

BOARD OF ASSESSORS
November 20, 2019
Minutes of Assessors Meeting

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TOWN OF AYER
TOWN CLERK
9:47 AM

The meeting was called to order at 2:08pm. Clerk Kilcommins, Chairman Cornellier, Member Bresnahan, Assessing Administrator Thomas Hogan and Assessing Department Assistant Jacquelyn Guthrie were present.

The Board of Assessors read the agenda for November 20, 2019. Clerk Kilcommins made a motion to approve the agenda. The motion was seconded by Member Bresnahan and approved by a 3-0 vote.

The Board of Assessors read the minutes for October 23, 2019. A motion to approve the minutes as written was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a 3-0 vote.

The Assessing Administrator updated the Board of Assessors relative to the taxable status of the property at 139-141 Littleton Road. Mr. Hogan informed the Board that as a result of his discussion with the Bureau of Municipal Finance Law's Donald Gorton, he recommends to the Board that they, absent any new information, not commit 3rd & 4th quarter tax bills on the property. The Assessing Administrator recommended to the Board that they vote to reduce the FY2020 preliminary tax assessed on the property to zero. A motion to approve the preliminary tax adjustment as recommended by the Assessing Administrator was made by Clerk Kilcommins seconded by Member Bresnahan and approved in a 3-0 vote.

The Assessing Department Assistant presented the Board with a list of 100 applicants that she determined to be qualified for a FY2020 Statutory Exemption. A motion to approve the 100 Statutory Exemption Applications as recommended by the Assessing Department Assistant was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a 3-0 vote.

The Assessing Department Assistant presented the Board with a one applicant that she determined unqualified for a FY2020 Statutory Exemption. A motion to deny the Statutory Exemption Application as recommended by the Assessing Department Assistant was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a 3-0 vote.

The Assessing Department Assistant presented the Board with three FY2021 Chapter Land Applications for their approval.

<u>Applicant:</u>	<u>Parcel I.D.:</u>	<u>Chapter</u>
ZLM Real Estate	Parcel 5-1	61A
Cowfield Realty Trust II	Parcels 5-5, 6-10	61A
Maple Sugar, LLC	Parcels 5-6	61A

A motion was made by Clerk Kilcommins to approve and sign the Chapter Land Applications. The motion was seconded by Member Bresnahan and approved in a 3-0 vote.

The Board of Assessors reviewed the Town Manager's Budget Directive for FY2021 and directed the Assessing Administrator to prepare the department's FY2021 budget request. The Board of Assessors reviewed the Assessing Department Report for the month of October. A motion to approve the report as amended and authorize submission to the Town Manager was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a 3-0 vote.

The Board of Assessors reviewed the October 2019 Motor Vehicle & Trailer Excise Abatement Report. The Assessing Department Assistant processed 25 abatements totaling \$2,267.41. A motion to accept and sign the report was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a vote of 3-0.

Old Business:

Assessing Administrator Thomas Hogan presented the Board with a letter informing the Board that the Appellate Tax Board (ATB) hearing with Cargill A. M. Holding Co. has been continued until March 19th 2020.

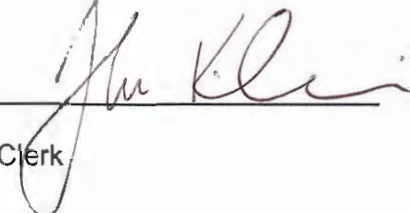
New Business:

The Board reviewed various correspondences.

The next Board of Assessors will be scheduled for December 11th, 2019 at 2:00pm.

A motion to adjourn at 3:54pm was made by Clerk Kilcommins, seconded by Member Bresnahan and approved by a vote of 3-0.

Respectfully submitted,


Clerk

jag