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TOWN OF AYER  
TOWN CLERK

**Ayer Affordable Housing Trust Open Session Meeting Minutes: April 26, 2023**

Geof Tillotson, presiding. Meeting called to order at 6:30pm  
AAHT Trustees present: Colleen Krieser, Cyndi Lavin (Clerk), Geof Tillotson (Acting Chair), James Stephen (Vice-Chair), Patricia Bagni-Latimer  
AAHT Members absent: Shaun Copeland, Jake Driscoll (Chair, deployed),  
Also present: Alicia Hersey – AAHC + AAHT Administrator; Cindy Knox – IT Administrator; Pauline Conley

**Agenda Item: General Business**

**Review and approval of agenda:** no changes made

**Motion:** A motion was made by Cyndi Lavin and seconded by James Stephen to approve the meeting agenda as posted. **Motion passed by roll call vote 5-0-0**

**Review and approval of minutes from March 29, 2023:** no changes made

**Motion:** A motion was made by James Stephen and seconded by Pat Bagni-Latimer to approve the minutes. **Motion passed by roll call vote 5-0-0**

**Announcements:** Alicia reminded everyone that the East Main Street pocket forest construction would be on Saturday, April 29.

**Agenda Item: Ayer Commons Update**

NOAH has closed on the purchase of the property on Fitchburg Road.

**Agenda Item: Ayer Rental Assistance Update**

Alicia Hersey reported that all of the spots are now filled. All recipients of rental assistance are under 50% AMI; the income range is from \$10k to \$44k, and the rent range is from \$950 to \$2500. She said that the landlords have been great to work with. The one family that we were “holding a spot” for was able to find an Affordable unit to move to instead.

Coleen asked if the Trust should take on more families. Alicia reported that the rest on the wait list had “higher” incomes. It was decided to wait until the next CPC request.

**Agenda Item: Public Comment + Questions**

Pauline Conley requested that the Trust provide an update on the Town website of its financials. Geof asked Alicia to talk with Town Treasurer Barbara Tierney about it. At this time, the Trust only has CPC funds. The Trust may need to establish a fund specifically to pay for an independent audit.

**Agenda Item: New Business**

MHP Housing Institute, June 14-15 on Devens. Alicia's office will pay any fees for Trust members to attend.

Massachusetts Municipal Association held a webinar about the Open Meeting Law on April 25. Alicia reported that the Santander Bank at 1 Park Street may be coming up for sale. There was a short discussion on parking, and why fewer spots are being required at various locations.

**Next meeting: TBA, May 24 or 31, 2023**

  
7/11/23

**Adjournment:**

**Motion:** A motion was made by James Stephen and seconded by Colleen to adjourn at 7:08pm.