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BOARD OF ASSESSORS

October 23, 2019

Minutes of Assessors Meeting

TOWN OF AYER
TOWN CLERK
1:41 PM *lf*

The meeting was called to order at 2:01pm. Clerk Kilcommins, Member Bresnahan, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

Member Bresnahan made a motion to Appoint Clerk Kilcommins Chairman pro tem. The motion was seconded by Clerk Kilcommins and approved by a 2-0 vote.

Chairman Kilcommins made a motion to appoint Member Bresnahan Clerk pro tem. The motion was seconded by Member Bresnahan and approved by a 2-0 vote.

The Board of Assessors read the agenda for October 23, 2019. Clerk Bresnahan made a motion to approve the agenda as written. The motion was seconded by Chairman Kilcommins and approved by a 2-0 vote.

The Board of Assessors read the minutes for September 18, 2019. A motion to approve the minutes as written was made by Clerk Bresnahan, seconded by Chairman Kilcommins and approved by a 2-0 vote.

The Assessing Administrator presented the Board, for their review, FY2020 Gateway copies of the LA-3 Property Sales Report, LA-15 Interim Year Update Report, LA-4 Assessment Classification Report and LA-13 Tax Base Levy Growth Report.

A motion was made by Clerk Bresnahan to approve and sign the Gateway reports. The motion was seconded by Chairman Kilcommins and approved in a 2-0 vote.

The Board of Assessors was presented with two Motor Vehicle and Trailer Excise Commitments and Warrants for their approval. They reviewed Commitment 5 of 2019 totaling \$41,780.75 and Commitment 90 of 2019 totaling \$3,100. A motion to approve and sign the Warrants and Commitments was made by Clerk Bresnahan. The motion was seconded by Chairman Kilcommins and approved by a 2-0 vote.

The Assessing Department Assistant presented the Board with five FY2021 Chapter Land Applications for their approval.

<u>Applicant:</u>	<u>Parcel I.D.</u>	<u>Chapter</u>
Zero Ayer Road Trust	Parcel 42-1	61A
David Eliades	Parcels 4-7, 4-9, 4-6 & 4-15	61A
Matheson Family Trust	Parcels 37-10 & 29-12	61A
Ayer Gun & Sportsmans Club	Parcels 14-1, 14-2, 14-4, 14-7, 15, 1, 15-4	61B
Sandy Pond Realty Trust	Parcel 22-6	61A

A motion was made by Clerk Bresnahan to approve and sign the Chapter Land Applications. The motion was seconded by Chairman Kilcommins and approved in a 2-0 vote.

The Board of Assessors reviewed the Assessing Department Report for the month of September. A motion to approve the report as written and authorize submission to the Town Manager was made by Clerk Bresnahan, seconded by Chairman Kilcommins and approved by a 2-0 vote.

The Board of Assessors reviewed the September 2019 Motor Vehicle & Trailer Excise Abatement Report. The Assessing Department Assistant processed 12 abatements totaling \$559.84. A motion to accept and sign the report was made by Clerk Bresnahan, seconded by Chairman Kilcommins and approved by a vote of 2-0.

Old Business:

There were no issues of old business.

New Business:

There were no issues of new business.

The next Board of Assessors will be scheduled for November 20, 2019 at 2:00pm.

A motion to adjourn at 3:38pm was made by Clerk Bresnahan, seconded by Chairman Kilcommins and approved by a vote of 2-0.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "James P. Bresnahan", written over a horizontal line.

Clerk

jag