

BOARD OF ASSESSORS

July 24, 2019

Minutes of Assessors Meeting

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**TOWN OF AYER
TOWN CLERK**

3:27 pm lf

The meeting was called to order at 2:00pm. Clerk Kilcommins, Member Bresnahan, Chairman Cornellier, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for July 24, 2019. A motion to approve the agenda as written was made by Member Bresnahan, seconded by Clerk Kilcommins and approved by a 3-0 vote.

The Board of Assessors read the minutes for June 12, 2019. A motion to approve the minutes as written was made by Member Bresnahan, seconded by Clerk Kilcommins and approved by a 3-0 vote.

The Assessing Administrator and Board of Assessors discussed various strategies for improving public outreach with respect to the property inspection process.

The Assessing Administrator reported to the Board that the various programming changes being made to Tyler Technologies' iasWorld Appraisal Solution have not impacted the progress of the department's internal audit of the data conversion. Mr. Hogan said that he expects that the department will be maintaining two appraisal systems concurrently through May of 2020.

The Assessing Administrator recommended to the Board that they vote to reduce the FY2020 Preliminary Tax assessed to 33 Washington Street from \$4,041.94 to \$3,167.79 and the FY2020 Preliminary Tax Assessed to 25 Columbia Street from \$2,093.99 to \$1,227.61. A motion to approve the two adjustments as recommended by the Assessing Administrator was made by Member Bresnahan, seconded by Clerk Kilcommins and approved in a 3-0 vote.

The Board of Assessors discussed the FY2022 Certification Directives Progress Report that was prepared by the Assessing Administrator and submitted to the Bureau of Local Assessment for review.

The Board of Assessors reviewed the FY2020 Centrally Valued Telephone & Telegraph Valuations issued by the Division of Local Services. A motion to accept the valuations was made by Clerk Kilcommins, seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors reviewed the FY2020 Omitted and Revised Assessment Report. A motion to approve the report was made by Clerk Kilcommins, seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors reviewed the Amended FY2020 Tax Base Levy Growth Report. A motion to approve the report was made by Clerk Kilcommins, seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors reviewed the Assessing Department Report for the month of June. A motion to approve the report as written and authorize submission to the Town Manager was made by Clerk Kilcommins, seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors reviewed the May 2019 Motor Vehicle & Trailer Excise Abatement Report. The Assessing Department Assistant processed 25 abatements totaling \$2,825.70. A motion to accept and sign the report was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a vote of 3-0.

Old Business:

The Board received notice that the June 26th hearing at the Appellate Tax Board (ATB) involving Cargill A.M. Holdco LLC has been rescheduled for October 24th, per request of opposing counsel.

The Assessing Administrator and Board of Assessors discussed the tax exempt status of the property at 139-141 Littleton Road.

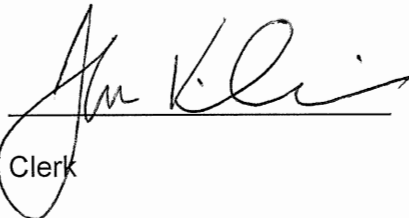
New Business:

The Assessing Administrator presented the Board with a settlement proposal relating to a FY2016 Appellate Tax Board Appeal involving MCI Communications Services. MCI Attorney Will Hazel's settlement proposal calls for a \$650 tax abatement for the year in question, in return for MCI's formal withdrawal of the appeal. The Assessing Administrator recommended to the Board that they vote to approve the settlement agreement. A motion to approve settlement proposal as recommended by the Assessing Administrator was made by Member Bresnahan, seconded by Clerk Kilcommins and approved in a 3-0 vote.

The next Board of Assessors will be scheduled for August 21, 2019 at 2:00.

A motion to adjourn at 3:32pm was made by Member Bresnahan, seconded by Clerk Kilcommins and approved by a vote of 3-0.

Respectfully submitted,


Clerk

jag