

**BOARD OF ASSESSORS**

**July 1, 2015**

**Minutes of Assessors Meeting**

The meeting was called to order at 2:01pm. Chairman Callahan, Clerk Cornellier, Member Bresnahan, Assessing Administrator Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the Agenda for July 1, 2015. A motion was made, seconded and approved by a vote of 3-0 to accept the Agenda as written.

The Board of Assessors read the minutes of 06/10/2015. A motion was made, seconded and approved by a vote of 3-0 to accept the minutes as written.

Assessor Hogan provided the Board with a summary spreadsheet detailing the remaining line item balances in the FY2015 budget. The Assessing Administrator explained that, as of June 29<sup>th</sup>, ninety-seven percent of the budget had been expended. The Assessing Administrator also stated that the total cost of the FY2015 Cyclical Inspection Program was \$14,800.

The Board of Assessors and Assessing Administrator reviewed the final draft of the long and short term departmental goals report as requested by the Town Administrator as part of the update of the town's Comprehensive Plan. A motion was made, seconded and approved by a vote of 3-0 to approve the departmental goals report.

The June 2015 Monthly Report for the Assessing Department was presented to the Board for discussion. A motion was made, seconded and approved by a vote of 3-0 to approve the monthly report.

The Board of Assessors completed the FY2015 Performance Evaluation for Assessing Administrator Hogan. A motion was made, seconded and approved by a vote of 3-0 to approve the Performance Evaluation. The document was signed by Chairman Callahan and Assessing Administrator Hogan.

The Board of Assessors and Assessing Administrator negotiated a three year employment contract. A motion was made, seconded and approved by a vote of 3-0 to approve the contract. The contract was signed by the full Board and Assessing Administrator Hogan.

**Old Business:**

There were no Old Business items to discuss.

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*Marian Cornellier*

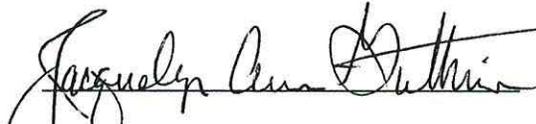
**New Business:**

Assessing Administrator Hogan presented the Board with the June 2015 Motor Vehicle Excise Abatement Report. A motion was made, seconded and approved by a vote of 3-0 to accept the report.

The next meeting was scheduled for July 29, 2015 at 2:00pm.

A motion was made, seconded and approved by a vote of 3-0 to adjourn at 3:34pm

Respectfully submitted,

  
Clerk

jag