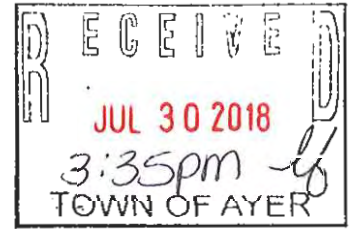


# **BOARD OF ASSESSORS**

**June 14, 2018**

## **Minutes of Assessors Meeting**



The meeting was called to order at 2:05pm. Clerk Cornellier, Chairman Bresnahan, Member Callahan, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for June 14, 2018. A motion to approve the agenda as written was made by Clerk Cornellier, the motion was seconded by Member Callahan and approved in a 3-0 vote.

The Board of Assessors read the minutes for May 30, 2018. A motion to approve the minutes as written was made by Clerk Cornellier, the motion was seconded by Member Callahan and approved in a 3-0 vote.

The Board of Assessors discussed a reorganization of the Board. Chairman Bresnahan informed the Board that he no longer wished to serve as Chairman. Clerk Cornellier made a motion to appoint Member Callahan as the Board Chairman effective immediately. Member Callahan amended the motion to include the immediate reappointment of Clerk Cornellier as Board Clerk. A motion to approve the reorganization was made by Clerk Cornellier, the motion was seconded by Member Callahan and approved in a 3-0 vote.

Assessing Administrator Hogan provided a report to the Board of Assessors relative to the status of negotiations involving the determination of a FY2019 valuation for the New England Hydro Transmission Company facility. A motion to approve the report was made by Clerk Cornellier, the motion was seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors reviewed the FY2019 Omitted and Revised Report. A motion to approve the report was made by Clerk Cornellier, the motion was seconded by member Bresnahan and approved in a 3-0 vote.

The Board of Assessors reviewed the Department of Revenue's (DOR's) 2018 Proposed Equalized Valuations (EQVs) for Ayer. The Assessing Administrator explained to the Board that Ayer's proposed EQV ratios were consistent with those derived from calendar year 2016 sales data and consequently, there was no basis to appeal the proposed EQVs. A motion to accept the 2018 EQVs was made by Member Bresnahan, the motion was seconded by Clerk Cornellier and approved in 3-0 vote.

The Board of Assessors reviewed the departmental report for the month of May. A motion to approve the report and authorize submission was made by Clerk Cornellier, the motion was seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors discussed FY2019 Preliminary Real & Personal Property tax bills. A motion was made by Clerk Cornellier to increase the FY2019 preliminary Real Estate and Personal Property Commitments by 2.5 percent, the motion was seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors was presented with Motor Vehicle Excise Commitment 3 of 2018 totaling \$74,314.29 and Motor Vehicle Excise Commitment 99 of 2018 totaling \$1,747.50. A motion to approve and sign both warrants and commitments was made by Member Bresnahan, the motion was seconded by Clerk Cornellier and approved in a 3-0 vote.

The Board of Assessors reviewed the May 2018 Motor Vehicle Excise Abatement Report. The Assessing Department Assistant processed 23 abatements totaling \$3,963.94. A motion to accept and sign the report was made by Clerk Cornellier, the motion was seconded by Member Bresnahan, and approved by a vote of 3-0.

Old Business:

The Assessing Administrator reminded the Board that he will be attending the MAAO Summer Conference on June 19th – June 21<sup>st</sup>.

The Assessing Administrator informed the Board that Real Estate Research Consultants' Craig Eichholz will be working in Ayer through June conducting residential building permit inspections.

The Assessing Administrator informed the Board that because of ongoing conversion issues in the beta communities, Catherine Marques of EOTSS extended the target date for Ayer's conversion to Tyler technologies' iasWorld Appraisal System to September 17<sup>th</sup>, 2018.

New Business:

The Assessing Administrator informed the Board that he will complete the Assessing Department Assistant's annual performance evaluation as specified in the union contract.

The Board of Assessors reviewed a spreadsheet provided by the Division of Local Services (DLS) detailing Ayer's FY2019 Centrally Valued Telephone and Telegraph Company Valuations. A motion to accept the valuations was made by Clerk Cornellier, the motion was seconded by Member Bresnahan and approved in a 3-0 vote.

The next Board of Assessors meeting is scheduled for July 18, 2018 at 2:00pm.

A motion to adjourn at 3:28pm was made by Clerk Cornellier, the motion was seconded by Member Bresnahan and approved by a vote of 3-0.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "C. Edward Cornellier", is written over a horizontal line.

Clerk

jag