



Board of Assessors  
Town Hall  
1 Main Street  
Ayer, Massachusetts 01432

Tel: (978) 772-8220 ext. 106  
Email: [lmcquade@ayer.ma.us](mailto:lmcquade@ayer.ma.us)

November 15, 2023

In compliance with the requirements set forth by the Massachusetts Department of Revenue, the Town of Ayer is beginning its cyclical re-inspection program of properties within the community. Your property has not been inspected and/or measured in the past nine years and has been coded for a **regular, cyclical inspection**. Please see the back side of this letter for important information regarding who will be conducting these inspections and when they will begin.

The purpose of the inspection process is to verify the data on which the assessed values, in part, are based. Since the collection and maintenance of current and accurate property data is critical in the development of soundly based equitable assessments, we ask that you permit us to inspect your property.

**OUR PROCESS:**

- We will drive to the property and knock on your door to advise you that we are there. Photo Id and interactions at the door will have a 6 foot distance.
- We will gather as much information as we can from the outside; new exterior photo(s) and building measurements.
- With your approval, we will come inside your home to review the interior; and alternatively we may **ask** about the interior, such as confirming the number of bathrooms, any recent renovations etc...

**HELP US:**

We are asking for your help in this process by:

- ♦ Calling us if you **DO NOT** want us going on to your property. PLEASE NOTE: An inspector may take an updated photo of your property from the road if the one we have on file is outdated.
- ♦ Call or Email us with any questions or concerns you may have. Interior inspections may be scheduled upon your request by calling the number below; COVID protocols must be followed.

**PHONE: 978-772-8220 ext. 106**  
**EMAIL: [lmcquade@ayer.ma.us](mailto:lmcquade@ayer.ma.us)**

It is mutually beneficial that we view the property to ensure accurate information. Your assistance in this effort is greatly appreciated as we strive to maintain the accuracy of our parcel data.

Thank you for your help.

Lynda McQuade  
Ayer Assessing Administrator  
**Cc: Ayer Police Department**  
**Cc: Town Manager**

The Town of Ayer Board of Assessors has retained contracted services with Mayflower Valuation, Ltd. to assist us with the cyclical inspections; a representative of this company will be conducting these inspections over the next few months starting on

**Monday, November 27th**

Between the hours of 8 am and 4 pm; these inspections generally take 10-15 minutes.

## Mayflower Valuation, Ltd. Representative Information

(They will have a photo id on them as well as a copy of this letter)

### Property Inspector Name

*Duane Adams*

<u>MAKE</u>	<u>MODEL</u>	<u>YEAR</u>	<u>COLOR</u>	<u>MA LIC PLATE</u>
FORD	F150	2017	BLACK	3LP742

*Drew Pehoviak*

<u>MAKE</u>	<u>MODEL</u>	<u>YEAR</u>	<u>COLOR</u>	<u>MA LIC PLATE</u>
NISSAN	FRONTIER	2013	BLUE	9CGK20

Cc: Ayer Police Department