	5/13/2019	15	150,000	150,000	-
Groton Shirley Road Water Ma	5/13/2019	15	50,000	50,000	-
Grove Pond Filter Media Repla	5/13/2019	15	158,074	158,074	-
Infiltration/Inflow Repairs	5/13/2019	15	282,351	282,351	-
Spectacle Pond Water Treatmer	10/28/2019	2	3,570,000	3,570,000	-
Parks and Recreation Building	10/28/2019	3	250,000	250,000	-
Town-Wide Server Upgrades	6/15/2020	11	45,000	45,000	-
Pickup Truck with Plow - Purch	6/15/2020	11	40,000	40,000	-
Main & Columbia Design Engi	6/15/2020	11	250,000	250,000	-
Road Paving	6/15/2020	11	150,000	150,000	-
Front End Loader - Purchase an	6/15/2020	11	230,000	230,000	-
Spectacle Pond PFAS Improver	6/15/2020	11	2,630,000	2,630,000	-
Groton Shirley Road Water Ma	6/15/2020	11	575,000	575,000	-
Water Main Replacements	6/15/2020	11	150,000	150,000	-
Spectacle Pond Filter Media Re	6/15/2020	11	350,000	350,000	-
Infiltration/Inflow Repairs	6/15/2020	11	500,000	500,000	-
Groton Shirley Road Low Press	6/15/2020	11	500,000	500,000	-
1-ton Utility Truck with Plow -	6/15/2020	11	75,000	75,000	-
Spectacle Pond Water Treatmer	10/26/2020	5	610,000	610,000	-
SUB -TOTAL Additional Sheet(s)			17,869,594	17,664,019	205,575

AYER FIRE DEPARTMENT

Fire Chief/Emergency Management: Timothy P. Johnston

Deputy Chief: Jeremy S. Januskiewicz

Office Manager: Janet Poitras

Captains:

John Bresnahan, Sean Farley, David Greenwood, Timothy Shea

Lieutenant:

Robert Bozek, Brenton Bourne, Frank Fowler, Brendan Hurley, Jeffrey Swenson

Firefighter:

Zachary Broderick, Tyler Schwabe, Mitchell Taylor, Jared Wayne

Call Dept Officers:

Capt. Paul Fillebrown Jr, Lt. Andrew Harland, Lt. Gerald Peters, Lt. John Whalen,

Firefighters:

Andrew Anderson, Mathew Boutilier, Cameron Breault, Jake Driscoll, Stephen Hamel, Christopher Herrstrom, Ian Hurley, Timothy Lilley, David McGloughlin, Lindsay McGloughlin, Riley Murphy, Jeffrey Porter, Zachary Rolfe, Robert Soutanian, Nick Sartoris

EMT:

Robert Pedrazzi, Steven Slarsky, Richard Ressijac, Tara Bozek, Leann Mavilia

The mission of the Ayer Fire Department is to provide to the citizens, visitors, and business community the highest level of fire suppression, emergency medical service, bio-terrorism response, fire prevention education and public service. We are committed to finding better ways of protecting our citizens in the event of fire or other disasters and continue to work for the betterment of our community.

2021 Departmental Achievements

- Worked with students and local assisted living facility on Fire Prevention
- Promoted David Greenwood to Captain
- Promoted Frank Fowler and Jeffrey Swenson to Lieutenant
- Purchased Turnout Gear for all members
- Purchased additional Rescue Tools
- Received SAFER, EMPG and SAFE Grant

Future Departmental Goals

- Work with students and local assisted living facility on Fire Prevention
- Purchase Fire Engine to replace Engine 4
- Conduct Open House to promote Fire Safety
- Continue to apply for grants as they become available
- Hire (4) Firefighters/Paramedic's through the SAFER Grant

INFORMATION TECHNOLOGY

IT Director, Cindy Knox

The Town of Ayer's Information Technology Department is committed to providing secure, proven technology that enhances the effectiveness of employees and allow convenient access to government information and services for citizens, visitors, and businesses.

2021 Departmental Achievements

- As the pandemic continued, the department responded by ensuring that systems were set up for online services; procuring hardware and software for remote workforce; and conducted over 200 Zoom meetings
- Upgraded firewalls
- Added additional software to Town servers and workstations to continue to secure our systems from ransomware and malware attacks.
- Continued with digitizing documents.

Future Departmental Goals

- Replace servers at DPW and the Ayer Fire Station
- Replace Town Hall Copier
- New plan for digitizing documents
- Outsource desktop support
- Transition Plan

THE AYER LIBRARY

Staff

Tim Silva, Library Director
Samantha Benoit, Assistant Director
Amy Leonard, Head of Youth Services
Barbara Cheeks, Head of Adult Services
Christina Zoller, Circulation & Outreach Librarian
Thomas Tagliavento, Circulation Librarian
Justine Paulson, Circulation Librarian
Heidi Flynn, Circulation Librarian
Keith Ugles, Library Clerk/Circulation Librarian
Eben Goldman, Library Clerk
Nadia Nalesnik, Library Clerk
Sumedha Chandra Sekhar, Library Clerk
Sue Hauk, Library Clerk
Anna Leonard, Library Clerk

Board of Trustees

Sharon Slarsky
Becky Campaner
Cyndi Lavin
Sue Kennedy
Debra Faust-Clancy
Robert Gardner, Jr.
Margaret Durand
Rebecca Myers

Mission Statement

The Ayer Library connects the community to diverse educational, cultural, informational, and recreational opportunities that support lifelong learning. (Approved by the Library's Board of Trustees on June 24, 2021)

2021 Departmental Achievements

- Provided curbside services and remote programming throughout the year, and re-opened the Library building to the public on June 15th.
- Completed the Library's first new 5-year Strategic Plan since 1994, including an Action Plan for FY2023, the first year of the Plan.
- Installed or launched service improvements including upgrading internet speed to 100 MBPS, adding a color photocopier, new management software for public PCs, remote printing.
- Updated Library staff job descriptions.

2022 Departmental Goals

- Repair the ceiling in the historic Reading Room and re-start in-person programming.
- Begin implementation of FY2023 Action Plan tasks and policy changes that support the goals of the Library's new Strategic Plan.
- Modernize network infrastructure (cabling, patch panel, etc.) and install new VOIP telephone system.
- Change Library operating schedule to better serve the community.
- Improve training opportunities for staff.

AYER PARKS DEPARTMENT

Commissioners: Jason Mayo (Chair), Sarah Gibbons (Vice Chair), Chris Tavares, Gerry Amenta, Scott Copeland

Director: Jeff Thomas

Waterfront Director: Heidi Januskiewicz

Administrators: Heather Hampson, Katherine Blood

Grounds/Maintenance Staff: Hannah Saltzman, Nathan Hebert, Matthew Minear

WSI Certified Lifeguards: Lorelei Folger

Red Cross Certified Lifeguards: Andre Aaronson, Katherine Blood, Matthew Blood, Jillian Deshler, Lorelei Folger, Meghan O'Neil, Aiden Linnane, Julie Thomas, Tanya Charosia, Issabella Russel, Aiden Moore.

Gate Attendants: Katherine Blood, Denim Gorham

Youth Basketball Committee: Chris Tavares (Chairman), Jason Leone, Rob Weeks

Youth Soccer Committee: Sarah Gibbons (Chairman), Matt Meadows, Charlie Price

The Ayer Park Department consists of five commissioners each elected for three year terms charged with the responsibility of seeing to the recreational needs of the town by providing clean and well groomed park and beach facilities as well as safe, appealing recreational programs for members of the community. The department employs a full time Director, as well as seasonal swimming instructors, lifeguards and maintenance personnel responsible for overseeing the management and maintenance of Pirone Park and Sandy Pond Public Beach. The Parks Commission also delegates subcommittees to run town sponsored recreational activities such as Ayer Youth Basketball and Ayer Youth Soccer.

2021 was a difficult year due to health concerns stemming from COVID-19 as well as concerns about the Kiddie Junction playground. We felt fortunate to be able to overcome a number of obstacles and reboot many of our programs under difficult conditions. We were also excited to be able to reopen Sandy Pond Beach after its closure in 2020.

2021 Departmental Achievements

- Reinitiated the AYB and ASYB programs
- Reopened Sandy Pond Beach for public swimming
- Conducted feasibility study on remediation of Kiddie Junction playground
- Made enhancements to the playing surfaces of Pirone Park and various ASRSD facilities
- Worked with various scouting groups to make enhancements to Pirone Park and Sandy Pond Beach

Future Departmental Goals

- Remediate and rebuild Kiddie Junction Playground
- Rehab Field 6 ballfield
- Develop rehab plan for Pirone Park basketball courts
- Restart the youth volleyball program

PLANNING DEPARTMENT

Mark Archambault, AICP; Town Planner
Heather Hampson, Administrative Coordinator

The Planning Department administers, and coordinates staff review of development proposals requiring the submission of Site Plans, Subdivision Plans or Approval Not Required (ANR) lot division or consolidation plans. The Planning Department provides administrative and professional support to the Ayer Planning Board, which is responsible for administering and amending the Ayer Master Plan, Zoning Bylaw, Zoning District Map and the Site Plan and Subdivision Regulations.

2021 Departmental Achievements

A. Development Review

It was a busy year for residential and commercial development activity in Ayer. Over the course of 2021, the Planning Board reviewed and approved site plan, special permit, subdivision and 'Approval Not Required (residences on existing roadways) plans as follows:

- Major building addition at **Catania-Spagna Oils**, 1 Nemco Way
- Renovated **McDonald's restaurant** and site with new drive-thru, 2 Sandy Pond Road
- **4 Unit multi-family dwelling** at 60 Central Avenue
- New propane distribution facility, **Energy North**, 99 Fitchburg Road
- '**Panther Place**', 26 lot open space development subdivision on Washington Street
- '**Stratton Hill**', review of 35 lot definitive subdivision plan begun in July, 2021. The plan was withdrawn without prejudice in December. New plan anticipated early in 2022.
- 10 residential building lots throughout town via the Approval Not Required (ANR) process.

B. Zoning Bylaw Amendments and Regulations

- The Planning Board adopted new **Stormwater Regulations** in 2022, following several months of work by the Stormwater Regulations Working Group under direction of the Town Engineer.

C. Special Projects

- Build-Out Study of the Downtown / Park Street Form-Based Code district.
- Town Planner commenced a Working Group to develop regulations for Open Space Residential Development (OSRD) subdivisions.

Future Department Projects and Goals

- Complete and adopt regulations for OSRD subdivisions.
- Complete and adopt regulations governing blasting and rock removal associated with development activity.
- Develop zoning bylaw amendment(s) to meet the requirements of the 'MBTA Communities' multi-family housing initiative started by the Commonwealth of Massachusetts.

AYER POLICE DEPARTMENT

Chief: Brian P. Gill.

Deputy Chief: (Vacant)

Office Manager: Heather Sherry

Records Clerk: (Vacant)

Sergeants: John MacDonald, Eric Pearson, Andrew Kularski, David Lansing

Detective(s): Kellie Barhight

School Resource Officer: Jennifer Bigelow

Patrol: Todd Crumpton, George Fichter, Casey Scott, Brent Davis, Christopher Rogers, Michael Nicolo, Andrew Gambrell, Diosmar Reynoso, Timothy Ialeggio, Michael Bourisk, David Curran

Communications Supervisor: Christopher Herrstrom

Communicators: Johnna Brissette, Erin McNulty, Darlene Buelow, Matthew Cauley, Janet Providakes, Monica Maciel, Timothy Harnden, Robert Mackie, Mark Lebel

Per Diem Comm: Kyle Gordon, Danielle Hobin **Animal Control:** Julie Thomas

Mission

As a trusted, professional partner with the community it serves, the Ayer Police Department's goal is to reduce the opportunity and the fear of crime and to enhance public safety by protecting the lives, dignity, and property of those within the Town of Ayer.

2021 Departmental Achievements

- Appointed a new Chief of Police: Brian Gill;
- Promoted 2 new Sergeants: Andrew Kularski and David Lansing;
- Achieved MPAC State Certification;
- Acquired Departments 1st Hybrid Police Cruiser (partially grant funded);
- Distributed 2000 lbs. of food to the community through our 1st annual food drive;
- Started bringing community initiatives back: Coffee w/ Cop, Open House;
- Retirements of Chief William Murray, Sgt. Austin Cote and Ptl. Brian Cunningham.

Future Departmental Goals

- Identify and appoint new Deputy Chief; hire 2 Patrol Officers; hire Police Records Clerk;
- Achieve State Accreditation Status;
- Expand community programs such as: RAD, Citizens Police Academy, COA lunches;
- Evaluate current Hybrid Cruiser for possible expansion into fleet;
- Equip all Officers with Naloxone (Narcan);
- Identify grant funding for body worn camera's.

AYER RECYCLING COMMITTEE

Rebecca Jones, Chair (August – December)

Laurie Sabol, Chair (January – June)

Jannice Goodrow, member (January – June)

Shawna Graham, member

Dan Demille, member

The Ayer Recycling Committee benefits the community and the environment by:

- Performing community outreach and education in support of the Ayer Transfer Station, the North Central Regional Solid Waste Cooperative (MassToss), including the Devens Household Hazardous Waste Collection Center and CHARMs (Centers for Hard to Recycle Materials), and Mass DEP.
- Promoting effective recycling and waste reduction techniques to help reduce the town's expenses for processing of solid waste, recycled and composted materials processed by the Ayer Transfer Station.
- Encouraging Ayer residents to learn about the economic and environmental benefits of reducing, reusing, repurposing and recycling as well as composting and hazardous waste.

2021 Achievements

- Provided volunteer staff at Devens HHW in April & July to meet Ayer's obligations as a MassToss member community
- Sold 12 compost bins and 13 kitchen scrap buckets to 12 Ayer households and 2 households in Harvard and Weston.
- Held a Keep Massachusetts/Keep America Beautiful (, a.k.a Town Wide Clean-Up to collect litter from roadsides and public spaces throughout Ayer.
- Hosted a scaled-down version of the annual Recycle Your Reusables collection event in October at ASRMS, with assistance and/or sponsorship from the towns of Littleton, Shirley, Lunenburg & Townsend.
- Performed outreach and education via social media, updates to the committee's website and page on the town website, and by hosting a booth the Hometown Heart of Ayer Festival in October.

Future Goals

With the retirement of two long-time committee members, especially the committee's long-time chair and Laurie Sabol in June, the committee struggled in vain to recruit persons with both the skills and time to be active and engaged committee members. With the additional resignation, effective March 31st, of the current chair, the Ayer Recycling Committee will no longer have the leadership or resources to fulfill its mission and responsibilities. It is hoped that the town's leadership, Ayer DPW, and our regional partners at Mass DEP and MassToss are able to chart a new path forward to meet the needs of our growing community, the environment, and the challenges and changes which lie ahead in the waste management industry.

AYER SHIRLEY REGIONAL SCHOOL DISTRICT

Dr. Adam Renda, Superintendent
Michelle Towne, Executive Administrative Assistant
Charlie Caliri, Assistant Superintendent
William Plunkett, Finance Director
Tara Bozek, Director of Special Education
Mary Beth Hamel, Director of Student Services
Laraine Wilson, Director of Equity, Inclusion, and School Counseling
Michael Thibeault, Director of Technology
Sue Parker, Director of Food Services
Robert Briggs, Director of Facilities
Steve Kendall, Director of Athletics
Rene Paine, Nurse Leader
Spencer Christie, Principal, Ayer Shirley Regional High School
Bryan Oelerich, Principal, Ayer Shirley Regional Middle School
Frederick Deppe, Principal, Page Hilltop
Elisabeth Lewis, Principal, Lura A. White

ASRSD Vision

Our vision is to connect, engage, and inspire every student to reach academic excellence. The educators of the Ayer Shirley Regional School District will instill habits of reflection and inquiry that challenge our students to set ambitious academic and personal goals. Students will develop a strong voice to express thoughts and ideas in the community, the confidence to showcase their talents, and academic and personal successes in preparation for entry into college and the world of work.

Our Mission

Our mission is to provide a high-quality education in a safe, respectful, and inclusive environment where every student develops the skills, character, and core values needed to graduate and become a productive member of global society.

Core Values

These core values are guiding principles and are the essence of what we believe in. Every decision will be aligned to and will be faithful to these core values.

1. Every member of our learning community is responsible for the daily successes and challenges of all of our students.
2. The social and emotional well-being of our students is paramount to their academic and personal success.
3. Students' individuality is respected and honored in order for them to succeed at their highest level.
4. Building relationships anchored in trust and respect with all stakeholders, educators, parents, guardians, and community members.

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Dr. Denise Pigeon, Superintendent

Department Personnel: Mr. Jeremy Slotnick, Principal; Ms. Michelle Shepard, Business Manager; Mr. Paul Jussaume, Vocational Operations & Facilities Director; Ms. Jobee O'Sullivan, Postsecondary, Continuing & Community Ed Director; Ms. Gabriella White, Curriculum Director; Ms. Michelle Valhouli, Special Education Director, Ms. Kyla Callahan, Guidance and Admissions Coordinator; Mr. Jeff Scheminger, Vocational & Technical Director; Mr. James Creed, Dean of Students

NVTHS School Committee – Ayer Members: Mr. Chris Prehl

Alternate: Mr. Cory Prehl

Nashoba Valley Technical High School (NVTHS) is a regional technical high school established in 1969 to serve students in grades 9–12. NVTHS also provides post-graduate programs in career areas on a space available basis for those between the ages of 18 and 25 years old. NVTHS has earned an impressive reputation for producing community leaders as well as providing a vast amount of community projects for our district towns. NVTHS offers career preparation in 20 technical program. The core mission of a vocational-technical school is to impart knowledge and skills to its students that will be valuable for securing success in future employment. In order to achieve this goal, NVTHS must look to the future to determine the necessary skills that will be valued in an economy in years to come.

2021 Departmental Achievements

- This year the administration, faculty, staff, and students of Nashoba Valley Technical High School, with the immense support of our District towns, faced ever-changing challenges. Teachers adapted to teaching in unconventional ways, and students continued to learn in new ways. While following all safety guidelines, renovations to our Health Assisting and Dental Assisting programs have been completed. This project was led by our very own Construction Cluster students and staff, and supported by a Workforce Skills grant, Massachusetts Skills Capital Grant Program.
- The Community Service Program educates students in a real-world setting and allows the towns to observe NVTHS students at work creating a lasting tribute to their efforts, and a major project completed without expending limited town resources for capital improvement.

Future Departmental Goals

- The Dual Enrollment program is a state sponsored program that allows eligible NVTHS students the opportunity to enroll in courses at a local college while they are still in high school.
- The Early College Program allows students to remain at NVTHS, enroll in “concurrent” enrollment classes at NVTHS, and earn credit at both NVTHS and Middlesex Community College.

TOWN CLERK

Susan E. Copeland, Town Clerk

Lauri J Fritz, Assistant Town Clerk (Retired November 15, 2021)

Christina M Zoller, Assistant Town Clerk (Appointed December 6, 2021)

The Town Clerk's Office is responsible for maintaining vital public records and information so that they are easy to locate, up-to-date, accurate and preserved for future generations. The Town Clerk is also the chief election official and supervises the Town's election activities including the development of the ballots, managing election equipment and set-up, hiring and training election officials, certifying, reporting, and recording election results. The Town Clerk is an ex officio member of the Board of Registrars.

The Registrar Board consists of three members appointed by the Select Board to three-year terms. The Board of Registrars are Barbara Wilson, Patrick Kelly, Kathleen O'Connor and Susan Copeland.

The total number of active voters in Ayer for 2021 was 6271 with a resident total of 7523.

The Clerk's Office maintains the municipal code, the official Town bulletin board, and oaths of office, appointments, and resignations of all Town Officials. The Clerk's Office issues state licenses and permits, including marriage licenses, business licenses and renewals, dog licenses, raffle permits and certified requests for public documents. This office responds to inquiries from the public as well as from other departments, boards, and committees.

2021 Vital Statistics

- Births 82
- Deaths 203
- Marriages 48 marriages recorded in Ayer
- Dog Tags 651 dog licenses issues and 1 kennel license
- Street Listing completed
- Town Census completed

2021 Elections and Town Meetings

- Annual Town Election: May 11, 2021
- Annual Town Meeting: April 26, 2021
- Fall Town Meeting: October 25, 2021

The Boston Post Cane was presented to Mrs. Lillie Jackson of West Main Street on September 21, 2021, surrounded by family, friends, and community members. The holder of the Cane must be 90 years old and reside in the Town of Ayer for a minimum of the last 20 years. Mrs. Jackson has been a proud resident of Ayer since 1966.



Town of Ayer

ANNUAL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium

141 Washington Street

Ayer, MA 01432

April 26, 2021 at 7:05 PM

Commonwealth of Massachusetts
Middlesex, ss.

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet in the Auditorium at the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the twenty-sixth (26th) day of April 2021, at seven and five minutes o'clock (7:05 PM) in the evening then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 6th day of April AD 2021.

Shaun C. Copeland, Chair

Scott A. Houde, Vice Chair

Jannice L. Livingston, Clerk

The Ayer Select Board

Any persons needing disability related assistance (such as signing, etc.) at the Town Meeting please contact the Select Board's Office at 978-772-8220 before April 23, 2021. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

Meeting was called to order at 7:31pm by Moderator Samuel Goodwin. Town Clerk Susan Copeland read the charge. Quorum was 126.

ARTICLE 1: SALARIES OF ELECTED OFFICIALS

To see if the Town will vote to fix the salary and compensation of elected officers of the Town of Ayer, as provided by Section 108, Chapter 41 of the General Laws, as amended, or take any action thereon or in relation thereto.

	<u>FY-21 SALARY</u>	<u>FY-22 SALARY</u>	<u>% OF CHANGE</u>
Moderator	\$541	\$552	2%
Select Board: Chair	\$2,713	\$2,767	2%
Select Board: Members (2)	\$2,420	\$2,468	2%
Assessors: Chair	\$2,686	\$2,740	2%
Assessors: Members (2)	\$2,392	\$2,440	2%

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

COPELAND: I move that the Town vote to fix the salary and compensation of elected officers of the Town of Ayer as contained in Article 1 and read by the Moderator. Seconded from the floor. No discussion. Article Passed unanimous.

Explanatory Note: This Article is required as Town Meeting sets the salaries of elected officials pursuant to MGL Chapter 41, Section 108. The two percent (2%) increase is the FY 2022 Cost of Living Adjustment approved by the Select Board on February 18, 2021 on recommendation of the Town Manager and Benefits & Payroll Manager in accordance with the Town's Financial Policies.

ARTICLE 2: CONTRACT FUNDING: AYER POLICE PATROL ASSOCIATION (APPOA) – PATROL DIVISION

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first-year cost items of a collective bargaining agreement between the Town of Ayer and the Ayer Police Patrol Association (APPOA) – Patrol Division for the period of July 1, 2021, through June 30, 2024, or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

HOUDE: I move that the Town vote to raise and appropriate the sum of \$43,477 to fund the first-year cost items of the Police Patrol Collective Bargaining Agreement as contained in Article 2 and read by the Moderator. Seconded from the floor. Presentation from the Town Manager. Brief discussion. Article passed unanimous.

Explanatory Note: Per MGL Chapter 150E, Union Contracts are subject to the appropriation of funds by Town Meeting. The FY 2022 estimated total cost of the Contract is \$43,477. Presentation to be made at Town Meeting.

ARTICLE 3: CONTRACT FUNDING: AYER POLICE PATROL ASSOCIATION (APPOA) – COMMUNICATIONS DIVISION

To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the first-year cost items of a collective bargaining agreement between the Town of

Ayer and the Ayer Police Patrol Association (APPOA) – Communications Division for the period of July 1, 2021, through June 30, 2024, or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

LIVINGSTON: I move that the Town vote to raise and appropriate the sum of \$26,244 to fund the first-year cost items of the Police Patrol Communications Division Collective Bargaining Agreement as contained in Article 3 and read by the Moderator. Seconded from the floor. Brief presentation from Town Manager. Brief Discussion. Article passed unanimous.

Explanatory Note: Per MGL Chapter 150E, Union Contracts are subject to the appropriation of funds by Town Meeting. The FY 2022 estimated total cost of the Contract is \$26,244. Presentation to be made at Town Meeting.

ARTICLE 4: FY 2022 OMNIBUS BUDGET

To see if the Town will vote to raise and appropriate a sum of money for the FY 2022 Omnibus Budget items; or take any action thereon or in relation thereto:

Dept. 100: General Government

Dept. 200: Finance

Dept. 300: Public Safety

Dept. 400: Public Works

Dept. 500: Human Services

Dept. 600: Management Support

Explanatory Note: Please see insert for the FY 2022 Omnibus Budget. Presentation on the budget to be made at Town Meeting. The FY 2022 Omnibus Budget includes a 2% Cost of Living Adjustment (COLA) for Non-Union Personnel as recommended by the Town Manager and Benefits & Payroll Manager in accordance with the Town's Financial Policies and approved by the Select Board on February 18, 2021.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

COPELAND: I move that the Town vote to raise and appropriate the sum of \$16,252,201 to fund the FY 2022 Omnibus Budget as contained in Article 4 and read by the Moderator. Seconded from the floor. Moderator read the lines of the omnibus with passes on 100, 200, 300, & 600. Brief Presentation from Town Manager. Brief Discussion. No amendments. Article passed unanimous.

ARTICLE 5: FY 2022 AYER SHIRLEY REGIONAL SCHOOL DISTRICT ASSESSMENT

To see if the Town will vote to raise and appropriate the sum of \$11,769,808 as required to fund the Town's FY 2022 assessment for the Ayer Shirley Regional School District and to raise and

appropriate the sum of \$910,941 for the Town's portion of the ASRSD high school building project; or take any action thereon or in relation thereto.

Sponsor: Ayer Shirley Regional School Committee

Select Board: Recommends

Finance Committee: Recommends

Simple Majority Vote Required

HOUDE: I move that the Town vote to raise and appropriate the sum of \$11,769,808 to fund the Town's FY 2022 assessment for the Ayer Shirley Regional School District and to raise and appropriate the sum of \$910,941 to fund the Town's portion of the ASRSD high school building project as contained in Article 5 and read by the Moderator. Seconded from the floor. No discussion. Articled passed unanimous.

Explanatory Note: This Article will fund the FY 2022 Ayer Shirley Regional School District Assessment.

ARTICLE 6: FY 2022 NASHOBA VALLEY TECHNICAL VOCATIONAL SCHOOL ASSESSMENT

To see if the Town will vote to raise and appropriate the sum of \$954,155 required to fund the FY 2022 assessment for the Nashoba Valley Regional Technical High School; or take any action thereon or in relation thereto.

Sponsor: Nashoba Valley Technical Vocational School Committee

Select Board: Recommends

Finance Committee: Recommends

Simple Majority Vote Required

LIVINGSTON: I move that the Town vote to raise and appropriate the sum of \$954,155 to fund the FY 2022 assessment for the Nashoba Valley Regional Technical High School as contained in Article 6 and read by the Moderator. Seconded from the floor. Discussion included asking how the increase was determined. Remaining debt service and increase in 3 students from Ayer attending NVTHS. No further discussion. Article passed unanimous.

Explanatory Note: This Article will fund the FY 2022 Nashoba Valley Regional Technical High School Assessment.

ENTERPRISE FUND ARTICLES

The Annual Budget Book will be provided at Town Meeting with further detail on Articles No. 7 – 10

ARTICLE 7: SOLID WASTE

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the solid waste department:

Direct costs of \$404,545 of which \$333,382 is to come from solid waste revenue, \$35,000 is to come from solid waste retained earnings and \$36,163 is to come from the tax levy, and indirect costs of \$123,837 is to come from the tax levy; or take any action thereon or in relation thereto.

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

COPELAND: I move that the Town vote to appropriate \$404,545 for direct costs, of which \$333,382 is to come from solid waste revenue, \$35,000 from solid waste retained earnings, and \$36,163 from the tax levy and to appropriate \$123,837 for indirect costs to come from the tax levy to operate the solid waste department as contained in Article 7 and read by the Moderator. Seconded from the floor. Brief discussion. Article passed unanimous.

ARTICLE 8: AMBULANCE

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the ambulance department:

Direct costs of \$183,280 is to come from ambulance revenue, and indirect costs of \$415,733 of which \$206,720 is to come from ambulance revenue and \$209,013 is to come from the tax levy; or take any action thereon or in relation thereto.

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

HOUDE: I move that the Town vote to appropriate \$183,280 for direct costs from ambulance revenue; and appropriate \$415,733 for indirect costs of which \$206,720 is to come from ambulance revenue and \$209,013 from the tax levy to operate the ambulance department as contained in Article 8 and read by the Moderator. Seconded from the floor. Brief discussion. Article passed unanimous.

ARTICLE 9: SEWER

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the sewer department:

Direct costs of \$4,096,881 of which \$3,096,881 is to come from sewer revenue and \$1,000,000 is to come from sewer retained earnings and indirect costs of \$396,773 is to come from sewer revenue; or take any action thereon or in relation thereto.

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

LIVINGSTON: I move that the Town vote to appropriate \$4,096,881 for direct costs of which \$3,096,881 is to come from sewer revenue and \$1,000,000 is to come from sewer retained earnings; and indirect costs of \$396,773 to come from sewer revenue to operate the sewer department as contained in Article 9 and read by the Moderator. Seconded from the floor. Brief discussion. Article passed unanimous.

ARTICLE 10: WATER

To see if the Town will vote to raise and appropriate or transfer from available funds the following funds to operate the water department:

Direct costs of \$1,732,339 to come from water revenue and indirect costs of \$312,839 to come from water revenue; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

COPELAND: I move that the Town vote to appropriate \$1,732,339 for direct costs to come from water revenue; and indirect costs of \$312,839 to come from water revenue to operate the water department as contained in Article 10 and read by the Moderator. Seconded from the floor. Brief discussion including explanation of direct and indirect costs from Mark Wetzel. Confirmed new positions to the department would be covered. Article passed unanimous.

BORROW ARTICLE

ARTICLE 11: CAPITAL BUDGET REQUESTS

To see if the Town will vote to authorize the Treasurer, with the approval of the Select Board, to borrow the sums set out in the Warrant and hereby listed for the purposes of funding the following equipment, services, and public works projects, and all costs incidental or related thereto, as contained in the Capital Budget, each sum hereafter to be voted on separately, provided that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved hereunder in accordance with G.L. c. 44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs; or take any action thereon or in relation thereto.

<u>Department</u>	<u>Item</u>	<u>Amount</u>
DPW Admin	Main St. Decorative Street Light Upgrades	\$70,000
DPW Highway	Road Paving (Supplements Ch. 90)	\$200,000
Facilities	Police Station HVAC Replacement	\$52,565**
Fire	SCBA Compressor & Fill Station	\$70,000
Sewer Enterprise	Wastewater Treatment Plant Upgrades	\$2,800,000
	Infiltration/Inflow Repairs	\$750,000
	Central Ave. Main Pumping Station Valves & Piping	\$100,000

Water Enterprise	Water Main Replacements	\$150,000
	West Main St./Devens Connection	<u>\$100,000</u>

Total: \$4,292,565

Sponsor: Select Board

Finance Committee: Recommends

Two-Thirds Vote Required

HOUDE: I move that the Town vote to authorize the borrowing of the total sum of \$4,292,565 for the purposes of funding the equipment, services, and projects as contained in Article 11 and read by the Moderator. Seconded from the floor. Brief discussion including presentation from Mark Wetzel, DPW. Article passed unanimous.

*Explanatory Note: All of the above Capital Budget requests and amounts were reviewed by and recommended by the Town's Capital Planning Committee. **The total cost for the Police Station HVAC Replacement Project is \$145,000 with \$52,565 to be borrowed under Article 11 and the balance of \$92,435 to come from Article 13 which is funding from a previous premium on bond issue paid to the Town.*

TRANSFER ARTICLES

ARTICLE 12: CAPITAL BUDGET REQUESTS

To see if the Town will vote to transfer from Capital Stabilization the following sums hereby listed for the purpose of funding the following equipment, services and public works projects, and all costs incidental or related thereto, as contained in the Capital Budget, each sum hereafter to be voted on separately, or take any action thereon or in relation thereto:

<u>Department</u>	<u>Item</u>	<u>Amount</u>
DPW – Stormwater	Asset/Master Plan Grant Match	\$40,000
Facilities	Pickup Truck	\$30,000
Fire	Rescue Tools & Lifting Jacks	\$33,007
Library	HVAC Repairs	<u>\$12,000</u>

Total \$115,007

Sponsor: Select Board

Finance Committee: Recommends

Two-Thirds Vote Required

LIVINGSTON: I move that the Town vote to transfer the total sum of \$115,007 from Capital Stabilization for the purposes of funding the equipment, services, and projects as contained in Article 12 and read by the Moderator. Seconded from the floor. No discussion. Article passed unanimous. Moderator called article passed unanimous. Seconded from the floor. Brief discussion. Article passed unanimous.

Explanatory Note: All of the above Capital Budget requests and amounts were reviewed by and recommended by the Town's Capital Planning Committee.

ARTICLE 13: TRANSFER OF RECEIPTS RESERVED FOR BORROW - POLICE STATION HVAC REPLACEMENT

To see if the Town will vote to transfer \$92,435 from the general fund receipts reserved for borrow to pay the additional cost of the Police Station HVAC Replacement; or take any action thereon or in relation thereto.

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

COPELAND: I move that the Town vote to transfer \$92,435 from the general fund receipts reserved for borrow to pay the additional costs of the Police Station HVAC Replacement project as contained in Article 13 and read by the Moderator. Seconded from the floor. Brief discussion. Article passed unanimous.

Explanatory Note: The total cost for the Police Station HVAC Replacement Project is \$145,000 with \$52,565 to be borrowed under Article 11 and the balance of \$92,435 to come from Article 13 which is remaining funding from a previous premium on bond issue paid to the Town.

ARTICLE 14: UDAG REPLENISHMENTS

To see if the Town will vote to transfer \$230,000 from Free Cash to replenish the Urban Development Action Grant (UDAG) account for the following:

Worthen Dale Depot Square Eminent Domain Settlement:	\$230,000
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Total: \$230,000

Or take any action thereon or in relation thereto.

Sponsor: Select Board
Finance Committee: Recommends

Simple Majority Vote Required

LIVINGSTON: I move that the Town vote to transfer \$230,000 from Free Cash to replenish the Urban Development Action Grant (UDAG) account for the Worthen Dale Depot Square Eminent Domain Settlement as contained in Article 14 and read

by the Moderator. Seconded from the floor. Brief discussion including the balance remaining in UDAG after this payment. Article passed unanimous.

Explanatory Note: This Article will replenish the Town's UDAG Fund in the amounts set forth in the article. These funds were used from the UDAG's unrestricted funds for purposes that did not have a repayment mechanism in place. The \$230,000 is the final of three UDAG replenishment payments for the Worthen Dale Depot Square Eminent Domain Settlement.

ARTICLE 15: GASB-45/OPEB (Post-Employment Benefits) FUND

To see if the Town will vote to raise and appropriate \$122,000 and transfer \$178,000 from Free Cash, totaling the sum of \$300,000 to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 to fund the Town's future obligation for the cost of other post-employment benefits (OPEB); or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

COPELAND: I move that the Town vote to raise and appropriate \$122,000 and transfer \$178,000 from Free Cash, for a total of \$300,000 to meet the Town's obligations under the Government Accounting Standards Board (GASB) Statement 45 for the purposes of funding the Town's future obligation for the cost of other post-employment benefits (OPEB) as contained in Article 15 and read by the Moderator. Seconded from the floor. Brief discussion. Article passed unanimous.

Explanatory Note: This Article funds the Town's GASB-45/OPEB, Post-Employment Benefits in the total sum of \$300,000 with \$122,000 derived from the Town's Local Meals Tax and \$178,000 from Free Cash as recommended by the Town's OPEB Board of Trustees.

POINT OF ORDER FROM FLOOR. KEVIN BRESNAHAN OF WACHUSETT AVE EAST. MOTION MADE TO MOVE THE PETITION ARTICLE AT THE END OF THE WARRANT TO BE HEARD AT THIS TIME DUE TO FAMILIES HAVE YOUNG CHILDREN AND MEETING POTENTIALLY RUNNING LATE. MOTION WAS SECONDED FROM THE AUDIENCE. HAND COUNTED VOTE WAS YES 66 AND NO 17. PETITION ARTICLE WAS BROUGHT BEFORE TOWN MEETING AT 9:08 PM

RAISE & APPROPRIATE ARTICLES

ARTICLE 16: FIRST YEAR'S INTEREST-GENERAL FUND BORROWING

To see if the Town will vote to raise and appropriate the sum of \$33,368 required to provide for the first year's interest charges and associated administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

HOUDE: I move that the Town vote to raise and appropriate \$33,368 required to provide for the first year's interest charges and associated administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting as contained in Article 16 and read by the Moderator. Seconded from the floor. Brief discussion. Article passed unanimous by moderator.

Explanatory Note: This Article will fund the first-year interest charges associated with the administrative expenses on all General Fund borrowing/bonding authorized by this Town Meeting.

ARTICLE 17: FUNDING FOR AQUATIC WEED CONTROL FOR TOWN PONDS

To see if the Town will vote to raise and appropriate the sum of \$30,000 for the purpose of funding the aquatic weed control program for the Town's ponds, and any incidental and related costs and expenses; or take any action thereon or in relation thereto. Funds are to be spent by June 30, 2024; unexpended funds on June 30, 2024, to close and revert to general fund balance.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

LIVINGSTON: I move that the Town vote to raise and appropriate the sum of \$30,000 for the purposes of funding the aquatic weed control program for the Town's ponds as contained in Article 17 and read by the Moderator. Discussion included presentation from Conservation Commission. David Bodurtha of Coolidge Street had slide presentation and offered amendment to decrease the funding amount. Amendment was seconded with further discussion. Geoffrey Tillotson of Oakridge Drive called the question. Amendment to article did not pass. Article voted on as written in the warrant. Article passed as written in the warrant unanimous by Moderator.

Explanatory Note: Funding from this Article will be used by the Conservation Commission for the purposes of the aquatic weed control in the Town's ponds.

ARTICLE 18: FUNDING FOR CONSERVATION FUND

To see if the Town will vote to raise and appropriate the sum of \$5,000 for the purpose of funding the Town's Conservation Fund established pursuant to the provisions of G.L. c. 40, §8C, or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

COPELAND: I move that the Town vote to raise and appropriate the sum of \$5,000 for the purposes of funding the Town's Conservation Fund established pursuant to

the provisions of G.L. Chapter 40, Section 8C as contained in Article 18 and read by the Moderator. Seconded from the floor. No discussion. Article passed unanimous.

Explanatory Note: This Article would fund \$5,000 into the Town's Conservation Fund established by Town Meeting and administered by the Conservation Commission for the purposes of acquiring conservation land in the Town.

ARTICLE 19: MATCHING FUNDING FOR FIREFIGHTERS GRANT

To see if the Town will vote to raise and appropriate the sum of \$5,000 as matching funds for a Federal Assistance to Firefighters Grant; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

Seconded from the floor. Fire Chief gave brief presentation. Article passed unanimous.

Explanatory Note: This Article would fund the required \$5,000 in matching funds for a FY 2022 Federal Assistance to Firefighters Grant. These funds will only be required if the grant submission is successful.

ARTICLE 20: MATCHING FUNDING FOR GREEN COMMUNITIES GRANT FOR LED LIGHTING UPGRADES TO THE FIRE STATION, LIBRARY, AND POLICE STATION

To see if the Town will vote to raise and appropriate the sum of \$26,000 as matching funds for a Green Communities Grant for the purposes of installing LED lighting in the Fire Station, Library, and Police Station; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

LIVINGSTON: I move that the Town vote to raise and appropriate the sum of \$26,000 as matching funds for a Green Communities Grant for the purposes of installing LED lighting in the Fire Station, Library, and Police Station as contained in Article 20 and read by the Moderator. Seconded from the floor. No discussion. Article passed unanimous.

Explanatory Note: This Article would fund the required \$26,000 in matching funds for a Green Communities Grant in the amount of \$110,369 (including energy incentives) for the purposes of installing LED lighting in the Fire Station, Library, and Police Station as part of the Town's ongoing energy conservation/efficiency efforts as a Green Community.

TRANSFER ARTICLES

ARTICLE 21: FUNDING OF THE RESERVE FUND FOR FUTURE PAYMENTS OF ACCRUED LIABILITIES FOR COMPENSATED ABSENCES

To see if the Town will vote to transfer from free cash the sum of \$50,000 for funding the Town's reserve fund in accordance with MGL Chapter 40, Section 13D for future payments of accrued liability for compensated absences due to employees of the Town of Ayer upon termination of their employment; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

COPELAND: I move that the Town vote to transfer \$50,000 from Free Cash to fund the Town's reserve fund in accordance with MGL Chapter 40, Section 13D for future payments of accrued liability for compensated absences due to employees of the Town upon termination of their employment as contained in Article 21 and read by the Moderator. Seconded from the floor. No discussion. Article passed unanimous.

Explanatory Note: This Article would fund the reserve fund previously established by the 2020 Annual Town Meeting in the amount of \$50,000. Compensated absences include planned and unplanned retirements from the Town; as well as separation from the Town in which the employee is due certain accrued benefits such as unused vacation time.

ARTICLE 22: FORWARD FUNDING OF THE TOWN'S PENSION ASSESSMENT

To see if the Town will vote to transfer the sum of \$300,000 from free cash for the purposes of forward funding the Town's pension assessment from the Middlesex County Retirement System; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

HOUDE: I move that the Town vote to transfer \$300,000 from Free Cash for the purposes of forward funding the Town's pension assessment from the Middlesex County Retirement System as contained in Article 22 and read by the Moderator. Seconded from the floor. No discussion. Article passed unanimous.

Explanatory Note: This Article would forward fund the Town's pension assessment from the Middlesex County Retirement System in the amount of \$300,000 for the purposes of realizing estimated future savings. Additional payments of \$300,000 for two successive years (of which this is the second) will provide an estimated savings of \$1.3 million dollars through full funding in 2035.

ARTICLE 23: STABILIZATION FUND

To see if the Town will vote transfer \$795,607 from Free Cash or such other sum or sums of money, with \$5,607 to be credited to the Stabilization Fund under the provisions of Chapter 40, Section 5B

of the General Laws, and \$790,000 to be credited to the Capital Stabilization Fund per the Town's Financial Policies; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

LIVINGSTON: I move that the Town vote to transfer \$795,607 from Free Cash with \$5,607 to be credited to the Stabilization Fund and \$790,000 to be credited to the Capital Stabilization Fund as contained in Article 23 and read by the Moderator. Seconded from the floor. Brief discussion including when policies are updated. This is done every 3 years with last update in 2019. Town Accountant confirmed balances in Stabilization and Capital Stabilization Accounts. Article passed unanimous.

Explanatory Note: This Article transfers \$5,607 from Free Cash into the Town's Stabilization Fund and transfers \$790,000 into the Town's Capital Stabilization Fund for a total transfer of \$795,607.

COMMUNITY PRESERVATION ACT ARTICLES

ARTICLE 24: COMMUNITY PRESERVATION ACT

To see if the Town will hear and act on the report of the Community Preservation Committee on the Fiscal Year 2022 Community Preservation Act budget, and appropriate from the estimated FY 2022 Community Preservation Fund revenues:

- A sum of money equal to five percent, and not to exceed \$5,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2022.

And further, to reserve for future appropriation from the estimated FY 2022 Community Preservation Fund revenues the following sums of money, as recommended by the Community Preservation Committee, for each of the following purposes:

- A sum of money equal to \$84,480, more or less, for acquisition, creation, and preservation of open space excluding land for recreational use, and
- A sum of money equal to \$168,959, more or less, for acquisition, preservation, restoration, and rehabilitation of historic resources, and
- A sum of money equal to \$168,959, more or less, for acquisition, creation and preservation and support of community housing.

And the remainder sum of \$405,398 for the Undesignated Fund Balance/General Fund.

Or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee

Select Board: Recommends
Finance Committee: Recommends

Simple Majority Vote Required

COPELAND: I move that the Town vote to appropriate the estimated FY 2022 Community Preservation Funds as follows:

- **\$5,000 to meet the administrative expenses and all other necessary and proper expenses of the Community Preservation Committee for Fiscal Year 2022**
- **\$84,480 for acquisition, creation, and preservation of open space excluding land for recreational use, and**
- **\$168,959 for acquisition, preservation, restoration, and rehabilitation of historic resources, and**
- **\$168,959 for acquisition, creation and preservation and support of community housing, and**
- **\$405,398 for the Undesignated Fund Balance/General Fund.**

Seconded from the floor. Discussion began with overview from Janet Providakes Briliana Court and Chair of CPC. No further discussion. Article passed unanimous.

Explanatory Note: Disbursement required by the Commonwealth of Massachusetts under M.G.L. Chapter 44B for the estimated FY 2022 Community Preservation Fund revenues.

ARTICLE 25: COMMUNITY PRESERVATION FUND FY 2022 TRANSFER OF FUNDS

To see if the Town will vote to transfer from Community Preservation Fund FY 2022 estimated annual revenues, the sum of \$12,000 to be added to the amount appropriated for the Community Preservation Committee FY 2022 administrative expenses under Article 24 of this Annual Town Meeting, such sum to be used for due diligence, including title searches and related administrative tasks, for potential open space acquisitions; or take any action thereon or in relation thereto.

Sponsor: Community Preservation Committee

Select Board: Recommends

Finance Committee: Recommends

Simple Majority Vote Required

HOUE: I move that the Town vote to transfer \$12,000 from the Community Preservation Fund FY 2022 estimated annual revenues to be added to the amount appropriated for the Community Preservation Committee FY 2022 administrative expenses under Article 24 of this Annual Town Meeting for the purposes of due diligence including title search and related administrative tasks for potential open space acquisition as contained in Article 25 and read by the Moderator. Seconded from the floor. No discussion. Article passed unanimous.

Explanatory Note: This is Article is for the due diligence for future appropriations by the Community Preservation Committee for general open space purposes.

GENERAL BUSINESS AND BYLAW ARTICLES

ARTICLE 26: TIF (Tax Increment Finance Agreement) – CATANIA-SPAGNA CORPORATION AND JAR REALTY CORPORATION

To see if the Town will vote, pursuant to Massachusetts General Law Chapter 40, Section 59, and Chapter 23A, Sections 3A through 3F, and the applicable regulations thereunder, to: approve a Tax Increment Financing Agreement (“TIF” Agreement”) between the Town, Catania-Spagna Corporation and JAR Realty Corp., for property owned and operated at 1 Nemco Way, which TIF Agreement provides for property tax exemptions at the exemption rate schedules set forth therein; and authorize the Select Board to execute the TIF Agreement and approve submission to the Massachusetts Economic Assistance Coordinating Council (EACC) of the TIF Agreement and any Economic Development Incentive Program (EDIP) “Local Incentive Only Application” for EACC approval, and any necessary documents related thereto, all relating to the project as described in the TIF Agreement; and relatives submissions; and to take such action as are necessary or appropriate to obtain EACC approval, implement those documents, and carry out the purposes of this Article; or take any action thereon or in relation thereto.

Sponsor: Select Board

Finance Committee: Recommends

Simple Majority Vote Required

LIVINGSTON read the motion: I move that the Town vote to approve a Tax Increment Financing Agreement between the Town, Catania-Spagna Corporation and JAR Realty Corp. for property owned and operated at 1 Nemco Way, and further authorize the Select Board to take such actions, all as contained in Article 26 and read by the Moderator. Seconded from the floor. Brief Discussion included R. Pontbriand explaining process. Joe Basile from Catania spoke (town meeting approval). No further discussion. Voice vote was taken. No opposition. Article Passed Unanimous per Moderator.

Explanatory Note: The Tax Increment Financing (“TIF”) Agreement as approved by the Select Board on March 16, 2021 is subject to approval of Town Meeting. TIF Agreement can be found at www.ayer.ma.us/townmeeting A Public Information Forum will/was held on April 14, 2021 at 6pm. Presentation to be made at Town Meeting

ARTICLE 27: TRANSFER OF THE WOODLAWN CEMETERY TO THE TOWN OF AYER

To see if the Town will vote to acquire and accept, by donation, from the Woodlawn Cemetery Company, or the current owner of said property, all of the real property known as the Woodlawn Cemetery, located at Harvard Road, Ayer, being two parcels, together containing 10.5 acres, more or less, and shown as Parcel 35-20, described in a deed recorded with the Middlesex South Registry of Deeds in Book 1438, Page 459 and Parcel 35-51, described in a deed recorded with the Middlesex South Registry of Deeds in Book 4708, Page 1; and further, to acquire and accept, by donation, all of the personal property, funds and accounts of said Woodlawn Cemetery Company owned, maintained and used in connection with the ownership and operation of the Woodlawn Cemetery; and to authorize the Select Board to take all actions and execute all documents necessary and appropriate for said acquisition and acceptance; or take any action thereon or in relation thereto.

COPELAND: I move that the Town vote to authorize the Select Board to acquire and accept, by donation, from the Woodlawn Cemetery Company, or the current owner of said property, all of the real property known as the Woodlawn Cemetery, located at Harvard Road, Ayer; and further, to acquire and accept, by donation, all of the personal property, funds and accounts of said Woodlawn Cemetery Company owned, maintained and used in connection with the ownership and operation of the Woodlawn Cemetery; and to authorize the Select Board to take all actions and execute all documents necessary and appropriate for said acquisition and acceptance, as contained in Article 27 and read by the Moderator. Town Manager Robert Pontbriand gave presentation. Discussion from floor including support and questions on maintenance. No further discussion. Article passed unanimous per the Moderator..

Explanatory Note: This Article would authorize the Select Board to begin a two-part process to acquire the Woodlawn Cemetery by donation from the Woodlawn Cemetery Company to include all personal property, funds, and accounts. Upon passage of Article 27, the Town would be authorized to conduct all appropriate due diligence prior to the acquisition and report back to the Fall Special Town Meeting in October 2021. Presentation to be made at Town Meeting.

ARTICLE 28: AFFORDABLE HOUSING TRUST BYLAW

To see if the Town will vote to adopt the following Affordable Housing Trust Bylaw: or take any action thereon or in relation thereto.

Section 1 - Purpose

The purpose of the Ayer Affordable Housing Trust (the "Trust") is to provide for the creation and preservation of affordable housing in Ayer, for the benefit of low and moderate income households and for the funding of community housing, as defined in and in accordance with the provisions of G.L. Chapter 44B. The Trust shall be governed by a Board of Trustees (the "Board") in accordance with G.L. c. 44, §55C, as amended from time to time, and the authority granted by Town Meeting.

Section 2 - Name of the Trust

This Trust shall be called the "Ayer Affordable Housing Trust", herein referred to as the Trust.

Section 3 - Board of Trustees

There shall be a Board of Trustees, which shall consist of seven (7) Trustees, to be appointed by the Select Board, in consultation with the Ayer Affordable Housing Committee, for terms not to exceed two (2) years, but may be reappointed at the discretion of the Select Board for succeeding terms, with no limits on the number of terms that a Trustee can serve. To the extent possible, the Board of Trustees should include members with experience in banking, real estate, real estate law and residential development. Trustees must be residents of the Town. At least one member of the Board of Trustees shall be a member of the Select Board. It is recommended that the Board of

Trustees include a member of the Ayer Affordable Housing Committee, a member of the Ayer Community Preservation Committee (CPC) and/or a member of the Ayer Planning Board. In order to stagger the terms of the Trustees, the first three Trustees appointed shall have terms of one year, and the remaining four shall have terms of two years. Thereafter, all Trustees shall be appointed for two (2) year terms.

Section 4 - Tenure of Trustees

Only persons who are residents of the Town shall be eligible to hold the office of Trustee. Any Trustee who ceases to be a resident of the Town shall cease to be a Trustee hereunder provided that a written notification of the change in residence has been filed with the Town Clerk. Any Trustee may resign by written instrument signed and acknowledged by such Trustee and duly filed with the Town Clerk.

If a Trustee shall die, resign, or for any other reason cease to be a Trustee hereunder before his/her term of office expires, a successor shall be appointed by the Select Board, in consultation with the remaining Trustees, to fill such vacancy, provided that in each case said written appointment and the written acceptance by the Trustee so appointed are filed with the Town Clerk, but no such appointment shall be required so long as there are at least five (5) Trustees in office. Upon the appointment of any succeeding Trustee and the filing of such appointment or a certificate of such appointment, the title to the Trust estate shall thereupon and without the necessity of any conveyance be vested in such succeeding Trustee jointly with the remaining Trustees. Reference to the Trustee shall mean the Trustee or Trustees for the time being hereunder.

Section 5 - Meetings of the Trust

Meetings of the Trust shall be held not less than quarterly at such time and at such place as the Trustees shall determine. Special meetings may be called by the Chair of the Trustees or by a quorum of the Board of Trustees. The fiscal year for the Board of Trustees shall correspond to the fiscal year of the Town of Ayer (July 1st – June 30). Notice of Trust meeting shall be given in compliance with the Open Meeting Law, G.L. c. 30A, §§18-25, as may be amended from time-to-time. A quorum of the Board of Trustees shall be the majority of the number of Trustees then serving under this Trust. Agendas and minutes will be posted on the Town of Ayer's website.

Section 6 - Powers of the Board of Trustees

The powers of the Board of Trustees, all of which shall be carried on in furtherance of the purposes set forth in G. L. c. 44, §55C, shall include the following:

- a) to accept and receive real property, personal property or money, by gift, grant, contribution, devise or transfer from any person, firm, corporation or other public or private entity, including but not limited to money, grants of funds or other property tendered to the Trust in connection with any bylaw or any general or special law or any other source, including money from G.L. c. 44B, the Community Preservation Act; provided, however, that any such money received from Chapter 44B shall be used exclusively for community housing and shall remain subject to all the rules, regulations and limitations of that Chapter when expended by the Trust, and such funds shall be accounted for separately by the Trust; and provided further, that at the end of each fiscal year, the Trust shall ensure that all expenditures of funds received from said Chapter 44B are reported to the Community

Preservation Committee of the Town for inclusion in the community preservation initiatives report, form CP-3, to the Department of Revenue.

- b) to purchase and retain real or personal property, including without restriction investments that yield a high rate of income or no income;
- c) to sell, lease, exchange, transfer or convey any personal, mixed, or real property at public auction or by private contract for such consideration and on such terms as to credit or otherwise, and to make such contracts and enter into such undertaking relative to Trust property as the Board deems advisable notwithstanding the length of any such lease or contract;
- d) to execute, acknowledge and deliver deeds, assignments, transfers, pledges, leases, covenants, contracts, promissory notes, releases, grant agreements, rental agreements and other instruments sealed or unsealed, necessary, proper or incident to any transaction in which the Board engages for the accomplishment of the purposes of the Trust;
- e) to employ advisors and agents, such as accountants, appraisers and lawyers as the Board deems necessary;
- f) to pay reasonable compensation and expenses to all advisors and agents and to apportion such compensation between income and principal as the Board deems advisable;
- g) to apportion receipts and charges between income and principal as the Board deems advisable, to amortize premiums and establish sinking funds for such purpose, and to create reserves for depreciation depletion or otherwise;
- h) to participate in any reorganization, recapitalization, merger or similar transactions; and to give proxies or powers of attorney with or without power of substitution to vote any securities or certificates of interest; and to consent to any contract, lease, mortgage, purchase or sale of property, by or between any corporation and any other corporation or person;
- i) to deposit any security with any protective reorganization committee, and to delegate to such committee such powers and authority with relation thereto as the Board may deem proper and to pay, out of Trust property, such portion of expenses and compensation of such committee as the Board may deem necessary and appropriate;
- j) to carry property for accounting purposes other than acquisition date values;
- k) to borrow money on such terms and conditions and from such sources as the Board deems advisable, to mortgage and pledge Trust assets as collateral;
- l) to make distributions or divisions of principal in kind;
- m) to compromise, attribute, defend, enforce, release, settle or otherwise adjust claims in favor or against the Trust, including claims for taxes, and to accept any property, either in total or partial satisfaction of any indebtedness or other obligation, and subject to the provisions of G.L. c. 44, § 55C, to continue to hold the same for such period of time as the Board may deem appropriate;
- n) to manage or improve real property; and to abandon any property which the Board determines not to be worth retaining;
- o) to hold all or part of the Trust property uninvested for such purposes and for such time as the Board may deem appropriate;
- p) to extend the time for payment of any obligation to the Trust;
- q) to become the lottery and monitoring agent for affordable housing and accept compensation for those services into the Trust Fund;
- r) to monitor the expiring use of any affordable housing in the Town; and
- s) to develop, setup and oversee the Trust program guidelines.

Section 7 - Acts of Trustees

Provided that a quorum of the Board is present, a majority of Trustees may exercise any or all of the powers of the Trustees hereunder and may execute on behalf of the Trustees any and all instruments with the same effect as though executed by all the Trustees. No Trustee shall be required to give bond. No license of court shall be required to confirm the validity of any transaction entered into by the Trustees with respect to the Trust Estate. No one dealing with the Trustees need inquire concerning the validity of anything the Trustees purport to do or see to the application of anything paid to or upon the order of the Trustees.

Section 8 - Liability

Neither the Trustees nor any agent or officer of the Trust shall have the authority to bind the Town of Ayer.

Section 9 - Amendments

The provisions of this Bylaw can only be amended by a vote of the Ayer Town Meeting.

Section 10 - Funding the Trust

Notwithstanding any general or special law to the contrary, all moneys paid to the Trust in accordance with any zoning bylaw, exaction fee, or private contributions shall be paid directly into the Trust and need not be appropriated or accepted and approved into the Trust. The Trustees will open up an account to maintain the funds. General revenues appropriated into the Trust become Trust property and no further appropriated shall be required to expend such funds. All moneys remaining in the Trust at the end of any fiscal year, whether or not expended by the Board within 1 year of the date they were appropriated into the Trust, remain Trust property.

Section 11 - Public Entity of the Town

The Trust is a public employer and the members of the Board are public employees for purposes of G.L. c. 258, the Tort Claims Act. The Trust shall be deemed a municipal agency and the Trustees special municipal employees, for purposes of G.L. c. 268A, the Conflict of Interest Law. The Trust is a public body for purposes of G.L. c. 30A, the Open Meeting Law.

Section 12 - Tax-Exempt

Pursuant to G.L. c. 44, §55C, the Trust is exempt from G.L. c. 59 and 62, and from any other provisions concerning payment of taxes based upon or measured by property or income imposed by the Commonwealth or any political subdivision thereof.

Section 13 - Accounts

The bank accounts of the Trust shall be maintained by the Town Treasurer. Expenditures by the Trust shall be processed through the warrant but shall be controlled by the provisions of G.L. c. 44, §55C. The Town's Office of Community and Economic Development will provide administrative support to the Trust and maintain the books and records of said Trust. An annual audit, by an independent auditor in accordance with accepted accounting practices, will be required. The Trust shall be audited as part of the Town audit. Cost associated with the independent audit shall be borne by the Trust. The results of the audit shall be provided to the Select Board and included in the Town's Annual Report.

Section 14 - Procurement

The Trust is a board of the Town for purposes of G.L. c. 30B and G.L. c. 40, §15A; but agreements and conveyances between the Trust and agencies, boards, commissions, authorities, departments and public instrumentalities of the Town shall be exempt from said Chapter 30B.

Section 15 - Duration of the Trust

This Trust shall continue so long as authorized under the Laws of the Commonwealth of Massachusetts. However, it may be terminated by a vote of Town Meeting. Upon termination of the Trust, subject to the payment of or making provision for the payment of all obligations and liabilities of the Trust, the net assets of the Trust shall be transferred to the Town of Ayer and held by the Select Board for affordable housing purposes. In making any such distribution, the Trustees may, subject to the prior approval of the Select Board, sell all or any portion of the Trust property and distribute the net proceeds thereof or they may distribute any of the assets in kind. The powers of the Trustees shall continue until the affairs of the Trust are concluded.

Section 16 - Annual Report

The Trustees shall prepare an annual report describing the activities of the Trust on a calendar year basis. The annual report shall be submitted to the Select Board by July 1 of each year and will be included in the Town's Annual Report. The annual report shall list all financial transactions conducted by the Trust including all revenues and costs, provide a balance sheet of liabilities and assets of the Trust, list an inventory of all affordable housing units created, sold, and/or managed by the Trust, and any other pertinent information related to the business of the Trust.

Section 17 - Compensation of Trustees

Trustees shall not receive a salary, stipend, bonus or other means of compensation for their service as a Trustee, nor shall they be eligible for any benefits from the Town. Trustees may be compensated for reasonable out-of-pocket expenses for travel and other Trust-related expenses. All such out-of-pocket expenses shall be fully documented with receipts for expenses prior to payment by the Trust.

Section 18 - Declaration of Trust

The Trustees are authorized to execute a Declaration of Trust and Certificates of Trustees for the Ayer Affordable Housing Trust Fund, consistent with G.L. c. 44, §55C and this bylaw and to be recorded with the Middlesex South District Registry of Deeds and/or filed with the Middlesex South Registry District of the Land Court.

Or take any action thereon or in relation to.

Sponsor: Select Board

Simple Majority Vote Required

HOUDE: I move that the vote to adopt as Article LVI of the Town's Bylaws the Affordable Housing Trust Bylaw as contained in Article 28 and read by the Moderator. Seconded from the floor. Brief presentation from Janet Providakes, Chair of the Affordable Housing Committee. Brief discussion in support. Article Passed Unanimous.

Explanatory Note: This Article would create the Affordable Housing Trust Bylaw (the Affordable Housing Trust was authorized by the October 2020 Special Town Meeting) which sets forth the governance of the Affordable Housing Trust as developed by the Ayer Affordable Housing Committee.

**ARTICLE 29: JONATHAN DRIVE CROSS-COUNTRY WATER MAIN EASEMENT
VOTE IN SUPPORT OF ARTICLE 97 LAND DISPOSITION (DCR RAIL
TRAIL)**

To see if the Town will vote to authorize the Select Board to acquire by gift, purchase or otherwise, a water line easement on a certain parcel of land off Jonathan Drive, shown as "20' Wide Water Easement" containing 1,940 square feet, located on a Department of Conservation & Recreation rail trail, shown as land of Boston & Maine Railroad on a plan entitled "Easement Plan of Land in Ayer, Mass. Prepared For: Town of Ayer Public Works Department," dated September 13, 2017, prepared by GPR, Inc., recorded with the Middlesex South Registry of Deeds as Plan 886 of 2017, and, further, to authorize the Select Board to submit a petition to the General Court to permit the foregoing acquisition of an interest in Department of Conservation & Recreation property pursuant to Article 97 of the Amendments to the Massachusetts Constitution and to enter into any and all agreements and take any and all actions necessary or appropriate to effectuate the foregoing purposes and, further, that the General Court may make clerical or editorial changes of form only to the bill, unless the Select Board approves amendments to the bill before enactment by the General Court within the scope of the general public objectives of the petition, and to authorize the Select Board to approve such amendments; or take any action thereon or in relation thereto.

Sponsor: Select Board

Simple Majority Vote Required

LIVINGSTON: I move that the Town vote to authorize the Select Board to acquired by gift, purchase or otherwise a water line easement on a certain parcel of land off Jonathan Drive and to authorize the Select Board to submit a petition to the General Court to permit the foregoing acquisition of an interest in Department of Conservation & Recreation property pursuant to Article 97 of the Amendments to the Massachusetts Constitution, and further authorize the Select Board to take such actions, all as contained in Article 29 and read by the Moderator. Seconded from the floor. Brief Discussion. Article Passed unanimous. Moderator declared article passed unanimous.

Explanatory Note: The Town is proposing to "loop" the water main between Jonathan Drive and Riley Jayne Farm Subdivision, providing a redundant connection and increased water quality/flow in the northwest portion of Ayer. The "loop" is cross-country, traversing under the DCR rail trail. An easement is required for acquisition of an interest in DCR property, and the Rail Trail is Article 97-protected property. In accordance with the Article 97 Land Disposition Policy, a Town Meeting Vote authorizing a transaction involving Article 97-protected property (i.e., the water utility easement) is required. Note: The Town may have to compensate DCR in the future by either monetary or land swap equal to the appraised value of the disposition – this is not part of the current Article.

ARTICLE 30: NPDES PHASE II STORMWATER BYLAW AMENDMENT

To see if the Town will vote to amend Article XLVII (NPDES Phase II Stormwater By-Law) of the General By-Laws of the Town by deleting the strikethrough bold text and inserting the **underlined bold text** as follows:

IT IS HEREBY DETERMINED THAT:

- Construction Site stormwater runoff and post-construction stormwater discharges may permanently alter the hydrologic response of local watersheds and increase stormwater runoff rates and volumes, which in turn may increase flooding, stream channel erosion, non-point source pollution, and sediment transport and deposition, and decrease groundwater recharge;
- Construction Site stormwater runoff and post-construction stormwater discharges can adversely affect public safety, public and private property, surface water, groundwater resources, drinking water supplies, recreation, aquatic habitats, fish and other aquatic life, property values and other uses of land and water;
- It is in the public interest to regulate Construction Site stormwater runoff and post-construction stormwater discharges in order to minimize the impacts identified above.

§ 1.0 PURPOSE

- A. The purpose of this Stormwater Bylaw is to protect, maintain and enhance the public health, safety, environment and general welfare by establishing minimum requirements and procedures to control the adverse effects of Construction Site stormwater runoff and post-construction stormwater discharges. In addition, this Stormwater Bylaw is intended to ensure and promote compliance with US Environmental Protection Agency (EPA) stormwater management regulations pertaining to municipal separate storm sewer systems (MS4) and the National Pollutant Discharge Elimination System (NPDES), as amended. This Stormwater Bylaw seeks to meet these purposes through the following objectives:
1. Establish decision-making processes surrounding Construction Site activities that protect the integrity of the watershed and preserve the health of water resources;
 2. Require that Construction Site activities maintain the post-construction runoff characteristics as equal to or less than the pre-construction runoff characteristics in order to minimize flooding, stream bank erosion, siltation, nonpoint source pollution, property damage, and to maintain the integrity of stream channels and aquatic habitats;
 3. Establish minimum Construction Site and post-construction stormwater management standards and design criteria for the regulation and control of stormwater runoff quantity and quality;
 4. Require the use of nonstructural stormwater management practices or “low-impact development practices”, wherever practicable.
 5. Establish provisions for the long-term responsibility for and maintenance of structural stormwater control facilities and nonstructural stormwater management practices to ensure that they continue to function as designed, are maintained, and pose no threat to public safety;

6. Establish provisions to ensure there is an adequate funding mechanism, including surety, for the proper review, inspection and long-term maintenance of stormwater facilities implemented as part of this Stormwater Bylaw; and,
 7. Establish a procedure for the adoption of regulations that will provide administrative procedures and fees for the submission, review, approval or disapproval of stormwater management plans, and for the inspection of approved active projects, and long-term follow up.
- B. Nothing in this Stormwater Bylaw is intended to replace the requirements of the Town of Ayer Wetlands Protection Bylaw or any other Bylaw that may be adopted by the Town of Ayer, or any State or Federal requirement, law, regulation, or policy. Any activity subject to the provisions of this Stormwater Bylaw must comply with any other applicable Town, State or Federal requirements.

§ 2.0 AUTHORITY

This Bylaw is adopted under authority granted by the Home Rule Amendment of the Massachusetts Constitution, the Home Rule statutes, and pursuant to the regulations of the federal Clean Water Act found at 40 CFR 122.34, and as authorized by the residents of the Town of Ayer at Town Meeting.

§ 3.0 DEFINITIONS

The following definitions shall apply in the interpretation and implementation of this Stormwater Bylaw. Additional definitions may be adopted by separate regulation.

ALTER: Any activity that will measurably change the ability of a ground surface area to absorb water or will change existing surface drainage patterns. Alter may similarly represent “alteration of drainage characteristics,” and “conducting land disturbance activities”. Such changes include: change from distributed runoff to confined, discrete discharge; change in the volume of runoff from the area; change in the peak rate of runoff from the area; and change in the recharge to groundwater on the area.

BEST MANAGEMENT PRACTICE (BMP): Structural, non-structural and managerial techniques that are recognized to be the most effective and practical means to prevent and/or reduce adverse stormwater volumes and flows, reduce point source and nonpoint source pollution, and promote stormwater quality and protection of the environment.

“Structural” BMPs: Devices that are engineered and constructed to provide temporary storage and treatment of stormwater runoff.

“Nonstructural” BMPs: Natural measures to reduce pollution levels, do not require extensive engineering and construction efforts, and/or promote pollutant reduction by eliminating the pollutant source.

CONSTRUCTION SITE: Any site where activity is proposed or occurs which results in soil disturbance by clearing, grading, excavation, stockpiling earth materials or placement/removal of earth materials.

CRITICAL AREAS: The surface water supply protection area (i.e., Zone II) of any of the Town's drinking water supplies. Areas where stormwater discharge is directly or indirectly to impaired waterbody.

IMPAIRED WATERBODY: A waterbody subject to one or more pollutant-specific Total Maximum Daily Loads (TMDLs) or identified as impaired by 303(d) Categories 4 and 5 in the latest version of the *Massachusetts Integrated List of Waters pursuant to Sections 305(b), 314 and 303(d) of the Clean Water Act*. Additionally, a waterbody impaired for phosphorus as identified in the *Biological Survey, Assessment and Management Recommendations for Ayer's Ponds*, by Geosyntec Consultants, dated May 2016. These documents are incorporated herein by reference. The *Biological Survey, Assessment and Management Recommendations for Ayer's Ponds* is also on file at the office of Conservation Commission and Department of Public Works.

IMPERVIOUS SURFACE: Any material or structure on or above the ground that prevents water infiltration to the underlying soil. Impervious surface includes, without limitation, roads, paved parking lots, sidewalks, and rooftops, compacted soils, hard-packed gravel driveways, and similar surfaces.

LAND-DISTURBING ACTIVITY or LAND DISTURBANCE: Any activity, including clearing, grubbing, grading and stockpiling that causes a change in the position or location of soil, sand, rock, gravel, or similar earth material, **or results in the removal or covering up of natural vegetation.**

LOW IMPACT DEVELOPMENT (LID): An approach to environmentally friendly land use planning. It includes a suite of landscaping and design techniques designed to maintain the natural, pre-developed ability of a site to manage rainfall. LID techniques capture water on site, filter it through vegetation, and allow seeping into the ground rather than being lost as surface runoff so that the local water table can recharge. An important LID principle embodies the concept that rainwater is a resource and not merely a superfluous waste product.

MASSACHUSETTS STORMWATER MANAGEMENT POLICY: The Policy issued by the Department of Environmental Protection, and as amended, that coordinates the requirements prescribed by state regulations promulgated under the authority of the Massachusetts Wetlands Protection Act G.L. c. 131 § 40 and Massachusetts Clean Waters Act G.L. c. 21, §. 23-56.

MUNICIPAL STORM DRAIN SYSTEM or MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4): The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or manmade or altered drainage channel, reservoir, and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Ayer.

NONPOINT SOURCE POLLUTION: Pollution from many dispersed sources caused by rainfall or snowmelt moving over and through the ground. Movement of runoff collects and carries away natural and human-source pollutants, finally depositing them into water resource areas.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM ("NPDES"): A federal environmental program addressing water pollution under the Clean Water Act. NPDES Phase I addresses stormwater discharges from towns and cities with medium to large storm sewer systems

and industrial activities. NPDES Phase II addresses towns and cities with small storm sewer systems serving a population of less than 100,000. Phase II also regulates construction activities disturbing greater than one acre. Ayer is subject to NPDES Phase II.

OPERATION AND MAINTENANCE PLAN: A plan describing the functional, financial and organizational mechanisms for the ongoing operation and maintenance of a stormwater management system to ensure that it continues to function as designed.

PERSON: An individual , partnership, association, firm, company, trust, corporation, agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POST-DEVELOPMENT: Conditions that reasonably may be expected or anticipated to exist after completion of the land development activity on a specific site or tract of land. Post-development refers to conditions after culmination of a new development or redevelopment project and does not depict conditions during the construction phases of a project.

PRE-DEVELOPMENT: The conditions that exist at the time that plans for the land development of a tract of land are submitted to the Stormwater Authority. Where phased development or phased plan approval occurs (preliminary grading, roads and utilities, etc.), the existing conditions at the time prior to the first plan submission shall establish pre-development conditions.

STORMWATER: Any surface flow, runoff, and drainage consisting entirely of water from rainstorm events.

STORMWATER AUTHORITY: The Ayer Planning Board shall act as the Stormwater Authority in implementing the provisions of this Stormwater Bylaw. The Stormwater Authority may designate a Stormwater Agent to assist with plan review, implementation and enforcement of the provisions of this Stormwater Bylaw and accompanying regulations. The Stormwater Authority is responsible for coordinating the review, approval and permit process as defined in this Chapter. Boards and/or departments may participate in the review process as defined in this Stormwater Bylaw or the Stormwater Regulations adopted by the Stormwater Authority.

STORMWATER MANAGEMENT PERMIT (SMP): A permit issued by the Stormwater Authority, after review of an application, plans, calculations, and other supporting documents, that is designed to protect the Town from deleterious effects of uncontrolled or untreated stormwater runoff.

STORMWATER MANAGEMENT, EROSION AND SEDIMENTATION CONTROL PLAN: A document containing narrative, drawings and details prepared by a qualified professional engineer (PE), a professional public land surveyor (PLS), or a certified professional in erosion and sedimentation control (CPESC), that includes structural and non-structural best management practices (BMPs) to manage and treat stormwater runoff generated from regulated development activity.

TOTAL MAXIMUM DAILY LOAD or TMDL: Section 303(d) of the Clean Water Act authorizes the EPA to assist states, territories and authorized tribes in listing impaired waters and developing Total Maximum Daily Loads (TMDLs) for these waterbodies. A TMDL establishes the maximum amount of a pollutant that a waterbody can accept and still meet water quality standards for protecting public health and maintaining the designated beneficial uses of

those waters for drinking, swimming, recreation, and fishing. A TMDL includes Waste Load Allocations for point source discharges, Load Allocations for nonpoint sources and/or natural background, and must include a margin of safety and account for seasonal variations.

WATERCOURSE: A natural or man-made channel through which water flows or a stream of water, including a river, brook, or underground stream.

WETLAND RESOURCE AREA: Areas specified in the Massachusetts Wetlands Protection Act M.G.L. c. 131, s.40 and in Article XXVI of the Town Bylaws, "Wetland Protection".

§ 4.0 ADMINISTRATION

- A. The Stormwater Authority shall administer, implement and enforce this Stormwater Bylaw. Any powers granted to or duties imposed upon the Stormwater Authority may be delegated in writing by the Stormwater Authority to its employees or agents.
- B. The Stormwater Authority may adopt and periodically amend Regulations relating to receipt and content of Stormwater Management Permit applications; review time periods, permit terms, conditions, additional definitions, enforcement, fees (including application, inspection, and/or consultant fees), procedures, administration and enforcement of this Stormwater Bylaw subsequent to a majority vote of the Planning Board and after conducting a public hearing to receive comments on the proposed regulations and/or any proposed revisions. Such hearing dates shall be advertised in a newspaper of general local circulation at least seven (7) calendar days before a hearing date. After public notice and hearing, the Stormwater Authority may promulgate rules and regulations to effectuate the purposes of this Stormwater Bylaw. Failure by the Stormwater Authority to promulgate such rules and regulations shall not have the effect of suspending or invalidating this Stormwater Bylaw.
- C. The Stormwater Authority may take any of the following actions as a result of an application for a Stormwater Management Permit: Approval, Approval with Conditions, or Disapproval. **Determination of the action shall be in accordance with the Ayer Stormwater Regulations.**
- D. The overall Stormwater Management Plan consists of two parts: a Stormwater Management Erosion and Sedimentation Control Plan ("Stormwater Plan") and an Operation and Maintenance Plan ("O&M Plan"). The Stormwater Plan addresses stormwater impacts during construction and prior to site stabilization, as well as best management practices for the permanent management and treatment of groundwater. The O & M Plan addresses the long term monitoring and care of the stormwater management controls on the site.

§ 5.0 APPLICABILITY

This Stormwater Bylaw shall apply to all land-disturbing activities within the jurisdiction of the Town of Ayer, whether new development or redevelopment. Except as permitted by the Stormwater Authority in a Stormwater Management Permit (SMP) or as otherwise provided in this Stormwater Bylaw, no person shall perform any activity that results in land disturbance ~~of 40,000~~

square feet or greater in accordance with the requirements set forth below without first obtaining an SMP according to the provisions of this Stormwater Bylaw.

A. Regulated Activities. Regulated activities shall include, but not be limited to:

1. Land disturbance of greater than ~~40,000~~ **20,000** square feet, associated with construction or reconstruction of structures;
2. Development or redevelopment involving multiple, separate activities in discontinuous locations or on different schedules if the activities are part of a larger common plan of development that together disturbs ~~40,000~~ **20,000** square feet or more.
3. Paving or other change in surface material over an area of ~~40,000~~ **20,000** square feet or more causing a significant reduction of permeability or increase in runoff,
4. Construction of a new drainage system or alteration of an existing drainage system or conveyance serving a drainage area of more than ~~40,000~~ **20,000** square feet,
5. Land disturbance where there is a 15% or greater slope and where the land disturbance is greater than or equal to 1,000 square feet within the sloped area.
6. Land disturbance greater than or equal to 1,000 square feet where the soil cut or filled exceeds four feet in vertical depth at its deepest point as measured from the natural ground level.
7. Disturbance of a volume of earth greater than 1,500 cubic yards.
8. Any other activity altering the surface of an area exceeding ~~40,000~~ **20,000** square feet that will, or may, result in increased stormwater runoff flowing from the property into a public way, the municipal storm drain system or to a watercourse or wetland.
9. **Land disturbance on a parcel of land having more than 5,000 square feet of existing impervious area and ultimately resulting in a net increase of 30% or more of impervious area.**
10. **Land disturbance of 2,000 square feet or greater within a Critical Area as defined in Section 3.0 of this document.**
11. **Land disturbance of 2,000 square feet or greater where stormwater discharge is directly or indirectly to an Impaired Waterbody or its tributaries as defined in Section 3.0 of this document.**
12. **Any activity subject to Site Plan Review or Subdivision Control Law.**

Note: Where filing a Notice of Intent pursuant to the Wetlands Protection Act or Ayer's Wetland Protection Bylaw and one or more of the criteria in this Section are met, a Stormwater Management Permit will be required in addition to the Notice of Intent.

~~B. Minor and Major Projects. For the purposes of this Bylaw and any Regulations pertaining thereto, applications shall be divided into Minor and Major categories. The application procedures and submittal requirements for Minor and Major applications shall be described in the Ayer Stormwater Regulations.~~

~~1. A Minor project is any activity subject to the Stormwater Bylaw which involves:~~

- ~~a. Land disturbance of an areas greater than 40,000 square feet but less than 60,000 square feet for a single family lot which has not been included in an ANR or subdivision within the prior five (5) years; or~~**
- ~~b. Land disturbance of a volume of earth greater than 1,500 cubic yards but less than 2,200 cubic yards where not related to a subdivision or ANR; or~~**
- ~~c. Land disturbance of an area of land 1,000 square feet to 10,000 square feet;~~**

~~If the slope is 15% greater; or~~

~~If the soil cut or filled exceeds four (4) feet in vertical depth at its deepest point as measured from the natural ground level.~~

~~This requirement may be waived for septic system installation.~~

~~2. A Major project is any project subject to the Stormwater Bylaw which involves:~~

- ~~a. Land disturbance of an area of 40,000 or more square feet for a subdivision or ANR;~~**
- ~~b. Land disturbance of an area of greater than 60,000 square feet; or~~**
- ~~c. Land disturbance of a volume of earth resulting in a total quantity greater than 2200 cubic yards; or~~**
- ~~d. Land disturbance of an area of land greater than 10,000 square feet;~~**
 - ~~If the slope is 15% or greater; or~~**
 - ~~If the soil cut or filled exceeds four (4) feet in vertical depth at its deepest point as measured form the natural ground level.~~**

B. Exempt Activities. The following activities are exempt from the requirements of this Stormwater Bylaw:

1. Normal maintenance and improvement of Town owned public ways and appurtenances. New road and building construction, however, are subject to a requirement for a stormwater permit.
2. Normal maintenance and improvement of land in agricultural or forestry use as defined by the Massachusetts Wetlands Protection Act and its Regulations.

3. Normal maintenance and improvement of agriculture uses under Massachusetts General Laws, Chapter 40A, Section 3, and consistent with Massachusetts General Laws, Chapter 128, Section 1A, subject to reasonable regulation of site conditions.
4. Infrastructure repairs when required by the Department of Public Works for the protection of public health and safety.
5. Repair of septic systems when required by the Board of Health for the protection of public health.
6. Normal maintenance of existing landscaping, gardens or lawn areas associated with a single-family dwelling provided such maintenance does not include the addition of more than 300 cubic yards of soil material, ~~the~~ construction of walls, ~~alteration of existing grades by more than one foot in elevation~~, or ~~the~~ alteration of drainage patterns, including alteration of grades by more than one foot in elevation.
7. The construction of fencing irrespective of materials used that will not alter existing terrain or drainage patterns.
8. Construction of utilities (gas, water, sewer, electric, telephone, etc.) other than drainage that will not alter terrain or drainage patterns.
9. As authorized in the Phase II small MS4 General Permit for Massachusetts, storm water discharges resulting from the activities identified in Section 5-A that are wholly subject to jurisdiction under the Wetlands Protection Act and demonstrate compliance with the Massachusetts Storm Water Management Policy, as reflected in an Order of Conditions issued by the Conservation Commission, are exempt from compliance with this Bylaw.

10. Regular and approved maintenance of stormwater management structures.

11. Emergency work to protect life, limb, and property.

§ 6.0 ENFORCEMENT

- A. The Stormwater Authority or an authorized agent of the Stormwater Authority shall enforce this Bylaw, Regulations, permits, violation notices, and enforcement orders, and may pursue all civil, criminal, and non-criminal remedies for such violations.
- B. Notices of Violation and Enforcement Orders.
 1. The Stormwater Authority or an authorized agent of the Stormwater Authority may issue a written notice of violation or enforcement order to enforce the provisions of this Bylaw or the Regulations thereunder, which may include requirements to:
 - a. Cease and desist from construction or land disturbing activity until there is compliance with the Bylaw and the Stormwater Management Permit.
 - b. Repair, maintain, or replace the stormwater management system or portions thereof in accordance with the O&M Plan.

- c. Perform monitoring, analyses, and reporting.
 - d. Fix adverse impact resulting directly or indirectly from malfunction of the stormwater management system.
- 2. If the enforcing person determines that abatement or remediation of adverse impacts is required, the order may set forth a deadline by which such abatement or remediation must be completed.
- C. Any person who violates any provision of the Stormwater Bylaw, Regulations or permit issued thereunder, Maintenance Agreement, or enforcement order may be ordered to correct the violation and/or pay a fine up to \$300 and/or a civil penalty not exceeding \$5,000.00 for each day of violation of any rule or regulation, pursuant to the provisions of G.L. c. 83, sec. 10, as specified in the Regulations. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- D. Non-Criminal Disposition. As an alternative to criminal prosecution or civil action, the Town of Ayer may elect to utilize the non-criminal disposition procedure set forth in G.L. Ch. 40, §21D and in which case the Stormwater Agent of the Town of Ayer shall be the enforcing person. The penalty for the 1st violation shall be \$100. The penalty for the 2nd violation shall be \$200. The penalty for the 3rd and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.
- E. **Entry to Perform Duties Under this Bylaw:**
 - 1. **To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the Stormwater Authority, his/her agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the Stormwater Authority deems reasonably necessary.**
 - 2. **The Stormwater Authority may require the immediate abatement of any violation of this bylaw and/or regulations that constitutes an immediate threat to the health, safety or welfare of the public. If any such violation is not abated immediately as directed by the Stormwater Authority, to the extent permitted by law, or if authorized by the owner or other party in control of the property, the Town may enter the property and take any and all measures required to remediate the violation. Any expense related to such remediation undertaken by the municipality shall be at the expense of the property owner and/or violator, pursuant to this Section. Any relief obtained under this Section shall not prevent the municipality from seeking other and further relief authorized under the bylaw and/or regulations.**
- F. Appeals. The decisions or orders of the Stormwater Authority shall be final. Further relief shall be to a court of competent jurisdiction.

- G. Remedies Not Exclusive. The remedies listed in this Bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

§ 7.0 SEVERABILITY

The invalidity of any section, provision, paragraph, sentence, or clause of this Stormwater Bylaw shall not invalidate any section, provision, paragraph, sentence, or clause thereof, nor shall it invalidate any permit or determination that previously has been issued.

§ 8.0 EFFECTIVE DATE

This Stormwater Bylaw shall take effect upon approval of the Attorney General and upon compliance with requirements of Massachusetts General Law Chapter 40, Section 32.

Or take any action thereon or in relation thereto.

Sponsor: Select Board

Simple Majority Vote Required

COPELAND: I move that the Town vote to amend Article XLVII (47) (NPDES Phase II Stormwater By-Law) of the General By-Laws of the Town by deleting the strikethrough bold text and inserting the underlined bold text as contained in Article 30 and read by the Moderator. Seconded from the floor. Brief Discussion. Article Passed unanimous vote. Moderator declared article passed unanimous.

Explanatory Note: This Article would amend the NPDES Phase II Stormwater Bylaw to meet the regulatory requirements of the Town's MS4 Permit and make changes to the land disturbance thresholds to better protect water quality in the Town.

ARTICLE 31: ILLICIT DISCHARGE TO MUNICIPAL STORM DRAIN SYSTEM BYLAW AMENDMENT

To see if the Town will vote to amend Article XLVIII (Illicit Discharges to the Municipal Storm Drain Systems By-law) of the General By-Laws of the Town by deleting the strikethrough bold text and inserting the underlined bold text as follows:

§ 1. PURPOSE and AUTHORITY

- A. Purpose: The purpose of this bylaw is to manage connections and discharges to the municipal storm drain system and waters of the Commonwealth, that are necessary for the protection of Ayer's water bodies and groundwater, and to safeguard the public health, safety, welfare and the environment. The objectives of this bylaw are:
1. To prevent pollutants from entering Ayer's municipal separate storm sewer system (MS4) and waters of the Commonwealth;
 2. To prohibit illicit connections and unauthorized discharges to the MS4;
 3. To require the removal of illicit connections;
 4. To comply with state and federal statutes and regulations relating to stormwater discharges;

5. To establish the legal authority to ensure compliance with the provisions of this bylaw through inspection, monitoring, and enforcement;
 6. To prevent contamination of drinking water supplies.
- B. Authority: This bylaw is adopted under the authority granted by the Home Rule Amendment of the Massachusetts Constitution and the Home Rule Procedures Act, and pursuant to the regulations of the Federal Clean Water Act found at 40 CFR 122.34. The DPW Superintendent shall administer, implement and enforce this bylaw. Any powers granted to or duties imposed upon the DPW Superintendent may be delegated in writing to other qualified employees or agents of the Town of Ayer.

§ 2. DEFINITIONS

For the purposes of this bylaw, the following shall apply:

CLEAN WATER ACT: The Federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.) as hereafter amended.

DISCHARGE OF POLLUTANTS: The addition from any source of any pollutant or combination of pollutants from any source into the municipal storm drain system or into the waters of the United States or Commonwealth.

GROUNDWATER: All water beneath the surface of the ground.

HAZARDOUS MATERIAL OR WASTE: Any material, which because of its quantity, concentration, chemical, corrosive, flammable, reactive, toxic, infectious or radioactive characteristics, either separately or in combination with any substance or substances, constitutes a present or potential threat to human health, safety, welfare, or to the environment. Hazardous materials include any synthetic or organic chemical, petroleum product, heavy metals, radioactive or infectious waste, acid and alkali, pathogens and any substance defined as Toxic or Hazardous under Massachusetts General Laws Ch.21C and Ch.21E, and the regulations at 310 CMR 30.000 and 310 CMR 40.0000.

ILLICIT CONNECTION: Any surface or subsurface drain or conveyance, that allows an illegal discharge into the municipal storm drain system. Illicit connections include conveyances that allow a non-stormwater discharge to the municipal storm drain system including but not limited to: sewage, processed wastewater or wash water and also any connections from indoor drains, sinks, or toilets, regardless of whether said connection was previously allowed, permitted, or approved prior to the effective date of this bylaw.

ILLICIT DISCHARGE: Any direct or indirect non-stormwater discharge into the municipal storm drain system, not specifically exempted in Section 6. The term excludes a discharge in compliance with an NPDES Storm Water or Surface Water Discharge Permit.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) OR MUNICIPAL STORM DRAIN SYSTEM: The system of conveyances designed or used for collecting or conveying stormwater, including any road with a drainage system, street, gutter, curb, inlet, piped storm drain, pumping facility, retention or detention basin, natural or man-made or altered drainage channel, reservoir,

and other drainage structure that together comprise the storm drainage system owned or operated by the Town of Ayer.

NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORM WATER

DISCHARGE PERMIT: A permit issued by United States Environmental Protection Agency or jointly with the State that authorizes the discharge of pollutants to waters of the United States.

NON-STORMWATER DISCHARGE: Any discharge to the municipal storm drain system not composed entirely of stormwater.

PERSON: Any individual, partnership, association, firm, company, trust, corporation or other organization, and, any agency, authority, department or political subdivision of the Commonwealth or the federal government, to the extent permitted by law, and any officer, employee, or agent of such person.

POLLUTANT: Any constituent part or property of sewage, agricultural, industrial or commercial waste, runoff, leachate, heated effluent, or other matter whether originating at a point or nonpoint source, that is or may be introduced into any sewage treatment works or waters of the Commonwealth. Pollutants include, but are not limited to:

1. Preservatives including paints, varnishes and other chemical agents, cleaning agents, disinfectants and solvents;
2. Oil and other automotive or other vehicular fluids and any fuels irrespective of use;
3. Non-hazardous liquids, solid wastes and yard wastes;
4. Refuse, rubbish, garbage, litter, or other discarded or abandoned objects, articles, accumulations and floatables;
5. Pesticides, herbicides, and fertilizers;
6. Hazardous materials and wastes; sewage, fecal coliform and other pathogens;
7. Metals: dissolved, in suspension or in particulate form;
8. Animal wastes;
9. Rock, sand, salts, soils;
10. Construction wastes and residues, including but not limited to sediments, slurries, and concrete rinsates;
11. Noxious or offensive matter of any kind.

STORMWATER: Storm (rain) runoff, snowmelt runoff, and surface water runoff and drainage.

UNCONTAMINATED: Water containing no pollutants.

WATERCOURSE: A natural or man-made channel through which water flows including a river, brook or underground stream.

WATERS OF THE COMMONWEALTH: All waters within the jurisdiction of the Commonwealth, including, without limitation, rivers, streams, lakes, ponds, springs, impoundments, estuaries, wetlands, coastal waters, and groundwater.

WASTEWATER: any sanitary waste, sludge, or septic tank or cesspool overflow, and water that during manufacturing, cleaning or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct or waste product.

§ 3. APPLICABILITY

This bylaw shall apply to flows entering the municipally owned storm drainage system and waters of the Commonwealth.

§ 4. REGULATIONS

The DPW Superintendent **and/or the Planning Board** may promulgate rules, regulations and a permitting process to effectuate the purposes of this bylaw. Failure by the DPW Superintendent **and/or the Planning Board** to promulgate such rules and regulations shall neither suspend nor invalidate this bylaw.

§ 5. PROHIBITED ACTIVITIES

- A. Illegal Discharges: No person shall dump, discharge, cause or allow to be dumped or discharged any pollutant or non-stormwater discharge into the municipal storm drain system, watercourse, or into the waters of the Commonwealth.
- B. Illicit Connections: No person shall construct, use, allow, maintain or continue any illicit connection to the municipal storm drain system, regardless of whether the connection was permissible under applicable law, regulation or custom at the time of connection.
- C. Obstruction of Municipal Storm Drain System: No person shall obstruct or interfere with the normal flow of stormwater into or out of the municipal storm drain system without prior approval from the DPW Superintendent or his/her designee.

§ 6. EXEMPTIONS

This section shall not apply to discharges or flows resulting from fire fighting activities;
This section shall not apply to any of the following non-stormwater discharges or flows provided that the source is not deemed by the DPW Superintendent to be a significant contributor of a pollutant to the municipal storm drain system:

- 1. Waterline flushing;
- 2. Flows from potable water sources;
- 3. Springs;
- 4. Natural flows from riparian habitats and wetlands;
- 5. Rising groundwater;
- 6. Uncontaminated groundwater infiltration as defined in 40 CFR 35.2005(20), or uncontaminated pumped groundwater;

7. Discharge from landscape irrigation or lawn watering;
8. Water from individual residential car washing;
9. Discharge from dechlorinated swimming pool water [defined as containing less than one part per million (ppm) chlorine] provided the water is allowed to stand for one week prior to draining and the pool is drained in such a way as not to cause a nuisance.
10. Water from exterior foundation drains, footing drains (not including active groundwater dewatering systems, such as dewatering excavations for foundation or pipelines), crawl space pumps, or air conditioning condensation;
11. Discharges from street sweeper operations of inconsequential amounts of water.;
12. Dye testing, provided verbal notification is given to the DPW Superintendent and approval is obtained prior to the time of the test;
13. Non-stormwater discharges permitted under an NPDES permit, waiver, or waste discharge order administered under the authority of the United States Environmental Protection Agency or the Massachusetts Department of Environmental Protection, provided that the discharge is in full compliance with the requirements of the permit, waiver, or order and applicable laws and regulations;
14. Discharges for which advanced written approval is received from the DPW Superintendent if necessary to protect public health, safety, welfare or the environment;

15.Diverted stream flow:

16.Residential building wash waters without detergents.

§ 7. SUSPENSION OF STORM DRAINAGE SYSTEM ACCESS

- A. The DPW Superintendent may suspend municipal storm drain system access to any person or property without prior written notice when such suspension is necessary to stop an actual or threatened illegal discharge that presents or may present imminent risk of harm to the public health, safety, welfare or to the environment. If any person fails to comply with an emergency suspension order, the DPW Superintendent may take all reasonable steps necessary to prevent or minimize harm to the public health, safety and welfare or to the environment.
- B. Any person discharging to a municipal storm drain system in violation of this bylaw may have access to their municipal storm drain system terminated if such termination would abate or reduce an illicit discharge. The DPW Superintendent will notify a violator of the proposed termination of access to the municipal storm drain system. The violator may petition the DPW Superintendent for reconsideration and hearing. An offense is committed if the person reinstates access to the municipal storm drain system from premises terminated pursuant to this section, without prior approval from the DPW Superintendent.

§ 8. NOTIFICATION OF SPILLS

Notwithstanding any other requirements of local, state or federal law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation, has information of any known or suspected release of materials at that facility or operation that results or may result in illegal discharge of pollutants, that person shall take all steps necessary to ensure containment, and cleanup of the release. In the event of a release of oil or hazardous materials, the person shall immediately notify the municipal fire and police departments, DPW Superintendent, ~~and~~ Board of Health, MassDEP and the Ayer Conservation Commission. In the event of a release of non-hazardous material, said person shall notify the DPW Superintendent no later than the next business day. Written confirmation of all telephone, facsimile or in person notifications shall be provided to the DPW Superintendent within three business days thereafter. If the discharge of prohibited materials is from a commercial or industrial facility, the facility owner or operator of the facility shall retain on-site a written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

§ 9. ENFORCEMENT

- A. The DPW Superintendent or the Superintendent's designee shall enforce this bylaw, and the regulations promulgated thereunder, as well as the terms and conditions of all permits, notices, and orders, and may pursue all civil and criminal remedies for such violations.
- B. Civil Relief: The DPW Superintendent may seek injunctive relief in a court of competent jurisdiction to restrain the person that violates the provisions of this bylaw, regulations, permit, notice, or order issued thereunder from activities that would create further violations and additionally compelling the person to abate or remediate the violation.
- C. Compliance Orders: The DPW Superintendent may issue a written order to enforce the provisions of this bylaw or the regulations thereunder, which may include:
 - 1. Elimination of illicit connections or discharges to the storm drainage system;
 - 2. Termination of access to the storm drainage system;
 - 3. Performance of monitoring, analyses, and reporting;
 - 4. Cessation of unlawful discharges, practices, or operations;
 - 5. Remediation of contamination in connection therewith. If the DPW Superintendent determines that abatement or remediation of contamination is required, the order shall set forth a deadline for completion of the abatement or remediation.
- D. Criminal and Civil Penalties: Any person that violates any provision of this bylaw, valid regulation, or the terms or conditions in any permit or order prescribed or issued thereunder, shall be subject to a fine not to exceed \$300.00 for each day such violation occurs or continues or be subject to a civil penalty not exceeding \$5,000.00 for each day of violation of any rule or regulation, pursuant to the provisions of G.L. c. 83, sec. 10, that may be assessed in an action brought on behalf of the Town in any court of competent jurisdiction.
- E. Non-Criminal Disposition: As an alternative to criminal prosecution or civil action, the Town of Ayer may elect to utilize the non-criminal disposition procedure set forth in

Massachusetts General Laws Chapter 40, §21D. The DPW Superintendent, or the Superintendent's designee, shall be the enforcement officer. The penalty for the 1st violation shall be \$100. The penalty for the 2nd violation shall be \$200. The penalty for the 3rd and subsequent violations shall be \$300. Each day or part thereof that such violation occurs or continues shall constitute a separate offense.

- F. Entry to Perform Duties Under this Bylaw: To the extent permitted by state law, or if authorized by the owner or other party in control of the property, the DPW Superintendent, his/her agents, officers, and employees may enter upon privately owned property for the purpose of performing their duties under this bylaw and regulations and may make or cause to be made such examinations, surveys or sampling as the DPW Superintendent deems reasonably necessary.
- G. Appeals: The decisions or orders of the DPW Superintendent shall be final. Further relief shall be to a court of competent jurisdiction.
- H. Remedies Not Exclusive: The remedies listed in this bylaw are not exclusive of any other remedies available under any applicable federal, state or local law.

§ 10. SEVERABILITY

The provisions of this bylaw are hereby declared to be severable. If any provision, paragraph, sentence or clause of this bylaw or the application thereof to any party, establishment, or circumstances shall be held invalid, such invalidity shall not affect the other provisions or application of this bylaw.

§ 11. TRANSITIONAL PROVISIONS

Residential property owners shall have ninety (90) days from the effective date of this bylaw to comply with its provisions. An extension may be granted provided good cause is shown for the failure to comply with the bylaw during that period.

§ 12. EFFECTIVE DATE

This Bylaw shall take effect upon approval of the Attorney General and upon compliance with the requirements of Massachusetts General Law Chapter 40, Section 32.

Or take any action thereon or in relation thereto.

Sponsor: Select Board

Simple Majority Vote Required

HOUDE: I move that the Town vote to amend Article XLVIII (48) (Illicit Discharges to the Municipal Storm Drain Systems By-law) of the General By-Laws of the Town by deleting the strikethrough bold text and inserting the underlined bold text as contained in Article 31 and read by the Moderator. Seconded from the floor. No discussion. Article passed unanimous. Moderator declared article passed unanimous.

Explanatory Note: This Article would amend the Stormwater Bylaw to meet the regulatory requirements of the MS4 with respect to the Town's storm drain system and illicit discharges.

ARTICLE 32: STREET ACCEPTANCE: PLEASANT STREET EXTENSION (PORTION) AND TREVOR TRAIL

To see if the Town will vote to accept the layout of Pleasant Street Extension (Portion) and Trevor Trail as a public way, the metes and bounds of which are on file in the Office of the Town Clerk, and to authorize the Select Board to acquire by gift, purchase or eminent domain, fee interest or easement in such public ways and any and all easements related thereto, and further, to authorize the Select Board to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition, on such terms and conditions as the Select Board deems appropriate; or take any action thereon or in relation thereto.

Sponsor: Select Board

Planning Board: Recommends

Simple Majority Vote Required

LIVINGSTON: I move that the Town vote to accept the layout of Pleasant Street Extension (Portion) and Trevor Trail as a public way and further authorize the Select Board to take such actions, as contained in Article 32 and read by the Moderator, contingent upon satisfactory completion of all paving as determined by the Superintendent of Public Works. Seconded from the floor. No discussion. Article passed unanimous. Moderator declared article passed unanimous.

Explanatory Note: This Article would accept Pleasant Street Extension (Portion) and Trevor Trail as public ways in the Town. The metes and bounds of which are on file in the Office of the Town Clerk and available on the Town's website at www.ayer.ma.us/townmeeting

PETITION ARTICLE

AMENDMENT OF THE "AGREEMENT BETWEEN THE TOWNS OF AYER AND SHIRLEY WITH RESPECT TO THE FORMATION OF A REGIONAL SCHOOL DISTRICT"

We the petitioners wish to amend the "Agreement Between the Towns of Ayer and Shirley With Respect to the Formation of a Regional School District" which was approved in March of 2010 and amended in September/October of 2012. This amendment request will follow the procedure outlined in Section XV of the agreement, specifically amendment by petition of 10 percent of the registered voters in Shirley.

to wit:

Striking the entirety of Section X: Incurring of Debt, and replacing it with:

"The School Committee is empowered to incur debt consistent with the terms and conditions of G.L. Chapter 71, Section 16. Except for the incurring of temporary debt in anticipation of revenue, the process that appears in subsection (d) of Chapter 71, Section 16 will be followed"

Sponsor: By Petition

Select Board: Does Not Recommend (3-0 on April 6, 2021) Simple Majority Vote Required

Explanatory Note: This Article was submitted by Petition in accordance with the provisions of Section XV, Paragraph B of the "Agreement Between the Town of Ayer and Shirley With Respect to the Formation of a Regional School District" with such Petition signed by 10% of the Voters in the Town of Shirley as certified by the Shirley Town Clerk on March 30, 2021. The Petition was received by the Ayer Town Clerk on March 30, 2021. To view a copy of the Petition and supporting documents, please visit the Town's website at www.ayer.ma.us/townmeeting or contact the Office of the Ayer Town Clerk.

The Citizen's Petition article was read by the moderator. There was no second. Member of the ASRSD School Committee, Mr. Quinty, resident of Shirley, seeking permission to speak to Town Meeting. This was declined. Point of Order from Dan Gleason of Howard Street that there was nothing seconded or recognized by Town Meeting. This was confirmed by the Moderator and Town Council. Still, no second from the floor. Therefore there was no motion and no action taken. Petition was not acted upon.

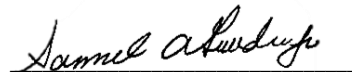
A True Copy Attest:



**Susan E. Copeland
Town Clerk**

Date: April 9, 2021

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall at least seven (7) days before said meeting, all as herein directed.



Constable

Date: April 9, 2021

Motion to adjourn the meeting from the floor at 10:34pm, seconded. Motion passed unanimous. Meeting adjourned on 4/26/2021 at 10:34pm.

FY 2022 Omnibus Budget

	FY2020 Actual	FY2021 Approved	FY2022 Proposed	Difference		Notes
Department 100 - General Government						
01 Selectmen	\$253,942.00	\$272,434.00	\$279,896.00	\$7,462.00	2.74%	wages increases only
02 Town Counsel	\$58,336.00	\$100,000.00	\$80,000.00	(\$20,000.00)	-20.00%	reduced to reflect past 2 years actual expense
03 Town Clerk	\$127,336.00	\$137,323.00	\$141,100.00	\$3,777.00	2.75%	wages increases only
04 Moderator	\$530.00	\$541.00	\$552.00	\$11.00	2.03%	
05 Parking Tickets	\$1,348.00	\$1,500.00	\$1,500.00	\$0.00	0.00%	
06 Public Buildings & Property Maintenance	\$327,248.00	\$362,536.00	\$373,855.00	\$11,319.00	3.12%	includes \$4,519 in wage increases and \$6,800 increase in expenses, including \$3,000 increase in Police Station electricity due to dispatch center upgrades
07 Registrations & Elections	\$18,963.00	\$25,396.00	\$16,296.00	(\$9,100.00)	-35.83%	fewer elections
08 Postage	\$17,926.00	\$20,000.00	\$21,000.00	\$1,000.00	5.00%	
09 American Legion	\$600.00	\$600.00	\$600.00	\$0.00	0.00%	
10 Memorial Day	\$0.00	\$1,000.00	\$500.00	(\$500.00)	-50.00%	
11 4th of July Celebration	\$10,000.00	\$5,000.00	\$0.00	(\$5,000.00)	-100.00%	
12 Holiday Lights	\$10,000.00	\$15,000.00	\$15,000.00	\$0.00	0.00%	
Department 100 Total	\$826,229.00	\$941,330.00	\$930,299.00	(\$11,031.00)	-1.17%	
Department 200 - Finance						
01 Town Accountant	\$205,095.00	\$212,916.00	\$218,197.00	\$5,281.00	2.48%	includes \$4,981 in wage increases
02 Benefits & Payroll	\$72,131.00	\$78,731.00	\$80,146.00	\$1,415.00	1.80%	increased by wage increases only
03 Computer Support - Financial Systems	\$46,294.00	\$49,903.00	\$50,213.00	\$310.00	0.62%	
04 Assessors	\$180,635.00	\$194,334.00	\$206,786.00	\$12,452.00	6.41%	includes \$4,452 in wages increases and \$8,000 increase consulting services due to class 504 (public utility) appraisals
05 Treasurer/Tax Collector	\$164,546.00	\$187,119.00	\$188,444.00	\$1,325.00	0.71%	includes \$7,237 in wage increases and \$6,000 less in expenses due to FY21 including one time purchase of office renovations/furniture
06 Health & Life Insurance	\$1,708,566.00	\$1,873,418.00	\$1,873,786.00	\$368.00	0.02%	
07 General Insurance	\$218,640.00	\$231,478.00	\$267,000.00	\$35,522.00	15.35%	increased costs; additional vehicles increased to account for current activity (i.e. FY21 needed a \$7,500 reserve fund transfer)
09 Unemployment Compensation	\$10,912.00	\$5,600.00	\$11,200.00	\$5,600.00	100.00%	increase in assessment
10 County Retirement Assessment	\$1,687,582.00	\$1,787,745.00	\$1,934,480.00	\$146,735.00	8.21%	includes estimate for new FY21 and FY20 borrow authorizations
11 Notes & Bonds(Principal)	\$1,085,640.00	\$969,600.00	\$1,076,000.00	\$106,400.00	10.97%	includes estimate for new FY21 and FY20 borrow authorizations
12 Interest	\$264,803.00	\$219,120.00	\$214,111.00	(\$5,009.00)	-2.29%	based on prior year budget increases
13 Tax Title	\$12,904.00	\$15,000.00	\$15,000.00	\$0.00	0.00%	
14 FICA Medicare	\$116,441.00	\$135,000.00	\$140,000.00	\$5,000.00	3.70%	
15 Finance Committee	\$280.00	\$500.00	\$500.00	\$0.00	0.00%	
16 Reserve Fund	\$150,000.00	\$150,000.00	\$300,000.00	\$150,000.00	100.00%	one time increase due to unknown impact of non-reimbursable expenses rela
Department 200 Total	\$5,924,469.00	\$6,110,464.00	\$6,575,863.00	\$465,399.00	7.62%	
Department 300 - Public Safety						
01 Police Department	\$2,607,645.00	\$3,082,499.00	\$3,205,887.00	\$123,388.00	4.00%	includes \$109,548 in wage increases, \$3,900 increase in cost of cruiser for hybrid vehicle, \$4,260 increase in communication expenses and \$5,680 increases in other expenses
02 Fire Department	\$1,765,825.00	\$1,987,926.00	\$2,023,471.00	\$35,545.00	1.79%	includes \$33,541 in wage increases, \$7,500 in retirement payout and decrease in expenses totaling \$5,496 due mainly to reduction in annual turn out gear as \$142K to be purchased with CARES Act Funds in FY2021
03 Building Department	\$99,099.00	\$105,087.00	\$109,326.00	\$4,239.00	4.03%	increased by wage increases only
04 Emergency Management	\$20,126.00	\$22,856.00	\$22,482.00	(\$374.00)	-1.64%	
05 Animal Control Officer (Dog Officer)	\$13,881.00	\$15,626.00	\$16,034.00	\$408.00	2.61%	increased by wage increases only
06 Animal/Barn Inspector	\$2,600.00	\$2,600.00	\$2,600.00	\$0.00	0.00%	
07 Tree Warden	\$43,779.00	\$54,904.00	\$44,612.00	(\$10,292.00)	-18.75%	decrease due mainly to one time tree management review in FY21 costing \$10,000
Department 300 Total	\$4,552,955.00	\$5,271,498.00	\$5,424,412.00	\$152,914.00	2.90%	
Department 400 - Public Works						
01 Public Works	\$1,197,905.00	\$1,311,798.00	\$1,323,229.00	\$11,431.00	0.87%	includes \$15,981 in wage increases and \$4,550 reduction in expenses due mostly to the one time expense of \$6,000 in FY2021 for dump truck repairs
02 Snow & Ice Removal	\$246,988.00	\$320,000.00	\$321,000.00	\$1,000.00	0.31%	
03 Public Works - Street Lighting	\$32,550.00	\$36,500.00	\$44,000.00	\$7,500.00	20.55%	increased to reflect cost of repair work
04 Care of Graves	\$3,750.00	\$3,950.00	\$3,950.00	\$0.00	0.00%	
Department 400 Total	\$1,481,193.00	\$1,672,248.00	\$1,692,179.00	\$19,931.00	1.19%	
Department 500 - Human Services						
01 Council on Aging	\$167,170.00	\$190,481.00	\$156,410.00	(\$34,071.00)	-17.89%	Van coordinator position not funded at this time due to COVID-19
02 Board of Health	\$314.00	\$2,375.00	\$2,375.00	\$0.00	0.00%	
03 Nashoba Assoc.. Board of Health	\$29,449.00	\$30,921.00	\$32,468.00	\$1,547.00	5.00%	FY2022 assessment
04 Parks Department	\$153,813.00	\$166,164.00	\$173,145.00	\$6,981.00	4.20%	increased by wage increases only
05 Ayer/Shirley Youth Football & Cheerleading	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00%	
06 Little League	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00	0.00%	
07 Veterans Agent	\$19,602.00	\$20,284.00	\$20,783.00	\$499.00	2.46%	increased by wage increases only

FY 2022 Omnibus Budget

	FY2020 Actual	FY2021 Approved	FY2022 Proposed	Difference		Notes
08 Veterans Benefits	\$119,528.00	\$125,000.00	\$125,000.00	\$0.00	0.00%	includes \$7,856 increase in wages and \$1,844 increase in books; meets state certification
09 Library	\$604,592.00	\$615,544.00	\$625,244.00	\$9,700.00	1.58%	
10 Disabilities Comm.	\$265.00	\$500.00	\$500.00	\$0.00	0.00%	
Department 500 Total	\$1,102,733.00	\$1,159,269.00	\$1,143,925.00	(\$15,344.00)	-1.32%	
Department 600 - Management Support						
01 Conservation Commission	\$60,324.00	\$68,563.00	\$71,110.00	\$2,547.00	3.71%	increased by wage increases only
02 Economic & Community Development	\$38,680.00	\$41,015.00	\$42,857.00	\$1,842.00	4.49%	increased by wage increases only
03 Town Planner	\$87,102.00	\$89,319.00	\$93,265.00	\$3,946.00	4.42%	increased by wage increases only
04 Historical Commission	\$277.00	\$750.00	\$750.00	\$0.00	0.00%	
05 Montachusett Reg. Plan. Comm.	\$2,511.00	\$2,573.00	\$2,638.00	\$65.00	2.53%	FY2022 assessment
06 Management Support (printing & reporting)	\$66,041.00	\$85,418.00	\$89,077.00	\$3,659.00	4.28%	includes \$2,159 in wage increases and \$1,500 increase in annual fee for Clear Gov reporting
07 Information Technology	\$154,304.00	\$183,854.00	\$185,826.00	\$1,972.00	1.07%	increased by wage increases only
Department 600 Total	\$409,239.00	\$471,492.00	\$485,523.00	\$14,031.00	2.98%	
Total Summary by Department						
Dept 100 - General Government	\$826,229.00	\$941,330.00	\$930,299.00	(\$11,031.00)	-1.17%	
Dept 200 - Finance	\$5,924,469.00	\$6,110,464.00	\$6,575,863.00	\$465,399.00	7.62%	
Dept 300 - Public Safety	\$4,552,955.00	\$5,271,498.00	\$5,424,412.00	\$152,914.00	2.90%	
Dept 400 - Public Works	\$1,481,193.00	\$1,672,248.00	\$1,692,179.00	\$19,931.00	1.19%	
Dept 500 - Human Services	\$1,102,733.00	\$1,159,269.00	\$1,143,925.00	(\$15,344.00)	-1.32%	
Dept 600 - Management Support	\$409,239.00	\$471,492.00	\$485,523.00	\$14,031.00	2.98%	
Total Operating Budgets	\$14,296,818.00	\$15,626,301.00	\$16,252,201.00	\$625,900.00	4.01%	



Town of Ayer, Massachusetts
Annual Town Election
May 11, 2021
Warrant

COMMONWEALTH OF MASSACHUSETTS
MIDDLESEX COUNTY, ss.

To any Constable of the Town of Ayer

Greetings:

In the name of the Commonwealth aforesaid, you are hereby required to notify and warn the inhabitants of said Town, qualified to vote in Town affairs, to assemble in the Great Hall 2nd Floor of the Town Hall at 1 Main Street on Tuesday, The eleventh of May 2021, between the hours of 7:00 a.m. and 8:00 p.m. then and there to cast their votes on one ballot for the election of the following Officers of the Town:

For a Term of Five Years –

One member of the Housing Authority

For Terms of Three Years –

One member of the Select Board, One member of the Board of Assessors, One member of the Board of Health, One Constable, One member of the Board of Library Trustees, Two members of the Parks Commission, One member of the Regional School District Committee, Two members of the Planning Board, and One member of the Commissioner of Trust Funds.

For Terms of Two Years –

One member of the Board of Assessors

For a Term of One Year –

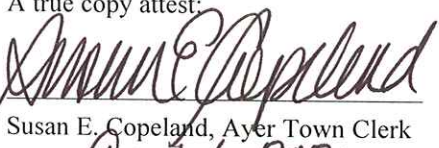
One Moderator

And you will serve this Warrant by posting true and attested copies in three (3) or more public places, one of which shall be the Town Hall, seven (7) days at least before the time appointed for said election.


Hereof fail not and make do return of this Warrant with your doings thereon to one of the Select Board, on or before the date of the Election.

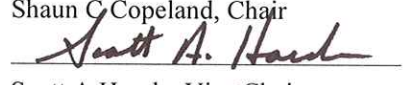
Given under our hands this 6th day of April 2021.

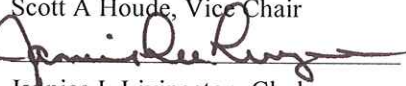
A true copy attest:


Susan E. Copeland, Ayer Town Clerk

Date: April 6, 2021


Shaun C. Copeland, Chair


Scott A. Houde, Vice Chair


Janice L. Livingston, Clerk

As directed in the foregoing warrant, I have this day posted three (3) attested copies in three (3) public places, one of which was the Town Hall at least seven (7) days before said election, all as herein directed.

Ayer Annual Town Election Results for Tuesday, May 11, 2021

The total number of voters was 570 out of 6175.

9.23% voter turnout

Select Board 3 Years (Vote for One)	Precinct 1	Precinct 2	Candidate Totals
Scott A Houde (candidate for re-election)	271	213	484
Blanks:	46	40	86
Ayer Vote Totals:	317	253	570

Commissioner of Trust Funds 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Write-in: Patricia Lynch	14	13	27
Blanks:	303	240	543
Ayer Vote Totals:	317	253	570

Constable 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Samuel A Goodwin Jr	254	197	451
Blanks	63	56	119
Ayer Vote Totals	317	253	570

Assessor 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Write-in: Nicholas Laggis	7	6	13
Blanks:	310	247	557
Ayer Vote Totals:	317	253	570

Assessor 2 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Write-in: Ed Cornellier	2	0	2
Blanks	315	253	568
Ayer Vote Totals	317	253	570

Park Commissioner 3 years (Vote for two)	Precinct 1	Precinct 2	Candidate Totals
Jason M Mayo (candidate for re-election)	255	200	455
Write-in: Christopher Tavares	23	35	58
Blanks	356	271	627
Ayer Vote Totals	634	506	1140

Planning Board 3 years (Vote for two)	Precinct 1	Precinct 2	Candidate Totals
Kenneth D Diskin (candidate for re-election)	239	172	411
Julie M Murray (candidate for re-election)	253	194	447
Blanks	142	140	282
Ayer Vote Totals	634	506	1140

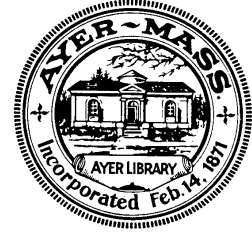
Board of Health 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Stephen M Slarsky	260	209	469
Blanks	57	44	101
Ayer Vote Totals	317	253	570

Library Trustee 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Margaret M Durand	260	203	463
Blanks	57	50	107
Ayer Vote Totals	317	253	570

Regional School District Committee 3 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Erica R Spann	174	132	306
Write-in: Kevin Bresnahan	117	115	232
Blanks	26	6	32
Ayer Vote Totals	317	253	570

Housing Authority 5 years (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Kathleen O'Sullivan (candidate for re-election)	262	193	455
Blanks	55	60	115
Ayer Vote Totals	317	253	570

Moderator 1 year (Vote for one)	Precinct 1	Precinct 2	Candidate Totals
Samuel A Goodwin Jr	120	89	209
James M O'Connor	166	128	294
Blanks	31	36	67
Ayer Vote Totals	317	253	570



Town of Ayer

SPECIAL ANNUAL FALL TOWN MEETING WARRANT

Ayer Shirley Regional High School Auditorium
141 Washington Street, Ayer, MA 01432
October 25, 2021 @ 7:00 P.M.

Commonwealth of Massachusetts
Middlesex, ss.

GREETINGS:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Ayer qualified to vote in Town Elections and Affairs to meet at the Auditorium in the Ayer Shirley Regional High School located at 141 Washington Street, Ayer, Massachusetts on Monday, the Twenty-fifth (25th) day of October, 2021, at seven o'clock in the evening (7:00 p.m.) then and there to act on the following articles:

Hereof fail not and make due return of this warrant with your doings thereof to the Town Clerk before the date appointed for said meeting.

Given under our hands this 5th day of October AD 2021.

Shaun C. Copeland, Chair

Scott A. Houde, Vice Chair

Jannice L. Livingston, Clerk

AYER SELECT BOARD

Any persons needing disability related assistance (such as signing, etc.) at the Town Meeting please contact the Select Board Office at 978-772-8220 x100 before October 22, 2021. We shall make every reasonable effort to assist you. Large print version of the text of this warrant is available upon request.

Meeting called to order by the Moderator, James O'Connor, at 7:03pm. Quorum was 93. Pledge of Allegiance was observed. Town Clerk, Susan Copeland, read the charge. Moment of silence was observed for Paul D Bresnahan, who recently passed away. Moderator introduced individuals on stage: Mark Smith, Finance Committee; Susan Copeland, Town Clerk; Robert Pontbriand, Town Manager; Shaun Copeland, Chair Select Board; Scott Houde, Vice Chair Select Board; Jannice Livingston, Clerk Select Board.

Moderator asked Town Manager Pontbriand to introduce Department Heads in attendance: Carly Antonellis, Chief Gill, Chief Johnston, Dan VanSchalwk, Mark Wetzel, Mark Archambault, Joann Crystoff, Lisa Gabree, Alan Manoian, Alicia Hersey, Kevin Johnston, Chuck Schultz, Charlie Schultz, Jeff Thomas, Julie Thomas.

Moderator proceeded to give a review of the Rules of Order for Town Meeting including speaking times and a request at 8:30pm for recess to use facilities if necessary.

At 7:11pm, per the Moderator request, Mark Smith of the Finance Committee read a motion that should a second evening be needed we would re convene on Tuesday, October 26th, 2021, at 7:00pm at the ASRHS Auditorium to continue business. Seconded from the floor. Vote approved unanimous.

Moderator asked for a motion for Non-Voters to address the town meeting. Seconded. No opposed and this passed unanimous.

At 7:13pm the first article was called for business.

ARTICLE 1: TRANSFER OF THE WOODLAWN CEMETERY

To see if the Town will vote to acquire and accept, by donation, from the Woodlawn Cemetery Company, or the current owner of said property, all of the real property known as the Woodlawn Cemetery, located at Harvard Road, Ayer, being two parcels, together containing 10.5 acres, more or less, and shown as Parcel 35-20, described in a deed recorded with the Middlesex South Registry of Deeds in Book 1438, Page 459 and Parcel 35-51, described in a deed recorded with the Middlesex South Registry of Deeds in Book 4708, Page 1; and further, to acquire and accept, by donation, all of the personal property, funds and accounts of said Woodlawn Cemetery Company owned, maintained and used in connection with the ownership and operation of the Woodlawn Cemetery; and to authorize the Select Board to take all actions and execute all documents necessary and appropriate for said acquisition and acceptance; or take any action thereon or in relation thereto.

Explanatory Note: This Article would authorize the Select Board to acquire the Woodlawn Cemetery by donation from the Woodlawn Cemetery Company to include all personal property, funds, and accounts. This is the second step in the transfer process. Town Meeting passed Article 27 at the 2021 Annual Town Meeting on April 26, 2021, which authorized the Town to conduct its due diligence with respect to the transfer and to return to the Fall Special Town Meeting on October 25, 2021, with a formal recommendation and presentation. The formal recommendation is to proceed with the transfer of the Woodlawn Cemetery to the Town. Presentation to be made at Town Meeting.

Sponsor: Select Board

Simple Majority Vote Required

Motion moved by Copeland; Seconded. Town Manager Pontbriand gave brief presentation. Discussion and questions circled around financing and on-going costs. No further discussion. Moderator called article passed.

ARTICLE 2: FUNDING FOR OPERATIONS OF THE WOODLAWN CEMETERY

To see if the Town will vote to raise and appropriate or transfer from other available funds the sum of \$41,000 to fund the operations of the Woodlawn Cemetery, including any incidental or related costs and expenses; or take any action thereon or in relation thereto.

Explanatory Note: This Article would authorize the funding in the amount of \$41,000 for the Town to operate the Woodlawn Cemetery for the balance of Fiscal Year 2022.

Sponsor: Select Board

Simple Majority Vote Required

Motion moved by Houde; Seconded. Town Manager Pontbriand gave another brief presentation. Discussion and questions circled again with financing and how transfer of funds from current Woodlawn trustees would be handled. This was again out lined in previous public meetings as well as in the presentation. Dan Gleason called to move the question. Seconded and passed. Article was voted with scattering of no's. Moderator called article passed.

ARTICLE 3: ESTABLISHMENT OF AN APPOINTED CEMETERY COMMISSION

To see if the Town will vote pursuant to the provisions of G.L. c. 114, sec. 27 to authorize the creation of a three-member Cemetery Commission to be appointed by the Select Board, which Commission shall be responsible to maintain the public cemeteries in the Town, each member of said Commission to be appointed for a three-year term; and further authorize the placement of a ballot question to this effect before the voters at the Annual Town Election to be held on May 10, 2022 in accordance with the provision of G.L. c. 41, sec. 21 in the form as stated in the statute; or take any action thereon or in relation thereto.

Explanatory Note: This Article would authorize the creation of a three-member Cemetery Commission to be appointed by the Select Board for the purposes of maintaining the Woodlawn Cemetery. The Article would further authorize the placement of a ballot question to this effect on the Annual Town Election Ballot to be held on May 10, 2022, in accordance with the provision of G.L. c. 41, sec.21.

Sponsor: Select Board

Simple Majority Vote Required

Motion moved by Livingston; seconded. Town Manager Pontbriand gave presentation on commission. Question from the floor of elected vs appointed. Potential for amendment or substitute motion per moderator. Moderator requested Mark Reich, Town Counsel to speak on difference although off the scope of article. Clarification of what a yes or no vote would be. Move the question from the floor; seconded. Passed unanimously. Article was voted and moderator called the article passed.

ARTICLE 4: CELL TOWER LEASE

To see if the Town will vote to transfer the care, custody, management and control of the property described below from the Select Board for public works purposes to the Board of Select Board for public works purposes and for the purpose of leasing for telecommunications purposes; and to authorize the Select Board to enter into such a lease or leases for telecommunications purposes, for all or a portion of the land located on Brook Street at Town of Ayer Department of Public Works Facility, shown on Assessors Map 26, Parcel 10, which property is described in a deed recorded with the Middlesex Registry of Deeds at Book 6523, Page 0282, upon such terms and conditions as the Select Board determine to be appropriate, such lease or leases to exceed three years; and to authorize the Select Board to grant such non-exclusive access and utility easements as the Select Board deems appropriate; and to further authorize the Select Board to enter into such agreements and execute such instruments as may be necessary to effectuate the purposes of this article; or take any action thereon or in relation thereto.

Explanatory Note: This Article would authorize the Select Board to re-lease the existing town land that the cell tower is located on at 25 Brook Street (DPW) for a lease or leases not to exceed twenty years. The land lease for the land where the cell tower is located will expire in January of 2023. In accordance with Massachusetts Procurement Law, the lease of town-owned land must go out to a public competitive bid process. To date, the Town of Ayer has collected approximately \$900,000 over the current 20- year lease period.

Sponsor: Select Board

Two-Thirds Vote Required

Motion moved by Copeland; Seconded. Brief discussion included a presentation on the cell tower. No further discussion. Moderator called article passed unanimous by 2/3 vote.

ARTICLE 5: COMMUNITY PRESERVATION COMMITTEE FUNDING TO UPDATE THE COMMUNITY PRESERVATION FIVE-YEAR PLAN

To see if the Town will vote to transfer from the Community Preservation Fund (FY 2022) Balance Reserve for Undesignated Reserve the sum of \$21,000 to fund updating the Community Preservation Five-Year Production Plan; or take any action thereon or in relation thereto.

Explanatory Note: This Article would authorize funding of \$21,000 from the Community Preservation Fund (FY 2022) Balance Reserve for Undesignated Reserve to hire a consulting firm to work with the Community Preservation Committee to update the Community Preservation Five-Year Plan.

Sponsor: Community Preservation Committee
Select Board: Recommends

Simple Majority Vote Required

Motion moved by Houde; seconded. Discussion included further support from the CPC. Clarified this is a one time fee. No further discussion. Voice count was aye's with 1 no. Moderator called article passed.

ARTICLE 6: COMMUNITY PRESERVATION COMMITTEE FUNDING FOR THE AYER SHIRLEY REGIONAL SCHOOL DISTRICT (ASRSD) ATHLETIC FIELD PROJECT

To see if the Town will vote to transfer from the Community Preservation Fund (FY 2022) Balance Reserve from Open Space Category the sum of \$300,000 to fund a portion of the Town's cost for the rehabilitation and restoration of land for recreational use consisting of the installation of a track area, as part of the Ayer Shirley Regional School District's Athletic Field Project; or take any action thereon or in relation thereto.

Explanatory Note: This Article would fund \$300,000 from the Community Preservation Fund (FY 2022) Balance Reserve from Open Space Category to help offset a portion of the Town of Ayer's cost for the installation of a track area as part of the Ayer Shirley Regional School District's Athletic Field Project. The track will be available for use by Ayer residents when not in use by the schools.

Sponsor: Community Preservation Committee
Select Board: Recommends

Simple Majority Vote Required

Motion moved by Livingston; seconded. Discussion included concerns on re-voting when a previous amount was approved. This is to lessen the amount borrowed. Total for Ayer is at \$2 million. Plans are on the Town and School District website. No further discussion. Moderator called article passed by super majority.

ARTICLE 7: TOWN OF AYER FERTILIZER USE BYLAW

To see if the Town will vote to amend the General Bylaws by inserting Chapter 146 - Fertilizer Use Bylaw therein a new bylaw, Fertilizer Use Bylaw as follows; or take any action thereon or in relation thereto.

SECTION 1: PRESUMPTIONS

- A. Over 13.5% of Ayer's topography is comprised of open water (ponds, streams, rivers) and diverse wetlands. In addition, three important underground aquifers are located within Ayer's boundaries, two of which supply drinking water to town residents and businesses.
- B. Sufficient scientific evidence exists that demonstrates that the inappropriate, excessive, and/or improper use of turf fertilizer products containing phosphorus and nitrogen can result in the direct runoff and/or groundwater leaching of these products into water resources and nearby ponds and streams. This impact, however unintended, can be significant and costly.
- C. Public health risks from excessive loading of nutrients to water resources may include direct detrimental effects on drinking water sources by increased concentrations of nitrates and phosphates that can violate safe drinking water standards.
- D. Evidence also shows that the excessive nutrient enrichment of ponds from fertilizer runoff can contribute to the significant acceleration of a natural process called '**eutrophication**' (see Definitions). Fertilizer runoff is just one source of over-enrichment that stimulates the dense growth of algae, invasive aquatic vegetation, and the overgrowth of native plant species. The build-up of the resulting organic sediment at the bottom of a pond leads to the gradual depletion of oxygen in the water, the deterioration of water quality, and the destruction of habitat for fish and wildlife. In addition to potential algae blooms and fish kills, this also may drive up the cost of drinking water purification and impair human recreational uses.
- E. Ayer already annually spends thousands of dollars of taxpayer revenue to treat some of its ponds in order to slow eutrophication, reduce the growth of invasive aquatic vegetation (e.g. milfoil, fanwort) and manage the over-growth of native aquatic vegetation (e.g. waterlilies, phragmites) – all forms of vegetation that thrive from the addition of fertilizer runoff.
- F. Because fertilizer use is a more controllable source of excessive nutrient runoff, and because there are reasonable alternatives, this bylaw is an effort to encourage our community to do what we can to minimize and/or mitigate these negative effects and better protect our valuable water resources.

SECTION 2: GOALS

A Town bylaw to conserve resources, protect the environment, and reduce taxpayer expenses by regulating the outdoor application of nitrogen and phosphorus in commercial fertilizers in order to reduce the overall amount of excess nitrogen and phosphorus entering the Town's resource areas

as defined in the Ayer Wetlands Protection Bylaw (Article XXVI). Reducing excess nitrogen and phosphorus will help protect and improve the water quality of Ayer's valuable aquifers and surface waters and to prolong the health of its ponds and wetlands for habitat and recreational use.

Consistent with this goal, and based on the findings provided above, the Town provides this bylaw to achieve the following goals:

- A. To provide standards and regulations that will allow reasonable use of fertilizers for the enhancement and maintenance of turf quality.
- B. To ensure application of fertilizer shall be performed in a manner consistent with best management practices (BMPs), which from time to time may undergo changes in response to scientific research.
- C. To provide a legal mechanism for enforcement against the inappropriate and/or improper use of fertilizer.
- D. To incorporate, by reference, the University of Massachusetts Extension's Turf Management BMPs as the primary standard for the content and application practices related to turf fertilizer. (See Definitions below)
- E. To provide a regulatory tool that will help the Town to achieve total daily maximum load (TDML) improvements to impaired waters within Ayer as well as to achieve the phosphorus reduction goals identified in the "Biological Survey, Assessment and Management Recommendations for Ayer's Ponds" prepared by Geosyntec Consultants in 2016.
- F. To conserve valuable water resources, increase property values, and reduce the financial burden on taxpayers and property owners by regulating the outdoor application of nitrogen and phosphorous on turf.
- G. To help achieve goals set forth in the Town of Ayer's Master Plan, Open Space & Recreation Plan, and local Wetland Bylaw (Article XXVI).

SECTION 3: AUTHORITY

This bylaw is adopted by the Town of Ayer as implementing regulations pursuant to and as authorized by Section 9 of Chapter 262 of the Acts of 2012 as adopted by the Legislature of the Commonwealth of Massachusetts.

SECTION 4: PERFORMANCE STANDARDS FOR FERTILIZER APPLICATION

This bylaw shall apply to, and regulate any and all, applications of fertilizers containing nitrogen and phosphorus within the Town of Ayer. Except as specified under Exemptions (see following section), applications of fertilizer to turf shall comply with the following standards:

- A. The application of fertilizer containing nitrogen and/or phosphorus is prohibited between November 1 and April 1 unless specifically permitted by the enforcement authority.
- B. Nitrogen or phosphorus from any fertilizer application shall not be applied to, or otherwise deposited on, any impervious surface, including parking lot, roadway, sidewalk, frozen soil, or ice.

Any fertilizer applied, spilled, and/or deposited on any impervious surface, either intentionally or accidentally, must be immediately and completely removed and contained and either legally applied to turf or any other legal site or returned to an appropriate container.

C. No person shall apply nitrogen or phosphorus containing fertilizer directly during or immediately prior to forecast heavy rainfall, such as but not limited to thunderstorms, hurricanes, or nor'easters, nor shall fertilizer be applied onto saturated ground.

D. Applications of fertilizer should be watered in with a minimum amount of water to avoid runoff into nearby resources or across impervious surfaces. A suggested standard is no more than 0.25 inch of irrigation or natural rain within the twenty-four hour period following application.

E. The application of nitrogen or phosphorus containing fertilizer is prohibited within 100 feet of Wetland Resource Areas and within 200 feet of Riverfront Areas as defined in the Ayer Wetland Protection Bylaw (Article XXVI) and Regulations unless permission is obtained through the enforcement authority herein allowing such activity. The application of such fertilizers is also prohibited within all land mapped as Zone II (Aquifer Protection Overlay District) surrounding a public water supply well and including all Interim Wellhead Protection Areas, as detailed in Section 8.1 of the Ayer Zoning Bylaws.

F. Fertilizer that contains phosphorus shall not be used unless a soil test taken not more than three years before the proposed fertilizer application indicates that additional phosphorus is needed for growth of that turf, or unless establishing new turf or re-establishing or repairing turf after substantial damage or land disturbance, in which case the application shall be in compliance with the BMP developed by the University of Massachusetts Extension, Center for Agricultural, Turf Program.

G. The fertilizer application requirements of this subsection shall apply with the same limitations to combination products as defined by this bylaw.

SECTION 5: EXEMPTIONS

A. For agriculture and horticulture uses. Applications of fertilizer to vegetated areas that do not include managed turf/landscaped areas are not subject to the provisions of this bylaw as they are regulated by MDAR fertilizer regulations (see definitions below).

B. For use in gardens, including vegetable and flower, trees, shrubs, and indoor applications including greenhouses.

C. For the establishment of new turf, including the use of hydroseeding, and/or vegetation in the first growing season.

D. For the repair of existing turf, including the use of hydroseeding, after substantial damage or ground disturbance, or where soil tests performed within 3 years confirm the need for additional phosphorus or nitrogen application. The lawn fertilizer application shall not contain amounts of phosphorus or nitrogen exceeding the amount and rate of application recommended in the soil test evaluation.

E. Yard waste compost or other similar materials that are primarily organic in nature and are applied to improve the physical condition of the soil itself.

SECTION 6: DEFINITIONS

For the purposes of this bylaw, the following terms are defined as provided below:

AGRICULTURE/AGRICULTURAL USE

Includes farming in all its branches, generally as the cultivation and tillage of the soil, dairying, the production, cultivation, growing and harvesting of any agricultural, floricultural, viticultural, or horticultural commodities.

BEST MANAGEMENT PRACTICES (BMP)

A sequence of activities designed to limit a non-point pollution source. For the purposes of this bylaw, BMP means the “Best Management Practices for Soil and Nutrient Management in Turf Systems,” prepared by the University of Massachusetts Extension, Center for Agriculture, Turf Program. The version of this document that applies to this bylaw shall be that which was most recent at the time of the adoption of this bylaw or any subsequent versions that are adopted as an amendment to this bylaw through a majority vote at Town Meeting.

COMBINATION PRODUCTS

Sometimes known as “weed and feed,” any product that, in combination with fertilizer, contains pre- or post-emergence herbicides, insecticides, or other pesticides or plant growth regulators.

COMPOST or ORGANIC COMPOST

The biologically stable, humus-like material derived from composting or the aerobic, thermophilic decomposition of organic matter.

EUTROPHICATION

In Greek, this means “well-nourished.” When talking about lakes and ponds, its meaning is more like “over-nourished,” derived from the gradual increase in concentrations of phosphorus, nitrogen, and other plant nutrients. As ponds fill with sediments from decaying plant growth, they lose oxygen, depth, and water quality, leading to fish kills, algae blooms, and the loss of habitat. While eutrophication used to mean the process of a pond or lake aging naturally over thousands of years, human activities – including the use of excess or inappropriate fertilizers and other forms of pollution run-off – have been shown to dramatically accelerate the process and are now regarded as the primary driver of this serious ecological challenge.

FERTILIZER RATIO (N-P-K RATIO)

When buying commercially-available fertilizers, nutrient levels are indicated on packaging as a ratio of three numbers, e.g. ‘10-10-10’ or ‘24-6-6’, etc. These numbers refer to the percentage by weight in the package of Nitrogen (N)-Phosphorus (P)-Potassium (K). The remainder of the package is comprised of inert filler material that assists in the dispersal of the nutrients.

FERTILIZER

A substance that enriches the soil with elements essential for plant growth, such as nitrogen, phosphorous, potassium or other substances. Fertilizer does not include those nutrients that are normally excluded from fertilizer, such as chemicals that are part of horticultural gypsum, dolomite, limestone, lime, Jersey greensand, grass clippings, or compost topdressing. Commercially available fertilizers can be broken down into two types: Organic and Synthetic.

ORGANIC FERTILIZERS

Organic fertilizers feed the soil. They are derived from plants, manure, once-living organisms, and naturally-occurring mineral deposits and include alfalfa, seaweed, cottonseed meal, bone meal, manure, heat-dried microbes, greensand, rock phosphate. These fertilizers are slow-release and water-insoluble, relying on microorganisms in the soil to digest and break down the nutrients more slowly into a form then available to plants. While they have a slower immediate impact, they tend to remain in the soil and provide ongoing effects. They present a low risk of burning, leaching, or run-off.

SYNTHETIC FERTILIZERS

Synthetic fertilizers feed the plant. They are manufactured by chemically processing minerals, gases, and waste products, and are engineered to deliver nutrients rapidly into the plant itself. They are water-soluble for immediate root uptake and do not tend to improve the soil itself. They have a higher risk of burning, leaching, or run-off if used in excess.

HEAVY RAIN

A rainfall greater than 0.25 inch per hour during a given twenty-four-hour period or a rainfall of greater than one inch total in the next twenty-four-hour period.

IMPERVIOUS SURFACE

Any structure, surface, or improvement that reduces or prevents absorption of stormwater into land, and includes concrete, asphalt, paver blocks, gravel, decks, patios, elevated structures, and other similar structures, surfaces, or improvements, in addition to frozen ground during winter months.

MANAGED TURF AREA

An area of turf, such as a lawn or landscaped area, that is periodically maintained through mowing, fertilizing, aerating, irrigation, or other similar activities designed to maintain or enhance the health, functionality, and/or aesthetic appeal of the turf.

MDAR FERTILIZER REGULATIONS

The most recent regulations of the “Plant Nutrient Application Requirements for Agricultural Land and Land Not Used for Agricultural Purposes,” developed by the Massachusetts Department of Agricultural Resources (MDAR) pursuant to its authority under MGL, c. 128, sections 2(k) and 65(A), as amended by Chapter 262 of the Acts of 2012, 330 CMR 31.00.

MUNICIPAL APPLICATOR

A public employee of a town, the county, or the state or federal government (or an employee of a department of and within such public entity) who fertilizes and manages turf located on property owned or controlled by a town, the county, the state or federal government (including publicly owned golf courses and athletic fields) within the scope of their official public employment responsibilities.

NITROGEN (N)

An element essential to plant growth. For the purposes of the bylaw, nitrogen may be available in 2 forms: **slow-release** (aka controlled-release, timed-release, slowly available, or water-insoluble) nitrogen, which means nitrogen in a form that delays its availability for plant uptake and use after application and is not rapidly available to turf and other plants; and/or **quick-release**, water-soluble nitrogen, which means nitrogen in a form that has no delay and is rapidly available for turf and other plant uptake and use after application.

NUTRIENT

Any of the following 17 elements needed for growth of a plant: the three non-mineral elements: carbon, hydrogen, and oxygen; the six macronutrients: nitrogen, phosphorus, potassium, calcium, magnesium, and sulfur; and the eight micronutrients: boron, copper, iron, chloride, manganese, molybdenum, nickel, and zinc.

PHOSPHORUS (P)

Phosphorus, in mineral or organic form, is just one of the nutrients needed by plants to maintain healthy, strong growth. It is also one of the chemicals involved with fertilizers that are commonly found in water runoff that contributes to the pollution of ponds and groundwater.

SATURATED GROUND

Soil soaked with moisture so that it cannot absorb any more liquid.

TURF

Any non-crop land area that is covered by any grass species (i.e. 'lawn' or 'sod') or related groundcover, excluding meadows, grasslands, pasture, hay land, trees, shrubs, turf grown on turf farms, or any form of agricultural production or use.

SECTION 7: ENFORCEMENT

The enforcement authority shall be the Conservation Commission and its agents, or any town officials in addition as designated by the Select Board to oversee and enforce the provisions of this bylaw. A warning in lieu of a fine or other enforcement action for the first offense can be issued at the discretion of the enforcement authority.

SECTION 8: REGULATIONS

After public notice and public hearing, the Conservation Commission may enact additional regulations to carry out the purposes of this bylaw, effective when approved by vote of the Commission and filed with the Town Clerk.

SECTION 9: OTHER REMEDIES

The enforcement authority may enforce this bylaw or enjoin violations thereof through any lawful process, and the election of one remedy by the enforcement authority shall not preclude enforcement through any other lawful means.

SECTION 10: EDUCATION

A. The Ayer Conservation Commission will assist in maintaining a program of fertilizer and turf management education that is based on BMPs and the latest science.

B. Fertilizer education may consist of, but is not limited to, collaboration with retailers to post in-store information on Town fertilizer regulations, the BMP requirements, mailings, and flyers for the general public concerning Town fertilizer regulations, the BMP requirements, and outreach to landscape professionals and municipal applicators concerning fertilizer-related laws and the BMP requirements.

SECTION 11: SEVERABILITY

Should any section, part, or provision of this bylaw be deemed invalid or unconstitutional, such decision shall not affect the validity of the remaining terms of this bylaw as a whole or any part thereof, other than the section, part, or provision held invalid or unconstitutional.

Explanatory Note: This Article would amend the Town's Bylaws to add a Fertilizer Use Bylaw in the Town of Ayer which is intended to help prevent the threats of fertilizer pollution to Ayer's waterways and shared environmental resources. The principal enforcement agent of the Fertilizer Use Bylaw would be the Ayer Conservation Commission. The Fertilizer Bylaw if passed by Town Meeting is subject to final review and acceptance by the Massachusetts Attorney General.

Sponsor: Select Board

Conservation Commission: Recommends

Simple Majority Vote Required

Motion made by Copeland; seconded from the floor. John Schmalberger, Chair of Conservation Commission first recognized the members present at a Town Meeting and then gave presentation/overview of the by law and why it is being presented. Jess Gugino, Conservation Commission Clerk clarified there is no legal or financial risk to pass on the local level. The commission views this as an opportunity to be an educational tool to residents. Moderator called article passed.

CITIZENS PETITIONS

PETITION ARTICLE

REZONE 29 HARVARD ROAD, LOT 35-22, FROM GR (GENERAL RESIDENCE) TO GB (GENERAL BUSINESS)

To see if the Town will vote to rezone 29 Harvard Road (Lot 35-22) from GR to GB. This is in keeping with (consistent) with the zoning surrounding lot 35-21, 27 Harvard Road.

Sponsor: By Petition

Planning Board: To Report at Town Meeting

Simple Majority Vote Required

Explanatory Note: This Citizens Petition was submitted by Theodore Maxant on September 8, 2021, signed by 142 Ayer Voters with all signatures certified by the Town Clerk. To view a copy of the Petition and supporting documents, please visit the Town's website at www.ayer.ma.us/townmeeting or contact the Office of the Ayer Town Clerk.

Doug Becker moved the motion of the Citizen's Petitions. Seconded from floor. Mr. Becker yielded his time to Mr. Theodore Maxant, property owner but non resident of Ayer to speak. This was a clerical oversight and looking to just make it right. Clarified there is no sewage connection and no resident usage. Geoff Tilliotson, Chair of the Planning Board, read a statement and gave the Planning Board Approval. Ken Diskin of the Planning Board gave an amendment to delete the second sentence. Motion was seconded. Voice vote to amend approved. The vote was then take on the amended article which reads: " To see if the Town will vote to rezone 29 Harvard Road (Lot 35-22) from GR to GB." Moderator called article passed unanimous.

Mark Smith, Finance Committee, gave a motion to dissolve at 8:55pm. Seconded from the floor. No opposition. Meeting ended at 8:55pm on Monday, October 25, 2021.

A True Copy Attest: 
Susan E. Copeland, Town Clerk

Date: October 8, 2021

As directed in the foregoing warrant, I have this day posted three attested copies in three public places, one of which was the Town Hall, at least fourteen days before said meeting, all as herein directed.


Constable

Date: October 8, 2021

TREASURER / TAX COLLECTOR

Barbara Tierney, Treasurer/Tax Collector, C.M.M.T., C.M.M.C.

Christina Roberts, Assistant Treasurer/Tax Collector

Michelle Bishara, Finance Assistant

Mission:

The Treasurer/Tax Collectors' mission is to provide quality customer service and support to its Boards, Committees, Citizens, and Town departments while satisfying the legal requirements of Massachusetts General Laws and the Town of Ayer Bylaws.

Responsibilities:

The Treasurer/Tax Collector department directs and manages tax collections to include real estate, (through to Tax Taking), personal property, motor vehicle excise, water/sewer liens and betterments. The Treasurer/Tax Collector serves as custodian of all funds for the Town. This includes management of cash, investments, debt, trust funds and tax title collections. The Treasurer/Tax Collector works with the Commissioner of Trust Funds and is a member of the OPEB Board of Trustees.

Additional Services:

Lock box collection, Drop-box located outside Columbia Street entrance, online bill payment, online bill search, provide in-person, phone, and email customer service to include providing payment statements, tax information and Municipal Lien Certificates.

Highlights:

During Fiscal 2021, the Massachusetts Clean Water Trust awarded the Town of Ayer a loan for \$6,052,983.00 at a 0% interest rate for the Spectacle Pond Wellfield PFAS treatment. The town also issued a multipurpose general obligation bond for \$6,175,000.00. The Town received competitive bids on May 11, 2021. Piper Sandler & Co. was the winning bidder with an average interest rate of 1.408%. Prior to the sale, S&P Global Ratings, a municipal bond credit rating agency, affirmed the Town's rating of 'AA+'. The rating agency cited the Town's very strong economy, strong management with good financial policies and practices. They noted strong budgetary performance, flexibility, and liquidity as positive credit factors.

Ayer is conservative with its investments, following the approved List of Legal Investments. The town follows the "Prudent Person" standard always prioritizing, safety, liquidity, and yield. The objective is to secure the highest reasonable return that is consistent with safety of principal while meeting the available cash requirements of the town daily.

During Fiscal 2021 the Commissioner of Trust Funds approved the award of \$9,375.00 in Scholarships and donations. ASRSD presented \$7,875.00 in award letters to qualified recipients which recognize a variety of achievements by Ayer Shirley Regional School District graduating students. The Treasurer sent the annual contributions to Ayer Sports and Loaves & Fishes.

In addition, the Treasurer/Tax Collector's office added a remote lockbox feature, which allows us to scan in bills along with the payments and upload them electronically. This minimizes manual processing errors. There is now a credit card swiper dedicated to a computer at the service counter and we continue to scan documents to combat space issues as well as secure electronic copies by saving them to the town's servers.

TREASURER'S REPORT

CASH RECONCILIATION - JUNE 30, 2021

Cash in Banks and Investments - Beginning of Year (7/1/2020)	\$ 32,060,675
Receipts	\$ 45,552,576
Subtotal	\$ 77,613,251
Disbursements	\$ 44,368,481
Cash in Banks and Investments - End of Year (6/30/2021)	\$ 33,244,770

BONDS PAYABLE - JUNE 30, 2021

6/30/2022	\$ 2,314,177
6/30/2023	\$ 1,909,177
6/30/2024	\$ 1,754,177
6/30/2025	\$ 1,244,177
6/30/2026	\$ 1,194,177
6/30/2027	\$ 969,177
6/30/2028	\$ 939,177
6/30/2029	\$ 894,177
6/30/2030	\$ 859,177
6/30/2031	\$ 839,177
6/30/2032	\$ 729,177
6/30/2033	\$ 674,177
6/30/2034	\$ 669,177
6/30/2035	\$ 669,177
6/30/2036	\$ 669,177
6/30/2037	\$ 659,177
6/30/2038	\$ 649,177
6/30/2039	\$ 599,177
6/29/2040	\$ 379,177
6/29/2041	\$ 379,177
6/29/2042	\$ 159,177
6/29/2043	\$ 159,177
6/28/2044	\$ 159,177
6/28/2045	\$ 34,177
6/28/2046	\$ 34,177
6/28/2047	\$ 34,177
6/27/2048	\$ 34,177
6/27/2049	\$ 34,177
6/27/2050	\$ 34,177
6/27/2051	\$ 34,177
6/26/2052	\$ 34,177
6/26/2053	\$ 34,177
6/26/2054	\$ 34,177
6/26/2055	\$ 34,157

Total \$ 19,846,998

Short Term Debt. - \$ -

Total \$ 19,846,998

Authorized and Unissued \$ 205,575

Treasurer's report of Trust Fund activity July 1, 2020 to June 30, 2021

To: Commissioner of Trust Funds Chair, James Stephens

James Stephens, Chair

Steven Slarsky, member

Patricia Lynch, clerk

Town Accountant

Re: Treasurer's Report of Trust Fund Activity

For The Period July 1, 2020 to June 30, 2021

1. JESSE J. ANGELL FUND:

Balance June 30, 2020 \$3,296.36

RECEIPTS:

INTEREST FY21 \$71.64

DISBURSEMENTS: \$0.00

Balance June 30, 2021 \$3,368.00

2. AYER HIGH SCHOOL SCHOLARSHIP FUND:

Balance June 30, 2020 \$9,597.44

RECEIPTS:

INTEREST FY21 \$141.85

DISBURSEMENTS: \$0.00

Balance June 30, 2021 \$9,739.29

3. FRANK C. FLETCHER SCHOLARSHIP FUND:

Balance June 30, 2020 \$14,037.56

RECEIPTS:

INTEREST FY21 \$510.55

DISBURSEMENTS: \$0.00

Balance June 30, 2021 \$14,548.11

4. JOSEPH KAPLAN TEACHING SCHOLARSHIP FUND:

Balance June 30, 2020 \$7,911.33

RECEIPTS:

INTEREST FY21 \$241.96

DISBURSEMENTS: \$0.00

Balance June 30, 2021 \$8,153.29

5. ALFRED PAGE TOWN FARM FUND:

Balance June 30, 2020 \$18,435.14

RECEIPTS:

INTEREST FY21 \$644.11

DISBURSEMENTS: Loaves and Fishes (\$500.00)

Balance June 30, 2021 \$18,579.25

6. THOMAS PAGE FUND:		
Balance June 30, 2020		\$23,573.36
RECEIPTS:		
INTEREST FY21		\$785.06
DISBURSEMENTS:	Ayer School Athletic	(\$500.00)
Balance June 30, 2021		<u>\$23,858.42</u>
7. 1ST.LT. THEODORE A. THOMPSON, JR.		
SCHOLARSHIP FUND:		
Balance June 30, 2020		\$6,096.85
RECEIPTS:		
INTEREST FY21		\$138.23
DISBURSEMENTS:		\$0.00
Balance June 30, 2021		<u>\$6,235.08</u>
8. SUSAN M. BARKER SCHOLARSHIP FUND:		
Balance June 30, 2020		\$1,108.89
RECEIPTS:		
INTEREST FY21		\$29.03
DISBURSEMENTS:		\$0.00
Balance June 30, 2021		<u>\$1,137.92</u>
9. RICHARD T. ARTESANI SCHOLARSHIP FUND:		
Balance June 30, 2020		\$7,047.45
RECEIPTS:		
INTEREST FY21		\$176.76
DISBURSEMENTS:	Fleurancois, Dejah	(\$400.00)
Balance June 30, 2021		<u>\$6,824.21</u>
10. MARION D. WHITCOMB MATHEMATICS PRIZE FUND:		
Balance June 30, 2020		\$4,979.62
RECEIPTS:		
INTEREST FY21		\$87.36
DISBURSEMENTS:		\$0.00
Balance June 30, 2021		<u>\$5,066.98</u>
11. ROBERT MORRISSEY SCHOLARSHIP FUND:		
Balance June 30, 2020		\$17,567.44
RECEIPTS:		
INTEREST FY21		\$592.88
DISBURSEMENTS:	Woodland, Michael	(\$500.00)
Balance June 30, 2021		<u>\$17,660.32</u>
12. IRENE E. AND JOSEPH DUPONT		
POLICEMAN OF THE YEAR AWARD:		
Balance June 30, 2020		\$13,661.62
RECEIPTS:		
INTEREST FY21		\$253.17
DISBURSEMENTS		\$0.00
Balance June 30, 2021		<u>\$13,914.79</u>

13. JOE MORRIS SCHOLARSHIP FUND:

Balance June 30, 2020	\$31,154.13
RECEIPTS:	
INTEREST FY21	\$733.77
DISBURSEMENTS:	\$0.00
Balance June 30, 2021	\$31,887.90

14. FRANK M. GLANTZ MEMORIAL SCHOLARSHIP FUND:

Balance June 30, 2020	\$14,691.11
RECEIPTS:	
INTEREST FY21	\$382.81
DISBURSEMENTS:	\$0.00
Balance June 30, 2021	\$15,073.92

15. HENRY S. NUTTING II SCHOLARSHIP FUND:

Balance June 30, 2020	\$44,258.94
RECEIPTS:	
INTEREST FY21	\$1,515.12
DISBURSEMENTS:	\$0.00
Balance June 30, 2021	\$45,774.06

16. SHERWIN SCHOLARSHIP FUND:

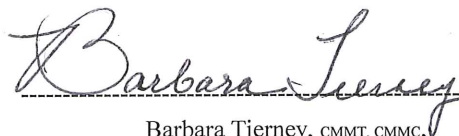
Balance June 30, 2020	\$182,839.84
RECEIPTS:	
INTEREST FY21	\$5,601.79
SCHOLARSHIP -	\$0.00
4TH INSTALLMENT OF FOUR: Allison Steeves	(\$1,000.00)
3RD INSTALLMENT OF FOUR: William Doyle	(\$1,000.00)
2ND INSTALLMENT OF FOUR: Bryce Valliere	(\$1,000.00)
Balance June 30, 2021	\$185,441.63

17. BELITZKY SCHOLARSHIP FUND

Balance June 30, 2020	\$26,802.71
RECEIPTS:	
INTEREST FY21	\$830.57
DISBURSEMENTS: Austin, Garreth	(\$500.00)
Balance June 30, 2020	\$27,133.28

BALANCE ALL FUNDS JUNE 30, 2020 \$427,059.79

BALANCE ALL FUNDS JUNE 30, 2021 \$434,396.45



Barbara Tierney, CMMT, CMMC,
Treasurer/Tax Collector

TREASURER'S REPORT - GROSS WAGES
CALENDAR YEAR 2021

TOWN HALL

CY 2021

Administrative Assistant	\$54,604.05
Administrative Support	\$4,790.25
Administrative Coordinator	\$57,215.32
Assessor	\$863.76
Assessor	\$2,415.96
Assessor	\$2,712.96
Assessor	\$1,552.20
Assistant Building Commissioner	\$3,690.00
Assistant Treasurer/Tax Collector	\$56,846.42
Assistant Town Accountant	\$63,270.34
Assistant Town Clerk	\$62,351.67
Assistant Town Manager	\$106,246.40
Barn Inspector	\$2,600.00
Benefits & Payroll Manager	\$78,417.60
Building Commissioner	\$100,141.69
Community Development Program Coordinator	\$59,591.65
Conservation Administrator	\$61,501.96
Conservation Administrative Support	\$141.75
Custodian	\$3,494.56
Custodian	\$1,172.33
Economic & Community Development Director	\$86,140.81
Facilities Director	\$134,780.88
Finance Department Assistant	\$20,877.28
Intern	\$1,588.13
Intern	\$4,233.75
Intern	\$15.00
IT Director	\$117,714.16
Principal Assessor	\$103,291.65
Select Board	\$2,739.96
Select Board	\$2,444.04
Select Board	\$2,444.04
Town Accountant	\$134,619.77
Town Clerk	\$75,984.80
Town Manager	\$148,085.52
Town Planner	\$84,626.64
Treasurer/Tax Collector	\$84,426.69
Veterans Agent	\$20,078.38
Election Worker	\$189.00
Election Worker	\$189.00
Election Worker	\$541.00
Election Worker	\$116.00
Election Worker	\$148.50
Election Worker	\$101.25

TREASURER'S REPORT - GROSS WAGES
CALENDAR YEAR 2021

Election Worker	\$101.25
Election Worker	\$145.00
Election Worker	\$141.75
Election Worker	\$112.00
Election Worker	\$155.25
Election Worker	\$141.75
Election Worker	\$108.00
Senior Work Off Program	\$1,500.00
Senior Work Off Program	\$1,500.00
Senior Work Off Program	\$270.00
Senior Work Off Program	\$1,154.25
Senior Work Off Program	\$60.75
Senior Work Off Program	\$965.25
Senior Work Off Program	\$479.25

LIBRARY

Assistant Director	\$66,186.18
Library Clerk	\$10,551.14
Head of Adult Services	\$47,930.89
Circulation Librarian	\$11,903.88
Library Clerk	\$10,900.87
Library Clerk	\$2,208.75
Head of Youth Services	\$52,758.27
Library Clerk	\$441.75
Library Clerk	\$6,966.71
Circulation Librarian	\$26,023.16
Library Director	\$78,800.80
Circulation Librarian	\$19,982.06
Circulation Librarian	\$19,226.04
Circulation & Outreach Librarian	\$37,413.72

POLICE DEPARTMENT

Police Chief	\$126,098.06
Police Chief	\$140,135.10
Office Manager	\$62,110.45
Records Clerk	\$46,473.32
Police Sergeant	\$118,805.15
Police Sergeant	\$119,077.30
Police Sergeant	\$123,901.12
Police Sergeant	\$138,746.10
Police Detective	\$96,453.21
School Resource Officer	\$87,570.90
Patrol Officer	\$25,746.41
Patrol Officer	\$108,373.29

TREASURER'S REPORT - GROSS WAGES
CALENDAR YEAR 2021

Patrol Officer	\$100,762.84
Patrol Officer	\$24,446.09
Patrol Officer	\$93,360.52
Patrol Officer	\$148,593.78
Patrol Officer	\$68,476.86
Patrol Officer	\$125,112.00
Patrol Officer	\$93,888.00
Patrol Officer	\$93,497.44
Patrol Officer	\$82,819.77
Patrol Officer	\$125,143.48
Patrol Officer	\$106,017.02
Animal Control Officer	\$14,192.88
Detail Police Officer	\$2,801.76
Detail Police Officer	\$412.32
Detail Police Officer	\$8,022.84
Detail Police Officer	\$22,192.94
Detail Police Officer	\$2,310.84
Detail Police Officer	\$3,571.56
Detail Police Officer	\$1,492.38
Detail Police Officer	\$3,147.62
Detail Police Officer	\$3,041.92
Detail Police Officer	\$933.68
Detail Police Officer	\$2,298.72
Detail Police Officer	\$256.56
Detail Police Officer	\$503.04
Detail Police Officer	\$513.12
Detail Police Officer	\$420.56
Detail Police Officer	\$256.56
Detail Police Officer	\$1,006.08
Detail Police Officer	\$3,709.02
Detail Police Officer	\$2,042.40
Detail Police Officer	\$11,124.18
Detail Police Officer	\$461.80
Detail Police Officer	\$17,334.82
Detail Police Officer	\$1,900.26
Detail Police Officer	\$256.56
Detail Police Officer	\$2,220.96
Detail Police Officer	\$29,810.38
Detail Police Officer	\$2,560.32
Prisoner Watch	\$130.05
Prisoner Watch	\$1,458.75
911 Communicator Supervisor	\$94,055.41
911 Communicator	\$65,345.75
911 Communicator	\$69,949.73
911 Communicator	\$69,448.90

TREASURER'S REPORT - GROSS WAGES
CALENDAR YEAR 2021

911 Communicator	\$890.40
911 Communicator	\$102,702.85
911 Communicator	\$55,456.27
911 Communicator	\$71,503.70
911 Communicator	\$68,194.78
911 Communicator	\$66,931.84
911 Communicator	\$1,053.84
911 Communicator	\$96,456.89

FIRE DEPARTMENT

Fire Chief	\$155,601.19
Deputy Fire Chief	\$111,536.70
Business Manager	\$47,652.40
Captain	\$127,653.37
Captain	\$111,866.66
Captain	\$126,556.73
Captain	\$130,042.52
Lieutenant	\$118,126.00
Lieutenant	\$118,368.60
Lieutenant	\$107,164.26
Lieutenant	\$97,905.55
Lieutenant	\$125,547.36
Lieutenant	\$103,795.77
Firefighter	\$70,820.01
Firefighter	\$98,013.42
Firefighter	\$30,112.02
Firefighter	\$97,230.67
Call Captain	\$738.91
Call Lieutenant	\$8,381.51
Call Lieutenant	\$1,103.36
Call Firefighter	\$1,490.20
Call Firefighter	\$774.64
Call Firefighter	\$17,789.97
Call Firefighter	\$5,754.64
Call Firefighter	\$810.00
Call Firefighter	\$3,562.53
Call Firefighter	\$5,517.14
Call Firefighter	\$2,017.69
Call Firefighter	\$1,774.62
Call Firefighter	\$648.00
Call Firefighter	\$709.77
Call Firefighter	\$317.13
Call Firefighter	\$857.25
Call Firefighter	\$1,382.70
Call Firefighter	\$951.75

TREASURER'S REPORT - GROSS WAGES
CALENDAR YEAR 2021

Call Firefighter	\$1,202.53
Call EMT	\$203.85
Call EMT	\$301.10
Call EMT	\$345.16
Call EMT	\$357.93
Call EMT	\$243.13

DEPARTMENT OF PUBLIC WORKS

DPW Superintendent	\$113,966.39
Town Engineer	\$104,158.16
Business Manager	\$75,012.53
Office Assistant	\$55,954.61
Water/Sewer Billing Clerk	\$5,640.11
Office Administrative Assistant/Youthworks Supervisor	\$9,300.35
GIS Intern	\$20,019.75
Tree Warden	\$10,508.16
Snow Removal Worker	\$1,274.90
Snow Removal Worker	\$82.81
Foreman - Highway Division	\$91,899.71
Assistant Foreman - Highway Division	\$89,979.36
Equipment Operator - Highway Division	\$77,948.51
Equipment Operator - Highway Division	\$20,729.96
Equipment Operator - Highway Division	\$59,765.66
Utility Person - Highway Division	\$501.60
Mechanic - Highway Division	\$68,106.10
Foreman - Wastewater Division	\$102,226.90
Assistant Foreman - Wastewater Division	\$102,218.33
Plant Operator - Wastewater Division	\$90,626.19
Collection System Operator - Wastewater Division	\$62,641.72
Wastewater Attendant - Wastewater Division	\$52,259.33
Mechanic - Wastewater Division	\$10,953.60
Mechanic - Wastewater Division	\$67,466.55
Foreman - Water Division	\$109,713.72
Assistant Foreman - Water Division	\$113,440.83
Distribution System Operator - Water Division	\$40,361.09
Treatment Plant Operator - Water Division	\$79,238.41
Distribution System Operator - Water Division	\$61,068.00
Meter Reader - Water Division	\$13,728.91
Foreman - Solid Waste Division	\$66,175.09
Operator - Solid Waste Division	\$50,742.95
YouthWorks Program	\$2,944.50
YouthWorks Program	\$1,539.00
YouthWorks Program	\$1,377.00
YouthWorks Program	\$1,620.00
YouthWorks Program	\$1,377.00

TREASURER'S REPORT - GROSS WAGES
CALENDAR YEAR 2021

YouthWorks Program	\$162.00
YouthWorks Program	\$1,620.00
YouthWorks Program	\$1,572.75

PARKS AND RECREATION

Parks Director	\$77,272.80
Waterfront Director	\$6,979.84
Lifeguard/Swim Instructor	\$3,054.83
Lifeguard/Swim Instructor	\$1,118.39
Lifeguard/Swim Instructor	\$3,073.89
Lifeguard/Swim Instructor	\$2,021.59
Lifeguard/Swim Instructor	\$833.76
Lifeguard/Swim Instructor	\$2,928.63
Lifeguard/Swim Instructor	\$2,143.14
Lifeguard/Swim Instructor	\$3,127.77
Sandy Pond Gate Attendant	\$5,917.40
Sandy Pond Gate Attendant	\$3,973.13
Sandy Pond Gate Attendant	\$2,091.31
Maintenance Worker	\$134.19
Maintenance Worker	\$2,887.71
Maintenance Worker	\$4,089.34
Maintenance Worker	\$519.75
Maintenance Worker	\$11,959.89

COUNCIL ON AGING

COA Director	\$57,003.60
COA Director	\$21,079.46
MART Van Coordinator	\$40,650.95
Outreach Coordinator	\$32,379.59

TREE WARDEN

Tree Warden: Mark Dixon

A Tree Warden is the person in charge of shade trees in towns and cities. A Tree Warden may be either elected by the people or appointed by the city or town. In either case, the responsibility is the same – to oversee the care, maintenance or removal of the public shade trees as well as being responsible for trees along streets, those in town commons, parks, school yards and the town forest. The Tree Warden must protect the trees and protect the public from the trees.

2021 Departmental Achievements:

Maintained quality service throughout a year of Covid 19, with help from the Police, Fire Department and Public Works.

Planted two trees at the Town Beach, and thirteen trees at the Town Park.

Worked with National Grid, cable companies as well as telephone companies to trim back branches away from wires and remove dead, dying or bug infested trees.

Future Department Goals:

Work with the Public Works Director on the new tree management program and plant more trees after removals on Town owned land.

Thank you to the Public Works Highway Department for their help keeping the roads open for travel for the Police, Fire Department and Ambulance.

VETERAN'S SERVICES

Dwight Detillion, Veterans' Service Officer (VSO)

Ayer Town Hall, 1 Main Street, Ayer, MA 01432

Hours of operation are Tuesday 4PM to 6PM and Thursday 9AM to 12 Noon.

It is the responsibility of the VSO to assist veterans and dependents with:

- Financial assistance to veterans and family members that qualify for MGL chapter 115.
- Assist in processing VA Compensation and Pension applications.
- Assisting veterans with applications for VA Healthcare.
- Work with the Career Center to assist all veterans with employment opportunities.

2021 Departmental Achievements

- One hundred and sixty-one (161) cases were processed in 2021 on a monthly basis resulting in financial assistance at the cost of \$121,685 of which 75% (\$91,264) was reimbursed by the Department of Veterans' Services to the Town of Ayer.
- Forty-five (45) monthly cases were from the Transitional House at Devens of which the Town of Ayer is reimbursed 100% by the state and Devens.
- The VSO assisted six (6) veterans in the approval of Compensation benefits allowing those veterans to receive a monthly allotment from VA for injuries sustained while in the service.
- Six (6) families were awarded the state annuity of \$2000 a year supported by the Department of Veterans' Services.

Future Departmental Goals

- Continue as a member of the Memorial Garden Committee in recognizing all town veterans on a monument dedicated to their military service. Applications available at VSO office.
- Honor and recognize women veterans and their service to our nation.
- Continue with the honor of placing an American Flag on every veterans' grave in the cemeteries throughout the Town of Ayer in recognition of Memorial Day.

ZONING BOARD OF APPEALS

Carly Antonellis, Assistant Town Manager

Board Members: Samuel A. Goodwin, Chair; Michael Gibbons, Vice – Chair; Ron Defilippo, Clerk; John Ellis; Jess Gugino

The Zoning Board of Appeals has the authority to approve variances from the requirements of the Zoning Bylaw and to hear and adjudicate appeals from any decision made by the Building Commissioner pertaining to a specific property. The ZBA also reviews special permit applications pursuant to the Ayer Zoning Bylaw.

2021 Public Hearings

Variances

James Morrison	15 Gardner Lane	Withdrawn	
Sawyer May, LLC.	66 Westford Road	Granted	April 21, 2021
			May 19, 2021
Jeffrie & Felicity Turgeon	62 Sandy Pond Road	Granted	July 21, 2021
			Aug. 18, 2021
Brent Routhier	11 Harvard Road	Granted	Nov. 17, 2021
Mark Fermanian	236 Snake Hill Road	Denied	Nov. 17, 2021

Special Permits

Shannon & James Walsh	21 Wright Road	Denied	May 19, 2021
Kevin McPherson	10 Page Street	Granted	May 19, 2021
Tim & Betsy Dolan	25 Wright Road	Granted	May 19, 2021
Northeast Site Development	128/0 Washington Street	Granted	Aug. 18, 2021
Alexis & Nicholas Forest	3 Third Street	Granted	Sept. 15, 2021
Mark Fermanian	236 Snake Hill Road	Denied	Aug. 18, 2021
			Sept. 15, 2021
			Oct. 20, 2021
			Nov. 17, 2021

Extensions

Air 22, LLC.	22 Fitchburg Road	Granted	August 18, 2021
Richard Simpson	38 Washington Street	Granted	Oct. 20, 2021

CONTACT INFORMATION

Accounting	Town Accountant	978-772-8220 x 147
Assessments	Board of Assessors	978-772-8220 x 140
Birth, Death, and Marriage Certificates	Town Clerk	978-772-8220 x 153
Building Permits	Building Commissioner	978-772-8220 x 154
Community & Economic Development	Economic Development Office	978-772-8220 x 141
Conservation	Conservation Commission	978-772-8220 x 143
Department of Public Works	DPW Office	978-772-8240
Dog Licenses	Town Clerk	978-772-8220 x 153
Dog Problems	Dog Officer	978-772-8200
Education Information	School Superintendent's Office	978-772-8600
Elderly Information	Council on Aging	978-772-8260
Elections and Voting Registration	Town Clerk	978-772-8220 x 153

Fire & Ambulance Emergencies	Fire Department	978-772-3111
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Fire Permits-General Calls	Fire Department	978-772-8231
Garbage and Refuse	Board of Health	978-772-8220 x 145
Gas Permits	Gas Inspector	978-772-7354
Health and Sanitation	Board of Health	978-772-8220 x 145
Housing for the Elderly	Housing Authority	978-772-2771
Information Technology	IT Director	978-772-8220 x 150
Library	Ayer Library	978-772-8250
Marriage Licenses	Town Clerk	978-772-8220 x 153
Parks Department	Parks & Recreation	978-796-5915

Police & Ambulance Emergencies	Police Department	9-1-1
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Police General Calls & Info	Police Department	978-772-8200
Planning Board	Town Planner	978-772-8220 x 144
Plumbing Permits	Plumbing Inspector	978-772-7354
Recreation	Park & Recreation	978-796-5915
Schools	Ayer Shirley Regional High School	978-772-8600
	Ayer Shirley Regional Middle School	978-772-8600
	Lura A. White Elementary	978-772-8600
	Page-Hilltop School	978-772-8600
	Superintendent Ayer Shirley Regional	978-772-8600
	Nashoba Valley Technical High School	978-692-4711
Select Board	Town Manager	978-772-8220 x 149
Streets and Highways	Highway Department	978-772-8240
Tax Collections / Treasurer	Tax Collector / Treasurer	978-772-8220 x 152
Town Manager	Town Manager	978-772-8220 x 149
Transfer Station Stickers	Transfer Station	978-772-8240
Tree Warden	Town Tree Warden	978-772-7445
Veterans Services	Veterans Agent	978-772-8220 x 148
Vital Records	Town Clerk	978-772-8220 x 153
Water	Water Department	978-772-8242
Wiring Permits	Electrical Inspector	978-877-6323
Zoning	Building Commissioner	978-772-8220 x 154
Zoning Decision Appeals	Zoning Board of Appeals	978-772-8220 x 149

Ayer Town Hall - 1 Main Street - Ayer, Massachusetts 01432

www.ayer.ma.us