

# Town of Ayer

## Department of Community & Economic Development

Town Hall ♦ One Main Street ♦ Ayer, MA 01432 ♦ 978-772-8221 ♦ 978-772-3017 (fax)



### Minutes of October 16, 2020– Ayer Affordable Housing Committee

Location: Zoom Meeting, Ayer Town Hall

**Members Present:** Janet Providakes, Karin Swanfeldt, Ken Diskin, Sara Withee

**Also Present:** Alicia Hersey, Committee Administrator & Community Development  
Carly Antonellis, Ayer Assistant Town Manager

**Janet Providakes, called the meeting to order at 10:00AM**

### General Business

#### **Amend the Agenda**

Alicia Hersey explained that the minutes for the September 18<sup>th</sup> meeting would not be complete until the Nov. 20<sup>th</sup> Board meeting, she recommended that the agenda be amended to not include the approval of the minutes.

#### **Approve to Amend and Approve the Agenda**

Ken Diskin made a motion to amend and approve the agenda, Karin Swanfeldt seconded. Unanimous vote to approve the agenda. (4-0-0)

#### **Public Comment**

No Public Comment

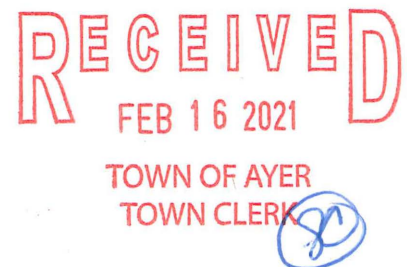
#### **Welcome New Member – Sara Withee**

Janet Providakes welcomed Sara Withee the new Ayer Affordable Housing member approved by the Ayer Select Board at their October 6<sup>th</sup> meeting.

It was mentioned that Stephen Wentzell's resignation letter had been received and if he would like to be an Alternative member, he must be appointed by the Ayer Select Board.

#### **Housing Trust – Warrant Article**

Janet Providakes reported that the proposed Ayer Housing Trust would be Article #6 on the Town Fall Meeting warrant. Ms. Providakes read the Article to the committee, and she explained that the proposal to create the Trust would be on the warrant for the Fall Town meeting with the Bylaws to be brought to Spring Town meeting. Ken Diskin



requested that we get confirmation of the bylaw process from Town Counsel. The Board unanimously agreed that they needed that clarification. Ms. Providakes volunteered to reach out MHP and other communities to see how they handled their Housing Trust Bylaws. It was agreed that the Board would review Town Counsel edited version of the Committee's bylaws.

### **Town Meeting Reminder**

Janet Providakes reminded the committee of the Fall Town Meeting, October 26<sup>th</sup>, 2020.

### **Discussion**

Alicia Hersey reported that the Flagg property on Fitchburg Road was moving forward with a nonprofit LMI developer who is proposing a 40B development.

Ken Diskin reported that the Planning Board and the Town's Planning Departments in general have been actively putting in procedures and regulations so that projects could be properly evaluated. It was recommended that the discussion portion of the agenda be handled under the following categories: Administration Report, New Business, and Old Business.

### **Meeting adjourned**

Karin Swanfelt made the motion to adjourn the meeting. Unanimous vote to adjourn the meeting at 8:15pm. (4-0-0)

A handwritten signature in cursive script, reading "Janet Providakes". The signature is written in dark ink and is positioned in the lower-left area of the page.